

# BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

**Tuesday, September 23, 2014**

**Alan A. Borger Sr. Executive Conference Room  
E1-270 Engineering Information and Technology Complex  
4:00 p.m.**

## OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

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**OFFICE OF THE UNIVERSITY SECRETARY**



UNIVERSITY  
OF MANITOBA

# BOARD OF GOVERNORS

Alan A. Borger Sr. Executive Conference Room  
(E1-270 EITC)

Tuesday, September 23, 2014 at 4:00 p.m.

# OPEN SESSION

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## AGENDA

	<u>Presenter</u>	<u>Page</u>	<u>Est. Time</u>
1. ANNOUNCEMENTS	Chair		4:00 p.m.
<u>FOR ACTION</u>			
3. APPROVAL OF THE AGENDA	Chair	2	4:05 p.m.
4. MINUTES (Open Session)			
4.1 <a href="#">Approval of the Minutes of the September 23, 2014 OPEN Session as circulated or amended</a>	Chair	3	4:05 p.m.
4.2 Business Arising - NONE	Chair		
5. UNANIMOUS CONSENT AGENDA	Chair		
<i>Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the University Secretary prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.</i>			
<b>Consent items are: 8.1, 8.2, and 9.1</b>			
6. NEW BUSINESS			
6.1 <a href="#">Report from the President</a>	President	10	4:10 p.m.
7. FROM AUDIT & RISK MANAGEMENT COMMITTEE			
<b>Consent</b> 7.1 <a href="#">Revised Terms of Reference for the Committee</a>	M. Robertson	18	(consent)
8. FOR INFORMATION			
<b>Consent</b> 8.1 <a href="#">Report of the Senate Committee on Awards – Part A [June 24, 2014]</a>	President	24	(consent)
<b>Consent</b> 8.2 <a href="#">Report of the Senate Committee on Awards – Part B [June 24, 2014]</a>	President	30	(consent)
<u>FOR INFORMATION</u>			
9. FROM SENATE			
<b>Consent</b> 9.1 <a href="#">Revised Academic Schedule</a>	President	37	(consent)

## MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION



UNIVERSITY  
OF MANITOBA

**Minutes of the OPEN Session of the  
Board of Governors  
June 24, 2014**

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Present: P. Bovey, Chair  
J. Leclerc, Secretary

D. Barnard A. Berg R. Dhalla N. Halden S. Jesseau R. Kunzman  
B. Passey H. Reichert L. Rempel M. Robertson H. Secter J. Taylor  
R. Zegalski

Regrets: T. Bock J. Embree D. Jayas J. Lederman D. Sauer  
S. Senkbeil

Absent: A. Dansen A. Turnbull

Assessors Present: C. Morrill B. Stone

Officials Present: J. Blatz J. Doering S. Foster S. Gottheil T. Hay  
J. Kearsey J. Keselman P. Kochan G. Pasieka

## 1. ANNOUNCEMENTS

The Chair announced that this was the first meeting for Jeff Taylor, Dean of the Faculty of Arts, elected by Senate to serve on the Board. She also noted that there would be no break for dinner because of the barbeque at the President's residence following the meeting.

## 2. PRESENTATIONS

### 2.1 Strategic Enrolment Management

Dr. Keselman noted that this update on the Strategic Enrolment Management Plan had been promised at an earlier meeting. Susan Gottheil, Vice-Provost (Students) began the presentation with an update on the development of the strategic enrolment goals. She explained that there were broad goals related to the shape, size, and composition of the student population at the University over the next five to ten years. She noted that resource constraints necessitate integrated planning and intentional thinking to manage enrolment.

Ms. Gottheil noted that 32,000 students will be the target for the next five years, that the University currently has 29,000 students, and that this is almost at the undergraduate target.

She explained that the graduation rates after six years present a challenge as only one half of undergraduate students have graduated after six years, and the U15 average is 73% and the University's goal is to reach 60%.

Ms. Gottheil invited Dr. Jay Doering, Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies to present the data related to graduate student enrolment, which has grown to 12.9% of the student population. He noted that this University is third from the bottom among U15 institutions and that the Université de Montréal has the largest graduate student population. This University has set a goal to be in the middle of the peer comparator graphs, rather than in the bottom third. Dr. Doering observed that research productivity is impacted more by doctoral students than by master's students and the University has a lower proportion of doctoral students than other U15 institutions. Dr. Doering stated that the major challenge for this University is improving the number of years to completion for graduate students as our masters students currently take an additional two terms to graduate and the University must get graduate students through more quickly.

Ms. Gottheil presented figures related to Indigenous enrolment, stating that the number of self-declared individuals of Aboriginal descent has risen slightly to 7.8% of the undergraduate student population. She explained that the targets are 10% of the undergraduate student population and 5% of the graduate student population, so there remains work to be done in this area. Regarding International students, enrolment is currently at 11.4% of the undergraduate student population and 25.4% of the graduate student population. She added that targets have been surpassed in this area. Ms. Gottheil commented that the high number of Voluntary Withdrawals and repeated courses must be addressed and that the next step will be to integrate these enrolment goals with other University planning.

## 2.2 Internationalization Strategy

Ms. Bovey invited Dr. James Blatz, Associate Vice-President (Partnerships) to present the new Internationalization Strategy. Dr. Blatz stated that this strategy has already been presented to Senate. He explained that the Office of Research Services had been overwhelmed with the volume of partnerships and globalization, with over 700 agreements in place between this University and others throughout the world. He explained that the University cannot be productive in a meaningful way with so many different agreements, so the purpose of this strategy is to focus international activities and become more efficient.

Dr. Blatz reviewed the process used in developing this strategy to date and stated that there had been an integrated process based on the University's vision, mission, and values directly linked to strategic planning framework. Dr. Blatz explained that a new governance structure was in place and that an advisory committee populated by students/staff/faculty members had been established. He added that regional advisory groups will foster more growth and will feed into the advisory committee opportunities for partnerships, etc.

**FOR ACTION**

**3. APPROVAL OF THE AGENDA**

It was moved by Mr. Robertson and seconded by Mr. Zegalski:

**THAT the agenda for the Open session of the June 24, 2014 Board of Governors meeting be approved as circulated.**

**CARRIED**

**4. MINUTES (Open Session)**

**4.1 Approval of the Minutes of the May 20, 2014 OPEN Session as circulated or amended**

It was moved by Mr. Zegalski and seconded by Mr. Robertson:

**THAT the minutes of the Open session of the May 20, 2014 meeting be approved as circulated.**

**CARRIED**

**3.2 Business Arising – none**

**4. UNANIMOUS CONSENT AGENDA**

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No items were identified to be removed from the Consent Agenda.

It was moved by Mr. Berg and seconded by Dr. Halden:

**That the Board of Governors approve and/or receive for information the following:**

**THAT the Board of Governors approve that a \$1.00 per credit hour contribution be assessed against the students in the Faculty of Arts for a three year term commencing in the fall of 2014 as outlined in the letter from Jeffery Taylor, Dean, Faculty of Arts, dated June 2, 2014.**

**THAT the Board of Governors approve nine new offers, five amended offers, and the withdrawal of five offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A (dated May 20, 2014).**

**THAT the Board of Governors approve three new offers and one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B (dated May 20, 2014) (subject to Senate approval June 25, 2014).**

**THAT the Board of Governors approve five new offers and the withdrawal of twenty-five offers, as set out in Appendix A of the Report of the Senate Committee on Awards (dated May 27, 2014).**

**THAT the Board of Governors approve a proposal for a Master of Social Work in Indigenous Knowledges (subject to Senate approval, June 25, 2014).**

**CARRIED**

## **5. REPORT FROM THE PRESIDENT**

In addition to his written report included with the meeting materials, Dr. Barnard reported that another tranche of funding from the Bill and Melinda Gates Foundation to support research on Mother and Child Health by researchers in Community Health Science had recently been announced. He stated that the funding was approximately \$23 million Canadian dollars.

The President informed the Board that another announcement of funding support, this time from the Federal Government, was announced for research by the Manitoba Institute for Materials. He added that there was also strong support from industrial partners, and faculty members in Science, Engineering, and the Clayton H. Riddell Faculty of Environment, Earth, & Resources, which will foster positive interaction between the local business community and materials researchers.

## **6. FROM AUDIT & RISK MANAGEMENT COMMITTEE**

### **7.1 Presentation of Financial Statements**

Mr. Robertson invited Mr. Pasiaka to present the financial statements. Mr. Pasiaka noted that the Office of the Auditor General was prepared to sign off with an unqualified opinion on the financial statements subsequent to approval of the statements this evening. He explained that the report of the Vice-President (Administration) on pages 73 to 87 offers a great deal of information and detail on the financial statements. Referring to page 91, Mr. Pasiaka noted the draft of the Auditor's report and provided a brief summary of the variance analysis to highlight some of the changes in the financial statements. He stated that the Accounts Receivable of \$69 million is increased from \$64 million the previous year due to the timing of research and capital projects, an increase in accrued investment income, a decline in WRHA receivable and a decrease in student accounts receivable as well as \$2 million dollar payment related to a lease cancellation on buildings occupied by Agriculture Canada.

Regarding long term assets, the loan receivable of \$178 million up from \$170 million the previous year, represents the flow through to BBB Stadium and is offset by an equal amount in long term debt. He noted that the increase of \$7.9 million is entirely accrued interest. He explained that the loan of \$160 million was fully advanced to BBB in 2013 and the principal

payments will begin in 2014, and the principal and interest payments will commence in 2018, as described in notes 4 and 9. Long term investments of \$736 million have increased from \$637 million, mainly due to very strong investment returns as well as gifts and new donations. Mr. Pasieka reported that capital assets have increased \$46 million, from \$961 million to over \$1 billion, comprised of \$98 million of additions and \$52 million of amortization. Of the \$98 million in additions, \$65 million is for buildings, \$17 million for furniture and equipment, \$10.6 million for libraries, and \$5 million in computer and technology acquisitions. Regarding current liabilities, the total is \$96 million, down from \$99 million in the previous year. The loan of \$11 million (up from \$5 million the year before) is a construction loan on the Active Living Centre. Total long term debt has increased by \$3.3 million, for a total of \$363 million, which includes the Province of Manitoba debt related to the stadium, while the University's debt has declined by \$4.6 million due to regular payments, as detailed in note 9. Regarding the Employee Future Benefits Liability of \$70 million, Mr. Pasieka explained that it has increased from \$63 million in the prior year as a result of an increase in the Long Term Disability (LTD) Plan whereby there are more people on the plan and they tend to remain on LTD for a longer period of time.

On the statement of operations, Mr. Pasieka reported that total revenues are \$850 million, which is an increase of \$55 million over last year, roughly half of which is in the operating fund and half from all other funds and restricted funds. He explained that this increase is the result of increased tuition of \$9.0 million (resulting from 1.6% increase in enrolment, undergraduate fee increases of 1.6%, and summer session enrolment increases of 2.8%), a 2% (\$9.5 million) grant increase from COPSE, and miscellaneous revenue of \$10 million (from insurance proceeds for the Duff Roblin Building fire and a \$2 million favourable experience on the Health Care Spending Account over the previous two years).

Mr. Pasieka stated that there was an increase of \$26 million in Restricted Fund Revenues which contributed to the increase in total revenue for the year. He added that an additional transaction related to additional stadium financing received from the Province of \$20.7 million was reflected as revenue of Research and Special Funds and was also included in expenses as those funds flowed to BBB. Without this transaction actual restricted fund revenues increased by \$47 million in 2014. Mr. Pasieka stated that donations have declined by \$9.6 million due to a large one time gift that had been received in 2012-2013. He added that strong investment performance in Trust and Endowment and Staff Benefits resulted in an additional \$25 million being recorded in 2014, although this does not include unrealized gains of \$55 million, which brings the amount to \$105 million compared to \$87 million reported last year. He explained that this is mainly due to strong performance of trust and endowment funds.

On the expenses side, Mr. Pasieka stated that there was a net increase of \$32 million to \$772 million, which is comprised of an increase in instruction costs of \$18.1 million, an increase in administration costs of \$6 million, an increase in plant maintenance of \$6 million due to increased utility costs, and an increase of \$4 million in general expenses (due in part to an \$8 million increase in pension payments and a decrease in spending for ROSE projects of \$4

million). He added that there was an increase of \$5.8 million in Other Academic as a result of a budgeted increase in spending in IST for various projects.

Mr. Pasioka stated that the audit went quite well again this year and noted only one uncorrected misstatement which relates to a \$397,000 long term liability which is recorded as a current liability. He explained that this is to prevent disclosure of additional detail that is precluded by a confidentiality agreement.

## 7.2 Audit Results Memorandum

Mr. Robertson stated that this document is fairly clear and he had nothing to add.

## 7.3 Approval of the Financial Statements

It was moved by Mr. Robertson and seconded by Mr. Zegalski:

**THAT the Board of Governors approve the Financial Statements of The University of Manitoba for the year ended March 31, 2014.**

**CARRIED**

## 7.4 Public Sector Compensation Disclosure

Mr. Kochan stated that this document is based on information from T4's of those employees whose earnings were greater than \$50,000 in 2013.

It was moved by Mr. Robertson and seconded by Ms. Jesseau:

**THAT the Board of Governors approve the Public Sector Compensation Disclosure Report of The University of Manitoba for the year ended December 31, 2013.**

**CARRIED**

## 9. FROM SENATE

### 9.5 Proposal for the Merger of the Department of Family Social Sciences and the Department of Community Health Sciences

Dr. Keselman noted that this merger is the second of a series of proposals advanced by the Faculty of Human Ecology regarding academic restructuring. She explained that these two departments have much in common that will allow for synergies between research and teaching.

It was moved by Dr. Barnard and seconded by Mr. Robertson:

**THAT the Board of Governors approve the merger of the Department of Family Social Sciences and the Department of Community Health Sciences [subject to Senate approval, June 25, 2014].**

**CARRIED**



**FOR INFORMATION**

**10. UPDATES**

10.1 Report from the GSA President

Ms. Rempel's report was included in the meeting materials.

**MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION**

It was moved by Mr. Robertson and seconded by Mr. Zegalski:  
**THAT the meeting move into Closed and Confidential Session.**

**CARRIED**

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Chair

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University Secretary

## PRESIDENT'S REPORT: September 23, 2014

### GENERAL

First day enrolment in September 2014 was the second-highest on record, at 29,015 students. This includes 3,306 graduate students, and an all-time high of 4,237 international students. Several faculties recorded increases in enrolment, including Arts, Dentistry, Engineering, Science, and the Asper School of Business, along with the Colleges of Medicine and Medical Rehabilitation.

Homecoming 2014 featured a wide range of opportunities for the more than 131,000 graduates of the University of Manitoba to celebrate their connections with the University and their classmates. Music, sport, more than 15 reunions, and a dinner and concert featuring performances by the Desautels Faculty of Music were all included in the 2014 events. Notably, the Faculty of Law and the Manitoban both celebrated their 100-year milestone anniversaries.

Over the summer, under the leadership of Dr. Joanne Keselman, Vice-President (Academic) and Provost, the Strategic Planning Committee has significantly advanced work on the development of an updated plan. Following a period of extensive consultation in late winter, the Committee has worked to develop a draft plan, which is currently being finalized. It then will be shared with the University and broader communities for input through an online process. It also will be forwarded to the Senate Planning and Priorities Committee, Senate Executive, Senate and our Board of Governors for discussion and input. Feedback resulting from these consultation opportunities will be considered by the Strategic Planning Committee and a final Strategic Planning Framework will then be formally presented to our governing bodies for approval.

The approaching civic election provides an opportunity to consider the breadth of the relationship between the University of Manitoba and the City of Winnipeg, and the range of important issues being discussed. In recent weeks, President Barnard has met with five of the mayoral candidates to discuss each one's vision for that relationship, and to express the University's commitment to continued collaboration with the City of Winnipeg.

### ACADEMIC MATTERS

- Digvir Jayas, biosystems engineering and vice president (research and international), was presented with the Kishida International Award for outstanding contributions by the American Society of Agricultural and Biological Engineers at their annual international meeting in Montreal in July.
- Adele Perry won the Hilda Neatby Prize at the Canadian Historical Association's Annual Meeting for her article entitled *James Douglas, Amelia Connolly, and the Writing of Gender and Women's History*. This prize recognizes the best articles in French and English on women's history each year.
- The Financial Aid and Awards office went live on June 17th with a searchable awards database. The database will provide students with an easy-to-use, comprehensive and central source of information on Senate-approved awards at the undergraduate, graduate and post-graduate levels.

- Initiated this year, the youth-in-care grants provide the opportunity for young people who are, or who have been, in the care of Child and Family Services in Manitoba to attend the University of Manitoba. The grants will cover the costs of undergraduate tuition up to \$5,000 per year for a maximum of 4 years for each recipient. Ten grant recipients have been selected for this inaugural year.
- A new online First Year Planning Guide was launched May 15, 2014 to help ease the transition of students to the University of Manitoba and provide the foundation for academic success. The Guide was developed by the University 1 First Year Centre in collaboration with Marketing Communications Office, advising staff in a number of faculties, the Registrar's Office, Career Services, and the Access program. First year students are led through a step-by-step process of career exploration, program and course selection (including a recommended introductory course list), timetable planning, registration guidance, and a "to-do" First Year Student Checklist.
- English, film and theatre faculty, students and alumni participated in thirteen productions at this year's Winnipeg Fringe Festival held from July 16 to 27.
- The Faculty of Education hosted the 1st Annual Canadian Assessment for Learning Network (CAfLN) conference entitled, *"Assessment for Learning: What Have We Learned? Where Are We Going?"*

## RESEARCH MATTERS

- The University of Manitoba has entered into an Affiliation Agreement with the Centre for Drug Research and Development (CDRD), Canada's national drug development and commercialization centre. University researchers will now be able to collaborate with CDRD's drug development and commercialization experts, and access its specialized platform supporting the development of both small molecule and biologic therapeutics across a broad spectrum of disease indications. The partnership will help faculty members move their research from the lab into practice; and will strengthen the western Canadian drug development and commercial pipeline.
- The Social Sciences and Humanities Research Council (SSHRC) has awarded \$395,293 in grant funding for two partnership development projects at the University of Manitoba. Professor Shirley Thompson (Natural Resources Institute) will be working with community organizations researching solutions to food insecurity and underdevelopment in northern Manitoba Aboriginal communities. Professor Andrew Woolford (Sociology), with Adam Muller and Struan Sinclair (English, Film and Theatre) will be leading the Embodying Empathy project, which will use leading-edge technologies to create a prototype virtual Indian Residential School (IRS) in partnership with Survivors, Indigenous commemorative and educational agencies, archivists, scholars and technology experts. Their research will explore if virtual-reality technologies can bring audiences closer to the experiences of forced assimilation.
- Graduate student Kathryn Marcynuk is the recipient of a 2014 Vanier Canada Graduate Scholarship, and will receive \$150,000 over three years toward her research. She is doing her graduate work in the Department of Electrical and Computer Engineering, Faculty of Engineering. Her research aims to separate out the numerous background noises (referred to as the 'cocktail party problem') picked up during an electrocardiogram (ECG) of a mother and her fetus. By separating the fetal heartbeat

from the other signals, she will be able to improve the reliability of a fetal ECG, reducing the number of falsely indicated problems that lead to unnecessary medical intervention.

- On June 24, 2014, Western Diversification announced funding of \$3.5 million to the Manitoba Institute for Materials infrastructure. This will fund the purchase of three high performance electron scanning microscopes required to establish an advanced materials characterization facility. This facility will enable academia and industry to integrate more fully and capitalize on the growing emphasis on composites and aerospace research and development being undertaken in Western Canada, and demonstrate the University's expertise and leadership in this field.
- Researchers at the University of Manitoba will receive \$8,868,529 in new funding for grants and scholarships from the Natural Sciences and Engineering Research Council of Canada (NSERC) over the next five years. The money will support 57 professors and 21 students at the graduate, doctoral, or post-doctoral levels in their research that will further discoveries in a full range of fields in science, technology, engineering and mathematics. The award was announced on June 26 by the Honourable Ed Holder, Minister of State (Science and Technology).
- On June 13, 2014, the University of Manitoba announced new major support from the Bill & Melinda Gates Foundation to the Centre for Global Public Health (CGPH) for an innovative and comprehensive maternal and child health initiative in Uttar Pradesh, India. The University of Manitoba will lead Technical Support Units with partner India Health Action Trust to help build capacity and train community health workers and lead mentors to deliver effective interventions to reduce the number of adverse health outcomes among mothers, infants and young children related to childbirth, malnutrition and common illnesses.
- Eighty-two researchers were awarded \$5,211,242 in funding for 97 projects from various sponsors. Those projects receiving more than \$25,000 are:

PI	Sponsor	Title	Awarded
Baffoe, Michael (Social Work)	Association of Universities & Colleges of Canada (AUCC)	Saving brains of unborn children: Understanding the prevalence of fetal alcohol spectrum disorder (FASD) in Ghana	\$39,950
Berkes, Fikret (Natural Resources Institute)	St. Mary's University	Community Conservation Research Network (CCRN)	\$39,000
Bunt, Andrea (Chemistry)	NSERC Engage Grants	Integrating community contributions within online learning systems	\$25,000
Chow, Nancy (Geological Sciences)	NSERC Collaborative Research & Development (CRD)	Sedimentology and reservoir characterization of the lower Mississippian Pekisko formation, Hawk Hills and Swan Hills areas, Alberta	\$56,745

Cicek, Nazim (Biosystems Engineering)	Killarney Lake Action Committee	Killarney Lake water quality improvement initiative	\$90,000
Cicek, Nazim (Biosystems Engineering)	NSERC Engage Grants	Evaluating wood ash for phosphorus removal from livestock manure	\$25,000
Dick, Kristopher (Biosystems Engineering)	Emercor Ltd.	Structural response of E-rim insulated rim board to flexure and ledger and joist hanger application	\$51,793
Durrant, Joan (Family Social Sciences)	Grand Challenges Canada	Preventing physical punishment of children: A community-based program to reduce adverse health outcomes	\$112,000
Filizadeh, Shaahin (Electrical and Computer Engineering)	Mitacs Inc.	Modeling and prototyping of a modular multi-level converter	\$30,000
Freund, Michael (Chemistry)	NSERC Engage Grants	Conducting polymer coatings for electroplating and electropainting of polymer automotive parts	\$25,000
Gole, Aniruddha (Electrical and Computer Engineering)	Mitacs Inc.	Compact DC transmission	\$130,000
Gorczyca, Beata (Civil Engineering)	NSERC Engage Grants	THM reduction feasibility study for the water treatment plant at the town of Rainy River	\$25,000
Hannila, Sari (Human Anatomy & Cell Science)	Wings for Life Spinal Cord Research Foundation	Enhancing axonal regeneration in the spinal cord through inhibition of TGF-beta signaling	\$117,848
Kobinger, Gary (Medical Microbiology)	Scripps Research Institute	Consortium for immunotherapeutics against viral hemorrhagic fevers	\$442,465
Levin, David (Biosystems Engineering)	NSERC Engage Grants	Characterization of medium chain length polyhydroxyalkanoate polymers for biodegradable plastics	\$25,000
Luo, Ma (Medical Microbiology)	National Institutes of Health (NIH)	A novel HIV-1 vaccine targeting the 12 protease cleavage sites	\$697,670

Mai, Sabine (Cell Biology/Physiology/Manitoba Institute of Cell Biology)	Mitacs Inc.	3D telomeric signatures defining circulating tumor cells (CTCs) and characterize CTC subpopulations in intermediate risk prostate cancer patients	\$60,000
Moussavi, Zahra (Electrical and Computer Engineering)	Mitacs Inc.	Vestibular response pattern recognition in relation to concussion	\$30,000
Ojo, Olanrewaju (Mechanical & Manufacturing Engineering)	NSERC Engage Grants	Improving fatigue properties of welded structural steels	\$25,000
Sorensen, John (Chemistry)	NSERC Engage Grants	Development of agricultural applications for the Wilson Analytical QuatBox System	\$25,000
Suh, Miyoung (Human Nutritional Sciences)	Canadian Hemp Trade Alliance	Bioavailabilities of bioactives in hemp oil and THC determination in vivo: A pilot study for the safety of hemp consumption	\$25,000
Svecova, Dagmar (Civil Engineering)	Province of Manitoba	ISIS Canada resource centre - MJE	\$300,000
Tachie, Mark (Mechanical and Manufacturing Engineering)	Mitacs Inc.	Airflow analysis and optimization of refuge one unit	\$80,000
Tenuta, Mario (Soil Science)	Manitoba Canola Growers Association	Canola response to agrotain and super urea in seeding-fertilization systems with varying placement methods in Manitoba	\$73,600
Tenuta, Mario (Soil Science)	Manitoba Pulse Growers Association	Soybeans for improved soil health: Determination of lower than predicted contribution of pulse crop residues to greenhouse gas emissions and improved N uptake and yield following wheat and corn	\$322,349
Young, James (Computer Science)	NSERC Engage Grants	Human factors and ergonomics for next-generation personal wearable virtual reality devices	\$25,000
Zhang, Qiang (Biosystems Engineering)	NSERC Engage Grants	SuperStraw for odour reduction in animal beddings	\$25,000

## ADMINISTRATIVE MATTERS

- Outdoor Student Orientation activities at the Fort Garry Campus were held from September 2 – 14 at the Curry Place Pedway, Quad, and University Centre patio.
- University participation in the annual Commuter Challenge increased 89% over last year, with University of Manitoba employees logging over 22,000 km of sustainable transportation over seven days in June. More than half of the University of Manitoba staff and students choose sustainable transportation every day. Results as an infographic:  
[http://umanitoba.ca/campus/sustainability/media/commuter\\_challenge\\_analysis\\_-\\_Final.pdf](http://umanitoba.ca/campus/sustainability/media/commuter_challenge_analysis_-_Final.pdf)
- The University was recently awarded an **Ecologically Sustainable Development Grant** of \$456,000 by the Manitoba Education and Advanced Learning, Advanced Learning Division, to upgrade the EITC Engineering III ventilation system. The upgrades will optimize system performance by tracking the actual building loads to minimum energy conservation.
- **Tri-Council** has notified the University that it will be conducting a monitoring review in March 2015 covering the period October 1, 2013 to September 30, 2014. Compliance with accountability expectations of research funders has received additional focus over the last number of years because the last Tri-Council monitoring visit concluded that our system of controls was not satisfactorily addressing their expectations. The implementation of Concur and EPIC have introduced control improvements, and Financial Services has been conducting research compliance workshops to raise awareness and improve processes. This effort has also been supported by Audit Services.
- On August 12, the **University's internet service** provider encountered a 13.5 hour impact to service. Main impacts to the university included external email not being delivered or received, HR Smart could not be accessed, and access to remote hosted systems was restricted.
- **Windows XP to 7 Migration Project** is very near completion. Over 3,000 computers were identified as part of this project and all of them have either been replaced, upgraded to Windows 7 or sufficiently isolated from our network to pose the least risk.
- **Wireless N** work continues with the installation complete in 17 buildings and 2 near completion. 29 buildings and 2 outdoor locations are included in the next phase which will see the remaining campus wireless service migrated to wireless N.
- **Commvault** has been selected for the University's consolidated backup and recovery system. This system will allow the University to retire several disparate systems currently in use for different file types, and will greatly enhance the ability to properly manage archives and improve disaster recovery posture.
- **Managed Print Service agreement** with Xerox was terminated on August 20<sup>th</sup>.

## EXTERNAL MATTERS

- For the period of April 1, 2014 to August 31, 2014, the University has raised \$5,525,094.39 for the 2014/2015 fiscal year.
- Significant gifts and activities in the last reporting period include:
  - The Western Grains Research Foundation made a gift of \$100,000 to support the Western Grains Research Foundation Endowment Fund Graduate Scholarship in the Faculty of Agricultural and Food Sciences. The purpose of the scholarships is to support and encourage top students to further their studies in crop research, to generate improved technology and productivity for western crop producers.
  - Pauline and Roger Presland made a five-year commitment of \$125,000 to support student awards through the Aboriginal Business Education Partners program.
- The Manitoba Scholarship and Bursary Initiative (MSBI) have been approved for the 2014/15 fiscal year. The preliminary allocation for the University of Manitoba is \$2,050,900, up slightly from previous years (2013/14 - \$2,032,500, 2012/13 - \$2,025,000)
- Minister of Jobs and Economy, Theresa Oswald, and Deputy Minister of Jobs and the Economy, Hugh Eliasson, met with President Barnard, John Kearsey, Vice-President (External) and Leah Janzen, Associate Vice-President (Outreach and Engagement) to discuss the University of Manitoba as an economic driver and the role of graduate student support in the comprehensive campaign.
- President Barnard met with mayoral candidate Judy Wasylicia-Leis as part of the GCE's strategy to engage with all mayoral candidates in the lead up to the October 22, 2014 election. The purpose of these meetings has been to inform the mayoral candidates about the important role the University of Manitoba plays in Winnipeg and to begin building a relationship with a new mayor.
- The Office of Government and Community Engagement hosted Kerri Irvin-Ross, Minister of Family Services, and MLA for Fort Richmond, for a series of meetings to discuss the key role that the University of Manitoba plays in the community. This included: Dean Douglas Brown, Faculty of Kinesiology and Recreation Management; Nusraat Masood, WISE Program Administrator; Paul Hess, Director, School of Art, and members of the University of Manitoba's Child Care Working Group.
- The Eli Bornstein artwork "Structurist Relief in Fifteen Parts", which used to hang in the old Winnipeg Airport terminal was installed on the south exterior wall of the Max Bell Centre in late June. A dedication event is being planned for October 16, 2014.
- On October 8th, H.E. Gordon Campbell, High Commissioner for Canada to the UK & the U15-Group of Canadian Research Universities will be hosting a U15 Alumni Reception in London. We have invited our University of Manitoba alumni in the London area to attend the event as an opportunity to gather together and reconnect.



- At the AGM on June 16th the Alumni Association Board of Directors welcomed its three newest members: Ken Kustra, Nancy Militano and Blair Worb. The board also elected Jeff Lieberman as President for the 2014/15 year.
- Nominations for the 2nd annual Distinguished Alumni Awards will open this month. The Distinguished Alumni Awards Celebration of Excellence will be held on May 12th, 2015 at the Winnipeg Art Gallery.
- The Marketing Communications Office worked in collaboration with Student Recruitment to redesign the 2015 Student Viewbook, International Viewbook and Indigenous Viewbook. The redesign focused on highlighting impactful photography to showcase the student experience at the University of Manitoba, and revamping the faculty pages to focus on outcomes and career opportunities. In addition, MCO redesigned the recruitment presentation and display banners to bring all the materials under the same look.



**AGENDA ITEM:** *Revision to Terms of Reference of the Audit & Risk Management Committee (ARMC)*

**RECOMMENDED RESOLUTION:**

*THAT the Board of Governors approve revising the terms of reference for the Audit & Risk Management Committee (ARMC) to strike Section 3, Article iv, item d) "recommend to the Board the appointment of auditors for student organizations".*

**Action Requested:**       Approval       Discussion/Advice       Information

**CONTEXT AND BACKGROUND:**

As stated in the Terms of Reference of the Audit & Risk Management Committee, Section 3, Article iv, item g), the Committee is required to "review its Terms of Reference at least every three years and recommend changes, if any, to the Board. At its meeting on September 9, 2014, the Committee agreed to recommend to the Board that the clause referred to above, "recommend to the Board the appointment of auditors for student organizations" should be struck from the Terms of Reference as it is no longer required by the Student Organization Fees Policy, amendments to which were approved by the Board of Governors earlier this year.

**RESOURCE REQUIREMENTS:**

*No resource requirements exist with respect to this revision.*

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

**IMPLICATIONS:**

*None.*



### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Audit &amp; Risk Management Ctte</u>	<u>September 9, 2014</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Shelley Foster

**Submission approved by:**

\_\_\_\_\_  
*This must be the President, a Vice-President, or the University Secretary.*

**Attachments**

*Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.*

1. Audit & Risk Management Committee Revised Terms of Reference.

## **BOARD COMMITTEES**

### **AUDIT AND RISK MANAGEMENT COMMITTEE**

#### **Terms of Reference**

#### **1. Authority**

- a) The Audit and Risk Management Committee (the "Committee") is created by and responsible to the Board of Governors (the "Board") of the University of Manitoba (the "University").
- b) The Vice-President (Administration) shall provide management support to the Committee.
- c) The Director of Audit Services shall serve as a resource person to the Committee.
- d) The University Secretary shall serve as a resource person on governance matters to the Committee.
- e) The Committee shall function in accordance with the Code of Conduct of the Board.

#### **2. Composition of Committee**

- a) Voting Members appointed by the Board (seven members)
  - i. The Chair of the Board, by virtue of office
  - ii. The Vice-Chair of the Board, by virtue of office - as Chair
  - iii. The Chair of the Finance, Administration and Human Resources Committee, by virtue of office - as Vice Chair
  - iv. Two Board members who have experience in accounting, law or business administration
  - v. Two members of the community who are Chartered Accountants and/or have senior executive experience

Non-Voting Member:

The President

Non-Voting University Officials:

- 1) The University Secretary - as Secretary
- 2) The Vice-President (Administration)
- 3) The Comptroller
- 4) The Director of Audit Services
- 5) The Director of Risk Management

- b) No member of the staff (academic or non-academic), nor any student of the University, shall be eligible for appointment to this committee.
- c) A majority of Committee members shall form a quorum and no business shall be transacted at a meeting unless a quorum is present. All questions shall be decided by a majority vote.

- d) The external auditor will be invited to meetings of the Committee at times when they are reporting to the Committee.

### **3. Mandate of the Committee**

Subject to Section 4, the Committee shall monitor, evaluate and make recommendations to the Board with respect to all auditing, financial reporting, and internal control functions relating to the University.

In particular, the Committee shall:

#### **(i) External Audit Oversight**

- a) recommend to the Board the appointment of independent auditors on an annual basis;
- b) approve the proposed fees of the external auditor;
- c) review and consider the independence of the external auditor including review of other services provided to the University by the external auditor;
- d) review the external auditor's proposed audit plan, scope and approach and ensure no unjustified restrictions or limitations have been placed on such plan;
- e) discuss the results of the annual audit under Generally Accepted Accounting Principles ("GAAP") and auditing standards, recommendations made by the external auditors to the administration, and any other matters that may be communicated to the Committee by the external auditors;
- f) review the annual financial statements and determine whether they are complete and consistent with information known to Committee members and assess the reasonableness of presentation, appropriateness of accounting policies, and adequacy of disclosure;
- g) recommend approval of the draft audited financial statements to the Board.

#### **(ii) Internal Audit Oversight**

- a) review and recommend to the Board on the scope and mandate of the internal audit function and the annual internal audit plan;
- b) review periodic reports received by from the internal auditor, discuss recommendations set out in those reports, and ensure that administration responds to such recommendations in a timely manner.

#### **(iii) Internal Controls and Risk Management Oversight**

- a) consider the effectiveness of the University's internal control system, including financial reporting and information security controls;
- b) receive regular reports from administration on areas of significant risk to the University, including but not limited to, legal claims, environmental issues, health, safety, and other regulatory matters;
- c) discuss with administration, internal audit and the external auditors the University's major risk exposures (whether financial, operational, or otherwise), the adequacy and effectiveness of

accounting and financial system, and the steps administration has taken to monitor and control such exposure;

- d) consider whether the University has adequate processes and controls to prevent and detect fraud;
- e) consider whether the University has adequate disaster recovery and business continuity plans and processes in place;
- f) review of the adequacy of insurance coverages maintained by the University to ensure that the University is not exposed to an unacceptable level of risk;
- g) ensure compliance with regulatory matters and with University governing documents; periodically review issues relating to Board members' personal liability.

(iv) Other Responsibilities

- a) provide an avenue of communication among the external auditors, administration, the internal audit function and the Board;
- b) review with the University's general counsel or outside legal counsel legal matters that may have a material impact on the financial statements;
- c) recommend to the Board the engagement of special audits or studies as the Committee deems necessary;
- ~~d) recommend to the Board the appointment of auditors for student organizations;~~
- e) periodically meet with the internal auditor, external auditor and administration in separate "in camera" sessions to discuss any matters that the Committee or these groups believe should be discussed privately with the Committee. It is understood that generally speaking, the internal auditor will be a part of the in camera sessions, unless the Committee decides otherwise;
- f) perform such other function as assigned by law, the University of Manitoba Act or the Board
- g) review its Terms of Reference at least every three years and recommend changes, if any, to the Board.

#### **4. Limits on Authority**

Notwithstanding the provisions set out in Section 3, the Committee shall bring to the Board for final approval:

- a) the financial statements of the University and related auditor's reports;
- b) reports, information and recommendations with respect to issues that, in the opinion of the Committee, may pose a material risk to the University; and
- c) recommendations with respect to information from the internal auditor and external auditors on controls, or related matters the Chair of the Committee or the Committee may consider prudent or necessary.

#### **5. Reporting Relationship with the Internal Auditor**

The Director of Audit Services reports functionally to the Committee, reporting directly to the

Committee at each meeting. The Director shall report administratively to the Vice-President (Administration).

#### **6. Frequency of Meetings and Calendar of Business**

The Committee shall meet at least four times during the year. The Committee shall have a calendar of business, maintained by the Secretary, for the purpose of ensuring the meeting agenda addresses all of the responsibilities as outlined in these Terms of Reference.

#### **7. Term of Office**

Term of office is one year from June 1 to May 31.

#### **8. Reporting to the Board**

The Committee shall regularly report to the Board with respect to its activities and decisions.

*Approved by the Board of Governors November 15, 2011.*



**AGENDA ITEM:** Report of the Senate Committee on Awards – Part A [dated June 24, 2014]

**RECOMMENDED RESOLUTION:**

THAT the Board of Governors approve three new offers, two amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated June 24, 2014].

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

At its meeting on June 24, 2014, the Senate Committee on Awards approved three new offers, two amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated June 24, 2014].

**RESOURCE REQUIREMENTS:**

The awards will be funded from the sources identified in the Report.

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:**

All of these award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on September 3, 2014.





### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Committee on Awards</u>	<u>June 24, 2014</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Executive</u>	<u>August 20, 2014</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate</u>	<u>September 3, 2014</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

**Attachments**

- Report of the Senate Committee on Awards – Part A [dated June 24, 2014]

## **REPORT OF THE SENATE COMMITTEE ON AWARDS - PART A**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of June 24, 2014 the Senate Committee on Awards approved three new offers, two amended offers, and the withdrawal of four awards, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated June 24, 2014).

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve three new offers and two amended offers, and the withdrawal of four awards, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated June 24, 2014). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin  
Chair, Senate Committee on Awards

## SENATE COMMITTEE ON AWARDS

### Appendix A June 24, 2014

#### 1. NEW OFFERS

##### **Aramark Canada Ltd. – Daryl Lucyk Memorial Athletic Scholarship**

Aramark Canada Ltd. has established an annually funded scholarship in recognition of their former District Manager, Manitoba Higher Education (Food Services), Mr. Daryl Lucyk. Mr. Lucyk was a keen supporter of Bison Sports and the Bison Football program, and he was considered a dear friend of the program upon his passing in December 2012. The purpose of the scholarship is to support current players of the Bison Football team. The Manitoba Scholarship and Bursary Initiative has made a contribution to this fund. In years where matching contributions are made through the Manitoba Scholarship and Bursary Initiative, two scholarships of \$1,500 each will be offered to undergraduate students who meet the selection criteria.

Beginning in the 2014-2015 academic year, one or more scholarships valued at \$1,500 each will be offered to undergraduate students who:

- (1) are eligible to compete in Canadian Interuniversity Sport (CIS) and are members of the Bison Football team;
- (2) are enrolled in a minimum 9 credit hours in their term of competition in any faculty or school at the University of Manitoba;
- (3) have completed at least 18 credit hours in the previous academic session at the University of Manitoba;
- (4) have achieved a minimum sessional grade point average of 2.0 in the previous academic session.

The Chair of the selection committee will be the Athletic Director (or designate) from the Faculty of Kinesiology and Recreation Management and will include the Head Coach of the Bison Football team (or designate).

The terms of this award will be reviewed annually against the Canadian Interuniversity Sport (CIS) criteria governing “University Academic Scholarships with an Athletic Component”, currently numbered C.5 in the CIS Operations Manual).

##### **Jaroslav and Mary Barwinsky Scholarship**

Dr. Jaroslav Barwinsky has established an endowment fund at the University of Manitoba with an initial gift of \$10,000 in 2014. The purpose of the fund is to support students in their first year of studies in the Undergraduate Medical Education Program at the University of Manitoba. Christina and Ihor Barwinsky have made an additional contribution of \$450 to offer the first award in the 2014-2015 academic year. Beginning in the 2015-2016 academic year, the available annual income from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) is enrolled full-time in the first year of the Undergraduate Medical Education Program in the College of Medicine at the University of Manitoba;
- (2) has ranked high on the Admission Composite score.

The Dean of the College of Medicine (or designate) will name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Jennifer Brown Gerus Memorial Bursary**

As a memorial tribute to Jennifer Rae Brown Gerus (PB Dip.Ed./07), Roman Gerus (B.Sc.(C.E.)/01) and daughter Natasia, along with Dr. Oleh Gerus (B.A./62, M.A./64) and Yvonne (Bonnie) Gerus (B.A./64) have established an endowment fund at the University of Manitoba. An initial gift of \$30,000 was made to establish the fund in 2013. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of the gift is to provide financial support to students in the Post Baccalaureate Diploma in Education program. Beginning in the 2015-2016 academic year, the available annual interest from the fund will be used to offer one or more bursaries to students who:

- (1) are enrolled as full-time or part-time students in the Post Baccalaureate Diploma in Education program at the University of Manitoba;
- (2) have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form;

Preference will be given to those students taking courses in the following areas of study: Counselling, Early Years Education, or Reading/Language Arts.

The selection committee will have the discretion to determine the number and value of bursaries offered every year.

The selection committee will be named by the Dean of Education (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## **2. AMENDMENTS**

### **James Tees Memorial Scholarship**

The following amendments have been made to the terms of reference for the Schoolmasters' Wives Association Scholarships:

- The preamble has been significantly revised and now includes the standard wording used to describe the funding arrangement with The Winnipeg Foundation. The fixed award value outlined in the preamble has also been removed. The preamble now reads:

In memory of James Tees, a fund has been established at The Winnipeg Foundation to provide an annual scholarship to a student in the Marcel A. Desautels Faculty of Music at the University of Manitoba. Each year, The Winnipeg Foundation will report the available annual earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available annual earnings from the fund will be used to offer one scholarship to an undergraduate student who
- The language used in criteria (1), (2), and (3) has been updated to reflect current program offerings and is in accordance with current wording conventions. They now read:
  - (1) is enrolled full-time (minimum 80% course load) in the final year of study in the Marcel A. Desautels Faculty of Music;
  - (2) has achieved a minimum degree grade point average of 3.25;
  - (3) has achieved the highest standing among all students completing the third year of study in the Bachelor of Music program.
- The second last paragraph has been removed.
- The selection committee sentence has been revised to include “or designate”.

### **Schoolmasters' Wives Association Scholarships**

The following amendments have been made to the terms of reference for the Schoolmasters' Wives Association Scholarships:

- The preamble for this award has been significantly revised and now includes the standard wording used to describe the funding arrangement with The Winnipeg Foundation. The fixed award value outlined in the preamble has also been removed. The preamble now reads:  
The Schoolmasters' Wives Association of Winnipeg has established a fund at the Winnipeg Foundation to provide scholarships to students in the Faculty of Education at the University of Manitoba. Each year, The Winnipeg Foundation will report the available annual earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available annual earnings from the fund will be used to offer three scholarships of equal value to undergraduate students who:
- The language used in criteria (1) and (2) has been updated to reflect current program offerings and is in accordance with current wording conventions. They now read:
  - (1) are enrolled full-time (minimum 80% course load) in the second year of study in Bachelor of Education degree program in the Faculty of Education at the University of Manitoba;
  - (2) have achieved a minimum degree grade point average of 3.5.
- The second last paragraph has been removed.
- The selection committee has been revised and now reads: “The selection committee will be named by the Dean of the Faculty of Education (or designate).”

### **3. WITHDRAWALS**

#### **Alumni Association Inc. Scholarship for Bison Student Athletes**

This award is being withdrawn from the University of Manitoba’s awards program at the request of the donor.

#### **Alumni Association of the University of Manitoba Undergraduate Scholarship**

This award is being withdrawn from the University of Manitoba’s awards program at the request of the donor.

#### **Liontas Scholarship**

This award is being withdrawn from the University of Manitoba’s awards program at the request of the donor.

#### **Roger Blanchette Bursary**

This award was a one-time contribution for the 2013-2014 academic year.



**AGENDA ITEM:** Report of the Senate Committee on Awards – Part B [dated June 24, 2014]

**RECOMMENDED RESOLUTION:**

**THAT the Board of Governors approve one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated June 24, 2014].**

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

At its meeting on June 24, 2014, the Senate Committee on Awards approved one amended award offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated June, 2014].

The donor for the Further the Environment of Learning (FUEL) awards has renewed the award for an additional three years (2013/2014 through 2015/2016). The FUEL awards are offered to Aboriginal undergraduate students in the I.H. Asper School of Business, the Faculty of Engineering, and the Department of Geological Sciences.

**RESOURCE REQUIREMENTS:**

The award will be funded from the source identified in the Report.

**IMPLICATIONS:**

The awards will aid in the recruitment and retention of undergraduate Aboriginal students.

**CONSULTATION:**

This award offer was approved by Senate at its meeting on September 3, 2014.



## Board of Governors Submission

### Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="checked" type="checkbox"/>	<input checked="checked" type="checkbox"/>	<u>Senate Committee on Awards</u>	<u>June 24, 2014</u>
<input checked="checked" type="checkbox"/>	<input checked="checked" type="checkbox"/>	<u>Senate Executive</u>	<u>August 20, 2014</u>
<input checked="checked" type="checkbox"/>	<input checked="checked" type="checkbox"/>	<u>Senate</u>	<u>September 3, 2014</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

### Attachments

- Report of the Senate Committee on Awards – Part B [June 24, 2014]

## **REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observation**

At its meeting of June 24, 2014, the Senate Committee on Awards reviewed one amended offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated June 24, 2014).

### **Recommendation**

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one amended offer as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated June 24, 2014). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin  
Chair, Senate Committee on Awards



**SENATE COMMITTEE ON AWARDS**  
**Appendix A**  
**June 24, 2014**

**2. AMENDMENTS**

**Furthering the Environment of Learning (FUEL)**

The following amendments have been made to the terms of reference for the Furthering the Environment of Learning (FUEL):

- The preamble has been revised to reflect the following changes:
- The donor has renewed this award for an additional three years from 2013/2014 to 2015/2016.
- They have reduced the amount of the renewal gift to \$45,000 from \$60,000 and reduced the number of awards offered each year of the term from four to three.
- The value of each award has increased from \$3,750 each to \$5,000 each.
- The donor will no longer provide an award to students in the Department of Computer Science.
- The award is now only for Aboriginal students defined as Status, Non-Status, Métis, or Inuit. This is outlined in a new criterion (1).
- The former criterion (1) is now criterion (2). The words “(minimum 80% course load)” have been added after “full-time”. The word “penultimate” has been replaced with the words “second last”.
- The former criterion (2) is now criterion (3). The degree grade point average has been reduced from 3.4 to 3.0.
- The former criterion (3) is now criterion (4).
- The former criterion (4) has been deleted.
- The selection committee paragraph has been revised and now reads:  
The selection committee of: (a) I.H. Asper School of Business shall be named by the Director of Aboriginal Business Education Partners (or designate); (b) the Faculty of Engineering shall be the faculty’s Scholarships, Bursaries, and Awards Committee; (c) the Department of Geological Sciences shall be the department’s Awards Committee.

(Attachment I, II, III)



UNIVERSITY  
OF MANITOBA

Asper School of Business

March 17, 2014

Dr. Phil Hultin  
Chair, Senate Committee on Awards  
c/o Candace Préjet  
Awards Establishment Coordinator  
417 University Centre

Dr. Hultin,

**RE: Furthering the Environment Learning Fund (FUEL)**

The I.H. Asper School of Business is committed to the growth of the number of First Nation, Métis, and Inuit students enrolled in our faculty. The *Furthering of the Environment Learning Fund (FUEL)* will assist in attracting and retaining top caliber students to our faculty.

Data from the Office of Institutional Analysis indicate that during the last five fall terms the percentage of self-declared First Nation, Métis, and Inuit students in the I.H. Asper School of Business is as follows:

Fall term 2013	3.1%
Fall term 2012	3.4%
Fall term 2011	3.7%
Fall term 2010	3.9%
Fall term 2009	3.6%

It may be that additional First Nation, Métis, and Inuit students are in attendance but do not self-declare. The average over these last five years is 3.5%.

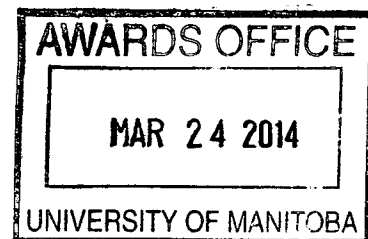
The I.H. Asper School of Business continues to work to remove any perceived or existing barriers that prevent First Nation, Métis, and Inuit students from entering our programs. Furthermore, through ABEP, the Asper School of Business provides broad based support to First Nation, Métis, and Inuit students in our undergraduate programs.

I strongly support the *Furthering of the Environment Learning Fund (FUEL)*.

Sincerely,

Dr. Michael Benarroch

Michael Benarroch, PhD  
Dean and CA Manitoba Chair in Business Leadership  
314 Drake Centre  
181 Freedman Crescent  
Winnipeg, Manitoba  
Canada R3T 5V4  
Telephone 204-474-9712  
Fax 204-474-7928  
Email: Dean\_Asperschool@UManitoba.ca





UNIVERSITY OF MANITOBA | Faculty of Engineering  
Office of the Dean



E2-290 Engineering Building  
Winnipeg, Manitoba  
Canada R3T 5V6  
Telephone (204) 474-9806/7  
Fax (204) 275-3773

March 17, 2014

Dr. Phil Hultin  
Chair, Senate Committee on Awards  
c/o Candace Préjet  
Awards Establishment Coordinator  
417 University Centre

Dr. Hultin,

**RE: Furthering the Environment Learning Fund (FUEL), Shell Canada Engineering Access Program Scholarships, Shell Canada ENGAP Scholarship**

The Faculty of Engineering is committed to the growth of the number of First Nation, Métis, and Inuit students enrolled in engineering education. The *Furthering of the Environment Learning Fund (FUEL)*, the *Shell Canada Engineering Access Program Scholarship*, and the *Shell Canada ENGAP Scholarship* will assist in attracting and retaining top caliber student to Engineering programs.

Data from the Office of Institutional Analysis indicate that during the last five fall terms the percentage of self-declared First Nation, Métis, and Inuit students in Engineering is as follows:

Fall term 2013	5.1%
Fall term 2012	5.4%
Fall term 2011	5.9%
Fall term 2010	3.8%
Fall term 2009	3.4%

It may be that additional First Nation, Métis, and Inuit students are in attendance but do not self-declare. The average over these last five years is 4.7%.

The Faculty of Engineering continues to work to remove any perceived or existing barriers that prevent First Nation, Métis, and Inuit students from entering Faculty of Engineering programs. Furthermore, through ENGAP, the Faculty of Engineering provides broad based support to First Nation, Métis, and Inuit students in engineering programs.

I strongly support the establishment of the *Furthering of the Environment Learning Fund (FUEL)*, the *Shell Canada Engineering Access Program Scholarship*, and the *Shell Canada ENGAP Scholarship*.

Sincerely,

Jonathan Beddoes, Ph.D., P.Eng.  
Professor and Dean





UNIVERSITY  
OF MANITOBA

Clayton H. Riddell Faculty of  
Environment, Earth, and Resources

Dean's Office  
440 Wallace Building  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone 204-474-7252  
Facsimile 204-275-3147  
Riddell.Faculty@umanitoba.ca

April 3, 2014

Dr. Phil Hultin  
Chair, Senate Committee on Awards  
c/o Candace Préjet  
Awards Establishment Coordinator  
417 University Centre

Dr. Hultin,

**RE: Furthering the Environment Learning Fund (FUEL)**

The Clayton H. Riddell Faculty of Environment, Earth, and Resources is committed to the growth of the number of First Nation, Métis, and Inuit students enrolled in our faculty. The *Furthering of the Environment Learning Fund (FUEL)* will assist in attracting and retaining top caliber students to our Department of Geological Sciences.

Data from the Office of Institutional Analysis indicate that during the last five fall terms the percentage of self-declared First Nation, Métis, and Inuit students in the Clayton H. Riddell Faculty of Environment, Earth and Resources is as follows:

Fall term 2013	6.2%
Fall term 2012	5.9%
Fall term 2011	4.4%
Fall term 2010	3.4%
Fall term 2009	1.0%

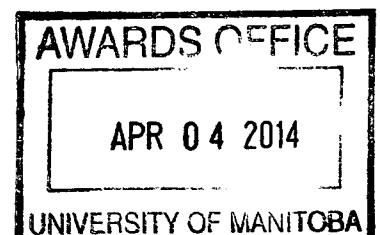
It may be that additional First Nation, Métis, and Inuit students are in attendance but do not self-declare. The average over these last five years is 4.2%.

The Clayton H. Riddell Faculty of Environment, Earth, and Resources continues to work to remove any perceived or existing barriers that prevent First Nation, Métis, and Inuit students from entering our programs.

I strongly support the *Furthering of the Environment Learning Fund (FUEL)*.

Sincerely,

Dr. Norman Halden  
Professor and Dean





**AGENDA ITEM:** Revisions to Academic Schedule, 2014-2015

**RECOMMENDED RESOLUTION:**

For information only.

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

Several revisions have been made to the 2014-2015 Academic Schedule and, in particular, to the academic schedule for the Physical Therapy program. The revisions include (i) a revised start date for the Winter Term, for students in Years 1 and 2 of the program (changed from: January 5, 2015 to: January 6, 2015, and (ii) revised end dates for the 2015 Summer Session (Year 1 changed from: August 7, 2015 to: September 25, 2104; Year 2 changed from: September 11, 2015 to: August 14, 2015).

**RESOURCE REQUIREMENTS:**

N/A

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:**

Revisions to the 2014-2015 Academic Schedule were approved by Senate at its meeting on September 3, 2014.



UNIVERSITY  
OF MANITOBA

## Board of Governors Submission

### Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Executive</u>	<u>August 20, 2014</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate</u>	<u>September 3, 2014</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

### Attachments

- **Revisions to Academic Schedule, 2014-2015**



400 University Centre  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone (204) 474 9426  
Fax (204) 275-2589

**Date:** June 26, 2014

**Memo To:** Senate

**From:** Neil Marnoch, Registrar

**Re:** **Revisions to the Academic Schedule for 2014-2015**

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Please consider the following changes to the 2014-2015 Academic Schedule for the Physical Therapy program:

Medical Rehabilitation – Physical Therapy

1.11.2 Year 1 Winter Term Jan.5 to Mar.27, 2015 (change Jan. 6 to Jan. 5)

1.11.2 Year 2 Winter Term Jan.5 to Mar.27, 2015 (change Jan. 6 to Jan. 5)

2.3 Summer Session 2015 Class Start Dates:

- Physical Therapy Year 1: 2 x 6 week placements between Apr. 6 to Sept. 25, 2015 (change Aug. 7 to Sept. 25)
- Physical Therapy Year 2: 2 x 6 week placements between Apr. 6 to Aug. 14, 2015 (change Sept. 11 to Aug. 14)