

# **BOARD OF GOVERNORS**

## **OPEN AGENDA MATERIAL**

January 29, 2013

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**OFFICE OF THE UNIVERSITY SECRETARY**



UNIVERSITY  
OF MANITOBA

**Board of Governors January 29, 2013  
Agenda Items**



UNIVERSITY  
OF MANITOBA

**FOR APPROVAL**

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**FOR INFORMATION**

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**January 29, 2013 Board of Governors  
Voting Ballot**

Agenda Item	Resolution	Vote: Yes/No
1.1	<p><b>Banking Resolution</b></p> <ol style="list-style-type: none"> <li><b>1. THAT the Royal Bank of Canada (“Royal Bank”) is appointed banker for the Customer.</b></li> <li><b>2. THAT any TWO of the Board Chair, Board Secretary, Vice-President (Administration), Comptroller, Associate Comptroller or Manager of Treasury Services are authorized on behalf of the Customer from time to time:</b> <ol style="list-style-type: none"> <li><b>(a) to withdraw or order transfers of funds from the Customer’s accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;</b></li> <li><b>(b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and</b></li> <li><b>(c) to do, or to authorize any person or persons to do, any one or more of the following:</b> <ol style="list-style-type: none"> <li><b>(i) to receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;</b></li> <li><b>(ii) to deposit with or negotiate or transfer to Royal Bank, for the credit of the customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;</b></li> <li><b>(iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer;</b></li> <li><b>(iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer’s accounts with or any service of Royal Bank, and to settle and certify the Customer’s accounts with Royal Bank.</b></li> </ol> </li> </ol> </li> </ol>	

# January 29, 2013 Board of Governors

## Voting Ballot

Agenda Item	Resolution	Vote: Yes/No
	<p><b>3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.</b></p> <p><b>4. That Royal Bank be furnished with:</b>  <b>(a) a copy of this Resolution; and</b>  <b>(b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Board Chair and (2) Board Secretary of the Customer; and</b>  <b>(c) in writing, any authorizations made under paragraph 2(c) of this Resolution.</b></p> <p><b>5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account.</b></p>	
1.2.1	<p><b>That a \$2.33 per credit hour contribution be assessed against the students in the Department of Landscape Architecture for a three-year term commencing in the fall of 20 13 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated November 9, 2012.</b></p>	
1.2.2	<p><b>That a \$2.50 per credit hour contribution be assessed against the students in the Department of Environmental Design for a three-year term commencing in the fall of 2013 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated October 31,2012.</b></p>	
1.2.3	<p><b>That a \$2.50 per credit hour contribution be assessed against the students in the Department of City Planning for a three-year term commencing in the fall of 2013 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated October 18, 2012.</b></p>	

**January 29, 2013 Board of Governors  
Voting Ballot**

Agenda Item	Resolution	Vote: Yes/No
2.1	<b>THAT the Board of Governors approve three new offers and two amended offers as set out in Appendix A of the Report of the Senate Committee on Awards [dated October 25, 2012].</b>	
2.2	<b>THAT the Board of Governors approve two new offers, two amended offers, and the withdrawal of seven offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated November 19, 2012].</b>	
2.3	<b>THAT the Board of Governors approve a proposal for the Bachelor of Arts (Honours) in Criminology [as recommended by Senate, December 5, 2012].</b>	
2.4	<b>THAT the Board of Governors approve a proposal for the Bachelor of Arts (Honours) in Anthropology [as recommended by Senate, January 9, 2013]</b>	

Please indicate your name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**AGENDA ITEM:** *Resolution Regarding Banking*

**RECOMMENDED RESOLUTION:**

1. *THAT the Royal Bank of Canada (“Royal Bank”) is appointed banker for the Customer.*

2. *THAT any TWO of the Board Chair, Board Secretary, Vice-President (Administration), Comptroller, Associate Comptroller or Manager of Treasury Services are authorized on behalf of the Customer from time to time:*

*(a) to withdraw or order transfers of funds from the Customer’s accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;*

*(b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and*

*(c) to do, or to authorize any person or persons to do, any one or more of the following:*

*(i) to receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;*

*(ii) To deposit with or negotiate or transfer to Royal Bank, for the credit of the customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;*

*(iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer;*

*(iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer’s accounts with or any service of Royal Bank, and to settle and certify the Customer’s accounts with Royal Bank.*

3. *That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.*

4. That Royal Bank be furnished with:

(a) a copy of this Resolution; and

(b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Board Chair and (2) Board Secretary of the Customer; and

(c) in writing, any authorizations made under paragraph 2(c) of this Resolution.

5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account.

**Action Requested:**

Approval

Discussion/Advice

Information

#### **CONTEXT AND BACKGROUND:**

*The Manager of Treasury Services recently renegotiated two of three capital loans with RBC, and in the process, a new credit agreement was required. As part of that, it was necessary to ensure that Paul Kochan, Vice-President (Administration) could sign off on any RBC loan and banking agreements, now, or possibly in the future. RBC advised that existing documents were out of date as they did not comply with new governance documents they require, which necessitates a new Master Client Agreement and a new Resolution Regarding Banking.*

*Note that RBC indicates that the Master Agreement overrides the Resolution in terms of the specific authorizations for the client, and that the Resolution is standard boilerplate, and always indicates these powers from the Board, but the Master Agreement again overrides this. Additionally, the bank also relies on the client's policies on whether they actually ever need the Board to Sign on actual transfers of funds from the bank.*

#### **RESOURCE REQUIREMENTS:**

None.



### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>Dec 20, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>Dec 21/12</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>Jan 7, 2013</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>FAHR</u>	<u>JAN. 15/13</u>
<input type="checkbox"/>	<input type="checkbox"/>		

**Submission prepared by:**

**Shelley Foster**

**December 20, 2012**

**Submission approved by:**

*This must be the President, a Vice-President, or the University Secretary.*

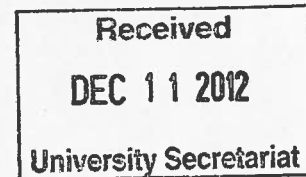
**Attachments**

1. Master Client Agreement





**To:** Jeff Leclerc  
**From:** Lance McKinley  
**Subject:** *New Royal Bank Documents Required*



Jeff –

We recently renegotiated two of our three capital loans with RBC, and in the process, we had to sign a new credit agreement. As part of that, I wanted to ensure Paul Kochan could sign off on any RBC loan and banking agreements we have, or possibly will have in the future.

When RBC reviewed their documents, they advised that the exiting documents were essentially out of date (not complying with new governance documents they require), and that they need from us a new Master Client Agreement, and a new Resolution Regarding Banking.

Both of these documents require Janice's and your signature.

The Master Agreement is to be signed by the both of you, and then Paul, Tom, Gord and myself.

The Master Agreement indicates that the Board cannot sign cheques, or establish credit – it indicates you can sign banking agreements though.

The Resolution indicates that it is a true copy of a resolution passed at a meeting of the Board. I assume that you can bring this forward to the Board, or is there a better way to deal with it?

Also note that the Resolution indicates that Janice and you are authorized to sign cheques, which is in conflict to the Master Agreement.

I asked RBC, and they indicated the Master Agreement overrides the Resolution in terms of the specific authorizations for the client, and that the Resolution is standard boilerplate, and always indicate these powers from the Board, but the Master Agreement again overrides this. They also rely on the client's policies on whether they actually ever need the Board to sign on actual transfers of funds from the bank.

I hope this all makes sense – and you can get these documents signed off.  
Let me know if you have any concerns...

Lance



# MASTER CLIENT AGREEMENT Authorization

E-FORM 60002 (10/2012)

**SRF Number**  
942267600

**Legal Name**  
THE UNIVERSITY OF MANITOBA

This forms part of the Master Client Agreement for Business Clients between Royal Bank and the Customer identified below. The Agreement consists of this form, the Legal Terms and Conditions, and all other Documents that may become part of the Agreement in accordance with the Legal Terms and Conditions. All capitalized terms not defined in this form have the meanings given in the Legal Terms and Conditions, and the rules of interpretation prescribed by the Legal Terms and Condition also apply to this form.

If more than one Person is signing below, each Person signing below confirms having the power and authority to sign the Agreement on behalf of the Customer and to legally bind the Customer.

If only one Person is signing below, such Person confirms having the power and authority to sign the Agreement on behalf of the Customer and to legally bind the Customer, in either case, acting alone.

By signing below, the Customer is bound by the Agreement as of:	Year / Month / Day (YYYY/MM/DD) 2012/12/10
--	---

**Customer's Legal Name: The University of Manitoba**

**Authorized Person's Name: Janice Lederman**

**Authorized Person's Title: Board Chair**

**Authorized Person's Signature:**

**Customer's Legal Name: The University of Manitoba**

**Authorized Person's Name: Jeff Leclerc**

**Authorized Person's Title: Board Secretary**

**Authorized Person's Signature:**

**Customer's Legal Name:**

**Authorized Person's Name:**

**Authorized Person's Title:**

**Authorized Person's Signature:**



# MASTER CLIENT AGREEMENT Signature Card

E-FORM 60004 (10/2012)

**SRF Number**  
**942267600**

**Legal Name**  
**THE UNIVERSITY OF MANITOBA**

This Signature Card forms part of the Master Client Agreement for Business Clients between Royal Bank and the Customer identified below. The Agreement consists of this Signature Card, the Legal Terms and Conditions, and all other Documents that may become part of the Agreement in accordance with the Legal Terms and Conditions. All capitalized terms not defined have the meanings given in the Legal Terms and Conditions, and the rules of interpretation prescribed by the Legal Terms and Condition also apply.

### SECTION A - Incumbency Certificate

The Customer, by way of each Person below, acknowledges receipt of the Agreement. The Customer agrees that each such Person, acting alone (except to the extent of any special instructions specified below), is authorized to exercise and delegate all rights, powers, and authorities on behalf of the Customer (including amending the list below), to legally bind the Customer, and to engage in, and provide instructions on behalf of the Customer with respect to, all matters and dealings with Royal Bank. The Customer confirms that, in accordance with the Customer's representations, warranties, covenants, and agreements contained in the Legal Terms and Conditions, all necessary actions have been taken in connection with such authorizations.

This Signature Card constitutes part of the Customer's official corporate or business records.

For authorizing individuals:

Name	Title	Signature	Special Instructions
Janice Lederman	Board Chair		Y
Jeff Leclerc	Board Secretary		Y
Paul Kochan	Vice-President (Administration)		Y
Lance McKinley	Manager of Treasury Services		Y
Tom Hay	Comptroller		Y
Gordon Pasleka	Associate Comptroller		Y

RBC000600049422676000000

For authorizing corporations and other entities:

SRF (internal use only):	Name	Special Instructions

**Special Instructions**

No special instructions

**Special Instructions for cheques**

**Any TWO of the Vice-President (Administration), Comptroller, Associate Comptroller or Manager of Treasury Services**

**Board Chair and Board Secretary CANNOT sign cheques**

**Special Instructions for agreements**

**Any TWO of the Board Chair, Board Secretary, Vice-President (Administration), Comptroller, Associate Comptroller or Manager of Treasury Services**

**Special Instructions for establishing credit**

**Any TWO of the Vice-President (Administration), Comptroller, Associate Comptroller or Manager of Treasury Services**

**Board Chair and Board Secretary CANNOT establish credit**

Note: all changes must be initialled by an authorized individual(s)  
RBC000600049422676000000



**SECTION B - Trade name**

The Customer is the owner of each trade name below, and has the rights, powers, and authorities necessary to use each trade name below in connection with the Services.

<b>Trade Name (Operating As)</b>

**SECTION C - Effect**

This Signature Card is effective as of 2012/12/10 (yyyy/mm/dd), and supersedes and replaces any previous version signed by the Customer.

Customer's Legal Name: <b>The University of Manitoba</b>
--

Authorized Person's Name: <b>Janice Lederman</b>
--

Authorized Person's Title: <b>Board Chair</b>
---

Authorized Person's Signature:
--------------------------------

Customer's Legal Name: <b>The University of Manitoba</b>
--

Authorized Person's Name: <b>Jeff Leclerc</b>
---

Authorized Person's Title: <b>Board Secretary</b>
---

Authorized Person's Signature:
--------------------------------

Customer's Legal Name:
------------------------

Authorized Person's Name:
---------------------------

Authorized Person's Title:
----------------------------

Authorized Person's Signature:
--------------------------------

RBC000600049422676000000

**SECTION D - Amendment**

This Signature Card is amended as of 2012/12/10 (yyyy/mm/dd), and supersedes and replaces any previous version signed by the Customer.

Customer's Legal Name:
Authorized Person's Name:
Authorized Person's Title:
Authorized Person's Signature:

Customer's Legal Name:
Authorized Person's Name:
Authorized Person's Title:
Authorized Person's Signature:

Customer's Legal Name:
Authorized Person's Name:
Authorized Person's Title:
Authorized Person's Signature:

(FOR BANK USE ONLY)

SRF No.

942-267-600For use by Cities, Towns, Villages,  
Municipalities, Hospitals, Regional  
Health Authorities, School Districts,  
Divisions and Regional Divisions**RESOLUTION REGARDING BANKING****THE UNIVERSITY OF MANITOBA**

(the "Customer")

(Name of City, Town, Village, Municipality, Hospital, Regional Health Authority or School District, Division or Regional Division)

Address: 406 Administration Building, University of Manitoba, Winnipeg, MB R3T 2N2**RESOLVED:**

1. That ROYAL BANK OF CANADA ("Royal Bank") is appointed banker for the Customer.
2. That any TWO of the Board Chair, Board Secretary, Vice-President (Administration), Comptroller, Associate  
Comptroller or Manager of Treasury Services

(Where possible, use titles only. If two or more must act together, use words showing joint action required, e.g. "the Mayor and the Treasurer jointly" or "the Mayor, the Treasurer and the Secretary or any two of them". If one of two or more may act alone, add "or any one of them.")

are authorized on behalf of the Customer from time to time:

- (a) to withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
- (b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
- (c) to do, or to authorize any person or persons to do, any one or more of the following:
  - (i) to receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
  - (ii) To deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
  - (iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer;
  - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank.

3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.

4. That Royal Bank be furnished with:

(a) a copy of this Resolution; and

(b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons;

(1) Insert "Mayor", "Chairman", etc. as the case may be.  
(2) Insert "Clerk", "Secretary", "Treasurer", etc. as the case may be.

each certified by the (1) Board Chair

and (2) Board Secretary of the Customer; and

(c) in writing, any authorization made under paragraph 2(c) of this Resolution.

5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account.

We hereby certify that the above is a true copy of a resolution passed at a meeting of the

Board of Governors of the  
(Council, Board or Board of Trustees)

The University of Manitoba duly  
(Insert name of City, Town, Village, Municipality, Hospital, Regional Health Authority, School District, Division or Regional Division)

convened and regularly held in accordance with the law governing the  
Customer on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ .(Council, Board or Board of Trustees)

(SEAL)

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(FOR BANK USE ONLY)

Initials	
Prepared by	Checked by





**AGENDA ITEM:** *Student Referendum, Department of Landscape Architecture*

**RECOMMENDED RESOLUTION:**

*That a \$2.33 per credit hour contribution be assessed against the students in the Department of Landscape Architecture for a three year term commencing in the fall of 2013 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated November 9, 2012.*

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

*On Thursday, November 8 the Landscape Architecture Students Association held a referendum to support the Architecture Endowment Fund and the Landscape Speaker Fund with a contribution of \$2.33 per credit hour. This amounts to an approximate donation of \$70 per student per year. The students voted to contribute \$2.33 per credit hour for a three year term beginning in the fall of 2013, resulting in a total contribution of approximately \$11,340 (pending student enrolment); designating 70% Architecture Endowment Fund; 30% Landscape Speaker Fund. There was a total of 52% participation rate with 28 of the 54 eligible student voters casting a ballot. Of those votes 25 were "yes" votes, 3 were "no" votes and there were no spoiled ballots.*

**RESOURCE REQUIREMENTS:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:** *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey <i>[Signature]</i>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard <i>[Signature]</i>	Dec 18, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	Jan. 15/13
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Office of the Vice-President (External)

Submission prepared by:

Submission approved by:

*This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Ralph Stern, Dean, Faculty of Architecture
- Letter from Blaise Lachiver, President, Landscape Architecture Students Association



UNIVERSITY  
OF MANITOBA

Faculty of Architecture

Architecture  
City Planning  
Environmental Design  
Interior Design  
Landscape Architecture

Office of the Dean  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone (204) 474-6433  
Fax (204) 474-7532

November 9, 2012

Dr. David Barnard  
President and Vice-Chancellor  
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Architecture have once again voted to continue making contributions to the faculty through their student referendum.

Attached you will find the letter I received from Blaise Lachiver, President of the Landscape Architecture Students Association. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through an email sent and a presentation made by the president of the student council.

As Blaise explains, the students wish to contribute \$2.33 per credit hour for a three year term, to the Architecture Endowment Fund and the Landscape Speaker Fund. This will result in a contribution of \$11,340 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 20013/2014 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Ralph Stern  
Dean

enclosure

cc: Sana Mahboob, Department of Philanthropy

November 8, 2012

Prof. Ralph Stern  
Dean, Faculty of Architecture  
201 Russell Bldg  
University of Manitoba,  
Winnipeg, MB R3T 2N2

Dear Prof. Stern,

On Thursday, November 8 the Landscape Architecture Students Association held a referendum to support the Architecture Endowment and the Landscape Speaker Funds. Each student was proposed with making a donation of \$2.33 per credit hour for a three year term, beginning in the fall of 2013. This amounts to an approximate donation of \$70 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$11,340 (pending student enrolment) to the Faculty of Architecture over the next three years. The ballot read as follows:

<p style="text-align: center;"><b>FACULTY OF ARCHITECTURE – LANDSCAPE 2012/2013 REFERENDUM BALLOT</b></p> <p style="text-align: center;">I agree to make a tax-deductible contribution of \$2.33 per credit hour ( \$70 per year for 30 credit hours ) to be paid at the time of registration.</p> <p style="text-align: center;">This contribution will be directed to the Faculty of Architecture as follows:</p> <p style="text-align: center;">70% Faculty of Architecture Endowment Fund 30% Landscape Speaker Fund</p> <p style="text-align: center;">The term for this agreement is to be 3 years</p> <p style="text-align: center;"><input type="checkbox"/> <b>Yes</b>                      <input type="checkbox"/> <b>No</b></p>
---

There was a 52% participation rate with 28 of the 54 eligible student voters casting a ballot. Of those votes, 25 were "yes" votes, 3 were "no" votes and there were no spoiled ballots.

Prior to the referendum vote, I sent out an email and we conducted a presentation to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement and the need to give back.

The Landscape Architecture Students Association supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of the University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me.

Sincerely,



Blaise Lachiver  
President

cc: Sana Mahboob, Philanthropy



**AGENDA ITEM:** *Student Referendum, Department of Environmental Design*

**RECOMMENDED RESOLUTION:**

*That a \$2.50 per credit hour contribution be assessed against the students in the Department of Environmental Design for a three year term commencing in the fall of 2013 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated October 31, 2012.*

**Action Requested:**       Approval       Discussion/Advice       Information

**CONTEXT AND BACKGROUND:**

*On Tuesday, October 30 the Students Architectural Society held a referendum to support the Architecture Endowment Fund with a contribution of \$2.50 per credit hour. This amounts to an approximate donation of \$75 per student per year. The students voted to contribute \$2.50 per credit hour for a three year term beginning in the fall of 2013, resulting in a total contribution of approximately \$67,725 (pending student enrolment); designating 100% towards Architecture Endowment Fund. There was a total of 9% participation rate with 27 of the 301 eligible student voters casting a ballot. Of those votes 26 were "yes" votes, 1 was a "no" vote and there were no spoiled ballots.*

**RESOURCE REQUIREMENTS:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:** *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey	Nov. 14, 2012
<input type="checkbox"/>	<input type="checkbox"/>	David Barnard	Feb 15, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	Jan. 15/13
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Office of the Vice-President (External)

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Ralph Stern, Dean, Faculty of Architecture
- Letter from Thalia Andrelogou, Senior Stick, Students Architectural Society



UNIVERSITY  
OF MANITOBA

Faculty of Architecture

Architecture  
City Planning  
Environmental Design  
Interior Design  
Landscape Architecture

Office of the Dean  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone (204) 474-6433  
Fax (204) 474-7532

October 31, 2012

Dr. David Barnard  
President and Vice-Chancellor  
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Architecture have once again voted to continue making contributions to the faculty through their student referendum.

Attached you will find the letter I received from Thalia Andrelogou, Senior Stick of the Students Architectural Society. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through emails sent and a presentation made by the Senior Stick of the student council.

As Thalia explains, the students wish to contribute \$2.50 per credit hour for a three year term, to the Architecture Endowment Fund. This will result in a contribution of \$67,725 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 20013/2014 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Ralph Stern  
Dean

enclosure

cc: Sana Mahboob, Department of Philanthropy

October 31, 2012

Prof. Ralph Stern  
Dean, Faculty of Architecture  
201 Russell Bldg  
University of Manitoba,  
Winnipeg, MB R3T 2N2

Dear Prof. Stern,

On Tuesday, October 30 the Students Architectural Society held a referendum to support the Architecture Endowment Fund. Each student was proposed with making a donation of \$2.50 per credit hour for a three year term, beginning in the fall of 2013. This amounts to an approximate donation of \$75 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$67,725 (pending student enrolment) to the Faculty of Architecture over the next three years. The ballot read as follows:

**FACULTY OF ARCHITECTURE – ENVIRONMENTAL DESIGN  
2012/2013 REFERENDUM BALLOT**

I agree to make a tax-deductible contribution of \$2.50 per credit hour  
(\$75 per year for 30 credit hours)  
to be paid at the time of registration.

This contribution will be directed to the Faculty of Architecture as follows:

100% Architecture Endowment Fund

The term for this agreement is to be 3 years

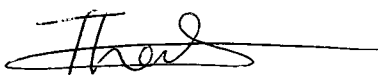
**Yes**                       **No**

There was a 9% participation rate with 27 of the 301 eligible student voters casting a ballot. Of those votes, 26 were “yes” votes, 1 “no” vote and there were no spoiled ballots.

Prior to the referendum vote, I sent out emails and conducted a presentation to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement and the need to give back.

The Students Architectural Society supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of the University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me.

Sincerely,



Thalia Andrelogou  
Senior Stick

cc: Sana Mahboob, Philanthropy





**AGENDA ITEM:** *Student Referendum, Department of City Planning*

**RECOMMENDED RESOLUTION:**

*That a \$2.50 per credit hour contribution be assessed against the students in the Department of City Planning for a three year term commencing in the fall of 2013 as outlined in the letter from Ralph Stern, Dean, Faculty of Architecture, dated October 18, 2012.*

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

*On Wednesday, October 17 the University of Manitoba Association of Planning Students held a referendum to support the City Planning Students Bursaries and the Tom Yauk Scholarship Fund with a contribution of \$2.50 per credit hour. This amounts to an approximate donation of \$75 per student per year. The students voted to contribute \$2.50 per credit hour for a three year term beginning in the fall of 2013, resulting in a total contribution of approximately \$11,025 (pending student enrolment); designating 50% City Planning Student Bursaries Fund; 50% Tom Yauk Scholarship Fund. There was a total of 41% participation rate with 20 of the 49 eligible student voters casting a ballot. Of those votes 20 were "yes" votes, 0 were "no" votes and there were no spoiled ballots.*

**RESOURCE REQUIREMENTS:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:** *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	July 20, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	Jan 15/13
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Office of the Vice-President (External)

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Ralph Stern, Dean, Faculty of Architecture
- Letter from Adam Prokopanko, President, University of Manitoba Association of Planning Students



UNIVERSITY  
OF MANITOBA

Faculty of Architecture

Architecture  
City Planning  
Environmental Design  
Interior Design  
Landscape Architecture

Office of the Dean  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone (204) 474-6433  
Fax (204) 474-7532

October 18, 2012

Dr. David Barnard  
President and Vice-Chancellor  
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Architecture have once again voted to continue making contributions to the faculty through their student referendum.

Attached you will find the letter I received from Adam Prokopanko, President of the University of Manitoba Association of Planning Students. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through a presentation made by the president of the student council.

As Adam explains, the students wish to contribute \$2.50 per credit hour for a three year term, to the City Planning Students Bursaries and the Tom Yauk Scholarship Fund. This will result in a contribution of \$11,025 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 20013/2014 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Ralph Stern, MAA, MRAIC, RA, AIA  
Dean, Faculty of Architecture

Enclosure

cc: Sana Mahboob, Department of Philanthropy

October 18, 2012

Prof. Ralph Stern  
Dean, Faculty of Architecture  
201 Russell Bldg  
University of Manitoba,  
Winnipeg, MB R3T 2N2

Dear Prof. Stern,

On Wednesday, October 17 the University of Manitoba Association of Planning Students held a referendum to support the City Planning Students Bursaries and the Tom Yauk Scholarship Fund. Each student was proposed with making a donation of \$2.50 per credit hour for a three year term, beginning in the fall of 2013. This amounts to an approximate donation of \$75 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$11,025 (pending student enrolment) to the Faculty of Architecture over the next three years. The ballot read as follows:

**FACULTY OF ARCHITECTURE – CITY PLANNING  
2012/2013 REFERENDUM BALLOT**

I agree to make a tax-deductible contribution of \$2.50 per credit hour  
(\$75 per year for 30 credit hours)  
to be paid at the time of registration.

This contribution will be directed to the Faculty of Architecture as follows:

50% City Planning Student Bursary Fund  
50% Tom Yauk Scholarship Fund

The term for this agreement is to be 3 years

**Yes**       **No**

There was a 41% participation rate with 20 of the 49 eligible student voters casting a ballot. Of those votes, 20 were "yes" votes, 0 were "no" votes and there were no spoiled ballots.

Prior to the referendum vote, we conducted a presentation to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement and the need to give back.

The University of Manitoba Association of Planning Students supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of the University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me.

Sincerely,



Adam Prokopanko  
President

cc: Sana Mahboob, Philanthropy



**AGENDA ITEM:** Report of the Senate Committee on Awards – Part A  
[dated October 25, 2012]

**RECOMMENDED RESOLUTION:**

**THAT the Board of Governors approve three new offers and two amended offers as set out in Appendix A of the Report of the Senate Committee on Awards [dated October 25, 2012].**

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

At its meeting of October 25, 2012 the Senate Committee on Awards approved three new offers and two amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards* [dated October 25, 2012].

**RESOURCE REQUIREMENTS:**

Awards will be funded from the various sources of funding identified within the Report.

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:**

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on December 5, 2012.



### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on Awards	October 25, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	November 21, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	December 5, 2012
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

**Attachments**

- Report of the Senate Committee on Awards [dated October 25, 2012]

## **REPORT OF THE SENATE COMMITTEE ON AWARDS**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of October 25, 2012 the Senate Committee on Awards approved three new offers and two amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated October 25, 2012).

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve three new offers and two amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated October 25, 2012). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. David Kuhn  
Chair, Senate Committee on Awards

**SENATE COMMITTEE ON AWARDS**

**Appendix A  
October 25, 2012**

**1. NEW OFFERS**

**Anne DuMoulin Bursary in Social Work**

With a gift from Anne DuMoulin, an endowment fund has been established to provide bursary support in the Faculty of Social Work. The bursary, valued at the available annual interest, will be awarded to an undergraduate student who:

- (1) is enrolled full-time in any year of study in the Faculty of Social Work at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.0;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to divide the annual interest and offer more than one bursary. Preference will be given to past recipients who meet the above criteria.

The selection committee will be the Standing Committee of the Faculty of Social Work.

**Jim Hicks Bursary**

In memory of James D. (Jim) Hicks, family, friends, and colleagues have established an endowment fund at the University of Manitoba. In honour of Jim, who earned a Bachelor of Science degree from the University of Winnipeg and subsequently pursued a career as a professional agronomist, soil specialist, and manager of an environmental consulting firm, the fund will be used to offer bursaries to students pursuing a degree in a related discipline. In the 2012-2013 academic year, one bursary valued at \$500 will be offered. As of the 2013-2014 academic year, one bursary valued at \$1,000 will be offered. Each year, a bursary will be offered to an undergraduate student who:

- (1) has completed at least one year of full-time study (minimum 24 credit hours) at the University of Manitoba;
- (2) in the next ensuing academic session, is enrolled in a minimum of 24 credit hours in one of the following faculties:
  - (i) Faculty of Agricultural and Food Sciences, pursuing a degree in the areas of Agroecology, Soil Sciences or Agronomy;
  - (ii) Clayton H. Riddell Faculty of Environment, Earth and Resources, pursuing a degree in the areas of Environmental Science or Environmental Studies; or
  - (iii) Faculty of Science, pursuing a degree program in the theme areas delivered by the Department of Biological Sciences;
- (3) has achieved a minimum degree grade point average of 2.5;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Director of Financial Aid and Awards (or designate).

**Patricia N. and Mark G. Smerchanski Law Entrance Scholarship**

In 2011, Rhonda G. Smerchanski (B.Sc Hons/72, MSc/75) and Patricia B. Smerchanski (B. Comm (Hons.)/73, LLB/76) established an endowment fund at the University of Manitoba with a gift of \$50,000



in honour of their parents, Patricia N. (LLB/66) and Mark G. Smerchanski (B.Sc (Hons)/37). The purpose of this fund is to encourage students who have successfully completed a Bachelor of Commerce degree (or equivalent) to obtain their J.D. in the Faculty of Law (Robson Hall). Beginning with the 2013-2014 academic year, the available annual income will be used to offer one or more scholarships to undergraduate student(s) who:

- (1) are enrolled full-time in the Faculty of Law at the University of Manitoba in their first year of study;
- (2) have completed their Bachelor of Commerce (Honours) degree from the University of Manitoba;
- (3) have achieved a minimum degree grade point average of 3.5 (or equivalent).

In any year there are no applicants who have completed their Bachelor of Commerce (Honours) degree from the University of Manitoba the scholarship may be awarded to a student with an equivalent business degree from another accredited Canadian university.

In the event that there are no successful candidates in a given year, the donors request that the award not be disbursed and any unspent revenue be combined with the next year's annual income to offer a larger award.

If there is more than one person who meets the criteria of this scholarship, the amount of the award is to be shared equally between the top two candidates.

The selection committee will be named by the Dean of the Faculty of Law.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## **2. AMENDMENTS**

### **Manitoba Bar Association Solomon Greenberg Prize in Advocacy**

The following amendments have been made to the terms of reference for the Manitoba Bar Association Solomon Greenberg Prize in Advocacy:

- First place award value was increased from \$300 to \$450 while the second prize award value was increased from \$200 to \$300.

### **University of Manitoba Undergraduate Research Awards**

The following amendments have been made to the terms of reference for the University of Manitoba Undergraduate Research Awards:

- A deadline date was added to the second sentence in the first paragraph which now reads: "Each year, the Office of the Vice-President (Research and International) will contact Financial Aid and Awards by no later than March 1<sup>st</sup> to indicate whether the awards will be available."
- Criterion (1) now reads: "have completed at least 24 credit hours of undergraduate courses at the University of Manitoba;"
- Criterion (2) now reads: "are enrolled full-time (80% full course load) in any faculty or school at the University of Manitoba;"
- Criterion (3) is the former criterion (2).
- Some editorial changes made.



**AGENDA ITEM:** Report of the Senate Committee on Awards [dated November 19, 2012]

**RECOMMENDED RESOLUTION:**

**THAT the Board of Governors approve two new offers, two amended offers, and the withdrawal of seven offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated November 19, 2012].**

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

At its meeting of November 19, 2012 the Senate Committee on Awards approved two new offers, two amended offers, and the withdrawal of seven offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* [dated November 19, 2012].

**RESOURCE REQUIREMENTS:**

Awards will be funded from the various sources of funding identified within the Report.

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

N/A

**CONSULTATION:**

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on January 9, 2013.



### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Committee on Awards</u>	<u>November 19, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Executive</u>	<u>December 12, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate</u>	<u>January 9, 2013</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>_____</u>	<u>_____</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>_____</u>	<u>_____</u>

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

**Attachments**

- Report of the Senate Committee on Awards [dated November 19, 2012]

## **REPORT OF THE SENATE COMMITTEE ON AWARDS**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of November 19, 2012 the Senate Committee on Awards approved two new offers, two amended offers, and the withdrawal of seven offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated November 19, 2012).

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve two new offers, two amended offers, and the withdrawal of seven offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated November 19, 2012). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. David Kuhn  
Chair, Senate Committee on Awards

## SENATE COMMITTEE ON AWARDS

### Appendix A

November 19, 2012

#### 1. NEW OFFERS

##### **Rosemary and Cliff Kowalsky Scholarship**

Rosemary Kowalsky (B.F.A.(Hons.)/75) and Cliff Kowalsky have established an endowment fund with an initial gift of \$10,000 at the University of Manitoba. The purpose of the fund is to provide scholarships for students in the School of Art. Beginning in the 2013 – 2014 academic year, the available annual interest from the fund will be used to offer one scholarship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the second year of the Master of Fine Arts;
- (2) has achieved a minimum degree grade point average of 3.5 (or equivalent) based on coursework completed in the first year of the Master of Fine Arts;
- (3) has, in the first year of the program, produced a highly ranked body of work, as determined by the selection committee.

Preference will be given to a single custodial parent (mother or father). In any given year that no single custodial parent(s) apply for the scholarship, the selection committee will have the discretion to either choose another student who meets the selection criteria listed above or not to award the scholarship. In years when the scholarship is not awarded, the revenue will be capitalized.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Director of the School of Art (or designate) to name the selection committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

##### **Rudy Goldman Bursary**

In memory of Rudy Goldman (Dip.Pharm./37), his long-time best friend and partner, Cecile Bellec (B.Ed/67) has established an endowment fund at the University of Manitoba, with an initial gift of \$100,000 in 2012. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The fund will be used to provide bursary support for Pharmacy students at the University of Manitoba.

Each year, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) has graduated from a high school in Manitoba prior to entering the University of Manitoba;
- (2) is entering the first year of full-time studies in the Faculty of Pharmacy at the University of Manitoba;
- (3) has achieved a minimum degree grade point average of 2.5 based on the last 30 credit hours of university study;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The bursary continues for each of the second, third, and fourth years of study in the Faculty of Pharmacy at the University of Manitoba, provided the recipient:

- (1) maintains a minimum degree grade point average of 2.5;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

Only one student may hold the bursary at any given time.

In the event of a recipient not qualifying for continuation of the bursary, the selection committee may select another student, to receive the funds which would have been awarded to the initial recipient.

The selection committee will be the Faculty of Pharmacy Awards Committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## 2. AMENDMENTS

### **MPhA / William G. Eamer Graduate Scholarship in Pharmacy**

The following amendments have been made to the terms of reference for the MPhA/William G. Eamer Graduate Scholarship in Pharmacy:

- The paragraph about Mr. Eamer was removed from the terms of reference and is now in a separate section at the bottom of the terms under the heading “Biographical Information”.
- The last sentence of the first paragraph reads: “Each year, the available annual income from the fund will be used to offer one scholarship to a graduate student who:”.
- Criterion (2) now reads: “has achieved a minimum degree grade point average of 3.5 in the last two years of the previous program of study;”
- Criterion (3) has been added and reads: “has made a significant contribution to their profession, university and community.”
- A new application process and list of materials has been added which reads:  
Applicants will be required to submit the following application materials:
  - (1) a Faculty of Pharmacy Graduate Awards Application form;
  - (2) an official academic transcript;
  - (3) a short essay (500 words, double spaced in 12 point font) describing their previous contributions to the community. The essay should include explanations of why they were involved in the community, their general philosophy of volunteerism and why they wish to pursue a career in pharmacy;
  - (4) a curriculum vitae;

Candidates may be requested to attend an interview and/or deliver an oral presentation.

- The following wording has been added immediately following the section outlining the application process: “Priority towards Master’s versus Ph.D. students will alternate each year.”
- The description of the selection committee has been changed to read: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Graduate Studies Chair of the Faculty of Pharmacy to name the selection committee for this award. The selection committee will include a representative from the Manitoba Pharmaceutical Association. The Dean of the Faculty of Pharmacy, with agreement of the Registrar of the MPhA, is authorized to recommend to the Senate Committee on Awards, for approval, amendments to the financial and other terms of the scholarship as changing circumstances may require.
- Standard Board of Governors paragraph has been added.
- A number of editorial changes have been made.

### **Truesdale Medal and Prize**

The following amendments have been made to the terms of reference for the Truesdale Medal and Prize:

- The paragraph about the Truesdale sisters was removed from the terms of reference and is now in a separate section at the bottom of the terms under the heading “Biographical Information”.
- The description of the selection committee has been changed to read: “The selection committee shall consist of three members, two named by the Dean of the Faculty of Education and one by the donor, selected to reflect the breadth of teaching areas offered in the Faculty.
- Standard Board of Governors paragraph has been added.
- A number of editorial changes have been made.

### **3. WITHDRAWALS**

#### **Dr. Barry Rayter Award**

The terms of reference for the Dr. Rayter Award stipulated that this bursary was to be offered in 2011-2012 only.

#### **Lillian Slusman Meyers Memorial Bursary in Medicine**

The terms of reference for the Lillian Slusman Meyers Memorial Bursary in Medicine are to be withdrawn as the funds from this trust fund have now been completely depleted.

#### **Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary**

The terms of reference for the Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary, an annually funded award for students in the Faculty of Human Ecology, are to be withdrawn at the request of the donor.

#### **Manitoba Women’s Institute Bursary (Faculty of Human Ecology)**

The terms of reference for the Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary, an annually funded award for students in the Faculty of Human Ecology, are to be withdrawn at the request of the donor.

#### **Molly Hyman Award in Art**

The terms of reference for the Molly Hyman Award in Art are to be withdrawn as the funds from this trust fund have now been completely depleted and the donor is now deceased.

#### **P.E.O Sisterhood Bursary**

The terms of reference for the P.E.O Sisterhood Bursary, an annually funded bursary for students in the Faculty of Arts, are to be withdrawn at the request of the donor.

#### **Stantec Architecture Bursary**

The terms of reference for the Stantec Architecture Bursary, an annually funded bursary for students in the Faculty of Architecture, are to be withdrawn at the request of the donor.



**AGENDA ITEM:** Proposal for a Bachelor of Arts (Honours) in Criminology in the Faculty of Arts

**RECOMMENDED RESOLUTION:**

**THAT the Board of Governors approve a proposal for the Bachelor of Arts (Honours) in Criminology [as recommended by Senate, December 5, 2012].**

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

The purpose of the proposed, four-year Bachelor of Arts (Honours) degree in Criminology would be "...to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with the academic training required to apply to more advanced graduate (MA and PhD) programs in criminology."

**RESOURCE REQUIREMENTS:**

No new resources would be required to offer the B.A.(Hons) in Criminology. Existing teaching, administrative staff, and library resources, computer facilities, and classroom / study space are sufficient to support the program. The curriculum has been designed to use existing courses. One new 3 credit hour course (SOC 4490 Advanced Seminar in Criminology) would be created for the program and would be taught by tenured faculty in the Department on a rotational basis.

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

The proposed B.A.(Hons.) in Criminology supports the University's mission to contribute to the cultural, social, and economic well-being of the people of Manitoba in that it connects to the province's priorities "to invest in vital front-line services: continue to improve health care, education, training, policing and support for families." The program would prepare graduates to enter careers directly or indirectly related to these priorities including careers with criminal justice and social-service related agencies.

The program would support the University's priority to deliver an exceptional student experience by responding to student demand for an honours-level program that would prepare them appropriately for graduate studies in Criminology.

The proposed program is consistent with the strategic academic plans of the Department of Sociology and with the research interests of the core of the Department's most productive and highly regarded scholars, some of whom have established national and international reputations in their fields.



**IMPLICATIONS:**

The program would address a gap in post-secondary training of criminologists in Manitoba. Presently, students wanting to undertake Advanced undergraduate studies in criminology at the University can either: (a) enrol in the B.A. (Hons.) in Sociology, which provides a minimal amount of additional training in criminology beyond what is acquired by completing the three-year B.A. General degree in this area; or (b) complete the B.A. General degree in Criminology plus one year in the pre-Master's program in Sociology. Very few students take either option, electing instead to pursue graduate studies outside of Manitoba after completing a B.A. General degree in Criminology.

The Department of Criminal Justice at the University of Winnipeg offers an interdisciplinary Bachelor of Arts (Honours) in Criminal Justice. The proposed B.A.(Hons.) in Criminology would differ from this program in that it would approach criminology from a sociological perspective and would provide a strong grounding in sociological theory and research methods.

**ALTERNATIVES:**

N/A

**CONSULTATION:**

This proposal is forwarded to the Board of Governors by Senate following consultation with the Senate Committee on Curriculum and Course Changes, the Senate Planning and Priorities Committee, and the Senate Executive.



**Board of Governors Submission**

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Committee on Curriculum and Course Changes</u>	<u>October 31, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Planning and Priorities Committee</u>	<u>September 24, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate Executive</u>	<u>November 21, 2012</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Senate</u>	<u>December 5, 2012</u>

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

**Attachments**

- Proposal from the Faculty of Arts for the Bachelor of Arts (Honours) in Criminology
- Report of the Senate Committee on Curriculum and Course Changes RE: Proposal for the Bachelor of Arts (Honours) in Criminology
- Report of the Senate Planning and Priorities Committee RE: Proposal for the Bachelor of Arts (Honours) in Criminology

**THE FORMAL PROGRAM PROPOSAL**

**22 May 2012**

Institution Submitting the Formal Program Proposal: University of Manitoba

Title of Proposed Program: Single Honours Program in Criminology

Faculty/Department in which the Proposed Program will be located: Faculty of Arts,  
Department of Sociology

Name of Person(s) responsible for the Program: Russell Smandych, Associate Head,  
Department of Sociology

Credential to be Offered: Bachelor of Arts (Honours)

Date of Program Implementation: September 2013

President's/Rector's Signature

Date

Date Received by Council on Post-Secondary Education: \_\_\_\_\_

**Faculty of Arts  
University of Manitoba**

**Bachelor of Arts (Honours) in Criminology**

**SECTION I: Program Description**

**1.1 Describe the program as it would appear in a catalogue:**

Criminology is concerned with the complex social phenomena of crime and criminalization. The criminology program engages students in a systematic study of the nature and extent of crime and criminalization along with the array of agencies and programs designed to prevent, control, and respond to criminal activity over time and place. Attention is given to specific issues related to gender, race, class and crime, youth and crime, violence and victimization, criminal law and procedure, policing and crime prevention, restorative justice, and global criminology. Courses in the criminology program are taught primarily from a sociological perspective, with emphasis placed on research, program development, and policy analysis.

For entry, continuation and graduation requirements for the General Degree, and Honours Degree, see Section 3: Basic Faculty Regulations for the B.A. General, Advanced and Honours Degree Programs.

**1.2 List of courses (including title, number, semester credit hours, and catalogue description)-that would constitute the requirements and other components of the proposed program.**

*Outline of program requirements, by year of the program:*

UNIVERSITY 1	YEAR 2	YEAR 3	YEAR 4
HONOURS SINGLE*			
SOC 1200 (6) OR SOC 1211 AND SOC 1221  plus 24 additional credit hours	SOC 2010 (3) SOC 2220 (3) SOC 2290 (6) SOC 2510 (3) SOC 2610 (3)  12 credit hours in ancillary options	3 credit hours of criminology- related theory courses from: SOC 3310 (3) [crime theory], or SOC 3700 (3) [law theory]  3 credit hours of criminology or sociology-related theory courses from:  SOC 3310 (3) [crime theory] SOC 3330 (3) [origins] SOC 3350 (3) [feminist] SOC 3360 (3) [soc psych]	SOC 4450 (6) [honours seminar]  SOC 4570 (3) [quant. analysis]  3 credit hours of research methods courses from:  SOC 3820 (3) [qual. and historical methods]  SOC 4580 (3) [social

		SOC 3380 (3) [politics] SOC 3390 (3) [contemp] SOC 3700 (3) [law theory]  12 credit hours of 3000-level criminology-related courses from the following*:  SOC 3100 (6) [practicum] SOC 3310 (3) [crime theory] SOC 3400 (3) [policing] SOC 3700 (3) [law theory] SOC 3710 (3) [careers] SOC 3720 (3) [crim law] SOC 3740 (3) [sel. topics] SOC 3750 (3) [violence] SOC 3790 (3) [women] SOC 3830 (3) [youth] SOC 3850 (3) [restorative] SOC 3860 (3) [genocide] SOC 3880 (3) [global]  12 credit hours in ancillary options  [30 hours total]	research methods]  3 credit hours of advanced theory courses from:  SOC 4460 (3) [soc theory]  SOC 4560 (3) [soc theory]  SOC 4490 (3) [NEW: advanced seminar in criminology]  12 credit hours in ancillary options  [30 hours total]
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\* Ancillary options are courses taken from outside the Honours field of study.

\*\*These courses can include SOC 3100 or SOC 3700 if not already completed as a theory requirement.

*Calendar descriptions of required and optional sociology and criminology courses:*

**SOC 1200 Introduction to Sociology Cr.Hrs.6** (Formerly 077.120) A systematic introduction to the scientific perspective of sociology. The following areas will be treated: culture, socialization, groups, social stratification, associations, collective behaviour, and urban and political institutions. Students may not hold credit for SOC 1200 (077.120) and any of: SOC 1211 (077.121) or SOC 1221 (077.122) or the former SOC 1201 (077.120).

**SOC 2010 Critical Issues in Sociology Cr.Hrs.3** (Formerly 077.201) A form-specific, content variable course especially designed for Honours students. The intent of this course is to develop critical thinking and improve students' oral, writing and research skills. It is also designed to facilitate the creation of a cohesive cohort of Honours students through the use of group work and assignments. Prerequisite: written consent of department head.

**SOC 2220 Sociological Theoretical Foundations Cr.Hrs.3** (Formerly 077.222) A review of classical sociological theory. The focus will be on the central figures and schools of thought in Sociology. Students may not hold credit for both Soc 2220 (077.222) and SOC 2221 (077.222). Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 2290 Introduction to Research Methods Cr.Hrs.6** (Formerly 077.229) An introduction to quantitative and qualitative scientific methods of investigating social phenomena. The course will include introductions to the assumptions of scientific inquiry, the conceptualization of research problems, basic statistical analysis, and use of a packaged computer program. Students may not hold credit for both SOC 2290 (077.229) and SOC 2291 (077.229). Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 2510 Criminology Cr.Hrs.3** (Formerly 077.251) A general introduction to the theories of deviant behaviour and criminology. The explanation of crime with reference to physical, psychological, and social factors. Students may not hold credit for both SOC 2510 (077.251) and SOC 2511 (077.251). Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 2610 Sociology of Criminal Justice and Corrections Cr.Hrs.3** (Formerly 077.261) The sociological study of the criminal justice system, including the police, the courts, prisons and other correctional agencies. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3100 Practicum in Criminological/Sociological Research Cr.Hrs.6** This course is designed to develop students' research skills and experience through placement in a criminal justice or other social service agency having a mandate relevant to the study of sociology. The course consists of supervised work within the agency and classroom instruction, culminating in the production of a research report. Enrollment is competitive and special advance permission is required to register. To be considered for admission, students must complete an application form (available from the Department of Sociology website) by the last day of April preceding the Fall term in which the student intends to take the course. Students may not hold credit for both SOC 3100 and the former SOC 3760 (077.376). Prerequisite: written consent of department head.

**SOC 3310 Theorizing Crime, Law, and Social Justice Cr.Hrs.3** Through investigation of a variety of theoretical approaches, this course fosters an appreciation of the relevance of theorizing for addressing contemporary issues related to crime, law, and social justice. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3330 Origins of Sociological Thought Cr.Hrs.3** (Formerly 077.333) A systematic introduction to sociological thought from ancient philosophy to the middle of the 19<sup>th</sup> century. Emphasis is placed on social thought that is to become the foundations of sociological theory. Students may not hold credit for both SOC 3330 (077.333) and SOC 3331 (077.333). Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3350 Feminism and Sociological Theory Cr.Hrs.3** (Formerly 077.335) A critical examination of how gender has been addressed in classical and contemporary sociological theories, with consideration of how sociological inquiry is being transformed through feminist theory and practice. Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3360 Theories in Social Psychology Cr.Hrs.3** (Formerly 077.336) A review of the predominant theoretical perspectives currently utilized in social psychology in relation to contemporary sociological concerns. Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3380 Power, Politics and the Welfare State Cr.Hrs.3** A critical evaluation of sociological theory and research focusing on power and politics in society. Topics covered include: the dimensions of power (economic, political, ideological), classes and class conflict, political socialization, the origin and nature of the state, and the welfare state. Students may not hold credit for SOC 3380 and any of: SOC 3471 (077.347) or the former SOC 3470 (077.347). Prerequisite: [a grade of "C" or better in SOC 2220 (077.222) or SOC 2221 (077.222)] or written consent of department head.

**SOC 3390 Contemporary Sociological Theory Cr.Hrs.3** (Formerly 077.339) A systematic comparison of contemporary sociological theories. Emphasis will be placed on the development of competing schools in modern sociology, highlighting the contributions of major theorists. Students may not hold credit for both SOC 3390 (077.339) and SOC 3391 (077.339). Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3400 Policing and Crime Prevention Cr.Hrs.3** This course has not yet received Senate approval. Please check the Aurora Catalog or Class Schedule after July 1st. The sociological study of the organization and operation of the police and the evidence-based prevention of crime. Topics include the history and role and functions of the police, police culture and socialization, strategies and tactics, police deviance and ethics, future policing trends, and methods of crime prevention. Students may not hold credit for both SOC 3400 and SOC 3740 (077.374) with topic "Policing and Crime Prevention." Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3700 Sociology of Law Cr.Hrs.3** (Formerly 077.370) The aim of this course is to gain an understanding of the law-society relationship. Different theoretical approaches will be used to investigate substantive issues that pertain to the role of law in (re)producing social inequalities and its potential for alleviating them. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3710 Sociology of Criminal Careers Cr.Hrs.3** (Formerly 077.371) An examination of patterns of criminal behaviour focusing on the sociological aspects of selected offences, the criminal career of the offender, and on societal reaction and legal processing. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3720 The Criminal Law and Its Procedure Cr.Hrs.3** (Formerly 077.372) An introduction to the criminal law and an overview of the system by which the criminal law is administered. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3740 Selected Topics in Criminology Cr.Hrs.3** (Formerly 077.374) The specific content of this course will vary, but in general it will consist of an examination of a specialized topics relevant to Criminology. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC

2511 (077.251)] or written consent of department head.

**SOC 3750 Institutional Responses to Violence in Family and Intimate Relationships**

**Cr.Hrs.3** This course will focus on the growing public awareness of the prevalence of interpersonal violence in Canada, examining studies of prevalence from victimization surveys and criminal justice statistics. We examine various criminological and sociological theories of the causes, dynamics and interventions in family and interpersonal violence, legislation and policy and assess these changes from perspective of victims and accusers. Students may not hold credit for both SOC 3750 and SIX 3460 (077.346) when titled "Interpersonal Violence and Institutional Responses." Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3790 Women, Crime and Social Justice Cr.Hrs.3** (Formerly 077.379) The course examines gender differences in crime, theories of women's crime and the treatment of women offenders and victims by the criminal justice system. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3820 Qualitative and Historical Methods in Sociology Cr.Hrs.3** (Formerly 077.382) An introduction to a variety of data gathering techniques such as participant observation, interviewing, life histories, archival research, document analysis, and the use of case studies. Emphasis will be placed on the use of inductive/deductive procedures in the transformation of raw data into theoretical interpretations. Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3830 Youth, Crime, and Society Cr.Hrs.3** (Formerly 077.383) An analysis of issues surrounding the treatment of children and youth in the Canadian criminal justice system. Topics include: historical changes in the role of children and youth; young offender legislation; young offenders and media; and current research on youth crime and its prevention in Canada and other countries. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3850 Restorative Justice Cr.Hrs.3** (Formerly 077.385) A general introduction to the social theory and practice of restorative justice. Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head.

**SOC 3860 Genocide, Crime and Society Cr.Hrs.3** A critical sociological and criminological examination of comparative genocide studies. Emphasis is placed on the utility of sociological and criminological theoretical frameworks for understanding and explaining genocide, as well as the conceptual and moral failings of criminology and sociology in the face of genocide. Students may not hold credit for both SOC 3860 and SOC 3740 (077.374) when titled "Genocide." Prerequisite: [a grade of "C" or better in SOC 1200 (077.120) or the former SOC 1201 (077.120)] or [a grade of "C" or better in both SOC 1211 (077.121) and SOC 1221 (077.122)].

**SOC 3880 Global Criminology and Criminal Justice Cr.Hrs.3** This course examines current developments and issues in the field of global criminology and criminal justice. Topics include: crime and globalization; transnational policing and security; world criminal justice systems; global criminal justice policy transfer; and international criminal justice. Students may not hold credit for both SOC 3880 and the former SOC 3780 (077.378). Prerequisite: [a grade of "C" or better in SOC 2510 (077.251) or SOC 2511 (077.251)] or written consent of department head. SOC 2610 (077.261) is strongly recommended.



**SOC 4450 Honours Seminar Cr.Hrs.6** (Formerly 077.445) An intensive discussion of selected sociological problems, culminating in a major Honours thesis. Prerequisite: written consent of department head.

**SOC 4460 Advanced Sociological Theory Cr.Hrs.3** (Formerly 077.446) A critical examination and analysis of sociological theories. Prerequisite: written consent of department head.

**SOC 4490 [PROPOSED NEW COURSE WITH CALENDAR DESCRIPTION] Advanced Seminar in Criminology Cr.Hrs.3** A critical examination of the field of criminology and the work of criminologists in shaping modern sensibilities about crime, law, and social justice. Topics include the origins of modern criminology, the development of competing knowledge frameworks in criminology (including the impact of feminist, postmodern, and post-colonial criminologies), and trajectories of 21<sup>st</sup> century criminology (including scientific, global, and public criminology). Prerequisite: written consent of department head.

**SOC 4560 Advanced Sociological Theory Cr.Hrs.3** (Formerly 077.456) A critical examination and analysis of selected sociological theories. Course content may vary from year to year depending upon the instructor's interest. Prerequisite: written consent of department head.

**SOC 4570 Quantitative Social Analysis Cr.Hrs.3** The application of quantitative data analysis in the social sciences, including the following procedures: multiple regression, dummy variable regression, simple analysis of variance and covariance, and an introduction to path analysis. Students may not hold credit for both SOC 4570 and former SOC 4480 (077.448). Prerequisite: written consent of department head.

**SOC 4580 Social Research Methods Cr.Hrs.3** An introduction to the philosophy of science and logic of scientific method, as well as a survey of research methods and issues. Students are expected to gain a working knowledge of the research process. Students may not hold credit for both SOC 4580 and the former SOC 4470 (077.447). Prerequisite: written consent of department head.

### **1.3 Program educational objectives and learning outcomes:**

Currently the Department of Sociology offers a three-year (90 credit hour) BA General degree in criminology, in which students are required to complete two foundational sociology courses (Introductory Sociology and Social Research Methods), along with 18 credit hours of 2000 and 3000-level criminology courses that are taught through the Department of Sociology. Historically, there have been far more criminology majors than sociology majors. (For example, as of October 2011, there were 126 criminology majors and 80 sociology majors).

Currently students interested in doing more advanced studies in criminology at the University of Manitoba have limited options available to do this. Specifically, they can either enroll in our 4-year Sociology Honours Program, which provides students with only a minimal amount of additional training specifically in criminology, or they can graduate with their 3-year degree in criminology, and then apply to our pre-MA program in sociology, which is even more cumbersome and inefficient. In recent years, we have observed that very few students have pursued either of these options and that most have chosen to either graduate with a 3-year General degree, or to pursue more advanced honours and graduate-level education in criminology by applying to programs outside of Manitoba.

The aim of the proposed Criminology Honours Program is to fill this serious program gap in the post-secondary training of criminologists in Manitoba. The Department of Sociology at the University of Manitoba is uniquely situated to be able to fill this gap, because of our already strong 3-year criminology program and the fact that the new Criminology Honours Program will require few, if any, additional resources to implement.

The Criminology Honours Program will require students to complete 120 credit hours of course work. In addition to giving students the option of taking more 3000-level courses in criminology, they will be required to complete additional courses, including several advanced 3000 and 4000-level courses that are currently offered to Sociology Honours students, along with a new 4000-level advanced criminology seminar. The primary focus and objective of the proposed Program will be to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with the academic training required for them to apply to more advanced graduate (MA and PhD) programs in criminology.

#### **1.4 Program Admission Requirements**

Not applicable.

#### **1.5 Program fit with institutional mission and planning priorities:**

The mission of the University of Manitoba is "To create, preserve and communicate knowledge, and thereby, contribute to the cultural, social and economic wellbeing of the people of Manitoba, Canada, and the world." The proposed Criminology Honours Program contributes to those goals.

The program will focus on criminological research, program development and policy analysis, and thus will prepare students for progression to graduate programs in this area. Students will receive the highest quality liberal Arts education: critical thinking and analysis, problem solving, ethical decision making, effective communication and sensitivity to and awareness/tolerance of diversity, among others.

The Honours program will provide another option for students in their undergraduate studies and has the potential to grow our graduate program as students will no longer have to leave the province to pursue more advanced honours and graduate level education in Criminology in programs outside Manitoba.

#### **1.6 Comparison to existing programs:**

While there are no similar Criminology Honours Programs offered in Manitoba, such programs exist in other Canadian provinces and internationally. Recently, the University of Winnipeg has introduced a 4-year Honours Program in Criminal Justice; however, this program is different from our proposed Criminology Honours Program. In particular, the University of Winnipeg program exists within a separate Department of Criminal Justice and is intended as an interdisciplinary program. In contrast, our program is based in the Department of Sociology, and is intended to provide students with advanced training in Criminology from a sociological

perspective, including a firm grounding in sociological theory and research methods. Illustrative of the different foci of the two programs is that graduates of the University of Winnipeg program are not currently eligible for direct admission to our Masters program in Sociology (as they do not have the requisite courses in sociological theory and methods, key components of the sociological canon), whereas our proposed future Criminology Honours Program graduates will meet the qualifications for admission to our graduate program.

## **SECTION II: Market Need and Market Demand for the Program**

### **2.1 Local or provincial market needs for graduates:**

As indicated above, the program is expected to help fill the serious gap that currently exists in the post-secondary training of criminologists in Manitoba. There are many job opportunities in Manitoba for university graduates with Honours and Master's degrees in criminology. For example, recent graduates of our Sociology Master's program who have concentrated their studies in criminology have gained employment with the RCMP, as Crime Intelligence Analysts, with the federal Department of Justice, as policy analysts, and with Statistics Canada, as sociologists/economists. A number of our MA program graduates are also currently employed in senior administrative positions with Manitoba Child and Family Services, Manitoba Justice and Manitoba Corrections.

This program will allow students to develop specific skills appropriate to their future prospective careers. Specifically, the training we propose to provide to students in the Criminology Honours Program will prepare them to enter professional occupations with criminal justice and social-service related agencies, as well as the private sector. Also, because a criminology degree is often a preferred undergraduate degree for individuals planning to apply to law school and other professional schools such as social work and public administration, we expect that our program will help to meet this type of labour market need.

Significantly also, data provided by Human Resources and Skills Development Canada (HRSDC) and Service Canada (SC) indicate that the job prospects for graduates of criminology programs are better than those for graduates of other social science undergraduate programs. In fact, criminology graduates appear to be somewhat unique in this regard. For example, Service Canada notes that while overall the job prospects for graduates of social science programs are worse than for graduates of other programs (like engineering and business), the one notable exception cited is criminology graduates. More specifically, Service Canada states that: "The situation for graduates of criminology programs is similar to that of all university graduates in general." Although pointing out that "between 2001 and 2009, less than 10% of bachelor's and master's graduates in criminology worked as criminologists a year and a half after graduation", they found work "in a variety of occupations, mainly in the social sciences", including half of them who held positions as community and social service workers, or probation or parole officers. Service Canada concludes that training in criminology appears to be a significant factor in obtaining employment in these types of occupations. It is our hope that students who graduate from our Criminology Honours Program will be even better prepared to take up employment in occupations requiring more advanced training in criminological research, program development, and policy analysis.

Accessed at: (HRSDC)

<http://www5.hrsdc.gc.ca/noc/english/noc/2011/Profile.aspx?val=4&val1=4169>, and (SC)

[http://www.servicecanada.gc.ca/eng/qc/job\\_futures/statistics/4169.shtml](http://www.servicecanada.gc.ca/eng/qc/job_futures/statistics/4169.shtml)

More generally, surveys of employers continue to show that they place the very highest value on graduates who demonstrate problems solving, critical thinking, effective communication, flexibility, and creativity – all skills and qualities exemplified by graduates in the humanities and social sciences. Consequently, regardless of their specific future occupations, graduates of the program such as the one proposed here will enhance the qualifications of workers in various sectors of the local economy.

## **2.2 Probable employment destinations:**

Most of the graduates of the proposed Honours Program will likely gain employment in Winnipeg and other urban centres in Manitoba, since this is where major criminal justice and social service-related employers are concentrated. As indicated previously, many graduates of our current criminology and sociology programs have managed to obtain employment related to their training, and we anticipate that graduates of the proposed Criminology Honours Program will be even better prepared for entering careers in the field of criminology and criminal justice.

## **2.3 Consultation with relevant groups/agencies:**

As part of our effort to gauge the amount of student interest in a Criminology Honours Program, an in-class survey of students enrolled in criminology courses at the University of Manitoba was completed in the Winter 2012 term. In addition, letters of support were requested from former students, and representatives of criminal justice agencies and other universities, to gauge the amount of local community and professional support for the program. The result of these enquires are highlighted in Section III: Student Demand for the Program.

## **2.4 Fit with provincial economic, social and cultural priorities:**

Priorities for the Province of Manitoba as reported in their five-year economic plan are “to invest in vital front-line services: continue to improve health care, education, training, policing and supports for families.” Manitobans also place public safety and supports for families as a high priority. Graduates of the proposed program will be even better prepared for entering careers directly or indirectly related to priorities of the Province and Manitobans.

## **2.5 Potential for job creation and research and development:**

The program will provide advanced training in criminology with a focus on research, program development and policy analysis. Many students of the proposed program will remain in Manitoba and pursue careers in the criminal justice system following graduation. Other graduates of the program will meet the qualifications for admission to the University of Manitoba graduate program in Sociology.

## **SECTION III: Student Demand for the Program**

### **3.1 Students the program will serve:**

We expect that most of the students enrolled in the program will want to remain in Manitoba upon graduation. Some will begin careers that involve working directly in the criminal justice system (for example, as police, court, or corrections personnel). We anticipate that other graduates of the program will pursue careers as program administrators, researchers, and policy analysts with criminal-justice related government and non-profit organizations, while others will obtain employment in the private sector (eg. with research companies). A number of our graduates will also no doubt go on to pursue graduate-level training in criminology at the MA and PhD levels. It is also expected that the Criminology Honours Program, like our current 3-year program, will continue to attract students who plan on applying to law school, social work, and other professional programs.

### **3.2 Existing program offerings in Manitoba:**

As noted in Section 1.6 above (Comparison to existing programs) there are no similar Criminology Honours Programs offered in Manitoba. While the University of Winnipeg has recently introduced a 4-year Honours Program in Criminal Justice, this program is different from our proposed Criminology Honours Program, given its interdisciplinary (as opposed to sociological) focus in the study of crime and criminalization. There are also no other universities in Manitoba that offer this type of program. As such, criminology students who are interested in more advanced studies cannot achieve their educational and professional goals without enrolling in post-secondary programs outside of the province.

### **3.3 Evidence of student interest and demand for program:**

We anticipate a strong demand for the program. Indicatively, the results of an in-class survey of 211 students enrolled in criminology courses at the University of Manitoba in the Winter 2012 term showed that 76 of these students were criminology majors, while an additional 48 students were considering criminology as an undergraduate major. Of the 211 students who were surveyed, 144 (or 68 %) stated that they would have considered enrolling in a Criminology Honours Program if it existed when they started taking criminology courses, while an overwhelming number of students (209, or 99 %), said they knew other students who would likely be interested in enrolling in a Criminology Honours Program if it was introduced at the University of Manitoba. The qualitative responses provided by students who completed our in-class survey, also show that a number of students enthusiastically endorsed the program. The positive comments they offered included:

1. "I think this is a good idea. I have friends interested in the criminology field and this would definitely benefit them."
2. "This sounds like a great program to start. I am definitely interested."

3. "I wish they offered this earlier before I graduate this year. It's a great opportunity for those who want to further themselves."
4. "I think this would be an awesome addition to the criminology program!"
5. "I wish this program was available when I first went to school. I love sociology and criminology. I would have pursued this had it been available. It is a great idea."
6. "The reason I went to university was because of criminology and I was greatly disappointed not to find an Honours Program in Criminology!"

In addition, letters of support received from representatives of criminal justice agencies and other universities, some of whom are also former students of our current undergraduate criminology program, demonstrates a high degree of positive local community and professional support for the program. Included in the attached **Appendix A** are the letters of support we have received from individuals who were provided with information on the proposed Criminology Honours Program contained in our initial program Statement of Intent (SOI).

### **3.4 Projected enrollments:**

We anticipate an initial enrollment of 8 to 10 students in the first year of the program, and that between 10 to 15 students will enter the program annually in subsequent years.

### **3.5 Existing programs projected to lose enrollment to this program:**

The introduction of the Criminology Honours Program will likely have some impact on our Pre-Master's Program—but in a positive way. Presently the Pre-Master's Program accommodates students who have completed their three-year BA degree and wish to go on to graduate studies, but require the equivalent of an Honours degree to do so. While this option will remain, with the introduction of the Criminology Honours Program most criminology students will not require it. The Criminology Honours Programs may also have a small effect on enrollments in the Sociology Honours Program offered in the Department of Sociology. As noted in Section 1.3 above, currently students interested in doing more advanced studies in criminology at the University of Manitoba are encouraged to enroll our Sociology Honours Program; but this option provides students with only a minimal amount of additional training specifically in criminology. Although a few criminology students do pursue this option, it is our observation that most students either graduate with a 3-year General degree or pursue more advanced honours and graduate-level education in criminology by applying to programs outside of Manitoba.

### **3.6 Proposed growth limits and minimum enrollments:**

We anticipate that in order to maintain the program we will need to have a minimum of 5 new students major in the program each year. We do not anticipate that the program will grow above 15 new majors per year. However, if enrollments exceed this mark by the end of the 3<sup>rd</sup> year of

the program, the Department of Sociology may consider increasing the minimum Honours student GPA from the current 3.0 to limit the number of students entering the program.

### **3.7 Projected number of graduates and program majors for the first 3 to 5 years:**

We anticipate the initial cohort of graduates at the end of the second year of the program to be 2 to 4 students. We expect that in subsequent years, the number of graduates will be roughly equal to the number of students entering the program; which will likely be from 10-15.

### **3.8 Participation and success by under-represented groups:**

All of the students who may decide to enroll in the program have access to the full range of services provided at the University of Manitoba that are designed to promote the participation and success of under-represented groups.

### **3.9 Availability to part-time learners:**

The program will be available to part-time learners. Part-time learning is also facilitated by the fact that approximately 60 credit hours (or 50%) of the program can be completed through distance and online education courses offered by the University of Manitoba.

## **SECTION IV: Faculty Requirements**

### **4.1 Current faculty who will teach in the program:**

There are currently nine permanent (tenure-track) faculty and instructors who routinely teach criminology courses offered through the Department of Sociology (Comack, Cormier, Linden, Peter, Powell, Spencer, Smandych, Woolford, Ursei). In addition, the Department of Sociology currently employs sessional lecturers (who have either PhD, MA, or LLB degrees) to teach specific criminology courses, and it is likely these or other part-time lecturers will also teach in the proposed Criminology Honours Program. It is significant to also note that most, if not all, of the other faculty members in the Department of Sociology will also be involved in teaching Criminology Honours students at some point, since all of the students in the program will need to complete other required and optional courses in sociology. A list of all current teaching staff in the Department of Sociology by rank and areas of expertise is provided below.

**Department of Sociology, University of Manitoba -  
Teaching and Research Areas of Specialization by Faculty Member, 2011-2012**

	<b>Teaching Areas</b>	<b>Research Interests</b>
<b>Faculty</b>		
Dan Albas	Social psychology, small group interaction	social psychology, nonverbal communication, sociology of education
Charles Axelrod	Classical sociological theory, sociology of religion, sociology of knowledge, introductory sociology	Classical sociological theory, sociology of religion, sociology of knowledge
Sonia Bookman	Urban sociology, media, consumer culture, introduction to sociology, cities and urban life, culture, and society	Urban space, culture, and sociality; branding and social life; cultural economy; material culture; consumer culture
Elizabeth Comack	Sociology of law, women, crime and social justice, feminism and sociological theory, Honours thesis seminar (4 <sup>th</sup> year)	Inequality and the law, the sociology of law and feminist criminology, justice, safety and security issues in Aboriginal and inner-city communities, masculinity and crime, criminalized women
Jason Edgerton	Research methods, society and education	Social inequality, sociology of education; comparative social policy; social determinants of health
Christopher Fries	Introduction to sociology, sociology of health and illness, sociology of health care systems, issues in health care, sociology of the body	health and society; health lifestyles; the body in popular culture; social determinants of health; critical public health; complementary / alternative / integrative medicine; medical pluralism; medical consumerism; medical error; mixed methods research; reflexive sociology
Laura Funk	Sociological perspectives on family relationships; sociology of aging; sociology of health care, qualitative research	Responsibility in home-based palliative care, caregiving behavior, aging, home care nurses, end of life care, filial care
Mark Hudson	Political economy, environmental sociology, political sociology	Social movements, globalization, historical methods
Rod Kueneman	Sociological theory, social psychology, ecology and society, social and community reconstruction, socialization, criminology, social theory, qualitative and historical methods	Adoption and blended family, disability studies, ecology and society, social and community reconstruction, social psychology, sociological theory, political economy
Rick Linden	Criminology, criminal justice, research methods	Policing, Aboriginal justice, evaluation research, criminological



		theory, auto theft, crime prevention
Gregg Olsen	Social inequality, political sociology/social policy and the welfare state, sociology of culture/music, and honours seminar (4th year), globalization, introductory sociology	Social inequality, social stratification, class/race/gender, poverty, homelessness, social policy, the welfare state, rights, sociology of culture/music, comparative sociology
Tracey Peter	Research methods, quantitative data analysis, quantitative methods, sociology of criminal justice and corrections, introduction to sociology	Mental health and well-being, research methods, social inequality, suicide prevention, trauma and violence
Chris Powell	Social and cultural theory, genocide and state violence, historical sociology, sociology of knowledge, advanced sociological theory, feminism and sociological theory, introductory sociology, social movements and social change	Genocide, systems theory, empire, deconstruction, postmodernism, science studies, and postcolonial theory, sociology of knowledge, empire
Susan Prentice	Introductory sociology, critical issues, sociology and feminist theory, family, social problems, social movements, classical and contemporary theory, theory and practice of public sociology, Honours seminar (2 <sup>nd</sup> year), women's studies	social inequality, welfare state and social change, family relations and systemic discrimination, gender relations, childcare policy and advocacy, social movements, social and public policy, social inequality, systemic discrimination, post-secondary education, community development, historical sociology
Lance Roberts	Introductory sociology; quantitative research methods; social statistics; social psychology (especially theory); Canadian society; sociology of education	Canadian society (trends; Aboriginal; minorities), comparative social change in modern societies, educational issues, and mental health, evaluation and social policy
Dale Spencer	Criminology, criminal justice and corrections, violence and society, victims and the criminal justice system	Violence and society, victimology
Russell Smandych	Historical sociology, global criminology and criminal justice, youth, crime, & society, criminal justice & corrections, theoretical criminology, comparative legal history, Indigenous peoples and the law, global criminology and criminal justice, youth criminal justice reform	Law and Indigenous peoples, and Canadian and comparative common-law legal history, policing and private security, historical sociology, global criminology and criminal justice, youth crime and youth criminal justice reform
Wayne Taylor	Social organization, social change, population, sociology of work, urban	Sexual harassment, social organization and change,

	sociology	citizenship
Jane Ursel	Sociology of the family, family policy, domestic and interpersonal violence and institutional responses, qualitative research and evaluation, social policy	Social policy; family policy; criminal justice policy; domestic violence, qualitative research and evaluation, longitudinal studies
Lori Wilkinson	Ethnic relations, migration studies, forced migration, quantitative research methods, ethnic relations, Canadian society and culture, introduction to research methods	Race and ethnic relations, immigration and refugee studies (particularly in labour settlement, labour market, education and health issues), citizenship, youth (specifically on educational attainment, school-to-work transitions, citizenship and ethnic inequality), research methods, and ethnic relations
Andrew Woolford	Criminology, restorative justice, genocide and war crimes, sociology of law, genocide	Conflict resolution (restorative justice civil mediation, and reparations), genocide studies, critical criminology, Aboriginal peoples and the law, Aboriginal politics, social movements, social justice, neoliberalism and social/spatial regulation
<b>Instructors</b>		
Frank Cormier	Criminology, criminal justice, corrections, research practicum	Aboriginal justice issues, policing, criminal justice policy
Karen Kampen	Research methods, introduction to sociology	Environment, research methods, health, social inequality
<b>Sessional Instructors</b>		
Cheryl Albas	Introduction to sociology, socialization, small group interaction, sociology of family, courtship and marriage, social psychology in sociological perspective	Social psychology, family
Raymond Foui	Introduction to sociology, sociology of the family, courtship and marriage, selected social problems, social psychology	Issues and dynamics in child welfare and stepfamily, foster family and same sex family relationships
Mara Fridell	Political sociology, social inequality, social movements	Immigration and citizenship, labour markets and inequality
Mary-Anne Kandrack	Gender and deviance, medicalization and deviance, introduction to sociology, women,	Sociology of knowledge (psychotherapeutic hegemony); gender and social regulation,

	crime and social justice, sociology of mental disorders, theory/methodology, feminist analysis, gender and deviance	theory/sociology of knowledge feminist analysis, deviance and medicalization
Susan Miller	Introductory sociology; social issues; race and ethnicity; religion; selected social issues a Canadian perspective	Gender; religion; race and ethnicity
Tannis Peikoff	Youth, crime and society, sociology of criminal careers (street crime, white collar crime, organized crime); introduction to sociology and criminology	Early interaction between Anglican Missionaries and Aboriginal peoples of the Red River, youth justice
<b>Senior Scholars</b>		
Ed Boldt		Social psychology, ethnic relations, criminology
Raymond Currie		Survey research, research administration, and academic leadership
Leo Driedger		Urban, ethnic relations, religion
Jay Goldstein		Ethnic stratification, ethnic intermarriage, drug laws, tobacco control, informal control of drugs
G.N. Ramu		Sociology of development, marriage and the family in India and Canada, women and work in South Asian societies, South Asian societies, adult sibling relations, globalization and its impact on industrial workers.
Alex Segall		Social determinants of health status, self-health management and health protective behaviour, population health assessment, health promotion program evaluation

It is important to also highlight the fact that our criminology program is staffed by faculty members with national and international reputations for their work. In addition to their active research programs, these faculty members are also committed to undergraduate teaching, having published several books that are widely used in criminology courses. For instance, Rick Linden's *Criminology: A Canadian Perspective* (now in its seventh edition) is the most popular criminology text in Canada. Elizabeth Comack's books are used in teaching the sociology of law and feminist criminology, Andrew Woolford's in restorative justice, Chris Powell's in genocide, and Russell Smandych's in the areas of youth justice and global criminology.

#### **4.2 Additional faculty and staff required:**

No additional faculty or staff will be required to support the proposed program.

### **SECTION V: Cooperative Arrangements**

#### **5.1 Cooperative agreements with other institutions/organizations:**

No cooperative arrangements have been made with other institutions and organizations to offer this program.

#### **5.2 Transfer credit:**

Every effort will be made to ensure that all credits from the proposed program will be made fully transferable to other post-secondary institutions in Manitoba.

#### **5.3 Internship/practicum components of the program:**

Students enrolled in the program will have the option of completing a 6 credit hour "Practicum in Criminological/Sociological Research" course (SOC 3100), which is currently offered to undergraduate majors in sociology and criminology. The course offers students the opportunity to gain experience and training in field research through a placement with a criminal justice or other social service agency. Students are required to spend a minimum of 105 hours in their placement, normally averaging 5 hours per week over the academic year.

#### **5.4 Credit for prior experiential learning:**

The program will not include a mechanism for prior learning assessment.

### **SECTION VI: Learning Technologies**

#### **6.1 Use of modern learning technologies:**

Approximately 60 credit hours (or 50%) of the program can be completed through distance and online education courses offered by the University of Manitoba.

## **SECTION VII: Resource Requirements**

### **7.1 Library resources:**

The library resources available at the University of Manitoba to support a new Criminology Honours Program have been assessed by staff of the University of Manitoba Libraries and a copy of their report is attached in **Appendix B**.

### **7.2 Computer facilities:**

Existing computer facilities are adequate to support the program.

### **7.3 Use of existing facilities and equipment:**

#### **7.3.1 Existing facilities:**

##### **1. Space**

Although the Department of Sociology, like other departments, has a finite amount of space, we currently provide all fourth year Honours and Pre-Master's students who request study space with either shared offices or individual study carrels in a large partitioned study room. Fourth year Honours and Pre-Master's students who are working as part-time teaching assistants are typically assigned offices which contain two to three study spaces. Other fourth-year Honours and Pre-Master's students are assigned individual carrels in large study room located on the same floor as faculty and administrative offices in the Department of Sociology. This room can accommodate 16 students and the study offices, which hold two to three students, can accommodate 20 students, however, these offices are also used by students in our graduate programs. Each study space is comprised of a desk, chair, and bookshelves. Some offices also contain filing cabinets.

In addition, some of our faculty members holding large grants are provided with research offices in the department. In some cases this means that our Honours and/or Pre-Master's students are hired as RAs and provided with space where they can work.

##### **2. Equipment and Computer Resources**

Two computer labs are equipped with a projector for video and computer usage. Faculty members are able to conduct lectures, labs, and presentations within these two spaces. The graduate computer lab has 10 terminals, each connected to the Internet and containing software typical for studies in sociology (e.g., MS-Office Suite, Internet Explorer, SPSS 16.0 and others). The room is equipped with a phone and laser printer. Currently, students are not charged for the use of paper or cartridges but are allotted 150 pages of printing per month. They are charged for printing in excess of this amount. Students also have access to the Internet and email accounts. They may access the computer lab on evenings and weekends by means of a personal PIN assigned to them by the department administrative staff.

The undergraduate computer lab is strictly an instructional laboratory containing 42 terminals each linked to the Internet and containing software for instruction in research methods. These terminals are capable of Computer Assisted Telephone Interviewing (CATI) that can be used for both training and research purposes. There is a laser printer, two data projectors and screens, and a multimedia terminal capable of displaying media from a wide variety of sources. This lab is instructional only and access is permitted only by the instructor and only during class or laboratory schedules. This room can be booked by other departments for instructional and research use.

The department also owns two laptop computers and a portable data projector available to faculty and Honours and Pre-Master's students. This equipment is used mainly for presentations and is available for classroom instruction.

The Department also has two classrooms available for conducting courses (320 and 335 Isbister). These rooms are typically used for Honours and Pre-Master's seminars along with department meetings and talks given by special guest lecturers. These spaces, however, can also be requested by other departments at the University of Manitoba and are sometimes used for training purposes. The larger of the two rooms has a data projector permanently installed for instructional and presentation purposes.

Honours and Pre-Master's students have access to digital recorders purchased by the department to facilitate interview and focus group research.

Honours and Pre-Master's students can use the Department's photocopier machine. Students can arrange for a pre-paid account with the department. Access to the photocopier is available during the work-week from 9am to 5pm. The price for photocopies is about half of what other copy services offer to students on campus. Students also have access to a fax machine which is also available daily, excluding weekends.

The department has a communal kitchen, with a large table that can seat six, a refrigerator, a microwave oven, a reverse-osmosis water dispenser, a coffee-maker and a kettle, as well as a sink and cupboard space. Nicknamed the 'Gemeinschaftzimmer,' the kitchen allows students, staff, and faculty to meet over food and drink.

### **7.3.2 Existing equipment:**

The new Criminology Honours Program will increase the demand placed on existing space and equipment. However, we are confident that we can absorb the establishment of the new program with the current infrastructure and equipment in the Department of Sociology.

### **7.4 Additional facilities and equipment required:**

No additional facilities or facility modifications will be required for the proposed program. Nor will the program require the construction of new buildings or the purchase of new equipment.

## **SECTION VIII: Financial Considerations**

### **8.1 New resources required:**

No additional financial resources will be required to offer this program.

### **8.2 Reallocation of existing funds/new funds required:**

No existing financial resources will be reallocated to offer this program.

### **8.3 Projected tuition revenue:**

Assuming the program attracts approximately 15 students per year to the University of Manitoba, not including International Students, and these students are taking on average eight three credit hour courses during the fall/winter terms, in four years the yearly tuition (Arts courses @ \$299.22) revenue for all students in all four years of the program will be

$$15 \times 8 \times \$299.22 \times 4 = \$143,625.60/\text{year}$$

In addition, assuming 3 students then move on to pursue a Masters program, not including International Students, and these students take two years to complete their program, then in approximately six years the tuition revenue for the three students over the two year program will be

$$3 \times \$5600.00 \text{ (program fee plus continuing fee plus incidental fee)} = \$16,800.00$$

### **8.4 Enrollment impact on overall tuition fees:**

The first calculation above was made assuming an Arts course. Since a student must select their ancillary options courses from outside the honours subject, other faculties and schools may also benefit from the program.

The second calculation is assuming students will now choose to complete a Masters program on at the University of Manitoba due to the streamlining of the degrees.

### **8.5 Program funding and enrollment decreases:**

Since no new faculty or support staff are required for the degree program, a decrease in enrolment will not affect our ability to offer the program. Should the new program not succeed, the existing three year Bachelor of Arts General degree will continue to be offered. Students interested in graduate-level education will likely apply to such programs outside of Manitoba.

## **SECTION IX: Program Consultations and Evaluation**

### **9.1 Consultations**

As noted in Section 3.3 above, both current and former students and representatives of local criminal justice related agencies and other universities were consulted regarding the proposed program. Representatives from other faculties and departments of the University of Manitoba were also consulted. All of the letters of response and support we received from the individuals we consulted are included in **Appendix A**.

### **9.2 Evaluation of proposed program:**

Please see attached **Appendix A**.

### **9.3 Procedures for institutional evaluation:**

All of the undergraduate programs offered through the Faculty of Arts at the University of Manitoba are evaluated periodically through a required Undergraduate Program Review. The new Criminology Honours Program will undergo ongoing review as part of this required undergraduate program evaluation process. In addition to this formal undergraduate program review process, there will be ongoing internal review of the program that will be carried out by the Department of Sociology and the Faculty of Arts on an annual basis following the start of the program.



## **APPENDIX A: LETTERS OF SUPPORT**

### **EXTERNAL TO THE UNIVERSITY OF MANITOBA**

Murray Dyck, Constable, Royal Canadian Mounted Police, Oakbank, Manitoba

Bryan Hogeveen, Associate Professor, Department of Sociology, University of Alberta

John Hutton, Executive Director, John Howard Society of Manitoba

Jodi Koffman, Crown Attorney, Manitoba Prosecution Service

Murray Scott, Coordinator, CHOICES Youth Program

Kim Spiers, Parole Officer Rockwood Institution (Correctional Service of Canada)

John Winterdyck, Professor and Director of the Centre for Criminology and Justice Research, Mount Royal University

### **INTERNAL TO THE UNIVERSITY OF MANITOBA**

**Todd Mondor, Head, Department of Psychology**

**David Camfield, Associate Professor, Labour Studies Program**

**Lucas Tromly, Associate Head, Department of English, Film and Theatre**

**Michele Piercey-Normore, Associate Dean, Faculty of Science**

**Lorna Turnbull, Dean, Faculty of Law**

**David Stangeland, Associate Dean, I.H. Asper School of Business**



Royal Canadian Mounted Police Gendarmerie royale du Canada

Security Classification/Designation

Cst. Murray DYCK  
Oakbank RCMP  
625 Balsam Crescent  
Oakbank, MB  
R0E 1J0

Your File

Dr. Russell SMANDYCH  
Sociology Department  
318 - 183 Dafoe Road, Isbister Building  
University of Manitoba, Winnipeg, MB  
R3T 2N2

Our File

2012-02-27

Dear Russell,

**Re: Criminology Honours Program**

I have read your Statement of Intent regarding the Criminology Honours Program you are developing at the University of Manitoba. As a former U of M student I am very interested to hear of this new development.

As you know, I graduated from the U of M with my Bachelor of Arts (Criminology) in 1992 and my Master of Arts (Sociology) in 2001. Upon my acceptance to the graduate studies program in sociology I had to first complete a year of pre-Master's course work. Few of my pre-Master's courses were in the field of criminology. I feel I could have benefited from a program that was focused more on issues related to crime, criminality and criminal justice. Criminology was my main academic interest at university and I have subsequently pursued a career in policing as a member of the RCMP.

I definitely see the value in a Criminology Honours Program and I believe that had it been available at the time, I would have participated in it.

Sincerely,

(M.W. DYCK), Cst.  
Oakbank RCMP



April 4, 2012

To Whom It May Concern:

It is with great pleasure that I write this letter in support of the proposed honours Criminology program at the University of Manitoba. My conviction about the importance of this program is the result of teaching Criminology at the University of Alberta for the last ten years, graduating with a M.A. degree in Sociology from the University of Manitoba, and from obtaining an honours B.A. from the University of Windsor. With a core group of faculty working and publishing in the broadly defined discipline of Criminology, the Department of Sociology at the University of Manitoba is well situated to deliver an exceptional course. I do not hesitate in my endorsement of this application.

Criminologists at the University of Manitoba are internationally renown and respected. Elizabeth Comack has written several exemplary and path-breaking books that explore women's experience with and in Canada's criminal justice system. Rick Linden is held in high regard for penning the most widely used and premier Canadian Criminology textbook. Russell Smandych's socio-legal cross cultural criminology is unprecedented. Taking on such diverse and unique substantive topics as restorative justice, genocide and neoliberal governance sets Andrew Woolford's work apart. Together this unique and extraordinary group of scholars has not only published remarkable work, they have trained countless students who have gone on to distinguished careers as university and college professors, lawyers, correctional workers, police officers and, but not limited to, parole officers. Learning from such a tremendous cadre will notably benefit students sufficiently fortunate to enrol in the proposed program.

Both the University of Manitoba and prospective students will derive tremendous advantage from the creation of an honours Criminology program. Speaking from experience I can say that programs like the one proposed herein provide students with the practical experience and academic acumen employers highly value. Being afforded an opportunity to "test drive" a potential career is of immeasurable assistance to students. Further, the practicum component allows faculty to push the limits of the classroom into the community. My students routinely bring their field experience with them into the lecture hall and carry the lessons derived therein to the community. Students intending to pursue graduate studies will be advantaged by the honours degree. To date, because they lack requisite skills or courses some University of Manitoba Criminology graduates are discouraged to find they are being asked to take additional classes when admitted to outside M.A. programs. The proposed amendment will remedy the current lack.

By accepting this proposal I am fully confident the University of Manitoba will generously profit. I learned from the *Statement of Intent* forwarded to me by Dr. Smandych that he expects an initial enrolment of 8 to 10 students. I think he has considerably underestimated.



I fully support this application for an honours Criminology program at the University of Manitoba. With a tremendous group of Criminology faculty and with immense benefit to students and to the university the need for this program is urgent.

Please feel free to contact me should you have any additional questions regarding the contents of this letter.

Sincerely,

Bryan R. Hogeveen, PhD  
Associate Professor  
Department of Sociology  
University of Alberta  
[hogeveen@ualberta.ca](mailto:hogeveen@ualberta.ca)  
780-492-2977



# THE JOHN HOWARD SOCIETY OF MANITOBA, INC.

583 Ellice Avenue • Winnipeg, Manitoba • R3B 1Z7 • Phone: (204) 775-1514 • Fax: (204) 775-1670 • www.johnhoward.mb.ca

April 4<sup>th</sup>, 2012

To Whom It May Concern:

Re: University of Manitoba Criminology Honours Programs

On behalf of the John Howard Society of Manitoba I am pleased to be writing in support of a proposed Criminology Honours Program at the University of Manitoba. The Sociology department at the U of M, which is developing this new program, already supports the work of this agency in many ways, and having a honours program in criminology as well would increase this benefit and support immensely.

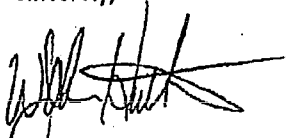
The John Howard Society of Manitoba works with men who are or have been incarcerated, assisting them with reintegration, and providing courses in parenting, anger management and literacy. We also co-operate a community based alternative sentencing program along with Manitoba Justice, - "Restorative Resolutions", and have recently opened a Bail Support and Supervision program. Almost every level of our work is supported in some way by students and faculty of the Sociology department

Many of our staff have studied former sociology or criminology students from the University of Manitoba. A number of our board members, past and present are students or faculty in Sociology and Criminology (we currently have three board members who teach sociology/criminology, and one board member who is a graduate student). As well, there is a great deal of research done in the department, by students and faculty on specific issues that informs our work and our advocacy on behalf of clients. The fact that many of the positions we take publicly are supported by research adds to our credibility, and leads the public to take us more seriously. It also gives us more credibility when we call on the federal government to take an evidence based approach to justice and corrections issues.

Having an program in criminology would certainly lead to more research being done by students on issues related to our clients. I also see it as a way of ensuring that the keenest students are kept here in Winnipeg where they are more likely to remain after graduation (and therefore be available for hire by agencies like the John Howard Society). If a student moves elsewhere in order to complete an honours in criminology at another University, there is a chance they won't come back.

Please feel free to contact me directly if there is anything else I can say in support of the proposal. Thank you in advance for considering my opinion.

Sincerely,



John Hutton, MSW  
Executive Director

Working with victims, offenders and communities to respond to the causes and consequences of crime.

March 13, 2012

To Whom It May Concern,

My name is Jodi Koffman. I attended University of Manitoba for the pre-master's program in Sociology from 2005 to 2006. My intentions were always to pursue a career in criminal law. I wanted to have a strong knowledge base and understanding of criminology and criminal justice prior to attending law school. I can honestly say that had the University of Manitoba offered a program such as the honours degree in Criminology, I would have been eager to participate. I ended up in the pre-master's program for Sociology only for the purposes of taking criminology type courses such as Comparative Criminology and Youth and the Law.

Having a program aimed at Criminology is beneficial for a variety of careers the students may be interested in, for example, law, policing, and corrections. There is huge value in the creation of an honours program in Criminology. I myself would have loved to have had the opportunity to have participated in such a program as it would have been a huge asset to my future career.

I highly encourage the University of Manitoba to implement such a program.

Please feel free to contact me with any questions or comments.

Sincerely,

Jodi Koffman

**JODI KOFFMAN**

Crown Attorney  
Manitoba Prosecution Service  
510-405 Broadway  
Winnipeg MB R3C 3L6  
Ph: (204) 948-4039  
Fax: (204) 948-2404  
Email: [jodi.koffman@gov.mb.ca](mailto:jodi.koffman@gov.mb.ca)



1075 WELLINGTON AVENUE, WINNIPEG, MANITOBA R3E 0J7  
TELEPHONE: (204) 788-0203 FAX: (204) 772-3911

**Murray Scott**  
Choices Youth Program Coordinator  
(Ext. 152, E-mail: [mscott@wsd1.org](mailto:mscott@wsd1.org))

To Whom It May Concern,

Recently, it has come to my attention that the University of Manitoba's Department of Sociology is proposing a new Criminology Honours Program. We have had a long standing partnership with the department over the years and have been very successful in recruiting Sociology students as volunteers for our program. In the past, Sociology students have also conducted their Criminology practicum in our program.

I have read the Statement of Intent and based on our knowledge of the Department of Sociology and its existing programs, and the potential value of having this type of program in the province, I fully support this proposal.

The CHOICES Youth Program is considered a preventative anti-gang program, funded by Manitoba Justice, and exists as a partnership between Manitoba Justice, the Winnipeg School Division and the Winnipeg Police Service. We value all those individuals and groups who are continually working towards improving the social conditions of our populace and we view this proposal as another constructive way to help this change happen.

Yours truly,

Murray Scott  
Coordinator, CHOICES Youth Program



WINNIPEG SCHOOL DIVISION  
INVESTING IN THE FUTURE

Box 72, Stony Mountain, MB

ROC 3A0

May 1, 2012

Dr. Russell C. Smandych, PhD

Associate Head, Department of Sociology, University of Manitoba

303 Isbister Bldg

Winnipeg, MB R3T 2N2

Dear Mr. Smandych:

Subject: Support for proposed Criminology Honours Program

I have read the statement of intent describing the proposed Criminology Honours Program prepared by members of the Department of Sociology. I am in support of this Program's implementation at the University of Manitoba.

As an undergraduate student at the University of Manitoba, I struggled with decisions about my future studies, and having a 4 year Honours Program as described in the statement of intent would have met my needs and reduced much stress and uncertainty. The focus and direction of this Program would have been of assistance in developing my short and long term plans, and focusing my skill development.

Good luck with the development and implementation of this Program.

Sincerely,

Kim Spiers, MA

Parole Officer, Rockwood Institution

/ks



---

March 19, 2012

To whom it may concern,

Re: Criminology Honours Program - Department of Sociology

I am honored to be invited, by Professor Smandych, to provide a letter of support as the Department of Sociology at the University of Manitoba (UofM) puts forward its proposal to establish a Criminology Honours Program in their Department.

The Department has a long and distinguished record of delivering a strong criminology program which is supported by an exceptional cohort of very skilled and highly regarded scholars – among whom I personally know: Professors Linden, Smandych, and Woolford.

As the former Chair of our Department, I am also aware of a number of our students who have chosen to complete their degree or pursue graduate level work at the UoM. To the best of my knowledge they've all enjoyed the educational experience.

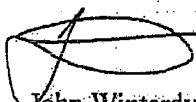
In preparing this letter, I have reviewed the 'statement of intent' provided to me by Professor Smandych and am particularly pleased to see that in addition to being a well thought out and conceptualized proposal, that it is also sufficiently and uniquely different from the Honours program offered at the University of Winnipeg.

Based on the success of our recently introduced Honours Program at Mount Royal University (the first of its kind in Alberta), I also see the proposal as a natural (if not necessary) extension and expansion of the criminology program at UofM. In addition, if our experience with offering an Honours stream is any indication, the proposed UofM Criminology Honours Program should be very popular with students. For example, our Honours' student enrollment went from 2 to 16 in three short years with an annual overall student intake of 140-odd students, and the numbers for next year appear to be even higher.

Finally, given my familiarity with the UofM sociology/criminology program and the fact that Dr. Smandych is an Adjunct Professor in our Department, I know that we would be very happy to provide any support that he and/or the Department of Sociology might seek.

In sum, I wholeheartedly support the proposal and wish the program much success and if I can be of any further assistance please feel free to contact me.

Sincerely,

  
John Winterdyk, Professor

## Janet Sealey

---

**From:** Barry Ferguson <Barry.Ferguson@ad.umanitoba.ca>  
**Sent:** Friday, May 25, 2012 4:12 PM  
**To:** Todd Mondor  
**Cc:** Vicky\_Basaraba@umanitoba.ca; janet\_sealey@umanitoba.ca  
**Subject:** RE: criminology honours program...

Dear Todd:  
Thanks for your prompt and helpful review.  
Regards, Barry

---

**From:** Todd Mondor  
**Sent:** Friday, May 25, 2012 12:21 PM  
**To:** Barry Ferguson  
**Subject:** criminology honours program...

Hi Barry.

I've reviewed the information you sent describing the proposed honours program in criminology.

This information indicates that no additional resources will be required to support the program, that there is a clear academic value in it, and that a variety of external agencies support and see value in it.

It appears to be a well-planned addition to the University's offerings.

I am happy to support it.

==

*Dr. Todd A. Mondor  
Professor & Head  
Department of Psychology  
University of Manitoba*

## Janet Sealey

---

**From:** Barry Ferguson <Barry.Ferguson@ad.umanitoba.ca>  
**Sent:** Wednesday, June 06, 2012 12:05 PM  
**To:** janet\_sealey@umanitoba.ca; Vicky\_Basaraba@umanitoba.ca  
**Subject:** FW: proposal for Honours in Criminology

Please add to the CPAC file on this programme.

---

**From:** David Camfield  
**Sent:** Wednesday, June 06, 2012 11:48 AM  
**To:** Barry Ferguson  
**Cc:** Julie Guard  
**Subject:** proposal for Honours in Criminology

Hi Barry,

Since Julie is on vacation, I offered to review the proposal. In my view, it looks very good: intellectually sound, well-organized and welcomed by important relevant community groups like the John Howard Society.

Cheers,  
David

David Camfield  
Associate Professor  
Labour Studies

116 Isbister Building  
183 Dafoe Road  
University of Manitoba  
Winnipeg  
Manitoba  
R3T 2N2

phone: 204-474-9117  
fax: 204-474-7869

## Vicky Warkentin

---

**From:** Barry Ferguson [Barry.Ferguson@ad.umanitoba.ca]  
**Sent:** Tuesday, June 12, 2012 9:59 AM  
**To:** Vicky\_Basaraba@umanitoba.ca  
**Subject:** FW: Honours Program in Criminology

Dear Vicky:  
For CPAC file.  
Regards, Barry

---

**From:** Lucas Tromly  
**Sent:** Tuesday, June 12, 2012 9:43 AM  
**To:** Barry Ferguson  
**Subject:** Honours Program in Criminology

Dear Barry,

The Department of English, Film, and Theatre approves the proposed Honours Program in Criminology.

Sincerely,  
Luke Tromly

THE UNIVERSITY OF MANITOBA  
Faculty of Science  
249 Machray Hall

INTER-DEPARTMENTAL CORRESPONDENCE

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DATE: June 13, 2012 *Greg Smith*  
TO: ~~Barry Ferguson~~, Associate Dean, Faculty of Arts *Michele*  
FROM: Michele Piercey-Normore, Associate Dean (Undergraduate Studies)  
RE: **Proposal for New Honours Program in Criminology**

---

Thank-you for the opportunity to review the proposal from the Faculty of Arts regarding the new Honours program in Criminology.

The proposed program offers a wide range of Sociology courses providing a strong foundation in social issues with a focus on criminology. Although the existing Faculty of Science program in Forensic Sciences has not been implemented, the Faculty of Science is preparing a proposal for interdisciplinary Minors in Forensic Sciences and we hope your Criminology students might take the opportunity to consider one or more of these interdisciplinary minors.

The Faculty of Arts is indeed in a unique position to propose an Honours program in Criminology since it already offers a general program in Criminology. However, while the proposed program has been thoroughly described and well-written, we raise a couple of questions you might consider. The Faculty of Arts offers double Honours in a number of areas, and this proposed program seems to be amenable to a double Honours. Is there a plan to propose such a program? In a similar way, the proposed Criminology program does not provide an advanced Major degree, yet there is an existing General degree. The four year Major would allow students to complete an advanced degree in Criminology without having to complete the Honours thesis requirement. If a Major degree or double Honours degree are not feasible at this time, perhaps they may be future considerations.

The Faculty of Science is pleased to provide support for the proposed new Honours program in Criminology.

MPN/ms

**RECEIVED**  
**JUN 15 2012**  
**ASSOCIATE DEAN OF ARTS**  
**UNIVERSITY OF MANITOBA**



UNIVERSITY  
OF MANITOBA

Faculty of Law

Robson Hall  
Winnipeg, Manitoba  
Canada R3T 2N2  
Fax (204) 474-7580  
Phone (204) 474-6130

Office of the Dean

June 22, 2012

Barry Ferguson  
Associate Dean, Faculty of Arts  
University of Manitoba  
3<sup>rd</sup> Floor Fletcher Argue Building  
Winnipeg, MB R3T 5V5

Dear Associate Dean Ferguson,

I have had a chance to review the proposal for a new UM Criminology Honours Program and I am wholeheartedly in support. I invited several of my colleagues, who are more knowledgeable in this area than I am, to also review the proposal and they report that it "looks great". Several of my colleagues have worked with a number of the criminology experts at the University of Manitoba (Comack, Woolford, Linden, etc.) and we are aware of their strong national and international reputations. The Sociology Department is home to a number of criminologists and it makes sense to launch this program, as it also fills a significant student need. The University of Manitoba is well-placed to play this key role in Criminology education in Canada.

I note that the proposal does not seem to reference the fact that Criminology students often go on to study law (section 3.1). It seems that this is an oversight because it is later noted in the letter from Jodi Koffman (one of our law graduates and a grad of the existing Criminology program).

Let me know if I can assist further.

Yours sincerely,

Dr. Lorna A. Turnbull  
Dean

204-474-9282

[lorna\\_turnbull@umanitoba.ca](mailto:lorna_turnbull@umanitoba.ca)



UNIVERSITY  
OF MANITOBA

I. H. Asper School of Business  
*Faculty of Management*

David A. Stangeland, PhD, CMA  
Associate Dean, Programs & Admin.  
316 Drake Centre  
181 Freedman Crescent  
Winnipeg, Manitoba  
Canada R3T 5V4  
Telephone (204) 474-6477  
Fax (204) 474-7545

DATE: July 4, 2012  
TO: Barry Ferguson, Associate Dean, Faculty of Arts,  
Lori Wilkinson, Associate Dean, Faculty of Arts  
FROM: David Stangeland, Associate Dean, I.H. Asper School of Business  
SUBJECT: Request to Review Proposal for new Honours Program in Criminology

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Please accept this in response to your request to review the proposal for the new Honours Program in Criminology: Bachelor of Arts (Honours) in Criminology. The proposal looks quite interesting and is designed to fill an unmet market need in the Province of Manitoba. The new program does not require many additional resources and the resources seem to be available within the Faculty of Arts, the Department of Sociology, and the University of Manitoba Libraries in order to operate the program. While there are not direct consequences to the I.H. Asper School of Business programs, there may be some indirect benefits. One such indirect benefit could be that students who complete the Honours Program in Criminology may be interested in pursuing either a Masters or PhD degree in the I.H. Asper School of Business in the area of organizational behaviour/theory where some of the criminology background could be applied to human behaviour in the business context. As such, the I.H. Asper School of Business is supportive of the proposal for the Bachelor of Arts (Honours) Criminology program and we wish you success in offering the program.

**APPENDIX B: STATEMENT OF THE UNIVERSITY OF MANITOBA LIBRARIES ON  
RESOURCES TO SUPPORT A CRIMINOLOGY HONOURS PROGRAM, MAY 2012**

**[PLEASE SEE ATTACHED STATEMENT]**





**University of Manitoba Libraries**  
**Statement for New Programme**

<b>Faculty</b>	Arts
<b>Department</b>	Sociology
<b>Programme</b>	Single Honours Program in Criminology

**Executive Summary**

The Libraries' collection can support this new programme, as it currently exists.

The journal holdings are a strong area of the Criminology collection and are at a doctoral or research level of support. The monograph collection in this area is also quite strong, being at a doctoral or research level for Canadian materials and almost at a research level for international materials. The Libraries also provides access to a substantial collection of Reference materials to support this subject area. A few important reference titles are lacking, but these can be acquired with existing funding. To enhance use of the collection, the Libraries subscribes to many databases of interest to Criminology students. As well, the Libraries maintains a Government Publications collection and provides access to a variety of statistical and survey data of potential interest to Criminology students.

The primary library responsible for serving the Criminology program is the Elizabeth Dafoe Library. The Criminology collection is greatly strengthened by the holdings of the E. K. Williams Law Library. The Libraries provides a variety of services and facilities that will be of interest to Criminology students. The Libraries' move to a liaison model of service, and the pending renovations to Elizabeth Dafoe Library will enhance the undergraduate experience.

Gary Strike  
Liaison Librarian for Sociology

Nicole Michaud-Ostryk  
Head Elizabeth Dafoe Library

Coordinator, Collections Management

University Librarian

*17 May 2012*

Date

The Libraries' collection can support the proposed Single Honours Program in Criminology.

### Journals

The University of Manitoba Libraries provides access to an impressive range of journal literature. Two quantitative measures were undertaken to gauge the depth of the collection in Criminology. *Journal Citation Reports* 2010 lists 46 journal titles in the category "Criminology & Penology". University of Manitoba Libraries has current subscriptions to 40 of these titles (87 %), including the top 24 titles when ranked by Impact Factor, and all journals with an impact factor greater than one. Secondly, *Criminal Justice Abstracts* covers 492 periodical titles they classify as "core". University of Manitoba Libraries provides current access to 421 of these titles (86 %). These two measures indicate a doctoral or research level of support. It should be pointed out that the Libraries has substantial holdings/backfiles for additional titles not considered current because of an "embargo" on recent volumes. In addition, many of the journal titles not currently accessible or without current subscriptions are in languages other than English or French.

### Monographs

The Libraries provides access to a large collection of monograph literature in the area of Criminology. To analyze its strength, the references listed in four recent monographs were checked against the Libraries' collection. Bibliographic information on these four monographs and the results of the checking are listed below:

- Alvi, Shahid. 2012. *Youth criminal justice policy in Canada: a critical introduction*. N.Y.: Springer. 177 out of 204 = 87%
- Burke, Roger Hopkins. 2012. *Criminal justice theory: an introduction*. Abingdon, Oxon: Routledge. 462 out of 595 = 78%
- *Critical criminology in Canada: new voices, new directions*. 2011. Ed. Aaron Doyle and Dawn Moore. Vancouver, UBC Press. 504 out of 615 = 82%
- Young Jock. 2011. *The Criminological imagination*. Cambridge: Polity. 378 out of 472 = 80 %

Checking of the two Canadian monographs showed a solid doctoral or research level of support, while results of checking the two non-Canadian titles indicated lesser holdings though still adequate to support the proposed program.

### Reference Materials

The UML has a substantial reference collection that supports Criminology. This area of the collection has vastly improved over the last five years, as more of this material has moved to an online format. The Libraries now provides online access to many important dictionaries, encyclopedias and handbooks, primarily via Credo Reference, Sage, and Springer. The more important titles include: *Oxford Handbook of Criminology* (2003 online, 2007 paper), *Blackwell Companion to Criminology* (2004 online and paper), and the *Encyclopedia of Criminological Theory* (2010 online). Many other reference titles are listed in the Library Guide <<http://libguides.lib.umanitoba.ca/content.php?pid=210840>> . The Libraries does lack older editions of the *Oxford Handbook to Criminology* (1997 and 1994). There will be a new edition

of the *Oxford Handbook of Criminology* coming out in 2012, along with a Handbook of Deviant Behavior. These items will be added to the Libraries' collection using existing funding.

### Electronic Resources

To enhance use of the collection, the Libraries subscribes to many databases of interest to Criminology students. The primary database is *Criminal Justice Abstracts*, now with partial full-text included. A second indexing/abstracting database available is *NCJRS* (National Criminal Justice Reference Service). Full text journal databases of importance include *Criminology: a Sage Full-Text collection*, and *Hein Online*. For those dealing with more interdisciplinary topics, more general databases such as *Sociological Abstracts*, *PsycInfo* and *Ebsco Academic Search Complete* provide indexing and linking to the literature. More recently, the Libraries provides a *One-Stop Search* which is a single access point to all types of materials: books, journal articles, audiovisual media, etc. Students may also use more specialized Libraries' resources, such as *Canadian Public Policy Collection* (ebooks), *RefWorks* for collecting bibliographic information, and *Sage Research Methods Online*.

### Government Publications

The Government Publications area of Elizabeth Dafoe Library provides access to a wide range of government information. The Elizabeth Dafoe Library is a full depository for Manitoba provincial documents, Government of Canada documents and for European Communities documents. It also houses documents from other provinces, other countries (especially the U.S. and U.K.), and from a wide variety of international agencies (including OECD, United Nations, World Bank and World Health Organization). This area has considerable holdings useful to those studying criminology, including: Hansard, bills, statutes, and information from departments such as Justice, Solicitor General, and Corrections Canada. Reports of various commissions will also be relevant, such as the federal Royal Commission on Aboriginal Peoples, and the Manitoba Public Inquiry into the Administration of Justice and Aboriginal Peoples. Government publications are especially useful to those searching for policy and statistics. The Government Documents Library Guide <<http://libguides.lib.umanitoba.ca/content.php?pid=226999>> and the Government Documents liaison librarian can be consulted for assistance in using this special collection.

### Data Resources

The Libraries provides access to a wide variety of materials for students looking for statistical or quantitative analysis. Statistics Canada reports, such as *Juristat* and *Police Resources in Canada* can be accessed through the Libraries' catalogue. The Libraries provides access to several databases of statistical information, which include criminology statistics, such as *CANSIM* (Statistics Canada) and *UNdata* (United Nations). The Libraries also provides access to a set of semi-custom tables from the Canadian Centre for Justice Statistics. As well, the Libraries provide access to relevant survey data, such as the (Canadian) *General Social Surveys* dealing with victimization, the (Canadian) *Violence Against Women Survey*, and several United Nations crime surveys, such as the *International Crime Victimization Surveys*. Most surveys can now be downloaded directly by students and faculty, and several hundred surveys can now be analyzed online. The Statistics and Data Library Guide <<http://libguides.lib.umanitoba.ca/statistics>>

and the Data Services librarian can be consulted for more information on accessing these resources.

#### Services and Facilities

The Libraries offers a free and efficient Document Delivery service to provide students and researchers with materials not held in the University of Manitoba Libraries. These materials are lent from other libraries and research centres around the world. An online request form is available allowing faculty and students to request items remotely and there is a direct link from databases to the Document Delivery form through *UM* Links.

The Libraries provides several avenues for those seeking assistance. Reference staff can be contacted in person, via Virtual Reference (interactive internet chat), by email, and by phone. The Criminology Liaison Librarian can be consulted in person (by appointment), by phone or by email. The Liaison Librarian can provide orientation to University of Manitoba Libraries' services and collections, either to groups or to individuals. The Libraries now provides a set of subject specific Library Guides, including one for Criminology. These can be consulted 24/7 for assistance on identifying and accessing library resources. Most library guides also include information on writing papers.

Although much of the collection is moving online, the Libraries continue to provide a location and space for those who need it. This includes both group study space and quiet study space. Elizabeth Dafoe Library, as the principal library supporting this subject area, provides access to two computer labs plus an information commons, where students can access online resources, print, email, copy and scan materials. The labs provide access to some specialized software, such as SPSS, Beyond 20/20 and GIS (geographic information systems) software. The Libraries are also setup for wireless access.

Of a more extended nature, writing tutors from the Learning Assistance Centre have been working in the Elizabeth Dafoe Library the last few years. Criminology students are free to contact other Liaison librarians if their topic is interdisciplinary (i.e. Psychology, Social Work, Law, etc.). In addition, criminology students are welcome at other University of Manitoba Libraries that might be relevant to their studies, such as the Law Library. Finally, the Libraries provide additional assistance for students with disabilities and for Distance Education students.

**Report of the Senate Committee on Course and Curriculum Changes RE: Proposal for a Bachelor of Arts (Honours) in Criminology, Faculty of Arts**

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**Preamble**

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are found on the website at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/497.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/497.htm).
2. At its meeting of October 31, 2012, the SCCC considered a proposal from the Faculty of Arts to establish a Bachelor of Arts (Honours) in Criminology, in the Department of Sociology.

**Observations**

1. The purpose of the proposed, four-year Bachelor of Arts (Honours) degree in Criminology would be "...to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with the academic training required to apply to more advanced graduate (MA and PhD) programs in criminology."
2. Another objective of the program is to address a gap in post-secondary training of criminologists in Manitoba. At present, students who want to undertake advanced undergraduate studies in criminology have the option to complete either a pre-Master's in Sociology, after graduating from the B.A. General degree in Criminology, or a B.A.(Hons.) in Sociology, which includes a minimal amount of additional training in criminology compared to the B.A. General degree. The Department of Sociology has observed that, in recent years, rather than pursuing either of these routes, students are electing to leave the province to pursue honours and graduate level study in this field.
4. Other Canadian universities offer Honours programs in Criminology. The proposed B.A.(Hons.) in Criminology would, however, be unique at post-secondary institutions in Manitoba. It would differ from an interdisciplinary Bachelor of Arts (Honours) in Criminal Justice offered through the Department of Criminal Justice at the University of Winnipeg in that it would approach criminology from a sociological perspective and would provide a strong grounding in sociological theory and research methods.
5. In order to graduate with a four-year B.A.(Hons.) in Criminology, students would be required to complete 120 credit hours of course work. The curriculum would focus on criminological research, program development, and policy analysis. Students would: have an opportunity to complete a greater number of 3000 – level criminology courses; be required to complete several advanced 3000 - and 4000 – level courses currently offered through the B.A.(Hons.) in Sociology; be required to complete SOC 4490 Advanced Seminar in Criminology, which would be developed specifically for the program.

6. It is anticipated that 10 – 15 students would enrol in the program each year. Demand for the program is expected to be strong. In a survey of students enrolled in Criminology courses in the 2012 Winter term, 68% of students who responded indicated that they would have enrolled in an honours program in Criminology if one had been offered by the Department.
7. Should demand for the program exceed the enrolment projection of 15 students per year, the Department indicated to the SCCCC that it might consider increasing the GPA required for registration in the program from 3.0 to 3.25. The Department, which has designed the program based on existing resources, is conscious that exceeding the projected enrolment would entail additional resources.
8. The introduction of a B.A.(Hons.) in Criminology is not expected to have a significant effect on enrolment in the B.A.(Hons.) in Sociology. As noted in observation 2, few students who wish to pursue advanced undergraduate studies in criminology register in the latter program. Implementation of the proposed program might, however, increase graduate enrolment, as students would no longer have to leave the province to pursue graduate studies in criminology.

### **Recommendation**

The Senate Committee on Curriculum and Course Changes recommends:

**THAT Senate approve and recommend to the Board of Governors that it approve the establishment of a Bachelor of Arts (Honours) in Criminology in the Faculty of Arts.**

Respectfully submitted,

Professor H. Frankel, Chair  
Senate Committee on Curriculum and Course Changes

## **Report of the Senate Planning and Priorities Committee on a proposal to establish a Bachelor of Arts (Honours) in Criminology**

---

### **Preamble:**

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at [http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/510.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/510.html) wherein SPPC is charged with making recommendations to Senate regarding proposed academic programs.
2. The Faculty Council of the Faculty of Arts has approved, and recommends that Senate approve a proposal to establish a Bachelor of Arts (Honours) in Criminology.

### **Observations:**

1. The purpose of the proposed, four-year Bachelor of Arts (Honours) degree in Criminology would be "...to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with the academic training required to apply to more advanced graduate (MA and PhD) programs in criminology."
2. The program would address a gap in post-secondary training of criminologists in Manitoba. Presently, students wanting to undertake advanced undergraduate studies in criminology at the University can either: (a) enrol in the B.A. (Hons.) in Sociology, which provides a minimal amount of additional training in criminology beyond what is acquired by completing the three-year B.A. General degree in this area; or (b) complete the B.A. General degree in Criminology plus one year in the pre-Master's program in Sociology. Very few students take either option, electing instead to pursue graduate studies outside of Manitoba after completing a B.A. General degree in Criminology.

The Department of Criminal Justice at the University of Winnipeg offers an interdisciplinary Bachelor of Arts (Honours) in Criminal Justice. The proposed B.A.(Hons.) in Criminology would differ from this program in that it would approach criminology from a sociological perspective and would provide a strong grounding in sociological theory and research methods.

3. The SPPC observed that the program is consistent with the research interests of the core of some of the Department of Sociology's most productive and highly regarded scholars, some of whom have established national and international reputations in their fields.
4. No new resources would be required to offer the B.A.(Hons) in Criminology. Existing teaching, administrative staff, and library resources, computer facilities, and classroom / study space are sufficient to support the program.
5. The curriculum has been designed to use existing courses. One new 3 credit hour course (SOC 4490 Advanced Seminar in Criminology) would be created for the program and would be taught by tenured faculty in the Department on a rotational basis.

6. It was noted that the cost of delivering the new 3 credit hour course, should it be necessary at some point to hire an additional instructor, would be relatively minor (approximately \$5,000). The SPPC was satisfied that the Department would have sufficient resources to cover this cost using an annual allocation of top-up funds it receives from Distance and Online Education.
7. The SPPC observed that tuition revenue, as described in section 8.3 of the proposal, would be retained centrally rather than being allocated to the Department.
8. There is strong student demand for the program. Sixty-eight percent (68%) of students enrolled in Criminology courses, who participated in an in-class survey in the 2012 Winter Term, indicated they would have considered registering in an Honours program in Criminology had one been available. The survey results are consistent with data that show that, of the two majors offered by the Department, Criminology has, historically, been more popular than Sociology. Over the last fifteen years, 3,456 students have majored in Criminology and 2,726 in Sociology. The Criminology major is the fifth-most subscribed major program offered within the Faculty of Arts.
9. Projected enrolment is estimated to be 40 - 60 students, with an intake of 10 – 15 students each year. The SPPC observed that, if demand for the program exceeds the projections, it would be necessary to limit the intake of students each year to 15 given that no new resources are being sought for the program.
10. On the basis of the SPPC's criteria for assigning priority to new programs / initiatives,<sup>1</sup> the Committee recommends that a high priority level be assigned to the proposal for a B.A.(Hons.) degree in Criminology, as the proposed program: is consistent with the strategic academic and/or research plans of the unit making the proposal; promotes student success and addresses student needs; addresses the need to promote the social, economic and cultural well-being of the people of Manitoba.

### **Recommendation**

The Senate Planning and Priorities Committee recommends THAT:

**Senate approve and recommend to the Board of Governors that it approve the proposal to establish a Bachelor of Arts (Honours) in Criminology in the Faculty of Arts. The Senate Committee on Planning and Priorities recommends that the Vice-President (Academic) not implement the program until satisfied that there would be sufficient existing space and sufficient existing resources in the budget of the Faculty of Arts to support the ongoing operation of the program.**

Respectfully submitted,

Ada Ducas, Chair  
Senate Planning and Priorities Committee

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<sup>1</sup> [http://umanitoba.ca/admin/governance/media/SPPC\\_Assigning\\_Priorities\\_to\\_New\\_Programs-Initiatives.pdf](http://umanitoba.ca/admin/governance/media/SPPC_Assigning_Priorities_to_New_Programs-Initiatives.pdf)





**AGENDA ITEM:** Proposal for a Bachelor of Arts (Honours) in Anthropology in the Faculty of Arts

**RECOMMENDED RESOLUTION:**

**THAT the Board of Governors approve a proposal for the Bachelor of Arts (Honours) in Anthropology [as recommended by Senate, January 9, 2013].**

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

The purpose of the proposed, four-year Bachelor of Arts (Honours) degree in Anthropology is to prepare students for advanced graduate study (MA and PhD) or field-related work, by providing a broad curriculum that would expose students to each of the subfields of Anthropology (sociocultural and physical anthropology, linguistics, and archaeology) while offering students flexibility to select elective courses tailored to their interest in a particular subfield.

**RESOURCE REQUIREMENTS:**

No new resources would be required to offer the B.A.(Hons) in Anthropology. Existing teaching and administrative staff, library resources, computer facilities, research laboratories and research collections are sufficient to support the program. No new courses would be developed for the program. The proposed curriculum, which would include 60 credit hours of Anthropology courses, would utilize courses currently offered by the Department of Anthropology. Restructuring of the existing B.A.(Advanced) in Anthropology, to require 48 versus 60 credit hours of anthropology course work, will provide capacity, in terms of teaching resources and course spaces, to utilize the existing courses in both programs.

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

The proposed program is consistent with the strategic academic plans of the Department of Anthropology. An Honours degree is the usual requirement for admission to graduate programs in the Canadian university context. The establishment of a B.A.(Hons.) in Anthropology would bring the curriculum of the Department up to this usual standard.

**IMPLICATIONS:**

The program has been developed to meet the needs of students wanting to complete advanced undergraduate studies in Anthropology in order that they might pursue graduate level studies in the field. The Honours credential, a standard requirement for admission to graduate programs, will strengthen graduates' applications to graduate school. The program would also provide graduates with a skill set (including writing and analytical skills, particularly social research methods) sought after by employers in a variety of professional occupations in the social sciences, including in the public sector.

**ALTERNATIVES:**

N/A

**CONSULTATION:**

This proposal is forwarded to the Board of Governors by Senate following consultation with the Senate Committee on Curriculum and Course Changes, the Senate Planning and Priorities Committee, and the Senate Executive.



## Board of Governors Submission

### Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on Curriculum and Course Changes	November 5, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Planning and Priorities Committee	October 29, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	December 12, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	January 9, 2013

**Submission prepared by:** Senate

**Submission approved by:** University Secretary

### Attachments

- Proposal from the Faculty of Arts for the Bachelor of Arts (Honours) in Anthropology
- Report of the Senate Committee on Curriculum and Course Changes RE: Proposal for the Bachelor of Arts (Honours) in Anthropology
- Report of the Senate Planning and Priorities Committee RE: Proposal for the Bachelor of Arts (Honours) in Anthropology

DRAFT (pending approval of  
Statement of Intent by Council on  
Post-Secondary Education)

**FORMAL PROPOSAL FOR A  
BACHELOR OF ARTS HONOURS PROGRAM  
IN ANTHROPOLOGY**



**UNIVERSITY  
OF MANITOBA**

**Faculty of Arts**

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the  
report to Senate.

**Faculty of Arts  
University of Manitoba**

**Bachelor of Arts (Honours) in Anthropology**

**Preamble:**

1. The Department of Anthropology's current **Advanced Major program** is a **60 credit hour** program, an outlier in the Faculty of Arts where most Honours programs are 60 credit hours and Advanced Major programs are 48 credit hours.
2. In light of student and faculty feedback, the Department proposes the introduction of a new course-based **60 credit hour Honours program** and a revised **48 credit hour Advanced Major program**. The introduction of an Honours program is of key importance to our students applying to graduate programs. We believe that the distinction of an Honours program will strengthen their applications to graduate programs in Canada and abroad.
3. As the Department worked to develop the proposed Honours program, we used the opportunity to restructure and streamline all of our existing programs (revised Advanced Major, General Major, and Minor programs). Students and faculty desired more latitude in choosing elective Anthropology courses. As a result, the proposed Honours program and the restructured existing programs require introductory courses to Anthropology's subfields (cultural anthropology, physical anthropology, archaeology) at the 2000-level. Our original programs required 6 credit hours each in elective cultural, physical, and archaeology courses. It is hoped that these changes will result in greater student satisfaction as they will now have the ability to better tailor their course selection to their specific interests while still ensuring their exposure to cultural anthropology, physical anthropology, and archaeology.
4. Given the streamlining of the programs and the specification of required subfield courses, the Department will no longer have to designate courses as B = sociocultural, C=physical, D=archaeology, E=applied anthropology (this system was put in place so that students, in fulfilling the 6 credit hour requirements in B, C, and D courses would know which courses to select). Removing these designations allows for a more synthetic model for our programs and courses, while simplifying program requirements and improving student abilities to easier follow and complete the stated requirements.



and belief systems, cultural stability and change. Students may not hold credit for ANTH 1220 (076.122) and any of: ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120.

**ANTH 2000 Culture, Society, and Power (B) Cr.Hrs.3** An advanced introduction to cultural anthropology that focuses on anthropological approaches to the cross-cultural organization, dynamics, and tensions of social relationships at individual, group, and societal levels. Students may not hold credit for both ANTH 2000 and ANTH 2390 (076.239) or ANTH 2391( 076.239). Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

One of:

**ANTH 2020 Relatedness in a Globalizing World (B) Cr.Hrs.3** Anthropological approaches to diverse practices of human relatedness across cultures and over time, including 21st century reconfigurations of marriage, family, reproduction and kinship.

**ANTH 2530 Anthropology of Political Systems (B) Cr.Hrs.3 (Formerly 076.253)** Analysis of political institutions and their changing nature in diverse societies and forms of society, with attention to authority, leadership, decision-making, power and its disguises, and forms of resistance. Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

**ANTH 2100 Introduction to Archaeology (D) Cr.Hrs.3 (Formerly 076.210)** A general introduction to the principles of archaeology and the materials, analyses, and interpretations encountered in archaeological study. Students may not hold credit for both ANTH 2100 (076.210) and the former 076.290. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 2860 Evolution and Human Diversity (C) Cr.Hrs.3 (Formerly 076.286)** An introduction to the interacting roles of heredity, culture and environment in human families and populations. Introduces the biological bases for variation within/between human populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 3470 History of Anthropology (B) Cr.Hrs.3 (Formerly 076.347)** A temporal survey of the development of major paradigms and theoretical movements in anthropological thought and method. Students may not hold credit for both ANTH 3470 (076.347) and ANTH 3471 (076.347). Prerequisite: [a grade of "C" or better in ANTH 2390 (076.239) or ANTH 2391 (076.239)] or written consent of instructor.

One of:

**ANTH 2820 Human Osteology (C) Cr.Hrs.3 (Formerly 076.282)** An examination of normal and pathological skeletal anatomy. Quantitative methods of analysis for archaeological and forensic applications. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 2890 Human Population Biology(C) Cr.Hrs.3 (Formerly 076.289)** Intensive study of the evolutionary implications of genetic variation within/between human populations in relationship to ecological and cultural variation. Prerequisite: [a grade of "C" or better in ANTH 2860 (076.286)] or written consent of instructor.

**ANTH 3720 Demography of Past Populations(C) Cr.Hrs.3 (Formerly 076.372)** This course provides students with a basic understanding of demographic methods and techniques applied in analysis of long term changes in the demographic patterns of anthropological populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 3730 Forensic Anthropology (C) Cr.Hrs.3 (Formerly 076.373)** This course provides the theory, methods, and techniques for forensic identification of human skeletal remains, including estimation of sex, age-at-death, stature, population affinities and features of personal biology. The laboratory component of this course, where students work with actual human skeletal remains, is a major component. Prerequisite: a grade of "C" or better in ANTH 2820 (076.282).

**ANTH 3930 Ethnographic Research Methods (B) Cr.Hrs.3 (formerly 076.393)** A survey of ethnographic research methods with an emphasis on qualitative approaches, including both field and analytical techniques. Students may not hold credit for both ANTH 3930 and the former ANTH 3390 (076.339).

**ANTH 3950 Artifact Analysis(D) Cr.Hrs.3 (Formerly 076.395)** Analytic and interpretive methods for treating archaeologically recovered materials such as lithics, ceramics and other artifacts are addressed through lectures, demonstrations and other laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 3980 Botanical Analysis in Archaeology (D) Cr.Hrs.3 (Formerly 076.398)** Analytic and interpretive methods for treating archaeologically recovered plant remains and soils are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 3990 Faunal Analysis in Archaeology (D) Cr.Hrs.3 (Formerly 076.399)** Analytic and interpretive methods of treating archaeologically recovered faunal remains are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 4850 Advanced Seminar in Anthropological Theory (B) Cr.Hrs.3 (Formerly 076.485)** An analysis of the process of theory formation in the social sciences in general and in cultural (social) anthropology in particular. The theoretical content of various contemporary "schools" in anthropology is critically analyzed. Prerequisite: [a grade of "C" or better in ANTH 3470 (076.347) or ANTH 3471 (076.347)] and written consent of instructor or department head.



**3. Outline the education objectives of the program.**

The proposed Honours program is intended for students wishing to pursue advanced study of Anthropology, particularly those students wishing to apply to graduate programs. The broad curriculum and flexibility in choice of electives will allow students to tailor the specifics of the program to their own interests in Anthropology.

**4. Describe the expected learning outcomes in terms of skills, knowledge, attitudes or other attributes which students will accrue as a result of their involvement in the proposed program.**

Students in all programs will benefit through exposure to Anthropology's subfields (sociocultural anthropology, archaeology, physical anthropology, and linguistic anthropology). Within the proposed Honours program, students will have the opportunity to structure their programs according to their interests and intentions and acquire the background and degree appropriate for advanced study in Anthropology.

**5. If applicable, describe any selective admission policy or specific criteria for students selecting this as a major field of study.**

Requirements for the proposed Honour's program, as detailed by the Faculty of Arts:

The Faculty of Arts has a minimum cumulative GPA of 3.0 for entry into the Honour's programs (all courses, including failed and repeated courses are considered in the calculation of the GPA) AND a minimum cumulative GPA of 3.0 for courses in the Honours subject (e.g., ANTH 1210, 1220 + other anthropology courses, if more have been taken) AND there is a requirement that to remain in the Honours program students must maintain a cumulative GPA of 3.0 at each point of academic assessment ~~(includes failed and repeated courses)~~ or they will be withdrawn from the program.

degree

**6. Describe the extent to which this program is central to the institutional mission and planning priorities of the campus.**

The mission of the University of Manitoba is "To create, preserve and communicate knowledge, and thereby, contribute to the cultural, social and economic well-being of the people of Manitoba, Canada and the world" (see <http://umanitoba.ca/about/mission.html>). In support of the University of Manitoba's endeavour to become a leader among Canadian universities, appropriate Honours level programs, such as our proposed Anthropology Honours program, are critical. Anthropology's broad humanistic, cross-cultural, evolutionary, and ecological perspective intersects with a number of the University of Manitoba's priorities in Academic Enhancements, including the areas of 'Healthy, safe,

secure and sustainable food and bioproducts,' 'Sustainable prairie and northern communities,' 'Human Rights,' 'Innovations in public and population health,' and 'Culture and Creativity' (see: [http://umanitoba.ca/admin/president/strategic\\_plan/2308.html](http://umanitoba.ca/admin/president/strategic_plan/2308.html)). The department is committed to improving the student experience and to facilitate excellence in undergraduate education.

**7. If a similar program exists or is in the process of being developed elsewhere in the province, describe the similarities or differences in the credential to be awarded, the area(s) of specialization, and the specific academic content of the program or course of study.**

The anthropology departments at both the University of Winnipeg and Brandon University currently offer Honour's degrees in Anthropology. Similar to our proposed program, the University of Winnipeg offers a course-based Honour's program (i.e., there is not a thesis requirement). Brandon University does include a 4<sup>th</sup> year thesis component to complete the Honour's program.

Tabulations of undergraduate student credit hours taught by members of the department of Anthropology identify a continued growth, from 3,468 credit hours in the fall term of 2009, to 4,077 credit hours in the fall term of 2010, and a preliminary estimate of 4,257 credit hours in the fall term of 2011 (see [http://umanitoba.ca/admin/oia/media/undergrad\\_credit\\_hrs\\_F11\\_ECC.pdf](http://umanitoba.ca/admin/oia/media/undergrad_credit_hrs_F11_ECC.pdf)). Anthropology continues to attract an increasing number of students to its courses and programs. The department wishes to continue to encourage this growth, through responding to student feedback and requests, including the consistent interest expressed by Anthropology undergraduates for the introduction of an Honours program.

## **Section II: Market Need and Market Demand for the Program**

**1. Where possible, state the specific local or provincial needs for graduates of the proposed program for the next 3 to 5 years. This should include projections of both ongoing and future demand in regions throughout Manitoba; as well as evidence and supporting data of market need for the program.**

Service Canada assessed 2006 census data for social science students (including Anthropology students) employed in professional occupations in social science, determining that about 40% of trainees worked in public administration, 24% in professional, scientific, and technical services, and 10% worked in the health care or social assistance sector. Both Service Canada and Human Resources and Skills Development Canada do, however, identify an increasing need for master's or doctoral level training to meet the demands of professional occupations in social science. The proposed Honours degree has been developed to meet the needs of Anthropology students seeking advanced training in anthropology, particularly those intending to apply for post-graduate study in Anthropology in Canada and abroad.

Service Canada:

[http://www.servicecanada.gc.ca/eng/qc/job\\_futures/statistics/4169.shtml](http://www.servicecanada.gc.ca/eng/qc/job_futures/statistics/4169.shtml)

Human Resources and Skills Development Canada:

**2. What are the probable employment destinations of program graduates?**

We anticipate that the proposed Honours program will be of particular interest to students planning to apply for graduate or field-related work in Anthropology. The Anthropology department provides breadth in coursework and training. As a result, students of Anthropology are able to gain experience and develop skills in key areas of interest to employers including social research methods (both qualitative and quantitative), experience in writing descriptive reports and analytical papers, an awareness of and sensitivity to cross-cultural perspectives, and knowledge about biological, ecological, and cultural factors that influence human biology, behaviour, and social life. In their training, our students are exposed to key contemporary issues in social justice, food supply, migration, youth and aging, health and wellbeing, while also possessing a deep historical and evolutionary perspective on human biology and social life. Areas of employment might include museums, archives, community and international development agencies, market research firms, government departments, social service agencies, social policy research and consulting, cultural resource management agencies, zoos, contract archaeology, research laboratories, parks and historic sites, and historical societies.

**3. Where appropriate, did industry, business and/or any other pertinent groups play a role in the development of this program and/or commit resources to its future?**

Industry, business and/or other pertinent groups did not play a role in the development of the proposed Honours program (an academic program). No resources have been committed by other groups.

**4. How does the program correspond with the province's economic, social and cultural priorities?**

Education remains a pillar of the provincial government strategy along with the creation of a culture of lifelong learning. The province recognizes the valuable human resources we have and needs to provide opportunities for education and training. The introduction of an Honours program will recognize the specialization and skills of students in Anthropology and will permit greater undergraduate student flexibility in the planning of their university education and career ambitions.

**5. What potential does this program offer in terms of job creation and research and development?**

The proposed Honours program will better position students who wish to pursue graduate study which is the typical gateway to career development in anthropology and associated areas (e.g., conservation, museum work, contract archaeology). The abilities of students to select areas of focus within anthropology through greater flexibility in course selection will give them the opportunity to specialize in areas of interest and further the possibility that they can apply the knowledge and skills acquired in their courses outside of the classroom.

### **Section III: Student Demand for the Program**

#### ***1. What students is the program intended to serve?***

The proposed Honours program is intended to serve undergraduate students seeking specialization in the field of Anthropology, particularly those planning to apply to graduate programs in Canada and abroad and those wishing to pursue careers in related positions.

#### ***2. What is the evidence that provincial students are not being adequately served within existing program offerings in Manitoba?***

Currently at the University of Manitoba the highest degree that Anthropology students can earn is an Advanced Major. At 60 credit hours, Anthropology's current Advanced Major program is an outlier in the Faculty of Arts where Advanced Major programs are more typically 48 credit hours. As a result, due to the requirements of our current Advanced Major program, our students are, in effect, being trained at a specialist level but not earning the Honours distinction. This could place our students at a disadvantage in graduate school applications where peers with Honours degrees may be more competitive (even despite parity in Anthropology credit hours earned in our current Advanced Major program). Aware of these concerns, Anthropology is restructuring its Advanced Major program (bringing it down to 48 credit hours) and proposing this new introduction of a 60 credit hour Honours program (with a greater emphasis on 4000-level training). We believe that these changes are in the best interests of our students, particularly where an Honours accreditation increases their competitiveness in pursuit of career ambitions. We have taken the opportunity in the restructuring of our programs to provide students with a broad curriculum, ensuring exposure to Anthropology's subdisciplines, while also providing greater flexibility for students in course selection tailored to their particular interests within Anthropology.

#### ***3. Provide evidence of student interest and demand for the program.***

According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in graduate study or job applications or, more generally, recognize their intensive training in Anthropology.'

**4. What are the projected enrolments for the program?**

Over the last 10 years (2001-2011), the Anthropology Major programs have held enrolments of an average 75 students per year (min.64, max.92). We anticipate that, in future years, this number will be divided between the revised Advanced Major and the proposed Honours programs.

**5. Which programs currently offered by the institution are projected to lose enrolment to this program?**

None. The effect would likely be experienced within the department as one body of students currently enrolling in the Advanced Major program will now be split between the Honours and revised Advanced Major programs.

**6. What are the proposed growth limits and minimum enrolments?**

Based on the current (2010) graduation rate in Anthropology, 18 students (of 27 graduates, with 9 students enrolled in the 3 year Major program) equals a conservative enrolment estimate for the Honours and Advanced Major programs combined. The program restructuring, allowing for a greater number of double Majors, may encourage more new students to select the Anthropology program for their baccalaureate program.

**7. Project the number of graduates for the first 3 to 5 years of the program and, where appropriate, the anticipated number of program majors (full-time and part-time) for each of the first five years of the program.**

Based on the current (2010) graduate rate, the department projects approximately 9 graduates each year in the proposed Honours program within the first 3-5 years.

**8. What steps have been taken to ensure participation and success in the program by under-represented groups, such as women, the disabled, minorities and Aboriginal students?**

Anthropology offers a wide diversity of courses appealing to a wide body of students, including under-represented groups. Based on recent graduate statistics, 52%, 49%, and 61% of Anthropology graduates in 2010, 2009, and 2008 were identified as female students (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Anthropology's programs are connected (through either

recommended or required course designations) with a number of other programs within the university, including the Global Political Economy program, Women's and Gender Studies, Native Studies, the Faculty of Engineering, the Faculty of Science, and the Faculty of Nursing.

**9. Will the program be available to part-time learners?**

Anthropology's support of part-time learners will be extended to the proposed Honours program.

**Section IV: Faculty Requirements**

**1. Provide a list of current faculty by rank and areas of expertise who will teach in the program.**

No new faculty will be required to teach any of the foundation courses in the program. Currently all courses are staffed by faculty members within the department. Any new courses introduced in support of the new and revised programs will draw from current faculty in the department.

Listed below are faculty members responsible for teaching existing courses in the department of Anthropology:

Kathleen Buddle-Crowe, Associate Professor, Sociocultural anthropology, media, indigenous socio-political movements, Aboriginal communications history, North America.

Stacie Burke, Associate Professor, Biomedical anthropology, infectious diseases, tuberculosis, gender and health, anthropological demography, Canada, Europe

Stan Freer, Anthropology Laboratory Technician, Archaeology, Mesoamerica

Anna Fournier, Assistant Professor, Political anthropology, the state, nationalism, education, political violence, Eastern Europe and the Former Soviet Union, United States.

Kent Fowler, Assistant Professor, Archaeology, ethnoarchaeology, mortuary practices, ceramics, food production, complex societies; social networks, Europe, Africa, Canada.

Susan Frohlick, Associate Professor, Sociocultural anthropology, anthropology of globalization, ethnography, feminist theory, gender (including masculinities), travel/tourism, mountaineering, Costa Rica, Nepal, North America.

Tracey Galloway, Assistant Professor (as of 1 July 2012), Physical anthropology, nutrition, anthropometry, growth and development, Aboriginal health, North America.

Haskel Greenfield, Professor, Archaeology, faunal analysis, ecology, domestication, complex societies; Old World.

Robert Hoppa, Professor, Canada Research Chair in Skeletal Biology, Physical anthropology, human osteology, digital imaging, growth and development, demography, bioarchaeology, forensic anthropology, aging and longevity.

Derek Johnson, Assistant Professor, Sociocultural anthropology; cultural and political ecology; fisheries and coastal governance; political economy; globalisation; international development; Gujarat State, India; Atlantic

Ellen Judd, Professor, FRSC, Social anthropology, symbolic anthropology, political economy and culture, gender; China.

Shirley Lee, Instructor, Medical anthropology, women's health, medicalization and labelling, menstrual cycle research, premenstrual syndrome

Fabiana Li, Assistant Professor, Environmental politics, conflicts over resource extraction, social movements, anthropology of science and technology, Latin America.

Brooke Milne, Associate Professor, Archaeology, lithic technology, subsistence/settlement strategies, hunter-gatherers, skill apprenticeship; Arctic.

Gregory Monks, Professor, Archaeology, subsistence, seasonality, hunters and gatherers, fur trade; NW Coast, Western Canada.

Robert Phillips, Instructor, Anthropology of media, race, sexuality and gender, citizenship studies, Southeast Asia.

David Pentland, Associate Professor, (Joint appointment with Linguistics). Language, history, and prehistory of Algonquian-speaking peoples.

Brian Schwimmer, Associate Professor, Cultural anthropology, economic anthropology, complex societies, history of theory, anthropology of the internet; Africa.

Emőke Szathmáry, Professor, President Emerita, Physical anthropology, human population genetics, genetic epidemiology; Northern N America, Siberia (Joint appointment with the Department of Biochemistry and Medical Genetics).

***2. Will the program involve the hiring of new faculty or staff? If yes, indicate which additional faculty are to be hired and describe their qualifications.***

No new faculty or staff are required for the introduction of the proposed Honours program .

#### **Section V: Cooperative Arrangements**

***1. Describe the cooperative arrangements with other institutions and organizations that may be used to offer this program.***

The department will continue to offer courses through both Distance Education and Extended Education to facilitate the completion of coursework among on-line and off-campus learners or those wishing to enroll in summer courses. Courses typically offered through Distance and On-Line Education include: ANTH 1210 (Human Origins and Antiquity), ANTH 1220 (Cultural Anthropology), ANTH 2550 (Cultural and the Individual), and ANTH 2560 (Anthropology of Illness). A Distance and On-Line Education offering for our new core course ANTH 2000 (Culture, Society, and Power) is in development.

**2. Will the credits of the proposed program be fully transferable (in terms of both the credit as well as the grade) to other institutions in Manitoba?**

All course work assessed by the University as acceptable for transfer credit will be applied to the degree subject to the Faculty of Arts residency requirements. In addition such course will be taken into consideration in assessing a student's academic performance.

**3. Does the program have an internship or practicum component? What attempts have been made to ensure that this program has both theoretical and applied modules?**

No, the proposed Honours program will not have an internship or practicum component. Students do have opportunities for experiential learning in Archaeological Field Training (ANTH 3910) which is offered through the University of Manitoba every second summer. For the past two summers, Anthropology has also offered international field school opportunities in Israel.

**4. What provisions will be made in the program to enable students to receive credit for relevant learning previously achieved outside of the Manitoba post-secondary education system?**

In the same manner in which transfer credits are awarded to incoming students who have already completed course credits at other institutions. Students typically apply for transfer credit consideration through the Registrar's Office.

**Section VI: Learning Technologies**

***What use will be made in the program of modern learning technologies?***

The program will be supported by the standard usage of modern learning technologies as supplied by the University of Manitoba's Information Services and Technology (including, for example, audio-visual support for classroom instruction and the JUMP and Desire2Learn systems). Since Anthropology offers a selection of Distance Education courses, these courses will continue to be offered so that students may continue to receive education and training off campus.



## **Section VII: Resource Requirements**

**1. Describe the adequacy of existing library resources to support the proposed program. Indicate how the institution will overcome any deficiencies.**

Current library resources will support the introduction of the proposed Honours program. All courses offered in the department have been vetted for library support through CPAC. The program revisions do not hinge on new course introductions, though growth in the department and new teaching faculty interests will continue to lead to new course additions through CPAC.

**2. Are existing computer facilities adequate to support the new program?**

No additional computer facilities will be required to support the introduction of the proposed Honours program. The university's adoption of Desire2Learn and JUMP course management software increases course, instructor, and peer accessibility to students both on and off campus. Distance learners will continue to be offered a selection of courses through Distance Education.

**3. How will the proposed program impact on the use of existing infrastructure and equipment?**

Existing facilities are adequate to support the introduction of the proposed Honours program. Anthropology students will continue to take classes on campus or on-line through Distance Education.

**4. Describe any additional facilities, facility modifications, and equipment that may be required for the proposed program.**

No additional facilities or equipment are required for the introduction of the proposed Honours program. Anthropology faculty members maintain a number of research labs, including the Bioanthropology Digital Image Analysis Laboratory and the Ethnographic Research Laboratory. Anthropology's main laboratory houses an extensive teaching and research collection and is managed by a full-time Laboratory Supervisor.

## **Section VIII: Financial Considerations**

**1. What are the total financial resources required to offer this program? Include estimated initial and ongoing funding requirements.**

Other than ongoing faculty and administrative support to maintain the number of courses offered by the department, no new financial resources are required to offer this program.

**2. Of the financial resources required to offer this program, how much will come from a reallocation of existing funds and how much from new funds?**

Not applicable.

**3. Discuss the internal reallocations of financial resources which will occur to support this program.**

This is not applicable as all courses included in the proposed Honours program are currently offered by the department.

**4. What percentage of program costs will be accrued through tuition fees.**

Students admitted to the proposed Honours program are expected to require four years to complete their degrees. Assuming 9 students will enroll in the Honours program, with Arts courses @ \$299.22, revenue accruing from Anthropology courses taken by students in all four years of the program will be:

Honours:  $9 \times 5 \text{ courses/year} \times \$299.22 \times 4 \text{ years to complete} = \$13,464.90$

Note: if a course is taken through Distance Education, there will be an additional \$15.68 per credit hour.

**5. Discuss the impact of the program's estimated enrolment on the institution's overall tuition revenues.**

The above calculation was made based on Anthropology course credit hours alone. However, because students must take electives outside of Anthropology, other departments in Arts and faculties outside of Arts will likely benefit from the program and, accounting for those additional courses (an Honours degree is typically 120 credit hours), the projected revenue would rise.

**6. How will the proposed program be funded if enrolment projections are not met?**

Since no new faculty or support staff are required for the proposed Honours program, a decrease in enrolment will not affect our ability to offer these programs.

**Section IX: Program Consultations and Evaluation**

**1. What consultations have occurred with professional associations, employers, graduates of similar programs, and other educational institutions regarding this program?**

These program revisions emerged out of the department's ongoing curriculum discussion meetings (held monthly over the last 2 years) and through comparison with Anthropology degree requirements outlined for other Canadian universities. Honours program requirements of other departments in the Faculty of Arts were reviewed in consultation with staff from the Dean's Office, Faculty of Arts. The proposal which developed out of curriculum discussion and Undergraduate Program Committee meetings was circulated within the department and approved by Department Council April 2011. At Department Council, undergraduate and graduate students were represented by their voting peers. A request was made in Council to revise the program requirements to afford students greater flexibility in choosing their elective Anthropology courses. Based on this feedback, revised program requirements were circulated in the department and approved by Department Council in November 2011. A decision to remove course designations of (A),(B),(C),(D),(E) which became redundant under the revised programs was approved by Department Council in March 2012.

**2. Please provide evidence of academic quality by submitting reports from two similar institutions as well as from the relevant professional association(s), if appropriate.**

Heads of departments, coordinators of programs, and directors of centres in the Faculty of Arts will be given the opportunity to review the proposal. Their responses will be part of the proposal's presentation to the Arts Executive Committee and subsequently to the full Arts Faculty Council for review and approval.

See Appendix 2.

**3. Describe the procedures for institutional evaluation of the program during and subsequent to implementation.**

Program evaluation will follow University practice for undergraduate program reviews. Modifications to any parts of the program will be reviewed by the department of Anthropology and the appropriate Arts Faculty committees (e.g., admissions, program structure to the Arts Academic Regulations Policy Committee; course and curricular modifications to the Arts Course and Program Approval Committee). All reviews and recommendations arising from them receive additional scrutiny by the Arts Executive Committee before passage to the Arts Faculty Council for review and vote. Admission, program, or curricular changes approved by the Arts Faculty Council move to the appropriate committees of the Senate of the University of Manitoba. For example, the Senate Committee on Admissions reviews all admissions matters; whereas, the Senate Committee on Curriculum and Course Changes reviews program and other curricular changes.



UNIVERSITY  
OF MANITOBA

Libraries

**University of Manitoba Libraries**  
**Inter-Departmental Correspondence**

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**Date:** March 29, 2012  
**To:** Stacie Burke, Department of Anthropology  
**From:** Camille Callison, Anthropology Liaison Librarian  
**RE: Proposed Curriculum Change**  
Department Anthropology

Thank you for informing the Libraries of the change involving : proposed program changes.

The proposed changes do not involve the introduction of new courses. The Libraries' collection will continue to be able to support the program.

---

**Date:** Thu, 1 Mar 2012 19:21:20 +0000 [03/01/12 13:21:20 CST]  
**From:** Denis Gagnon <DenisGagnon@ustboniface.mb.ca>  
**To:** burkes@cc.umanitoba.ca <burkes@cc.umanitoba.ca>  
**Subject:** Support letter

---

Hi Ms. Burke,

We have reviewed the proposed changes to the Anthropology program offered at University of Manitoba. We support the introduction of a Honours program, the revised Advanced Major program and the revised Minor program. As for the changes to the General Major, we are confident that the changes proposed will be of benefit to your department. However, our interests (faculty members and students) are mainly toward Aboriginal Studies and Symbolic Anthropology. In fact, we do not offer ANTH 2530, ANTH 2860 and ANTH 2100.

Therefore, would it be possible for the General Major in Anthropology offered at Université de Saint-Boniface to be structured like this?

- 6 credit hours: ANTH 1210 and ANTH 1220
- 12 credit hours: ANTH 2000, ANTH 2041, (ANTH 2071 or ANTH 3461 or ANTH 3501), (ANTH 2381 or ANTH 3811)
- 12 credit hours: 2000, 3000, 4000-level ANTH courses (ANTH 2370/2011 is recommended); a minimum of 6 credit hours must be at the 3000 and/or 4000 levels; no more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840.

Regards,

Denis Gagnon, Ph.D.

Titulaire - Chaire de recherche du Canada sur l'identité métisse

Professeur associé - Université Laval

Professeur agrégé - Université de Saint-Boniface

Tél. 204.233.0210 # 454

Fax 204.237.3240

denisgagnon@ustboniface.mb.ca

Université de Saint-Boniface

200, avenue de la Cathédrale,

Winnipeg, MB,

R2H 0H7

## **Anthropology program changes - apology**

Jonathan Dyck [dyckj@extended.umanitoba.ca]

**Sent:** Thursday, April 12, 2012 11:23 AM

**To:** Stacie Burke [burkes@cc.umanitoba.ca]

Hello Stacie,

In cleaning up my files yesterday I discovered your request for a letter of support re program changes in Anthropology. You wanted those by April 12, 2012. My apologies for missing the deadline. Would it still be of assistance to you if I wrote a letter? The long and the short of it is that these changes do not affect adversely the distance delivery side of things.

On a related note, though, the earlier change from 2390 to 2000 did mean that we can no longer say that a minor in Anthropology is available fully by distance. I recommend that we add another 3 cr hr course to the distance list (one from the required 12 cr hr) to make a minor available again.

Regards,

Jonathan

Jonathan Dyck, PhD  
Director, Distance and Online Education  
Extended Education  
The University of Manitoba  
Tel. 204-474-8013

*Appendix 2*

**RE: Anthropology Program Changes**

Stacie Burke

Sent: Thursday, March 29, 2012 2:38 PM

To: Mark Hudson [hudsonm@cc.umanitoba.ca]

Hi Mark,

Many thanks for your feedback - anthropology is pleased that GPE has proposed to make ANTH 2530 (Anthropology of Political Systems) a requirement. Since neither ANTH 2010 nor ANTH 2530 have enrolment limits, there is no risk at all of squeezing out GPE students.

best,  
Stacie

---

From: Mark Hudson [hudsonm@cc.umanitoba.ca]  
Sent: Tuesday, March 06, 2012 1:55 PM  
To: burkes  
Subject: Anthropology Program Changes

Dear Stacie,

I write to convey the support of the Global Political Economy program for the proposed Anthropology program changes outlined in your memo of Feb. 22. I have reviewed the proposed changes and see no potential pitfalls with regard to the Anthropology program's contribution to the GPE program, providing that the requirement for students to take either ANTH 2010 or ANTH 2350 won't squeeze GPE students out of the latter course, which we have proposed to make a requirement for the GPE general and advanced programs.

Sincerely,

Mark Hudson  
GPE Program Coordinator

Appendix 2



UNIVERSITY  
OF MANITOBA | Faculty of Law

Office of the Dean

Robson Hall  
Winnipeg, Manitoba  
Canada R3T 2N2  
Fax (204) 474-7580  
Phone (204) 474-6130

July 20, 2012

Greg Smith  
Associate Dean, Faculty of Arts  
University of Manitoba  
3<sup>rd</sup> Floor Fletcher Argue Building  
Winnipeg, MB R3T 5V5

Dear Associate Dean Smith,

I have had a chance to review the proposal for an Honours Program in Anthropology and I am wholeheartedly in support. I agree with the objectives that have motivated this proposed change and believe that the students will benefit from the proposed Honours and the revised Advanced Major programs. I also note that several of the courses in your program may be courses that would be of benefit to law students, and would be happy to encourage our students to participate in these courses where appropriate and as our program requirements and your enrolment limits permit.

Please let me know if I can assist further.

Yours sincerely,

Dr. Lorna A. Turnbull  
Dean  
204-474-9282  
[Lorna.Turnbull@ad.umanitoba.ca](mailto:Lorna.Turnbull@ad.umanitoba.ca)



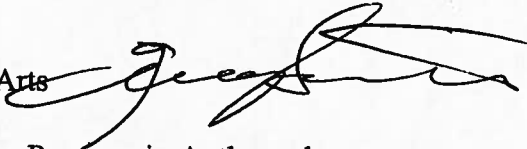


UNIVERSITY  
OF MANITOBA | Faculty of Arts

Associate Dean of Arts  
316 Fletcher Argue Building  
University of Manitoba  
Winnipeg, Manitoba  
Canada R3T 5V5  
Telephone (204) 474-9055  
Facsimile (204) 474-7590  
Email Greg.Smith@ad.umanitoba.ca

August 8, 2012

**TO:** Michele Piercey-Normore, Associate Dean (Undergraduate Studies), Faculty of Science

**FROM:** Greg T. Smith, Associate Dean of Arts 

**SUBJECT:** Revision to Draft Proposal, Honours Program in Anthropology

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As a follow up to your memo of July 23, 2012, we have now consulted with the Department of Anthropology and they have responded to the questions raised by your review of the proposed Honours program in Anthropology. The responses, in turn, to the five matters raised in the 23 July memo from the Graduate Program Chair are as follows:

1. "Double Honours requirements have not been outlined in your proposal. ..."  
A Double Honours program would necessarily be structured differently than a Single Honours program. At the present time, the Department's intention is to get the Honours program established. We will certainly consider the possibility of developing a Double Honours program in future.
2. "It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA). It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation"  
The GPA calculation is based on cumulative GPA, which includes grades for repeated and failed courses. The proposal has been modified to specify the **cumulative** GPA calculation.
3. "Proportion of Anthropology graduates that increased from 2008 to 2010."  
According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in seeking

admission to graduate studies, in job applications or, more generally, recognize their intensive training in Anthropology.

4. "Information on the numbers of students that have expressed interest in the program."  
The Department has not collected specific numbers, but Department Council has long discussed the interest and requests coming from our undergraduate students to introduce an Honours program. It was the persistence of this particular request that led to discussions about restructuring our programs. Students did not specify if they wanted a thesis component. We have opted for a course-based Honours program. A thesis component is not a requirement of Faculty of Arts' Honours programs, and, further, there is great diversity across Canadian institutions regarding the inclusion of a thesis component in Honours programs (in Anthropology departments, for example, McMaster University and the University of Toronto do not have thesis requirements, Lakehead University offers the option for a thesis, and Brandon University has a thesis requirement). The Department of History has recently removed its honours essay/thesis component from its Honours program requirements. In coming years, as our department undergoes periodic undergraduate program reviews, we may reconsider the thesis option depending on student interest, contemporary academic demands, and national requirements.

5. Program accreditation for current Advanced Majors program  
No, Anthropology programs are not accredited. None of the undergraduate programs in the Faculty of Arts are accredited.

We have modified the Draft Proposal to incorporate the changes noted here, where necessary. Thank you for your careful review of this program and for your constructive feedback.

cc. Vicky Warkentin, Recording Secretary, Faculty of Arts CPAC  
Janet Sealey, Executive Assistant to the Dean (Academic)  
Faculty of Arts CPAC members

THE UNIVERSITY OF MANITOBA  
Faculty of Science  
249 Machray Hall

INTER-DEPARTMENTAL CORRESPONDENCE

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DATE: July 23, 2012  
TO: Greg Smith, Associate Dean, Faculty of Arts  
FROM: Michele Piercey-Normore, Associate Dean (Undergraduate Studies)  
RE: **Review of the Draft Proposal for an Honours Program in Anthropology**

---

I am pleased to provide you with a review of the draft proposal to develop an Honours Program in Anthropology. The proposal seems to provide a solid plan for developing an Honours program and based on the numbers of students reported to enroll in the Advanced Major in Anthropology (page 9), there seems to be little concern that the program will attract students. While the Faculty of Science is in support of this program proposal, I have a few comments and questions that you may wish to consider during the proposal development.

- Double Honours requirements have not been outlined in your proposal. Perhaps the proposal would benefit from some of these details as is present for many other Arts programs. A Double Honours option in Anthropology may also be of interest to some of our Science students.
- One of the requirements outlined in the proposal is that students must maintain a 3.0 GPA to remain within the Honours program (page 5). It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA)? It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation.
- The proportion of Anthropology graduates that increased from 2008 to 2010 (Page 8, sect III, 3) is rather confusing. As it is currently written it appears that 59% of all Arts graduates are Anthropology majors.
- Can you provide more information on the numbers of students that have expressed interest in the program (Page 8-9, sect III, 4)? Have they specified whether their interest is a course based or thesis based Honours program? A thesis based program would be more suitable for continuation with graduate studies than a course based program. Have you considered a thesis based Honours program for Anthropology?
- Is the current Anthropology Advanced Majors program accredited and, if so, by whom? Accreditation would produce a strong program, but it is not clear whether the existing program is already accredited or if this proposal will contain a plan to accredit the newly proposed program.

On behalf of the Faculty of Science, I am pleased to provide support and I look forward to reading the full proposal in due course.

Appendix 2



UNIVERSITY  
OF MANITOBA

Department of Sociology

Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone 204-474-9260  
Fax 204-261-1216

July 17, 2012.

TO: Greg Smith, Associate Dean, Faculty of Arts  
FROM: Elizabeth Comack, Head, Department of Sociology  
RE: Review of Draft Proposal for New Honours Program in Anthropology

*EL-comack*

---

Thank you for sending me a copy of the draft proposal for an Honours Program in Anthropology. It is apparent on reviewing the document that the Anthropology Department has taken considerable care in revising its curriculum in order to better meet the needs of students interested in studying the various subfields of the discipline. At the same time, the implementation of an Honours Program will better enable students to obtain the specialist training required for graduate study in Anthropology.

Given the positive experience of the Sociology Department with our own Honours Program in Sociology, we are fully supportive of this development within the Department of Anthropology.

**RECEIVED**

**JUL 17 2012**

**ASSOCIATE DEAN OF ARTS  
UNIVERSITY OF MANITOBA**



UNIVERSITY  
OF MANITOBA

Clayton H. Riddell  
Faculty of Environment,  
Earth, and Resources

440 Wallace Building  
Winnipeg, Manitoba  
Canada R3T 2N2  
General Office (204) 474-7252  
Fax (204) 275-3147

**DATE:** August 23, 2012

**TO:** Greg Smith, Associate Dean, Faculty of Arts

**FROM:** Norman Halden, Dean, Clayton H. Riddell Faculty of Environment, Earth, and Resources

**SUBJECT: Request to review Draft Proposal for new Honours Program in Anthropology**

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I have reviewed the proposal for the new Honours Program and the revised Advanced Major Program in Anthropology. The resulting streamlining of courses and simplification of program requirements will benefit the Department and its students. The Honours Program will also enhance students' access to graduate programs that, as the proposal states, are increasingly required in the related professions.

I have no concerns regarding these proposals and indeed applaud the Department for its strategic and thoughtful approach. The Riddell Faculty welcomes continued research partnerships with the Department of Anthropology that will also open additional opportunities for Honours students.

**RECEIVED**

**AUG 28 2012**

**ASSOCIATE DEAN OF ARTS  
UNIVERSITY OF MANITOBA**

Hello Jodi,

I have reviewed the proposal and have no concerns.

Thanks  
Caroline

On Fri, Aug 31, 2012, at 02:45 PM, Jodi Petch wrote:

Hi

Earlier in the summer, I had given each of you a Request to Review Draft Proposal for new Honours Program in Anthropology document from Greg Smith in Arts. Gustaaf is wondering if either of you had a chance to provide any comments or concerns on the proposal.

Thanks,  
Jodi

*Jodi Petch*

Jodi Petch

Confidential Assistant to the Dean

Faculty of Human Ecology

209 Human Ecology Building

University of Manitoba

Winnipeg, MB R3T 2N2

Ph: (204) 474-9704

Fx: (204) 474-7592

**Caroline C. Piotrowski PhD MPH**  
**Associate Professor & Head**  
**Department of Family Social Sciences**  
**University of Manitoba**  
**Winnipeg MB R3T 2N2**  
**Voice 204.474.8053**  
**Fax 204.474.7592**  
**Email [Caroline.Piotrowski@ad.umanitoba.ca](mailto:Caroline.Piotrowski@ad.umanitoba.ca)**  
**[http://umanitoba.ca/faculties/human\\_ecology/staff/fs\\_sciences/139.htm](http://umanitoba.ca/faculties/human_ecology/staff/fs_sciences/139.htm)**

**Report of the Senate Committee on Course and Curriculum Changes RE: Proposal for a Bachelor of Arts (Honours) in Anthropology, Faculty of Arts**

---

**Preamble**

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are found on the website at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/497.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/497.htm).
2. At its meeting of November 5, 2012, the SCCC considered a proposal from the Faculty of Arts to establish a Bachelor of Arts (Honours) in Anthropology.

**Observations**

1. The objective of the proposed four-year Bachelor of Arts (Honours) degree in Anthropology would be to prepare students for advanced graduate study (MA and PhD) or field-related work, by providing a broad curriculum that would expose students to each of the subfields of Anthropology (sociocultural and physical anthropology, linguistics, and archaeology) while offering students flexibility to select elective courses tailored to their interest in a particular subfield.
2. The program has been developed to serve undergraduate students wanting to complete advanced undergraduate studies in Anthropology in order that they might pursue graduate level studies in this field. The Honours credential will strengthen graduates' applications to graduate programs. The program would also provide graduates with a skill set (including writing and analytical skills and particularly social research methods) sought after by employers in a variety of professional occupations in the social sciences, including in the public sector.
3. Other Canadian universities offer Honours programs in Anthropology, including the University of Winnipeg and the University of Brandon, as it is a standard requirement for admission to graduate programs.
4. The B.A.(Hons.) in Anthropology would be a course-based program, with no honours thesis requirement. In order to graduate from the program, students would be required to complete 120 credit hours of course work, including 60 credit hours of Anthropology courses overall and a minimum of 9 credit hours at each of the 3000 – and 4000- levels. The program would be structured to ensure that students are exposed to three subfields of Anthropology, cultural anthropology, physical anthropology, and archaeology, at the 2000 – level. Students would tailor their program to one of these areas in years three and four.
5. It was noted that requirements for major research papers in the 4000 – level courses would better prepare students for graduate study, as compared to the existing Bachelor of Arts (Advanced) in Anthropology, by providing preparation in research methods.



6. The Department of Anthropology estimates that 9 students would be admitted to the program each year and that total enrolment would, therefore, be approximately 36 students.

### **Recommendation**

The Senate Committee on Curriculum and Course Changes recommends:

**THAT Senate approve and recommend to the Board of Governors that it approve the establishment of a Bachelor of Arts (Honours) in Anthropology in the Faculty of Arts.**

Respectfully submitted,

Professor H. Frankel, Chair  
Senate Committee on Curriculum and Course Changes

## **Report of the Senate Planning and Priorities Committee on a proposal to establish a Bachelor of Arts (Honours) in Anthropology**

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### **Preamble:**

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at [http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/510.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/510.html) wherein SPPC is charged with making recommendations to Senate regarding proposed academic programs.
2. The Faculty Council of the Faculty of Arts has approved, and recommends that Senate approve a proposal to establish a Bachelor of Arts (Honours) in Anthropology.

### **Observations:**

1. The objective of the proposed four-year Bachelor of Arts (Honours) degree in Anthropology is to prepare students for advanced graduate study (MA and PhD) or field-related work, by providing a broad curriculum that would expose students to each of the subfields of Anthropology (sociocultural and physical anthropology, linguistics, and archaeology) while offering students flexibility to select elective courses tailored to their interest in a particular subfield.
2. The B.A.(Hons.) in Anthropology has been developed in response to demand from students who intend to pursue graduate studies in Anthropology and who would benefit by having graduated from an Honours program when applying for admission to a graduate program.
3. Student interest in, and demand for, an Honours degree is evidenced by: (a) an increase in the number of undergraduate credit hours taught by Anthropology faculty, from 3,488 in the 2008 Fall term to 4,257 (preliminary estimate) in the 2010 Fall term, and (b) growth in the proportion of Anthropology graduates graduating with a B.A. (Advanced) in Anthropology, from 39 percent of Anthropology graduates in 2008 to 59 percent in 2010, which may reflect that employers are increasingly requiring more advanced training, including graduate degrees.
4. The projected enrolment is 36 students, with an intake of 9 students each year.
5. No new resources would be required to offer the B.A.(Hons) in Anthropology. Existing teaching and administrative staff, library resources, computer facilities, research laboratories and research collections are sufficient to support the program.
6. The proposed curriculum would include 60 credit hours of Anthropology courses. No new courses would be developed for the program, which would utilize courses currently offered by the Department of Anthropology. The existing B.A.(Advanced) in Anthropology, which has required 60 credit hours of Anthropology courses, will be reduced to require just 48 credit hours of Anthropology, which is consistent with most Advanced Major programs in the Faculty of Arts. Restructuring the Advanced Major degree will provide capacity, in terms of teaching resources and spaces in courses, to also utilize the courses in the curriculum of the proposed Honours program.

7. The SPPC was assured that the introduction of the Honours program would not negatively impact the Department's ability to offer the 4000 – level seminar courses, in particular, as enrolment in these courses is not at capacity.
8. The Committee observed that, considering the Canadian university context where an Honours degree is the usual requirement for admission to graduate programs, the establishment of a B.A.(Hons.) degree in Anthropology would bring the curriculum of the Department up to the usual standard.
9. On the basis of the SPPC's criteria for assigning priority to new programs / initiatives,<sup>1</sup> the Committee recommends that a high priority level be assigned to the proposal for a B.A.(Hons.) degree in Anthropology, as the proposed program is consistent with the strategic academic and/or research plans of the unit making the proposal and promotes student success and addresses student needs.

### **Recommendation**

The Senate Planning and Priorities Committee recommends:

**THAT Senate approve and recommend to the Board of Governors that it approve the proposal to establish a Bachelor of Arts (Honours) in Anthropology in the Faculty of Arts. The Senate Committee on Planning and Priorities recommends that the Vice-President (Academic) not implement the program until satisfied that there would be sufficient existing space and sufficient existing resources in the budget of the Faculty of Arts to support the ongoing operation of the program.**

Respectfully submitted,

Ada Ducas, Chair  
Senate Planning and Priorities Committee

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<sup>1</sup> [http://umanitoba.ca/admin/governance/media/SPPC\\_Assigning\\_Priorities\\_to\\_New\\_Programs-Initiatives.pdf](http://umanitoba.ca/admin/governance/media/SPPC_Assigning_Priorities_to_New_Programs-Initiatives.pdf)

## PRESIDENT'S REPORT: January 29, 2013

### GENERAL

On December 6<sup>th</sup>, the university launched the Visionary (re)Generation International Urban Design Competition, from which a successful design team will be selected that will be charged with the development of a campus plan to guide future growth and development, including the 120-acre Southwood precinct. The deadline for teams to register was January 14<sup>th</sup> and as of the deadline, there were 687 individual registrants from 73 different countries. The competition website is located at [www.visionaryregeneration.com](http://www.visionaryregeneration.com).

For over thirty years, the University of Manitoba has partnered with the University of Nairobi to advance the understanding and treatment of HIV/AIDS and other sexually transmitted diseases; collaborative work that has resulted in significant progress. Earlier in January 2013, I met with Professor Magoha, Vice-Chancellor of the University of Nairobi, and signed an agreement that extends this relationship for another five years and adds new commitments to collaboration in maternal and child health, agriculture and education.

On 17 January 2013, the redeveloped main floor of the Elizabeth Dafoe library was officially opened, showcasing a \$5.5 million investment that has resulted in mechanical and electrical upgrades as well as an increase in study space and computer workstations, a one-stop service desk, collaborative media space, versatile teaching spaces and improved washrooms. Future phases of this project will continue the improvements on the main floor, and implement additional upgrades on the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the library.

It is a priority for the university to develop and nurture relationships with the community it serves, to better understand the perspectives and needs that exist in the community and to identify ways in which the university is able to be an effective partner. As part of the university's process of engagement, it has become our practice to have regular breakfasts with community leaders, focused on specific areas of expertise. In November, I met with eighteen leaders from the community about addressing issues of poverty, health and sustainable communities, and our discussions focused primarily on importance of partnerships to community building. This month's meeting focused on active and healthy communities.

The University of Manitoba hosted members from the Association of Universities and Colleges of Canada in December, which subsequently were followed by regular meetings of the U-15 in Toronto. Among other things, the university's participation in these bodies allows for meaningful dialogue and exchange of ideas among peer institutions about issues of common interest in the post-secondary system, an ability to advocate on behalf of the interests of higher learning and university research, and a platform from which collaboration can grow.

### ACADEMIC MATTERS

- Digvir Jayas, vice-president (research and international) and distinguished professor in biosystems engineering, was awarded a 2012 Alumni Achievement Award by the University of Saskatchewan for his research and significant contributions to the agricultural industry.

- Neil Holliday, professor emeritus, agricultural and food sciences, was awarded a Fellowship of the Entomological Society of Canada at the Joint Annual Meeting of the Entomological Society of Canada and the Entomological Society of Alberta in Edmonton on November 4-7.
- Dentistry alumni Allan Cogan (90), Manitoba Dental Association president and periodontist, Bruce McFarlane (84), Winnipeg orthodontist, and Gerald Uswak (89), Dean of Dentistry at the University of Saskatchewan were inducted as Fellows in the Pierre Fauchard Academy, an international honour dental organization, at the 2012 Canadian Section Awards and Installation Ceremonies in Saskatoon, SK this past September.
- Joan Durrant, family social sciences, was awarded the Health Promotion and Innovation Award of Excellence from the Canadian Institute of Child Health for her co-authored statement on Physical Punishment of Children and Youth.
- Janice Filmon, human ecology alumna, was awarded a Member of the Order of Canada for voluntary service on December 31, 2012.
- The Institute of Certified Management Consultants of Manitoba (CMC-Manitoba) has named Douglas E. Finkbeiner, QC, and Roland Penner, CM, QC as the inaugural recipients of the Institute's Honorary Fellow designation, FCMC (Hon.). Both men played a significant role in ensuring that the public interest is served. Doug Finkbeiner is a partner of the law firm Taylor McCaffrey LLP and was instrumental in assisting the Institute to obtain its governing legislation. Roland Penner, senior scholar and former dean of the Faculty of Law and Manitoba's Attorney General in 1986, was responsible for the introduction of the provincial statute governing the CMC designation in Manitoba.
- Brett Sheffield, agricultural and food sciences student, advanced to the final round of the Global Student Entrepreneur Awards (GSEA) Global Finals in New York on November 17, capturing third place out of a field of 30 international top student business owners. The event is the world's premier competition for students running revenue-generating businesses. Brett represented Canada with his two businesses, Sheffield Farms and Stay Fit Health Club.
- Josh Jung, computer science student; Aman Sachar, computer engineering student and Alex Sachs, management student, have been invited to attend the Association for Computing Machinery (ACM), International Collegiate Programming Contest 2013 world finals to be held June 30-July 4, 2013, in St. Petersburg, Russia. Special congratulations to Dr. Mike Domaratzki, Computer Science, for his work and support of the UM team.

Very few computer science departments achieve this standing. To put it in perspective, in 2012, out of the 300,000 participating students, 2,219 teams advanced to the regional finals, of which only 17 American universities (MIT, Carnegie Mellon, Stanford, etc.) and only six Canadian universities (Toronto, UBC, Waterloo, Calgary, Lethbridge and Manitoba) have teams. In total, only 112 teams worldwide receive an invitation to participate.

- For the third consecutive year, University of Manitoba Faculty of Architecture students and their professors have had their visionary design accepted into the Forks Market's Warming Hut

competition. "WEAVE WAVE" is one of this year's winning designs. The Weave Wave hut evokes the historical relationship and physical confluence of the Red and Assiniboine Rivers.

- Student Life partnered with the GSA, UMSU, Student Accessibility Services, Human Rights Advisory Services, Student Services and the International Centre for Students to bring Mr. Spencer West to the University of Manitoba on November 1, to share his story on leadership, perseverance and positive thinking. Over 300 staff, faculty, community members and students from all three of our Winnipeg campuses participated in the event.
- On December 18, the Desautels Faculty of Music held a vigil, "Ana Grace: A vigil of music and words", to honour the memory of Ana Grace Marquez-Greene, the other victims, and the many families impacted by the Newtown tragedy. Jimmy Greene, Ana's father, was a faculty member from 2009-11 in the Desautels Faculty of Music. This past summer, the Marquez-Greene family returned to Connecticut where Jimmy began a new appointment as Assistant Director of Jazz Studies at West Connecticut State University.
- In September 2012, the Science Students Association (SSA) introduced a new, free tutoring program aimed at helping Faculty of Science students improve their grades. To become a volunteer tutor, students require a minimum grade of an "A" in the course for which they were tutoring. Volunteer tutors are eligible for the new SSA Scholarships and the volunteer work can qualify for the co-curricular record on students' transcripts. For the fall term, the SSA matched 20 tutors with 28 students.
- The staff of the Academic Learning Centre organized a successful and inaugural "Long Night Against Procrastination" in close partnership with the staff of the Elizabeth Dafoe Library and UMSU. As a result, 137 students attended this all night academic study opportunity and were provided with the support of librarians and writing tutors.

## RESEARCH MATTERS

- Drs. Janice Ristock (Women's and Gender Studies, Vice-Provost Academic Affairs) and Cheryl Rockman-Greenberg (Pediatrics and Child health, Biochemistry and Medical Genetics, Manitoba Institute of Child Health, Winnipeg Regional Health Authority) were awarded the Women's Executive Network's top 100 Most Powerful Women 2012 in Canada, in the "trailblazers and trendsetters" category, on December 4, 2012.

The Toronto-based network selects women who are strong contributors in their fields, organizations and communities. Ristock was recognized for how her work on gender and sexuality has changed society's view of domestic abuse. The women's and gender studies professor began investigating violence in lesbian relationships when there was only one book on the topic and very little academic research. Her efforts helped inform policymakers about the lack of services that exist for these women and changed the landscape of support programming.

Rockman-Greenberg was recognized for identifying the importance of molecular medicine and was the driving force behind the opening of the first lab in Winnipeg for the diagnosis of genetic disease with DNA testing. She and her colleagues have identified the molecular source of some of

Manitoba's most devastating inherited diseases, including those most prevalent in the province's Aboriginal, Mennonite and Hutterite communities.

Four University of Manitoba professors have been recognized by the WXN Network: Ristock, Rockman-Greenburg, Dr. Wanda Wuttunee (Native Studies, 2011) and President Emeritus Emőke Szathmáry (2004).

- The Institute of Cardiovascular Sciences at St. Boniface Hospital Research held their 14<sup>th</sup> Annual Awards Event on December 3, 2012. Both international and local members of the cardiovascular research community were honoured. The annual award event recognizes leadership and success in promoting cardiovascular research and education, lifetime achievements in research, and young scientists who are in the early stage of their academic life.

Ms. Nancy Klos, Associate Director (Research Grants), Research Services, Office of the Vice-President (Research and International) was awarded the Jack Litvack Exemplary Service Award. This award is given to an individual or agency that has provided, over several years, exemplary service in their line of work to the Institute of Cardiovascular Sciences.

The Institute of Cardiovascular Sciences is a partnership between the University of Manitoba and St. Boniface Hospital, and is a leading force in the fight against heart disease at the cellular and molecular levels. The multidisciplinary program includes over 100 researchers investigating heart pathophysiology, electrophysiology, cellular and molecular biology. The Institute's awards program was produced in collaboration with the University of Manitoba, St-Boniface Hospital Foundation, the Royal Bank of Canada and Heart & Stroke Foundation of Manitoba.

- The 7<sup>th</sup> annual Undergraduate Research Poster Competition was held on November 1, 2012. A record-breaking 210 budding researchers displayed the results of their projects in one of five categories: applied sciences, creative works, health sciences, natural sciences, and social sciences/humanities. The research completed by students under the supervision and mentorship of faculty members ranged from topics as diverse as the driving habits of older adults to the effects of aspirin on kidney function. This year's numbers doubled, partially due to the number of students entering posters who completed their research as recipients of the Undergraduate Research Awards program, launched by the Vice-president (Research and International) in the summer of 2012.
- On November 7, 2012, the Gaming, Graphics, Animation, and New Media Network of Centres of Excellence (GRAND), in association with Wavefront and the Canadian Digital Media Network (CDMN) hosted a full-day workshop at the University of Manitoba entitled "Catching Canada's Digital Wave." This workshop brought together members of industry, researchers, government, and venture companies for a series of presentations highlighting network research, funding opportunities, and technology transfer and commercialization avenues.
- The new Research Integrity (RI) online course has had 171 users within the University of Manitoba research community enroll in one or more of the RI online course modules.

- Two researchers received a total of \$60,000 from Mitacs Inc. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Moussavi, Zahra (Electrical and Computer Engineering)	Mitacs Inc.	EvestG Optimization as a Diagnostic Tool for Meniere's Disease	\$30,000
LoVetri, Joe (Electrical and Computer Engineering)	Mitacs Inc.	Investigation of microwave imaging techniques for monitoring grain bins	\$30,000

- Eight researchers have received a total of \$873,000 for projects from the Networks Centres of Excellence. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Ayele, Belay (Plant Science)	BioFuelNet	Genetic Analysis of Bioenergy Crops for Enhanced Lignocellulosic Biomass Feedstock Characteristics	\$71,250
Birouk, Madjid (Mechanical Engineering)	BioFuelNet	Experimental determination of the Burning Properties of Novel Biofuels with 3-OH Methyl Esters: Gasification Process and Flame Speeds	\$68,000
Cenkowski, Stefan (Biosystems Engineering)	BioFuelNet	Superheated Steam Pre- Treatment of Biomass	\$125,000
Cicek, Nazim (Biosystems Engineering)	BioFuelNet	Optimization of Neutral Lipid (TAGs) and Bio-Plastic (mcl- PHA) Production Including Scale-Up Strategies	\$75,000
Levin, David (Biosystems Engineering)	BioFuelNet	Microbial Production of Neutral Lipids and 3-Hydroxy Fatty Acids for Biofuels and Bioproducts from Low Cost Feedstocks	\$102,500
Levin, David (Biosystems Engineering)	BioFuelNet	Fermentation of the Carbohydrate-Rich Aqueous Fraction of Bio-Oils Derived from Biomass Pyrolysis for Hydrogen Production	\$156,250



Sorensen, John (Chemistry)	BioFuelNet	Conversion of 3-Hydroxy Fatty Acids into Value-Added Hydrocarbons	\$100,000
Sparling, Richard (Microbiology)	BioFuelNet	Designer Co-Culture Optimisation for Consolidated Processing of Lignocellulosic Biomass	\$75,000
Venema, Henry (Natural Resources Institute)	BioFuelNet	Ecosystem Goods and Services Analysis of Biomass-Based Biorefineries	\$100,000

- Eleven researchers received a combined \$1,487,927 from a variety of sponsors. The projects which received funds greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Aliani, Michel (Human Nutritional Sciences)	University of Alberta	Substantiating a health claim for pulses (Beans and peas) and cholesterol lowering	\$125,310
Arthur, Gilbert (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Evaluation of tropical plant extract as a potential novel treatment or source of novel cytotoxic agents for the treatment of breast cancer	\$364,266
Lobb, David (Soil Science)	Manitoba Conservation and Water Stewardship	Feasibility of innovative water & crop management practices to reduce nutrient loading from agricultural watersheds	\$50,000
Milgrom, Richard (City Planning)	Brokenhead Ojibway Nation	Land use planning pilot initiative	\$ 22,000
Mishra, Suresh (Internal Medicine)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Role of O-GlcNAc modification of GLUT1 and EGFR in cancer	\$351,375
Moses, Stephen (Centre for Global Public Health)	World Bank, The	Improving the quality of lives of vulnerable adolescent girls in North Karnataka, India	\$160,000
Mowat, Michael (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	The role of Dlc1 in breast epithelial cell polarity and tumor metastasis	\$375,000
Myal, Yvonne (Pathology)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Claudin 1 mislocalization in breast cancer: Delineating mechanisms and outcome	\$298,286
Ominski, Kimberly	Environment Canada	Understanding production strategy influences on CH4 and N2O emissions from livestock	\$78,000

Shalaby, Ahmed (Civil Engineering)	Province of Manitoba	Evaluation of design parameters and specifications for unbound granular materials and subgrade soils (Phase II)	\$172,000
Taylor, Carla (Human Nutritional Sciences)	University of Alberta	Substantiating a health claim for pulses (beans and peas) and cholesterol lowering	\$137,597

- Three research teams received a combined \$648,122 from the Natural Sciences and Engineering Research Council. The projects which received funds greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Davoren, Gail (Biological Sciences)	NSERC Discovery Ship Time	The ecology of forage fish and its impact on marine predators	\$75,823
Chow, Nancy (Geological Sciences)	NSERC Collaborative Research & Development	Stratigraphy, sedimentology and resource potential of the upper devonian duperow formation, Southwestern Manitoba	\$32,600
Rasmussen, Peter and Stadnyk, Tricia (Civil Engineering)	NSERC Collaborative Research & Development	Adaptation and application of the Canadian precipitation analysis (CaPA) in Manitoba	\$288,770

- Two investigators have received a total of \$77,040 for 2 projects from the Networks Centres of Excellence (\* = funding renewals). The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Kent HayGlass (Immunology)*	Allergy, Genes and Environment Network	The Canadian Health Infant Longitudinal Development (CHILD) Study	\$37,040
Wooil Moon (Geological Sciences)*	Carbon Management Canada	Integrated Gravimetric and Geodetic Monitoring of Geological CO <sub>2</sub> Storage	\$40,000

- Thirty-two health researchers received a total of \$6,844,310 for projects from several sponsors. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Afifi, Tracie (Community Health Sciences)	CIHR	The epidemiology of resilience following child maltreatment: An examination of protective factors across the lifespan.	\$46,354
Afifi, Tracie (Community Health Sciences)	Manitoba Health Research Council	The epidemiology of resilience following child maltreatment: An examination of protective factors across the lifespan	\$46,354

Arthur, Gilbert (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Evaluation of tropical plant extract as a potential novel treatment or source of novel cytotoxic agents for the treatment of breast cancer	\$364,266
Blydt-Hansen, Tom (Pediatrics and Child Health)	CIHR	Non-invasive monitoring of pediatric kidney allograft injury to improve diagnosis and patient outcome	\$951,777
Cattini, Peter (Physiology)	CIHR	Obesity and development of a diabetes mellitus-like state in pregnancy: Investigating a role for regulation of the human placental growth hormone genes	\$100,997
Cattini, Peter (Physiology)	Manitoba Health Research Council	Obesity and development of a diabetes mellitus-like state in pregnancy: Investigating a role for regulation of the human placental growth hormone genes	\$100,977.00
Czubryt, Michael (Physiology)	CIHR	Elucidation of the regulatory role of scleraxis in cardiac fibrosis	\$52,500.00
Czubryt, Michael (Physiology)	Manitoba Health Research Council	Role of AKAP121 in cardiac hypertrophy and metabolism	\$100,000.00
Czubryt, Michael (Physiology)	Manitoba Health Research Council	Elucidation of the regulatory role of scleraxis in cardiac fibrosis	\$52,500.00
Dart, Allison (Pediatrics and Child Health)	Manitoba Health Research Council	Improving cardiovascular outcomes in adolescents with type 2 diabetes through Research 2 (iCARE2) study: The psychological determinants of diabetes risk, adherence to therapy and microalbuminuria	\$92,270.00
Dixon, Ian (Physiology)	St. Boniface Hospital Research Centre	Myofibroblast diversity in tissue engineering	\$38,500.00
Duerksen, Donald (Internal Medicine)	CIHR	Living well with celiac disease: Improving medical monitoring and self-management of celiac disease	\$96,872.00
Duerksen, Donald (Internal Medicine)	Manitoba Health Research Council	Living well with celiac disease: Improving medical monitoring and self-management of celiac disease	\$96,872.00

Duhamel, Todd (Faculty of Kinesiology and Recreation Management)	Heart & Stroke Foundation of Manitoba	Does SIRT3 regulate the expression and function of RyR2 and SERCA2a in the diabetic heart?	\$100,000.00
Fernyhough, Paul (Pharmacology and Therapeutics)	CIHR	Muscarinic receptor antagonism as a novel mechanism for sensory nerve repair	\$111,078.00
Fernyhough, Paul (Pharmacology and Therapeutics)	Manitoba Health Research Council	Muscarinic receptor antagonism as a novel mechanism for sensory nerve repair	\$111,078.00
Johnson, Jay (Kinesiology and Recreation Management)	University of Manitoba	Negotiations between coaches and athletes in of how to utilize legal from the WADA list for performance enhancement elite level endurance sport	\$125,000.00
Katz, Alan (Family Medicine)	Manitoba Health Research Council	Making primary prevention a priority in clinical practice: Supportive tools for providers (The MP3 Study)	\$500,000
Larcombe, Linda (Internal Medicine)	Manitoba Health Research Council	Northern Aboriginal health research: Exploring gene, environmental and cultural interactions	\$99,794
Li, Xin-Min (Psychiatry)	CIHR	Oligodendrocyte dysfunction in schizophrenia: Mechanism and target of treatment	\$100,000
Li, Xin-Min (Psychiatry)	Manitoba Health Research Council	Oligodendrocyte dysfunction in schizophrenia: Mechanism and target of treatment	\$100,000
Mai, Sabine (Physiology)	CIHR	The impact of 3D nuclear chromosome and gene positions on cancer	\$685,338
Mishra, Suresh (Internal Medicine)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Role of O-GlcNAc modification of GLUT1 and EGFR in cancer	\$351,375
Mowat, Michael (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	The role of Dlc1 in breast epithelial cell polarity and tumor metastasis	\$375,000
Myal, Yvonne (Pathology)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Claudin 1 mislocalization in breast cancer: Delineating mechanisms and outcome	\$298,286
Nyomba, Bulangu (Internal Medicine)	Health Sciences Centre	HSC - Abnormal glucose regulation associated with alcohol exposure in utero	\$50,000

Pathak, Kumar (Surgery)	Health Sciences Centre Foundation	A longitudinal study of the CD3 zeta chain and T cell function in the correlation of the disease status in head and neck cancer patients	\$70,000
Plummer, Francis (Medical Microbiology)	CIHR	Defining the role of rectal and oral innate mucosal immune factors in HIV-exposed, but uninfected men who have sex with men	\$376,243
Rempel, Julia (Internal Medicine)	Children's Hospital Foundation of Manitoba Inc.	In utero and neonatal liver derived IL-1 $\beta$ /inflammasome activity in the development of 2nd generation metabolic syndrome	\$40,000
Rockman- Greenberg, Cheryl (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Risk factors for injuries sustained in a skateboard park among children and youth	\$165,000
Rockman- Greenberg, Cheryl (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Clinical pharmacology research in pediatrics with focus on diabetes and obesity	\$108,000
Roos, Noralou (Manitoba Centre for Health Policy)	Manitoba Health Research Council	Injecting evidence into health policy coverage: Working with the media	\$94,000
Russell, Kelly (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Sport injury epidemiology and prevention	\$40,000
Sareen, Jitender (Psychiatry)	Manitoba Health Research Council	Culturally grounded suicide intervention in Cree Nation communities	\$97,824
t Jong, Geert (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Research outline for an experimental program in clinical pharmacology research in paediatrics with focus on diabetes and obesity	\$25,000
Thompson, Genevieve (Nursing)	CIHR	Development and testing of a question prompt sheet for family caregivers of older adults with dementia living in long-term care	\$66,576
Thompson, Genevieve (Nursing)	Manitoba Health Research Council	Development and testing of a question prompt sheet for family caregivers of older adults with dementia living in long-term care	\$66,576

Uzonna, Jude (Immunology)	CIHR	Regulation of anti-leishmania immunity by CD3+CD4-CD8- (double negative) T cells	\$45,000
Uzonna, Jude (Immunology)	Manitoba Health Research Council	Regulation of anti-leishmania immunity by CD3+CD4-CD8- (double negative) T cells	\$45,000
Wall, Donna (Pediatrics and Child Health)	Leukemia and Lymphoma Society of Canada	3D telomere structure as a biomarker in Hodgkin's lymphoma	\$112,500
Wang, Jun-Feng (Pharmacology and Therapeutics)	Manitoba Health Research Council	Oxidative stress, a potential therapeutic target for treatment of manic depressive bipolar disorder	\$99,999
Yang, Xi (Medical Microbiology)	CIHR	Bringing of innate and adaptive immunity in chlamydial infection	\$122,702
Yang, Xi (Medical Microbiology)	Manitoba Health Research Council	Bringing of innate and adaptive immunity in chlamydial infection	\$122,702

#### ADMINISTRATIVE MATTERS

- The financial terms of the University's negotiations with the Association of Employees Supporting Education Services (AESES) was recently determined by an arbitrator. The arbitrator ruled that the four (4) year agreement (2011-2015) would have no increase to the salary ranges and salaries of employees for the first two (2) years instead of no salary increases in the first and third year as proposed by the Association. The decision resulted in similar financial terms for AESES members as for other University unionized and non-unionized support staff.
- Two implementation working groups have been created to implement the **Wayfinding Strategy**. A communications strategy is being developed and the Wayfinding Strategy will be posted on the Campus Planning Office web site. An RFP will be issued in early January to engage a consultant to develop the wayfinding brand, design guidelines and kiosk/signage specs.

The **Bannatyne Master Plan** is in final draft form, receiving preliminary endorsement from the Bannatyne Campus Master Plan Steering Committee (comprised of Deans of the campus and HSC). It will be presented to PET in early January and following their approval, next steps will include:

- a comprehensive engagement process will be initiated for external and internal stakeholders.
- Bannatyne Space Master Plan – taking a detailed look at interior requirements using the draft master plan as a guide.
- Residence Study – looking at the feasibility of a Bannatyne Campus Residence.

Educational Consulting Services (ECS), the Space Master Plan consultants, were on campus for a week to initiate the **Fort Garry Campus Space Master Plan** process, a 52-week project. The Space Master Plan will guide the short, mid and long-term development and use of the available space and building assets and make informed recommendations on reallocations, renovations, new

construction and demolition for the Fort Garry Campus. Coordinated through the Campus Planning Office with Sonja Stroud, new University Space Planner, leading the process. A steering committee, chaired by Paul Kochan, has been set up to provide guidance to the project.

The **Space Master Plan** will guide future investments and the allocation of building assets at the Fort Garry Campus. It will be very comprehensive and will identify and/or address qualitative, quantitative and implementation issues. It will be used as a 'set up' to a permanent space planning management system including the application of equitable standards.

**Fort Garry Campus Interim Space Management** –space reallocation requests, unless of an urgent nature, will be tabled until the master plan is completed. The Campus Planning Office is currently drafting an approach to work with users in the interim to assist with addressing issues without contemplating major space reallocations. This approach will take into consideration urgent situations.

## EXTERNAL MATTERS

Marketing and Communications Office:

- In November, arrangements were made to have the pillars in the arrivals area of the Richardson International Airport wrapped with University of Manitoba branding messages. The wrapped pillars reflect the "I am a Trailblazer" campaign and feature outstanding University of Manitoba faculty. The pillars will be wrapped for at least one year.

Philanthropy:

- As of January 11, 2013 the university has raised \$16,081,996.06 in this fiscal year. Significant gifts include:
  - \$647,167.87 from the estate of Perry Ross that will be used for bursaries.
  - A gift of \$200,000 came from the Manitoba Métis Federation Inc. for the Louis Riel Bursaries at the University of Manitoba.
  - \$116,783.59 from the estate of John M. Stoddart for the John (Jack) MacDonald Lederman and Jack MacDonell Bursary
- On January 7, 2013, Derek McLean joined the Planned Giving Team as Planned Giving Officer on a one-year term while Monica Carlberg is on maternity leave.

Government and Community Engagement:

- External Relations met with three Ministers from November 2012 to January 2013: Minister of Conversation and Water Stewardship Gord Mackintosh; the Minister of Family Services and Labour Jennifer Howard; and Minister of Children and Youth Opportunities Kevin Chief. Discussions focused on water quality; climate change research and its connection to government priorities; the University's inner city community engagement; and Indigenous Achievement.
- On November 26th External Relations, in partnership with the Faculty of Engineering, hosted 40 municipal officials from across Manitoba at the Fort Garry Campus. The group received an overview of the University, an update on research activities and a tour of some of the infrastructure research labs on campus.

- The University hosted two Visionary Conversations events in November and December: The True North: Canada's Final Frontier and Trailblazing Indigenous Success respectively. November's panelists included James Fergusson, Professor, Political Studies, Faculty of Arts; Norman Halden, Dean, Clayton H. Riddell Faculty of Environment, Earth and Resources; Chris Trott, Associate Professor, Native Studies, Faculty of Arts; Warden and Vice-Chancellor, St. John's College; and Omut Ozsü, Assistant Professor, Faculty of Law. December's panelists included: Deborah Young, Executive Lead, Indigenous Achievement, Office of the President; Michael Hart, Canada Research Chair in Indigenous Knowledge and Social Work, Faculty of Social Work; Catherine Cook, Associate Dean, First Nations, Métis and Inuit Health; and Heather McRae, Indigenous Research and Knowledge Exchange Coordinator, Acting Director of Rec and Read.
- The University has secured funding from the Agriculture and Agri-Foods Canada (AAFC) for the establishment and ongoing activities of the new Professorship in Agricultural Risk Management and Insurance at the I.H. Asper School of Business. AAFC is prepared to contribute \$500,000.00 over five years. The proposed mandate for the Professorship supports research into a broad range of agricultural risk management tools so that Canadian producers can effectively manage the agricultural risks they encounter in their farming operations.

#### Alumni Relations:

- An alumni engagement and preferences survey is currently being conducted by the Alumni Relations office. Over 47,000 emails were sent to alumni inviting them to participate in the survey. To date there have been over 2160 responses. The survey will close January 25, 2013. Alumni Relations is encouraging all alumni to complete the survey at [www.alumnisurvey.ca/uofm](http://www.alumnisurvey.ca/uofm). The data received from this survey will be shared with the university and will be used to make informed decisions regarding alumni relations activities.
- Following the signing of the new agreement between the Alumni Association Inc. and the University of Manitoba, the Alumni board took time to revisit their structure. One of the most significant changes they have implemented is the addition of three key committees: Celebrating Alumni Achievement, Student Engagement and Experiences, and Lifelong Learning. These areas of focus are also the three key pillars of best practice in Alumni Relations which allows the board and the Alumni Relations office to align their strategic planning and priority setting.
- The Alumni Association Inc. presents one award each year to a Distinguished Alumni Award recipient. Nominations close February 15, 2013. All alumni are invited to nominate an alumnus who demonstrates:
  - Outstanding professional achievement or
  - Significant service to the University of Manitoba or
  - Significant contributions to the community and welfare of others

For more information please visit: <http://umanitoba.ca/people/alumni/distinguished/index.html>



- The University of Manitoba Board of Governors has three positions which are elected through a process managed by the Alumni Association Inc. Nominations close February 1, 2013. This election is outlined in the University Act, Province of Manitoba. Each year, one of those positions is open for election. For more information please visit <http://umanitoba.ca/people/alumni/governance/governors.html>
- The December issue of *On Manitoba* featured Tito Daodu, fourth year U of M medical student who spoke as the U of M's representative at WE Day.
- Homecoming 2013 is scheduled for September 23-29. Alumni Relations, along with External Relations colleagues are well underway with the planning. The annual Alumni dinner will once again be held at the U of M Fort Garry campus. Homecoming is an excellent time to engage with students, alumni, faculty and staff. This year, there are already over 20 reunions scheduled to be participating in the activities. In addition to reunions, many of our faculties are celebrating milestone anniversaries. Plans for each milestone are still under development. These include:
  - School of Fine Art – 100 years
  - Faculty of Architecture – 100 years
  - Faculty of Nursing – 70 years
  - Faculty of Social Work – 70 years
  - School of Dental Hygiene – 50 years
  - Clayton H. Riddell Faculty of Environment, Earth and Resources – 10 years