

BOARD OF GOVERNORS

Alan A. Borger Sr. Executive Conference Room (E1-270 EITC)
Tuesday, September 25, 2012 4:00 p.m.

OPEN SESSION

Page 1 of 2

AGENDA

1. ANNOUNCEMENTS

Presenter
Chair

FOR ACTION

2. APPROVAL OF THE AGENDA

Chair

3. MINUTES (Open Session)

3.1 Minutes from the June 26, 2012 meeting

Chair

3.2 Business Arising

4. UNANIMOUS CONSENT AGENDA

Chair

*If any member of the Board wants to ask a question, discuss or oppose an item that is marked for the consent agenda, the member can have an item removed from the consent agenda by contacting the Secretary of the Board prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed. **Consent Agenda items are: 7.1, 8.11, 8.12, 8.13, 8.13, 8.2, 8.3, 9.1, and 9.2***

NEW BUSINESS

5. REPORT FROM THE PRESIDENT

President

6. FROM AUDIT & RISK MANAGEMENT COMMITTEE

6.1 [Enterprise Risk Management Policy](#)

Ctte. Chair

6.2 [Emergency Management Program Policy](#)

Ctte. Chair

7. FINANCE, ADMINISTRATION AND HUMAN RESOURCES COMMITTEE

 7.1 [Closed Circuit TV \(CCTV\) Monitoring Policy](#)

Ctte. Chair


7.2 [Policy: Executive Group Appointments](#)

Ctte. Chair

8. FROM SENATE

8.1 Reports of the Senate Committee on Awards

President

 8.1.1 [Report of the Senate Committee on Awards](#) –
Part A [May 15, 2012]


President

AGENDA

-  8.1.2 [Report of the Senate Committee on Awards – Part B \[May15, 2012\]](#) – President
-  8.1.3 [Report of the Senate Committee on Awards – \[dated May 23, 2012\]](#) – President
-  8.1.4 [Report of the Senate Committee on Awards – \[dated August 8, 2012\]](#) – President
-  8.2 [Proposal to establish a Professorship in Agricultural and Risk Management Insurance](#) – President
-  8.3 [Proposal to establish an Endowed Chair in Immunobiology of Infectious Disease](#) – President

FOR INFORMATION

9. FROM SENATE

-  9.1 [Statement of Intent: Bachelor of Arts](#) (Hons) in Criminology – President
-  9.2 [Statement of Intent: Bachelor of Arts](#) (Hons) in Anthropology – President

10. UPDATES

- 10.1 Updates from the UMSU President & GSA President (oral)

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION
MOTION TO ADJOURN



Minutes of the Meeting of the Board of Governors
Open Session
June 26, 2012

The meeting was held at 4:00 p.m. in the Alan A. Borger Sr. Executive Conference Room, E1-270 EITC.

Present: J. Lederman, Chair
J. Leclerc, University Secretary

D. Barnard A. Berg J. Black T. Bock P. Bovey R. Dhalla
J. Embree N. Halden S. Jasper M. Labine E. Ojo B. Passey
M. Robertson H. Sector R. Zegalski

Assessors Present:

R. Howard C. Morrill

Regrets:

B. Arte E. Bowness M. Forsen G. Hatch D. McCallum
D. Sauer M. Whitmore

Officials Present:

S. Foster T. Hay D. Jayas J. Kearsey J. Keselman G. Pasieka T. Voss

1. Announcements

The Chair welcomed Dr. Cameron Morrill who has joined the Board as the new UMFA Assessor.

2. Presentation – Deborah Young, Executive Lead Indigenous Achievement

Ms. Young stated that she has been at the University of Manitoba for close to one year as part of the President's office and she is an alumna of the University. She reviewed a number of accomplishments to date as well as her next steps. Ms. Young observed that the commitment to Indigenous Achievement is part of the strategic planning framework, but noted that it is necessary to put an Aboriginal lens to the other pillars of the framework as well. Ms. Young stated that the University of Manitoba had just over 3000 self-identified Indigenous students and is doing amazing work on Indigenous knowledge and research.

With respect to ongoing work, Ms. Young stated that she is working on establish a presidential advisory council which will meet twice per year, she is planning to host a number of community dialogues, and that these initiatives are part of a five year action plan which she is currently developing. She remarked that her goal is to get the young students in elementary school to think about secondary and post-secondary school, and to offer them full spectrum support from the time before they start at the University to the time that they graduate. Mr. Young added that in the past year, the statement of apology & reconciliation that occurred in Halifax was a way to set the tone and send a strong message within the community. She added that she intends to bring other events to the University which will serve to reinforce this beginning and she hopes to have full calendar of events ready to be circulated in August.

Members of the Board of Governors had a number of questions following Ms. Young's presentation, many relating to the age, gender, and urban/rural breakdown of the Indigenous students currently registered. Ms. Young will provide those specific figures to the Board in due course. Mr. Robertson asked about the size of the pool of Indigenous students who are prepared for post-secondary education. Ms. Young responded that these questions are difficult to answer as the information is not readily available, but added that the Access Programs are designed to help the underprepared students to succeed. Ms. Lederman remarked that she would be interested to know how many Inuit students are coming to this University and whether they come from the North. Ms. Young stated that the Inuit students seem to go to University in Ottawa and Montreal.

Ms. Black inquired about time to completion, asking if there is information on how many Indigenous students continue after their first year. Ms. Young indicated that she would provide that information. Mr. Dhalla encouraged Ms. Young to keep the Board of Governors informed about events and initiatives as there is tremendous interest from the Board in supporting these activities. Ms. Jasper noted that partnerships are part of the plan and asked for more information on what that might look like. Ms. Young stated that her vision is to have a Letter of Understanding with school divisions to have them work with the University of Manitoba and others in the province toward getting kids to embrace learning, adding that some Indigenization of the curriculum, whereby students see themselves reflected in their learning. Ms. Lederman asked what is being done or will be done to make the University a welcoming place to study. Ms. Young remarked that including the honour song in the convocation ceremony was a major breakthrough in indigenizing the program. Also, she noted that Migizii Agamik is a safe place for Indigenous students to learn about who they are and to celebrate that.

3. **Approval of the Agenda**

It was moved by Ms. Jasper and seconded by Ms. Bovey:

THAT the agenda for the June 26, 2012 Open Session be approved as circulated.

CARRIED

FOR APPROVAL

4. **MINUTES (Open Session)**

- 4.1 Approval of the Minutes for the May 22, 2012 (open session) meeting as circulated or amended

It was moved by Dr. Embree and seconded by Dr. Halden:

THAT the minutes of the Open Session of the May 22, 2012 meeting be approved as circulated.

CARRIED

4.2 Business arising – External Relations New Positions

A document was displayed which provided a list of new positions in the External Relations division. This was in response to a question at the previous meeting from Dr. McKenzie. This document will be distributed to Board members following the meeting.

5. UNANIMOUS CONSENT AGENDA

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No items were identified for individual consideration.

It was moved by Mr. Robertson and seconded by Ms. Jasper:

THAT the Board of Governors approve and/or receive for information the following:

- 9.1 Report of the Senate Committee on Awards [dated April 9, 2012]
THAT the Board of Governors approve four new offers as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated April 9, 2012].
- 9.2 Report of the Senate Committee on Awards [dated April 9, 2012]
THAT the Board of Governors approve the Report of the Senate Committee on Awards – Part B [dated April 9, 2012].

Items received for information:

- 10.1 Implementation of Doctor of Philosophy (Ph.D.) Program in Nursing
- 10.2 Implementation of M.Sc.- Ph.D. in Biomedical Engineering

CARRIED

6. REPORT FROM THE PRESIDENT

The report from the Dr. Barnard was presented in writing as part of the meeting materials. Dr. Barnard noted that there would be entailments of the federal budget, including several things affecting the University of Manitoba, especially involving research, and added that there is no intention on the University's part to participate in any activities protesting these changes. He also added that none of the government research units that will be closed as a result of the budget would be moved wholesale over to the University.

7. FROM AUDIT & RISK MANAGEMENT COMMITTEE

7.1 Annual Financial Report 2012

a) Presentation of Financial Statements

Ms. Bovey stated that the key elements are in the meeting materials, noting that the outcome is a balanced financial position at year-end that relates to the stated mission, vision, and values of the University of Manitoba. Mr. Hay remarked that the Auditor General has said she will express an unqualified opinion on the statements once

approved by the Board of Governors. He added that Mr. Pasioka leads the bulk of the preparation of the report and he will highlight a few items.

Mr. Pasioka stated that the Statement of Operations provides a breakdown of all the funds, and noted that:

- total revenues are up by \$8 million to \$794 million;
- Tuition revenue was up \$5.7 million net;
- Investment income was down from last year due to a drop in investment returns;
- Miscellaneous income of \$20.6 million is due to insurance proceeds from both the Duff Roblin fire and the Wallace Building flood;
- The University received 5% base grant increase in operating grant;
- Ancillary Services now includes Smartpark; and
- Total expenses are up \$27 million, mostly due to salary increases and other planned increases from the budget allocation process.

b) Office of the Auditor General - Audit Results Memorandum (for information)

c) Approval of Financial Statements

It was moved by Ms. Bovey and seconded by Dr. Embree:

THAT the Board of Governors approves the Financial Statements of The University of Manitoba for the year ended March 31, 2012.

CARRIED

d) Public Sector Compensation Disclosure Report 2011

Mr. Leclerc stated that this item must be approved and adopted formally by the Board every year, starting with last year. Ms. Lederman suggested that it should be included as a separate item on the agenda going forward. Ms. Black asked about the compensation of a specific employee. The Chair responded that this question would be added as other business on the Closed & Confidential – Matters Related to Labour Relations agenda as it relates to a personnel matter.

It was moved by Ms. Bovey and seconded by Mr. Zegalski:

THAT the Board of Governors approves the Public Sector Compensation Disclosure Report of The University of Manitoba for the year ended December 31, 2011.

CARRIED

8. FINANCE, ADMINISTRATION AND HUMAN RESOURCES COMMITTEE

8.1 Sustainability Plan

John Sinclair and Maire McDermot joined the meeting to answer any questions that might arise. Mr. Zegalski reported that the Finance, Administration, and Human Resources Committee is pleased to recommend this document to the Board of Governors for approval. He added that it is a very comprehensive report that had involved much consultation throughout the university. Dr. Sinclair thanked the Board for taking time to consider this item, adding that this document captures what was heard over the course of the consultation process. He added that because the University is playing catch up in this area, it is imperative that all participate. Dr. Sinclair remarked that the University has an obligation to move forward, to challenge people to think differently, and define the campus in new ways.

Mr. Zegalski noted that he supports the principle of the document, but does have some concerns because does not encapsulate all of the opinions on campus, adding that the door should never be closed on points of view that differ. Mr. Zegalski stated that there are many aspects to this document that he fundamentally disagrees with and there may be a large number of people who share those views. He also noted that although the Board will have some oversight and controls over these activities as they come up, it is crucial now to take a careful look at this process, as it could become quite costly. Mr. Zegalski commented that the University should not allow these recommendations carte blanche because there are some limits on where the University can invest its endowment funds.

Mr. Robertson and Ms. Lederman echoed Mr. Zegalski's concern. Ms. Lederman asked if Board approval of this plan would preclude discussion and further approvals as things come up. Dr. Barnard stated that the document is a vision, not a plan, so that things will be sorted and prioritized and some things are within the purview of other bodies. Lastly, he stated that normal policies and procedures will be used as the initiatives go forward. Ms. Lederman noted her support of the spirit of the report but stated that she would not support certain elements if they came before the board, and asked whether approving this "vision" would be a wholesale approval of specific initiatives? Dr. Sinclair responded the Committee has no authority to make any changes without the appropriate approvals, to which Dr. Barnard added that the spirit of that was clear in the Committee discussions. Dr. Barnard then stated that this document lays out a vision, some components of which need to be refined and approved before they can move forward. Ms. Lederman added that although some of the details on how the investment piece is implemented would be problematic, she is not against moving into socially responsible investments. She then noted that the CED network of Canada has some guidelines but they are not seen in the document. Ms. McDermot responded that there are economic sustainability elements in the document but there are not explicitly spelled out. Mr. Dhalla remarked that the University's relationship with the private sector is an important one, and asked if there was any consultation in the private sector with the corporations that support the University of Manitoba.

Dr. Halden noted that, for example, the private sector is does indeed take a keen interest in sustainability. For example, the private sector mining companies cannot mine anywhere in the world if they are not considering and acting on environmental concerns, adding that industry is in some ways ahead of the University. He then suggested that the document should not be referred to as a plan, but rather as a set of guidelines and that it is important that the University is seen as a thought leader in this kind of debate. He went on to comment that at a Western Climate Initiative meeting he learned that the University is one of the largest greenhouse gas emitters in the province, so there is a need to become more efficient while considering the bottom line.

Ms. Howard suggested that the document could be split into two, one a higher level visionary document, and one being more action oriented, adding that a board may not normally approve a document at this level of detail. Ms. Lederman agreed, stating that she supports the principles completely, but had concerns about the appropriateness of the Sustainability Committee to set investment priorities for the University, and commented that the level of detail in the document causes some level of discomfort. Mr. Robertson also stated that he supports the principles, but that there are some details in the document with which he does not agree. Dr. Barnard suggested that the wording of the motion be amended.

It was moved by Dr. Barnard and seconded by Chancellor Sectar:

THAT the Board of Governors affirms the motivation and overall direction of the strategic vision for sustainability at the University of Manitoba and directs the administration to use it in that sense, seeking approval as needed from appropriate managers and bodies (Senate, Board Committees, the Board itself), while maintaining awareness of and connection to best practice as represented by other key documents in the literature.

CARRIED

It was moved by Dr. Embree and seconded by Mr. Zegalski:

THAT the meeting move into Closed & Confidential Session.

CARRIED

Chair

University Secretary

PRESIDENT'S REPORT: September 25, 2012

GENERAL

The 2012 fall term has begun with its typical burst of activity, including events around orientation, homecoming and the beginning of classes. The University of Manitoba's enrolment has reached an all-time high of 28,795, an increase of 2.9 per cent from Fall Term 2011, up from 27,992 students last year at this time. This fall's first-day enrolment is well above the all-time record of 28,013, set in 2005. This fall's increase follows a 1.5 per cent increase in 2011-12. This enrolment increase speaks to the importance that prospective students and their families are placing on higher education, and to their confidence in the value of the programming offered by the University of Manitoba.

On September 12 2012, members of the university's leadership team met with council members from the Council on Post-Secondary Education (COPSE), to discuss the progress the university has made on its strategic initiatives and its anticipated needs and priorities for 2013/14. The scope of activity underway at the university ranges from service enhancements emanating from the ROSE project to a series of significant capital projects to a number of initiatives connected to the various elements of the strategic planning framework. Progress on the academic enhancement pillar of the framework was an early priority and has seen a number of significant developments, including the establishment of new academic programs. More recently, the ongoing groundwork in the other three pillars has resulted in the announcement or completion of a number of initiatives, such as:

- **Outstanding Workplace:** The Outstanding Workplace Initiative (OWI) *It's About Us Strategy and Action Plan* are now available on the OWI website. Work on the Leadership Development Program is progressing and several Recognition Program Receptions were held including the June 27th 25-Year Long Service Awards Dinner.
- **Indigenous Achievement:** In early August, 45 students from First Nations and Inuit communities across Canada came to the University of Manitoba to learn and experience science in an up close and personal way. They heard presentations in the Faculty of Medicine and had some hands on time with medical students facilitating sessions in the Clinical Learning and Simulation Facility, followed by a visit to St. Boniface Hospital Research for activities in their labs. The students also were treated to a day of 'engineering' in the Faculty of Engineering, touring the antenna, structures and hydrology lab facilities, as well as engaging in conversation with engineering researchers. They took part in several hands-on activities involving robotics, computer programming and building construction. The National Summer Science Camp is funded by Aboriginal Affairs and Northern Development Canada through its First Nations and Inuit Youth Employment Strategy (FNIYES), which helps youth gain work experience, get career information, develop skills and ultimately find employment. The Manitoba First Nations Education Resource Centre coordinated this year's camp in Winnipeg.
- **Student Experience:** In June, Student Life hosted Head Start at the Fort Garry campus. The event welcomed a record attendance of over 1,300 students and their family members. Also in June, Student Life hosted 75 guests for a "Big Bold Beautiful Breakfast" where community members had the opportunity to learn more about the suite of domestic and international service-learning programs available to our students.

On September 14, the University of Manitoba said farewell to two members of its community of learning, discovery and engagement. It was with the deepest regret that we learned of the passing of Dr. Robert Macmillan, Dean of the Faculty of Education. Dr. Macmillan made significant contributions to his faculty and the university since taking on the position of dean in July, 2011. He was well-loved and

respected across the community, and the University of Manitoba expresses heartfelt condolences to his loved ones.

It also was the last day of work for Vice-President (Administration) Deborah McCallum, whose service to the University of Manitoba was beyond compare and, after forty years – to the day – in the university's employ has retired to pursue other adventures. Her formal farewell reception will occur on October 5, 2012 at 3:00 p.m. in the EITC Atrium and all are welcome to attend.

ACADEMIC MATTERS

- Brian Amiro, agricultural and food sciences, was awarded Fellow of the Canadian Society of Agricultural and Forest Meteorology by the Canadian Society of Agricultural and Forest. The award honours Dr. Amiro's accomplished and thriving career advancing micrometeorology and the biogeophysical sciences through research, networking, and teaching in a remarkably amicable, efficient and fun way.
- Ed Tyrchniewicz, agribusiness and agricultural economics, was recently inducted into the Manitoba Agricultural Hall of Fame for his significant and lasting contributions to agriculture in Manitoba.
- Paula Parks, plant science, attended the London Olympics as one of 10 Technical Officials appointed to Women's Field Hockey. She is one of two technical officials appointed from Canada.
- Fouad Daayf, plant science, was recently appointed as President of the Canadian Phytopathological Society.
- Debbie Kelly, psychology, was selected as a Fellow of the Association for Psychological Science, in recognition of her sustained outstanding contributions.
- John Godard, business administration, has been appointed the Chief Editor of the *British Journal of Industrial Relations* for a four year term beginning July 1.
- Umut Özsu, law, was selected to be part of the inaugural 2012 Annual Junior Faculty Forum for International Law, held on May 29 and 30th at New York University School of Law. The Junior Faculty Forums are very prestigious, competitive, intellectual gatherings and Dr. Özsu was the only Canadian scholar invited to attend. The Forum is aimed at bringing together junior faculty working in the field of international law so that their work can be presented before an audience of peers and experts, and then discussed by leading international scholars.
- Stephen Pistorius, physics and astronomy and Senior Research Scientist at CancerCare Manitoba was conferred the award of Fellow of the Canadian Organization of Medical Physicists in recognition of his significant contributions to the organization and to the field of Medical Physics.
- The Undergraduate Student Recruitment team officially launched UM Connect in August. [UMConnect](#) is an online resource and communication tool for prospective students to gain up-to-date and personalized information about the UofM based on their academic program(s) of choice, admission requirements, and extracurricular interests.

- The University of Manitoba hoisted up hoops and opened a new outdoor, drop-in “SWISH” basketball program for inner-city youth over the summer at the Bannatyne campus. This program ran every Saturday afternoon from June 30 to August 11, 2012 and was supervised by university students and community residents with inner-city community experience. Volunteers, primarily from U of M Bison Sports and the basketball community, were on site to lend their expertise and skills to the SWISH program. SWISH was a joint partnership between University of Manitoba Faculties of Medicine, Pharmacy, Kinesiology and Recreation Management, Dentistry, School of Medical Rehabilitation, Bison Sports and Coalition of Community-Based Youth Serving Agencies, City of Winnipeg and Basketball Manitoba.
- The Faculty of Agricultural and Food Sciences hosted a two-day problem-based Learning workshop for high school science teachers this summer. Twenty-three teachers attended and were presented with curriculum resource cases that encourage participants to apply science in problem-solving.
- In May, the Department of Computer Science hosted its fourth annual Computer Science Day for High School Students. The event that began as a programming contest in 2009 with 27 participants and has grown to a full day of activities with 82 participants in 2012. Events now include: tours of research labs and facilities, (the Human Computer Interaction (HCI) and Human-Robot Interaction (HRI) labs, and the Westgrid High Performance Computing Centre), a programming contest, two tutorials on programming for students, (about the greenfoot and processing programming languages) and, new this year, a computer science fair, where high school students bring their software to demo for a panel of judges.
- In June, Student Life hosted Head Start at the Fort Garry campus. The event welcomed a record attendance of over 1,300 students and their family members. Also in June, Student Life hosted 75 guests for a “Big Bold Beautiful Breakfast” where community members had the opportunity to learn more about the suite of domestic and international service-learning programs available to our students.

RESEARCH MATTERS

- A new research site at Deer Lodge Centre will allow Manitobans to play a key role in a new and ambitious national study of aging. The University of Manitoba, Deer Lodge Centre, Winnipeg Regional Health Authority, and Canadian Longitudinal Study on Aging (CLSA) cut the ribbon to the Data Collection Site for the CLSA in Winnipeg on June 21, 2012. Across the country, the CLSA will follow 50,000 men and women between the ages of 45 and 85 for 20 years. The long-term study will collect information on the changing biological, medical, psychological, social, lifestyle and economic aspects of people’s lives as they age. More than 4,400 Manitobans will take part in this landmark study of aging, including 3,000 who will participate in in-depth data collection at the Deer Lodge Centre. Verena Menec, community health sciences professor and director of the Centre on Aging, is lead site investigator for the CLSA in Manitoba. The study is a strategic initiative of the Canadian Institutes of Health Research (CIHR). Overall support for the study has been provided by the Government of Canada through the CIHR and the Canada Foundation for Innovation. In Manitoba, additional funding support has been provided by the Manitoba Research Innovation Fund of the Province of Manitoba and the University of Manitoba.

- On July 3, 2012, University of Manitoba graduate students Amy Scott and Harlyn Silverstein were declared recipients of Vanier Canada Graduate Scholarships. Scott and Silverstein will each receive \$150,000 over three years towards their research. Scott, an anthropology student, will develop a new method to study stress within the skeleton and how it affects growth and development. She will focus on skeletal samples from late to post-medieval Denmark to determine whether patterns of skeletal stress correlate with changes in food procurement during this era. Silverstein will characterize a new class of materials that could change the way we live. The chemistry student will study multiferroic materials, which are special because they can be both magnetically and electrically polarized simultaneously. These materials might make it possible to create much smaller, much faster and much more energy efficient devices.
- On August, 15, 2012, the Canadian Medical Association (CMA) awarded Harvey Chochinov the 2012 CMA Frederic Newton Gisborne (FNG) Starr Award. Described as the “Victoria Cross of Canadian Medicine,” this award represents the highest honour that the CMA can bestow upon one of its members. It recognizes Chochinov’s global contribution to palliative care and to raising the profile of personhood throughout all of healthcare. The University of Manitoba psychiatrist has altered the attitudes and behaviours of health professionals across Canada and worldwide, creating a better way to care for people who are dying.
- On August 16, 2012, a team of civil engineering researchers at the University of Manitoba held a demonstration for media to showcase their new 1,000 square-foot wave testing pool. The innovative facility mimics flood conditions and allows researchers to test flood-fighting technologies in real-world scenarios. Principal investigator Shawn Clark, in collaboration with researcher James Blatz and undergraduate students Steven Harms and Kevin Sagan, will study how a new type of sandbag dike stands up to forceful waves. Partnering with the Winnipeg company ITW Syn-Tex Bag, the researchers are testing super-sized, four-foot-tall sandbags called Wave Breakers. This research is funded by the Natural Sciences and Engineering Research Council of Canada (NSERC) through the Engage program, which is designed to foster new research partnerships by giving Canada-based companies access to the expertise available at Canadian universities. Student researchers working on the project are both recipients of awards, including the NSERC undergraduate student research award (Steven Harms) and the University of Manitoba undergraduate research award (Kevin Sagan).
- Patents & Partnerships was held June 6, 2012, with keynote speaker Janice Lederman, Executive Chair, Manitoba Innovation Council. She presented “Manitoba – an Innovation Hub.” Dr. Digvir Jayas emceed the event.
- Sixty-eight principal investigators received a combined \$7,461,719 from a variety of sponsors. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Cowley, Kristine (Physiology)	Manitoba Paraplegia Foundation Inc	Spinal cord neuromotor control	\$100,000

Davie, James (Biochemistry and Medical Genetics)	CIHR	Epigenetic marks and human disease	\$100,000
Dodd, Janice (Physiology)	Manitoba Paraplegia Foundation Inc	Spinal cord neuromotor control	\$500,000
Dolinsky, Vernon (Pharmacology and Therapeutics)	Children's Hospital Foundation of Manitoba Inc.	Obesity and diabetes during pregnancy and the role of gestational exposure to diabetes in the development of youth onset type-2 diabetes in rodents - DREAM Theme	\$38,400
Dolinsky, Vernon (Pharmacology and Therapeutics)	Heart & Stroke Foundation of Manitoba	The regulation of cardiac mitochondrial homeostasis in heart failure by SIRT3	\$100,000
Driedger, S. (Community Health Sciences)	Manitoba Health Research Council	Improving health policy decision- making in the face of uncertainty: A case study of endovascular treatment for multiple sclerosis	\$139,850
Driedger, S. (Community Health Sciences)	Multiple Sclerosis Society of Canada	Improving health policy decision making in the face of uncertainty: A case study of endovascular treatment for multiple sclerosis	\$139,850
Duan, Kangmin (Oral Biology)	Manitoba Health Research Council	Pathogenic mechanisms in bacterial infection: A target for development of novel antimicrobial drugs and strategies	\$99,400
Duerksen, Donald (Internal Medicine)	Manitoba Health Research Council	Improving patient self- management of celiac disease	\$73,500
El-Gabalawy, Hani (Internal Medicine)	CIHR	Rheumatoid arthritis in First Nations: Defining the road toward disease prevention	\$25,000
Fedirchuk, Brent (Physiology)	Canadian Paraplegic Association (Manitoba) Inc.	The regulation of spinal motoneuron excitability during motor output	\$43,000

Gibson, Spencer (Biochemistry and Medical Genetics)	Brain Tumour Foundation of Canada	Targeting Bcl-2 family members for treatment under hypoxia in glioblastoma multiforme tumours	\$25,000
Hatch, Grant (Pharmacology and Therapeutics)	CIHR	Cardiolipin synthesis as a therapy for heart failure in persistent pulmonary hypertension	\$135,000
Hatch, Grant (Pharmacology and Therapeutics)	Heart & Stroke Foundation of Manitoba	Regulation of cardiolipin biosynthesis in the heart	\$100,000
Heaman, Maureen (Nursing)	CIHR	Reducing inequities in access to and use of prenatal care in the Winnipeg health region through health system improvement	\$400,000
Heaman, Maureen (Nursing)	Manitoba Health Research Council	Reducing inequities in access to and use of prenatal care in the Winnipeg health region through health system improvement	\$79,000
Ho, Juliet (Internal Medicine)	Kidney Foundation of Canada	Novel biomarkers of acute kidney injury	\$150,000
Jiang, Depeng (Community Health Sciences)	Manitoba Health Research Council	The person-oriented statistical methods for longitudinal data in health sciences	\$99,600
Jones, Peter (Richardson Centre for Functional foods and Nutraceuticals; Food Science)	CIHR	Plant sterols and cholesterol: Assessment of sterol metabolism in heterozygous and homozygous sitosterolemia	\$100,000
Jones, Peter (Richardson Centre for Functional foods and Nutraceuticals; Food Science)	Manitoba Health Research Council	Plant sterols and cholesterol: Assessment of sterol metabolism in heterozygous and homozygous sitosterolemia	\$100,000
Karimi-Abdolrezaee, Soheila (Physiology)	Children's Hospital Foundation of Manitoba Inc.	Investigating the potential of neuregulin-1 therapy for myelin repair in spinal cord injuries	\$40,000

Keynan, Yoav (Internal Medicine)	University Medical Group	Effects of HLA allele frequencies on HIV disease progression among newly diagnosed HIV infected individuals in Manitoba	\$100,000
Kirshenbaum, Lorrie (Physiology)	Heart & Stroke Foundation of Manitoba	Mechanism of p53 mediated apoptosis in ventricular myocytes	\$100,000
Kumar, Anand (Internal Medicine)	Health Sciences Centre	Basic, animal and clinical research into sepsis and septic shock	\$35,000
Kung, Sam (Immunology)	Children's Hospital Foundation of Manitoba Inc.	Natural killer cells functions in the progression of type 1 diabetes	\$40,000
Liu, Song (Textile Sciences)	CIHR	Interpenetrating network of a well-defined PEG hydrogel and two biocides as advanced solutions for burn wound care	\$192,009
Lix, Lisa (Community Health Sciences)	CIHR	The science of data quality: Identifying research priorities	\$25,000
Lix, Lisa (Community Health Sciences)	CIHR	Completeness of physician billing claims administrative health databases in Canada	\$251,558
Luo, Ma (Medical Microbiology)	CIHR	Identification and characterization of immunologically relevant T cell epitopes of HIV-1 Nef	\$105,000
Mai, Sabine (Physiology)	CIHR	The impact of 3D nuclear chromosome and gene positions on cancer	\$108,861
Mai, Sabine (Physiology)	Manitoba Health Research Council	The impact of 3D nuclear chromosome and gene positions on cancer	\$108,861

Marrie, Ruth (Internal Medicine)	Multiple Sclerosis Society of Canada	The impact of comorbidity and secular time on hospitalizations and mortality in multiple sclerosis	\$155,594
McGavock, Jonathan (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Beating diabetes together: A randomized controlled trial for improving glycemic control in youth with type 2 diabetes	\$40,000
McGavock, Jonathan (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Muscle strength and myokines as determinants of cardiometabolic risk among overweight youth	\$36,750
McGavock, Jonathan (Pediatrics and Child Health)	Manitoba Health Research Council	Muscle strength and myokines as determinants of cardiometabolic risk among overweight youth	\$36,750
McKenna, Sean (Chemistry)	Manitoba Health Research Council	Structural and functional studies of the evasion of the innate immune response to HIV-1	\$137,560
McManus, Kirk (Biochemistry and Medical Genetics)	CancerCare Manitoba	Determinants of chromosome stability and drug target discovery	\$36,750
McNicol, Archibald (Oral Biology)	Heart & Stroke Foundation of Manitoba	Oral bacteria-induced platelet activation	\$100,000
McPherson, Jack (John) (Surgery)	Children's Hospital Foundation of Manitoba Inc.	Delineating the role of microRNAs in normal and abnormal pulmonary development and congenital diaphragmatic hernia	\$140,000
McPherson, Jack (John) (Surgery)	University of Toronto	Delineating the role of microRNAs in normal and abnormal pulmonary development and congenital diaphragmatic hernia	\$140,000
Mishra, Suresh (Internal Medicine)	Manitoba Health Research Council	The role of prohibition in adipocyte differentiation	\$159,200

Mizuno, Tooru (Physiology)	CIHR	Regulation of lipid metabolism by xenin	\$100,000
Mizuno, Tooru (Physiology)	Manitoba Health Research Council	Regulation of lipid metabolism by xenin	\$100,000
Moqbel, Redwan (Immunology)	Children's Hospital Foundation of Manitoba Inc.	Role of glutamate (NMDA) receptors on smooth muscle cells in regulating asthmatic airway remodeling and responsiveness	\$40,000
Mowat, Michael (Biochemistry and Medical Genetics)	CancerCare Manitoba	Role of Dlc2 in tumor progress and drug response	\$367,500
Mowat, Michael (Biochemistry and Medical Genetics)	Manitoba Health Research Council	Role of Dlc2 in tumor progress and drug response	\$36,750
Nachtigal, Mark (Biochemistry and Medical Genetics)	Manitoba Health Research Council	Translating research into improved outcomes for women with ovarian cancer	\$92,056
Pierce, Grant (Physiology)	Heart & Stroke Foundation of Manitoba	The use of dietary flaxseed for the treatment of ischemic and post-infarct	\$100,000
Restall, Gayle (Occupational Therapy)	Children's Hospital Foundation of Manitoba Inc.	The feasibility and outcomes of routine parent-report development screening at 18 months of age	\$39,914
Ripat, Jacqueline (Occupational Therapy)	Manitoba Health Research Council	Exploring winter weather issues faced by Manitoba wheeled mobility users	\$87,066
Roos, Noralou (Community Health Sciences)	CIHR	Injecting evidence into health policy coverage: Working with the media	\$397,321

Schweizer, Frank (Chemistry)	CIHR	Development of aminoglycoside antimicrobials with novel or combined modes of actions	\$382,825
Schweizer, Frank (Chemistry)	CIHR	Optimizing and preclinical studies on amphiphilic aminoglycoside antimicrobials (AAAs)	\$160,000
Soderstrom, Melanie (Psychology)	Children's Hospital Foundation of Manitoba Inc.	The effect of gestational age at birth on language development: Influences of the uterine environment	\$40,000
Targownik, Laura (Internal Medicine)	CIHR	Skeletal safety of chronic proton pump inhibitor use: Evaluating bone density, structure and strength	\$100,000
Torabi, Mahmoud (Community Health Sciences)	Manitoba Health Research Council	Disease mapping in the province of Manitoba	\$99,545
Unger, Bertram (Medical Education)	Health Sciences Centre Foundation	Mixed-reality simulation for temporal bone surgical training	\$70,000
Wuttunee, Wanda (Native Studies)	Dalhousie University	A reduction approach to improving the health and well-being of First Nation communities	\$108,960

- Seventeen investigators have received a total of \$1,452,953 for eighteen projects from the National Networks Centres of Excellence. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Barber, David (Environment, Earth and Resources)	ArcticNet	Freshwater-marine coupling in the Hudson Bay IRIS	\$169,095
Barber, David (Environment, Earth, and Resources)	ArcticNet	The role of sea ice in ArcticNet Integrated Regional Impact Studies (Sea Ice)	\$112,410

Becker, Allan (Pediatrics and Child Health)	the Allergy, Genes and Environment Network (AllerGen)	The Canadian Health Infant Longitudinal Development (CHILD) Study.”	\$390,000
Ferguson, Steven (Centre for Earth Observational Science)	ArcticNet	Impacts of global warming on marine mammals	\$60,650
Gorczyca, Beata (Civil Engineering)	Mitacs Inc.	Determination of causes of increased chlorination disinfection by-products in two Manitoba water treatment plants	\$30,000
Kazem-Moussavi, Zahra (Electrical and Computer Engineering)	Mitacs Inc.	Acoustical detection of swallowing aspiration	\$30,000
Kong, Jiming (Human Anatomy and Cell Science)	Canadian Stroke Network	Targeting cell death cascades in the neurovascular-inflammatory unit	\$33,333
Lin, Hung-Yu (Radiology)	Mitacs Inc.	Development of whole-heart model-based cardiac shape and motion analysis using parallel computing multi-core CPUs and GPUs technology	\$30,000
Papakyriakou, Tim (Environment and Geography)	ArcticNet	Carbon exchange dynamics in coastal and marine ecosystems	\$52,610
Rysgaard, Søren (Geological Science)	ArcticNet	Arctic geomicrobiology and climate change	\$35,000
Stern, Gary (Centre for Earth Observation Science)	ArcticNet	Effects of climate change on carbon and containment cycling in the Arctic coastal and marine ecosystems	\$97,355
Wang, Feiyue (Environment and Geography)	ArcticNet	Effects of climate change on carbon and containment cycling in the Arctic coastal and marine ecosystems	\$40,000

ADMINISTRATIVE MATTERS

- The final draft of the ***Sustainability at the University of Manitoba: A Strategic Vision for Action*** was approved by the Board of Governors at the June 26th meeting. Work on establishing the office, including staffing has begun with two postings listed on REACH-UM as of Friday, August 31, 2012. Location of the office is still to be determined.
- The **12th Annual All Staff Golf Tournament** took place on August 20th at the Southwood Golf and Country Club. \$1300 was raised for the Student Food Bank.
- Human Resources has been promoting the **REACHUM website on Facebook** and had over 2000 hits on the website during a 30 day period.
- **Bargaining** with CUPE 3909 Sessionals continues and UMSS (AESES) will commence in mid Sept.
- **Treasury Services** - The highlight for the University of Manitoba at the CAUBO conference held in June was the favorable results achieved by the annual endowment survey. The University's one-year return of 2.8% as of December 31, 2011 was in the top ten percent of all Canadian university's with funds greater than \$100 million, and was the highest return for the 12 largest schools.
- Upon the departure of Joe Danis in August, Barry Stone, Assistant Director of Administration and Operations for Student Residences has been appointed **Acting Director, Student Residences**.
- **Residence applications** were at an all-time high for the 2012/13 academic session with 2,031 applications received. Reserved rooms are at 99% capacity with 1,083 students. International students make up approximately one third of the residence population.
- The Physical Plant Department hosted the **Western Canadian Physical Plant Administrators Conference** from September 12-14, 2012. The conference theme was "*Changing Skylines*" and featured several major construction projects during a tour of the Fort Garry Campus. There were over 80 delegates from 16 Physical Plant and Facilities Universities and Colleges across Western Canada.

Construction Updates

- **Active Living Centre Tunnel** - Tunnel construction and landscaping has substantially been completed. The elevator refurbishment in Architecture 2 will begin shortly with completion estimated by the end of October.
- **ART Lab** - Construction deficiencies are nearly completed. Seasonal work, including landscaping and site restoration is almost complete. Commissioning of systems and training of Physical Plant staff on the building systems have been completed. Interior sign installation is underway.
- **Basic Medical Sciences** – Theatre D Lab Renovation - Project is about 80% complete, including steel studs and drywall, mechanical and electrical rough-ins and work in the main floor lab ceiling space below. Project is approximately 6 weeks behind schedule.
- **Elizabeth Dafoe Library Learning Commons** - Structural repairs to the existing second floor slab are complete. HVAC system components are in the building and services are connected, system

should be running by October 1, 2012. The Sifton Wing should be complete by the end of September with the remainder of the first floor scheduled to be ready for occupancy in late October.

- **Frank Kennedy Locker Room** - The renovations to the Locker Rooms in Frank Kennedy include the reallocation of space between the male and female locker rooms, all new lockers, benching and plumbing fixtures, which includes bringing the facilities up to code. In addition, a wheelchair lift will be added in the Joyce Fromson Pool, providing barrier free access between the 100 and 200 levels of Frank Kennedy and the pool deck. The project completion is estimated for mid-September.
- **Tache Hall Phase 1, Services Relocation** - Underground service tunnel between Drake and Pembina Hall has been completed and the area is backfilled. The domestic water line service at the west entry to Drake will be completed by September 7, 2012. Some interior work remains.
- **Tache Hall Redevelopment** - Bulk demolition of two interior wings and East and West Gyms is complete. Gas line and telecommunication service relocation project is ongoing; completion is expected by mid-September. The tender package for East and West Wings of Tache Hall should be complete by mid-September.
- **UMSU Hub Pub** is now open on the 3rd floor of University Centre. Regular hours are Wednesday to Friday, 11:00 AM-2:00 AM, Saturday, 8:00 PM-2:00 AM and Sunday, 5:00 PM to 2:00 AM.
- A public tender was issued by Purchasing on September 4 for the **new construction of 12,700 square feet and the renovation of 5,000 square feet of existing space at 78 Innovation Drive**. The proposed new facility will accommodate the consolidation and relocation of External Relations to Smartpark including Government and Community Engagement, Marketing Communications Office, Alumni Association and Philanthropy. A site visit for perspective bidders was scheduled for September 11 with the project architect and engineering consultants. The closing date of the tender is September 26, 2012.
- **Delta Marsh** – An agreement was reached whereby the University will be able to terminate the lease with Manitoba and abandon the site. The remaining usable buildings will be donated to a consortium of organizations interested in the marsh.

Campus Planning Activities

- **Southwood Lands Interim Usage Plan**– The University is currently constructing an interim access road off of Sifton Road to service maintenance requirements related to the interim use of Southwood Lands as a passive recreation area. The construction of the access road is necessary as we scale back vehicular access to Southwood Precinct. This road will be used only by our Physical Plant workers and our contracted maintenance supplier. This road is temporary and is not part of the future Southwood Precinct development plan. Maintenance of the Southwood precinct will respect the university's sustainability model of best practices, using an Integrated Pest Management Program driven by education and research during this interim period. Opening of Southwood Lands for public access and passive use is planned for September once signage and fencing have been installed, and restoration of the grounds and removal of potential hazards have been completed.

- **Visionary (re)Generation International Urban Design Competition** -Phase Eins Consultants have been retained as a competition adviser to assist with the coordination of the competition. The adviser is internationally known for their competition management functions having managed some of the largest design competitions in the world. A competition web site will be launched in November. A comprehensive pre-launch engagement process is wrapping up. To date, several events have been held including:
 - Kick Off Design Charrette Workshop – 66 people – internal and external stakeholders
 - Five Neighbourhood Network meetings – over 40 each meeting
 - University Community – Indigenous Achievement, Vice-Provost (Students), UMSU, Administrative Council (2x), Sustainability Committee (standing agenda item)
 - External Stakeholder meetings – Active Transportation, City of Winnipeg, Province of Manitoba, Economic Development Winnipeg, Design Associations, Manitoba Hydro, Pal 55
- **Wayfinding Strategy** – The “A Networked Community” Wayfinding Strategy – Fort Garry has been approved. Two implementation working groups are being created:
 - Electronic media – wayfinding working group – to implement recommendations dealing with web development, mobile app and digital signage.
 - Physical signage – wayfinding working group – to implement recommendations dealing with physical exterior and interior wayfinding identity and signage.

Groups that participated in the experiential survey are being asked to comment on the strategy. For reference, the Strategy sets out seven key recommendations to address wayfinding issues on the Fort Garry Campus including:

- Establish a recognizable identity for wayfinding that works within the overarching brand guidelines.
 - Refresh existing web based maps and incorporate a “Travelling to Campus” Function
 - Investigate adding wayfinding function to existing mobile application
 - Utilizing directional/orientation kiosks, panels or signage as vehicular and pedestrian wayfinding tool.
 - Address Interior, Exterior Building and Tunnel Signage
 - Create Temporary Signage Program
 - Arrival on Campus – Entranceway Enhancement
- **Bannatyne Master Plan** – The Bannatyne Master Plan process is nearing the completion of the first phase, being a conceptual vision and preliminary master plan for the campus. The preliminary master plan will form the basis of a broad engagement process to be initiated in the late fall. An internal preliminary engagement process including several one on one interviews is wrapping up.

The planning process is looking at:

- Future campus growth requirements – specific to assessing and understanding the scope/scale, at a higher level, of space development need for the Faculty of Nursing and also, assessing the implications of demolishing the T-Building and how to accommodate the functional/programming space needs of the displaced functions. Key to this process will be an understanding emerging trends in learning and teaching such as co-learning spaces.
- How to integrate our campus requirements and plans with the Health Sciences draft master plan and
- How to create a sense of community in both interior and exterior spaces.

George Cibinel Architects has been retained to assist with the project. A Steering committee made up of the health science faculty Deans has been set up and meets regularly.

- **Space Planning** - An RFP was issued to retain consultants to develop a Space Master Plan for the Fort Garry Campus. The RFP closed on September 11th, 2012. The Space Master Plan will be a key planning document to guide the development and use of the available space and building assets and make informed recommendations on reallocations, renovations, new construction and demolition. A recruitment process is currently underway for a Space Planner permanent position. The position will reside in the Campus Planning Office.

EXTERNAL MATTERS

Marketing and Communications Office:

- The *Winnipeg Free Press's* most recent installment in its "Our City, Our World" series, on Chinese-Canadians in Winnipeg, featured numerous University of Manitoba professors, including Fang Wan, marketing, and Tina Chen, history, as lead columnists. All the "All the City, Our World" installments have included prominently the voices and profiles of University of Manitoba faculty, staff and students, illustrating that the University of Manitoba plays an integral role in the fabric of the local community.

Philanthropy:

- As of September 7, 2012, the university has raised \$4,905,387.56 in this fiscal year. Significant gifts include:
 - \$150,000 from the estate of Patricia J. Stanger for the President's Fund
 - \$100,000 from A. Keith Dixon for the A. Keith Dixon Scholarship in 2nd Year Engineering, the A. Keith Dixon Graduate Scholarship in Engineering and the A. Keith Dixon Scholarship in 3rd Year Engineering
 - \$750,000 from Guy Carpenter & Company to establish the Guy Carpenter Professorship in Agriculture Risk Management and Insurance in the I.H. Asper School of Business

Government and Community Engagement:

- In support of the University of Manitoba's overall government engagement strategy for the upcoming Philanthropic Campaign, External Relations arranged advocacy meetings with government officials throughout the summer. Meetings were held with Hon. Jim Rondeau, Hon. Theresa Oswald, and Hon. Flor Marcelino to discuss recent and future developments at the University of Manitoba and how they relate to provincial priorities.
- The first event of our award-winning Visionary Conversations series for 2012-13 was held on Wednesday, September 12th at 6:30 p.m. in the Robert Schultz Lecture Theatre. The topic was *We Need to Talk About Racism* and featured James Wilson, Alumnus and Treaty Commissioner for Manitoba; Emma LaRoque, Professor of Native Studies; Lori Wilkinson, Associate Dean in the Faculty of Arts and Professor of Sociology; and Andrew Woolford, Associate Professor of Sociology. Additional details and a complete list of our 2012-13 program can be found on the following website <http://umanitoba.ca/visionaryconversations/>.

Alumni Relations:

- At the Annual General Meeting, Ryan Buchanan (B.Sc.(Agribus)/2003, MSc/2006) stepped into the role of President. There are 6 new board members joining the Alumni Association Inc. Ryan will serve a one year term.
- Over 12,000 brochures were mailed to alumni celebrating milestone anniversaries inviting them to participate in homecoming 2012. Letters of invitation were also sent to the Premier of Manitoba, Minister of Advanced Education and various other key stakeholders.
- Homecoming was held from September 12-16 and includes a wide variety of events including a football game, art exhibit, speaker series, faculty receptions and tours, music concert, alumni dinner, special reunion events and more. The Alumni dinner was held at the University of Manitoba for the first time in approximately 15 years.
- Dr. Gerry Price (B.Sc.ME/1970, MSc/1972), Chairman and CEO of EH Price Industries, was recognized at Homecoming with the 2012 Distinguished Alumni Award.
- Two alumni events are planned for Hong Kong this fall. The first one was held on September 20 and will include special guests His Honour Philip Lee and Her Honour Anita Lee as well as Premier Greg Selinger. A Visionary Conversations event will be held on November 3 featuring leading researchers from the University of Manitoba.



AGENDA ITEM: *Enterprise Risk Management Policy*

RECOMMENDED RESOLUTION:

That the Board of Governors approve the Enterprise Risk Management policy

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Office of Risk Management was established in 2009 with the Director in place in early 2010. The office is responsible for Enterprise Risk Management across the university community, the Emergency Management Program, business continuity, insurance and the development of university policies and procedures as they relate to risk management and emergency preparedness.

RESOURCE REQUIREMENTS:

n/a – none at this time.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

The Enterprise Risk Management initiative uses the University of Manitoba Strategic Planning Framework as the foundation for risk management process.

IMPLICATIONS:

Enterprise Risk Management, or "ERM", establishes well defined management principles and processes, and provides structured tools that are valuable in ensuring that large complex institutions can apply and improve overall decision making capability and resource allocation. ERM formally identifies and assesses risks as they relate to our daily responsibilities and identifies better ways to manage these risks.

ALTERNATIVES:

n/a

CONSULTATION: *[delete if not applicable]*

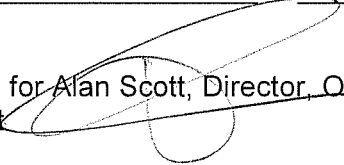
Consultation on the Enterprise Risk Management initiative has taken place with the President, the President's Executive Team and the Board of Governors.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Rebecca M. Cash</i>	<i>Aug 27/12</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Paul R. ...</i>	<i>Sept 28, 2012</i>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Submission approved by: John Burchill for Alan Scott, Director, Office of Risk Management 

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- 1. Enterprise Risk Management Policy, including Appendix 1 thereto*
- 2. Office of the President, Enterprise Risk Management initiative communication, February 15, 2012.*



UNIVERSITY OF MANITOBA POLICY

No. _____

Effective Date: November 1, 2012

Title: Enterprise Risk Management _____

Review Date: November 1, 2017

Approving Body: Board of Governors Senate
 Administration (specify):

Authority *University of Manitoba Act*, section 16(1)(b)
 Bylaw – Vice President (Administration), section 1
 Audit and Risk Management Committee Governance document dated November 15th, 2011

Implementation: Vice-President (Administration)

Contact: Vice-President (Administration)

Applies to: Board of Governors members External Parties
 Senate members [Specify applicable external parties]
 Faculty/School Councils Employees
 Students [Specify applicable employee organizations and employment groups]

1.0 Reason for Policy

The University of Manitoba is dedicated to and focused on the achievement of important strategic goals and objectives. As part of that process, it is critical to maintain a common and consistent approach to identifying and managing any risks which could prevent the University from achieving those strategic objectives.

Enterprise Risk Management, or “ERM”, establishes well defined management principles and processes, and provides structured tools that are valuable in ensuring that large complex institutions can apply and improve overall decision making capability and resource allocation. ERM formally identifies and assesses risks as they relate to our daily responsibilities and identifies better ways to manage these risks.

2.0 Policy Statement

2.1 This policy is meant to apply to all activities at the University of Manitoba including Academic, Research, Administration and Support activities.

2.2 Risk exists in all aspects of University activities and cannot be avoided. Risks have to be identified and managed and the risks taken and accepted by the

University must be tolerable and clearly understood by all the stakeholders.

- 2.3 Risk management is everyone's responsibility and a core function of all levels of University management. Risk management is not a separate function for specialists. (See Appendix #1 for the Enterprise Risk Management governance model diagram)
- 2.4 The University will foster a culture of Enterprise Risk Management that will identify and utilize best practices related to risk management initiatives across the University community.
- 2.5 Preventing any loss from occurring should always take precedence over mitigating the impact of a loss.
- 2.6 An effective and consistent approach to risk management will provide a level of due diligence to all University activities and will enhance the University's overall resilience.
- 2.7 The University of Manitoba will retain a risk register that identifies risks that could impact the realization of the University's objectives.
- 2.8 The Director, Office of Risk Management is the Chair of the Risk Management and Emergency Planning Committee that is charged with coordinating risk management and emergency preparedness activities and procedures across the campuses.
- 2.9 The Director, Office of Risk Management, shall sit as a non-voting University official on the Audit and Risk Management Committee of the Board of Governors and serve as a resource person as required.
- 2.10 The Director, Office of Risk Management will prepare, submit and present regular reports to the Audit and Risk Management Committee on risk management, business continuity, insurance issues and emergency preparedness activities.

3.0 **Accountability**

- 3.1 The University Secretary is responsible for advising the President that a formal review of the Policy is required.
- 3.2 The Vice-President (Administration) is responsible for ensuring compliance with this policy.

4.0 **Secondary Documents**

- 4.1 The Approving Body may approve Procedures which are secondary to and comply with this Policy.
- 4.2 Administration may approve Procedures which are secondary to and comply with this Policy.

5.0 Review

- 5.1** Formal Policy reviews will be conducted every 5 (five) years. The next scheduled review date for this Policy is November 1, 2017.
- 5.2** In the interim, this Policy may be revised or rescinded if:
- (a) the Approving Body deems necessary; or
 - (b) the relevant Bylaw, Regulations or Policy is revised or rescinded.
- 5.3** If this Policy is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
- (a) comply with the revised Policy; or
 - (b) are in turn rescinded.

6.0 Effect on Previous Statements

- 6.1 A** This Policy supersedes the following:
- (a) all previous Board/Senate Policies, Procedures, and resolutions on the subject matter contained herein; and
 - (b) all previous Administration Policies, Procedures, and directives on the subject matter contained herein;

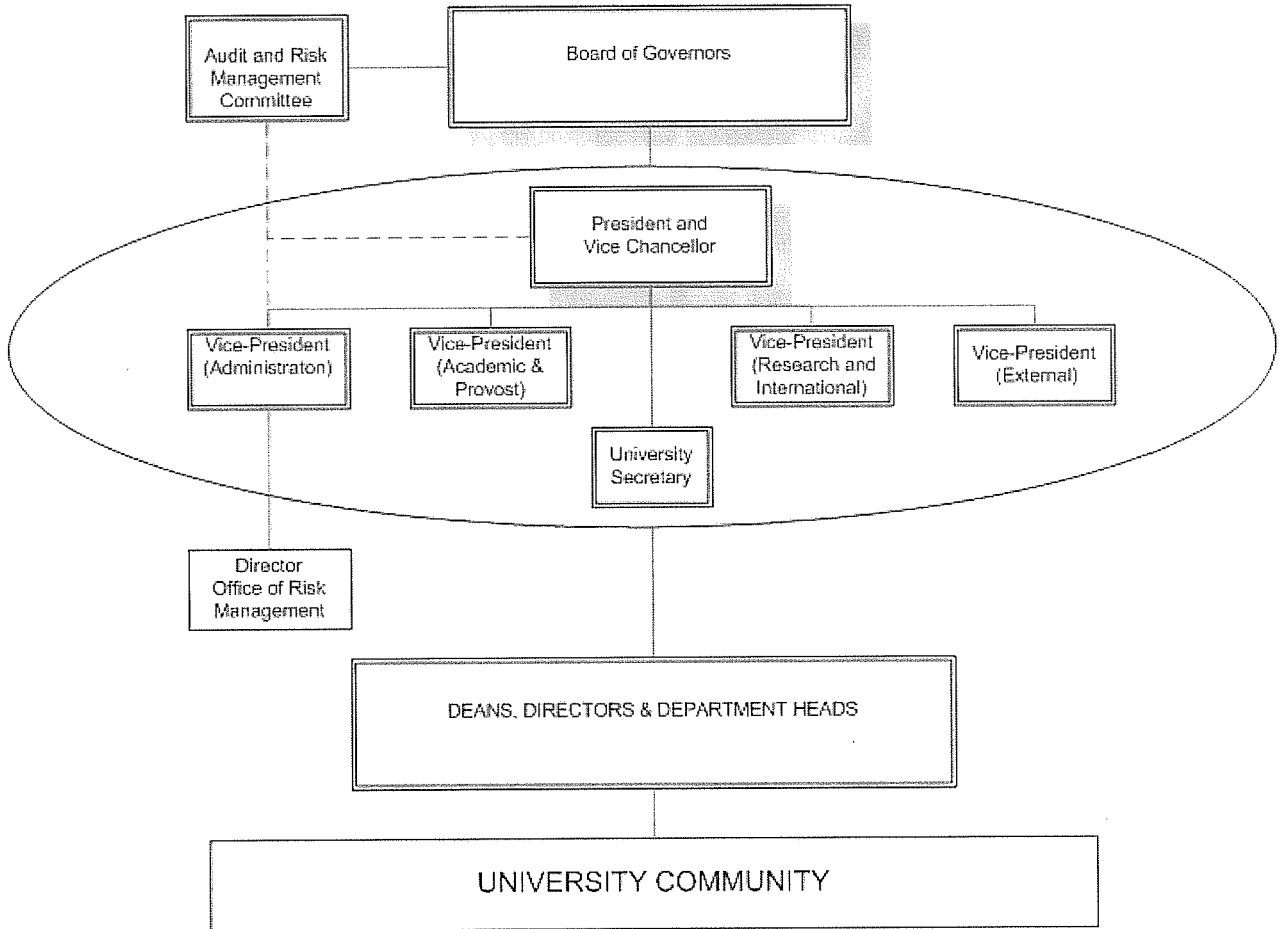
7.0 Cross References

Cross References

- (1) Audit and Risk Management Committee Governance Document dated November 15th, 2011.
- (2) Emergency Management Program Policy and related Procedure

Appendix #1

Enterprise Risk Management Governance Model





AGENDA ITEM: *Emergency Management Program Policy*

RECOMMENDED RESOLUTION:

That the Board of Governors approve the Emergency Management Policy and receive for information the related Procedure.

Action Requested: X Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The original emergency/crisis policy written in 1993 and related emergency plan written in 1999 are in need of review and updating.

RESOURCE REQUIREMENTS:

n/a – none at this time.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

The primary goals of emergency management are to provide an effective response to major emergencies and to promote measures designed to facilitate continuity and the resumption of normal operations at the University within the shortest time period contributing, in part, to an exceptional student experience.

IMPLICATIONS:

The primary goals of emergency management are to provide an effective response to major emergencies and to promote measures designed to facilitate continuity and the resumption of normal operations at the University within the shortest time period.

ALTERNATIVES:

n/a

CONSULTATION: *[delete if not applicable]*


Consultation has taken place with the Associate Vice-President (Administration); Director and Assistant Director, Security Services; Director and General Counsel, Office of Fair Practices & Legal Affairs; Director Environmental Health and Safety; Director and Assistant Director, Physical Plant; Executive Director, Student Services/Student Affairs; CIO information Services & Technology; and the Director, Marketing Communications Office.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Debra M. Edell</i>	<i>Aug 24/12</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>D. I. B...</i>	<i>Aug 27, 2012</i>
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission approved by: John Burchill for Alan Scott, Director, Office of Risk Management 

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- 1. Emergency Management Program Policy*
- 2. Emergency Management Program Procedure*

UNIVERSITY OF MANITOBA POLICY

No. _____	Effective Date: November 1, 2012_
Title: Emergency Management Program _____	Review Date: November 1, 2017__
Approving Body: Board of Governors	
Authority <ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>University of Manitoba Act</i>, section 16(1)(b) _____ <input checked="" type="checkbox"/> <i>By-law - Vice-President (Administration)</i>, section 9 _____ <input checked="" type="checkbox"/> <i>By-laws - Deans of Faculties; Directors of Schools</i>, section 2.3.1 ____ <input checked="" type="checkbox"/> <i>Safety Management Procedure</i> _____ <input checked="" type="checkbox"/> <i>Audit and Risk Management Committee Governance document</i> dated November 15th, 2011 _____ 	
Implementation: Vice-President (Administration) _____	
Contact: Vice-President (Administration) _____	
Applies to: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board of Governors members <input checked="" type="checkbox"/> Senate members <input checked="" type="checkbox"/> Faculty/School Councils <input checked="" type="checkbox"/> Department Councils <input checked="" type="checkbox"/> Students 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> All University employees, student and employee organizations <input checked="" type="checkbox"/> Contractors working full time on University property

1.0 Reason for Policy

Emergency and safety management is a shared responsibility which involves engaging existing governance structures to the greatest extent possible in responding to an emergency.

All Vice-Presidents, and Deans, Directors and Department Heads are accountable and accept responsibility for the supervision, direction, safety and health of areas under their authority. A key function of the Vice-President (Administration) is the development, security and maintenance of the University's property, including its lands, buildings grounds and equipment. The Vice-President (Administration) also maintains the authority and responsibility for closing the University in an emergency situation.

The Emergency Management Program policy exists to ensure the University has procedures in place that utilize a comprehensive all-hazards approach in dealing with natural and human-induced hazards, disasters and crises that pose a risk to health and safety across the University. However it does not override the authority of local emergency services (Police, Fire, and EMS) to take action within their scope of responsibility in the event of an emergent situation for the safety and well-being of the community.

This policy is intended to apply to general emergencies. Preparing for emergent events that could arise as a result of the specialized operations of a single department or faculty will remain the responsibility of that department or faculty, working in conjunction with the Office of Risk Management.

2.0 Policy Statement

2.1 Introduction

2.1.1 The University of Manitoba recognizes the need to be prepared for major emergencies and disasters in order to minimize the impact on students, faculty, staff, operations, environment and damage to property. The primary goals of emergency management are:

- To provide an effective response to major emergencies and disasters.
- To promote measures designed to facilitate continuity and the resumption of normal operations within the shortest time period.

2.1.2 The University's Emergency Management Program will use an all-hazards approach encompassing the four basic pillars of emergency management: preparedness, prevention/mitigation, response and recovery.

2.2 Definitions

2.2.1 "All-hazards approach" means a strategy for the prevention, mitigation, preparedness, response, continuity and recovery that addresses a full range of threats and hazards, including natural, human caused, and technology-caused.

2.2.2 "Business Continuity" means an ongoing process to ensure the necessary steps are taken to identify the impact of potential losses and maintain viable recovery strategies, recovery plans and continuity of services.

2.2.3 "Disaster/Emergency Management" means an ongoing process to prevent, mitigate, prepare for, respond to, maintain continuity during, and recover from an incident that threatens life, property, operations or the environment.

2.2.4 "Emergency Management Program" means a comprehensive program administered by the Office of Risk Management under the control of the Vice-President (Administration).

2.2.5 "Emergency Response Plan" means the University of Manitoba emergency plans and related annexes which together comprises the primary guiding document for the University response to an event and recovery from an event.

2.3. Office of Risk Management

2.3.1 The Office of Risk Management, under the direction of the Vice-President (Administration), will administer the Emergency Management Program, developing an all hazards Emergency Response Plan, draft procedures, and ensure that periodic reviews, testing and evaluation of the Emergency Response Plan take place.

2.3.2 The Director, Office of Risk Management in conjunction with the *Risk Management and Emergency Planning Committee* shall establish and maintain an effective emergency preparedness program utilizing regular meetings, training, communications, and exercises under the direction of the Vice-President (Administration).

2.3.3 The Director, Office of Risk Management will prepare, submit and present regular reports to the Board of Governor's *Audit and Risk Management Committee* on risk management, business continuity, insurance issues and emergency preparedness activities.

2.4 Risk Management and Emergency Planning Committee

2.4.1 The Director, Office of Risk Management is the Chair of the Risk Management and Emergency Planning Committee that is charged with coordinating risk management and emergency preparedness activities and procedures across the University.

2.4.2 The Risk Management and Emergency Planning Committee shall include the University personnel who have the expertise, the knowledge of the University, and the capability to identify resources for all key functional areas within the University.

3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal review of the Policy is required.

3.2 The Vice-President (Administration) is responsible for ensuring compliance with this policy.

4.0 Secondary Documents

4.1 The Approving Body may approve Procedures which are secondary to and comply with this Policy.

4.2 Vice-President (Administration) may approve Procedures which are secondary to and comply with this Policy.

5.0 Review

5.1 Formal Policy reviews will be conducted every five (5) years. The next scheduled review date for this Policy is November 1, 2017. This schedule is consistent with the Federal, Provincial and Territorial government's five (5) year review as outlined in the document: *An Emergency Management Framework for Canada*, 2nd edition (2011).

5.2 In the interim, this Policy may be revised or rescinded if:
(a) the Approving Body deems necessary; or
(b) the relevant Bylaw, Regulations or Policy is revised or rescinded.

5.3 If this Policy is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
(a) comply with the revised Policy; or

(b) are in turn rescinded.

6.0 Effect on Previous Statements

6.1 This Policy supersedes:

- (a) Emergency/Crisis Response (July 22, 1993)
- (b) Bomb Threat Response (November 1, 1990)

7.0 Cross References

Cross References

Cross referenced to:

- (1) Audit and Risk Management Committee Governance document dated November 15th, 2011.
- (2) Health and Safety Policy and related procedures
- (3) Emergency Management Program procedure
- (4) Emergency Response Plan and related Annexes
- (5) Enterprise Risk Management Policy and related procedures
- (6) Closing the University Policy

UNIVERSITY OF MANITOBA PROCEDURE(S)

No. _____ Effective Date: November 1, 2012 _____

Title: Emergency Management Program _____ Review Date: November 1, 2017 _____

Approving Body: Vice-President (Administration)

Authority: Emergency Management Program Policy

Implementation: Vice-President (Administration)

Contact: Director, Office of Risk Management

Applies to:

<input checked="" type="checkbox"/> Board of Governors members	<input checked="" type="checkbox"/> All University employees, student and employee organizations
<input checked="" type="checkbox"/> Senate members	<input checked="" type="checkbox"/> Contractors working full time on University property
<input checked="" type="checkbox"/> Faculty/School Councils	
<input checked="" type="checkbox"/> Department Councils	
<input checked="" type="checkbox"/> Students	

1.0 Reason for Procedure(s)

These procedures outline a consistent philosophy and framework for dealing with the management of emergencies across the University utilizing an all hazards approach, based on standard and accepted emergency management principles.

2.0 Procedure(s)

2.1 Definitions

2.1.1 All terms used as definitions in these Procedures and related Emergency Response Plan and annexes shall have the meaning given to them in the Policy.

2.2 Procedures for the Emergency Management Program

2.2.1 The Director, Office of Risk Management is responsible for the Emergency Management Program and is authorized to develop, implement and administer, evaluate, and maintain the program.

2.2.2 The Director, Office of Risk Management will chair the Risk Management and Emergency Planning Committee.

2.2.3 The Risk Management and Emergency Planning Committee will be responsible for providing input for, and/or assist in, the coordination of the preparation, development, implementation, evaluation and maintenance of the program.

2.2.4 The Risk Management and Emergency Planning Committee shall include the following:

- Vice President (Academic) & Provost or designate
- Associate Vice-President (Administration),
- Director and Associate, Office of Risk Management,
- Director and Assistant Director, Security Services,
- Director, Environmental Health & Safety,
- Director and Assistant Director, Physical Plant,
- Chief Information Officer (CIO), Information Services & Technology,
- Director/Legal Counsel, Office of Fair Practices & Legal Affairs,
- Executive Director, Student Services/Student Affairs,
- Director, Marketing Communications Office.

2.3 Emergency Response Manager

2.3.1 Within the Risk Management and Emergency Planning Committee there is an *Incident Management Team*, established to deal with communication and first response issues.

2.3.2 An Emergency Response Manager, available 24/7 is rotated monthly between members of the Incident Management Team.

2.3.3 In the event of an in-progress critical emergency the Director, Security Services or, if after hours, the Emergency Response Manager, shall initiate whatever response plan he/she deems necessary and shall co-ordinate the University's on-scene response to the incident.

2.3.4 In the event there is advance warning of an emergency/disaster, the Vice-President (Administration) shall initiate whatever response plan he/she deems necessary, including the closing of the University, and shall convene the Risk Management and Emergency Planning Committee for advice and direction.

2.3.5 The Vice-President (Administration) will designate an individual to act in his/her behalf in respect of this procedure during any prolonged absences from the University.

2.4 Emergency Plans and Business Continuity

2.4.1 The Emergency Response Plan and related annexes will be part of the University's Emergency Management Program.

2.4.2 All Departments and Faculties shall prepare for emergent events that could arise as a result of the specialized operations of their department or faculty, including appropriate business continuity plans.

2.4.3 All Deans, Directors and Department Heads shall be familiar with the contents of the Emergency Response Plan and related annexes. Risk assessments should be completed to ensure that appropriate emergency procedures are in place for areas under their authority, including the following:

- All necessary precautions to protect people, critical research, animals, irreplaceable computer records, archives, valuable materials and equipment within their areas;
- Maintaining appropriate emergency contact lists for all personnel;

- Contingency plans are in place for all essential business functions; and
- Guidelines for providing critical information to the Emergency Response Manager during an emergency.

2.4.4 All University employees, students and visitors shall, in the event of an emergency, implement the appropriate measures as described in the emergency plan and related annexes.

2.4.2 The Emergency Response Plan and individual faculty and departmental business continuity plans shall be consistent with the mission, vision and values of the University.

2.4.3 Emergency planning will take into account natural hazards in addition to intentional or unintentional human-caused and technology-related events based on a risk matrix.

2.4.4 Key stakeholder identification, analysis and involvement shall take place as part of the planning and risk matrix process.

2.4.5 Plans will identify functional roles, lines of authority, succession and delegation of authority as well and possible interfaces with external stakeholders such as police, fire, emergency medical services (EMS) and emergency management organizations.

2.4.6 Plans will be made available to all stakeholders.

2.4.7 Plans will be created so that validation and testing is possible and in a manner where testing outcomes are measurable.

2.4.8 Plans will include a testing schedule of at least once a year.

2.4.9 The Emergency Response Plan will have a five (5) year review date.

2.4.10 Revision dates will be clearly noted on the plans.

2.4.11 Plans will be written in accordance with University instructions relating to the drafting of governing documents.

3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal review of the Procedure is required.

3.2 The Vice-President (Administration) is responsible for ensuring compliance with these procedures.

4.0 Review

4.1 Formal Procedure reviews will be conducted every five (5) years. The next scheduled review date for this Procedure and related Plans and Annexes is

November 1, 2017.

- 4.2** In the interim, this Procedure may be revised or rescinded if:
- (a) the Approving Body deems necessary; or
 - (b) the relevant Bylaw, Regulation(s) or Policy is revised or rescinded.

5.0 Effect on Previous Statements

5.1 This Procedure supersedes the following:

- (a) all previous Board/Senate Procedures, and resolutions on the subject matter contained herein; and
- (b) all previous Administration Procedures, and resolutions on the subject matter contained herein; and
- (c) all previous Faculty/School Council Procedures stemming from the Faculty/School Council Bylaw and academic and admission Regulations and any resolutions on the subject matter contained herein.

6.0 Cross References

Cross References

Cross referenced to:

- (1) Audit and Risk Management Committee Governance document dated November 15th, 2011.
- (2) Health and Safety Policy and related procedures
- (3) Emergency Management Program policy
- (4) Emergency Response Plan and related Annexes
- (5) Enterprise Risk Management Policy and related procedures
- (6) Closing the University Policy



AGENDA ITEM: *Closed Circuit TV (CCTV) Monitoring Policy*

RECOMMENDED RESOLUTION:

That the Board of Governors approve the Closed Circuit TV (CCTV) Monitoring Policy and receive for information the related Procedure and Law Enforcement Disclosure form.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

There is no policy on video monitoring on campus. However there are almost 600 closed circuit television cameras currently at the University of Manitoba located in various classrooms, hallways, parking lots and other public areas.

RESOURCE REQUIREMENTS:

n/a - the University already uses and monitors almost 600 closed circuit television cameras on campus. The policy is to ensure appropriate use and practices.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

Video monitoring is used to enhance security, safety and the quality of life of the campus community through enhancement to the protection of individuals, property and buildings, contributing to an exceptional student experience.

IMPLICATIONS:

The provision of a video monitoring policy is consistent with legal advice, privacy legislation and best practices in the use of the almost 600 cameras already employed by the University.

ALTERNATIVES:

n/a

CONSULTATION: *[delete if not applicable]*

Consultation has taken place with the Associate Vice-President (Administration); Director and Assistant Director, Security Services; Director and General Counsel, Office of Fair Practices & Legal Affairs; Access and Privacy Officer/Coordinator, Office of Fair Practices & Legal Affairs; and Director Director Client Services, Information Services & Technology.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Deborah McCall</i>	<i>Aug 27/12</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>David Scott</i>	<i>Aug 22, 2012</i>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Submission prepared by: John Burchill for Alan Scott, Director, Office of Risk Management

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

1. Closed Circuit TV (CCTV) Monitoring Policy
2. Closed Circuit TV (CCTV) Monitoring Procedure
3. Law Enforcement Disclosure Form
4. Memo of Legal Issues



UNIVERSITY OF MANITOBA POLICY

No. _____ Effective Date: October 1, 2012__

Title: Closed Circuit TV (CCTV) Monitoring__ Review Date: October 1, 2022__

Approving Body: Board of Governors

Authority *University of Manitoba Act - Section # 16(1)(b)* _____
Bylaw - Vice-President (Administration) Section # 9 _____
Privacy Act of Manitoba, RSM 1987, c. P125 _____
Freedom of Information and Protection of Privacy Act (FIPPA),
SM 1997, c. 50 _____
Criminal Code of Canada, RSC 1985, c. C-46 _____

Implementation: Vice-President (Administration) _____

Contact: Vice-President (Administration) _____

Applies to: x Board of Governors members	x All University employees, student and employee organizations
x Senate members	x Contractors working full time on University property
x Faculty/School Councils	
x Department Councils	
x Students	

1.0 Reason for Policy

1.1 The purpose of this policy is to provide guidance regarding the use of video, or closed circuit TV (CCTV), security monitoring in areas owned or leased by the University of Manitoba. CCTV is used to enhance security, safety and the quality of life of the campus community through state-of-the-art technology to afford:

- Enhancement to the protection of individuals, property and buildings;
- A visual deterrent to crime;
- Confirmation of alarms;
- Virtual patrol of public areas;
- To assist in the identification of individuals who may breach University policies;
- Assistance in the investigation of criminal activity.

2.0 Application

- 2.1 Video monitoring shall not be used to evaluate employee performance or for any surveillance purpose contrary to this policy or related procedures.
- 2.2 Notwithstanding section 1.1 and 2.1, video monitoring for the following purposes is not subject to the provisions of this Policy:
 - 2.2.1 Cameras used for academic purposes. Cameras used for research would be governed by other policies involving human subjects and are, therefore, excluded from this policy.
 - 2.2.2 The use of video equipment to record public performances or events, interviews, or other use for broadcast or educational purposes.
 - 2.2.3 Automated teller machines (ATMs), which may utilize cameras, are exempt from this policy.

3.0 Policy Statement

- 3.1 The Director, Security Services, is responsible for all CCTV monitoring for the purposes of enhancing safety and security on University campuses and University locations where CCTV cameras are used. Security Services is responsible for the administration and daily operation of all CCTVs. Supervisors of the monitoring centers on all campuses and locations where CCTV cameras are used will be responsible for proper camera monitoring practices.
- 3.2 Only Security Services staff or other staff as designated by the Director, Security Services, trained in the use of the CCTV system will be authorized to operate or monitor cameras at any time.
- 3.3 Information Services & Technology (IST) is responsible for the development and update of CCTV specification standards; camera and related infrastructure; installation of video recording devices and related maintenance; and video data storage. IST is responsible for training personnel in the use of this technology and will provide on-line and remote access to individuals authorized to operate or monitor the cameras.
- 3.4 Security Services will be responsible for ensuring that the implementation and operation of each camera complies with this policy and related procedures.

4.0 Camera Installation:

- 4.1 Requests for CCTV installation and monitoring must be made to the Director, Security Services.
 - (a) Deans, Directors or Department Heads may request permanent CCTV installations in areas under their responsibility to the Director, Security Services.

- (b) Security Services will assess any requests using accepted Crime Prevention Through Environmental Design (CPTED) techniques in consultation with the FIPPA Unit Liaison. A recommendation would then be made to the Associate Vice-President (Administration) regarding when and how equipment should be deployed. No installation will be made without consultation of the Deans, Director or Department Head, as the case may be, that oversees or manages the area where cameras are to be placed.
- (c) The Director, Security Services may request to the Associate Vice-President (Administration) for temporary installation and/or covert installation for investigations with or without the knowledge and consent of the applicable Dean, Director or Department Head when there is reason to believe criminal or illegal activity may be occurring.

Note: Canadian criminal law does not allow for the monitoring of any person engaged in activity in circumstances in which the person has a reasonable expectation of privacy unless authorities have obtained a warrant allowing them to do so.

- (d) All requests for CCTV funding must be made to the Associate Vice-President (Administration), who will review these requests and prioritize them in consultation with the Director, Security Services, the Chief Information Officer (CIO), Information Services & Technology Services, and the Dean, Director or Department Head that oversees or manages the area where cameras are to be placed. Any new building construction or major renovation must include in its capital budget an allowance for CCTV installation.

5.0 Access to Video Surveillance Information

- 5.1** The Director, Security Services may disclose information in relation to a criminal investigation, including any surveillance camera recordings to the Winnipeg Police Service, other law enforcement agency, subject to section 5.2 of this policy
- 5.2** All requests for information will require a University of Manitoba Law Enforcement Disclosure form to be completed by the representative of the public body making the request. A copy of the completed form will be sent to and kept on file in the Access and Privacy Office.
- 5.3** All other requests for access to information under FIPPA and PHIA, including surveillance camera recordings, and law enforcement requests not relating to criminal investigations shall be facilitated by the Access and Privacy Office.
- 5.4** FIPPA/PHIA Unit Liaison Members or Sub-Unit Liaisons, where appropriate, may facilitate the viewing of recordings made in areas within their units, but only for the purposes set out under this policy.

6.0 Accountability

- 6.1** The University Secretary is responsible for advising the President that a formal review of the Policy is required.
- 6.2** The Vice-President (Administration) is responsible for ensuring compliance with this policy.

7.0 Secondary Documents

- 7.1** The Approving Body may approve Procedures which are secondary to and comply with this Policy.
- 7.2** Vice-President (Administration) may approve Procedures which are secondary to and comply with this Policy.

8.0 Review

- 8.1** Formal Policy reviews will be conducted every 10 (ten) years. The next scheduled review date for this Policy is October 1, 2022.
- 8.2** In the interim, this Policy may be revised or rescinded if:
- (a) the Approving Body deems necessary; or
 - (b) the relevant Bylaw, Regulations or Policy is revised or rescinded.
- 8.3** If this Policy is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
- (a) comply with the revised Policy; or
 - (b) are in turn rescinded.

9.0 Effect on Previous Statements

- 9.1A** This Policy supersedes the following:
- (a) All previous Board/Senate Policies, Procedures, and resolutions on the subject matter contained herein; and
 - (b) all previous Administration Policies, Procedures, and directives on the subject matter contained herein;

10.0 Cross References

Cross References

Cross referenced to: (1) Security, Surveillance and Release of Information Policy
(2) FIPPA and PHIA Policy, related Procedures and Information Sheets
(3) Administrative Bulletin No. 76 (until superseded)
(4) Closed Circuit TV (CCTV) Monitoring Procedures
(5) Ethics of Research Involving Humans Policy and related Administrative Bulletin (No. 79)

UNIVERSITY OF MANITOBA PROCEDURE(S)

No. _____ **Effective Date:** October 1, 2012 _____

Title: Closed Circuit TV (CCTV) Monitoring _____ **Review Date:** October 1, 2022 _____

Approving Body: Vice-President (Administration)

Authority: Closed Circuit TV (CCTV) Monitoring Policy

Implementation: Vice-President (Administration)

Contact: Director, Security Services

Applies to:

<input checked="" type="checkbox"/> Board of Governors members	<input checked="" type="checkbox"/> All University employees, student and employee organizations
<input checked="" type="checkbox"/> Senate members	<input checked="" type="checkbox"/> Contractors working full time on University property
<input checked="" type="checkbox"/> Faculty/School Councils	
<input checked="" type="checkbox"/> Department Councils	
<input checked="" type="checkbox"/> Students	

1.0 Reason for Procedure(s)

These procedures accompany the policy on CCTV usage. Video applications are powerful tools that raise complex issues in terms of privacy, access and disclosure.

The University of Manitoba reserves the right to review and approve any proposed installation of video applications on properties owned, leased or controlled by the University of Manitoba. All video applications must conform to relevant laws in addition to University policy. As the primary use of CCTV applications is for safety and security, Security Services is charged with the responsibility of reviewing, recommending, and approving proposed video applications under the CCTV policy.

2.0 Procedure(s)

2.1 Operational

2.1.1 Security Services will monitor new developments in the relevant law and security industry best practices to ensure that CCTV monitoring on University property is consistent with the highest standards and protections.

2.1.2 Video monitoring for security purposes will be conducted in a professional, ethical, and legal manner. Monitoring individuals based solely on race, gender, religion, ethnicity, political belief, sexual orientation, disability or other similar characteristic is prohibited.

2.1.3 All personnel involved in CCTV monitoring will perform their duties in accordance with the CCTV policy and these procedures.

2.1.4 The Director, Security Services will conduct an annual audit and inspection to assure that responsible and proper camera monitoring practices are

being followed and that each camera is still reasonably necessary to accomplish the purpose for which it was installed.

2.1.5 Security Services will be responsible for the secure storage of all captured images. Recording devices will be located in secure locations with access by authorized staff only. Logs shall be kept of all instances of access to, and use of, recorded material.

2.1.6 Security Services will be responsible for regular testing of the video systems. In the event that a camera or associated CCTV system component requires repair or has otherwise rendered the device non-functioning, the camera shall be immediately removed. Repairs and removal/replacement of cameras are the responsibility of Physical Plant. Information Services and Technology (IST) is responsible for maintenance and support of the recording devices and related infrastructure.

2.2 Location and Signage

2.2.1 Security Services will be responsible for ensuring appropriate signage in all areas monitored by CCTV cameras, except where approval has been received from the Associate Vice-President (Administration) for covert monitoring

2.2.2 Excluding specific investigations that require covert CCTV applications, the following signage should be clearly posted at any public location visible by a camera application:

THIS AREA IS SUBJECT TO VIDEO MONITORING:

For more information, contact Security Services at (204) 474-9312

2.2.3 Cameras will be situated in identified public areas. Cameras will not monitor areas where individuals have a reasonable expectation of privacy. Places where there are reasonable expectations of privacy include, but are not limited to locker rooms, washrooms, shower facilities, private offices, private residences or properties neighbouring the University.

2.2.4 Cameras must be placed strategically and must not be deployed in a "wholesale" manner. Excluding specific investigations that require covert CCTV applications, cameras must be located in visible locations as to not be seen as being covert.

2.2.5 No attempt shall be made to alter any part of an original recording and cameras must be located securely such that they are not easily tampered with.

2.2.6 The Director, Security Services shall submit a written, annual report to the Associate Vice-President (Administration) on all camera locations, a list of trained personnel, the number of access and disclosure requests for video images and, where relevant, statistics relating to criminal behaviour on campus.

2.3 Image Storage and Retention

2.3.1 All video or digital recordings, whether maintained by IST or Security Services will be deleted or erased after 30 days, unless retained as part of a criminal investigation, pending court proceedings (criminal or civil), or other bona

vide use as approved by the Director, Security Services.

2.3.2 Recordings used for evidence in any criminal or civil proceedings will be retained until any subsequent appeal periods have expired.

2.3.3 Recordings used to make a decision that directly affects an individual will be retained for a reasonable period of time which will be determined by approved records authorities' schedules.

3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal review of the Procedure is required.

3.2 The Vice-President (Administration) is responsible for ensuring compliance with these procedures.

4.0 Review

4.1 Formal Procedure reviews will be conducted every ten (10) years. The next scheduled review date for this Procedure and a related document is October 1, 2022.

4.2 In the interim, this Procedure may be revised or rescinded if:

- (a) the Approving Body deems necessary; or
- (b) the relevant Bylaw, Regulation(s) or Policy is revised or rescinded.

5.0 Effect on Previous Statements

5.1 This Procedure supersedes the following:

- (a) all previous Board/Senate Procedures, and resolutions on the subject matter contained herein; and
- (b) all previous Administration Procedures, and resolutions on the subject matter contained herein; and
- (c) all previous Faculty/School Council Procedures stemming from the Faculty/School Council Bylaw and academic and admission Regulations and any resolutions on the subject matter contained herein.

6.0 Cross References

Cross References	
Cross referenced to:	(1) FIPPA and PHIA Policies, related Procedures and Information Sheets (2) Administrative Bulletin No. 76 (until superseded) (3) Closed Circuit TV (CCTV) Monitoring Policy (4) Security, Surveillance and Release of Information Policy (5) Ethics of Research Involving Humans Policy and related Administrative Bulletin (No. 79)



AGENDA ITEM: Policy: Executive Group Appointments – Support Staff
Policy: Executive Group and Academic Administrative Appointments – Academic Staff

RECOMMENDED RESOLUTION:

That the Board of Governors

- 1) rescind the current Policy: Appointment of Deputy Academic Administrators;
- 2) approve the new Policy: Executive Group Appointments – Support Staff; and
- 3) approve the new Policy: Executive Group and Academic Administrative Appointments – Academic Staff.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The current policy was last reviewed in 1991 and is outdated. The current Policy indicates that there are two categories of academic administrators. The first group is described as principals and includes department heads, deans/directors and the President. The second group is described as deputies and includes associate department heads, associate deans/directors, and vice-presidents. Missing from these two groups are the categories of Associate Vice-Presidents, Vice-Provosts, Executive Directors, Comptroller, Chief Information Officer and the University Secretary.

The current policy assumes all appointments in the Executive Group will be academic appointments with the right to return to a faculty position. However there have been some support staff appointments to the Executive group including vice-presidents, associate vice-president, vice-provost, executive director and university secretary. The current policy does not address support staff appointments which utilize a significantly different model. Support staff appointments in these positions are generally continuing appointments instead of term appointments with re-entry rights to an academic position.

The current policy requires the automatic termination of the deputy appointment immediately upon the termination of the principal. This is not practical nor is it being observed in practice.

The proposed policy does not require automatic termination of the deputy appointment upon the separation by the principal and instead permits the termination of the appointment with appropriate notice as is desired/required.

RESOURCE REQUIREMENTS:

None

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

Outstanding Workplace – the attached Policy provides a more reasonable context in which an academic staff member can build a career as a leader and academic administrator, and clarifies the nature of support staff appointments in the Executive Group.

IMPLICATIONS:

None

ALTERNATIVES:

The alternative of treating support staff appointments to positions in the Executive Group in a similar manner as academic staff was considered. Academic staff are normally appointed with re-entry rights into a faculty appointment at the end of a 5 year term in an Executive position. Support staff do not have this option and attempting to recruit highly qualified senior individuals for 5 year term appointments may be a barrier to successful recruitment.

CONSULTATION: *[delete if not applicable]*

These documents were reviewed with the President's Executive Team.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
X	X	Terry Voss	June 13/2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Debbie McCallum</i>	<i>June 14/12</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>D. Voss</i>	<i>June 15, 2012</i>
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Terry Voss	

Submission prepared by:

Submission approved by:

Debbie McCallum, Vice President Administration.

Attachments

1. Proposed Policy: Executive Group Appointments - Support Staff
2. Proposed Policy: Executive Group and Academic Appointments – Academic Staff
3. Current Policy: Appointment of Deputy Academic Administrators



Title: Executive Group Appointments – Support Staff

Effective Date: _____ Review Date: _____

Approving Body: Board of Governors Senate Administration (specify): _____

Authority University of Manitoba Act Section # 16 (1) b
 Other Legislation [name and section #] _____
 Bylaw [name and section #] _____
 Regulation _____

Implementation: President; Delegated to Vice-President Administration

Contact: Associate Vice-President (Human Resources)

Applies to: Board of Governors members Senate members
 Faculty/School Councils Students
 External Parties _____
[specify applicable external parties]
 Employees Support staff in the Executive Employment Group
[specify applicable employee organizations and employment group]

1.0 Reason for Policy

The reason for the Policy is to identify the terms and conditions regarding length of appointments for support staff positions within the Executive Group.

2.0 Policy Statement

Normally positions within the Executive Employment Group which are filled with support staff will be hired on a continuing appointment status. The appointment is expected to continue unless ended by retirement, resignation or termination by either the employee or the University. In some instances a term appointment for a specified period of time may be utilized. All appointments require a recommendation from the President and approval of the Board of Governors. "Acting" status appointments for less than 6 months do not require Board of Governors approval.

Termination of the appointment by the University will require appropriate notice or pay in lieu of notice. Consultation with Human Resources should take place prior to the termination to determine the appropriate amount of notice or pay in lieu of notice.

3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal

review of the Policy is required.

3.2 The Associate Vice-President (Human Resources) is responsible for the communication, administration and interpretation of this Policy.

4.0 Secondary Documents

4.1 The Vice-President (Administration) may approve Procedures which are secondary to and comply with this Policy.

5.0 Review

5.1 Formal Policy reviews will be conducted every ten (10) years. The next scheduled review date for this Policy is ____.

5.2 In the interim, this Policy may be revised or rescinded if:
(a) the Approving Body deems necessary; or
(b) the relevant Bylaw, Regulations or Policy is revised or rescinded.

5.3 If this Policy is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
(a) comply with the revised Policy; or
(b) are in turn rescinded.

6.0 Effect on Previous Statements

6.1 This Policy supersedes Appointment of Deputy Academic Administrators (dated March 2, 1971).

7.0 Cross References



Title: Executive Group and Academic Administrative Appointments – Academic Staff

Effective Date: _____ Review Date: _____

Approving Body: Board of Governors Senate Administration (specify): _____

Authority University of Manitoba Act Section # 16 (1) b Other Legislation [name and section #] _____ Bylaw [name and section #] _____ Regulation _____

Implementation: President; Delegated to Vice-President Administration

Contact: Associate Vice-President (Human Resources)

Applies to: Board of Governors members Senate members Faculty/School Councils Students External Parties _____ [specify applicable external parties] Employees Academic Staff (see list below) [specify applicable employee organizations and employment group]

This Policy applies to the following employee groups identified in Procedures: Employee Organizations and Employment Groups:

- a) Academic Staff Excluded from Bargaining Units as Members of the Executive Group
b) Senior Administrative Academic Staff
c) Administrative Academic Staff

1.0 Reason for Policy

The reason for the Policy is to identify the terms and conditions regarding length of appointments for academic staff positions such as Vice-Presidents, Associate Vice-Presidents, Vice-Provosts, Deans of Faculties, Directors of Schools and their Associate Deans or Directors.

2.0 Policy Statement

Normally academic staff positions within the executive and senior academic administrative employment groups are filled with academic staff on a term appointment basis with the right of entry/return to a primary academic appointment. The appointment is expected to continue until the end of the term specified in the appointment letter unless ended by retirement, resignation or termination by either the

employee or the University. All appointments require a recommendation from the President and approval of the Board of Governors. "Acting" status appointments for less than 6 months do not require Board of Governors approval.

Termination of the appointment by the academic staff member prior to the end of the term will normally require sufficient notice to the University to enable the entry/return to the primary academic appointment, if applicable.

Termination of the appointment by the University will require appropriate notice to enable the academic staff member to enter/return to the primary academic appointment, if applicable. Where the University is terminating the appointment in such a way as to sever the employment of the academic staff member, consultation with Human Resources should take place prior to the termination to determine the appropriate amount of notice or pay in lieu of notice, if applicable. Termination of the appointment by the University shall only occur with the agreement of the University President.

3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal review of the Policy is required.

3.2 The Associate Vice-President (Human Resources) is responsible for the communication, administration and interpretation of this Policy.

4.0 Secondary Documents

4.1 The Vice-President (Administration) may approve Procedures which are secondary to and comply with this Policy.

5.0 Review

5.1 Formal Policy reviews will be conducted every ten (10) years. The next scheduled review date for this Policy is ____.

5.2 In the interim, this Policy may be revised or rescinded if:
(a) the Approving Body deems necessary; or
(b) the relevant Bylaw, Regulations or Policy is revised or rescinded.

5.3 If this Policy is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:
(a) comply with the revised Policy; or
(b) are in turn rescinded.

6.0 Effect on Previous Statements

6.1 This Policy supersedes Appointment of Deputy Academic Administrators (dated March 2, 1971).

7.0 Cross References

Governing Documents: Staff

POLICY:	APPOINTMENT OF DEPUTY ACADEMIC ADMINISTRATORS
Effective Date:	March 2, 1971
Revised Date:	April 15, 1991
Review Date:	
Approving Body:	Board of Governors
Authority:	
Implementation:	
Contact:	Vice-President (Academic) and Provost
Applies to:	Academic Staff

Two categories of academic administrators exist:

1. principals or heads of units (e.g. heads of departments, directors of schools and institutes, deans of faculties, the president);
2. deputy administrators (e.g. associate heads, associate or assistant directors, associate or assistant deans, vice-presidents).

Members of the principal category are responsible for the total administration of the units they head, including responsibility for the actions of their deputies. For this reason, the principal should be able to select his/her deputies and have sole determination of their continuance in office.

It is expected that the principal will consult widely (but confidentially) with his/her constituency before designating a deputy. The final choice, however, will be that of the principal. The continuation of the appointment should be at the discretion of the principal, rather than one with a stated term which implies that the appointee has a right of continuance for the duration of the term unless he/she gives grounds for earlier termination. The undivided responsibility of a principal requires that if a difference of policy or a conflict of personality develops which makes the principal feel that he/she must change deputies, the principal must be in a position to do so. The University's protection against arbitrary use of such discretion by a principal lies in his/her accountability both to his/her constituency and to senior University administration. It should be noted, however, that the principal's term does provide an indirect term for the deputy.

Implementation

Appointments of deputy academic administrators shall be made by the Board of Governors on the recommendation of the President. The appointment of a deputy academic administrator shall end automatically upon the termination of the appointment of the principal; or, may be terminated earlier, either by the University on the recommendation of the principal, or by the deputy, provided that at least three months' notice of such earlier termination shall be given by either party to the other.



AGENDA ITEM: Report of the Senate Committee on Awards – Part A [dated May 15, 2012]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve four new offers and fourteen amended offers as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated May 15, 2012].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting of May 15, 2012 the Senate Committee on Awards approved four new offers and fourteen amended offers as set out in Appendix A of the Report of the Senate Committee on Awards - Part A [dated May15, 2012].

RESOURCE REQUIREMENTS:

Awards will be funded from the various sources of funding identified within the Report.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on June 20, 2012.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on Awards	May 15, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	June 6, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	June 20, 2012
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part A [dated May 15, 2012]

REPORT OF THE SENATE COMMITTEE ON AWARDS - PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of May 15, 2012 the Senate Committee on Awards approved four new offers and fourteen amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated May 15, 2012).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve four new offers and fourteen amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated May 15, 2012). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A May 15, 2012

1. NEW OFFERS

Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering

On the occasion of Dr. Lotfollah Shafai receiving the 2011 Killam Prize in Engineering in Canada, he and his family have established an endowment fund at the University of Manitoba. The purpose of the fund is to provide financial support to an undergraduate student in the Department of Electrical and Computer Engineering in the Faculty of Engineering. Each year, the annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in the second, third or fourth year of study in the Department of Electrical and Computer Engineering in the Faculty of Engineering;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

This bursary may not be held concurrently with the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering – TWF established at The Winnipeg Foundation.

The selection committee will be the Scholarship, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of the changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

MMCF – Entrance Scholarship for Medical Rehabilitation

Established in 2011 at The Winnipeg Foundation by the board of the Manitoba Medical College Foundation at the time of dissolution of the board, the MMCF – Entrance Scholarship for Medical Rehabilitation will be used to support the education of students enrolled in the School of Medical Rehabilitation. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba.

Each year, the available annual income from the fund will be used to offer four scholarships, one for each of the programs in the School of Medical Rehabilitation including the Master of Occupational Therapy (MOT), Master in Physical Therapy (MPT), Bachelor of Medical Rehabilitation (Respiratory Therapy – RT) and the Master of Science in Rehabilitation (MSc Rehab).

Each year, the scholarships will be offered to students who:

- (1) are enrolled full-time in either the first year of the Bachelor of Medical Rehabilitation – Respiratory Therapy program or the first year of the Master of Occupational Therapy, Master of Physical Therapy or Master of Science in Rehabilitation program in the School of Medical Rehabilitation at the University of Manitoba;
- (2) have achieved the highest admission grade point average upon entrance into their program with a minimum of 3.0 (or equivalent).

If, in the opinion of the selection committee, there is no qualified applicant(s) for one or more of the available scholarships in any given year, the unused scholarship will be re-capitalized.

This award cannot be held in conjunction with a University of Manitoba Graduate Fellowship or the Arthritis Society Entrance Scholarship.

The selection committee will be the School of Medical Rehabilitation Awards Committees who shall select the students from the pool of applicants to each of its programs according to their ranked standing in the pool of applicants.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely to the expressed intention of the donor in establishing the award.

Unicity Labs Family Medicine Travel Award

Unicity Labs has established an endowment fund at the University of Manitoba with an initial gift of \$25,000. Unicity Labs is a full service community clinical laboratory that provides services to physician clinics in Winnipeg. It has provided services for more than 30 years and is locally owned by four partners.

The purpose of the fund will be to provide financial support to a first or second year family medicine resident to attend a national meeting or conference (e.g., CCME or FMF). Unicity Labs has offered to contribute an extra \$2,500 so that one award valued at \$1,250 may be offered in each of the 2012-2013 and 2013-2014 academic years. As of the 2014-2015 academic year the available earnings from the fund will be used to offer one travel award to a student who:

- (1) is enrolled full-time in the first or second year of study in the Postgraduate Medical Education Program (PGME), in the Faculty of Medicine in the Department of Family Medicine;
- (2) is traveling to a conference, seminar, or other approved event that is associated with their program.

Selection of candidates will be based on preceptor's annual evaluations of residents.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Victor (Vic) Miller Scholarship for Accounting and Finance

Dr. Charles Mossman has established an endowment fund at the University of Manitoba, with an initial gift of \$12,079 in 2010. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of the fund will be to provide scholarships to students in the I.H. Asper School of Business who are pursuing studies in accounting and finance. The available annual interest from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) has achieved a minimum degree grade point average of 3.0;
- (2) has achieved an minimum grade point average of 3.5 (B+) with a grade no less than 3.0 (B) in any one of the following courses (or their equivalent): ACC 2010 – *Intermediate Accounting - Assets*, ACC 2020 – *Intermediate Accounting - Equities*, FIN 3480 – *Corporate Finance Theory and Practice*;
- (3) has completed at least one of the courses listed in criterion (2) within the last 12 months;
- (4) in his or her most recent regular academic session (i.e. excluding any co-operative work term or foreign exchange) was registered for a minimum 60 % course load;

- (5) is enrolled for a minimum of one more academic term at a minimum 60% course load in the B.Comm (Hons.) program at the I.H. Asper School of Business in the year in which the scholarship is tenable.

A student may be considered for the Victor (Vic) Miller Scholarship for Accounting and Finance only once.

The selection committee will be named by the Dean of the I.H. Asper School of Business.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Agricultural and Food Sciences Centennial Entrance Scholarship

The following amendments have been made to the terms of reference for the Agricultural and Food Sciences Centennial Entrance Scholarship:

- New wording was added to the preamble to clarify when the funds would be disbursed to students due to the new Direct Entry degree option for students wishing to pursue a degree in the Faculty of Agricultural and Food Sciences: “For Direct Entry degree students, the funds will be applied during his/her first year of study. For degree students entering the Faculty of Agricultural and Food Sciences after completion of University 1, the funds will be held by the University of Manitoba until the recipient has enrolled in the first year of the agriculture degree program.”
- New criteria section specifically for students registered in the Faculty of Agricultural and Food Sciences degree program.
- Criterion (1), the minimum average was changed from 75% to 85% to reflect the Direct Entry minimum average entrance requirement.
- Criterion (2) has been amended to read: “will enter into the Faculty of Agricultural and Food Sciences as a Direct Entry student and register for the degree program; or”
- New criteria section specifically for students registered in the School of Agriculture for the Diploma program:
 - (1) Will have graduated from a high school in the province of Manitoba and who will be attending the University of Manitoba on a full-time basis in the year in which they apply for the scholarship;
 - (2) Will enter into the School of Agriculture as a Direct Entry student registered for the Diploma program;
 - (3) Have been pre-selected through an internal competition among applicants designated by the geographic boundaries of the various Growing Opportunities (GO) Teams within Manitoba Agricultural, Food and Rural Initiatives. The current geographic boundaries are found at <http://www.gov.mb.ca/agriculture/contact/agoffices.html>;
 - (4) Demonstrate an interest and commitment to building vibrant rural communities and a strong interest in pursuing a career in the agri-food and rural economy sectors.
- As part of the application process, students will now be required to provide an official high school transcript.
- Standard wording about the Board of Governors has been included.

- Several editorial changes have been made.

Andrew and Nellie Pawlik Scholarship

The following amendments have been made to the terms of reference for the Andrew and Nellie Pawlik Scholarship:

- The replacement of the word ‘cumulative’ with the word ‘degree’ in criterion (2).
- New wording has been added to the second last paragraph to the effect that “In any given year that there is no qualified candidate, the scholarship will not be offered.”
- Editorial changes have been made.

Arthritis Society Entrance Scholarship in Physical Therapy

The following amendments have been made to the terms of reference for the Arthritis Society Entrance Scholarship in Physical Therapy:

- This award was re-written to accommodate the new Master of Physical Therapy program starting in Fall 2012. It now reads:

The Arthritis Society, Manitoba division, offers to provide an annual entrance scholarship of \$1,500 to be awarded to a student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the first year of the Master of Physical Therapy program at the University of Manitoba School of Medical Rehabilitation;
- (2) has achieved the highest admission grade point average with a minimum of 3.5 (or equivalent).

This award cannot be held in conjunction with a University of Manitoba Graduate Fellowship (UMGF) or the MMCF – Entrance Scholarship for Medical Rehabilitation.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the School of Medical Rehabilitation Awards Committee to name the selection committee for this award.

Clinical Pharmacy I Award of Excellence

The following amendments have been made to the terms of reference for the Clinical Pharmacy I Award of Excellence:

- The name of the award has been changed to *Petrasko Award of Excellence for Clinical Pharmacy I*.
- The one reference to *Clinical Pharmacy I Award of Excellence* in the terms of reference has been changed to *Petrasko Award of Excellence for Clinical Pharmacy I*.

D. George Morell Memorial Award

The following amendments have been made to the terms of reference for the D. George Morell Memorial Award:

- All of the biographical information contained in the preamble was removed from the main body of the terms and is now included in a separate biography section at the end of the formal terms of reference.
- All references to ‘Greek’ have been replaced with ‘Hellenic Civilization’.
- Criterion (1) has been amended to read: “is enrolled, full-time or part-time, in any year of undergraduate study at the University of Manitoba;”
- The list of what will be considered as study of Hellenic Civilization has been expanded to now also include philosophy and religion.
- Criterion (4) has been amended to read: “has a minimum degree grade point average of 3.0;”
- Criterion (5): the word ‘cumulative’ has been replaced with the word ‘degree’.
- The last three paragraphs outlining the application process, restrictions and the selection committee have been removed and replaced with the following two paragraphs:

Preference will be given to students whose courses include the ancient Greek language at any undergraduate level and who intend to pursue further study of Hellenic Civilization.

The selection committee will be named by the Head, Department of Classics (or designate).
- Standard wording about the Board of Governors has been included.
- Several editorial edits have been made.

E.H. Price Entrance Scholarships for Engineering

The following amendments have been made to the terms of reference for the E.H. Price Entrance Scholarships in Engineering:

- The name of the award has been changed to *Price Industries Limited Entrance Scholarships for Engineering*.
- All references to *E.H. Price* have been amended to *Price Industries Limited*.
- Editorial changes have been made.

E.H. Price Faculty of Architecture Recruitment Award

The following amendments have been made to the terms of reference for the E.H. Price Faculty of Architecture Recruitment Award:

- The name of the award has been changed to *Price Industries Limited Faculty of Architecture Recruitment Award*.
- All references to *E.H. Price* have been amended to *Price Industries Limited*.
- The description of the selection committee has been amended to read: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Faculty of Architecture (or designate) to name the selection committee for this award.”
- Editorial changes have been made.

E.H. Price Undergraduate Award

The following amendments have been made to the terms of reference for the E.H. Price Undergraduate Award:

- The name of the award has been changed to *Price Industries Limited Undergraduate Award*.
- All references to *E.H. Price* have been amended to *Price Industries Limited*.
- The preamble has been amended to clarify the source of the funding and the purpose of the scholarships: “The company offers annual scholarships to recognize overall achievement in the first year of the Environmental Design program, in the Faculty of Architecture at the University of Manitoba.”
- Criterion (2): the credit hours requirement was amended from 27 to 24 and the course number was removed.
- New paragraph which outlines the student assessment process:
“Candidates will be assessed on the basis of their overall academic performance (degree grade point average) and demonstrated improvement in the quality of Studio assignments submitted throughout the first and second term. The recipient will have exhibited the greatest overall improvement in his/her ability and skill in, and understanding of, design during the ED 1 Studio term.”
- The description of the selection committee has been amended to read: “The selection committee will be named by the Dean of the Faculty of Architecture and may include representatives selected from the ED 1 studio instructors, the Environmental Design Student Advisor, and the Chair of the Environmental Design program.
- Several editorial changes have been made.

Janice Anderson Memorial Award

The following amendments have been made to the terms of reference for the Janice Anderson Memorial Award:

- Standard bursary application language added in criterion (5).
- Standard wording about the Board of Governors has been included.

Paul Stelmaschuk Awards

The following amendments have been made to the terms of reference for the Paul Stelmaschuk Awards:

- The name of the award has been changed to *Prof. Paul and Anna Stelmaschuk Awards*.

Paul Stelmaschuk Bursaries

The following amendments have been made to the terms of reference for the Paul Stelmaschuk Bursaries:

- The name of the award has been changed to *Prof. Paul and Anna Stelmaschuk Bursary*.

- There will now be only one bursary valued at \$300 offered to an undergraduate student from rural Manitoba as opposed to two bursaries, each valued at \$300.
- Several editorial changes have been made.

Pharmasave / McKesson Bursary

The following amendments have been made to the terms of reference for the Pharmasave / McKesson Bursary:

- The name of the award has been changed to *Pharmasave Bursary*.
- All references to McKesson Canada Corporation have been removed from the terms of reference.
- The donor has committed to annually fund the award for two years.
- The donor will notify Financial Aid and Awards before the 2014-2015 academic year if they wish to continue offering this bursary.
- The second last paragraph has been completely removed. It stipulated that should there be no applications based on financial need the award could be offered to a student based on academic merit.
- Several editorial changes have been made.

The Bruce D. Campbell Bursaries

The following amendments have been made to the terms of reference for The Bruce D. Campbell Bursaries:

- The name of the award has been changed to *Bruce D. Campbell Bursaries*.
- The value of each bursary was increased from \$3,000 to \$5,000.
- Criterion (2) has been amended to read: “are admitted to and subsequently are enrolled full-time in the Faculty of Agricultural and Food Sciences or the School of Agriculture;”
- Criterion (3)(i) has been amended to read: “as degree students, are entering from high school with a minimum admission average of 85 percent or have completed University 1 with a minimum grade point average of 2.5;”
- Criterion (3)(ii) has been amended to read: “as diploma students, have been admitted from high school with a minimum admission average of 60%;”
- The paragraph referring to the selection committee has been amended to read: “The selection committee will have the discretion to determine the dispersal between the degree and diploma programs.”
- Several editorial changes have been made.

Zita Bernstein Prize

The following amendments have been made to the terms of reference for the Zita Bernstein Prize:

- The preamble clarifies that a trust fund was established for this prize.
- The purpose of the fund is made more explicit in the preamble: “The purpose of the fund is to encourage the study and performance of German Lieder.”

- The minimum annual value of the award has been removed. The wording has been amended to indicate that the value of the award will be determined by the available annual interest which will be used to offer two prizes to students in the Bachelor of Music program.
- The terms of reference have been significantly re-written and re-formatted to conform to the standard format for terms of reference.
- The competition process and adjudication of the competition is now clearer and more explicit.
- The way in which the available annual interest will be divided between the first-prize recipient and the second-prize recipient is explained in detail.
- The jury has the option not to award first and/or second prizes but rather declare ‘honourable mentions’ instead and any unspent prize allocations are to be recapitalized in the fund.
- Every year, 20 percent of the available annual interest will be used to cover costs to provide a special educational experience for the finalists. Unspent amounts from this 20 percent will accumulate for the purpose of funding a more substantial event related to the study of German Leader.
- Standard wording about the Board of Governors has been included.

3. WITHDRAWALS

None.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of May 15, 2012, the Senate Committee on Awards reviewed one new offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated May 15, 2012).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated May 15, 2012).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

**Appendix A
May 15, 2012**

1. NEW OFFERS

Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering - TWF

On in the occasion of Dr. Lotfollah Shafai receiving the 2011 Killiam Prize in Engineering in Canada, he and his family have established an endowment fund at The Winnipeg Foundation. The purpose of the award is to provide financial assistance to undergraduate students pursuing their studies in the Department of Electrical and Computer Engineering. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in the second, third or fourth year of study in the Department of Electrical and Computer Engineering in the Faculty of Engineering;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

Preference will be given to female students. If there are no female students who meet the criteria listed above, the bursary may be awarded to a male student who meets the selection criteria for this bursary. This bursary may not be held concurrently with the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering established through the University of Manitoba.

The selection committee will be the Scholarship, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachments I)



UNIVERSITY
OF MANITOBA

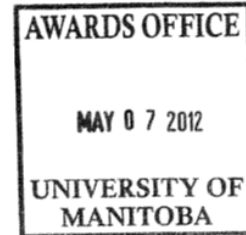
Faculty of Engineering
Office of the Dean



E2-290 Engineering Building
Winnipeg, Manitoba
Canada R3T 5V6
Telephone (204) 474-9809
Fax (204) 275-3773

4 May 2012

Dr. Phil Hudson
Chair of the Senate Committee on Awards
c/o Ms. Candace Prejet, Awards Establishment
Coordinator
417 University Centre



Dear Dr. Hudson:

Re: Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering

The Faculty of Engineering at the University of Manitoba is committed to the growth of the number of women enrolled in engineering education. The female population at the University of Manitoba makes up approximately 50% of the total University of Manitoba population. The percentage of females in the Engineering graduating class is approximately 15%. However, in the Electrical Engineering program it has been as low as 5% in recent years.

The last six years of statistics from the University of Manitoba's Institutional Analysis that is listed below, substantiates our case for this award.

2001	
Computer	7/49 – 14% female
Electrical	13/44 – 30% female
2002	
Computer	5/52 – 10% female
Electrical	8/35 – 23% female
2003	
Computer	1/39 – 3% female
Electrical	8/35 – 23% female
2004	
Computer	5/45 – 11% female
Electrical	11/38 – 29% female
2005	
Computer	2/35 – 6% female
Electrical	2/22 – 9% female
2006	
Computer	1/27 – 4% female
Electrical	6/35 – 17% female

2007	
Computer	1/27 – 4% female
Electrical	2/34 – 6% female
2008	
Computer	1/14 – 7% female
Electrical	5/22 – 23% female
2009	
Computer	1/6 – 16% female
Electrical	1/18 – 6% female
2010	
Computer	2/32 – 6% female
Electrical	2/37 – 5% female

The Faculty of Engineering continues to remove any perceived or existing barriers that prevent females from entering the Faculty of Engineering. This under-represented population is very real in the Department of Electrical and Computer Engineering, and as a Faculty we believe that the proposed scholarship will aid in recruiting and retention of female students to our program. I therefore strongly support the establishment of the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering.

Sincerely,



Jonathan Beddoes, Ph.D. , P.Eng.
Professor and Dean

JB/jt



AGENDA ITEM: Report of the Senate Committee on Awards – Part B [dated May15, 2012]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the Report of the Senate Committee on Awards – Part B [dated May 15, 2012].

Action Requested: X Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on May 15, 2012, the Senate Committee on Awards reviewed one new offer that appears to be discriminatory according to the policy on the Non-Acceptance of Discriminatory Awards.

Preference will be given to female students when selecting the recipient of the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering – TWF. Dean Jonathan Beddoes, Faculty of Engineering, has provided a letter of support for the Bursary together with enrolment data that demonstrate that female students are under-represented in the undergraduate programs in Electrical and Computer Engineering at the University.

In any year that no female student qualifies for the award, the Bursary may be offered to a male student who meets the selection criteria.

RESOURCE REQUIREMENTS:

The award will be funded from the source identified in the Report.

IMPLICATIONS:

The Bursary will aid in the recruitment and retention of female students to undergraduate programs in Electrical and Computer Engineering.

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

The establishment of this award was approved by Senate on June 20, 2012.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of May 15, 2012, the Senate Committee on Awards reviewed one new offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated May 15, 2012).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated May 15, 2012).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A
May 15, 2012

1. NEW OFFERS

Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering - TWF

On in the occasion of Dr. Lotfollah Shafai receiving the 2011 Killiam Prize in Engineering in Canada, he and his family have established an endowment fund at The Winnipeg Foundation. The purpose of the award is to provide financial assistance to undergraduate students pursuing their studies in the Department of Electrical and Computer Engineering. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in the second, third or fourth year of study in the Department of Electrical and Computer Engineering in the Faculty of Engineering;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

Preference will be given to female students. If there are no female students who meet the criteria listed above, the bursary may be awarded to a male student who meets the selection criteria for this bursary. This bursary may not be held concurrently with the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering established through the University of Manitoba.

The selection committee will be the Scholarship, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachments I)



UNIVERSITY
OF MANITOBA

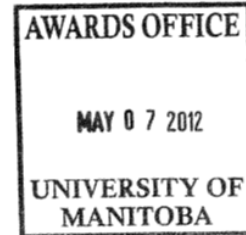
Faculty of Engineering
Office of the Dean



E2-290 Engineering Building
Winnipeg, Manitoba
Canada R3T 5V6
Telephone (204) 474-9809
Fax (204) 275-3773

4 May 2012

Dr. Phil Hudson
Chair of the Senate Committee on Awards
c/o Ms. Candace Prejet, Awards Establishment
Coordinator
417 University Centre



Dear Dr. Hudson:

Re: Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering

The Faculty of Engineering at the University of Manitoba is committed to the growth of the number of women enrolled in engineering education. The female population at the University of Manitoba makes up approximately 50% of the total University of Manitoba population. The percentage of females in the Engineering graduating class is approximately 15%. However, in the Electrical Engineering program it has been as low as 5% in recent years.

The last six years of statistics from the University of Manitoba's Institutional Analysis that is listed below, substantiates our case for this award.

2001	
Computer	7/49 – 14% female
Electrical	13/44 – 30% female
2002	
Computer	5/52 – 10% female
Electrical	8/35 – 23% female
2003	
Computer	1/39 – 3% female
Electrical	8/35 – 23% female
2004	
Computer	5/45 – 11% female
Electrical	11/38 – 29% female
2005	
Computer	2/35 – 6% female
Electrical	2/22 – 9% female
2006	
Computer	1/27 – 4% female
Electrical	6/35 – 17% female

2007	
Computer	1/27 – 4% female
Electrical	2/34 – 6% female
2008	
Computer	1/14 – 7% female
Electrical	5/22 – 23% female
2009	
Computer	1/6 – 16% female
Electrical	1/18 – 6% female
2010	
Computer	2/32 – 6% female
Electrical	2/37 – 5% female

The Faculty of Engineering continues to remove any perceived or existing barriers that prevent females from entering the Faculty of Engineering. This under-represented population is very real in the Department of Electrical and Computer Engineering, and as a Faculty we believe that the proposed scholarship will aid in recruiting and retention of female students to our program. I therefore strongly support the establishment of the Dr. Lotfollah Shafai Bursary in Electrical and Computer Engineering.

Sincerely,



Jonathan Beddoes, Ph.D. , P.Eng.
Professor and Dean

JB/jt



AGENDA ITEM: Report of the Senate Committee on Awards [dated May 23, 2012]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one new offer and one amended offer as set out in Appendix A of the Report of the Senate Committee on Awards [dated May 23, 2012].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

In an electronic poll conducted between May 17 and May 23, 2012, the Senate Committee on Awards approved one new offer and one amended offer as set out in Appendix A of the Report of the Senate Committee on Awards [dated May 23, 2012].

RESOURCE REQUIREMENTS:

Awards will be funded from the various sources of funding identified within the Report.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on June 20, 2012.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on Awards	May 23, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	June 6, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	June 20, 2012
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards [dated May 23, 2012]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Scholarships, Bursaries or Fellowships*, such offers shall be submitted to Senate for approval. (Senate, April 5, 2000)

Observation

In an electronic poll conducted between May 17 and May 23, 2012, the Senate Committee on Awards approved one new offer and one amended offer as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated May 23, 2012).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer and one amended offer as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated May 23, 2012).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A May 23, 2012

1. NEW OFFERS

Robert T. Ross Post Graduate Medical Education Scholarship

In honour of Robert T. Ross (M.D. /48), an endowment fund, with an initial gift of \$50,000, has been established at the University of Manitoba by his son, John L. Ross, (B.A. /77). The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of this fund is to encourage and reward Post Graduate Medical Education students to pursue a rotation at the National Hospital for Neurology & Neurosurgery in London, England. The available annual income and any accumulated revenue from the fund will be used to offer a scholarship, up to \$15,000, to a student who:

- (1) is a resident in the Post Graduate Medical Education Program enrolled in the Department of Internal Medicine, Section of Neurology in the Faculty of Medicine, at the University of Manitoba;
- (2) has been accepted to do a rotation that is between three to six months in duration, at The National Hospital for Neurology & Neurosurgery in London, England;
- (3) is a Canadian Citizen or Permanent Resident of Canada.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate). The selection committee shall also include the Section Head, Neurology.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Great-West Life Actuarial Career Scholarship

The following amendments have been made to the terms of reference for the Great-West Life Actuarial Career Scholarship:

- The credit hour requirement in criterion (2) has been changed from 60 – 90 to 54 - 84.
- Criterion (6) has been amended to read: “are committed to participating in a four-month work placement with Great-West Life within 12 months after the term in which the award recipient is selected.”
- Candidates for the scholarship are now required to submit “a course plan demonstrating their plan to graduate at the conclusion of the next ensuing academic session”.
- The renewal criteria have been amended. The first criterion has been removed. A new criterion (criterion (4)) has been added which states: “demonstrates their plan to graduate at the conclusion of the academic session in which the scholarship is tenable.”
- An explanation has been added after the renewal criteria that provides clarification of criterion (2) of the renewal criteria. The explanation reads: “If the recipient is eligible and has applied for graduation

in December of the year the renewal is awarded, the recipient must be enrolled full-time (80% course load) in the Fall Term (September to December) of that year.”

- Several editorial changes have been made.



AGENDA ITEM: Report of the Senate Committee on Awards [dated August 8, 2012]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve three new offers as set out in Appendix A of the Report of the Senate Committee on Awards [dated August 8, 2012].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

In an electronic poll conducted between August 2 and August 8, 2012, the Senate Committee on Awards approved three new offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated August 8, 2012).

RESOURCE REQUIREMENTS:

Awards will be funded from the various sources of funding identified within the Report.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on June 20, 2012.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on Awards	August 8, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	August 22, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	September 5, 2012
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards [dated August 8, 2012]

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Scholarships, Bursaries or Fellowships*, such offers shall be submitted to Senate for approval. (Senate, April 5, 2000)

Observation

In an electronic poll conducted between August 2 and August 8, 2012, the Senate Committee on Awards approved three new offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated August 8, 2012).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve three new offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated August 8, 2012).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A
August 8, 2012

1. NEW OFFERS

A. Keith Dixon Graduate Scholarship in Engineering

Mr. A. Keith Dixon has established a trust fund at the University of Manitoba with an initial gift of \$31,833.33 in 2012 to offer the A. Keith Dixon Graduate Scholarship in Engineering. The purpose of the scholarship is to provide support to graduate students in the Faculty of Engineering. The donor has set aside \$1,500 of his gift so the first scholarship may be offered in the 2012-2013 academic year. Beginning in the 2013-2014 academic year, the capital will be used to supplement the available annual interest generated by the fund to offer a scholarship valued at \$1,500 until such time that the annual income generated by the fund is sufficient to offer an award of this value. Each year, one scholarship valued at \$1,500 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in a Master's or Doctoral program in the Faculty of Engineering;
- (2) has achieved a minimum degree grade point average of 3.5.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering to convene the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

A. Keith Dixon Scholarship in 2nd Year Engineering

Mr. A. Keith Dixon has established a trust fund at the University of Manitoba with an initial gift of \$31,833.33 in 2012 to offer the A. Keith Dixon Scholarship in 2nd Year Engineering. The purpose of the scholarship is to provide support to students entering their second year of studies in the Faculty of Engineering. The donor has set aside \$1,500 of his gift so the first scholarship may be offered in the 2012-2013 academic year. Beginning in the 2013-2014 academic year, the capital will be used to supplement the available annual interest generated by the fund to offer a scholarship valued at \$1,500 until such time that the annual income generated by the fund is sufficient to offer an award of this value. Each year, one scholarship valued at \$1,500 will be offered to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Engineering at the University of Manitoba;
- (2) has completed a minimum of twenty-nine (29) credit hours;
- (3) has achieved a minimum degree grade point average of 3.5.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

A. Keith Dixon Scholarship in 3rd Year Engineering

Mr. A. Keith Dixon has established a trust fund at the University of Manitoba with an initial gift of \$31,833.33 in 2012 to offer the A. Keith Dixon Scholarship in 3rd Year Engineering. The purpose of the scholarship is to provide support to students entering their third year of studies in the Faculty of Engineering. The donor has set aside \$1,500 of his gift so the first scholarship may be offered in the 2012-2013 academic year. Beginning in the 2013-2014 academic year, the capital will be used to supplement the available annual interest generated by the fund to offer a scholarship valued at \$1,500 until such time that the annual income generated by the fund is sufficient to offer an award of this value. Each year, one scholarship valued at \$1,500 will be offered to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Engineering at the University of Manitoba;
- (2) has completed a minimum of seventy (70) credit hours;
- (3) has achieved a minimum degree grade point average of 3.5.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.



AGENDA ITEM: Proposal to establish a Professorship in Agricultural and Risk Management Insurance

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the establishment of a Professorship in Agricultural Risk Management and Insurance as recommended by Senate on September 5, 2012.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The establishment of Professorships at the University is governed by the Policy on Chairs and Professorships. The policy states that:

- Chairs and Professorships are established to advance the University's academic goals and objectives. (Section 2.3.1)
- A Professorship normally must, at its establishment, be partially funded from sources outside of the University's operating budget. The funding for a Professorship normally must be sufficient to cover at least 20 percent of the salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support. (Section 2.3.2.2)
- For Chairs and Professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts. (Section 2.3.3)

The I.H. Asper School of Business is proposing to establish an externally-funded Professorship in Agricultural Risk Management and Insurance within the Warren Centre for Actuarial Studies and Research for a period of five years. While the Professorship would be in the Warren Centre, the intent is to develop innovative, interdisciplinary research on risk management and insurance for agricultural producers that would bring together research in the areas of actuarial science, agricultural economics, statistics, finance, and other disciplines at the University. The proposal for the Professorship has strong support from the Dean of the Faculty of Agricultural and Food Sciences.

RESOURCE REQUIREMENTS:

Resources are required to support a full-time faculty appointment at the level of Assistant or Associate Professor (including salary, benefits, and research/scholarly support) for a five-year limited term. Funding, in the amounts noted, will be derived from the following sources:

- Guy Carpenter Inc. - \$150,000 per year for a period of five years, for a total contribution of \$750,000;
- I.H. Asper School of Business - \$25,000 for research support;
- Office of the Vice-President (Research and International) - \$50,000 in matching funds for research support.

IMPLICATIONS:

Establishment of the Professorship in Agricultural Risk Management and Insurance, which would be the first of its kind globally, would:

- place the Warren Centre, in the I.H. Asper School of Business, and the University of Manitoba at the forefront of research in agricultural risk management and insurance;
- foster original and interdisciplinary research at the intersection of actuarial science, risk management, finance, statistics, and agricultural economics;
- by fostering an innovative and interdisciplinary approach to research, contribute to sustainable research activity, generate results with improved scientific relevance, enhance training, encourage graduate study, stimulate academic collaborations and dialogue with industry and government;
- seek to improve stability for the rural economic sector in Canada and in other developed and developing countries.

CONSULTATION:

In accordance with the University's policy on Chairs and Professorships, this proposal has been endorsed by the Vice-President (Academic) and Provost and the Senate Committee on University Research. The proposal was considered and endorsed by Senate on September 5, 2012.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President (Academic) & Provost	July 19, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on University Research	August 2, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	August 22, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	September 5, 2012
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Proposal for a Professorship in Agricultural Risk Management and Insurance



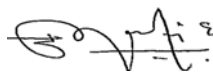
UNIVERSITY
OF MANITOBA

OFFICE OF THE
VICE-PRESIDENT (RESEARCH
AND INTERNATIONAL)

207 Administration Building
Winnipeg, MB R3T 2N2
Telephone: (204) 474-6915
Fax: (204) 474-7568
www.umanitoba.ca/research

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)
and Chair, Senate Committee on University Research 

DATE: August 2, 2012

SUBJECT: Proposal to establish a Professorship in Agricultural Risk Management and Insurance

Attached is the proposal to establish a Professorship in Agricultural Risk Management and Insurance. Please note that the proposal provides for the possibility of the appointment of an individual at the rank of Assistant or Associate Professor. The Vice-President (Academic) and Provost, and the Senate Committee on University Research (SCUR), have endorsed this proposal, in accordance with the University's policy on *Chairs and Professorships*.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

DSJ/nis
Encl.



UNIVERSITY
OF MANITOBA

Office of the Vice-President
(Academic) & Provost

Julie Asper
208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

July 19, 2012

To: Digvir Jayas, Vice-President (Research and International)
From: Joanne C. Keselman, Vice-President (Academic) and Provost *Joanne Keselman*
Re: Externally Funded Research Professorship in Agricultural Risk Management and Insurance

Dr. Michael Benarroch, Dean of the I.H. Asper School of Business, has provided a letter of support for the proposal to establish an externally funded research professorship in Agricultural Risk Management and Insurance. This professorship aligns with strengths in the Faculty in actuarial studies. Note that this professorship replaces the chair proposal approved by SCUR, Senate and the Board of Governors in June 2012. The request is for a limited term professorship.

The policy on Chairs and Professorships specifies that:

- (1) the professorship be established consistent with the academic goals and objectives of the University;
- (2) the professorship be fully funded from external sources, rather than University operating funds, and that the funds be sufficient to cover the salary and benefits of the incumbent and provide for an appropriate level of unrestricted research/scholarly support;
- (3) the funds for the professorship be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts;
- (4) the professorship shall be attached to a department, faculty, school, college, centre or institute of the University, and have goals consistent with the unit to which it is attached;
- (5) the establishment of the professorship is not tied to the appointment of a particular individual;
- (6) individuals appointed to the professorship normally shall have the academic qualifications commensurate with an appointment at the rank of Professor; and
- (7) the initial term of the appointment of the professorship shall be 3-5 years, and if renewal is permitted, such renewal shall be subject to a successful performance review and the availability of funds.

The proposed professorship in Agricultural Risk Management and Insurance satisfies all of the above requirements but one. The proposal provides for the possibility of the appointment of an individual at the rank of Assistant or Associate Professor. The funding for the professorship shall be derived from an external contribution from a risk and reinsurance company of \$150,000 per year for five years (total contribution of \$750,000).

I am in support of the proposal from the Asper School of Business (contingent on external contributions of \$150,000 per year for five years), and request that you present it to the Senate Committee on University Research for consideration and recommendation to Senate and then to the Board of Governors.

If you have any questions or concerns, I would be pleased to meet with you.

/encl.

c. Dr. Michael Benarroch, Dean, I. H. Asper School of Business



UNIVERSITY
OF MANITOBA

Asper School of Business

August 24, 2012

Dr. Joanne Keselman
Vice-President (Academic) & Provost
University of Manitoba
210 Admin Bldg

Michael Benarroch, PhD
Dean and CA Manitoba Chair in Business Leadership
314 Drake Centre
181 Freedman Crescent
Winnipeg, Manitoba
Canada R3T 5V4
Telephone 204-474-9712
Fax 204-474-7928
Email: Dean_Asperschool@UManitoba.ca

Dear Dr. Keselman

Attached please find a proposal to establish an externally funded research Professorship in Agricultural Risk Management and Insurance in the Warren Centre for Actuarial Studies and Research at the I.H. Asper School of Business. The request is for a five-year term contingent Professorship, subject to external contributions of \$150,000 per year for five years from a leading risk and reinsurance company. It is our hope to have the Professorship in place by January 1, 2013.

This Professorship replaces the Chair proposal approved by University Senate and the Board of Governors in June 2012, and allows the Asper School of Business to move forward on this opportunity with the possibility of converting the Professorship at a later date to a Chair if further funding is raised.

This limited term (non-endowed) Professorship will be appointed at the rank of Assistant or Associate Professor in the Warren Centre of Actuarial Studies within the Asper School of Business. Research support for the Professorship will be provided by a \$25,000 contribution from the Asper School of Business and a \$50,000 contribution from the Office of the Vice-President Research and International as per the current guidelines (total research support: \$75,000).

The proposed research Professorship in Agricultural Risk Management and Insurance at the University of Manitoba will be of tremendous value to the agriculture sector in Canada. The Professorship will be the first of its kind in the world. It will develop innovative research on risk management and insurance for Canadian grain producers, livestock producers, and other agricultural producers. Other areas such as price risk management, revenue risk management, reinsurance, various government risk management programs, and newer areas such as livestock insurance, will also be included in the research. The research conducted by the Professorship has the potential to help meet the objectives set for industry and government, by stimulating actuarially sound and innovative risk management policy, as well as new private sector risk management and insurance initiatives. This will be done through greater cooperation and dialogue between the private sector and government. Further, the Professorship has the potential to provide tremendous public benefit, resulting in more stable incomes for agricultural producers, more efficient risk management, more efficient production, and enhanced food security.

/continued



Letter to Dr. Joanne Keselman, Vice-President (Academic) & Provost
August 24, 2012
Page Two

This Professorship will be located in the Warren Centre for Actuarial Studies and Research within the I.H. Asper School of Business at the University of Manitoba. The Professorship will be interdisciplinary in nature and bring cooperation from disciplines including actuarial science and insurance, agricultural economics and policy, statistics, finance, and other areas. One of the major benefits of the Professorship being located in the Warren Centre for Actuarial Studies and Research is the ability to provide actuarial expertise with sound agricultural risk management and insurance approaches.

In addition to my support, the Professorship also has strong support from the Dean of Agricultural and Food Sciences enabling a strong interdisciplinary foundation to achieve high quality and innovative research.

I look forward to your response in due course. Please let me know if you require any additional information.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "M. Benarroch". The signature is fluid and cursive.

Michael Benarroch

Proposal for the Professorship in Agricultural Risk Management and Insurance

Terms of Reference

August 2012

1.1 Type of Appointment

Professorship

1.2 Name of Professorship

Professorship in Agricultural Risk Management and Insurance

1.3 Purpose and Objective of Professorship

The purpose of the Professorship is to provide academic and professional leadership in the area of agricultural risk management and insurance within the Warren Centre for Actuarial Studies, The Asper School of Business; The Department of Agribusiness and Agricultural Economics, Faculty of Agricultural and Food Sciences, the University of Manitoba, and the insurance and agricultural communities in Manitoba and Canada. The intent is to foster original and interdisciplinary research focused at the intersection of actuarial science, risk management, finance, statistics, and agricultural economics. The Professorship will combine elements from the contributing disciplines and integrate them in way that generates new and innovative approaches to agricultural risk management and insurance. This interdisciplinary approach is expected to contribute to the growth of sustainable research activity that will generate results with improved scientific relevance, enhance training, motivate more graduate study, and stimulate academic collaborations and dialogue with industry and government. It will also seek to improve stability for the rural economic sector in Canada, other developed, and developing countries. The Professorship will contribute to undergraduate and graduate teaching in the area of agricultural risk management and insurance. Finally, the Professorship will be expected to liaise with both government and private industry in matters relating to agricultural risk management and insurance.

1.4 Relationship of the Goals of the Professorship to the Proposing Unit

The establishment of a Professorship in Agricultural Risk Management and Insurance will place the Warren Centre, The Asper School, and The University of Manitoba at the forefront of research in agricultural risk management and insurance. It will be the first

Professorship of its kind focused on agricultural risk management and insurance within an actuarial science framework. The location of the Professorship within the Warren Center for Actuarial Studies will allow for the:

- Establishment of research specialization at the intersection of actuarial science and agricultural economics, statistics, finance, and other disciplines at the University of Manitoba.
- Formation of ties to agricultural groups, multi-level industry leaders, provincial governments, and federal government, in the area of agricultural insurance and risk management and reinsurance, and possible collaboration contributing to advancements in pricing, product development, and policy.
- Increased research output, with publications in top journals in the field, including the areas of actuarial science, risk management, agricultural economics, and finance.
- Exposure to industry context and applied research challenges.
- Access to real-world data for future research and analysis.
- Feedback from farm groups, academics at other institutions, and industry, on research results and implementation.
- Specialized teaching in the area of agricultural insurance and risk management at the intersection of actuarial science.
- Potential for employers from government and business, both within and outside Manitoba, including donors, to hire students from University of Manitoba.
- Potential for new sources of graduate student funding.
- Enrolment of additional undergraduate and graduate students.

1.5 Method by Which Professorship will be Funded

The Professorship will be fully funded through private and/or public contribution. To date a leading risk and reinsurance company has agreed to contribute \$150,000 per year, over a five-year period to establish a Professorship. This will result in a total contribution of \$750,000 over five years.

1.6 General and Specific Required Academic Qualifications of the Candidates or Nominees

The Following Academic qualifications are required:

- Minimum degree requirement of PhD specializing in actuarial science and agricultural economics
- Interdisciplinary training in actuarial science, risk management, finance, and agricultural economics
- Demonstrated capacity to conduct research in collaboration with government and industry in the area of agricultural insurance and risk management
- Demonstrated teaching excellence

The Following Academic qualifications are desirable but not required:

- Experience working with government and/or industry

1.7 Term of Appointment and Provision for Reappointment

The inaugural appointment to the Professorship will come from recruitment of a five-year limited term academic to the University of Manitoba at the rank of Associate or Assistant Professor.

Each appointment to the Professorship shall be for a limited five-year term (renewable subject to continued external funding)

The appointee shall be a full-time member of the University of Manitoba for the period of their appointment.

The selection of the individual to the Professorship shall be done in accordance with normal University of Manitoba policies on academic hiring and the University of Manitoba/University of Manitoba Faculty Collective Agreement.

The successful candidate will be expected to perform at a high level of academic achievement including, but not limited to:

- Generate high-quality peer reviewed publications
- Attract research partners (academic, public and/or industry)
- Play a leadership role in the area of agricultural risk management and insurance in the Asper School of Business
- Attract research funds from recognized funding sources
- Provide effective teaching and supervision of undergraduate and/or graduate students

The appointee will provide an annual report on his/her activities to the Dean, the Office of the Vice-President (Academic) and Provost, and the Office of the Vice-President (Research and International) on July 1 of each year following the appointment to the Professorship.

The title of the Professorship shall appear on business cards, publications, conference papers, public communications, and all other university publications and the like pertaining to the appointee.

1.8 Other Provisions unique to the Professorship

The Professorship would be expected to teach not more than two courses (six credit hours) per year in order to ensure that sufficient research time and resources are spent on agricultural risk management and insurance research.



AGENDA ITEM: Proposal to establish a Chair in Agricultural Risk Management and Insurance

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the establishment of a Chair in Agricultural Risk Management Insurance as recommended by Senate on June 20, 2012.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The establishment of Chairs at the University is governed by the Policy on Chairs and Professorships. The policy states that:

- Chairs and Professorships are established to advance the University's academic goals and objectives. (Section 2.3.1)
- A Chair normally must, at its establishment, be fully funded from sources outside of the University's regular operating budget. The funding for a Chair normally must be sufficient to cover the full salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support. (Section 2.3.2.1)
- For Chairs... funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts. (Section 2.3.3)

The I.H. Asper School of Business is proposing to establish an externally-funded Chair in Agricultural Risk Management and Insurance within the Warren Centre for Actuarial Studies and Research for a period of five years. While the Chair would be located within the Warren Centre, the intent is to develop innovative, interdisciplinary research on risk management and insurance for agricultural producers that would bring together research in the areas of actuarial science, agricultural economics, statistics, finance, and other disciplines at the University. The proposal for the Chair has strong support from the Dean of the Faculty of Agricultural and Food Sciences.

RESOURCE REQUIREMENTS:

Resources are required to support a full-time faculty appointment at the level of Assistant or Associate Professor, including salary, benefits, and research/scholarly support for that individual. Funding, in the amounts noted, would be derived or sought from the following sources:

- Guy Carpenter Inc. - \$150,000/year for a period of five years, for a total contribution of \$750,000;
- federal government and Manitoba provincial government - \$100,000/year for a period of five years, for a total contribution of \$500,000;
- other external funders;

- \$30,000 baseline contribution from the Support Program for Externally Funded Research Chairs.

The I.H. Asper School of Business has indicated that, at the end of five years, when external funding has ended, it would be responsible for covering the faculty member's salary and benefits, minus the annualized baseline support from the Support Program for Externally Funded Research Chairs.

IMPLICATIONS:

Establishment of the Chair in Agricultural Risk Management and Insurance, which would be the first of its kind globally, would:

- place the Warren Centre, the I.H. Asper School of Business, and the University of Manitoba at the forefront of research in agricultural risk management and insurance;
- foster original and interdisciplinary research at the intersection of actuarial science, risk management, finance, statistics, and agricultural economics;
- by fostering an innovative and interdisciplinary approach to research, contribute to sustainable research activity, generate results with improved scientific relevance, enhance training, encourage graduate study, stimulate academic collaborations and dialogue with industry and government;
- seek to improve stability for the rural economic sector in Canada and abroad.

CONSULTATION:

In accordance with the University's policy on Chairs and Professorships, this proposal has been endorsed by the Vice-President (Academic) and Provost and the Senate Committee on University Research. This proposal was considered and endorsed by Senate on June 20, 2012.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President (Academic) and Provost	May 4, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on University Research	May 14, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	June 6, 2012
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	June 20, 2012

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Proposal for a Chair in Agricultural Risk Management and Insurance



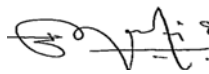
UNIVERSITY
OF MANITOBA

OFFICE OF THE
VICE-PRESIDENT (RESEARCH
AND INTERNATIONAL)

207 Administration Building
Winnipeg, MB R3T 2N2
Telephone: (204) 474-6915
Fax: (204) 474-7568
www.umanitoba.ca/research

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)
and Chair, Senate Committee on University Research 

DATE: May 14, 2012

SUBJECT: Proposal to establish a Chair in Agricultural Risk Management and Insurance

Attached is the proposal to establish a Chair in Agricultural Risk Management and Insurance. Please note that additional funds are still required to be raised to reach the goal of \$250,000/year for the five-year period. The Vice-President (Academic) and Provost, and the Senate Committee on University Research (SCUR), have endorsed this proposal, in accordance with the University's policy on *Chairs and Professorships*.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

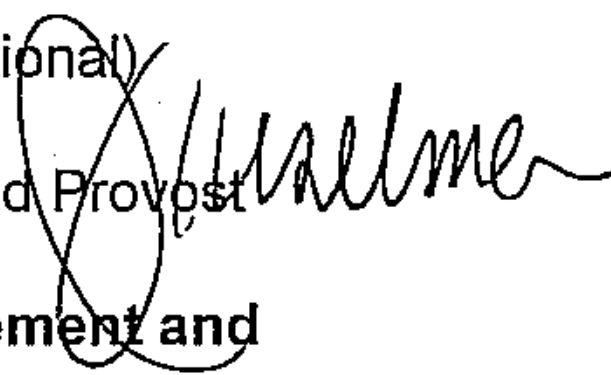
DSJ/nis
Encl.



UNIVERSITY
OF MANITOBA

Office of the Vice-President
(Academic) & Provost

4.2
208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

Date: May 4, 2012
To: Dr. Digvir Jayas, Vice-President (Research and International)
From: Dr. Joanne C. Keselman, Vice-President (Academic) and Provost 
Re: **Externally-funded Chair in Agricultural Risk Management and Insurance**

Dr. Michael Benarroch, Dean of the I.H. Asper School of Business, has provided a letter of support for the proposal to establish an externally-funded (non-endowed) chair in agricultural risk management and insurance. This chair aligns with the strategic priorities of the Faculty, and is particularly relevant to the scholarly work of the Warren Centre for Actuarial Studies and Research.

The policy on Chairs and Professorships specifies that:

- (1) the chair be established consistent with the academic goals and objectives of the University;
- (2) the chair normally be fully funded from external sources, rather than University operating funds, and that the funds be sufficient to cover the salary and benefits of the incumbent and provide for an appropriate level of unrestricted research/scholarly support;
- (3) the funds for the chair be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts;
- (4) the chair shall be attached to a department, faculty, school, college, centre or institute of the University, and have goals consistent with the unit to which it is attached;
- (5) the establishment of the chair is not tied to the appointment of a particular individual;
- (6) individuals appointed to the chair normally shall have the academic qualifications commensurate with an appointment at the rank of Professor; and
- (7) the initial term of the appointment of the chair shall be 3-5 years, and if renewal is permitted, such renewal shall be subject to a successful performance review and the availability of funds.

The proposed chair in agricultural risk and management satisfies all but one of the above requirements. The funding for the chair shall be derived from both private and public contributions. To date, Guy Carpenter, Inc. has agreed to contribute a minimum of \$150,000 per year over a five-year period for a total of \$750,000. In addition, both the Federal and Manitoba Provincial Governments have indicated a willingness to contribute an additional \$100,000 per year for a five-year period. Discussions with both levels of government are ongoing. The proposal provides for the possibility of the appointment of an individual at the rank of Assistant or Associate Professor.

I am in support of the proposal from the Asper School (contingent on external contributions of \$250,000 per year for five years) and request that you present it to the Senate Committee on University Research for consideration and recommendation to Senate and then to the Board of Governors.

If you have any questions or concerns, I would be pleased to meet with you.

April 27, 2012

Dr. Joanne Keselman
Vice-President (Academic) & Provost
University of Manitoba
210 Admin Bldg

Dear Dr. Keselman

Attached please find a proposal to establish an externally funded research Chair in Agricultural Risk Management and Insurance in the Warren Centre for Actuarial Studies and Research at the I.H. Asper School of Business. The initial request is for a term-limited five-year chair subject to external contributions of \$150,000 to \$250,000 per year for five years. It is our hope to have the new Chair in place by September 1, 2012.

Conditional on an external contribution of \$250,000 per year for five years, this limited term (non-endowed) Chair will be a tenure-track appointment at the Assistant or Associate level in the Warren Centre of Actuarial Studies within the Asper School of Business. Support for the Chair will be enhanced by a \$30,000 baseline contribution as per the "Support Program for Externally-Funded Research Chairs" policy (see attached policy). Upon expiration of the external research chair support, the Asper School will be responsible for covering the costs of the salary and benefits minus the annualized baseline support.

The proposed research Chair in Agricultural Risk Management and Insurance at the University of Manitoba will be of tremendous value to the agriculture sector in Canada. The Chair will be the first of its kind in the world. It will develop innovative research on risk management and insurance for Canadian grain producers, livestock producers, and other agricultural producers. Other areas such as price risk management, revenue risk management, reinsurance, various government risk management programs, and newer areas such as livestock insurance, will also be included in the research. The research conducted by the Chair has the potential to help meet the objectives set for industry and government, by stimulating actuarially sound and innovative risk management policy, as well as new private sector risk management and insurance initiatives. This will be done through greater cooperation and dialogue between the private sector and government. Further, the Chair has the potential to provide tremendous public benefit, resulting in more stable incomes for agricultural producers, more efficient risk management, more efficient production, and enhanced food security (see attached letters of support).

/continued



Letter to Dr. Joanne Keselman
Chair in Agricultural Risk Management
April 27, 2012
Page Two

This Chair will be located in the Warren Centre for Actuarial Studies and Research within the I.H. Asper School of Business at the University of Manitoba. The Chair will be interdisciplinary in nature and bring cooperation from disciplines including actuarial science and insurance, agricultural economics and policy, statistics, finance, and other areas. One of the major benefits of the Chair being located in the Warren Centre for Actuarial Studies and Research is the ability to provide actuarial expertise with sound agricultural risk management and insurance approaches.

In addition to my support, the Chair also has strong support from the Dean of Agricultural and Food Sciences (letter attached) enabling a strong interdisciplinary foundation to achieve high quality and innovative research.

In order to help launch this Chair, we are looking for support from the Production Insurance and Risk Management Division of Agriculture and Agri-Food Canada (AAFC) and Guy Carpenter Inc. The funding intention is to source a major share from the private sector, who to date have been very generous in proposing approximately 60% of the cost share of the Chair. Guy Carpenter Inc., a major re-insurance company, has already pledged a \$150,000 contribution per year over a five-year term (see the attached letter). Further, federal and provincial agricultural organizations have endorsed the idea of this Chair and appear to be willing to provide some additional funding to help consolidate this effort.

In addition to the proposal, I am attaching several letters of support from both private and public institutions.

I look forward to your response in due course. Please let me know if you require any additional information.

Sincerely yours,



Michael Benarroch

Attachments

Proposal For the Chair in Agricultural Risk Management and Insurance

Terms of Reference

April 2012

1.1 Type of Appointment

Chair

1.2 Name of Chair

Chair in Agricultural Risk Management and Insurance

1.3 Purpose and Objective of Chair

The purpose of the Chair is to provide academic and professional leadership in the area of Agricultural Risk Management and Insurance within the Warren Centre for Actuarial Studies, The Asper School of Business, The Department of Agribusiness and Agricultural Economics, The University of Manitoba, and the Insurance and Agricultural communities in Manitoba and Canada. The intent is to foster original and interdisciplinary research focused at the intersection of actuarial science, risk management, finance, statistics, and agricultural economics. The Chair will combine elements from the contributing disciplines and integrate them in way that generates new and innovative approaches to agricultural risk management and insurance. This interdisciplinary approach is expected to contribute to the growth of sustainable research activity that will generate results with improved scientific relevance, enhance training, motivate more graduate study, and stimulate academic collaborations and dialogue with industry and government. It will also seek to improve stability for the rural economic sector in Canada, other developed, and developing countries. The Chair will contribute to undergraduate and graduate teaching in the area of agricultural risk management and insurance. Finally, the Chair will be expected to liaise with both government and private industry in matters relating to agricultural risk management and insurance.

1.4 Relationship of the Goals of the Chair to the Proposing Unit

The establishment of a Chair in Agricultural Risk Management and Insurance will place the Warren Centre, The Asper School, and The University of Manitoba at the forefront of research in Agricultural Risk Management and Insurance. It will be the first Chair of its kind focused on Agricultural Risk Management and Insurance within an actuarial

science framework. The location of the Chair within the Warren Center for Actuarial Studies will allow for the:

- Establishment of research specialization at the intersection of Actuarial Science and Agricultural Economics, Statistics, Finance, and other disciplines at the University of Manitoba.
- Formation of ties to agricultural groups, multi-level industry leaders, provincial governments, and federal government, in the area of agricultural insurance and risk management and reinsurance, and possible collaboration contributing to advancements in pricing, product development, and policy.
- Increased research output, with publications in top journals in the field, including the areas of actuarial science, risk management, agricultural economics, and finance.
- Exposure to industry context and applied research challenges.
- Access to real-world data for future research and analysis.
- Feedback from farm groups, academics at other institutions, and industry, on research results and implementation.
- Specialized teaching in the area of agricultural insurance and risk management at the intersection of actuarial science.
- Potential for employers from government and business, both within and outside Manitoba, including donors, to hire students from University of Manitoba.
- Potential for new sources of graduate student funding.
- Enrolment of additional undergraduate and graduate students.

1.5 Method by Which Chair will be Funded

The Chair will be funded through a combination of both private and public contributions. To date Guy Carpenter Inc. has agreed (see attached letter) to contribute a minimum of \$150,000 per year, over a five-year period to establish a Chair. This will result in a total contribution of \$750,000 over five years. In addition, both the Federal and Manitoba Provincial Governments have indicated a willingness to contribute an additional \$100,000 per year for a five-year period. Discussions with both levels of Government are ongoing.

Annual Donor Inflows¹		
Guy Carpenter	\$	150,000.00
Federal/Provincial Cost-Share Arrangement	\$	100,000.00
Annual Total	\$	250,000.00
Other Potential Funders		
Northbridge (other future potential donor)	\$	50,000.00
		Funds not included in total below

¹ Final numbers to be determined after discussions from donors, and any funds not expended in a budget year would be carried forward for expenditure in future years on the Chair activities.

1.6 General and Specific Required Academic Qualifications of the Candidates or Nominees

The Following Academic qualifications are required:

- Minimum degree requirement of PhD specializing in actuarial science and agricultural economics
- Interdisciplinary training in actuarial science, risk management, finance, and agricultural economics
- Demonstrated capacity to conduct research in collaboration with government and industry in the area of agricultural insurance and risk management
- Demonstrated teaching excellence

The Following Academic qualifications are desirable but not required:

- MBA
- Experience working with government and/or industry

1.7 Term of Appointment and Provision for Reappointment

The inaugural appointment to the Chair will come from recruitment of an academic to the University of Manitoba.

The chair holder shall have a tenure-track appointment at the Rank of Associate or Assistant Professor (the appointment is conditional on \$250,000 in external funding).

Each appointment to the Chair shall be limited to a term appointment of five years (renewable subject to continued external funding)

The appointee shall be a full-time member of the University of Manitoba

The selection of the individual to the Chair shall be done in accordance with normal University of Manitoba policies on academic hiring and the University of Manitoba/University of Manitoba Faculty Collective Agreement.

The successful candidate will be expected to perform at a high level of academic achievement including, but not limited to:

- Generate high-quality peer reviewed publications
- Attract research partners (academic, public and/or industry)
- Play a leadership role in the area of Agricultural Risk Management and Insurance in the Asper School of Business
- Attract research funds from recognized funding sources
- Provide effective teaching and supervision of undergraduate and/or graduate students

The appointee will provide an annual report on his/her activities to the Dean, the Office of the Vice-President (Academic) and Provost, the Office of the Vice-President (Research) on July 1 of each year following the appointment to the Chair.

The title of the Chair shall appear on business cards, publications, conference papers, public communications, and all other university publications and the like pertaining to the appointee.

1.8 Other Provisions unique to the Chair

The Chair would be expected to teach not more than two courses per year in order to ensure that sufficient research time and resources are spent on agricultural risk management and insurance research.



AGENDA ITEM: Statement of Intent: Bachelor of Arts (Honours) in Criminology

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The proposed Bachelor of Arts (Honours) in Criminology would be delivered by the Department of Sociology, Faculty of Arts. The program would provide students with advanced training in criminology, with a focus on research, program development, and policy analysis. The objectives of the program would be to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with academic training required for graduate-level study in criminology.

The projected enrollment is 40 students.

The Council on Post-Secondary Education (COPSE) has reviewed the Statement of Intent and has indicated that the University may proceed to develop a full program proposal for the Council's consideration.

RESOURCE REQUIREMENTS:

Financial information will not be available until the Full Program Proposal has been completed and reviewed.

IMPLICATIONS:

The Department of Sociology offers a three-year Bachelor of Arts (General) in Criminology. The proposed four-year Bachelor of Arts (Honours) in Criminology would address a gap in post-secondary training of criminologists in Manitoba by providing an opportunity for students to pursue an advanced level of study that would prepare them for graduate-level study in this area.

ALTERNATIVES:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	June 6, 2012
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	June 20, 2012
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Statement of Intent: Bachelor of Arts (Honours) in Criminology
- Correspondence from the Council on Post-Secondary Education [dated May 17, 2012]



UNIVERSITY
OF MANITOBA

Office of the Vice-President
(Academic) & Provost

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

April 30, 2012

Mr. Josh Watt, Acting Secretary
Council on Post-Secondary Education
608 - 330 Portage Avenue
Winnipeg MB R3C 0C4

Dear Mr. Watt,

**Statement of Intent:
Honours Program in Criminology**

On behalf of the University of Manitoba I am pleased to submit for your review the attached Statement of Intent (SOI) to introduce a new four year Bachelor of Arts (Honours) in Criminology, in the Department of Sociology, Faculty of Arts.

Please note that at the University of Manitoba, a SOI is not subject to Senate review and as such cannot be accorded an institutional priority as is requested on the SOI template. The 'High' priority rating in this instance has been provided by the initiating Department, and does not necessarily reflect an institutional priority. For your information, I have attached a copy of the University of Manitoba Undergraduate Program Approval Process Guide that documents our procedures in this regard, and would welcome feedback on this process.

Please note that financial information will not be available until the Full Program Proposal has been completed and reviewed by the University of Manitoba Senate Planning and Priorities Committee, and the Senate Committee on Curriculum and Course Changes.

My colleagues and I would be pleased to provide any additional information your Council may require during its consideration of this Statement of Intent.

Sincerely,

David M. Collins, Ph.D.
Vice-Provost (Academic Planning & Programs)

Encl.

cc David Barnard, President and Vice-Chancellor
Joanne Keselman, Vice-President (Academic) and Provost
Jeff Taylor, Dean, Faculty of Arts
Jeff Leclerc, University Secretary
Neil Marnoch, Registrar
Thelma Lussier, Director, Institutional Analysis

Council On Post-Secondary Education

STATEMENT OF INTENT

Institution

Brandon University	Assiniboine Community College
<input checked="" type="checkbox"/> University of Manitoba	University College of the North
University of Winnipeg	Red River College
Collège universitaire de Saint-Boniface	

Program Overview

Program Name: Single Honours Program in Criminology

Credential to be offered: Bachelor of Arts (Honours)

Does the program require accreditation from a licencing group? YES NO

If yes, name group

Length of the program: 4 Years Months Semesters

Proposed program start date: 01 / 09 / 13

Day/Month/Year

Which department(s) within the institution will have responsibility for the program?

Department of Sociology

As compared to other programs your institution will be proposing, is the priority of this program:

High
Medium
Low

Is this a new program? YES NO

Is this a revision of an existing program: YES NO

If YES, name program

What are the impacts of changing this program?

Will the program be available to part-time students? YES NO

Will this program have a cooperative education component? YES NO

If YES, how long with the field placement be?

Students enrolled in the program will have the option of completing a 6 credit hour "Practicum in Criminological/Sociological Research" course (SOC 3100), which is currently offered to undergraduate majors in sociology and criminology. The course offers students the opportunity to gain experience and training in field research through a placement with a criminal justice or other social service agency. Students are required to spend a minimum of 105 hours in their placement, normally averaging 5 hours per week over the academic year.

Will the program contain an option to assess the prior learning of students, to grant credit for the skills/knowledge already present? YES NO

Provide Details

Will there be distance delivery options? YES NO
Provide Details

Approximately 60 credit hours (or 50%) of the program can be completed through distance and online education courses offered by the University of Manitoba.

Will this program be delivered jointly with another institution? YES NO
If YES, name the institution

Are similar programs offered in Manitoba or other jurisdictions? YES NO
If YES, indicate why this program is needed (e.g., area of specialization)

While there are no similar Criminology Honours Programs offered in Manitoba, such programs exist in other Canadian provinces and internationally. Recently, the University of Winnipeg has introduced a 4-year Honours Program in Criminal Justice. However, this program is different from our proposed Criminology Honours Program. In particular, while the University of Winnipeg program exists within a separate Department of Criminal Justice and is intended as an interdisciplinary and applied program for training criminal justice professionals, our program is based in the Department of Sociology, and is primarily intended to provide students with advanced training in criminology, with a focus on research, program development, and policy analysis. Illustrative of the different foci of the two programs is that graduates of the University of Winnipeg program are not currently eligible for direct admission to our Masters program in sociology, whereas our proposed future Criminology Honours Program graduates will meet the qualifications for admission to a graduate program.

What articulation, block transfer or credit transfer arrangements will you be looking at developing for this program?

Normal Faculty of Arts/UofM transfer credit policies will apply.

Specific Program Information

1. Program Description

Describe the program and its objectives:

Currently the Department of Sociology offers a three-year (90 credit hour) BA General degree in criminology, in which students are required to complete two foundational sociology courses (Introductory Sociology and Social Research Methods), along with 18 credit hours of 2000 and 3000-level criminology courses that are taught through the Department of Sociology. Historically, there have been far more criminology majors than sociology majors. (For example, in 2010-2011, there were 123 criminology majors and 99 sociology majors). Currently students interested in doing more advanced studies in criminology at the University of Manitoba have limited options available to do this. Specifically, they can either enroll in our 4-year Sociology Honours Program, which provides students with only a minimal amount of additional training specifically in criminology, or they can graduate with their 3-year degree in criminology, and then apply to our pre-MA program in sociology, which is even more cumbersome and inefficient. In recent years, we have observed that very few students have pursued either of these options and that most have chosen to either graduate with a 3-year General degree, or to pursue more advanced honours and graduate-level education in criminology by applying to programs outside of Manitoba.

The aim of the proposed Criminology Honours Program is to fill this serious program gap in the post-secondary training of criminologists in Manitoba. The Department of Sociology at the University of Manitoba is uniquely situated to be able to fill this gap, because of our already strong 3-year criminology

program and the fact that the new Criminology Honours Program will require few, if any, additional resources to implement.

The Criminology Honours Program will require students to complete 120 credit hours of course work. In addition to giving students the option of taking more 3000-level courses in criminology, they will be required to complete additional courses, including several advanced 3000 and 4000-level courses that are currently offered to Sociology Honours students, along with a new 4000-level advanced criminology seminar. The primary focus and objective of the proposed Program will be to prepare graduates for careers in criminal justice research and policy-related occupations and to provide them with the academic training required for them to apply to more advanced graduate (MA and PhD) programs in criminology.

Provide an overview of the content to be taught in this program:

Provided below is an outline of the program requirements, by year of the program.

UNIVERSITY 1	YEAR 2	YEAR 3	YEAR 4
HONOURS SINGLE			
SOC 1200 (6) OR SOC 1211 AND SOC 1221 plus 24 additional credit hours	SOC 2010 (3) SOC 2220 (3) SOC 2290 (6) SOC 2510 (3) SOC 2610 (3) 12 credit hours in ancillary options	3 credit hours of criminology-related theory courses from: SOC 3310 (3) [crime theory], or SOC 3700 (3) [law theory] 3 credit hours of criminology or sociology-related theory courses from: SOC 3310 (3) [crime theory] SOC 3330 (3) [origins] SOC 3350 (3) [feminist] SOC 3360 (3) [soc psych] SOC 3380 (3) [politics] SOC 3390 (3) [contemp] SOC 3700 (3) [law theory] 12 credit hours of 3000-level criminology-related courses from the following*: SOC 3100 (6) [practicum] SOC 3310 (3) [crime theory] SOC 3400 (3) [policing] SOC 3700 (3) [law theory] SOC 3710 (3) [careers] SOC 3720 (3) [crim law] SOC 3740 (3) [sel. topics] SOC 3750 (3) [violence] SOC 3790 (3) [women] SOC 3830 (3) [youth] SOC 3850 (3) [restorative] SOC 3860 (3) [genocide] SOC 3880 (3) [global] 12 credit hours in ancillary options	SOC 4450 (6) [honours seminar] SOC 4570 (3) [quant. analysis] 3 credit hours of research methods courses from: SOC 3820 (3) [qual. and historical methods] SOC 4580 (3) [social research methods] 3 credit hours of advanced theory courses from: SOC 4460 (3) [soc theory] SOC 4560 (3) [soc theory] SOC 4490 (3) [NEW: advanced seminar in criminology] 12 credit hours in ancillary options
[30 hours total]	[30 hours total]	[30 hours total]	[30 hours total]

*These courses can include SOC 3100 or SOC 3700 if not already completed as a theory requirement.

2. Enrollment

What is the program's initial projected enrollment?

We anticipate a strong demand for the program. Indicatively, the results of an in-class survey of 211 students enrolled in criminology courses at the University of Manitoba in the Winter 2012 term showed that 76 of these students were criminology majors, while an additional 48 students were considering criminology as an undergraduate major. Of the 211 students who were surveyed, 144 (or 68 %) stated that they would have

considered enrolling in a Criminology Honours Program if it existed when they started taking criminology courses, while an overwhelming number of students (209, or 99 %), said they knew other students who would likely be interested in enrolling in a Criminology Honours Program if it was introduced at the University of Manitoba. Based on data of this type, we anticipate an initial enrollment of 8 to 10 students.

What is the projected enrollment for the 2nd and 3rd years?

We anticipate that the program will attract 10 to 15 students in each of the following 2nd and 3rd years. If enrollments exceed this mark by the end of the 3rd year of the program, the Department of Sociology may consider increasing the minimum Honours student GPA from the current 3.0 to limit the number of students entering the program.

Describe the expected student profile?

We expect that most of the students enrolled in the program will want to remain in Manitoba upon graduation. Some will begin careers that involve working directly in the criminal justice system (for example, as police, court, or corrections personnel). We anticipate that other graduates of the program will pursue careers as program administrators, researchers, and policy analysts with criminal-justice related government and non-profit organizations, while others will obtain employment in the private sector (eg. with research companies). A number of our graduates will also no doubt go on to pursue graduate-level training in criminology at the MA and PhD levels. It is also expected that the Criminology Honours Program, like our current 3-year program, will continue to attract students who plan on applying to law school, social work, and other professional programs.

3. Labour Market Information

What labour market need is the program expected to meet?

As indicated above, the program is expected to help fill the serious gap that currently exists in the post-secondary training of criminologists in Manitoba. There are many job opportunities in Manitoba for university graduates with Honours and Master's degrees in criminology. For example, recent graduates of our Sociology Master's program who have concentrated their studies in criminology have gained employment with the RCMP, as Crime Intelligence Analysts, with the federal Department of Justice, as policy analysts, and with Statistics Canada, as sociologists/economists. A number of our MA program graduates are also currently employed in senior administrative positions with Manitoba Child and Family Services, Manitoba Justice and Manitoba Corrections.

This program will allow students to develop specific skills appropriate to their future prospective careers. Specifically, the training we propose to provide to students in the Criminology Honours Program will prepare them to enter professional occupations with criminal justice and social-service related agencies, as well as the private sector. Also, because a criminology degree is often a preferred undergraduate degree for individuals planning to apply to law school and other professional schools like social work and public administration, we expect that our program will help to meet this type of labour market need.

Are there currently jobs in Manitoba in this field? X YES NO
If yes, where (geographic location and industry)?

Most of the graduates of the proposed Honours Program will likely gain employment in Winnipeg and other urban centres in Manitoba, since this is where major criminal justice and social service-related employers are concentrated. As indicated previously, many graduates of our current criminology and sociology programs

have managed to obtain employment related to their training, and we anticipate that graduates of the proposed Criminology Honours Program will be even better prepared for entering careers in the field of criminology and criminal justice.

What is the future job forecast for individuals with this education/training/credential?

Data provided by Human Resources and Skills Development Canada (HRSDC) and Service Canada (SC) indicate that the job prospects for graduates of criminology programs are better than those for graduates of other social science undergraduate programs. In fact, criminology graduates appear to be somewhat unique in this regard. For example, Service Canada notes that while overall the job prospects for graduates of social science programs are worse than for graduates of other programs (like engineering and business), the one notable expectation cited is criminology graduates. More specifically, Service Canada states that: "The situation for graduates of criminology programs is similar to that of all university graduates in general." Although pointing out that "between 2001 and 2009, less than 10% of bachelor's and master's graduates in criminology worked as criminologists a year and a half after graduation", they found work "in a variety of occupations, mainly in the social sciences", including half of them who held positions as community and social service workers, or probation or parole officers. Service Canada concludes that training in criminology appears to be a significant factor in obtaining employment in these types of occupations. It is our hope that students who graduate from our Criminology Honours Program will be even better prepared to take up employment in occupations requiring more advanced training in criminal justice research, program development, and policy analysis.

Accessed at: (HRSDC) <http://www5.hrsdc.gc.ca/noc/english/noc/2011/Profile.aspx?val=4&val1=4169>, and (SC) http://www.servicecanada.gc.ca/eng/qc/job_futures/statistics/4169.shtml

How does this program fit with Manitoba's stated economic, social and other priorities?

Priorities for the Province of Manitoba as reported in their five-year economic plan are "to invest in vital front-line services: continue to improve health care, education, training, policing and supports for families." Manitobans also place public safety and supports for families as a high priority. Graduates of the proposed program will be even better prepared for entering careers directly or indirectly related to priorities of the Province and Manitobans.

What agencies, groups, institutions will be consulted regarding development of the program?

As noted above, as part of our program planning we have carried out an in-class survey of 211 students enrolled in criminology courses in the Winter 2012 term. In addition, we are contacting graduates of our undergraduate and graduates programs who are now working in criminology-related professions along with representatives of various criminal-justice related agencies and other universities where similar programs currently exist. A detailed description of the outcome of these consultations will be included in the next phase of our application in our required "Formal Program Proposal".

As highlighted in the qualitative responses provided by students who completed our in-class survey, and letters from professionals endorsing the program that we have received so far, there appears to be considerable support for introducing a Criminology Honours Program. In addition to showing widespread general interest in the Program, some students included written responses indicating that they enthusiastically endorsed the Program. These comments included:

1. "I think this is a good idea. I have friends interested in the criminology field and this would definitely benefit them."

2. "This sounds like a great program to start. I am definitely interested."
3. "I wish they offered this earlier before I graduate this year. It's a great opportunity for those who want to further themselves."
4. "I think this would be an awesome addition to the criminology program!"
5. "I wish this program was available when I first went to school. I love sociology and criminology. I would have pursued this had it been available. It is a great idea."
6. "The reason I went to university was because of criminology and I was greatly disappointed not to find an Honours Program in Criminology!"

Included in the attached **Appendix A**, are the letters of support we have received so far from former students and representatives of criminal justice related agencies and other universities.

Is there any other information relevant to this program?

4. Financial Information

Projected Program Costs: Salary
 Operating
 Capital
Total cost

Projected Program Revenue: Tuition
 Other_
Total revenue

Submitted by:

 Name (print)

 Position

 Signature

 Date

APPENDIX A: LETTERS OF SUPPORT

To date letters of support have been received from the following individuals. Additional letters of support will be included in our more detailed Program Proposal.

Murray Dyck, Constable, Royal Canadian Mounted Police, Oakbank, Manitoba

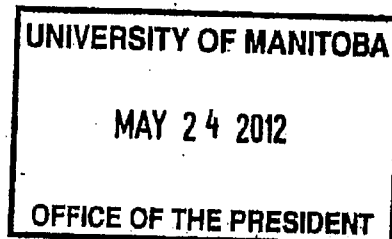
Bryan Hogeveen, Associate Professor, Department of Sociology, University of Alberta

John Hutton, Executive Director, John Howard Society of Manitoba

Jodi Koffman, Crown Attorney, Manitoba Prosecution Service

Murray Scott, Coordinator, CHOICES Youth Program

John Winterdyck, Professor and Director of the Centre for Criminology and Justice Research, Mount Royal University



May 17, 2012

Dr. David Barnard
President and Vice Chancellor
University of Manitoba
202 Administration Building
Winnipeg MB R3T 2N2

Dear Dr. Barnard:

At its meeting on May 11, 2012, Council reviewed a Statement of Intent from the University of Manitoba (UM) for an Honours Program in Criminology. I am pleased to report that the UM may proceed to develop a full program proposal for Council's consideration. However, this is not an indication that the UM will receive approval or funding for this program.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Watt".

Josh Watt
A/Secretary

c. Joanne Keselman
David Collins
Carlos Matias



AGENDA ITEM: Statement of Intent: Bachelor of Arts (Honours) in Anthropology

RECOMMENDED RESOLUTION:

For information only

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The proposed Bachelor of Arts (Honours) in Anthropology would be delivered by the Department of Anthropology, Faculty of Arts. It would provide graduates with the academic training required for admission to graduate programs (Master and Doctoral) in Anthropology. This statement of intent to the Council on Post-Secondary Education (COPSE) is the first step in the program approval process.

Demand for the program comes from undergraduate students and faculty in the context of an employment market in which employers are increasingly requiring that job candidates hold an advanced graduate degree. The proposed program would strengthen graduates' competitiveness in applying to graduate programs and jobs that require a graduate degree.

The Department anticipates an intake of 9 students per year for a total enrolment of 27 students in years two through four of the program.

RESOURCE REQUIREMENTS:

Financial information will not be available until the full program proposal has been completed and reviewed.

IMPLICATIONS:

The Department also plans to restructure the existing B.A.(Adv.) in Anthropology. Together with the introduction of the Honours program, the proposed changes would provide students with a broad curriculum ensuring exposure to Anthropology's various sub-disciplines and greater flexibility in course selection tailored to individual students' particular interests in Anthropology.

ALTERNATIVES:

N/A



UNIVERSITY OF MANITOBA | Office of the Vice-President
(Academic) & Provost

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

July 23, 2012

Mr. Josh Watt, Acting Secretary
Council on Post-Secondary Education
608 - 330 Portage Avenue
Winnipeg MB R3C 0C4

Dear Mr. Watt,

**Statement of Intent:
Honours Program in Anthropology**

On behalf of the University of Manitoba, I am pleased to submit for your review the attached Statement of Intent (SOI) to introduce a new four year Bachelor of Arts (Honours) in Anthropology, in the Department of Anthropology, Faculty of Arts.

Please note that at the University of Manitoba, a SOI is not subject to Senate review and as such cannot be accorded an institutional priority. The 'High' priority rating in this instance has been provided by the initiating department, and does not necessarily reflect an institutional priority. For your information, I have attached a copy of the University of Manitoba Undergraduate Program Approval Process Guide that documents our procedures in this regard, and would welcome feedback on this process.

Please note that complete financial information will not be available until the Full Program Proposal has been completed and reviewed by the University of Manitoba Senate Planning and Priorities Committee and the Senate Committee on Curriculum and Course Changes.

My colleagues and I would be pleased to provide any additional information your Council may require during its consideration of this Statement of Intent.

Sincerely,

David M. Collins, Ph.D.
Vice-Provost (Academic Planning & Programs)

Encl.


cc David Barnard, President and Vice-Chancellor
Joanne Keselman, Vice-President (Academic) and Provost
Jeff Taylor, Dean, Faculty of Arts
Jeff Leclerc, University Secretary
Neil Murnoch, Registrar
Thelma Lussier, Director, Institutional Analysis



UNIVERSITY
OF MANITOBA

Faculty of Arts

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Canada R3T 5V5
Telephone (204) 474-9100
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Email Arts-inquiry@ms.umanitoba.ca

DATE: July 3, 2012
TO: Dr. David Collins, Vice-President (Academic) and Provost
FROM: Dr. Jeff Taylor, Dean, Faculty of Arts 
SUBJECT: Statement of Intent for New Honours Program in Anthropology

The proposed Honours Program in Anthropology will require students to complete 120 credit hours of course work. The primary focus and objective of the program will be to provide students with the academic training required to apply to more advanced graduate (MA and PhD) programs in Anthropology. In addition there are an increasing number of job opportunities that now require the applicant to hold an advanced graduate degree versus an undergraduate degree.

At the request of students and faculty members, the Department has restructured their existing programs and introduced the new Honours program requiring 60 credit hours in the discipline. The new Honours program as well as the existing programs provide for a broad curriculum and flexibility in the choice of Anthropology electives that will allow the student to tailor the program to their specific interests in Anthropology. Ultimately the Honours program will strengthen the student's competitiveness in applying to graduate programs and those positions requiring a graduate degree.

Attached please find the Statement of Intent for the proposed Honours Program in Anthropology. I would appreciate your review of the program and request that the Statement of Intent be forwarded to the Council on Post-Secondary Education for approval.

c Dr. S. Burke, Department of Anthropology
Ms J. Sealey, Executive Assistant to the Dean

STATEMENT OF INTENT

Institution

Brandon University
XXX University of Manitoba
University of Winnipeg
Collège universitaire de Saint-Boniface

Assiniboine Community College
University College of the North
Red River College

Program Overview

Program Name: ANTHROPOLOGY

Credential to be offered: B.A. HONOURS

Does the program require accreditation from a licencing group? YES NO X
If yes, name group

Length of the program: 4 Years Months Semesters (120 credit hour program)

Proposed program start date: 01 / 09 / 13
Day/Month/Year

Which department(s) within the institution will have responsibility for the program?
ANTHROPOLOGY

As compared to other programs your institution will be proposing, is the priority of this program:
X High
Medium
Low

Is this a new program? HONOURS YES X NO

Is this a revision of an existing program: YES X NO
If YES, name program ADVANCED MAJOR

What are the impacts of changing this program? Greater 4000-level training and greater flexibility in course selection for students (while ensuring training in sociocultural anthropology, biological anthropology, and archaeology).

Will the program be available to part-time students? YES X NO

Will this program have a cooperative education component? YES NO X
If YES, how long with the field placement be?

Will the program contain an option to assess the prior learning of students, to grant credit for the skills/knowledge already present? YES X NO
Provide Details Courses taken at other institutions will be assessed for credit through the Admissions Office and the Registrar's Office, as is currently the case.

Will there be distance delivery options? YES X NO
Provide Details ANTH 1210, ANTH 1220, ANTH 2550, ANTH 2560 are currently offered through Distance Education; our new course ANTH 2000 is currently under development for Distance Education.

Will this program be delivered jointly with another institution? YES NO X
If YES, name the institution

Are similar programs offered in Manitoba or other jurisdictions? YES X NO
If YES, indicate why this program is needed (e.g., area of specialization)
Anthropology Honours programs are currently offered at the University of Winnipeg and Brandon University. An Honours program is a standard option for many Faculty of Arts' departments at the University of Manitoba.

What articulation, block transfer or credit transfer arrangements will you be looking at developing for this program?
Normal Faculty of Arts/University of Manitoba transfer credit policies will apply.

Specific Program Information

1. Program Description

Describe the program and its objectives:
The development of the proposed Honours program was undertaken at the request of our undergraduate students and faculty. Currently at the University of Manitoba the highest degree that Anthropology students can earn is an Advanced Major. At 60 credit hours, Anthropology's current Advanced Major program is an outlier in the Faculty of Arts where Advanced Major programs are more typically 48 credit hours. As a result, due to the requirements of our current Advanced Major program, our students are being trained at a high level but not earning the Honours distinction. This could place our students at a disadvantage in graduate school applications where peers with Honours accreditation may be more competitive. Aware of these concerns, Anthropology is responding by restructuring our Advanced Major program (reducing it to 48 credit hours) and proposing the introduction of a new 60 credit hour Honours program (with a greater emphasis on 4000-level training). We believe that these changes are in the best interests of our students, particularly where an Honours accreditation increases their competitiveness in pursuit of further education and career ambitions. We have taken the opportunity in the restructuring of our programs to provide students with a broad curriculum, ensuring exposure to Anthropology's subdisciplines, while also providing greater flexibility for students in course selection tailored to their particular interests within Anthropology.

Provide an overview of the content to be taught in this program:
Introductory courses (ANTH 1210, ANTH 1220/1520), 2000-level introduction to three of Anthropology's subfields (cultural anthropology, physical anthropology, and archaeology), 3 credit hours of a methods course, ANTH 3470, ANTH 4850, and 9 credit hours at the 4000-level; plus elective Anthropology courses. The following chart details the program requirements by year in the program:

Year 1	Years 2, 3, and 4
<p>Honours Single</p> <p>ANTH 1210 <u>and</u> [ANTH 1220 or ANTH 1520]</p> <p>Plus 24 additional credit hours</p>	<p>54 credit hours in Anthropology courses, to include the following:</p> <ul style="list-style-type: none"> • ANTH 2000, ANTH 2020 or ANTH 2530, ANTH 2860, ANTH 2100, ANTH 3470, ANTH 4850 • 3 credit hours from: ANTH 2820, ANTH 2890, ANTH 3720, ANTH 3730, ANTH 3930, ANTH 3950, ANTH 3980, or ANTH 3990 • 9 credit hours of Anthropology courses at the 3000 level • 9 credit hours of Anthropology courses at the 4000 level¹ • 15 credit hours of Anthropology courses at the 2000 level or higher² • 36 credit hours of ancillaries

¹ No more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840

² It is recommended that students take ANTH 2370 (representing Anthropology's fourth subfield, linguistic anthropology)

2. Enrollment

What is the program's initial projected enrollment? 9 students/year

What is the projected enrollment for the 2nd and 3rd years? (same)

Describe the expected student profile?

Undergraduate students interested in seeking advanced training and specialization in Anthropology, particularly those wishing to enter graduate studies or pursue degree-related careers.

3. Labour Market Information

What labour market need is the program expected to meet?

The Honours program would be the ideal degree program for students wanting to pursue Anthropology for career-related or graduate study purposes.

Are there currently jobs in Manitoba in this field? YES X NO

If yes, where (geographic location and industry)?

Areas of employments might include museums, archives, community and international development agencies, market research firms, government departments, social service agencies, social policy research and consulting, cultural resource management agencies, zoos, contract archaeology, research laboratories, parks and historic sites, and historical societies.

What is the future job forecast for individuals with this education/training/credential?

The Anthropology department provides breadth in coursework and training. As a result, students of Anthropology are able to gain experience and develop skills in key areas

of interest to employers including social research methods (both qualitative and quantitative), experience in writing descriptive reports and analytical papers, an awareness of and sensitivity to cross-cultural perspectives, and knowledge about biological, ecological, and cultural factors that influence human biology, behaviour, and social life. In their training, our students are exposed to key contemporary issues in social justice, food supply, migration, youth and aging, health and wellbeing, while also possessing a deep historical and evolutionary perspective on human biology and social life.

How does this program fit with Manitoba's stated economic, social and other priorities?
By providing additional opportunities for education and training in diverse fields.

What agencies, groups, institutions will be consulted regarding development of the program?
Consultation with the Dean's Office in the Faculty of Arts, the Anthropology department at St. Boniface, Distance Education, and Global Political Economy. Comparative degree requirements for other Anthropology Honours programs at Canadian universities (e.g., University of Winnipeg, Brandon University, McMaster University) were reviewed.

Is there any other information relevant to this program ?
The drafting of a new Honours program in Anthropology was undertaken at the specific request of Anthropology undergraduate students and faculty members.

4. Financial Information

Projected Program Costs:	Salary	The introduction of an Honours program will not impact on
Operating		the Department's current salary, operating, or capital costs.
Capital		
Total cost		

Projected Program Revenue:	Tuition	13,464.90
	Other	
Total revenue		13,464.90

Submitted by:

Dr. Stacie Burke
Name (print)

Associate Department Head, Chair of the Undergraduate Programs Committee
Position



Signature

3 JULY 2012
Date