

# **BOARD OF GOVERNORS**

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

**Tuesday, May 17, 2011**

**Alan A. Borger Sr. Executive Conference Room  
E1-270 Engineering Information and Technology Complex  
4:00 p.m.**

## **OPEN SESSION**

Please call regrets to: 474-6165 no later than 9:00 a.m.  
the day of the meeting.

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**OFFICE OF THE UNIVERSITY SECRETARY**



**UNIVERSITY  
OF MANITOBA**

# BOARD OF GOVERNORS

# OPEN SESSION

Alan A. Borger Sr. Executive Conference Rm.  
E1-270 EITC  
Tuesday, May 17, 2011  
4:00 p.m.

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## AGENDA

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1. <b>ANNOUNCEMENTS</b>	Chair	


### FOR ACTION

2. <b>APPROVAL OF THE AGENDA</b>	Chair	2
3. <b>MINUTES (Open Session)</b>	Chair	
3.1 Approval of the Minutes for the April 19, 2011 meeting (Open Session) as circulated or amended		3
3.2 Business arising – none		

### FOR APPROVAL

4. <b>UNANIMOUS CONSENT AGENDA</b>	Chair	
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*If any member of the Board wants to ask a question, discuss or oppose an item that is marked for the consent agenda, the member can have an item removed from the consent agenda by contacting the Secretary of the Board prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.*

5. <b>REPORT FROM THE PRESIDENT</b>	President	6
6. <b>FROM FINANCE, ADMINISTRATION, &amp; HUMAN RESOURCES</b>		
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### FOR INFORMATION

7. <b>UPDATES</b>		
7.1 Update from the UMSU President & GSA President		(oral)

**MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION**  
**MOTION TO ADJOURN**



**Minutes of the Meeting of the Board of Governors  
Open Session  
April 19, 2011**

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The meeting was held at 4:00 p.m. in the Alan A. Borger Sr. Executive Conference Room, E1-270 EITC.

Present: P. Bovey, Acting Chair  
J. Leclerc, University Secretary

D. Barnard A. Berg T. Bock P. Bovey E. Bowness J. Embree  
N. Halden G. Hatch J. Hoskins S. Jasper M. Labine H. Laube  
J. Lederman B. Passey M. Robertson R. Zegalski

Assessors Present:

B. Austin-Smith

Officials Present:

S. Foster D. Jayas J. Kearsey J. Keselman D. McCallum

Regrets:

E. Collins R. Dhalla M. Forsen D. Sauer H. Sector

**1. Announcements**

Ms. Bovey thanked the three student representatives and wished them well as this was their final meeting. The new student representatives will take office on May 1. She also informed the Board that the recently held Fine Arts open house had been very energetic and the works displayed were of particularly high quality this year. Finally, Ms. Bovey stated that there had recently been an unveiling of three sculptures at the Aboriginal House.

**2. Approval of the Agenda**

It was moved by Mr. Zegalski and seconded by Dr. Embree:

**THAT the agenda for the April 19, 2011 Open Session be approved as circulated.**

**CARRIED**

3. **Minutes**

3.1 Open Minutes

It was moved by Mr. Berg and seconded by Ms. Hatch:

**THAT the minutes of the April 19, 2011 Open Session be approved as circulated.**

**CARRIED**

4. **Unanimous Consent Agenda**

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No items were identified to be dealt with separately.

It was moved by Mr. Zegalski and seconded by Dr. Embree that the Board of Governors approve and/or receive for information the following:

**The establishment of Chair in Entrepreneurship.**

**Two new offers, one amended offer, and the withdrawal of three offers as set out in Appendix B of the Report of the Senate Committee on Awards – Part A [dated February 18, 2011].**

**The Implementation of Master of Physical Therapy.**

**CARRIED**

5.1 The Manitoban Students' Newspaper Student Levy Increase

Ms. Laube informed the Board that this referendum had been undertaken during the recent UMSU elections.

It was moved by Mr. Robertson and seconded by Ms. Labine:

**THAT The University of Manitoba Board of Governors approves a \$1 per term increase to The Manitoban student levy for each undergraduate member of UMSU.**

**CARRIED**

6. **Report from the President**

Dr. Barnard reported that the recent budget announcement by the Province had been covered by the media and that it gave the University a 5% grant increase over each of the next three years and also permitted the University to raise tuition by the amount of inflation (determined by the government to be 1%).

Mr. Zegalski asked whether a change in government could affect this three year commitment. Dr. Barnard explained that it could happen and did happen once years ago. Dr. Barnard added that this increase had not been included in the upcoming University budget due to the short turnaround time and he added that the announcement of a three year agreement clearly

indicated a real commitment by the province to support higher education. Mr. Zegalski asked whether the exercise done in the fall to estimate the “ask” to be presented to the government would be done differently in light of the three year commitment. Dr. Barnard indicated that the exercise would still be done but perhaps to a slightly lesser extent.

Ms. Bovey asked whether or not the Board of Governors should acknowledge the positive benefits of the three year commitment. Dr. Barnard responded that this would be a good thing to do after the budget it is passed.

## **FOR INFORMATION**

### **8. UPDATES**

#### **8.1 Update from the UMSU President & the GSA President**

Ms. Laube reported that this meeting would be her last as her term as UMSU president would soon end. She added that she is currently preparing for a transition to the new student executive. Additionally, Ms. Laube informed the Board that the UMSU Tax Office was currently open and would wrap up on April 30, and that the UMSU Awards deadline was coming up later in the week. She also stated that the campus community garden would be collaborating with Campus Beautification Day in May. Finally, Ms. Laube expressed her thanks and best wishes to the Board of Governors.

Ms. Labine stated that this was her last meeting and introduced Peter Nawrot, the incoming President of the GSA. She added that they were currently working on the transition, the autonomy agreement may be signed within the week, and that an online grad student handbook was in development for the next school year. Ms. Labine also stated that the GSA had collaborated with Dr. Jayas and Dr. Doering and Minister McGifford on a joint funding initiative. She then expressed her thanks to the Board for a great year, adding that she had learned a great deal.

Ms. Lederman thanked Ms. Laube and Ms. Labine for their contributions to a very productive year, adding that the Board of Governors appreciates their efforts.

### **MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION**

It was moved by Ms. Laube and seconded by Ms. Hatch:  
**THAT the meeting move into Closed and Confidential Session.**

**CARRIED**

### **MOTION TO ADJOURN**

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**Chair**

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**University Secretary**

## **PRESIDENT'S REPORT: May 17, 2011**

### **GENERAL**

Since it was initiated in 2009, work related to the ROSE program has occupied the time and benefitted from the talents of hundreds of members of the University of Manitoba community. On May 3, the University had an opportunity to thank 150 of them at an appreciation breakfast. We are moving forward to a new phase in the ROSE program, supported by Mr. Les Howard, the new Program Manager for the ROSE Program. He is meeting with each stream's stakeholders for orientation on the stream's initiatives and assessment of the program. A transition plan is being developed to move off some of the PricewaterhouseCoopers (PwC) resources and determine a cost for the retention of the remaining PwC resources that have been identified as critical to the streams in order to avoid interruptions/delays in the delivery of their projects.

The University of Manitoba's entry into the U15 group of universities is an exciting new development that promises to enhance information-sharing, collaboration and relationships with peer universities. Already work has been initiated to integrate the University into the U15 exchange of data, and the Vice-President (Academic) and Provost and I both have had the opportunity to meet with our counterparts.

On May 9, Red River College President Stephanie Forsyth and I signed a Partnership Protocol Agreement (PPA) that is aimed at strengthening existing collaboration between the University of Manitoba and Red River College. The PPA reinforces a commitment to collaborative planning of programs and services, facilitating joint academic programming, pursuing bridge programming initiatives, enhancing student mobility and fostering collaborative research efforts. This will include looking for additional opportunities for the articulation of courses and programs so that students can transfer smoothly between the two institutions. The agreement also outlines a commitment on behalf of both institutions to furthering Aboriginal student access and achievement in post-secondary education.

The 2011-2012 operating budget and financial plans for all other fund types (Research and Special, Capital, Trust and Endowment) will be presented to the Board of Governors (BoG) on May 17, 2011. The 2011-2012 operating budget was developed on the basis of a 5% base grant increase and a 1% tuition increase for all programs. 2011-2012 budget details will be included in the June 2011 report to the Board and Senate. This follows extensive efforts by the University to promote to the Province of Manitoba the needs and priorities of the University in the pre-budget period.

In May, look for an expansion of the national marketing campaign that began a few months ago to incorporate content from three additional areas of focus within the Strategic Planning Framework: food and bioproducts, new materials, and culture and creativity. Ads will be featured in targeted magazines and online ads for major newspapers and all are geared toward building a national brand for the university.

### **ACADEMIC MATTERS**

- Anton Chakhmouradian, geological sciences was awarded the 2011 Hutchison Medal by the Geological Association of Canada for recent exceptional advances in Canadian earth science research.

- James Teller, geological sciences, received the 2011 W. A. Johnston Medal of the Canadian Quaternary Association for excellence in Quaternary science.
- Kelvin Seifert, education, received the prestigious award Lifetime Distinguished Service and Scholarship for the Teaching of Educational Psychology by the American Education Research Association.
- Anastasie Hacault, graduate student, agribusiness and agricultural economics, was awarded first place for her poster presentation at the Canadian Dairy Outlook Seminar in Montreal. She will advance to compete at the World Dairy Summit in Parma, Italy, in October 2011.
- Former provincial and federal political leaders attended the “Duff Roblin Legacy: Enhancing Civic Engagement in Manitoba” conference to address the growing political apathy of Canadian citizens. The conference was sponsored by the University’s Duff Roblin Professorship and the Manitoba Institute for Policy Research.
- Over 200 members of the general public have participated in the faculty of medicine’s *Mini-Medical School*, a series of health-related lectures by faculty members.
- The faculty of medicine’s undergraduate medical education program completed its accreditation review and the surveyor’s report is expected in June 2011. In addition, the division of continuing professional development will undergo an accreditation review by the Committee on Accreditation for Continuing Medical Education in June 2011.
- The department of biological sciences will begin to occupy the Biological Sciences Building (formerly the pharmacy building). The department will begin teaching in the building this summer session.
- The faculty of science’s “Let’s Talk Science” outreach initiative held a two day event at St. Vital Mall to share hands-on science experiments. In addition, the outreach initiative held the 2nd annual one day “All Science Challenge” for grades 6 to 8 students. Students are tasked to complete a hands-on design activity.
- The 1<sup>st</sup> annual Manitoba Materials Conference was held in May 2011 which provided the opportunity to showcase graduate student and postdoctoral research in the area of materials science and technology.
- *Science Rendezvous*, organized by James Xidos, chemistry, is a nation-wide science and technology festival that aims to make science accessible to the general public with a day of engaging, informative and interactive events. The goal is to encourage a public understanding of the great impact science and technology has on our lives and our changing world. The event will take place on May 7, 2011 the University and the Inner City Science Centre.

## RESEARCH MATTERS

- Distinguished Professor Lotfollah Shafai (engineering) and Canada Research Chair in Applied Electromagnetics, was chosen to receive the 2011 Killam Prize in Engineering. The Canada Council for the Arts made the announcement on April 19, 2011. Shafai and his team are credited with the development of compact antennas used today in wireless and satellite communications, remote

sensing, telemedicine, smart vehicles and navigation systems. His communications technologies have also made an impact on radar metrology, radio astronomy, medical diagnostics, and most recently, electromagnetic mapping of Arctic sea ice. The \$100,000 Killam prize is among Canada's most distinguished research awards. Recipients are chosen by a committee of 15 eminent Canadian scholars appointed by the Canada Council.

- The Office of the Vice-President (Research) held a reception in honour of new Royal Society of Canada Fellows and the Bancroft Award Winner on April 21, 2011. The three honourees were: Terry Cook (history), Leslie Roos (community health sciences) and George Toles (English, film and theatre). World-renowned mineralogist and RSC Fellow Frank Hawthorne, who was the recipient of the Bancroft Award, was also honoured.
- The 2010 Rh Awards honouring researchers for current success and future potential were presented to the seven recipients on April 20, 2011. The recipients are: Applied Sciences – Pourang Irani (computer science), Creative Works – Gordon Fitzell (music), Health Sciences – Annette Schultz (nursing and St. Boniface Hospital Research), Humanities – Michelle Faubert (English, film and theatre), Interdisciplinary – Francis Lin (physics and astronomy), Natural Sciences – Wen Zhong (textile sciences), and Social Sciences – Brook Milne (anthropology). Each recipient receives \$10,000 to support their research programs.
- Distinguished Professor Naranjan Dhalla (physiology and Director of Cardiovascular Developments at St. Boniface Hospital Research), achieved the milestone of 600 peer reviewed publications over his 44-year career. In recognition, a surprise dinner was held in his honour on April 17, 2011. The evening was hosted by St. Boniface Hospital Executive Director of Research Dr. Grant Pierce and was attended by numerous colleagues, friends and distinguished dignitaries from the science, medical and political communities. The inauguration of the St. Boniface Hospital Research Hall of Fame was also announced at the event, with Dhalla as the first inductee. The Research Hall of Fame is to be located in the atrium of the hospital's MacLean Building.
- Joan Durrant (family social sciences), was the recipient of the 2011 Humanitarian of the Year award by the Manitoba Chapter of the Canadian Red Cross. Durrant's research focuses on the psychological, cultural, legal and human rights dimensions of corporal punishment of children in Canada and worldwide. The Humanitarian Award is presented to an individual who has demonstrated the spirit of humanity through volunteer work, advocacy, leadership and philanthropy, their community and around the world.
- The Centre on Aging's Annual Spring Research Symposium was held on May 2, 2011 at the Brodie Centre, Bannatyne campus. Minister Jim Rondeau opened the day with greetings on behalf of the Province of Manitoba. Numerous presentations and workshops on a variety of topics and challenges being faced by seniors and an aging population were held throughout the day.
- Forty-two health research projects received \$3,721,297 in funding from 18 sponsors:

<b>Researcher (s)</b>	<b>Funder</b>	<b>Project Title</b>	<b>Funding</b>
Cattini, Peter (Physiology)	Heart & Stroke Foundation of Manitoba	Characterization of the cardiac growth factor FGF-16: A possible role in modulating resistance to cardiac injury	\$100,000



Jilkina, Olga (Oral Biology)	Heart & Stroke Foundation of Manitoba	Near-infrared spectroscopic imaging of myocardial oxygenation in healthy and diseased rodent hearts	\$100,000
Dixon, Ian (Physiology)	Heart & Stroke Foundation of Manitoba	Role of ski [c-Ski] in myofibroblast regulation in heart failure	\$100,000
Del Bigio, Marc (Pathology)	Heart & Stroke Foundation of Manitoba	Periventricular hemorrhage in immature brain	\$100,000
Del Bigio, Marc (Pathology)	CIHR	Preclinical studies for treatment of hydrocephalus	\$100,000
Ho, Emmanuel (Faculty of Pharmacy)	CIHR	Intravaginal ring for the prevention of HIV transmission	\$393,969
Menec, Verena (Community Health Sciences)	CIHR	Age-friendly communities and healthy aging: From knowledge to action	\$15,000
Ball, Terry (Blake) (Immunology)	CIHR	2nd International Symposium on Natural Immunity to HIV	\$22,500
Edwards, Marie (Dean's Office - Faculty of Nursing)	CIHR	Ethics and the interface between long-term care and emergency settings	\$4,660
Duhamel, Todd (Faculty of Kinesiology and Recreation Management)	CIHR	Does AMPK signaling regulate the pathological remodeling of sarcoplasmic reticulum proteins in diabetic muscle?	\$391,222
Aukema, Harold (Human Nutritional Sciences)	CIHR	Effect of dietary interventions on disease progression in orthologous models of polycystic kidney disease	\$354,648
Fowke, Keith (Medical Microbiology)	CIHR	Drivers and consequences of immune quiescence in HIV exposed seronegative individuals from Nairobi, Kenya	\$712,140
Shaw, R (Anthony) (Oral Biology)	CIHR	Point of care diagnostic and analytical metabolomic testing	\$289,018

Thompson, Genevieve (Faculty of Nursing)	CIHR	Developing an expert model of palliative care for older adults with dementia	\$34,687
Blanchard, James (Community Health Sciences)	CIHR	HIV prevention in vulnerable populations: Addressing complexity in program design and implementation	\$100,000
Heaman, Maureen (Faculty of Nursing)	CIHR	Evaluating the feasibility of routine psychosocial assessment in pregnant and postpartum women	\$12,963
Restall, Gayle (Occupational Therapy)	CIHR	Exploring service delivery models to address the rehabilitation needs of people living with HIV/AIDS	\$32,953
Glazner, Gordon (Pharmacology and Therapeutics)	CIHR	Targeting the cytokine/NF-kB axis in diabetic neuropathy	\$100,000
Mignone, Javier (Family Social Sciences)	CIHR	2nd Summer Institute on Knowledge Management & Evaluation on Social Determinants of Health	\$22,000
Cattini, Peter (Physiology)	CIHR	DRG and E&MD Research Development Workshop in Diabetes and Metabolic Diseases	\$7,500
Hitchon, Carol (Internal Medicine)	UCB Canada Inc.	Health care use and costs in rheumatoid arthritis	\$50,000
McGavock, Jonathan (Pediatrics and Child Health)	Public Health Agency of Canada	Getting better together: A peer-led program for achieving healthy weight in youth and young adults in a Northern Aboriginal community	\$60,000
Karpinski, Martin (Internal Medicine)	Kidney Foundation of Canada - Manitoba Branch	Developing a survey to identify barriers to living donor kidney transplantation among Aboriginals	\$11,500
Eisenstat, David (Pediatrics and Child Health)	CIHR	Pathogenesis of damage in developing brain following hemorrhage	\$132,000

Afifi, Tracie (Community Health Sciences)	Winnipeg Foundation (The)	Mental and physical health correlates of physical punishment and the relationship between physical punishment and family violence: Data from a nationally representative sample	\$12,500
Virues Ortega, Francisco (Psychology)	Winnipeg Foundation (The)	Effects of intensive behavioural intervention on brain plasticity in children with autism	\$12,500
McKay, Michael (Surgery)	University Medical Group	Diagnosis of VTE post discharge for major abdominal and pelvic oncologic surgery: Implications for a change in practice	\$11,000
Nyomba, Bulangu (Internal Medicine)	Health Sciences Centre	Effects and mechanical aspects of ethanol on glucose metabolism in offspring	\$56,218
Mookherjee, Neeloffer (Internal Medicine)	Health Sciences Centre	Defining molecular mechanisms of chronic inflammation and immunomodulation	\$40,000
Fowke, Keith (Medical Microbiology)	CIHR	Prairie Infectious Immunology Network 2011	\$10,000
Anderson, Christopher (Pharmacology and Therapeutics)	CIHR	Manitoba Neuroscience Network - 2nd Annual Scientific Meeting	\$6,000
Kardami, Elissavet (Human Anatomy and Cell Science)	St. Boniface General Hospital	Cardiovascular muscle cell biology	\$21,000
Stannard, Karen (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	CPT1 P479L variation: A risk factor for the development of seizures amongst Inuit children in Kivaliq Nunavut Canada	\$2,570
Nachtigal, Mark (Biochemistry and Medical Genetics)	Marsha Rivkin Center for Ovarian Cancer Research	Autocrine BMP inhibition: A novel therapeutic strategy for ovarian cancer	\$15,617

Minuk, Gerald (Internal Medicine)	Health Sciences Centre Foundation	Support of "The viral hepatitis northern network: A platform for addressing viral hepatitis in the Canadian North" and "Cancer stem cells and hepatocellular carcinoma"	\$64,636
Lin, Hung-Yu (Radiology)	Manitoba Medical Service Foundation	Developments of novel MRI techniques to improve diagnosis of congenital and valvular heart diseases	\$20,000
Katz, Alan (Family Medicine)	Sunnybrook Health Sciences Centre	Health care system sustainability through longitudinal efficiency: Improved quality and lower costs	\$67,795
Halayko, Andrew (Physiology)	University of British Columbia	The S100A8/A9-RAGE axis in airway hyperresponsiveness and remodeling	\$52,500
Stutsky, Brenda (Faculty of Nursing)	Federation of Medical Regulatory Authorities of Canada	A Pan-Canadian inventory of physician assessment, enhancement, and remediation activities	\$6,200
Srinathan, Sadeesh (Surgery)	University Medical Group	BNP and AF in thoracic patients	\$20,000
Malisza, Krisztina (Psychology)	Alcoholic Beverage Medical Research Foundation	Stop, look and remember - Neuroimaging cognitive function in children with ARND and ADHD	\$56,000

- Twenty-four research projects received a total of \$3,869,408 in funding from 21 sponsors. The projects were as follows:

<b>Researcher (s)</b>	<b>Funder</b>	<b>Project Title</b>	<b>Funding</b>
Beta, Trust (Food Science)	Kellogg North America Company WKKI	Phytochemicals in wheat, corn and barley	\$100,000
Cicek, Nazim (Biosystems Engineering)	Prairie Agricultural Machinery	Anaerobic digestion in Manitoba	\$50,000

Connor, Mary (Animal Science)	Agriculture and Agri-Food Canada	Sow housing: Risk factors and assessment techniques for lameness, productivity and longevity in group and individually housed gestating sows	\$732,000
Entz, Martin (Plant Science)	Beef Cattle Research Council	Effect of resting perennial pastures during the critical acclimation period on beef cattle performance, alfalfa persistence, pasture productivity and water use efficiency	\$176,525
Flaten, Donald (Soil Science)	Manitoba Pork Council	By-products processing research and demonstration facility	\$543,000
Gulden, Robert (Plant Science)	University of Guelph	Refinement of dry bean harvest-aid herbicides to protect seed quality	\$94,500
McVetty, Peter (Plant Science)	Food Development Centre	Natural cropping systems plant breeding program	\$120,300
Ominski, Kimberly (Animal Science)	Agriculture and Agri-Food Canada	Extensive cattle overwintering nutrient management project	\$36,000
Ominski, Kimberly (Animal Science)	Food Development Centre	Use of residual feed intake technology to improve viability of the beef cattle sector in Manitoba	\$33,400
Slominski, Bogdan (Animal Science)	Canola Council of Canada	High inclusion levels of canola meal in swine and poultry feeds	\$412,000
Slominski, Bogdan (Animal Science)	Canola Council of Canada	Improving carbohydrate composition of canola meal to increase energy content	\$231,000
LoVetri, Joe (Electrical and Computer Engineering)	National Research Council	To simulate electromagnetic fields of MRI RF coils within a biologically equivalent model using FVTD software optimized to be fast and accurate	\$20,000
Mufti, Aftab (Civil Engineering)	Government of Canada	West block rehabilitation project: Investigation of behavior of clintec anchors	\$41,323
Oleszkiewicz, Jan (Civil Engineering)	Environment Canada	Sustainable nutrient removal and recovery from wastewater	\$36,000

Barber, David (Centre for Earth Observation Science)	Environment Canada	Fresh water Lake Winnipeg - Science (EC Program)	\$40,000
Aliani, Michel (Human Nutritional Sciences)	Saskatchewan Pulse Growers	Thermal pretreatment of pulses for innovative ingredients and consumer-ready meat products	\$70,500
Roger, Kerstin (Family Social Sciences)	Dalhousie University	National population health study of neurological conditions: The everyday experience of living with and managing a neurological condition - Link study	\$69,022
Bernstein, Charles (Internal Medicine)	Abbott Laboratories, Limited	Health care utilization as a predictor of disease activity in IBD	\$86,000
Malisza, Krisztina (Physiology)	Alcoholic Beverage Medical Research Foundation	Stop, look and remember - Neuroimaging cognitive function in children with ARND and ADHD	\$56,000
Moses, Stephen (Medical Microbiology)	Family Health International (FHI)	IBBA surveys to evaluate the Avahan program	\$294,645
Moses, Stephen (Medical Microbiology)	Gates (Bill and Melinda) Foundation	Support to African countries in the design and development of targeted HIV prevention programs	\$109,420
Nickerson, Peter (Internal Medicine)	Astellas Pharma Canada, Inc.	A pilot study of the incidence of acute kidney injury associated with three Advagraf and MMF based steroid free immunosuppression combination therapies in de novo liver transplant recipients: A Canadian sub study of the DIAMOND study	\$93,852
Zahradka, Peter (Physiology)	Pulse Canada	Effects of pulse varieties on blood vessel function in individuals with peripheral arterial disease	\$350,001
Jones, Peter (Richardson Centre for Functional Foods and Nutraceuticals)	Laval University	Impact of dairy consumption on inflammation: A clinical study	\$73,920

## ADMINISTRATIVE MATTERS

- **Project ROSE** – Throughout the last month, many of the six ROSE project streams experienced significant movement and results within their initiatives. Some highlights include:

### **Finance and Supply Chain Management Stream**

#### *Travel Initiative:*

- A contract has been signed between the U of M and Concur Technologies, Inc. to purchase its integrated On-Line Booking and Expense Management tool. The travel team is working with Concur to develop an implementation strategy.

#### *eProcurement Initiative*

- In April, three vendors presented their eProcurement software to the university. Attendance at the demonstrations was fantastic, with over 100 participants registered at each session. The team is now reviewing feedback and beginning the vendor selection process.
- A FAQ document for eProcurement was developed and posted on the financial services website and the ROSE website.

#### *Billing to Cash Initiative*

- The system configuration and initial testing is complete and user security has been set up.
- Customer data taken from Banner was successfully loaded into the FAST accounts receivable test environment.

#### *Monthly Reporting Initiative*

- The team was successful with testing a fiscal budget load and a mass upload of user security profiles into the FAST reporting test environment. They continue to work on reports and budget adjustment testing.

#### *Purchasing Operating Model Initiative*

- IST has delivered seven of 10 requested key performance indicator (KPI) reports and the team is in the testing and revision process. These key performance indicators will be instrumental in assessing supplier relationships and achieving cost savings.

### **Human Resources Stream**

#### *Employee Self-Service and Management Information Portal Initiative*

- Work on the VIP system upgrade is well underway with the go-live date of May 17.
- Work has begun on the development of employee self-service (ESS) and management information (MIP) portals, with a projected go-live during the summer months.

#### *eRecruitment Initiative*

- Work on the eRecruitment system is ahead of schedule with all project activities being handled by U of M staff.
- System branding is nearing completion, while a naming contest for the tool was launched on May 2.

## **Information System Technology Stream**

### *Shared Service Initiative*

- The IT Service Desk was rolled out to eight faculties and departments at the Fort Garry campus on April 4. In the first few weeks of use, 408 tickets were issued and, of those, 252 were resolved within that time frame. Forty-seven per cent (194) of those tickets were resolved on first contact.
- In its first few weeks of use, the IT Service Desk produced an average response time of 12 minutes and an average resolution time of four hours and 10 minutes. For service requests they were able to meet the service level agreement time at a rate of 93 per cent; for incident resolutions they met the service level agreement goals 72 per cent of the time.

### *IT Procurement Centre (ITPC)*

- Work continued on the implementation of the IT Procurement Centre (ITPC). A number of meetings were held with Ancillary Services to ensure the ITPC operations were coordinated with Computers on Campus. A revised project plan would see ITPC implementation in early October, 2011. The ITPC is working to issue an RFP for Windows based computers.

## **Physical Plant Stream**

### *Work Order Management Initiatives*

- Development of the single point of contact (SPC) database is still in progress. They will be approaching those departments which have not yet responded with a designated SPC.
- The work requester module, and associated website, is still in testing.
- Input from the steering committee has been incorporated into the chargeable services policy; the policy is awaiting approval.

### *Project Management Initiatives*

- Procedures for use of cross functional teams to scope potential projects are still under review by the physical plant implementation team; opportunities for standardization of project management procedures have been identified.
- The tender process is under review, objectives being improvement of the quality of construction projects and reduction of post tender costs. Models from other organizations are being studied.
- Although they have confirmed the business case for hiring additional in-house designers, they are still seeking resolution to space constraints.

## **Research Services Stream**

### *Contracting Initiative*

- The Collaborative Research Agreement template is finalized. The remaining four templates will be available for use by the fall 2011.
- The first draft of the overhead policy revisions is complete.
- Software will be developed to give researchers the ability to track the status of their research contract in the review process.



#### *Pilot Workflow Software Initiative*

- An implementation strategy for new software systems that support protocol review and animal facility management is being finalized.
- The scanning of active human ethic protocols into the software has begun at the Bannatyne office and is progressing nicely.
- Final vendor demonstration of animal facilities management software to the users has taken place and is being analyzed for viability. These systems will ensure the university's high level of compliance with outside monitoring agencies and maintain funding eligibility.

#### **Student Services Stream**

##### *Financial Aid and Awards Initiative*

- The financial aid and awards office is implementing the student awards module (called Banner Student Aid for Canada) in its student information system, and the project team celebrated the completion of the new convocation medal selection reports that should save both time and manual intervention as gold and program medal winners are selected in the various faculty offices in time for this year's spring convocation.

##### *Customer Relationship Management Initiative*

- The student recruitment office received 15 responses to the RFP for the customer relationship management (CRM) module, and the selection team will be evaluating these responses and making a selection over the next month.

##### *Admissions Initiative*

- The admissions office prepared for a visit from SunGard consultants in early May, an important step in determining the design stages for an enhanced admissions system benefitting both student applicants and staff.

##### *Classroom Scheduling Initiative*

- Following an in-depth requirements gathering and product selection process, the university has purchased the Astra Schedule Suite of products and services.

- **Sustainability - Energy Performance Update** - The year to date measured savings for fiscal year 2010/11 were \$4,521,000 compared to \$4,374,000 for the same period in the year 2009/10.
- **Alcohol Advisory Committee** - To date the Alcohol Working Group has been informal and in the past the Alcohol and Beverage Committee has met on an ad hoc basis. We are trying to formally reconstitute this committee by clearly articulating the composition, scope and terms of reference moving forward. Key goals will be the formulation of a program around alcohol awareness and consumption. Composition will likely include members from RSAC, UMSU, GSA, Aramark, Ancillary Services, Risk Management, Security Services, Office of the AVP Administration, Student Affairs (AVP Academic) and Bannatyne Campus.

- **Space and Construction Updates:**

**ART Lab** - All major concrete work is complete. The construction schedule is now into Phase 3 and all KIP funding requirements are being met.

**Biological Sciences (Pharmacy) Building** - The Department will begin moving into the building at the beginning of May 2011. They are currently occupying the lab space for classes offered during Inter-Session. The General Contractor will be working beyond the occupancy date and into the summer months to address exterior seasonal deficiencies. Project completion scheduled for the summer of 2011. Building commissioning is underway.

**Chancellor's Hall** - The Alumni Association will move into the 2<sup>nd</sup> Floor in May and the first floor will soon be available for events booked through Conference and Catering Services by mid-May.

**Pembina Hall Residence** - BIRD Construction has confirmed that the construction schedule will be met for a September 2011 opening and occupancy date. Housing has received 486 applications for the new residence (343 new students and 143 returning), illustrating that demand for student housing exceeds supply. The cutoff date for applications is not until May so there may be many more applications forthcoming. The new furniture has been ordered with a significant portion of the furniture being produced by a local manufacturer.

**Playing Fields** - Piles for the lighting have been installed and work on the fields will commence the first week of May. Project completion date is July 1<sup>st</sup> 2011.

**Smartpark Event Centre** -The new Event Centre will be substantially complete by June 1<sup>st</sup> 2011. The Campus Planning Office will be located on the 3<sup>rd</sup> Floor. Michelle Richard, the new Director of Campus Planning and Real Estate starts on May 16<sup>th</sup> and will work in the Vice-President (Administration) office until the CPO is ready. Michelle has experience as a Long Range Urban Planner with the City of Winnipeg and most recently led the *OurWinnipeg* Initiative and the *SpeakUp!Winnipeg* public engagement program.

**Stadium Parking** - We continue to work with BBB Inc. and other stakeholders including Stantec, Winnipeg Transit and City of Winnipeg Police, Transportation and Land Planning departments to develop a traffic management plan for the new stadium. There is the potential that some of the undeveloped acreage in Smartpark will be used for surface parking for stadium events.

**Tennis Courts Relocation** - Possible locations for the 6 tennis courts displaced from the stadium site are being reviewed.

**Wallace Building Addition Phase I** - Structural steel, deck and roofing is complete. Glass installation is in progress. Completion date for Phase I is June 15<sup>th</sup> 2011.

**177 Lombard, 2<sup>nd</sup> Floor Interior Fit-Up** - Current construction work expected to be completed by May and the donor upgrade work will be completed over the summer. The space will shut down over July and August while finishes are upgraded. The space will be ready for classes to resume in September.

**Generators** - Masonry work is complete on the east and north sides of the Fort Garry campus. Project completion date is set for May 13<sup>th</sup> 2011.

**COPSE Critical Projects** - Over \$13M was spent in 2010/11 on COPSE Critical and Capital Debt projects in the following categories: Asbestos abatement, Duff Roblin Fire Alarm and Sprinkler System Upgrade, Machray Hall Curtain Wall Restoration, Domestic Water Backflow Devices, Window and Roof Replacements, Electrical Distribution Upgrades, Fire Safety Non-Compliance Issues, Teaching/Technology Classroom Upgrades.

**Manitoba Marathon** - In past years organizers of the Manitoba Marathon have relied on the old University stadium site for medical triage but this year, due to the new stadium construction organizers will be relying instead on the use of SD Lot for various activities and the Indoor Soccer Complex for medical triage. The old stadium will still be used for the finish line.

- **Ancillary Services**

**Bookstore** - The Bookstore will now sell Bus Passes to ICM students in agreement with the Winnipeg Transit Authority. This new negotiation was the result of the fact that UMSU refused to sell bus passes to ICM students out of the Answers Information Booth.

- **Financial Services**

**Year-End Activities** – The general purpose financial statement preparation and audit process is underway along with many year-end activities, including: finalizing the calendar 2010 compensation disclosure report and audits; closing the general ledger to old-year transactions and accruals; and, preparing an accounting position paper for the external auditor on the appropriate treatment of the BBB Stadium Loan and Receivable.

**BBB Stadium Loan** - Approximately \$24 million of stadium financing has flowed directly from the Province to BBB Stadium and will be reflected in the 2011 University Financial Statements. At the request of the Province, a process is being established for future load advances (and repayments) to flow through the University instead of directly to BBB Stadium.

**GSA/UMSU separation of student fees** - Financial Services and the Registrar's Office are working on processes to allow for separate fee assessments and remittances for GSA and UMSU. The target date for implementing these changes is prior to 2011-2012 regular session registration opening.

- **Human Resources**

**Retirement Seminars** - Two retirement seminars were recently held and attendees received an estimate of their pension as part of the seminar. A Sun Life seminar was also held, outlining the new Group LIF/PRIF option for retirees.

**Bargaining** - The AESES Collective Agreement expired on April 8, 2011. Two meetings have been held and future meetings scheduled on April 27, May 4, 11, 18 and 25.

The CUPE 3909 – Teaching Assistants expired on August 31, 2010. On April 11, 2011 the University proposed a final offer of settlement on all remaining issues and requested that the Union take the offer to its membership for ratification. The offer was rejected by the CUPE 3909 members authorizing strike action. A conciliation meeting is set for May 9, 2011.

The CUPE 1482 – Engineering Support Staff Collective Agreement expired in September of 2010. An initial meeting took place on April 12, 2011. Future bargaining sessions have been scheduled for April 28, May 5 and 12.

The UMDCSA – Dental Clinical Staff Association Collective Agreement expired on March 31, 2010 and the legislated freeze period on changes to terms and conditions of employment expired March 31, 2011. A first meeting was held on March 23, 2011 and a subsequent meeting is planned.

- **Information Systems and Technology**

**Recruitment** - The search for a Chief Information Officer is currently ongoing.

**Client Relationship Management** - Gabrielle Bartsch, formerly the Assistant Director of Bannatyne Campus IT, has been appointed to the newly created position of Assistant Director, Client Relationship Management. She will work with both academic and administrative units with respect to their IT requirements. The functions at the Bannatyne Campus will now report to the managers at Fort Garry.

- **Smartpark**

**Event Centre Programming** - The Event Centre has three floors. The first and second floors are meeting and assembly rooms. The first floor will be set up theatre style with audio/visual components located at the west side of the room. The second floor will be set up for workshops/group meetings, offering a more flexible space for meetings and functions. The third floor is the new location of the Campus Planning Office and has a large picture window facing Chancellor Matheson and measuring 10.5 m high x 4 m wide. Through the magic of technology, this window will be used as a media display featuring videos, announcements, and promotional imaging directed from/programmed by the Office of the Vice President (Administration). This will be done through rear projection imaging technology – a first for Winnipeg. The programming mandate including the development of the vision and mission for the Event Centre are being developed. We also need a new name for the Event Centre (just a working title up until this point) – any suggestions are very welcome!

**Tree Planting** - Manitoba Conservation through “Trees for Tomorrow” are preparing to complete planting of an additional 5,000 tree seedlings late this spring. The first 5,000 were planted last spring in the north half of Parcel B along Pembina Highway. These trees are a mix of cultivars and some white spruce.

- **University Centre**

**UMSU Pub Lease** - UMSU has signed a five year lease to manage and operate a new Community Pub in University Centre in the location of the former Wise Guys Bar. A Pub Advisory Committee has been set up to ensure that the community programming mandate is realized. The Committee will have representatives from UMSU, the University, Security Services, Risk Management and Student Affairs.

## **EXTERNAL MATTERS**

- Mark your calendars for Homecoming- September 14-18, 2011. Alumni staff have been working closely with MCG, the advertising agency who developed the new campaign for the university, to develop a new look and feel for Homecoming. It is intended to continue the theme that the MCG created for the Globe and Mail advertisements to the alumni audience.

- As of March 31, 2011, the university has raised \$22,508,518.00. The following is a breakdown of income and allocations.

**2010/2011 Fundraising Achievements**

**Who Has Given:**

<b>Reporting Category</b>	<b>Total Gifts</b>
Alumni and Friends	\$12,501,616.42
Corporations	\$1,679,321.12
Foundations/Organizations	\$3,181,096.96
Staff	\$1,221,821.29
Manitoba Scholarship & Bursary Initiative	\$2,062,200.00
Students and Parents	\$1,862,462.21
	<b>\$22,508,518.00</b>

**Allocation:**

<b>Reporting Category</b>	<b>Total Gifts</b>
Capital Funds	\$724,375.34
Chairs/Professorships	\$2,814,688.27
Faculties/Schools/Colleges Support	\$6,355,982.58
Gifts in Kind	\$711,975.72
Libraries/Galleries/Museums	\$1,350,354.80
Research	\$307,005.04
Student Support	\$9,119,329.63
Unrestricted & Other Gifts	\$1,124,806.62
	<b>\$22,508,518.00</b>

- Planned Giving's official totals from April 1, 2010 to March 31, 2011 are as follows:

Current gifts:	\$5,879,440.50
Future gifts:	\$5,461,985.99
Total raised:	\$11,341,426.49 (against a goal of \$6,650,000 – 71% over goal)

Planned Giving has increased its pipeline of future planned gifts from \$45,821,023.00 in 2008, to \$55,925,167.15 at present. Planned Giving's goal is to grow the pipeline to \$61,000,000.00 by March 31, 2014.

- The Asper School of Business received a gift of \$100,000 from HSBC Bank Canada to create a permanently endowed entrance scholarship in the Asper School of Business. In addition, the Manitoba Medical College Foundation has given \$192,906.46 to the Dr. Christine Egan Memorial Scholarship.
- Public Affairs have been very active in Social Media and New Media in the last month, with several new initiatives. On our Facebook page, we partnered with the Department of Philosophy to launch

the Facebook Philosopher, a video series that has a Philosophy faculty member answering ethical and moral quandaries posed by our online community. Speaking of Facebook, the Public Affairs-led University of Manitoba Facebook page had approximately 80,000 views of our posts in April, with 150 people providing feedback, i.e. Likes or Comments, to our page. For example, our Facebook Philosopher received 15 'Likes' and nine responses in the first day. The University's Twitter feed also now includes a Photo-of-the-Day initiative, which allows our 2,600 Twitter followers to get a glimpse of daily life on campus.

- A new communications officer responsible for the communications needs of the Office of the President (including the vice-presidents and senior administration) has been hired. Peter Dalla-Vicenza will join the Public Affairs team on Monday, May 16. Peter comes to the University of Manitoba after a long and successful career as a senior communications advisor and policy analyst for the Premier of Manitoba and as press secretary to a number of provincial ministers.
- Work continues to secure federal funding for specific projects on campus, including from Heritage Canada for Gallery and vault spaces in the ARTLab complex, WED for removal of equipment from the cyclotron space in the basement of the Allen Building to make room for a new Materials Institute and from INAC to support an Aboriginal Ph.D. program within the Faculty of Graduate studies.
- The new "Federal Champion" for the University, Ms. Andrea Lyon, ADM, Agriculture and Agri-Food Canada, visited the University to tour the facilities and meet with the President and with senior leadership throughout the University. Also this month the University was visited by Daniel Watson, Deputy Minister, Western Economic Diversification Canada and Marilyn Kapitany, Assistant Deputy Minister, Western Economic Diversification Manitoba Region. In a meeting with the President, the WED officials provided an overview of WED funding priorities and future program evolution.
- John Alho along with Dr. Brian Postl met with Manitoba Opposition party representatives, Myrna Driedger, MLA for Charleswood, Jon Lyon, Head of Staff, Manitoba PC Caucus and Jonathan Scarth, CEO, Progressive Conservative Party of Manitoba regarding Joint Operation – University of Manitoba and the Winnipeg Regional Health Authority.
- A meeting was held with Gord Mackintosh Minister of Housing and Consumer Affairs and Erin Selby, Minister of Advanced Education and Literacy to discuss university residence fees. The student's union would like to have residence fee increases be subject to the provincial Residential Tenancies Act (RTA). The University of Manitoba was represented at the meeting by Debbie McCallum, Alan Simms, Joe Danis and Terry Aseltine. The University is advocating that student residences are distinctly different from commercial properties and should therefore not be governed by RTA regulations. At the present time University of Manitoba residence fees are third lowest in the country and fee increases are governed by the Board of Governors. Minister Mackintosh advised at the meeting that a working group of all parties including the University of Manitoba will be formed to discuss the issue and report back to the government with recommendations.

April 14, 2011

**To: President's Executive Team, Provosts Council, and Administrative Council**

**From: Mr. J. Alho and Mr. T. Aseltine**

**Re: Provincial Budget 2011**

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On Tuesday, April 12, 2011, Manitoba's Minister of Finance, Rosann Wowchuk, delivered *Budget 2011: Manitoba Moves Forward*. The budget made new commitments to increase support for post-secondary education and research.

In the lead up to the provincial budget, the University of Manitoba actively engaged in a series of pre-budget advocacy activities involving the President and other University leaders. Nearly 20 meetings were held and presentations made to some 35 provincial officials, including the Premier, Ministers, MLAs, members of the opposition and senior civil servants, as well as some community opinion influencers.

These activities focused on securing:

- Enhancement of the operating grant;
- Flexibility on tuition;
- Additional support for graduate students; and,
- Increases in research funding.

The main budget highlights of interest to the University are detailed below.

### **Operating Grant and Tuition**

In the budget speech, the Minister committed to a multi-year funding model which will see university operating grants increase by 5 % annually in each of the next three years. This brings greater predictability to budgeting and is double the one-time 2.5 % increase provided to universities in last year's budget. In addition, the government announced that it would allow tuition fees to increase at the rate of inflation over the next three years. It is expected that CPI will be used as the threshold index.

Overall, Budget 2011 allocates \$589,784,000 in support for universities and colleges, up 6.2% from last year. Among other things, this money goes towards;

- \$442,712,000 for university operating grants;
- \$500,000 for post-secondary strategic initiatives fund; and,
- \$9,881,000 for ACCESS programs.

The University indicated in its pre-budget consultations that a 6.1% operating grant increase, or the equivalent combination of grant increase and tuition increases, was required to sustain the 2010/2011 programming areas. Confirmation of the University's grant is expected before the end of the week.

## **Capital Grants**

The government's overall capital envelope for universities and colleges is down 14% from last year to \$11,571,000. At the time of writing, the capital grant allocation to the University of Manitoba was unclear.

## **Research and Innovation**

The Budget contains funding of \$22,761,000 in the areas of science, innovation, and business development - a 7.1% increase over last year's budget. Notably, the government acted on recommendations from the Innovation Council and Premier's Economic Advisory Committee to create a new five-year, \$30 million program to support business innovation and commercialization. Further details are expected to be announced in the coming days. The budget also included an 11.8% increase to the Manitoba Research and Innovation Fund, bringing that fund to \$13,300,000.

Other highlights include:

- Enhancements to the Research and Development tax credit.
- Unchanged are funding for the Manitoba Centres of Excellence Fund (\$720,000), the Manitoba Health Research Council (\$6,003,000), the Industrial Technology Centre (\$900,000) and the Manitoba Education, Research, and Learning Information Networks (\$396,000).
- Renewal of the provincial agreement with the International Institute for Sustainable Development to continue world-class climate change and wetlands research.
- Continued commitment to the Lake Winnipeg Action Plan to restore the health of the Lake and small marshes in the province.
- Implementation of an Electric Vehicle Strategy to assist the development of this technology.

## **Graduate Student Support, Student Aid and Awards**

The University advocated for increased funding to support graduate education. In response, an additional \$250,000 was added to the Manitoba Graduate Scholarships, making \$2,250,000 available this year.

The Budget allocates \$35,514,000 for Manitoba Student Aid, an increase of 4.5% over last year. Funding will be allocated to the following:

- Increasing the Manitoba Bursary Fund by \$3 million to \$14,260,000.
- Increasing Medical Student/Resident Financial Assistance by \$500K to \$4,221,000.
- Aboriginal Medical Student Scholarships are increased 33% to \$168,000.
- Funding for the Manitoba Scholarship and Bursary Initiative remains unchanged at \$4,875,000.
- Funding for Loans and Bursaries remains unchanged at \$2,731,000.
- Enhancing access to student loans by allowing students to apply online for student loans.
- Funding for Adult Learning and Literacy is increased by 2% to \$21,197,000.

## **Health Care**



The Finance Minister noted that since 1999, the province has seen a net gain of more than 400 doctors and 2,500 nurses. In order to support the number of trained medical practitioners in the province the budget commits to:

- Providing incentives to encourage medical students to work in under-served areas of the province after graduation.
- Providing permanent and stable annual funding for the Nurses Recruitment and Retention Fund.

### **Agriculture, Food and Rural Initiatives**

Manitoba Agriculture, Food and Rural Initiatives funding for academic and research programming remains unchanged at \$3,175,000 and allocated as such:

- grant of \$782,000 (unchanged over last year) to the Faculty of Agriculture and Food Sciences;
- \$350,000 to support Agri-Food Research and Development Initiative (ARDI); and,
- \$333,000 for Prairie Agricultural Machinery Institute (PAMI).

### **Other Information**

Budget documents and additional information are available through the Government of Manitoba website at: <http://www.gov.mb.ca/finance/budget11/index.html>

Please feel free to contact the Government and Community Engagement Office if you have any questions.



**AGENDA ITEM: Operating Budget and Financial Plans for Research and Special, Trust and Endowment and Capital Funds – 2011-2012**

**RECOMMENDED RESOLUTION:**

That the Board of Governors approve:

- a tuition fee increase on all programs of 1% excluding specific professional program fees which were approved in 2010 to be effective 2011;
- the operating budget based on total revenue, fund transfers and expenditures of \$537,776,744; and
- financial plans for Research and Special, Trust and Endowment and the Capital Budget for the year ending March 31, 2012 as set out in Attachment 6 .

**Action Requested:**             Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

At the April, 2011 meeting of the Board of Governors, a document entitled **2011-2012 Strategic Resource Planning and Budget Framework** was presented to establish a context for the presentation of a budget proposal to the Board of Governors. An explanation of the Restricted Fund Accounting Method, the method the University of Manitoba uses to account for its revenues and expenditures in accordance with Generally Accepted Accounting Principles (GAAP), also was provided. The funds are grouped into the following categories:

- General Funds which include General Operating, Specific Provisions and Expenses Funded from Future Revenues: and
- Restricted Funds which include Capital Asset, Research and Special, Staff Benefits and Trust and Endowment.

This document presents for approval by the Board of Governors the University of Manitoba's Operating Budget, and financial plans for the Research and Special, Trust and Endowment and Capital Funds for fiscal year 2011-12.

## I. General Funds

### 1. General Operating Fund

The General Operating Fund is the largest of the funds which supports the academic mission, non-sponsored research and the administration of the University. General operating revenue sources include the Provincial operating grant, tuition and related fees, federal government grants, net investment income, miscellaneous income, sales of goods and services to external parties and income from ancillary enterprises.

#### Definitions

**“Baseline”** operating budgets refer to on-going budget allocations from all sources i.e. the base on which additional allocations are provided or reductions are taken.

**“Budget only”** refers to one-time budget allocations for 2011-2012 only. Budget only funds are not intended to fund on-going commitments such as continuing salaries.

**“Basic Budget”** refers to the net baseline amount on which reduction percentages, where applicable, are based, i.e., gross baseline net of sales and service revenue, other offsetting income (provincial/federal/other contract revenue, operating grants from foundations etc.), targeted tuition revenue (lab fees, surcharges, field trips etc), ACCESS program funding, indirect cost of research allocations, trust and endowment transfers, etc.

**“President’s Budget Advisory Committee”** refers to a committee whose composition, as currently structured, was approved by the Board of Governors. It has the following members:

- President, Chair;
- four Vice-Presidents or designates, Academic and Administrative Vice-Presidents to act as Vice-Chair as required;
- University Secretary
- six faculty members from the Senate Planning and Priorities Committee, including the Chair;
- two support staff members;
- Chair of the Board of Governor’s Finance, Administration and Human Resources Committee;
- President of UMSU or designate;
- President of the Graduate Students’ Association or designate;
- Assessor from the University of Manitoba Faculty Association;
- Vice-Provost (Academic Planning and Programs) – Resource Person

- University Budget Officer – Resource Person; and
- Executive Assistant to the President – Resource Person

The responsibilities of the Budget Advisory Committee are:

- To make recommendations to the President on the priorities for allocation of funds to meet the University’s strategic objectives; and
- To review the annual operating budget that is recommended to the Board of Governors.

### **Budget Process**

The annual budget process begins in the summer with the development of the Operating Estimates to the Province. The Estimates submission, requesting a 7.34% increase to the operating grant (\$21.15 Million) to maintain 2010-11 levels of programs and services was approved by the Board of Governors on September 28, 2010. The Operating Estimates were also presented to COPSE by the President, Vice-President (Administration) and Chair of the Board of Governors in September, 2010.

In late fall, all faculties, schools and administrative units were asked to develop strategic resource plans using a prescribed template format. This year both the planning template and the meeting format were revised to factor inter-unit collaboration as well as support the integration of planning for all fund types.

The President, Vice-Presidents, University Secretary and Senior President’s Office Staff met in March, 2011 with Deans and Directors of academic units, Heads of colleges, and senior leaders of major administrative units to review and discuss their strategic resource plans. Deans and Directors presented in a “cluster/group” setting and presented a joint statement of collaboration.

To enhance transparency all budget presentations were open to any unit head and unit strategic resource planning submissions were circulated to all deans, directors, heads of colleges and heads of major administrative units.

Unit heads were advised that the following criteria would be considered in resource allocation decisions:

- Alignment of proposed activities with University Strategic Planning Framework Priorities;
- Evidence of novel/new academic and administrative collaborations;
- Enrolment trends;
- Degree to which proposed initiatives are reasonable and achievable;

- Extent to which resource plans present a realistic response to the budget directive;
- Evidence of new revenue generating activities;
- Degree to which OARS and ROSE initiatives will realize financial savings;
- Relative comparative data;
- Health or sustainability of unit budgets; and
- Overall quality of submission and adherence to template requirements.

The President, Vice-Presidents, University Secretary and Senior President's Office Staff subsequently met with the President's Budget Advisory Committee on three occasions to discuss the budget and to solicit input and advice.

### **Funding Announcement**

On April 15, 2011 the Province announced the operating grant and tuition fee increases for the University of Manitoba. **See Attachment 1.** The base operating grant and Access grants will be increased by 5%. In addition, continued targeted funding to support the Faculty of Medicine including their undergraduate expansion and for the International Educated Engineer Program (IEEQ) was confirmed. Furthermore, the Province advised that general tuition fees could increase up to the current inflation rate subsequently confirmed by the Province to be 1%.

### **Resource Requirements**

A 5% increase in the base operating grant plus a 1% tuition fee increase was better than had been anticipated. As already noted, a base grant increase of \$21.15 million or 7.34% had been identified in the response to COPSE for an estimate of what would be required to sustain 2010-11 programming and service levels. Included in the \$21.15 million were projected inflationary increases in utilities, insurance, library acquisitions, and supplies and expenses, previously negotiated and estimated salary and benefit increases and mandatory pension payments to address the going concern pension deficit. These estimates were prepared in the summer of 2010 using the best information available at the time.

Once funding increases were announced in April, 2011, projections of revenue and expenses were refined to reflect:

- increased tuition revenue arising from increased enrolment in 2010-11, 2011-12 projected enrolment growth and 1% inflation increase;
- a more up to date estimate of projected salary and benefit costs;
- a more up to date estimate of the additional funding required to meet the mandatory pension payment; and
- more current information on the utilities, budget requirements, and insurance premiums. Inflationary increases on all other supplies and expenses were

removed from the projections. Inflationary increases on library acquisitions were removed due to the increased buying power resulting from the strong Canadian dollar.

In addition, salary turnover savings (from the academic position management process) and increased revenue related to a revised fee sharing arrangement with the Faculty of Extended Education were incorporated under the projections.

The revised financial requirements for 2011-2012 are presented in **Attachment 2** and point to available baseline funding of \$9,670,000 before any allocations to units.

### **Assumptions for Budget Recommendations**

In preparing the 2011-2012 operating budget recommendation, the following assumptions were made:

- The University of Manitoba will develop a balanced budget;
- Strategic investments are required to continue progress on organizational transformation and planning framework priorities; and
- Investments in select faculties and schools are required to sustain programs; and
- In addition to allocations of new funding, realignment of existing funding will be undertaken to address priorities.

### **Summary of Priorities for Budget Recommendations**

In preparing the 2011-2012 operating budget recommendations, the following priorities were identified:

- Organizational transformation
  - investment in information technology is essential to replace/upgrade network, e-mail/calendar and learning management systems;
  - investments in Physical Plant required to maintain new facilities/property and enhance service;
  - additional support in the Office of Institutional Analysis to support inclusion in the U15 data exchange;
  - investment in external relations to increase talent and advocacy; and
  - investments in Public Affairs to enhance brand, image and reputation.
- Academic Enhancement
  - graduate student support
  - research bridge funding
  - CERC and CRC commitments
  - collaborative cluster initiatives

- enhanced research start up funding
- Aboriginal Achievement
  - support for the activities of the executive lead
- Student Experience
  - support for student services on Bannatyne Campus
  - creation of Office of Student Life
  - enhanced counseling services
  - enhanced undergraduate student support
  - enhanced student communication – current and projective
- Outstanding Workplace
  - funding to implement action plan
- Strategic Faculty Allocation/Reallocations
  - funding for Architecture, Art, Arts, Kinesiology, Law, Music, Pharmacy, Science and Social Work
  - revised fee sharing arrangement with Extended Education
  - reallocation of funding from Medicine , Agricultural and Food Sciences, Education and Nursing

### **Budget Recommendation**

The baseline reductions, allocations and reallocations are detailed in **Attachment 3**. There are no budget-only allocations being recommended in the 2011-2012 operating budget.

## **2. Specific Provisions**

The Specific Provisions Fund records appropriations to provide future funding for the replacement, improvement or emergency maintenance of capital assets, unit carry-over, a fiscal stabilization provision to offset potential spending in excess of future budget and other matters. The Specific Provisions totaled \$82.5 million at March 31, 2010, the largest of which is the carryover provision at \$ 46.9 million.

At the end of 2010-2011, an assessment of the level of funding in the various provisions was made based on current circumstances. Funds have been shifted to provide funding for ROSE initiatives. The preliminary estimate for the 2011/12 Specific Provisions is \$81.1 million.

**Attachment 4** details the projected general operating revenues for 2011-2012 from various sources.

**Attachment 5** is a summary of the total 2011-2012 Recommended Operating Baseline and Fiscal Budget with comparisons to 2010-2011.

## II. Restricted Funds

### 1. Research and Special Funds – 2011-2012 Financial Plan

The Research and Special Fund consists of contributions specifically restricted for research or other special activities. Research and Special Funds include external grants and contracts from a variety of federal and provincial granting agencies, industry and non-governmental organizations provided specifically for research, research infrastructure and special activities. Funds are held in trust by the University until they are spent by our researchers, in accordance with the conditions stipulated in the governing contracts and agreements.

Expenditures have not been shown since they vary depending upon the type of research and duration of the project. The funds received in any given year for research may not all be spent in the year received, therefore, any unspent research funds as at March 31 are carried over to the following year.

Table 1 below details the 2009-2010 actual, 2010-2011 (preliminary) and 2011-2012 projected revenues and expenses for the Research and Special Fund including sources of those revenues.



**Table 1**  
**Research and Special Funds**  
**Revenues and Expenses**  
**2011-2012 Compared to Previous Years**

*(in thousands)*

	Actuals 2009/10	Forecast 2010/11	Budget 2011/12
<b>REVENUES</b>			
Manitoba Government	27,145	28,062	29,500
Federal Government	63,059	59,861	63,000
Foundations, Associations and Other	48,700	52,113	54,500
<b>Total Revenue</b>	<b>138,904</b>	<b>140,036</b>	<b>147,000</b>
<b>EXPENSES</b>			
Other operating Expenses	125,983	132,024	135,888
<b>Total Expenses</b>	<b>125,983</b>	<b>132,024</b>	<b>135,888</b>
Net Revenue Before interfund transfers	12,921	8,012	11,112
<b>INTERFUND TRANSFERS</b>	<b>(8,947)</b>	<b>(7,902)</b>	<b>(11,112)</b>
<b>Net Revenue After Interfund Transfers</b>	<b>3,974</b>	<b>110</b>	<b>-</b>

## 2. Capital Asset Fund – 2011-2012 Financial Plan

The Capital Asset Fund consists of restricted contributions from external parties for the purpose of acquiring capital assets and/or making debt repayments. The expenditures related to the construction of buildings or purchase of equipment are not recorded as an expense but are recorded as an asset on the University's balance sheet. Therefore, the Capital Fund will typically report a surplus unless current year amortization and interest/expense exceeds current year contributions.

Sources of capital funds include:

- Provincial allocations (primarily for deferred maintenance/infrastructure renewal) – see Attachment 1
- Donations through Development and Advancement Services
- Indirect Cost of Research Funds
- Operating funds (expenditure is reported as an interfund transfer to the Capital Fund)
- Canada Foundation for Innovation (CFI) funds and Provincial matching funding
- Federal and Provincial Government programs eg. RINC, MRIF, etc.

- Provincial Government allocations for major capital projects (eg. Domino)
- Debt financing

Projected capital fund sources and the 2011-2012 capital plan are detailed in Table 2 below compared to prior year 2010-2011. Specific projects and contracts in excess of \$1 million are subject to Board of Governors approval.

**Table 2**

*(in thousands)*

**Capital Sources**

	<b>Preliminary 10/11</b>	<b>Projections 11/12</b>
	\$	\$
Critical Deferred Maintenance (Province)	8,795	8,769
Provincial Territorial (PT) Base Funding	1,900	5,000
COPSE Capital Grant	3,258	3,031
COPSE Miscellaneous Capital	3,020	3,020
COPSE Science Lab & Security Funding	350	390
COPSE Domino Funding	12,610	15,011
Manitoba Research Innovation Fund	600	1,200
Interfund from Operating	24,225	25,281
Interfund from Research	5,000	5,000
Interfund from Trust (includes donations for capital)	5,163	520
Federal KIP program	17,736	9,626
WED	1,100	-
CFI	600	1,200
Indirect Cost of Research (ICR)	1,721	1,200
Capital Debt	4,272	6,280
Residence LTD and other	24,164	15,000
Other	1,265	1,883
<b>Total</b>	<b>115,779</b>	<b>102,410</b>

**Capital Plan**

	<b>Preliminary 10/11</b>	<b>Plan 11/12</b>
	\$	\$
Miscellaneous Capital	3,020	3,020
Capital Infrastructure	12,386	17,000
Technology Projects	1,130	1,030
Indirect Costs of Research Funding	1,200	1,200
Downtown Asper Executive Program	2,000	500
Pembina Hall Residence	24,164	16,000
Domino Projects	1,085	7,000
KIP Projects	34,205	18,750
CFI Funded Projects	1,200	2,400
Active Living Centre / Playing Fields	1,900	5,000
Glenlea Farm Education Centre (const)	2,600	20
Wallace Building Addition	2,400	2,500
Other Capital Projects	3,489	2,990
Research Capital	5,000	5,000
Operating Capital	20,000	20,000
<b>Total</b>	<b>115,779</b>	<b>102,410</b>

### 3. Trust and Endowment – 2011-2012 Financial Plan

The Trust Fund records donations which may be used in their entirety, whereas the Endowment Fund records donations with the stipulation that the funds be used in perpetuity for the purpose designated by the donor.

The revenues of the Trust and Endowment Funds include the net investment income, earned by the investments of the UIT and Specific Trusts plus an estimate of the new donations received.

The expenses are transfers of allocations to the various units in accordance with the spending policy approved by the Board of Governors and as required by the units, plus awards paid directly to students.

Table 3 and 4 below includes projected revenues and expenditures in 2011-2012 compared with preliminary results to March 31, 2011.

#### **Table 3**

#### **Trust Fund**

#### **Revenues and Expenses**

#### **2011-2012 Compared to Previous Years**

*(in thousands)*

	<b>Actuals 2009/10</b>	<b>Forecast 2010/11</b>	<b>Budget 2011/12</b>
<b>REVENUES</b>			
Other Revenue			
Gifts and Contributions	5,090	7,339	4,250
Investment	32,035	19,575	13,280
Miscellaneous	-	2	-
<b>Total Revenue</b>	<b>37,125</b>	<b>26,916</b>	<b>17,530</b>
<b>EXPENSES</b>			
Other operating Expenses	14,432	14,478	16,400
<b>Total Expenses</b>	<b>14,432</b>	<b>14,478</b>	<b>16,400</b>
<b>Net Revenue Before interfund transfers</b>	<b>22,693</b>	<b>12,438</b>	<b>1,130</b>
<b>INTERFUND TRANSFERS</b>	<b>(8,159)</b>	<b>(5,253)</b>	<b>(2,650)</b>
<b>Net Revenue After Interfund Transfers</b>	<b>14,534</b>	<b>7,185</b>	<b>(1,520)</b>

**Table 4**  
**Endowment Fund**  
**Revenues and Expenses**  
**2011-2012 Compared to Previous Years**  
*(in thousands)*

	Actuals 2009/10	Forecast 2010/11	Budget 2011/12
<b>REVENUES</b>			
Other Revenue			
Gifts and Contributions	11,593	15,866	13,500
Investment	17,270	17,820	11,620
Miscellaneous	-	(2)	-
<b>Total Revenue</b>	<b>28,863</b>	<b>33,684</b>	<b>25,120</b>
<b>INTERFUND TRANSFERS</b>			
	4,992	3,281	3,706
<b>Net Revenue After Interfund Transfers</b>	<b>33,855</b>	<b>36,965</b>	<b>28,826</b>

## **SUMMARY**

**Attachment 6** is a high level Summary of the 2011-2012 Operating Budget plus financial plans for all other funds. The 2011-2012 budgets are compared with the 2010-2011 preliminary year end results at March 31, 2011. Throughout the 2011-2012 fiscal year, the Board of Governors will receive quarterly reports on each fund comparing actual for each quarter with prior year actual and projected full year results.

## **IMPLICATIONS:**

The 2011-2012 operating budget recommendations are for an allocation or reallocation of funding totaling \$11,070,000. Of this total \$7,355,000 or 66.4% is directed to faculty support or to supporting the four priorities in the Strategic Planning Framework. A significant investment of \$3,715,000 (33.6%) in the organizational infrastructure is also recommended but falls short of what is required to provide adequate support given decades of underinvestment in these areas. The commitment from the Province for multi-year funding increases of 5% per year should enable further progress on this front in future years.

Although a number of criteria were considered in making these recommendations, as indicated previously there is a lack of good comparative data for assessing the relative budgets of the various units. It is hoped that in the current year, progress can be made in collecting comparative data from our sister institutions particularly given our inclusion in the U15. Through this association we anticipate access to both common definitions and comparative data which will enable us in making more informed decisions regarding the relative needs of the various units.

## **ALTERNATIVES:**

Once the funding available from the operating grant and tuition fee increase was determined, alternatives were considered to strike the budget. First, consideration was given to no budget reductions or reallocation of funds. It was not recommended since this approach does not recognize that units have differing needs. The second and recommended approach was to make selective budget reductions and strategic reallocations taking into account the criteria that were established for reviewing the budgets and priorities for the institution.

Furthermore, building on a long term strategy developed this past year in conjunction with the Dean of Extended Education to make the Faculty self supporting, a revised fee sharing policy was implemented resulting in additional revenues accruing centrally for reallocation in the strategic reallocation process.

**CONSULTATION:**

Meetings were held with all Deans, Directors and Heads of Colleges and Administrative units regarding budget requirements and to assess their ability to respond to a budget reduction of up to 3%. Three meetings were held with the President's Budget Advisory Committee to receive advice and feedback on priorities. Several meetings were held with all members of the President's Executive Team and Senior Administrative staff in the President's Office.



**Board of Governors Submission**

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Deborah McCall</i>	<i>April 27/11</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Don Kent</i>	<i>April 27, 2011</i>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Joanne Dyer, University Budget Officer and Executive Assistant to the Vice-President (Administration)

**Submission approved by:** Deborah McCallum, Vice-President (Administration)

**Appendices**

- Attachment 1 – April 15, 2011 letter from COPSE re the operating grant increase*
- Attachment 2 – 2011/12 Increased Funding and Fixed Cost Requirements*
- Attachment 3 – 2011/12 Operating Budget Recommendations*
- Attachment 4 – 2011/12 Projected Operating Revenues*
- Attachment 5 – 2011/12 Operating Budget*
- Attachment 6 – Summary of the 2011/12 Budget Plans for all Funds*

# Council on Post-Secondary Education ❖ Conseil de l'enseignement postsecondaire

April 15, 2011

Ms Janice Lederman  
 Chair, Board of Governors  
 The University of Manitoba  
 Room 312 Administration Building  
 Winnipeg MB R3T 2N2

Dr. David Barnard  
 President and Vice-Chancellor  
 The University of Manitoba  
 Room 202 Administration Building  
 Winnipeg MB R3T 2N2

Dear Ms Lederman and Dr. Barnard:

I am pleased to inform you of the general funding decisions made by Government and the specific allocation decisions made by the Council on Post-Secondary Education for the 2011/12 fiscal year.

The total operating resources provided by the Government of Manitoba for post-secondary education in Manitoba for 2011/12 is \$581,745,000. The envelope is comprised of the following:

Operating grants	\$529,804,000 (increase 5.4%)
ACCESS grants	\$ 9,881,000 (increase 5.6%)
College Expansion Initiative	\$ 42,060,000 (increase 5.5%)
<b>Total</b>	<b>\$581,745,000 (increase 5.4%)</b>

When combined, these totals include increases to the post-secondary system representing \$29,799,000 more than last year.

In addition to the 5.0% base operating increase approved for 2011/12, Government has committed to a 5.0% base operating increase in each of the next two years for University grants. In light of the current fiscal environment, these increases provided by government continue to demonstrate a strong commitment to post-secondary education in the Province and to Manitoba students in their pursuit of higher learning.

The System Restructuring Envelope includes \$500,000 of which \$100,000 has been committed. Specific allocations of the System Restructuring Envelope of \$400,000 for universities and colleges have not yet been determined. These allocations will be determined early in the new year using the normal approval processes.

The Capital Envelope for universities and colleges is \$11,571,000. It includes \$9,754,000 for universities of which \$4,475,000 is dedicated to major capital and \$5,279,000 for renovations and equipment. The envelope also includes \$1,817,000 for equipment and renovations for the community colleges.

.../2



Ms Lederman and Dr. Barnard  
Page 2

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The operating grant allocations available to University of Manitoba for fiscal year 2011/12 will be as follows:

Base Operating grant	\$ 299,498,200
ACCESS programs	<u>4,206,700</u>
Total Operating grants	<u>\$ 303,704,900</u>

The Base Operating grant has been increased by 5.0% in 2011/12. In addition to the 5.0% increase noted above, the base operating grant also includes a provision of \$253,200 for first claims, \$897,000 for the Faculty of Medicine Undergraduate Expansion, \$208,000 for the International Educated Engineers Qualification program and \$1,000,000 to support the Medical School. Combined these increases result in the total of \$299,498,200 noted above. Please continue to provide actual billings for the principal and interest costs associated with deferred maintenance and Project Domino loans.

For the academic year 2011/12 universities may increase tuition paid by students by up to current inflation rate, which will be determined at a later date. Increases to fees should be modest and based on demonstrably increased costs and should not be increased by a percentage greater than that for tuition.

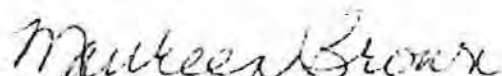
The ACCESS grants identified above have been increased by the overall 5.0% grant increase and by \$43,000 to reflect the requirements for the expansion of the Aboriginal cohort within the undergraduate nursing program.

The capital grant allocation for the University of Manitoba for the fiscal year 2011/12 totals \$3,020,000 for renovations and equipment. In addition, the Council has allocated funding for the following Major Capital projects at University of Manitoba in 2011/12:

Asbestos/Mould Removal	\$ 531,000
Fire Safety Non-Compliance	1,000,000
Sewer System Upgrades and Backflow Prevention	500,000
Window Replacement Projects	<u>1,000,000</u>
Total Major Capital Projects	<u>\$ 3,031,000</u>

The Council looks forward to working with you and your colleagues in continuing to build an effective and responsive post-secondary education system for the Province.

Sincerely,



Ms Maureen Brown  
A/Chair

c. Sid Rogers

**2011/12 Increased Funding and Fixed Cost Requirements**

5% Base Grant Increase	14,150,000
Regular Session Tuition - Grad	553,000
Regular Session Tuition - Undergrad	1,920,000
Differential Fees - Grad	154,000
Differential Fees - UnderGrad	1,500,000
Increased Application and Ancillary Fee Revenues	768,000
Tuition Revenue Increase - 10/11 and 11/12 growth plus 1% inflation increase	4,895,000
<b>Total New Revenue</b>	<b>19,045,000</b>
<b>Baseline Available for Reallocation</b>	
Academic Position Management Process	2,000,000
Revised Extended Education Degree Credit Fee Sharing Arrangement	800,000
<b>Total Available for Reallocation</b>	<b>2,800,000</b>
<b>Total Funds Available</b>	<b>21,845,000</b>
<b>Increased Fixed Cost Requirements</b>	
Pension Payments - Current Service Cost + Going Concern	2,570,000
Increased Insurance Premiums/Self Insurance Requirements	385,000
Utilities	-
Salary increases	8,520,000
Moving Expense - Increase to centrally funded limits	200,000
CRC baseline shortfalls (end of term requirements) - for chairs hired during SIP	300,000
Decanal Bridging Requirements	200,000
<b>Total</b>	<b>12,175,000</b>
<b>Available For Allocation</b>	<b>9,670,000</b>

	1	2	3	4	5	7	8	9	10	11	12	
UNITS	March 31, 2011 Baseline (Gross)	March 31, 2011 Basic Budget	1%	Description	Reductions	Allocations	Total Reductions & Allocations	Transform Infrastructure	Academic Enhancement	Exceptional Student Experience	Aboriginal Achievement	Employer of First Choice
ACADEMIC UNITS	\$	\$	\$				\$					
Agricultural & Food Sciences	15,290,833	13,829,512	138,295		(260,000)	-	(260,000)					
Architecture	7,098,352	6,523,149	65,231	Academic Positions - Architecture/ED		150,000	150,000		✓	✓		
Art, School of	3,417,622	3,248,285	32,483	Gallery 111 curator support		40,000	40,000		✓	✓	✓	
Arts	33,701,851	33,440,737	334,407	Creative Writing Centre and Animal Technician		900,000	900,000		✓	✓		
Clayton H. Riddell Faculty of Environment, Earth and Resources	7,265,841	6,905,613	69,056			-	-		✓	✓		
Dentistry	18,178,840	9,173,060	91,731			-	-					
Education	7,766,177	7,286,347	72,863		(150,000)	-	(150,000)					
Engineering	17,009,688	15,419,455	154,195			-	-					
Extended Education	17,708,383	1,489,125	14,891			-	-					
Graduate Studies	9,204,322	2,180,576	21,806			-	-					
Human Ecology	4,286,468	4,203,709	42,037			-	-					
I.H. Asper School of Business	13,657,558	10,980,225	109,802			-	-					
Kinesiology and Recreation Management	10,867,970	4,924,096	49,241	Field Placement Coordinator and Women's soccer coach		150,000	150,000		✓	✓		
Law	4,373,517	3,377,503	33,775	Employment Equity Accommodation and Sessional Instructor Support		90,000	90,000		✓	✓		✓
Medicine	56,655,563	40,500,711	405,007		(750,000)	-	(750,000)					
Music	4,686,230	3,686,730	36,867	Continued Funding for Academic Position - Vocal Studies		70,000	70,000		✓	✓		
Nursing	10,595,091	9,950,261	99,503		(240,000)	-	(240,000)					
Pharmacy	3,880,848	3,551,986	35,520	Academic Position plus Program Evaluation Position		175,000	175,000		✓	✓		
Science	28,886,380	27,129,193	271,292	Restore Prior Year Cut, Support Increased Enrolment		1,250,000	1,250,000		✓			
Social Work	6,102,786	3,220,202	32,202	Distance Education Advisor		50,000	50,000	✓	✓	✓		
St. Johns College	518,203	518,203	5,182			-	-					
St. Pauls College	457,804	402,804	4,028			-	-					
University College	206,862	185,962	1,860			-	-					
Libraries - Operating	16,787,299	15,915,799	159,158			-	-					
Libraries - Acquisitions	9,091,981	-	-									
<b>TOTAL ACADEMIC UNITS</b>	<b>307,696,469</b>	<b>228,043,243</b>	<b>2,280,432</b>		<b>(1,400,000)</b>	<b>2,875,000</b>	<b>1,475,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	1	2	3	4	5	7	8	9	10	11	12	
UNITS	March 31, 2011 Baseline (Gross)	March 31, 2011 Basic Budget	1%	Description	Reductions	Allocations	Total Reductions & Allocations	Transform Infrastructure	Academic Enhancement	Exceptional Student Experience	Aboriginal Achievement	Employer of First Choice
<b>ADMINISTRATIVE UNITS - PRESIDENT</b>												
Presidents Office	1,433,276	1,433,276	14,333			-	-					
University Secretariat	572,223	572,223	5,722			-	-					
<b>TOTAL PRESIDENT'S UNITS</b>	<b>2,005,499</b>	<b>2,005,499</b>	<b>20,055</b>			-	-					
<b>ADMINISTRATIVE UNITS - VP (EXTERNAL)</b>												
VP (External)	686,766	613,766	6,138			-	-					
External Relations Bannatyne	24,425	24,425	244			-	-					
Alumni	724,274	-	-			-	-					
Development and Advancement Services	2,866,541	-	-			-	-					
Government Relations	308,766	308,766	3,088	Two Staff Positions - Government Relations/Community Engagement		150,000	150,000	✓				
Public Affairs	1,340,035	1,304,035	13,040	Marketing and Communications - Enhanced Visibility (Brand/Image/Reputation), National Advertising, Airport Signage, Client Support, Web Design.		1,025,000	1,025,000	✓				
<b>TOTAL V.P. (EXTERNAL) UNITS</b>	<b>5,950,807</b>	<b>2,250,992</b>	<b>22,510</b>			-	1,175,000					
<b>ADMINISTRATIVE UNITS - V.P. (ACADEMIC) &amp; PROVOST</b>												
Vice-President (Academic) & Provost, Office of	1,694,116	1,694,116	16,941			-	-					
Institutional Analysis	697,748	697,748	6,977	Research Analyst Position - U15		90,000	90,000	✓				
International Relations	481,903	476,903	4,769			-	-					
Academic Staff Development	80,000	80,000	800			-	-					
Mosaic	206,917	121,917	1,219			-	-					
Student Affairs	17,913,543	10,683,283	106,833			-	-					
University of Manitoba Press	439,028	114,028	1,140			-	-					
University Teaching Service	640,883	640,883	6,409			-	-					
<b>TOTAL V.P. (ACADEMIC) &amp; PROVOST UNITS</b>	<b>22,154,138</b>	<b>14,508,878</b>	<b>145,088</b>			-	90,000					

	1	2	3	4	5	7	8	9	10	11	12	
UNITS	March 31, 2011 Baseline (Gross)	March 31, 2011 Basic Budget	1%	Description	Reductions	Allocations	Total Reductions & Allocations	Transform Infrastructure	Academic Enhancement	Exceptional Student Experience	Aboriginal Achievement	Employer of First Choice
<b>ADMINISTRATIVE UNITS - V.P. (ADMINISTRATION)</b>						-	-					
Vice-President (Administration), Office of	1,348,039	1,288,039	12,880			-	-					
Audit Services	380,576	380,576	3,806			-	-					
Financial Services	5,604,398	5,263,357	52,634	2 Staff Positions - Research Accountants		150,000	150,000	✓				
Access & Privacy Office	185,558	184,558	1,846			-	-					
Human Resources	6,158,969	4,832,312	48,323			-	-					
Information Services and Technology	18,344,209	15,496,615	154,966	Client Support, Network Upgrades, Equipment, Software		1,500,000	1,500,000	✓				
Legal Services	1,305,363	1,230,363	12,304			-	-					
Physical Plant	29,607,476	22,371,677	223,717	New Construction Estimator Position, Maintenance of Increased Space/Property		800,000	800,000	✓				
Physical Plant Utilities	16,907,000	-	-			-	-					
Security Services	2,685,763	2,614,763	26,148			-	-					
Special Functions	445,436	-	-			-	-					
Student Life Programming	188,538	188,538	1,885			-	-					
Risk Management	213,746	213,746	2,137			-	-					
Treasury Services	300,994	17,994	180			-	-					
University Centre	596,832	180,071	1,801			-	-					
University Centre Pharmacy Mile Program	64,417	31,024	310			-	-					
<b>TOTAL V.P. (ADMINISTRATION) UNITS</b>	<b>84,337,314</b>	<b>54,293,633</b>	<b>542,937</b>			<b>-</b>	<b>2,450,000</b>					
<b>ADMINISTRATIVE UNITS - VP (RESEARCH)</b>						-	-					
Vice President (Research), Office of	999,639	779,639	7,796			-	-					
Animal Care	657,281	272,708	2,727			-	-					
Centre on Aging	254,918	-	-			-	-					
Indirect Costs of Research Budget Only Allocations	4,812,212	-	-			-	-					
Research Data Centre	148,500	-	-			-	-					
Research Development	2,678,299	-	-			-	-					
Research Services and Programs	1,486,634	720,340	7,203			-	-					
RESOLVE	117,687	-	-			-	-					
Richardson Centre Functional Foods & Nutr.	358,259	-	-			-	-					
Technology Transfer	893,411	559,111	5,591			-	-					
<b>TOTAL V.P. (RESEARCH) UNITS</b>	<b>12,406,840</b>	<b>2,331,798</b>	<b>23,317</b>			<b>-</b>	<b>-</b>					

	1	2	3	4	5	7	8	9	10	11	12	
UNITS	March 31, 2011 Baseline (Gross)	March 31, 2011 Basic Budget	1%	Description	Reductions	Allocations	Total Reductions & Allocations	Transform Infrastructure	Academic Enhancement	Exceptional Student Experience	Aboriginal Achievement	Employer of First Choice
<b>UNIVERSITY-WIDE PRIORITIES</b>												
Academic Enhancement	1,004,687	-		Collaborative Cluster Support		350,000	350,000	✓	✓			
Academic Enhancement				Research Grant Bridge Funding		250,000	250,000		✓			
Academic Enhancement				Enhanced Research Start Up - 2:1 (Central/Faculty)		500,000	500,000		✓	✓		
Academic Enhancement				Support for New CRCs in 11/12 (\$210,000) and Support for Other New Externally-Funded Research Chairs (\$120,000)		330,000	330,000		✓			
Academic Enhancement				CERC Commitment - Academic Positions		300,000	300,000					
Academic Enhancement/Student Experience				Graduate Student Support		1,500,000	1,500,000		✓	✓		
Student Experience	361,591	-		Student Services at Bannatyne, Enhance Student Life Opportunities and Increased Student Counselling Support (\$500,000 ) plus Increased Undergraduate Scholarships Funding (\$450,000)		950,000	950,000	✓	✓	✓		
Aboriginal Achievement	348,405	-		Executive Lead Support		100,000	100,000				✓	
Employer of Choice	200,000	-		Action Plan Support		200,000	200,000					✓
<b>TOTAL UNIVERSITY-WIDE PRIORITIES</b>	<b>1,914,683</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>4,480,000</b>	<b>4,480,000</b>					
<b>GRAND TOTAL</b>	<b>436,465,750</b>	<b>303,434,043</b>	<b>3,034,339</b>		<b>(1,400,000)</b>	<b>11,070,000</b>	<b>9,670,000</b>					

PROJECTED OPERATING SOURCES OF FUNDING - 2011-2012	1	2	3	4
	April 1, 2010 Baseline	April 1, 2010 Fiscal Budget	April 1, 2011 Baseline	April 1, 2011 Fiscal Budget
<b>1. Tuition and Other Related Student Fees</b>				
-Credit Tuition	92,890,621	92,890,621	98,219,219	98,219,219
-Endowment Fees	1,964,817	1,964,817	2,019,471	2,019,471
-Incidental Fees - (Application, Student Services, Library, Registration, Technology)	8,789,920	8,789,920	9,596,807	9,596,807
-Other Fees (Equipment Lease/Sale/Field Trip)	1,813,864	1,813,864	1,906,502	1,906,502
-Non Degree - Student Affairs English Language Centre Programs	1,973,648	1,973,648	2,472,698	2,472,698
-Non Degree/Non Credit Courses - Extended Education Division	4,515,774	4,515,774	4,900,000	4,900,000
<b>Total Student Fees</b>	<b>111,948,645</b>	<b>111,948,645</b>	<b>119,114,697</b>	<b>119,114,697</b>
<b>2. Other</b>				
-Investment Income	3,834,200	3,834,200	4,397,000	4,397,000
-Smart Park Loan	691,925	691,925	634,576	634,576
-International College of Manitoba	344,645	344,645	1,000,000	1,000,000
-Misc. Foundations, Gifts for Operating, Other Operating Grants and Contracts etc.	931,564	931,564	1,699,137	1,699,137
-Post Retirement Adjustment Reserve (Supports Retiree Benefits)	335,827	335,827	304,517	304,517
-External Sales and Service	29,962,194	29,962,194	28,475,469	28,475,469
-Ancillaries	31,980,152	31,980,152	33,377,333	33,377,333
<b>Total Other Income</b>	<b>68,080,507</b>	<b>68,080,507</b>	<b>69,888,032</b>	<b>69,888,032</b>
<b>3. Province of Manitoba Government Grants and Contracts</b>				
-COPSE Base Operating Grant	282,990,000	283,183,000	299,245,000	299,245,000
-COPSE First Claims	7,000	7,000	7,000	7,000
-COPSE IEEQ (transferred to COPSE from other government departments)	415,500	415,500	207,600	207,600
-COPSE Manitoba Institute for Policy Research (not in base grant - fall allocation)			-	75,000
-COPSE Access Programs	3,964,900	3,964,900	4,206,700	4,206,700
<b>Total COPSE Grants</b>	<b>287,377,400</b>	<b>287,570,400</b>	<b>303,666,300</b>	<b>303,741,300</b>
- Other Provincial Support - Graduate Studies - Manitoba Graduate Scholarship	1,860,000	1,860,000	1,860,000	1,860,000
- Other Provincial Support - Kinesiology - Sport Manitoba/Children's Programs	200,000	200,000	189,500	189,500
- Other Provincial Support - Medicine - Department of Health	11,624,407	11,624,407	12,727,598	12,727,598
- Other Provincial Support - MILE	33,393	33,393	33,393	33,393
- Other Provincial Support - Playcare	110,000	110,000	105,000	105,000
- Other Provincial Support - Dentistry			35,000	35,000
- Other Provincial Support - Engineering			4,000	4,000
- Other Provincial Support - Environment			6,000	6,000
- Other Provincial Support - Social Work - Men's Resource Centre/Elizabeth Hill	122,306	122,306	-	-
<b>Total Other Provincial Support</b>	<b>13,950,106</b>	<b>13,950,106</b>	<b>14,960,491</b>	<b>14,960,491</b>
<b>Total Province of Manitoba Government Grants and Contracts</b>	<b>301,327,506</b>	<b>301,520,506</b>	<b>318,626,791</b>	<b>318,701,791</b>
<b>4. Federal Grants and Contracts</b>				
- Federal Support - Indirect Costs of Research (includes hospital allocations)	8,059,686	8,059,686	8,034,771	8,034,771
- Other Federal Support - Environment	5,985	5,985		
- Other Federal Support - Libraries	2,500	2,500		
- Other Federal Support - Medicine	545,600	545,600	2,717,047	2,717,047
- Other Federal Support - Social Work			10,000	10,000
- Other Federal Support - University 1	1,500	1,500		
<b>Total Federal Grants and Contracts</b>	<b>8,615,271</b>	<b>8,615,271</b>	<b>10,761,818</b>	<b>10,761,818</b>
<b>5. Total Operating Revenue (Excludes Fund Transfers and Internal Recoveries)</b>	<b>489,971,929</b>	<b>490,164,929</b>	<b>518,391,338</b>	<b>518,466,338</b>
<b>6. Fund Transfers and Internal Recoveries</b>				
-Interfund Transfers from Trust and Endowment	723,000	723,000	856,000	856,000
-Intrafund Transfers from Patents and Licensing/Ancillaries	1,416,298	1,416,298	1,416,298	1,416,298
-Interfund Transfers from Research - Overhead	2,915,000	2,915,000	2,886,000	2,886,000
-Internal Cost Recoveries	14,991,143	14,991,143	14,152,108	14,152,108
-Interfund Transfer from Provisions - Fiscal Stabilization and Pension Provision (one-time transfer)		4,115,000	-	-
<b>Total Fund Transfers and Internal Recoveries</b>	<b>20,045,441</b>	<b>24,160,441</b>	<b>19,310,406</b>	<b>19,310,406</b>
<b>7. Total Gross Operating Revenues, Fund Transfers and Internal Recoveries - Operational Budget</b>	<b>510,017,370</b>	<b>514,325,370</b>	<b>537,701,744</b>	<b>537,776,744</b>

	1	2	3	4	5	6
	2011/2012 BASELINE (Gross)	2011/2012 FISCAL BUDG. (Gross)	2011/2012 INC. TARGET (All Revenue)	2011/2012 BASELINE (Net)	2010/2011 BASELINE (Gross)	2010/2011 FISC. BUDG. (Gross)
<b>ACADEMIC UNITS</b>						
Agricultural & Food Sciences	15,100,462	15,100,462	1,530,950	13,569,512	15,177,586	15,277,586
Architecture	7,150,222	7,150,222	477,073	6,673,149	6,966,267	7,016,267
Art, School of	3,468,375	3,468,375	180,090	3,288,285	3,362,747	3,412,747
Arts	34,661,851	34,736,851	303,614	34,358,237	33,018,041	33,518,041
Clayton H. Riddell Faculty of Environment, Earth and Resources	7,221,805	7,221,805	316,192	6,905,613	7,245,573	7,295,573
Dentistry	16,699,564	16,699,564	7,526,504	9,173,060	17,578,721	17,578,721
Education	7,473,941	7,473,941	337,594	7,136,347	7,584,710	7,634,710
Engineering	16,609,272	16,609,272	1,189,817	15,419,455	16,317,142	16,417,142
Engineering - Access Programs	478,900	478,900	-	478,900	456,100	456,100
Extended Education	15,662,234	15,662,234	14,173,109	1,489,125	16,649,316	16,649,316
Extended Education - Access Programs	999,100	999,100	-	999,100	951,300	951,300
Graduate Studies - Operating	2,478,617	2,478,617	298,041	2,180,576	2,180,922	2,229,922
Graduate Studies - Graduate Student Support	8,179,848	8,179,848	1,860,000	6,319,848	6,069,456	6,069,456
Human Ecology	4,274,642	4,274,642	70,933	4,203,709	4,081,584	4,181,584
I.H. Asper School of Business	13,722,140	13,722,140	2,741,915	10,980,225	13,823,197	14,003,197
Kinesiology and Recr. Mgmt - Bison Sport & Active Living	7,916,489	7,916,489	6,071,945	1,844,544	7,841,962	7,841,962
Kinesiology & Recreation Management - Academic Programs	3,345,424	3,345,424	115,872	3,229,552	2,861,090	2,911,090
Law	4,468,003	4,468,003	999,000	3,469,003	4,268,343	4,318,343
Medicine	62,767,414	62,767,414	21,119,704	41,647,711	56,976,214	57,019,214
Music	4,664,180	4,664,180	907,450	3,756,730	4,484,823	4,579,823
Nursing	9,810,296	9,810,296	100,035	9,710,261	9,934,778	10,034,778
Nursing - Access Program	545,000	545,000	-	545,000	478,200	478,200
Pharmacy	4,076,322	4,076,322	349,336	3,726,986	3,664,525	3,664,525
Science	30,026,915	30,026,915	1,647,722	28,379,193	28,518,195	28,868,195
Social Work	3,480,768	3,480,768	210,566	3,270,202	3,352,996	3,440,996
Social Work - Access Programs	2,745,711	2,745,711	562,011	2,183,700	2,665,665	2,665,665
<b>TOTAL ACADEMIC UNITS</b>	<b>288,027,494</b>	<b>288,102,494</b>	<b>63,089,472</b>	<b>224,938,022</b>	<b>276,509,454</b>	<b>278,514,454</b>
<b>LIBRARIES</b>	-	-	-	-	-	-
Libraries - Operating	16,876,299	16,876,299	535,500	16,340,799	16,540,328	16,840,328
Libraries - Acquisitions	9,091,981	9,091,981	-	9,091,981	9,091,981	9,091,981
<b>TOTAL LIBRARIES</b>	<b>25,968,280</b>	<b>25,968,280</b>	<b>535,500</b>	<b>25,432,780</b>	<b>25,632,309</b>	<b>25,932,309</b>
<b>COLLEGES</b>	-	-	-	-	-	-
St. Johns College	518,203	518,203	-	518,203	510,773	525,773
St. Pauls College	463,582	463,582	10,778	452,804	451,228	466,228
University College	206,862	206,862	20,900	185,962	205,656	205,656
<b>TOTAL COLLEGES</b>	<b>1,188,647</b>	<b>1,188,647</b>	<b>31,678</b>	<b>1,156,969</b>	<b>1,167,657</b>	<b>1,197,657</b>
<b>ADMINISTRATIVE UNITS - PRESIDENT</b>	-	-	-	-	-	-
Presidents Office	1,433,276	1,433,276	-	1,433,276	1,428,300	1,428,300
Ombudsman	-	-	-	-	99,486	99,486
University Secretariat	572,223	572,223	-	572,223	559,863	559,863
<b>TOTAL PRESIDENT'S UNITS</b>	<b>2,005,499</b>	<b>2,005,499</b>	<b>-</b>	<b>2,005,499</b>	<b>2,087,649</b>	<b>2,087,649</b>

"Baseline" operating budgets refer to ongoing operating budget allocations, i.e. the base on which additional allocations are provided or reductions are taken



	1	2	3	4	5	6
	2011/2012 BASELINE (Gross)	2011/2012 FISCAL BUDG. (Gross)	2011/2012 INC. TARGET (All Revenue)	2011/2012 BASELINE (Net)	2010/2011 BASELINE (Gross)	2010/2011 FISC. BUDG. (Gross)
<b>ADMINISTRATIVE UNITS - VP (EXTERNAL)</b>	-	-	-	-	-	-
VP (External)	686,766	686,766	-	686,766	643,546	643,546
External Relations Bannatyne	24,425	24,425	-	24,425	24,425	24,425
Alumni	724,274	724,274	-	724,274	723,192	723,192
Development and Advancement Services	2,866,541	2,866,541	-	2,866,541	2,679,155	2,679,155
Government Relations	458,766	458,766	-	458,766	303,274	303,274
Public Affairs	2,366,535	2,366,535	37,500	2,329,035	1,270,876	1,520,876
<b>TOTAL V.P. (EXTERNAL) UNITS</b>	<b>7,127,307</b>	<b>7,127,307</b>	<b>37,500</b>	<b>7,089,807</b>	<b>5,644,468</b>	<b>5,894,468</b>
<b>ADMINISTRATIVE UNITS - V.P. (ACADEMIC) &amp; PROVOST</b>	-	-	-	-	-	-
Vice-President (Academic) & Provost, Office of	1,694,116	1,694,116	-	1,694,116	1,592,364	1,592,364
Accessibility	-	-	-	-	154,462	154,462
Institutional Analysis	787,748	787,748	-	787,748	689,119	689,119
International Relations	521,903	521,903	45,000	476,903	473,838	473,838
Academic Staff Development	80,000	80,000	-	80,000	-	-
Mosaic	121,917	121,917	-	121,917	202,710	202,710
Student Affairs	18,019,123	18,019,123	4,895,615	13,123,508	16,653,878	16,903,878
University of Manitoba Press	419,028	419,028	305,000	114,028	438,026	438,026
University Teaching Service	640,883	640,883	-	640,883	632,512	632,512
<b>TOTAL V.P. (ACADEMIC) &amp; PROVOST UNITS</b>	<b>22,284,718</b>	<b>22,284,718</b>	<b>5,245,615</b>	<b>17,039,103</b>	<b>20,836,909</b>	<b>21,086,909</b>
<b>ADMINISTRATIVE UNITS - V.P. (ADMINISTRATION)</b>	-	-	-	-	-	-
Vice-President (Administration), Office of	1,348,039	1,348,039	60,000	1,288,039	1,325,346	1,325,346
Audit Services	380,576	380,576	-	380,576	375,711	375,711
Financial Services	5,753,699	5,753,699	71,162	5,682,537	5,457,400	5,557,400
Access & Privacy Office	185,058	185,058	500	184,558	184,768	184,768
Human Resources	6,084,584	6,084,584	875,272	5,209,312	6,223,800	6,323,800
Information Services and Technology	17,478,833	17,478,833	482,218	16,996,615	15,721,013	15,971,013
Information Services and Technology - Telecommunications	2,369,015	2,369,015	2,369,015	-	2,369,015	2,369,015
Legal Services	1,305,363	1,305,363	-	1,305,363	769,403	769,403
Physical Plant	29,754,705	29,754,705	5,958,028	23,796,677	28,935,826	29,435,826
Physical Plant Utilities	15,396,000	15,396,000	3,851,000	11,545,000	17,407,000	17,407,000
Security Services	2,709,763	2,709,763	95,000	2,614,763	2,654,310	2,654,310
Special Functions	-	-	-	-	445,436	445,436
Student Life Programming	188,538	188,538	-	188,538	187,498	187,498
Risk Management	213,746	213,746	-	213,746	210,544	210,544
Treasury Services	308,994	308,994	-	308,994	300,994	300,994
University Centre	574,906	574,906	394,835	180,071	596,832	596,832
University Centre Pharmacy Mile Program	64,417	64,417	33,393	31,024	64,417	64,417
<b>TOTAL V.P. (ADMINISTRATION) UNITS</b>	<b>84,116,236</b>	<b>84,116,236</b>	<b>14,190,423</b>	<b>69,925,813</b>	<b>83,229,313</b>	<b>84,179,313</b>
<b>ADMINISTRATIVE UNITS - VP (RESEARCH)</b>	-	-	-	-	-	-
Vice President (Research), Office of	999,639	999,639	-	999,639	788,300	788,300
Animal Care	702,281	702,281	15,000	687,281	648,634	658,634
Centre on Aging	255,218	255,218	15,300	239,918	252,098	252,098
Indirect Costs of Research Budget Only Allocations	4,468,424	4,468,424	-	4,468,424	4,593,339	4,593,339

	1	2	3	4	5	6
	2011/2012 BASELINE (Gross)	2011/2012 FISCAL BUDG. (Gross)	2011/2012 INC. TARGET (All Revenue)	2011/2012 BASELINE (Net)	2010/2011 BASELINE (Gross)	2010/2011 FISC. BUDG. (Gross)
Research Data Centre	156,500	156,500	8,000	148,500	148,500	148,500
Research Development	2,728,299	2,728,299	1,950,000	778,299	2,678,299	2,678,299
Research Services and Programs	2,301,634	2,301,634	5,000	2,296,634	1,706,381	1,706,381
RESOLVE	130,687	130,687	95,000	35,687	117,687	117,687
Richardson Centre Functional Foods	407,872	407,872	337,613	70,259	356,329	456,329
Technology Transfer	893,411	893,411	-	893,411	868,798	868,798
<b>TOTAL V.P. (RESEARCH) UNITS</b>	<b>13,043,965</b>	<b>13,043,965</b>	<b>2,425,913</b>	<b>10,618,052</b>	<b>12,158,365</b>	<b>12,268,365</b>
<b>GENERAL UNIVERSITY EXPENDITURES</b>	-	-	-	-	-	-
Access Copyright	-	-	-	-	122,000	122,000
Audit Fees/Institutional Memberships	300,000	300,000	-	300,000	300,000	300,000
Bad Debts	10,000	10,000	-	10,000	10,000	10,000
Special Programming	114,205	114,205	-	114,205	114,205	114,205
Debenture Interest	-	-	-	-	36,389	36,389
Employee Assistance Program	267,250	267,250	-	267,250	267,000	267,000
Endowment Fee Transfers (within Operating)	1,069,698	1,069,698	-	1,069,698	1,036,211	1,036,211
Endowment Fee Interfund Transfers (to Trust/Endowment)	1,605,713	1,605,713	-	1,605,713	1,544,719	1,544,719
Insurance	3,009,329	3,009,329	-	3,009,329	2,775,000	2,775,000
Outreach	25,000	25,000	-	25,000	-	-
Property Tax	1,000,000	1,000,000	-	1,000,000	600,000	600,000
Provincial Debt Servicing	4,244,140	4,244,140	-	4,244,140	3,317,525	3,317,525
Rentals	116,300	116,300	-	116,300	116,300	116,300
Retiree Benefits	2,865,989	2,865,989	304,517	2,561,472	3,210,435	2,879,388
Bannatyne Transit Agreement	196,000	196,000	-	196,000	196,000	196,000
Pension Plan Funding Shortfall	9,570,000	9,570,000	-	9,570,000	7,000,000	7,000,000
MB Schools Science Symposium	30,000	30,000	-	30,000	-	-
ROSE Project	166,439	166,439	-	166,439	-	-
Commissions	207,718	207,718	207,718	-	205,718	205,718
Workers Compensation	475,997	475,997	175,000	300,997	300,000	300,000
<b>TOTAL GENERAL UNIVERSITY EXPENDITURES</b>	<b>25,273,778</b>	<b>25,273,778</b>	<b>687,235</b>	<b>24,586,543</b>	<b>21,151,502</b>	<b>20,820,455</b>
<b>UNDISTRIBUTED OPERATING FUNDS</b>	-	-	-	-	-	-
Central Operating Reserve	23,675,524	23,675,524	-	23,675,524	21,573,949	21,904,996
Emergency Reserve - V.P. (Academic) & Provost	547,000	547,000	-	547,000	547,000	547,000
Emergency Reserve - V.P. (Administration)	152,980	152,980	-	152,980	152,980	152,980
Emergency Reserve - V.P. (Research)	37,000	37,000	-	37,000	37,000	37,000
Planning Framework Priorities - Aboriginal Achievement	448,405	448,405	-	448,405	250,000	350,000
Planning Framework Priorities - Academic Enhancement	1,984,687	1,984,687	-	1,984,687	1,861,051	2,361,051
Planning Framework Priorities - Student Experience	1,311,591	1,311,591	-	1,311,591	361,591	361,591
Planning Framework Priorities - Employer of Choice	400,000	400,000	-	400,000	200,000	200,000
Emergency Reserve - Insurance	300,000	300,000	-	300,000	150,000	150,000
Faculty Share of Overhead Income	1,700,000	1,700,000	-	1,700,000	1,800,000	1,800,000
International Student Recruitment Agents Fees	50,000	50,000	-	50,000	550,000	550,000
International Student Support - Unit projects and IAPD Seed Funds	589,590	589,590	-	589,590	89,590	89,590
ICM Reserve - to Units and Capital (Learning Commons)	1,000,000	1,000,000	-	1,000,000	344,675	344,675
Travel & Conference Sponsorship Program	30,000	30,000	-	30,000	30,000	30,000
Academic Position Management Process Funds (APMP)	561,710	561,710	-	561,710	671,756	484,756
Tuition Fee Sharing Reserve	2,500,000	2,500,000	-	2,500,000	1,000,000	1,000,000

	1	2	3	4	5	6
	2011/2012 BASELINE (Gross)	2011/2012 FISCAL BUDG. (Gross)	2011/2012 INC. TARGET (All Revenue)	2011/2012 BASELINE (Net)	2010/2011 BASELINE (Gross)	2010/2011 FISC. BUDG. (Gross)
<b>TOTAL UNDISTRIBUTED OPERATING FUNDS</b>	<b>35,288,487</b>	<b>35,288,487</b>	<b>-</b>	<b>35,288,487</b>	<b>29,619,592</b>	<b>30,363,639</b>
<b>ANCILLARIES</b>	<b>33,377,333</b>	<b>33,377,333</b>	<b>33,377,333</b>	<b>-</b>	<b>31,980,152</b>	<b>31,980,152</b>
<b>TOTAL ANCILLARIES</b>	<b>33,377,333</b>	<b>33,377,333</b>	<b>33,377,333</b>	<b>-</b>	<b>31,980,152</b>	<b>31,980,152</b>
<b>TOTAL OPERATING BUDGET (INCL. FUND TRANSFERS AND RECOVERIES)</b>	<b>537,701,744</b>	<b>537,776,744</b>	<b>119,620,669</b>	<b>418,081,075</b>	<b>510,017,370</b>	<b>514,325,370</b>
<b>LESS</b>						
Internal Cost Recoveries	(14,152,108)	(14,152,108)		(14,152,108)	(14,991,143)	(14,991,143)
Interfund and Intrafund Transfers	(5,158,298)	(5,158,298)		(5,158,298)	(5,054,298)	(9,169,298)
<b>TOTAL COST RECOVERIES AND TRANSFERS</b>	<b>(19,310,406)</b>	<b>(19,310,406)</b>	<b>-</b>	<b>(19,310,406)</b>	<b>(20,045,441)</b>	<b>(24,160,441)</b>
<b>TOTAL OPERATING FUNDS</b>	<b>518,391,338</b>	<b>518,466,338</b>	<b>119,620,669</b>	<b>398,770,669</b>	<b>489,971,929</b>	<b>490,164,929</b>

**The University of Manitoba**  
**Summary Budget Plans for All Funds**  
**For the Year Ended March 31, 2012**  
**(\$ 000)**

	<b>Actuals</b> <b>2009/10</b>	<b>Forecast</b> <b>2010/11</b>	<b>Budget</b> <b>2011/12</b>
<b>General Operating Fund</b>			
Revenue	497,770	511,205	518,468
Expense and Fund Transfers	497,745	511,187	518,468
Net	25	18	-
<b>Specific Provisions Fund</b>			
Revenue	-	-	-
Expense and Fund Transfers	(3,564)	4,731	(2,753)
Net	3,564	(4,731)	2,753
<b>Expenses funded from Future Revenues</b>			
Revenue	-	-	-
Expense and Fund Transfers	17,486	-	-
Net	(17,486)	-	-
<b>Capital Asset</b>			
Revenue	52,215	65,152	57,817
Expense and Fund Transfers	(14,770)	(20,702)	16,559
Net	66,985	85,854	41,258
<b>Research and Special</b>			
Revenue	138,904	140,036	147,000
Expense and Fund Transfers	134,930	139,926	147,000
Net	3,974	110	-
<b>Staff Benefits</b>			
Revenue	6,727	6,122	3,310
Expense and Fund Transfers	13,407	5,241	2,393
Net	(6,680)	881	917
<b>Trust</b>			
Revenue	37,125	26,916	17,530
Expense and Fund Transfers	22,591	19,731	19,050
Net	14,534	7,185	(1,520)
<b>Endowment</b>			
Revenue	28,863	33,684	25,120
Expense and Fund Transfers	(4,992)	(3,281)	(3,706)
Net	33,855	36,965	28,826
<b>Total</b>			
Revenue	761,604	783,115	769,245
Expense and Fund Transfers	662,833	656,833	697,011
Net	98,771	126,282	72,234



**AGENDA ITEM:** *Revisions to the Parking Regulations*

**RECOMMENDED RESOLUTION:**

*THAT the Board of Governors approve the Parking Regulations.*

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

*The Board of Governors has the authority, pursuant to clause 16(1)(i) of The University of Manitoba Act to make regulations respecting parking of vehicles on University of Manitoba property. This proposal will replace the old Parking Regulations which were last approved by Board of Governors April 24, 2001. In addition to updating the department name, address, language and formatting the document into the new template, the proposal includes changes to the "Fees and Charges" in sections 2.30.5(1) and 2.30.11(2)(a) to increase the rates charged and three major additions to the Regulations: (1) under Section 2.27 "Prohibition" added section 2.27.15 Theft of Services; (2) under Section 2.30 "Fees and Charges" added section 2.30.5(2) and 2.30.12 – amount of fees and charges as they relate to the new Theft of Services section. These fees and charges will be at a rate consistent with new rates for fees and charges already existing in sections 2.30.5 (1) and 2.30.11 as they relate to Stolen or Forged Parking Permits; and (3) under section 2.30.6 "Voluntary Payment" added section 2.30.6 a) 24 hour access to on-line payments of parking violations, deleted 2.30.6 d) outsourcing of Visa and MasterCard telephone payments for parking violations.*

**RESOURCE REQUIREMENTS:**

*No additional resources are required.*

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

*Updated Parking Regulations with a greater enforcement ability for the University and increased fees and charges for certain offences, which are in line with rates charged by other institutions across Canada will work towards enhancing student experience on campus and will also help the University to achieve its goal of becoming an outstanding employer.*

**IMPLICATIONS:**

*Approving these Regulations will allow the University to achieve financial reimbursement for damage to property and theft of service, increased reimbursement for certain already existing offenses, while also assisting in the enforcement of the Regulations. The revised language will also update the Regulation so that current terminology is used. A failure to update these Regulations will leave the University in a position of not being able to prevent these various forms*

*of theft/damage, will keep existing fees and charges at the current rates and would leave the language out of date.*

**ALTERNATIVES:**

*Consideration was given to maintaining the charge for forged or stolen permits or theft of service at the former rate of \$150. However, comparisons with charges assessed at other western Canadian universities indicated that it was low. The University of Calgary and the University of Saskatchewan charge \$250. The University of Alberta charges \$500. Therefore, the fine was increased from \$150 to \$250.*

**CONSULTATION:** *[delete if not applicable]*

*This document was developed by the Manager of Parking Services and consultation was sought by UM Legal Counsel, Director of Ancillary Services and the Office of the Vice-President (Administration).*



### Board of Governors Submission

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Robert McCall</u>	<u>April 20/11</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>David Lewis</u>	<u>Jul 20, 2011</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**Submission prepared by:** Norma Carswell, Manager of Parking Services

**Submission approved by:** *This must be the President, a Vice-President, or the University Secretary.*

**Attachments**

*Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.*

1. Parking Regulations



Title: PARKING

Effective Date: \_\_\_\_\_ Review Date: \_\_\_\_\_

Approving Body:  Board of Governors  Senate  
 Administration (specify): \_\_\_\_\_

Authority  *University of Manitoba Act* Section # 16  
 Other Legislation [name and section #] \_\_\_\_\_  
 Bylaw [name and section #] \_\_\_\_\_

Implementation: Manager, Parking Services

Contact: Manager, Parking Services

Applies to:  Board of Governors members  Senate members  
 Faculty/School Councils  Students  
 External Parties All External Parties  
[specify applicable external parties]  
 Employees All Employees  
[specify applicable employee organizations and employment group]

**1.0 Reason for Regulation**

1.1 The University of Manitoba recognizes that at any given time there is a large number of motor vehicles driving and parking on campus. In order for the University to maintain orderly conduct of parking of motor vehicles, Parking Regulations must be established. Furthermore, as an ancillary service, parking must be operated on a cost recovery basis. These regulations set out the rules, fees and remedies available in association with parking on University property, and they apply to all staff, students, and the general public. *The University of Manitoba Act*, which is an act of legislature, empowers the University of Manitoba to govern parking on University property and to make parking regulations. This includes fees and charges for parking violations and actions taken for failure to pay fees and charges.

**2.0 Regulation**

2.1 Introduction

2.1.1 Responsibility for the overall administration and implementation of the Parking Regulations (the "Regulations") of the University of Manitoba (the "University") rests with the Vice-President (Administration), who may from time to time delegate to others aspects of the administration or implementation of the Regulations.



- 2.1.2 All members of the University community and persons attending on property owned and occupied or under the charge or control of the University, including roadways (the "University property"), are required to familiarize themselves and comply with the Regulations.
- 2.1.3 The Regulations are in addition to any bylaws of the City of Winnipeg and any legislation and regulations of the Province of Manitoba regulating the operation or use of motor vehicles or regulating the crossing of or walking upon roadways by pedestrians.
- 2.1.4 Nothing contained in these Regulations shall be deemed to limit the University's remedies or actions, either at law or through the University's policies, in respect of any matter arising under these Regulations.

## **A. GENERAL**

- 2.2 References to Parking Services, University Security Services, Motor Vehicles and Designated Accessible Parking Areas
  - 2.2.1 Any reference in the Regulations to "Parking Services" means the persons or administrative unit of the University to whom the Vice-President (Administration) may from time to time delegate responsibility for administration of parking permits and for the designation and assigning of parking areas.
  - 2.2.2 Any reference in the Regulations to "University Security Services" means the administrative unit of the University of which members may be sworn peace officers, and may include others contracted by the Vice-President (Administration) from time to time to assist in the implementation of the Regulations.
  - 2.2.3 Any reference in the Regulations to "motor vehicles" includes reference to motorcycles, mopeds and scooters, and where appropriate, snowmobiles, bicycles, golf carts and all-terrain vehicles.
  - 2.2.4 Any reference in the Regulations to "designated accessible parking area" means a parking space designated for individuals with physical disabilities.
- 2.3 Headings of Paragraphs
  - 2.3.1 All headings in the Regulations are inserted solely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.
- 2.4 Scope of Regulations
  - 2.4.1 The Regulations, without any exceptions, apply to:
    - (1) all persons who park, stop or leave a motor vehicle on University property; and

- (2) all owners of motor vehicles which are parked, stopped or left on University property.

## 2.5 Procedure Where No Assigned Parking Space Available

- 2.5.1 Holders of a valid staff parking permit who find their assigned parking area fully occupied may park in the next most convenient parking area (other than a reserved parking area, an accessible parking area, a residence student parking area, a metered parking area, a pay & display parking area or a parkade) and must immediately report the matter to Parking Services. The report should include the motor vehicle licence number and staff permit number.
- 2.5.2 Holders of a valid student parking pass who find their assigned parking area fully occupied may park in those parking areas designated by Parking Services from time to time and must immediately report the matter to Parking Services. The report should include the motor vehicle licence number and student permit number.
- 2.5.3 Holders of any other valid parking permit who find their assigned parking area fully occupied should contact Parking Services for directions on where to park without penalty.

## 2.6 Rates

- 2.6.1 Rates for all forms of available parking permits at the University (including rates for parking permit replacements) are set annually by the Vice-President (Administration).

## **B. PARKING PERMITS – GENERAL**

### 2.7 Eligibility and Priority

- 2.7.1 All persons are eligible to apply for a parking permit as hereinafter provided. Priority in allocation of parking permits will be given to full-time staff members and students of the University. Any person applying for a parking permit may be required to provide identification in order to establish eligibility.

### 2.8 Authorization

- 2.8.1 A parking permit is required for any motor vehicle parked or left on University property in an assigned parking area, unless the motor vehicle is otherwise parked at a meter or pay & display parking area or parkade in compliance with the Regulations. A parking permit conveys the authorization by the University for a specific motor vehicle, registered with Parking Services, to be parked in an assigned parking area. Registration includes the completion of a motor vehicle registration card or form, and payment of a fee corresponding to the rates set annually for available parking permits (the "parking fee"). Each permit will indicate the category of parking authorized and, if appropriate, the area on campus where that motor vehicle is authorized to park.

## 2.9 Reserved Twenty-Four (24) Hour Parking

2.9.1 Reserved twenty-four (24) hour parking areas are located in various parking lots (the "reserved parking areas"). Parking in a reserved parking area is limited to motor vehicles displaying a valid parking permit for that specific reserved parking area. Reserved parking areas are appropriately signed and identified.

## 2.10 Alternate Parking Permit

2.10.1 Alternate parking permits are available to eligible staff members who may be using an alternate vehicle on University property. Applications for such permits can be made through Parking Services, provided the second motor vehicle is registered and the applicant complies with any University policies, procedures, regulations and other rules then in effect. Where alternate parking permits are issued, only one (1) registered motor vehicle at any time is authorized to park on University property at any given time (unless the second registered motor vehicle is otherwise parked at a metered or pay & display parking area or parkade in compliance with the Regulations).

## 2.11 Affixing or Displaying Parking Permits

2.11.1 Parking permits must be properly affixed or displayed on the motor vehicle as follows:

- (1) parking permit decals issued by the University must be affixed on the lower corner of the front windshield on the driver's side of the motor vehicle. The backing must be removed from the permit and the permit affixed to the glass using the adhesive which is on the permit; and,
- (2) parking permit hang tags issued by the University must be displayed according to directions printed on the permit.

2.11.2 Expired, invalid and cancelled parking permits must be removed from motor vehicles immediately after the expiry, invalidation or cancellation date and not displayed in conjunction with a valid parking permit.

## 2.12 Parking Permit Replacement

2.12.1 Parking permit replacements may be issued, at a predetermined rate, to eligible permit holders when parking permits have been lost or stolen.

2.12.2 Parking permit replacements may be issued, at no cost, to eligible permit holders where parking permits, through weather damage or fading, are in need of replacement, as determined by Parking Services.

2.12.3 Where a parking permit replacement is issued, the original parking permit must be returned to Parking Services, unless lost or stolen.

## 2.13 Term of Permit

2.13.1 Parking permits are issued for a specified period of time, but immediately become invalid upon the happening of any of the following events:

- (1) on the date of expiration shown on the parking permit;
- (2) when the parking permit is displayed on a motor vehicle other than the motor vehicle for which it was issued;
- (3) when the parking permit is not legible or has been altered;
- (4) when the parking permit has been cancelled or revoked;
- (5) when the parking permit is lost or stolen;
- (6) when the motor vehicle for which the parking permit is issued has been placed on the University's tow away list;
- (7) when the applicant for a parking permit gives false or incorrect information at the time of application; and
- (8) when a residence student of the University vacates or is required to vacate a residence located on University property (even if the property is leased from the University).

## 2.14 Permits Not Transferable

2.14.1 Parking permits are not transferable and may be used only for the motor vehicle in which the permit was issued unless otherwise authorized in writing by Parking Services. Parking permits remain the property of the University and must be destroyed when the permit expires or becomes invalid.

## 2.15 Permits for Persons with Physical Disabilities

2.15.1 Any persons with physical disabilities may apply to Parking Services for a parking permit for designated accessible parking areas. A statement from a medical doctor is required verifying the degree of disability and assessing the length of time for which parking in a designated accessible parking area is required.

2.15.2 Holders of valid University accessible parking permits who find no signed designated accessible parking area is available, may park in the next most convenient parking area (other than a residence student parking area) and must immediately report the matter to Parking Services. The report should include the vehicle licence number and accessible parking permit number.

## 2.16 Bicycles

2.16.1 Bicycles should be parked only in proper University bicycle racks. Parking and storing of bicycles inside any University building, or in any manner which may create a problem related to pedestrian safety, building access or maintenance, as determined by the University, is prohibited. Bicycles parked in such a fashion are subject to removal by the University and their owners may be subject to a fee or charge, at rates established by the University, from time to time.

## 2.17 Rights of Cancellation

- 2.17.1 If the assigned parking area or any portion thereof for which the parking permit is valid is deemed by the University to be required for other purposes and if alternative parking is not provided by the University, the unearned portion of the parking fee, minus any amounts due and owing to the University as fees or charges incurred as a result of parking or leaving motor vehicles on University property in contravention of the Regulations, will be refunded to the registered holder of the parking permit.

### **C. STAFF AND STUDENT PARKING**

## 2.18 Application for Parking

- 2.18.1 Staff members intending to park a motor vehicle, other than a bicycle, on University property must apply for assigned parking at Parking Services, unless the motor vehicle is otherwise parked at a metered parking area, pay & display parking area or parkade in compliance with the Regulations.
- 2.18.2 Students intending to park a motor vehicle on University property must apply for assigned parking at Parking Services or through any other valid registration system authorized by the University, unless the motor vehicle is otherwise parked at a metered parking area, pay & display parking area or parkade in compliance with the Regulations.

## 2.19 Conditions of Parking

- 2.19.1 Parking permits authorize the registered permit holder to park in the parking area designated by the parking permit.
- 2.19.2 Staff parking permits are valid from September 1 to August 31 of the following year. Electricity is supplied to electrical outlets depending on climatic conditions subject to Section E. Student parking permits are valid from the date of issue until April 30 following the date of issue. Electricity is supplied to electrical outlets depending on climatic conditions.

## 2.20 Summer Parking Permits

- 2.20.1 Summer parking permits may be issued upon application and authorize the registered permit holder to park in the parking area designated by the parking permit during the period of May 1 to August 31.

## 2.21 Residence Student Parking

- 2.21.1 Residence student parking areas are reserved on a twenty-four (24) hour basis for residence students of the University. Residence students who own and operate a motor vehicle, while maintaining approved residence on University property, may apply for available residence parking permits and must submit proof of ownership of the motor vehicle acceptable to Parking Services. These permits will be withdrawn by the University if the residence student vacates or is required to vacate residence on

University property, and the unearned portion of the parking fee, minus any amounts due and owing to the University as fees or charges incurred as a result of parking or leaving motor vehicles on University property in contravention of the Regulations, will be refunded to the registered permit holder.

#### **D. VISITOR PARKING**

##### 2.22 Visitors

2.22.1 Visitors may park in metered and pay & display parking areas or a parkade and must comply with the Regulations.

2.22.2 Any visitor (including contractors, trades people, and persons attending conferences and seminars) who wishes to park other than at a metered parking area, pay & display parking area or parkade must obtain written parking authorization through Parking Services in advance and must comply with the Regulations.

##### 2.23 Couriers

2.23.1 Courier companies making deliveries to the University are to use designated building loading zones and must comply with the Regulations. Parking is not to exceed the posted allowable time in duration and courier vehicles must be visibly identified as such.

#### **E. STALLS EQUIPPED WITH HEATER PLUGS**

##### 2.24 Restriction on Use of Power

2.24.1 No person shall use any heater plug except for the sole purpose of drawing power for a motor vehicle block heater or interior car warmer and no device may be used to supply power to another motor vehicle.

##### 2.25 Liability

2.25.1 The University shall not be liable for any inconvenience, loss or damage caused by electricity surges or interruptions or the supply of electricity having ceased to be available at any heater plug.

##### 2.26 Faulty Heater Plugs

2.26.1 Faulty heater plugs should be reported as soon as possible to the University's Physical Plant Department, or such other or substitute office as may be instituted in its place by the University from time to time.

## **F. PARKING AND OPERATION OF MOTOR VEHICLES**

### 2.27 Prohibitions

- 2.27.1 No person shall stop, park or leave any motor vehicle, except for bicycles, upon any part of University property except in accordance with the authorization granted by a valid parking permit and the Regulations provided that, bicycles shall remain subject to all other Regulations and policies of the University.
- 2.27.2 Except as specifically authorized by a valid parking permit, no person shall stop, park or leave a motor vehicle alongside any building on University property.
- 2.27.3 No person shall stop, park, leave or operate a motor vehicle on sidewalks, paths, loading zones, landscaped areas or within three (3) meters of a fire hydrant on University property except in the course of the performance of essential University business.
- 2.27.4 No person shall stop, park or leave a motor vehicle in specific areas and roadways on University property identified and signed as fire lanes.
- 2.27.5 No person shall stop, park or leave a motor vehicle in any area on University property which has been designated as prohibited to vehicular traffic.
- 2.27.6 No person shall permit a motor vehicle to be stopped, parked or left in a metered space on University property when the meter at that space is hooded.
- 2.27.7 No person shall stop, park or leave a motor vehicle to be stopped, parked or left in a metered space or in any parking stall on University property in such a manner that the motor vehicle is not wholly within the metered space or parking stall.
- 2.27.8 No person shall move, disfigure, or in any way tamper with any parking control signs posted or erected on University property.
- 2.27.9 No person shall stop, park, leave or operate a snowmobile on University property, unless specifically authorized by the Vice-President (Administration), or designate, who may set terms and conditions in connection with such authorization wherever appropriate.
- 2.27.10 No person shall stop, park or leave a motor vehicle in a reserved parking area, a signed accessible parking area or a residence parking area at any time without a valid parking permit for that area unless otherwise posted.
- 2.27.11 No person shall permit a motor vehicle to be stopped, parked or left in a metered space on University property when the violation signal of the meter indicates a violation or when the parking ticket has expired.

2.27.12 No person shall stop, park or leave a motor vehicle within a multi-spaced meter parking area, a pay & display parking area or parkade on University property without purchasing and displaying a valid dispenser parking ticket.

2.27.13 No person shall stop, park or leave a motor vehicle from 7:30 a.m. to 4:30 p.m., Monday through Friday, in a signed parking area on University property, without displaying a valid parking permit for that area.

2.27.14 Prohibitions 2.27.1 through 2.27.9 and 2.27.15 shall be in effect at all times. Prohibitions 2.27.10 through 2.27.13 shall apply at all times except on Saturday, Sunday and holidays, unless otherwise posted or noted in the Regulations.

#### 2.27.15 Theft of Service

2.27.15.1 No person shall deposit or cause to be deposited in a single or multi-space parking meter, parking pay station or pay & display machine, any substitute for a coin of Canada; or, deface, damage, tamper or impair the working of any single or multi-space parking meter, meter pole, electronic parking pay station, pass card reader, transponder or reader, parkade ticket terminal, pay & display machine or pay parking lot gate.

2.27.15.2 a) No operator of a motor vehicle shall, during the hours of operation, on entry into a parkade, proceed without first obtaining a pay parking ticket from either the attendant or the automated ticket dispenser for that parkade. On exiting from that parkade, no motor vehicle operator shall proceed to exit without stopping and submitting the pay parking ticket to either the attendant or an automated pay station or terminal and paying the required fee.

b) No operator of a motor vehicle shall, during the hours of operation, as posted by the University, on entry into a pay & display lot or a multi-space meter area, proceed without first purchasing a pay parking ticket from either the attendant or the automated machine for that area.

#### 2.28 Parking Signs

2.28.1 Operators of motor vehicles shall obey any parking signs on University property erected by either the University or with the consent of the University.

#### 2.29 Temporary "No Parking" Signs

2.29.1 Where it is necessary to erect temporary "No Parking" signs in areas normally allotted for parking under the Regulations for such reasons as snow removal, cleaning, construction, special events or other good reasons, as same may be deemed by the University, such "No Parking" signs shall be observed and have priority over normal parking privileges. Wherever possible, persons temporarily displaced by the erection of such emergency signs will be assigned to other locations.



## G. FEES AND CHARGES

### 2.30 Fees and Charges

2.30.1 **Authority.** Pursuant to subsection 16(1) of *The University of Manitoba Act*, the University is authorized to impose fees and charges in the form of violation notices to be paid by owners or operators of motor vehicles stopped, parked in or left on University property in contravention of the Regulations.

2.30.2 **Notice of Parking Violation.** A notice or form ("violation notice") may be issued by the University to any operator or owner charged with violation of any of the provisions hereof.

2.30.3 **Failure to Pay Fees or Charges.** Violation notices must be settled within ten (10) days from the date of issue, failing which the University shall proceed to take all necessary legal action to receive payment of such fees and charges together with any costs incurred by the University in taking such legal action.

2.30.4 **Service of Violation Notices.** A violation notice shall be sufficiently served if served in any of the following ways:

- (a) by being handed to the operator of the motor vehicle;
- (b) by being mailed to the address of the person registered as the owner of the motor vehicle concerned; or,
- (c) by such violation notice being attached to, or left under, the windshield wiper or attached to the windshield of the motor vehicle.

2.30.4.1 The violation notice shall have endorsed thereon the following:

"This parking violation is issued pursuant to section 16 of *The University of Manitoba Act* by authority of the Board of Governors of the University, or such other substitute office as may be instituted in its place by the University, from time to time, for a contravention of the Parking Regulations".

2.30.5 **Amount of Fees and Charges.** Fees and charges for parking violations are as follows:

- (1) for possession of a stolen or forged parking permit – TWO HUNDRED AND FIFTY DOLLARS (\$250.00) upon order of the Vice-President (Administration) under section 2.30.11;
- (2) for violations of section 2.27.15 - TWO HUNDRED AND FIFTY DOLLARS (\$250.00) upon order of the Vice-President (Administration) under section 2.30.12;
- (3) for stopping or parking in an accessible parking space:
  - i) Option "A" – SIXTY DOLLARS (\$60.00) if paid within ten (10) days of the date the contravention occurred; and
  - ii) Option "B" – ONE HUNDRED DOLLARS (\$100.00) if paid thereafter;

- (4) for stopping or parking in a fire lane or for displaying an invalid permit:
  - i) Option "A" – FIFTY DOLLARS (\$50.00) if paid within ten (10) days of the date the contravention occurred; and
  - ii) Option "B" – SEVENTY-FIVE DOLLARS (\$75.00) if paid thereafter;
- (5) for all other violations:
  - i) Option "A" – TWENTY DOLLARS (\$20.00) if paid within ten (10) days of the date the contravention occurred; and
  - ii) Option "B" – FORTY DOLLARS (\$40.00) if paid thereafter.

**2.30.6 Voluntary Payment.** Any fees or charges issued under section 2.30 may be paid within the time limit indicated on the notice thereof as follows:

- a) by on-line payment, on a twenty-four (24) hour basis, by visiting the University's website at [www.umanitoba.ca/parking](http://www.umanitoba.ca/parking);
- b) by mail or after hours deposit (cheques only) at Parking Services at the Welcome Centre, 423 University Crescent, or such other location as the office may be located in from time to time;
- c) in person Monday to Friday, between the hours of 8:00 a.m. and 4:30 p.m. at Parking Services at the Welcome Centre, 423 University Crescent, or such other location as the office may be located in from time to time.

**2.30.7 Appeals and Extenuating Circumstances.** Those persons wishing to appeal and outline extenuating circumstances, or appeal a parking fee or charge issued under section 2.30.5 (excluding clauses 5-6 of section 2.30.10), may do so as follows:

- a) with respect to fees or charges for parking in contravention of the Regulations – attend to Parking Services at the Welcome Centre, 423 University Crescent, (or such other location as the office may be located in from time to time), Monday through Friday, 8:00 a.m. to 4:30 p.m. respecting a fee or charge; or
- b) with respect to appeals of decisions under (a) above and with respect to the other decisions issued under sections 2.30.8 through 2.30.10 inclusive – appeal to the Vice-President (Administration) or such person or body designated by the Vice-President (Administration) in accordance with procedures established from time to time.

**2.30.8 Revocation of Parking Permit.** In addition to any other fees or charges provided by the Regulations, a parking permit of an individual violating the Regulations, may be revoked by the Vice-President (Administration) at his/her sole discretion.

**2.30.9 Prohibition from Parking on University Property.** Any person whose parking permit is revoked may also be prohibited by the Vice-President (Administration) from parking, stopping or leaving a motor vehicle on University property for a period of up to twelve (12) months, during which time any motor vehicle registered to that person may be removed and impounded under section 2.31.

**2.30.10 Failure to Pay Fees or Charges.** Where a person does not pay the fees or charges owing under sections 2.30.5, 2.30.11 or 2.30.12, any one (1) or more of the following actions may be taken by the University:

- (1) discipline (including dismissal) of faculty and staff members;
- (2) discipline of students under the Student Discipline Bylaw;
- (3) withholding of examination marks, transcripts, diplomas, or denying registration and registration materials until the outstanding fees or charges have been paid in full or other arrangements have been made which are satisfactory to the University;
- (4) revocation of a parking permit under section 2.30.8 and prohibition from parking on University property under section 2.30.9;
- (5) removal and impoundment of a motor vehicle under section 2.31; and
- (6) collection activities by the University or by others at the request of the University, including the issuance of a Statement of Claim in a civil court against the owner or operator of a motor vehicle for the amount of the fee or charge and all costs relating to and including the costs of removal, impoundment and storage of the motor vehicle, as well as any legal costs incurred by the University in taking such collection activities and/or legal action.

**2.30.11 Stolen or Forged Parking Permits.** Where a person has been found in possession of a stolen or forged parking permit:

- (1) the unauthorized parking permit shall be confiscated; and
- (2) upon the order of the Vice-President (Administration), the person:
  - (a) shall pay a fee of TWO HUNDRED AND FIFTY DOLLARS (\$250.00);
  - (b) shall be required to make payment to the University in an amount equal to the costs that would have been incurred for the purchase of a parking permit for the period during which the stolen or forged parking permit was being used; and
  - (c) shall not be entitled to, and shall be prohibited from, parking a motor vehicle on University property for a period of up to twelve (12) months, during which time any motor vehicle registered to that person may be towed away and impounded under Section 2.31.

**2.30.12 Violations of Section 2.27.15.** Where a person has violated section 2.27.15:

- (1) upon the order of the Vice-President (Administration), the person:
  - (a) shall pay a fee of TWO HUNDRED AND FIFTY DOLLARS (\$250.00);
  - (b) shall pay such amount as the University may deem appropriate in order to compensate the University for losses suffered as a result of damage to property caused by the person that violated section 2.27.15; and
  - (c) shall not be entitled to, and shall be prohibited from, parking a motor vehicle on University property for a period of up to twelve (12) months, during which time any motor

vehicle registered to that person may be towed away and impounded under Section 2.31.

## 2.31 Removal, Impoundment and Liability

2.31.1 Motor vehicles parked or left on University property may be removed, impounded and stored if such motor vehicles are considered by the University to be impeding snow removal operations or any other essential operation whatsoever or where removal or impoundment of the motor vehicle is deemed to be reasonable in the sole discretion of the University.

2.31.2 In addition to any other fee, charge or consequence provided by these Regulations, a motor vehicle removed and impounded under these Regulations shall be at the owner's risk. The owner or operator shall be responsible for the charges incurred for removal, impoundment and storage, which charges must be paid before the motor vehicle will be released.

2.31.3 Neither the University, nor its employees, servants or agents, shall be liable in any way whatsoever for such damage or inconvenience in the event of any damage or inconvenience caused by reason of any motor vehicle being towed away, removed, stored or impounded in accordance with these Regulations.

## 2.32 Liability for Lost, Stolen or Damaged Property

2.32.1 Neither the University, nor its employees, servants or agents, shall be liable in any way whatsoever for any lost, stolen or damaged property contained within the motor vehicle or any loss, damage or theft to the motor vehicle, notwithstanding that the loss, theft or damage may have occurred while on University property.

## 3.0 Accountability

3.1 The University Secretary is responsible for advising the President that a formal review of the Regulation is required.

## 4.0 Review

4.1 Formal Regulation reviews will be conducted every ten (10) years. The next scheduled review date for this Regulation is \_\_\_\_\_.

4.2 In the interim, this Regulation may be revised or rescinded if:

- a) the Board of Governors deems necessary; or
- b) the relevant legislation is revised or rescinded.

4.3 If this Regulation is revised or rescinded, all Secondary Documents will be reviewed as soon as reasonably possible in order to ensure that they:

- a) comply with this revised Regulation; or
- b) are in turn rescinded.

**5.0 Effect on Previous Statements**

- 5.1 This Regulation supersedes the following:
- a) all previous Board/Senate Policies, Procedures and Resolutions on the subject matter contained herein; and
  - b) all previous Administration Policies, Procedures and directives on the subject matter contained herein; and
  - c) Parking for Invited Guests, Visitors, Conferences and Special Events Policy; and
  - d) Parking Regulations (2001).

**6.0 Cross References**

<b>Cross References</b>			
[Indicate names and numbers of other specific Governing Documents which should be cross referenced to this Governing Document. Include section # of other Governing Documents if appropriate.]			
Cross referenced to:	(1) Parking Office website_____	(3) _____	
	(2) _____	(4) _____	



**AGENDA ITEM:** *Student Referendum, School of Art*

**RECOMMENDED RESOLUTION:**

*That a \$3.00 per credit hour contribution be assessed against the students in the School of Art for a two year term commencing in the fall of 2011 as outlined in the letter from Paul Hess, Director, School of Art, dated April 5, 2011.*

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

*On Wednesday, March 23 and Thursday, March 24, the School of Fine Arts Student Association held a referendum to support the School of Art Student Equipment Fund with a contribution of \$1.50 per credit hour, School of Art Visiting Artist Fund with a contribution of \$1.20 per credit hour and the School of Art Endowment Fund with a contribution of \$0.30 per credit hour from each student. This amounts to an approximate donation of \$90 per student per year. The students voted to contribute \$3.00 per credit hour for a two year term beginning in the fall of 2011, resulting in a total contribution of approximately \$64,260 (pending student enrolment). Of the 357 eligible voters, the Student Equipment Fund had 42 "yes" votes, 2 "no" votes and there were no spoiled ballots. The Visiting Artist Fund had 40 "yes" votes, 4 "no" votes and there were no spoiled ballots. The Endowment Fund had 39 "yes" votes, 4 "no" votes and there was 1 spoiled ballot.*

**RESOURCE REQUIREMENTS:**

N/A

**IMPLICATIONS:**

N/A

**ALTERNATIVES:**

[N/A]

**CONSULTATION:** *[delete if not applicable]*

N/A



### Board of Governors Submission

#### Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey	<i>[Signature]</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	<i>[Signature]</i> Apr. 26/11
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

**Office of the Vice President (External)**

Submission prepared by: \_\_\_\_\_

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

#### Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Paul Hess, Director, School of Art
- Letter from Helga Jakobson, Senior Stick, and Fred Fandard, Senator, student representatives of the School of Fine Arts Student Association



UNIVERSITY  
OF MANITOBA

School of Art

203 FitzGerald Building  
Winnipeg, Manitoba R3T 2N2  
Canada  
Telephone (204) 474-9367  
Fax (204) 474-7605

April 5, 2011

Dr. David Barnard  
President and Vice-Chancellor  
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the School of Art have once again voted to continue making contributions to the school through their student referendum.

Attached you will find the letter I received from Helga Jakobson and Fred Fandard, student representatives of the School of Fine Arts Student Association. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through a presentation made and emails sent by the student council.

As Helga and Fred explain, the students wish to contribute \$3.00 per credit hour for a two year term, to the Equipment Fund, Visiting Artist Fund and the Endowment Fund. This will result in a contribution of \$64,260 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2011/2012 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Paul Hess  
Director

enclosure

cc: Annual Giving Program, Department of Development



March 25, 2011

Dr. Paul Hess  
Director, School of Art  
202 FitzGerald Bldg  
University of Manitoba,  
Winnipeg, MB R3T 2N2

Dear Dr. Hess,

On Wednesday, March 23 and Thursday, March 24, the School of Fine Arts Student Association held a referendum to support the School of Art Student Equipment Fund with a contribution of \$1.50 per credit hour, School of Art Visiting Artist Fund with a contribution of \$1.20 per credit hour and the School of Art Endowment Fund with a contribution of \$0.30 per credit hour from each student. Each student was proposed with making a donation for a two year term, beginning in the fall of 2011. This amounts to an approximate donation of \$90 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$64,260 (pending student enrolment) to the School of Art. The ballot read as follows:

**School of Fine Arts (SOFA) Student Association  
2011 Referenda Questions**

**Question #1**

Do you approve a student contribution of \$1.50 per credit hour to the Student Equipment Fund for the 2011-2012 and 2012-2013 academic years?

Yes

No

**Question #2**

Do you approve a student contribution of \$1.20 per credit hour to the Visiting Artist Fund for the 2011-2012 and 2012-2013 academic years?

Yes

No

**Question #3**

Do you approve a student contribution of \$0.30 per credit hour to the Endowment Fund for the 2011- 2012 and 2012-2013 academic years?

Yes

No

There was a 12% participation rate with 44 of the 357 eligible student voters casting a ballot. Of those votes, the Student Equipment Fund had 42 "yes" votes, 2 "no" votes and there were no spoiled ballots. The Visiting Artist Fund had 40 "yes" votes, 4 "no" votes and there were no spoiled ballots. The Endowment Fund had 39 "yes" votes, 4 "no" votes and there was 1 spoiled ballot.

Prior to the referendum vote the student representative held an open forum and emails were sent to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement and the need to give back.

SoFASA supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of The University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact us as soon as possible.

Sincerely,



Helga Jakobson  
Senior Stick



Fred Fandard  
Senator

cc: Sana Mahboob, Department of Development