

BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

Tuesday, March 15, 2011

**Alan A. Borger Sr. Executive Conference Room
E1-270 Engineering Information and Technology Complex
4:00 p.m.**

OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

OFFICE OF THE UNIVERSITY SECRETARY



**UNIVERSITY
OF MANITOBA**

BOARD OF GOVERNORS

Alan A. Borger Sr. Executive Conference Room (E1-270 EITC)




Tuesday, March 15, 2011

4:00 p.m.

OPEN SESSION

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5. UNANIMOUS CONSENT AGENDA	Chair	
<i>If any member of the Board wants to ask a question, discuss or oppose an item that is marked for the consent agenda, the member can have an item removed from the consent agenda by contacting the Secretary of the Board prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.</i>		
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FOR INFORMATION

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AGENDA



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**MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION
MOTION TO ADJOURN**



**Minutes of the Meeting of the Board of Governors
Open Session
January 25, 2011**

The meeting was held at 4:00 p.m. in the Alan A. Borger Sr. Executive Conference Room, E1-270 EITC.

Present: J. Lederman, Chair
J. Leclerc, University Secretary

D. Barnard A. Berg T. Bock P. Bovey E. Bowness
E. Collins J. Embree N. Halden G. Hatch J. Hoskins
S. Jasper M. Labine H. Laube H. Sector

Assessors Present:

B. Austin-Smith J. Sealey

Officials Present:

S. Foster D. Jayas J. Kearsey J. Keselman D. McCallum

Regrets:

R. Dhalla M. Forsen B. Passey D. Sauer R. Zegalski

Absent:

M. Ates M. Robertson

1. Announcements

Ms. Lederman welcomed Mr. Emmet Collins, a new student member appointed by the Lieutenant-Governor in council.

2. Approval of the Agenda

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No concerns were brought forward.

It was moved by Ms. Bovey and seconded by Dr. Hoskins:

THAT the agenda for the January 25, 2011 Open Session be approved as circulated.

CARRIED

3. Minutes

3.1 Open Minutes

A few errors were identified.

It was moved by Ms. Laube and seconded by Dr. Hoskins:

THAT the minutes of the September 28, 2010 Open Session be approved as amended.

CARRIED

4. PRESENTATION

4.1 Innovation – Contributions of the University of Manitoba

Dr. Digvir Jayas, Vice-President (Research), delivered a presentation on the commercialization of research at the University of Manitoba. A copy of Dr. Jayas' presentation will be emailed to Board members for their reference.

5. Unanimous Consent Agenda

It was moved by Ms. Hatch and seconded by Dr. Embree that the Board of Governors approve and/or receive for information the following:

THAT the Board of Governors approve six new offers, six amended offers, and the withdrawal of eleven offers as set out in Appendix A of the Report of the Senate Committee on Awards [dated October 18, 2010].

THAT the Board of Governors approve five new offers, five amended offers, and the withdrawal of three offers as set out in Appendix A of the Report of the Senate Committee on Awards [dated November 8, 2010].

THAT the Board of Governors approve the establishment of a Professorship in Neurobiology Research [endorsed by Senate on December 1, 2010].

THAT the Board of Governors approve that the students from the School of Medical Rehabilitation contribute \$1.66 per credit hour for a three year term to the School of Medical Rehabilitation Endowment Fund, beginning in the fall of 2011/2012.

THAT the Board of Governors approve that the students from the Faculty of Medicine contribute \$100.00 per year for a four year term to the Faculty of Medicine Student Scholarships, the Student Initiative Fund, and the Wish Clinic, beginning in the fall of 2011/2012.

THAT the Board of Governors approve that the students from the Faculty of Pharmacy contribute \$3.67 per credit hour for a three year term to Faculty of Pharmacy Endowment Fund, the Student Initiative Fund, and the Wish Clinic, beginning in the fall of 2011/2012.

THAT the Board of Governors approve that the students from the Faculty of Engineering contribute \$3.05 per credit hour for a three year term to Faculty of Engineering Endowment Fund, beginning in the fall of 2011/2012

That the Board of Governors approve the revised Student Advocacy Office Terms of Reference as presented.

CARRIED

6. Report from the President

In addition to the written report provided in the agenda materials, Dr. Barnard reported that he had attended a meeting in Ontario immediately following the Board of Governors retreat on January 22nd. It was a positive and encouraging meeting which focused on developing a new narrative for the Association of Universities and Colleges of Canada (AUCC) for the next few years.

Dr. Austin-Smith asked whether there was a plan in place to assure that Faculty member's parking would not be disrupted on days when events will be held in the new stadium. Dr. Barnard replied that the University was committed to that principle, but the details were not yet worked out.

7. FROM GOVERNANCE COMMITTEE

7.1 Review of the Chancellor Election Process

Ms. Lederman stated that this process was reviewed as a result of observations made by the Committee for the most recent election of the Chancellor. Some changes were in order to increase confidentiality for the nominees and also to increase the transparency of the process. She added that the revised bylaw and policy had been approved by Senate.

It was moved by Dr. Barnard and seconded by Dr. Embree:

THAT the Board of Governors:

- a) approve the attached Bylaw outlining the Role of the Chancellor; and**
- b) approve the attached Policy governing the Election of the Chancellor.**

CARRIED

Ms. Laube asked if there had been discussion of ex-officio members of the Committee from UMSU and the GSA. Ms. Lederman replied that the intent was to have a committee of a manageable size and that two students would form part of the Committee membership.

8. FROM FINANCE, ADMINISTRATION & HUMAN RESOURCES

8.1 Sustainability Policy

Ms. Bovey spoke to this item, indicating that this policy was necessary because the University is a signatory of the Halifax Declaration, among others. She added that there had been a great deal of consultation. Mrs. McCallum stated that the Sustainability Committee is actively working on developing a comprehensive sustainability strategy for the University that would address operations, food services, buildings, education, and research. Mrs. McCallum added that Board of Governors approval will signify to the University community that sustainability is indeed important to the University.

It was moved by Ms. Bovey and seconded by Dr. Halden:

That the Board of Governors approve the Sustainability Policy and accept for information the Sustainability Procedures approved by the Vice-President (Administration) and the Vice-President (Academic) and Provost.

CARRIED

9. FROM SENATE FOR APPROVAL

9.1 Site Approvals related to the Stadium Development and the Sport and Active Living Precinct

It was moved by Dr. Barnard and seconded by Dr. Hoskins:

THAT the Board of Governors approve the extension of the Sport and Active Living Precinct, the relocation of the play fields, and the siting of the Active Living Centre on Parking Lot X [approved by Senate on December 1, 2010].

CARRIED

The following three items were considered together.

9.5 Proposal for a Bachelor of Science Joint Honours Degree in Computer Science – Statistics

9.6 Proposal for an M.Sc. and a Ph.D. in Biomedical Engineering (BME)

9.7 Closure of the Manitoba Centre for Hellenic Civilization

It was moved by Dr. Barnard and seconded by Dr. Embree:

THAT the Board of Governors approve the proposal for a Bachelor of Science Joint Honours Degree in Computer Science - Statistics [as recommended by Senate January 5, 2011].

THAT the Board of Governors approve the proposal for an M.Sc. and a Ph.D. in Biomedical Engineering [as recommended by Senate October 6, 2010].

THAT the Board of Governors approve the closure of the Manitoba Centre for Hellenic Civilization [as recommended by Senate December 1, 2010].

CARRIED

FOR INFORMATION

11. UPDATES

11.1 Update from the UMSU President

Ms. Laube reported that the Celebration Week held at the Inner City Campus and at the Bannatyne Campus were both successful the previous week and that the Fort Garry Campus events were taking place this week. She added that UMSU was working on developing a series of "Awareness" weeks which will highlight various issues the student should be more aware of. The weeks will focus on environmental issues, treaties, accessibility, and LGBTT issues.

Ms. Laube also stated that UMSU is moving forward with ideas for the space vacated by the Wise Guys pub and the intent is to make the community livelier.

11.2 Update from the GSA President

Ms. Labine reported that the GSA would soon have a new office network installed and that they have added two more staff members to their team. She added that the founder of Doctors Without Borders, Dr. Heinzl, would be speaking at the Bannatyne Campus in the coming weeks and that workshops focusing on soft skills for graduate students would be held in March. Ms. Labine also reported on some renovations to the GSA office and to the grad students lounge which would make both spaces more useful to the students. She stated that the GSA is working with the Faculty of Graduate Studies on a joint orientation for new students and working with UMSU on the community pub concept while working toward a pub at the Bannatyne Campus. She added that the GSA has also partnered in a joint venture with the MBA program to hold a Dragon's Den type of event in June.

Ms. Lederman asked what percentage of Masters students continue on to doctoral work. Ms. Labine responded that of the 3200 to 3300 graduate students the ratio is approximately 2 Master's students for every Ph.D. student.

Mrs. McCallum asked where the new lounge space at the Bannatyne Campus would be located. Ms. Labine answered that it was planned for the Basic Medical Sciences Building.

Ms. Hatch asked whether there are more women or men currently pursuing a Master's degree. Ms. Labine replied that in the Life Sciences and in Arts there are more women, but in the areas of Agriculture and Science there are more men.

Motion to Move to Closed and Confidential Session

It was moved by Dr. Halden and seconded by Ms. Bovey:

THAT the Board of Governors move into Closed and Confidential Session.

CARRIED

Motion to Adjourn

It was moved by Ms. Bovey:

THAT the meeting adjourn.

CARRIED

Chair

University Secretary

PRESIDENT'S REPORT: March 15, 2011

GENERAL

The 2011/12 Strategic Resource Planning process is well underway. Strategic Resource Plans prepared by Deans, Directors, and Heads of Administrative units were submitted to the VP (Admin) office for compilation and distribution to Budget Advisory Committee (BAC) members, the executive team and to those individuals attending the "cluster" presentations. The BAC first met on February 7 and strategic resource planning meetings with faculties began in late February. The provincial budget will be released on April 12, 2011 at which time the university's operating grant and tuition fee levels will be announced. An interim spending authority based on a conservative estimate with respect to the anticipated base grant and tuition fee increases will be required (recommendation included in the March 15 BOG agenda). A proposed final operating budget will be brought forward following the government grant announcement and final review of 2010-11 operating results.

Members of the university community recently had an opportunity to celebrate the accomplishments of Dr. Stephen Moses (medical microbiology, community health sciences) and Associate Director of the Centre for Global Public Health, who is the 2010 recipient of the Dr. John M. Bowman Memorial Winnipeg Rh Institute Foundation Award for outstanding research by senior university faculty. He was presented the award at a celebration dinner held on February 9, 2011 followed by his public lecture titled: *"Responding to the HIV/AIDS Epidemic in Africa and India: Such a Long Journey."* Moses plays a key role in a collaborative team developing groundbreaking research and prevention programs to fight the spread of the disease in Africa and India. He was the principal investigator in research that revealed a significant hole in the deadly virus' armour. He and his colleagues showed that male circumcision significantly reduces the risk of acquiring HIV for heterosexual men, by as much as 60 per cent. Estimates show that scaling up male circumcision services in hard-hit sub-Saharan Africa could avert more than 7.7 million HIV infections and 3 million AIDS deaths during the next two decades.

The University of Manitoba sent a delegation to the Truth and Reconciliation Forum recently held in Vancouver, at which participants were offered additional details regarding the scope and expectations for the planned Truth and Reconciliation Archives National Research Centre. The University of Manitoba Team is now considering the information shared at this forum and considering options for and means of communications related to the University of Manitoba's potential bid for the centre.

As was the case in 2010, it is anticipated that student organizers will be presenting events in connection with "Israel Apartheid Week", scheduled for March 14 - 17. The University continues to prepare for this event; a committee including representatives from the President's Office, Legal Counsel, Security Services, Public Affairs, Human Rights and Equity Services, Student Affairs, the AVP Administration and the Vice-Provost (Students) has met on a number of occasions to identify appropriate protocols, confirm safety measures, coordinate consultation and communication with organizers and concerned community leaders, and ensure safety and accurate messaging for the events taking place.

ACADEMIC MATTERS

- Digvir Jayas, Vice-President (Research) and Distinguished Professor in Biosystems Engineering, has been elected as the 2011 Foreign Fellow into the National Academy of Agricultural Sciences India, for his outstanding contributions in the area of agricultural engineering and technology. Digvir is the fifth researcher in Canada and the first Manitoban to receive this honor.
- Andrew Woolford's, sociology, most recent book, *The Politics of Restorative Justice*, was listed by Choice (the publication of the American Library Association) as an Outstanding Academic Title for 2009. This list is drawn from approximately 7,000 works reviewed by Choice each year. Selections are chosen based on criteria such as overall excellence in presentation and scholarship, importance relative to other literature in the field, and value to undergraduate students.
- Charlotte Enns, educational administration, foundations and psychology, is spearheading a project to create American Sign Language (ASL) content standards for students in Grades K-12. The content standards will outline the ASL skills that students should have at each grade level and allow teachers to plan instruction by comparing student skills against the standards. The project is headed by The Laurent Clerc National Deaf Education Center at Gallaudet University.
- Dieter Schönwetter, dentistry, has been appointed as the first Associate Editor for a major initiative funded by the Association of American Medical Colleges and the US government entitled "Building Oral Health Training Capacity in Medical Education". This initiative will bring important oral health concepts into medical education within a resource area where faculty and students can access educational tools, learning resources, and curricular materials related to oral-systemic health. The Faculty of Dentistry has become one of the most widely recognized authorities on this topic through its International Centre for Oral-Systemic Health.
- Michael Matthews, music, had his work premiered at a Distinguished Faculty Concert (Acoustic Instruments in Electronic Music) hosted by the New York University's Steinhardt School of Culture, Education, and Human Development.
- The Manitoba Bar Association's Distinguished Service Award was presented to Roland Penner, law, at the 2011 MBA Mid-Winter Awards Luncheon. The award recognized Roland Penner for his work as an advocate, academic, politician, human rights pioneer and author. Professor Penner was deeply involved in setting the foundation for Legal Aid in Manitoba, acting first as the Founding Chair of the Board of Directors of Legal Aid Services Society of Manitoba and then as a consultant to the Federal Department of Health and Welfare on Legal Aid Clinics.
- The Université Laval has partnered with the University of Manitoba to offer a unique program to train students to become leaders in the rapidly growing functional food and natural health products sector. The Food Advancement through Science and Training (FAST) program was launched by the head of the University of Manitoba's Department of Human Nutritional Sciences, James House, and the director of Université Laval's Institute of Nutraceuticals and Functional Foods, Yves Pouliot. FAST is a unique multidisciplinary training program aimed at responding to the pressing needs for highly qualified personnel in the Canadian agri-food, natural health products and biopharmaceutical sectors.

- For the first time in the history of the Marcel A. Desautels Faculty of Music, two classical voice students have been selected to proceed to the final round of the prestigious Eckhardt-Gramatté Competition. The preliminary round judges were impressed with mezzo-Soprano Laurelle Froese (B. Mus 2009, Post-Baccalaureate Dip, 2010), and graduate student soprano Sarah Kirsch.
- Samantha Lynch, recent architecture graduate student (M.Arch 2009) was the winner of the Canada Council for the Arts' Prix de Rome in Architecture for Emerging Practitioners. Ms. Lynch will use the award to design and build cameras to study the relationship between human activity, the architectural dimension and the time connection between these two elements. The \$34,000 Prix de Rome is awarded to a recent graduate of one of Canada's eleven accredited schools of architecture who demonstrates outstanding potential. The prize winner is given the opportunity to visit significant architectural sites abroad, and to intern at an architecture firm of international stature. Ms. Lynch was been selected to intern with Fat Koehl Architekten in Berlin, Germany.
- Several music faculty members and over 130 students participated in the WSO New Music Festival. Students and faculty performed in a wide range of concerts that included world and Winnipeg premieres of works by internationally renowned composers.
- The Faculty of Medicine's On-line Portal for Advanced Learning (OPAL), the Curriculum Management System, won project of the year by the Project Management Institute of Manitoba by the Minister of Entrepreneurship, Training, and Trade.
- Medicine will host a conference in April to promote the George and Fay Yee Centre for Healthcare Innovation through advancing the idea of innovation and showcasing local examples of innovation. Keynote speakers include Dr. Jeremy Grimshaw, Ottawa Health Research Institute and Dr. David Moher, University of Ottawa presenting themes of Knowledge Translation and Knowledge Synthesis and Mr. Steve Vieweg, Asper School of Business speaking about Leading Through Innovation. Local examples of innovation will be showcased through an assortment of speakers including Drs. Eric Bohm, Tarek ElMekkawy, Mike Harlos, Luis Oppenheimer, Ms. Helen Clark and Ms. Sara Kreindler.
- Let's Talk Science (LTS) students from the Faculty of Science conducted an outreach event with students in Beausejour schools. The 16 volunteers worked with over 200 students from grades 1-8 on activities ranging from sewing and e.coli to extracting DNA from a strawberry to designing and launching rockets.
- The Institute of Industrial Mathematical Sciences (IIMS) in conjunction with the Department of Mathematics hosted the Seventeenth Annual Manitoba Workshops on Problem Solving for Students in Grades 10, 11 and 12. In the 2010/11 series, 50 students from 20 schools participated. The workshops are designed and organized by Robert Craigen and Michelle Davidson, Mathematics and Abba Gumel, IIMS. The main purpose of this annual event is to provide training for the Pascal, Cayley, Fermat and Euclid Mathematics Competitions and to assist students in writing the Manitoba Senior 4 Competitions. Training is also provided to help prepare students for the three newer math contests – Fryer, Galois and Hypatia – which test students' written communication and thinking skills by requiring full written solutions. In addition, the workshops also improve the students' problem solving abilities, bring students with a passion for mathematics together to work individually and in groups, and allow the high school students to meet enthusiastic undergraduate students, graduate students and faculty members in the mathematical sciences.

RESEARCH MATTERS

- The Faculty of Medicine held an International HIV Prevention Exchange on January 28-29, 2011, at the Fort Garry Hotel. Drs. Keith Fowke (medical microbiology), Marissa Becker (community health sciences/medical microbiology), and James Blanchard (community health sciences/medical microbiology), co-chaired the symposium. The Exchange brought together more than 120 local and international experts for a two-day scientific symposium to discuss HIV prevention and care. Scientific presentations ranged from working with highly vulnerable populations, to understanding the immune response to HIV infection and creating an HIV vaccine. The goal was the exchange of best practices from around the world and to establish new collaborations. In addition to the scientific presentations, round table discussions on HIV prevention took place around the common theme of community engagement through the arts -- more specifically, using art as a means of communicating HIV prevention messages.

A two-day Exchange ended on a high note, with participants attending the Opening Night performance of the Winnipeg Symphony Orchestra's New Music Festival. The performance of composer John Corigliano's Symphony No. 1 – a piece inspired by the composer's personal response to the HIV/AIDS epidemic during the 1980s—was a collaboration with the University of Manitoba.

- The University of Manitoba and the Canadian Fossil Discovery Centre (CFDC) recently signed a landmark Memorandum of Understanding that will see the two organizations work together on a broad array of academic and research programs. The agreement provides a platform for the CFDC and the University to work together to develop academic programs and courses; coordinate staff and students for lab and field orientated teaching, research and training projects; collaborate on joint research, publication, and academic events; and exchange documentation and research expertise. The formal details of the arrangement will be worked out over the next few months, led by Kevin Campbell, CFDC board member and associate professor in the Faculty of Science at the University of Manitoba. The CFDC houses the largest collection of marine reptile fossils in Canada, including a 43-foot long mosasaur named "Bruce", the largest mosasaur in the country. Housed in Morden's Access Event Centre, the CFDC is working towards building a new state-of-the-art facility in the Manitoba Escarpment.
- Distinguished Professor Harvey Max Chochinov (community health sciences/psychiatry/family medicine) and Canada Research Chair in Palliative Care, was recently awarded the 2011 Award for Excellence in Scientific Research from the America Academy of Hospice and Palliative Medicine (AAHPM) for his outstanding work in hospice and palliative care research. Chochinov and his team were the first to study the issue of dignity in the terminally ill, which resulted in a new model of care for patients nearing death. He has developed a novel intervention for suffering at the end of life—Dignity Therapy. This work has served as the basis for an international trial funded by the United States National Institutes of Health. He leads a Canada-wide study examining the application of the Palliative Care Dignity Inventory and also heads the Canadian Virtual Hospice—a cutting-edge initiative in e-Health, which provides support, exchange of information, education and consultation for the terminally ill and those caring for them. Nearly 1,000 Canadians visit this website daily. With over five million hits to its credit and having responded to hundreds of individual inquiries, this project has begun to change the landscape of palliative care in Canada.
- The Natural Sciences and Engineering Research Council of Canada (NSERC) announced funding to three University of Manitoba research projects over a three year period. A total of \$1,391,166 was

awarded under the Strategic Project Grants program, whose goal it is to increase research and training in targeted areas that could strongly enhance Canada's economy, society and or environment within the next ten years. The three teams are:

- Joe LoVetri (electrical and computer engineering) will receive \$291,000 to enhance the spatial resolution of state-of-the-art Microwave Tomography (MWT) systems for biomedical imaging. MWT is a relatively new modality that uses microwave measurements to create a quantitative image of the bulk-electrical material properties of biological tissues situated in a body. The team, which includes Lotfollah Shafai, Faculty of Engineering, will investigate the feasibility of MWT for specialized biomedical applications and transferring the technology to their supporting organizations, CancerCare Manitoba (CCMB) & IMRIS. Current indications are that MWT can be useful for breast cancer imaging, bone imaging, and the detection of ischemic tissues.
- Martin Scanlon (food sciences) will receive \$524,710 to examine the fundamental mechanical properties that control texture in the commercial production of Asian noodles using Canadian wheat. The team of Dave Hatcher at the Grain Research Laboratory, Winnipeg, and John Page (physics) will exploit the knowledge gained from the mechanical characterization of Asian noodles to optimize the texture of fiber-enriched noodles, thereby supporting the sales of Canadian wheat in a growing product sector of the Asian market - the functional foods market.
- Peter Zahradka (physiology and Canadian Centre for Agri-food Research in Health and Medicine) will receive \$575,456 to identify and characterize the molecule in pulse crops that has been shown to decrease arterial stiffness. This molecule will then be available for incorporation into novel enriched or fortified functional food products, or utilized in its purified form as a nutraceutical. The team, led by Zahradka, includes Carla Taylor and Michel Aliani (human nutritional sciences). Their research findings can potentially lead to the development of products for human consumption that will enhance the commercial value of pulse crops due to strong market interest in the underlying therapeutic applications.
- The Canada Foundation for Innovation, Leaders Opportunity Fund announced \$1,332,798 in funding to eight University of Manitoba research projects. Projects and principal investigators are:

Researcher	Project Title	Funding
Margaret Docker (biological sciences)	High-Throughput Molecular Genetics Facility	\$127,896
Mostafa Fayek and Alfredo Camacho (geological sciences)	Noble Gas Mass Spectrometry Laboratory for Dating Geological Samples	\$397,105
Soheila Karimi (physiology)	Translational Research Center for Spinal Cord Injury Repair	\$159,851
Song Liu (textile sciences)	Medical Textile Surface Engineering Laboratory	\$145,536
Brooke Milne (anthropology)	Preservation and Promotion of Northern Canadian Heritage Resources: A Non-Invasive/Non-Destructive Approach to Archaeological Research	\$194,877

Afshin Raouf (cell biology/immunology))	Establishment of an Integrated Laboratory to Study the Biology and Functions of Normal and Malignant Breast Stem cells	\$156,292
James Roth (biological sciences)	Stable Isotope Sample Preparation and Acquisition for Applications in Ecology and Conservation	\$81,199
Jane Waterman (biological sciences)	Reproductive and Behavioural Ecology of Small Mammals in the Field and Laboratory	\$69,952

- Twenty-one health research projects received \$1,041,507.06 in funding from 10 sponsors. The projects are:

Researcher (s)	Funder	Project Title	Funding
MacDonald, Sharon (community health sciences)	Canadian Cancer Society Research Institute	Role of long-term use of common medications in cancer prevention: A pharmacoepidemiologic research program	\$150,000
Eftekharpour, Eftekhar (physiology)	Canadian Paraplegic Assoc. (MB) Inc.	Establishment of a new laboratory to examine neuroprotective strategies for the treatment of spinal cord injury	\$76,908
Kriellaars, Dean (physical therapy)	Canadian Paraplegic Assoc. (MB) Inc.	Spinal cord injury research projects	\$81,565
Eftekharpour, Eftekhar (physiology)	Cervical Spine Research Society	Investigation of the neuroprotective effects of thioredoxin for the treatment of spinal cord injury	\$24,986.06
Menec, Verena (community health sciences)	CIHR	Loneliness and social engagement among older adults: Examining the importance for health and for the development of age-friendly communities	\$90,000
Pierce, Grant (physiology)	CIHR	The effects of specific dietary fatty acids on cardiovascular health	\$113,048
Sorensen, John (chemistry)	Manitoba Medical Service Foundation	New antibiotics from Northern Manitoba soil fungi	\$20,000

Eftekharpour, Eftekhar (physiology)	Manitoba Medical Service Foundation	A novel intracellular drug delivery approach to enhance neuroprotection after spinal cord injury	\$20,000
Pathak, Kumar (surgery)	Manitoba Medical Service Foundation	Serial levels of CD3 zeta chain in head & neck cancer patients can predict their disease status	\$20,000
Karimi-Abdolrezaee, Soheila (physiology)	Manitoba Medical Service Foundation	Understanding the role of inflammation on the therapeutic potential of endogenous neural stem cells after spinal cord injury	\$20,000
Hannila, Sari (human anatomy and cell science)	Manitoba Medical Service Foundation	Enhancing axonal regeneration and neuronal survival in the injured spinal cord through treatment with secretory leukocyte protease inhibitor	\$20,000
Brassinga, Ann (microbiology)	Manitoba Medical Service Foundation	Investigation of the human immune response to Legionnaire's disease	\$20,000
Logsetty, Sarvesh (surgery)	Manitoba Medical Service Foundation	Mental illness and traumatic injury: An investigation of risk and resilience among survivors of trauma	\$20,000
Mahmud, Salaheddin (community health sciences)	Manitoba Medical Service Foundation	Risk of colorectal cancer after diagnosis of urogenital cancers: A population-based analysis	\$20,000
Lin, Francis (physics and astronomy)	Manitoba Medical Service Foundation	Investigation of immune cell migration and interactions and stem cell growth and differentiation in 3D collagen gel using microfluidic devices	\$20,000
Zarychanski, Ryan (internal medicine)	Manitoba Medical Service Foundation	Phenotypic and genotypic characterization of haemolytic anaemia in a Manitoban kindred	\$20,000
Vercaigne, Lavern (pharmacy)	MedXL Inc.	Efficacy and safety of an ethanol/sodium citrate locking solution to prevent hemodialysis catheter-related infections: A pilot study	\$25,000

Ho, Juliet (internal medicine)	Satellite Healthcare	Novel urine biomarkers of progressive interstitial fibrosis/tubular atrophy and renal allograft dysfunction	\$150,000
Becker, Marissa (internal medicine)	University Medical Group	Missed opportunities for diagnosis of HIV epidemiological study	\$25,000
Nachtigal, Mark (biochemistry and medical genetics)	University of Manitoba	Investigating transforming growth factor (TGF) beta superfamily signalling in established human ovarian cancer cell lines	\$25,000
Gardiner, Phillip (kinesiology and recreation mgmt)	University of Western Ontario	CIHR team in physical activity, mobility and neural health	\$80,000

- Three research projects received \$139,000 in funding from three sponsors. They are:

Researcher (s)	Funder	Project Title	Funding
Li, Genyi (plant science)	Monsanto Canada Inc	Transferring of clubroot disease resistance genes of B. rapa and B. oleracea into canola using synthetic B. napus	\$75,000
Ferguson, Steven H (environment, earth, resources)	Kenneth M Molson Foundation	Comparing chronic stress among Canadian beluga whale populations	\$40,000
Sinclair, John (Natural Resources Institute)	Dalhousie University	Public values associated with Canada's urban forest	\$24,000

- **Research Quality Management:** the University of Manitoba has taken the lead in facilitating an opportunity to host the Panel for Research Ethics (PRE) as they plan a visit to the Manitoba Research Community on May 18 and 19 at Fort Garry and Bannatyne campuses respectively. This will be one of several visits PRE will make on a cross-country TCPS2 tour this winter and spring. To date, the University of Manitoba has invited the St. Boniface College, the St. Boniface Hospital Office of Clinical Research, and the Life Science Association of Manitoba (LSAM) to work collaboratively in welcoming PRE and the TCPS2 workshops they offer.

ADMINISTRATIVE MATTERS

- The Implementation Phase for the Resource Optimization and Service Enhancement project (ROSE) continues. Sponsors, team leads and support staff have been working diligently on their project

initiatives providing weekly stream and program status updates. Customer advisory groups including representatives from the academic staff have been established for each stream. Some highlights by stream are listed below:

Finance Stream :

- Identifying an online travel booking system and expense management tool that will give better service to university employees traveling on business, and encourage the lowest available fares and rates. Vendor demonstrations of online booking and travel expense were held the week of February 22.
- Moving to the FAST Accounts Receivable (AR) system to improve the invoicing and reporting capabilities available to all university users. This will increase efficiency and timeliness in the invoicing and collection of accounts. Testing of both the FAST upgrade and the FAST AR module is underway.
- Implementing a new proactive and strategically focused operating model (Supply Chain Management) for Purchasing Services, building upon and improving, through key performance indicators and other performance management methodologies, the performance of the department and the university's service and supply agreements, resulting in substantial cost savings and greater efficiencies for University departments. The *Target Operating Model* for Purchasing Services has been developed
- Moving to "e-procurement," which will realize administrative cost savings through the automation of purchasing and payment processes such as purchase requisitions, approvals, order tracking and receiving.
- Upgrade FAST Reporting to version 3.6 which will provide enhancements to report design and budget maintenance

Human Resources Stream:

- Upgrading our Human Resource Information system (VIP) to a web-based platform. This upgrade is essential as we move towards an enhanced HR service delivery model. The VIP upgrade has begun with expected completion in March 2011.
- Implementing the Human Resource Self Service Portal, which includes the Employee Self Service (ESS) and Management Information (MIP) portals. ESS will allow employees to view and manage some personal data, update addresses and emergency contact information online, view personal benefits, view lists of beneficiaries and dependents and view and print pay stubs and T4s. MIP will allow managers to approve employees' requests electronically, and view and approve time sheets, vacations, overtime and banked time. They will also be able to view staff files, metrics and run reports on such things as attendance and overtime. Reducing multiple handling of information will reduce errors and increase efficiency, improving the speed of service to employees and managers. Implementation and phased roll-out of an Employee Self-Service and Management Information Portal is expected to go-live September 1, 2011.
- Implementing an Online Application and Recruitment System to streamline hiring processes. Newly hired and transferring employees will receive more timely information on their job offers and benefits. Interested applicants will be able to apply online to the University either for a specific job or to be added to a "talent pool." Paperless applicant tracking will make the hiring process more efficient. Implementation of an on-line or eRecruitment system is expected to go-live September 1, 2011.

Students Stream:

- Implementing the Customer Relationship Management (CRM) software to further enhance student recruitment and provide relevant information and service to prospective students in a timely and coordinated manner.
- Development of a Classroom Scheduling Policy and selection of a classroom scheduling software system to: manage classes and events within a single database; save scheduling time and effort; define, track and manage teaching spaces and resources; improve event and meeting services for students, staff and the community; and give schedulers more control over space, classes, events and resources. Vendor demonstrations for this initiative were held the week of February 7.
- Implementation of a new financial aid system that will: enable students to apply on-line for bursaries and awards; provide more efficient, accurate and timely service; and ensure students receive their financial aid funding faster.
- Rebuilding processes in Admissions to improve the application experience for prospective students, turnaround times, and to enhance the transparency for applicants.
- Reconstructing the Future Students website to allow for a richer experience and more intuitive navigation of the site for prospective students and their influencers.

Research Stream:

- Initiated new contract review process responsibilities together with the creation of contract templates for specific types of agreements to provide consistency within terms of contracts, as well as decrease time for the legal department when reviewing contracts. This will benefit both researcher and sponsor as research will begin sooner. The development of software will allow researchers the ability to track the status of their research contract review.
- Implementing the InfoEd software, which more efficiently manages human and animal ethics protocol review. New software will also improve management of the lab animal facilities. These new systems for protocol review and facility management will maintain the university's high level of compliance with outside monitoring agencies and maintain funding eligibility.
- In addition, the large consumption of paper and physical storage space and associated costs will be greatly reduced, gathering information in a more timely and efficient manner.

Physical Plant Stream:

- Implementing a Work Order Management Initiative to improve communication, become more transparent, and develop guidelines which will lead to a better understanding of service expectations and performance levels. We will work with our customers to establish a single point of contact for work orders and we will install a web-based tool to allow customers to submit work requests directly to our maintenance management system.
- Implementing a Project Management Initiative to improve the scoping of potential projects and standardization of project management practices. We will focus on the design stage, improving our estimating processes and reducing design fees by performing more design work in house.

IT Stream :

- IST is working with Xerox to undertake an assessment of printing requirements in order to develop a print management strategy with significant potential savings. Xerox has met with initial group involved in the Print Management Assessment.
- The University will be investing in a Microsoft Exchange email system to provide enhanced email features and an integrated calendar. In addition, we will be replacing our Netware local area

network software with a Microsoft solution. Benefits from the email project will include standardized email across campus, a single calendar system, integration between the calendar and email, and enhanced synching with hand held devices. Purchasing documentation is being processed to hire a consultant to implement Exchange and Active Directory.

- A move towards Shared Desk side Services, where users directly contact the IST Service Desk for computer support instead of contacting their local computer support person (Compurep). The Service Desk either would solve the problem directly, or if that is not possible, issue a service ticket to a Compurep. This approach means that more specialized resources of a Compurep are more available to a wider range of support services, and users know what to expect in resource and turnaround times. This model was tested successfully at the Bannatyne Campus. Results from a survey of users indicated that satisfaction levels increased and the service desk by itself directly solved 40 per cent of incidents. A rollout for Desktop support is being implemented at the Fort Garry Campus. Service Desk staff and compurep training is in progress.
- Development of an IT Procurement Centre of Excellence to realize improved pricing by consolidating IT purchasing and standardizing the computing environment making it easier to provide effective support services. IST is working with Purchasing on the implementation of the IT Procurement Centre of Excellence. Roles and procedures are being established and we are beginning the process of issuing an RFP for a desktop computing supplier .
- The Videoconferencing initiative will develop an inventory of existing videoconferencing capabilities.

Communication/Marketing Stream

- The External Relations Division is undertaking a reorganization process aimed at improving the way communications and marketing activities are conducted across the university.
- An Office of Continuous Improvement is being established to ensure enhanced project management, change management and communication strategies remain in place at the conclusion of the PWC engagement. We are currently recruiting for a Director. Streams continue to develop metrics for quantifying/qualifying benefits of each initiative, and are tracking costs against budget. University wide change management and communication support is being provided at both the program and initiative level.
- A formal Sustainability Strategy was launched by Deborah McCallum and Joanne Keselman with the formation of four Sustainability Working Groups consisting of membership from Faculty, staff, UMSU representatives and graduate students. The groups will develop specific Action Plans for each major area of the strategy: Education and Research; Strategic Planning and Community Engagement; Operations: Climate Change, Buildings and Land Use Planning and, Operations: Food, Water and Waste, Energy and Purchasing. The new strategy will impact every area of the University and the first Phase of the strategy should be rolled out by September 2011. Other Sustainability initiatives include efforts to acquire "Lake Friendly" certification for all eco-log certified products used on campus; drafting a summary of all greenhouse gas emissions to be completed by April 2011, expanding the beverage container recycling program, a mini-bin reduce program with the Faculty of Agricultural and Food Sciences. A new item about the Re-Shop aired on Shaw TV February 21st 2011.
- We are in the process of recruiting for the new position of Director, Campus Planning and Real Estate, A Director for the Office of Continuous Improvement and a Chief Information Officer.

- A new process for the administration and remittance of International Health insurance premiums was implemented by the Registrar's Office and Financial Services for the 2011 Winter Term. Under the new process, all international students registered in courses at the end of the revision period had international health insurance purchased on their behalf by the University. Under the old process, the University would only purchase health insurance for students that had paid their fees in full. The new process was implemented to ensure all students that should be covered are covered, and to streamline the administrative process around remitting premiums, issuing health cards, processing cancellations, accounting and collections. Students are now held accountable to pay their international health fees to the University and to date, have paid \$596K of the \$645K remitted to the insurance company. The balance outstanding is expected to be collected. At the end of the collection period, Financial Services will evaluate the impact of this change in process. If it is determined that the University suffered losses, the process will be re-evaluated.
- Another successful "tuition fee rush week" was completed in January. The old parking office in University Centre was used as an overflow cashiering location – this helped to reduce line-ups and provide better service. A 24% increase in electronic payments was attributed to increased marketing of the Financial Services Electronic Banking Contest and communication of electronic payment as the preferred method of payment for tuition fees.
- In collaboration with Physical Plant, Financial Service implemented electronic tendering of the University's construction projects, i.e. specifications, drawings and plans are now linked on the Purchasing Services website under Bid Opportunities.
- Collective Bargaining with CAW concluded on February 15, 2011 with the ratification of a 3.5 year agreement which includes no salary changes in year 1 or year 2. It contains some classification adjustments in year 3 plus a 2.9% salary scale increase. For the final 6 months it provides a 1.45% salary scale increase. The Union membership ratified the agreement by 76% thereby averting a potential strike.
- A seven point action plan is being developed to promote copyright compliance and help protect the University from liability.
- The only outstanding agreement related to the Stadium is the Stadium Event Day Plan. To reach agreement two processes are going on concurrently. A University committee – the Stadium Event Day Working Group – has been set up to define the University's requirements on event days. This group is working with an external consultant contracted to assist with parking management options. The second, larger group consists of all stakeholders, including the City of Winnipeg Traffic Engineers, Winnipeg Transit, Police Services, and the Winnipeg Football Club. A meeting of this larger group was held in late February to review a Traffic Management Report drafted by Stantec on behalf of Creswin/BBB.

The Comprehensive Event Day Plan, as outlined in the Ground Lease, states that the plan should mitigate congestion on and around the lands, enhance fan satisfaction and address resident concerns. It should include: security and crowd and traffic control; operating standards for event days including, without limitation, in respect of noise and light pollution, but which will recognize that natural crowd and other noises and lighting related to Blue Bomber home football games will occur subject to applicable law; the use of parking areas on the landlord Lands on Event Days and

the landlord's entitlement to revenues for such use; the tenant's use of the Landlord Lands for operation of a 'fan tram' parking shuttle system; and, responsibility for monitoring and enforcing parking infractions on the Landlord Lands.

- The final report on the Delta Marsh Field Station has been submitted to the Delta Marsh Field Station Committee for review. The report outlines three basic options for management action including: 1. continuing DMFS operations through the Faculty of Science; 2. spearhead redevelopment of DMFS as part of operational plan beyond the Faculty of Science; and, 3. suspend operations and surrender the facility to the Province.

The report recommends these short term actions if the first option is chosen: 1. confirm the vision, mandate and role that DMFS has as an academic program resource within the Faculty of Science; 2. initiate an interim operational period of no more than two years where DMFS will be managed by a formal governance structure including Science, VP Academic and VP Administration; and, 3. address critical life safety issues immediately.

- The tile in University Centre continues to be installed in sections. Anticipated completion date is end of March, 2011. Three wall murals have been installed and the proposed modular furniture for the Fireplace Lounge has been ordered and should arrive by the end of March.
- The three Aboriginal sculptures located outside the entrance to Aboriginal House will be celebrated with a ceremony scheduled for April 4th 2011. The three artists will each tell the story of their sculptures and Elders, the MMF, students, government representatives and Inuit and First Nations representatives will be in attendance.
- **Project Domino Construction Updates:**
 - **ART Lab** - The site is completely backfilled and site services and foundation work is nearing completion. Some concrete work is complete on floors of Level 100 and 200, 300 and the exterior V shaped columns. Structural steel forms are being fabricated off site and the erection of interior steel stud and masonry has begun. Substantial completion date still set for October 11th 2011.
 - **Biological Sciences Building** - Renovation project is on schedule for the Biological Sciences Department to occupy by mid-April. First classes will be held in the building May 1st. The general contractor will be working on the exterior beyond the occupancy date into the summer months.
 - **Pembina Hall Residence** - Construction is on schedule with the curtain wall installation complete up to the 7th floor and substantial completion date still set for August 2011.
- **Other Construction Projects:**
 - **Basic Medical Sciences Building (BMSB) Regenerative Medicine Laboratory** - The lab expansion and renovation is well underway but the project is behind schedule with a completion date now set for May 2011.
 - **Active Living Centre** - The Vice-President (Administration) continues to oversee the development of the new 100,000 square foot Active Living Centre. Meetings have been held

with both the GSA and UMSU with respect to the proposed assessment of a per term fee that will provide all students with free access to the facilities.

- **Wallace Building Addition** - Installation of the roof is now underway with total completion date set for June 15th 2011. The water damage to 400, 300 and 200 levels is estimated at \$3.5M. Insurance coverage has not been approved yet by CURIE. The Office of Risk Management and the Office of Legal Counsel are writing to CURIE to resolve this issue.
- Emergency Preparedness - Two generator stations are being constructed on the east and north sides of the Fort Garry Campus with project completion set for May 13th, 2011.
- The textbook sales floor in the bookstore will be renovated to open up into the Computer Department to integrate traditional print models into digital learning models (online access codes, links, digital downloads, educational software and hardware).
- Office renovations in Pembina Hall for Residence and Student Life staff have begun with March as the start time and a completion date of May 1st 2011. Staff from University College and Arthur V. Mauro will relocate to the new location for more centralized service.
- Ancillary Services is working with the AVP Administration Office to lease retail space in University Centre to Rogers Airsource. The expected occupancy and 'open for business' date is May 1st 2011.
- Smartpark Highlights:
 - **Eureka Meeting Centre** Construction is 65% complete with drywalling currently underway. The schedule is delayed by three weeks with a completion date now of April 30 2011. Exterior building panels and seasonal work will have substantial completion by the end of May 2011.
 - **eureka project** Two new clients have joined the business incubator and the new renovated facility is now near full capacity. DiaMedica is focused on the novel treatment of diabetes, and Bonar Consulting creates android powered tablet applications specifically for sports applications. Existing clients SMT Research and Project Whitecard are very close to commercialization of their products.

EXTERNAL MATTERS

- The division met on January 24, 2011 for a strategic planning session and identified the following strategic goals and strategies:
 - To retain our best and to attract new talent to External Relations by **providing a workplace of choice** because of our commitment to learning and development and a keen understanding of our peoples' needs, personal and professional aspirations
 - **Raise \$35-50M in new funds** for students, research and current capital projects while building a major long-term fundraising initiative that achieves current objectives and creates new opportunities

- Create a **fully integrated marketing and communications network** that unites the entire University community in a common vision while recognizing and supporting its many unique entities
- **Position the President and University of Manitoba leadership as global thought leaders** through initiatives that reflect the strategic planning framework
- Identify and execute opportunities that contribute to **building the reputation of the University** of Manitoba among alumni, key stakeholders and potential partners
- Create new opportunities toward **building a culture of advancement** among the University of Manitoba community through education and opportunities for participation among leaders, faculty, staff and students
- Give our stakeholders cause to “rank” their experience with the University as **100 per cent satisfied!**
- Position **Homecoming** as a focal point of the academic year for alumni, as well as for students, staff and faculty.
- The Alumni Association will be sending out the next **On Manitoba** mid April to over 119,000 graduates. The April magazine has a much larger distribution as it is sent to each graduate with an insert from participating faculties. Therefore, households may receive more than one magazine in April. The Alumni FYI electronic newsletter was emailed out in January to 45,589 email addresses and to 46,073 email addresses in February.
- The **1st Annual Young Leader’s Luncheon** was held on Wednesday, March 2. Deans of each faculty were asked to identify 6-8 student leaders from their faculty to invite to the lunch who excelled academically and had outstanding community involvement. David Tang, B.Sc(Hons)/09 spoke to the students on the transition from university to career. Evan Kuz, President of the Alumni Association and Chancellor Harvey Sector also spoke.
- As of February 24, 2011, \$19,724,714.96 has been raised in philanthropic support. Examples of giving in December, January and February include:
 - \$1,016,000 from the estate of Mary L. Boyd, for Faculty of Science Endowment fund. This is in addition to the \$256,000 we received in December 2010 as the initial disbursement from her estate.
 - \$392,810.02 from the estate of W. J. Hornibrook, to provide scholarships in his name. This is in addition to \$293,691.16 from his estate in 2009.
 - \$321,575.78 from the estate of Donald Hurd, for the Ruth M. Hurd Memorial Fund, to provide awards to students in the Faculty of Medicine. This is in addition to \$631,978.93 received through his estate in 2005.
 - \$200,000 from the Manitoba Metis Federation in support of the Louis Riel Bursaries.
- A reception in support of the Tache Arts Project will be hosted by and held at the home of Blair and Libby MacAulay in Oakville Ontario on June 16, 2011.

- On Thursday, March 3 and Friday, March 4, we launched the first annual faculty/staff fundraising campaign. The campaign launch will be followed by a series of emails, highlighting university fundraising priorities, and how easy it is to make a donation through payroll deduction. Each and every new internal gift is a vote of confidence for our institution and makes us stronger as we solicit the external community, so we will not be setting a dollar goal for this campaign. As the campaign is designed to raise awareness and encourage participation, our goal will be to end the fiscal year with approximately 900 faculty/staff donors – roughly 10% of the employee population.
- The Government Relations Office has submitted the following proposals/recommendations:
 - 1) Proposal to Western Economic Diversification requesting \$1.423M in support of the \$6.1 million Phase three development of the Regenerative Medicine Program.
 - 2) Proposal to the Canadian Cultural Spaces fund requesting \$2M for gallery construction costs and specialized equipment for Gallery One on One and vault fittings in the new Art Lab complex.
 - 3) Initiated a public policy recommendation paper from the President to Minister Diane McGifford with recommendations on how the province can enhance the recruitment of international students to Manitoba.
- The Government Relations Office also assisted in the following initiatives/announcements:
 - 1) Canada Foundation for Innovation (CFI) announcement January 21 with Minister Vic Toews and Rod Bruinooge MP. Minister Toews announced CFI funding of \$1,332,798 under the Leaders Opportunity Fund to eight University of Manitoba researchers who are working on a variety of projects.
 - 2) Federal Minister Gary Goodyear and MP Rod Bruinooge tour of the Bannatyne Campus on February 18 for a media event. The visit included a meeting with President Barnard and tours of the Neil John Maclean Health Sciences Library and Regenerative Medicine project. John & Terry participated in this event.
 - 3) February 24 visit to the University of Manitoba Campus of MP Rod Bruinooge and his Chief of Staff, Jack Winram to view and receive an update on the Art Research Technology (ARTLab) project. Government MP's from across Canada toured significant Knowledge Infrastructure Projects (KIP) to highlight the Economic Action Plan and KIP Projects.
- A letter has been sent from the President to all of the Manitoba Conservative MP's and Senators regarding the next phase of the Economic Action Plan encouraging continued investment in university research, internationalization of our university campuses and increasing participation by under-represented groups.
- Pre-budget consultations with the following Provincial Ministers to present the University's need for increased funding have taken place to date:
 - 1) The Honourable Diane McGifford, Minister of Advanced Education and Literacy
 - 2) The Honourable Kerri Irvin-Ross, Minister of Housing & Community Development.

3) The Honourable Rosann Wowchuk, Minister of Finance and the Honourable Diane McGifford, Minister of Advanced Education and Literacy

- Consultations with the following Ministers and MLA's are also scheduled:
 - 1) The Honourable Dave Chomiak, Minister of Innovation, Energy & Mines
 - 2) The Honourable Flor Marcelino, Minister of Culture, Heritage & Tourism
 - 3) Marilyn Brick, MLA for St. Norbert
- The Manitoba Justice Department has assigned Special Constable status to four (4) University of Manitoba officers and the university is working with COPSE to amend legislation for appointment of future Special Constables.
- Public Affairs hired a communications officer responsible for communications related to the ROSE project and the Outstanding Workplace Initiative. The communications officer has already begun producing pieces on the ROSE project for the Bulletin and will be working to refresh and update the project's website in the near future.
- Public Affairs worked with an agency to develop concept for new national marketing materials focused on areas of excellence identified in the Strategic Planning Framework.
- Public Affairs is working with the Vice-President (External), who is serving as executive sponsor, on a change project to reorganize the marketing and communications activities across the entire university. The project will involve the addition of significant new human and financial resources, enabling all marketing and communications needs to be delivered in an integrated fashion through a central, full-service, external relations office to be renamed the Department of University Marketing and Communications. The project, referred to as "The Jigsaw Project," is still in the planning stages, and the changes will be introduced in a phased manner.
- Mark your calendars for Homecoming September 14-18, 2011.



AGENDA ITEM: Interim Spending Guidelines for 2011-12

RECOMMENDED RESOLUTION:

That the Board of Governors authorize interim spending guidelines based on 97% of the current 2010-11 baseline operating budget from April 1, 2010 until the Board of Governors approves the 2011-12 operating budget.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

Government grant levels for 2011-12 are unknown at this time. Base grant increases for universities are normally announced in conjunction with the introduction of the Provincial budget. The House adjourned on December 9, 2010 and it is anticipated that the legislature will resume in late March or early April with the introduction of the 2011 Provincial budget. We anticipate Provincial direction at that time with respect to tuition fee levels for 2011-12.

This interim spending authority is based on a conservative estimate with respect to the anticipated base grant and tuition fee increases. It also takes into consideration that academic and administrative units have been requested through the strategic resource planning process to prepare for the possibility of a 3% budget reduction.

A proposed final operating budget will be brought forward following the government grant announcement and final review of 2010-11 operating results.

The 2010-11 baseline operating budget as at April 1, 2010 is attached for information

RESOURCE REQUIREMENTS:

A minimum base grant increase of 7.34% (\$21.15 million) or a tuition increase of 21.5% or some combination thereof was requested through the Estimates Process to sustain the 2010-11 programming levels. In light of greater than budgeted enrolment and lower than anticipated utility costs for 2010-11, we anticipate our requirements to be approximately \$4 million less than originally forecast (\$17.5 million or 6.1% base grant increase). We will continue to review and refine the revenue and expenditure forecasts as new information becomes available.

Though we anticipate the projected shortfall will be less than originally forecast, we do not expect

the combination of approved base grant and tuition increases will be sufficient to balance the 2011-12 operating budget. Some level of reductions and reallocations are anticipated.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

In the absence of an approved budget for 2011-12, the approval of interim spending guidelines will enable the University to conservatively continue future planning and basic operations as guided by the University of Manitoba Strategic Planning Framework.

IMPLICATIONS:

We are not able to bring forth budget recommendations for approval until our base grant funding and tuition levels are announced. An interim spending authority is required to support normal University operations until the Board is able to approve the 2011-12 operating budget.

ALTERNATIVES:

None

CONSULTATION:

Provost's Council, Administrative Council, the Budget Advisory Committee and the overall university community have been advised to plan for the possibility of a 3% reduction for 2011-12. Further consultations with Provost's Council, Administrative Council and the Budget Advisory Committee will continue throughout the 2011-12 resource planning process.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Deborah McCallum</u>	<u>Feb 10/11</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>Deborah McCallum</u>	<u>Feb 10, 2011</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>FAHR</u>	<u>Mar. 1/11</u>
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Joanne Dyer, University Budget Officer and Executive Assistant to the Vice-President (Administration)

Submission approved by: Deborah McCallum, Vice-President (Administration)

Appendices

Appendix A – 2010-11 baseline operating budget as at April 1, 2010

	1	2	3	4
	2010/2011	2010/2011	2010/2011	2010/2011
	BASELINE	FISCAL BUDG.	INC. TARGET	BASELINE
	(Gross)	(Gross)	(All Revenue)	(Net)
	5	6		
	2009/2010	2009/2010		2009/2010
	BASELINE	FISCAL BUDG.		FISC. BUDG.
	(Gross)	(Gross)		(Gross)
ACADEMIC UNITS				
Agricultural & Food Sciences	15,177,586	15,277,586	1,452,845	13,724,741
Architecture	6,966,267	7,016,267	600,560	6,365,707
Art, School of	3,362,747	3,412,747	154,490	3,208,257
Arts	33,018,041	33,518,041	237,983	32,780,958
Clayton H. Riddell Faculty of Environment, Earth and Resources	7,245,573	7,295,573	357,917	6,887,656
Dentistry	17,578,721	17,578,721	8,741,436	8,837,285
Education	7,584,710	7,634,710	480,960	7,103,750
Engineering	16,317,142	16,417,142	1,133,940	15,183,202
Engineering - Access Programs	456,100	456,100	-	456,100
Extended Education	16,649,316	16,649,316	15,267,958	1,381,358
Extended Education - Access Programs	951,300	951,300	-	951,300
Graduate Studies - Operating	2,180,922	2,229,922	290,978	1,889,944
Graduate Studies - Graduate Student Support	6,069,456	6,069,456	1,866,000	4,203,456
Human Ecology	4,081,584	4,181,584	74,467	4,007,117
I.H. Asper School of Business	13,823,197	14,003,197	2,950,091	10,873,106
Kinesiology and Recr. Mgmt - Bison Sport & Active Living	7,841,962	7,841,962	5,814,590	2,027,372
Kinesiology & Recreation Management - Academic Programs	2,861,090	2,911,090	80,043	2,781,047
Law	4,268,343	4,318,343	886,932	3,381,411
Medicine	4,484,823	4,579,823	16,970,345	40,005,869
Music	56,976,214	57,019,214	1,003,900	3,480,923
Nursing	9,934,778	10,034,778	166,640	9,768,138
Nursing - Access Program	478,200	478,200	-	478,200
Pharmacy	3,664,525	3,664,525	296,305	3,368,220
Science	28,518,195	28,868,195	1,699,278	26,818,917
Social Work	3,352,996	3,440,996	232,606	3,120,390
Social Work - Access Programs	2,665,665	2,665,665	586,365	2,079,300
University 1	1,797,860	1,797,860	12,000	1,785,860
TOTAL ACADEMIC UNITS	278,307,314	280,312,314	61,357,729	216,949,585
LIBRARIES				
Libraries - Operating	16,540,328	16,840,328	446,500	16,093,828
Libraries - Acquisitions	9,091,981	9,091,981	-	9,091,981
TOTAL LIBRARIES	25,632,309	25,932,309	446,500	25,185,809
COLLEGES				
St. Johns College	510,773	525,773	-	510,773
St. Pauls College	451,228	466,228	5,000	446,228
University College	205,656	205,656	20,900	184,756
TOTAL COLLEGES	1,167,657	1,197,657	25,900	1,141,757
ADMINISTRATIVE UNITS - PRESIDENT				
Presidents Office	1,428,300	1,428,300	-	1,428,300
Ombudsman	99,486	99,486	-	99,486
University Secretariat	559,863	559,863	-	559,863
TOTAL PRESIDENT'S UNITS	2,087,649	2,087,649	-	2,087,649

"Baseline" operating budgets refer to ongoing operating budget allocations, i.e. the base on which additional allocations are provided or reductions are taken

	1	2	3	4	5	6
	2010/2011 BASELINE (Gross)	2010/2011 FISCAL BUDG. (Gross)	2010/2011 INC. TARGET (All Revenue)	2010/2011 BASELINE (Net)	2009/2010 BASELINE (Gross)	2009/2010 FISC. BUDG. (Gross)
ADMINISTRATIVE UNITS - VP (EXTERNAL)						
VP (External)	643,546	643,546	-	643,546	549,935	549,935
External Relations Bannatyne	24,425	24,425	-	24,425	25,245	25,245
Alumni	723,192	723,192	-	723,192	716,579	716,579
Development and Advancement Services	2,679,155	2,679,155	-	2,679,155	2,586,992	2,586,992
Government Relations	303,274	303,274	-	303,274	294,167	294,167
Public Affairs	1,270,876	1,520,876	52,000	1,218,876	1,300,238	1,400,238
TOTAL V.P. (EXTERNAL) UNITS	5,644,468	5,894,468	52,000	5,592,468	5,473,156	5,573,156
ADMINISTRATIVE UNITS - V.P. (ACADEMIC) & PROVOST						
Vice-President (Academic) & Provost, Office of Accessibility	1,592,364	1,592,364	-	1,592,364	1,540,967	1,540,967
Institutional Analysis	154,462	154,462	-	154,462	158,224	183,224
International Relations	689,119	689,119	-	689,119	603,180	658,180
Learning Technology Centre	473,838	473,838	5,000	468,838	499,841	499,841
Mosaic	202,710	202,710	85,000	117,710	201,078	201,078
Student Affairs, Vice Provost	332,864	332,864	-	332,864	318,624	318,624
Student Affairs - Enrollment Services	7,527,275	7,527,275	2,796,075	4,731,200	6,832,718	7,002,718
Student Affairs - Housing & Student Life	82,878	82,878	-	82,878	83,494	83,494
Student Affairs - Registrar's Office	2,343,421	2,343,421	462,500	1,880,921	2,361,024	2,361,024
Student Affairs - Student Services	4,495,148	4,745,148	1,028,050	3,467,098	4,351,039	4,451,039
University of Manitoba Press	438,026	438,026	325,000	113,026	372,879	372,879
University Teaching Service	632,512	632,512	-	632,512	492,965	517,965
TOTAL V.P. (ACADEMIC) & PROVOST UNITS	18,964,617	19,214,617	4,701,625	14,262,992	18,071,580	18,486,580
ADMINISTRATIVE UNITS - V.P. (ADMINISTRATION)						
Vice-President (Administration), Office of Audit Services	1,325,346	1,325,346	60,000	1,265,346	1,452,201	1,452,201
Financial Services	5,457,400	5,557,400	71,861	5,385,539	376,745	376,745
Access & Privacy Office	184,768	184,768	1,000	183,768	5,383,223	5,383,223
Human Resources	6,223,800	6,323,800	949,657	5,274,143	169,065	169,065
Information Services and Technology	15,721,013	15,971,013	497,079	15,223,934	6,248,973	6,298,973
Information Services and Technology - Telecommunications	2,369,015	2,369,015	2,369,015	-	16,071,020	16,071,020
Legal Services	769,403	769,403	-	769,403	2,341,163	2,341,163
Physical Plant	28,935,826	29,435,826	6,610,799	22,325,027	771,599	771,599
Physical Plant Utilities	17,407,000	17,407,000	3,687,000	13,720,000	29,086,737	29,086,737
Security Services	2,654,310	2,654,310	71,000	2,583,310	16,219,000	16,219,000
Special Functions	445,436	445,436	445,436	-	2,686,529	2,686,529
Student Life Programming	187,498	187,498	-	187,498	378,693	378,693
Risk Management	210,544	210,544	-	210,544	190,187	190,187
Treasury Services	300,994	300,994	-	300,994	-	-
University Centre	596,832	596,832	416,761	180,071	293,598	293,598
University Centre Pharmacy Mile Program	64,417	64,417	33,393	31,024	438,049	438,049
Visitor Centre	-	-	-	-	69,805	69,805
TOTAL V.P. (ADMINISTRATION) UNITS	83,229,313	84,179,313	15,213,001	68,016,312	82,204,999	82,254,999
ADMINISTRATIVE UNITS - VP (RESEARCH)						
Vice President (Research), Office of Animal Care	788,300	788,300	-	788,300	790,415	790,415
Centre on Aging	648,634	658,634	5,000	643,634	631,951	631,951
Indirect Costs of Research Budget Only Allocations	252,098	252,098	15,000	237,098	239,729	239,729
	4,593,339	4,593,339	-	4,593,339	4,916,089	4,916,089

	1	2	3	4	5	6
	2010/2011 BASELINE (Gross)	2010/2011 FISCAL BUDG. (Gross)	2010/2011 INC. TARGET (All Revenue)	2010/2011 BASELINE (Net)	2009/2010 BASELINE (Gross)	2009/2010 FISC. BUDG. (Gross)
Research Data Centre	148,500	148,500	-	148,500	148,500	148,500
Research Development	2,678,299	2,678,299	1,900,000	778,299	2,794,443	2,794,443
Research Services and Programs	1,706,381	1,706,381	5,000	1,701,381	1,693,539	1,693,539
RESOLVE	117,687	117,687	82,000	35,687	124,050	124,050
Richardson Centre Functional Foods	356,329	456,329	288,000	68,329	294,469	364,469
Technology Transfer	868,798	868,798	-	868,798	829,960	829,960
TOTAL V.P. (RESEARCH) UNITS	12,158,365	12,268,365	2,295,000	9,863,365	12,463,145	12,533,145
GENERAL UNIVERSITY EXPENDITURES						
Access Copyright	122,000	122,000	-	122,000	92,000	92,000
Audit Fees/Institutional Memberships	300,000	300,000	-	300,000	300,000	300,000
Bad Debts	10,000	10,000	-	10,000	10,000	10,000
Special Programming	114,205	114,205	-	114,205	113,705	113,705
Debtenture Interest	36,389	36,389	-	36,389	36,389	36,389
Employee Assistance Program	267,000	267,000	-	267,000	266,754	266,754
Endowment Fee Transfers (Operating)	1,036,211	1,036,211	-	1,036,211	935,368	935,368
Endowment Fee Interfund Transfers (Operating)	1,544,719	1,544,719	-	1,544,719	1,517,972	1,517,972
Insurance	2,775,000	2,775,000	-	2,775,000	2,175,000	2,175,000
Property Tax	600,000	600,000	-	600,000	600,000	600,000
Provincial Debt Servicing	3,317,525	3,317,525	-	3,317,525	3,714,500	3,714,500
Rentals	116,300	116,300	-	116,300	116,300	116,300
Retiree Benefits	3,210,435	2,879,388	335,827	2,874,608	3,244,630	3,244,630
Bannatyne Transit Agreement	196,000	196,000	-	196,000	196,000	196,000
Utilities Debt Servicing	-	-	-	-	-	1,260,984
Pension Plan Funding Shortfall	7,000,000	7,000,000	-	7,000,000	-	-
Commissions	205,718	205,718	205,718	-	212,218	212,218
Workers Compensation	300,000	300,000	-	300,000	-	-
TOTAL GENERAL UNIVERSITY EXPENDITURES	21,151,502	20,820,455	541,545	20,609,957	13,530,836	14,791,820
UNDISTRIBUTED OPERATING FUNDS						
Central Operating Reserve	21,648,381	21,979,428	-	21,648,381	22,776,869	20,995,885
Emergency Reserve - V.P. (Academic) & Provost	547,000	547,000	-	547,000	547,000	547,000
Emergency Reserve - V.P. (Administration)	152,980	152,980	-	152,980	152,980	152,980
Emergency Reserve - V.P. (Research)	37,000	37,000	-	37,000	37,000	37,000
Planning Framework Priorities - Aboriginal Achievement	250,000	350,000	-	250,000	200,000	200,000
Planning Framework Priorities - Academic Enhancement	1,861,051	2,361,051	-	1,861,051	1,670,000	1,670,000
Planning Framework Priorities - Student Experience	361,591	361,591	-	361,591	415,000	465,000
Planning Framework Priorities - Employer of Choice	200,000	200,000	-	200,000	-	-
Emergency Reserve - Insurance	150,000	150,000	-	150,000	150,000	150,000
Faculty Share of Overhead Income	1,800,000	1,800,000	-	1,800,000	1,800,000	1,800,000
International Student Recruitment Agents Fees & Incentives	550,000	550,000	-	550,000	50,000	50,000
International Student Support - Unit projects	89,590	89,590	-	89,590	89,590	89,590
Transfers to Units re ICM	344,675	344,675	-	344,675	344,675	344,675
Travel & Conference Sponsorship	30,000	30,000	-	30,000	30,000	30,000
APM-Retiree Replacement Bridge Funding	-	-	-	-	250,000	250,000
Academic Position Management Process Funds (SIP)	671,756	484,756	-	671,756	7,087,768	6,370,768
Tuition Fee Sharing Reserve	1,000,000	1,000,000	-	1,000,000	700,000	700,000
TOTAL UNDISTRIBUTED OPERATING FUNDS	29,694,024	30,438,071	-	29,694,024	36,300,882	33,902,898
ANCILLARIES						
TOTAL ANCILLARIES	31,980,152	31,980,152	31,980,152	31,980,152	31,188,051	31,188,051
GRAND TOTAL	510,017,370	514,325,370	116,613,452	393,403,918	487,106,320	487,161,820



AGENDA ITEM: **Active Living Centre (ALC) Project Proposal**

RECOMMENDED RESOLUTION:

- That the Board of Governors approve the development of an Active Living Centre Project and its associated components including the preliminary budget of \$57.3 million and funding strategy as presented.
- That the Board of Governors approve a recreation fee of \$75.00 per term for a full time student and \$56.25 per term for part time and summer session students to be implemented upon the completion of the ALC.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The construction of the Stadium on the Fort Garry Campus presents a unique opportunity to the University of Manitoba to replace its outdated fitness facility known as the Gritty Grotto with a world class facility funded in part through a \$22.5 million contribution from the three levels of government. The fitness facility being described as the Active Living Centre (ALC) will assist the university in attracting students and student athletes to our campus as well as contribute to the University's strategic goals of enhancing the student experience and becoming an employer of choice.

Summary of the Design and Components of the Active Living Centre (ALC) Project

Design

The ALC will be a 100,000 square foot, four story facility over X parking lot attached to the Frank Kennedy Building on the corner of Dafoe Road and University Crescent. Schematic renderings of the exterior and some of the interior spaces are attached as Attachment 1. The ALC is being designed by George Cibinel (the architect who designed the Apotex Centre for Pharmacy on the Bannatyne Campus). The architectural team and members from the Faculty of Kinesiology and Recreation Management visited several other athletic facilities on university campuses to get the best ideas from each to incorporate into this project.

The exterior of the building will primarily be glass with sun shades to control glare and heat. The facility includes an Agora (gathering/meeting space) on the main floor as well as the membership services desk. Three multi-purpose rooms are included which can be used for scheduled dance/aerobic/yoga or other classes and activities. The third floor is primarily weight training and conditioning space. A multi story climbing wall is included in the facility. The top floor is dedicated to the running track. The track is open to the floor below on the inside and has a panoramic view through the glazed exterior on the outside.

Additional Project Components

There will be no lockers in the ALC but the lockers in Frank Kennedy will receive a \$2 million upgrade. They are accessible from the ALC. The project will also include strength and conditioning space for Bison athletes. New cardio, weight training and Bison conditioning equipment will be purchased at an estimated cost of \$2.9 million. In addition to the new ALC, the project includes an underground tunnel connecting the Frank Kennedy Building with the Architecture Complex so that students and staff can access the facility without having to go outside, two new (relocated) soccer fields with artificial turf and lights to extend the number of usable hours, and relocated tennis courts (site still under consideration).

Estimated Budget for Total Project

The total project budget is currently estimated at \$57.3 million (based on Class C renderings) broken down into the following components:

Active Living Centre (construction, fees and associated costs)	\$45.0 million
Cardio, weight training and Bison conditioning equipment	2.9 million
Upgrades to Frank Kennedy locker rooms	2.0 million
Underground tunnel connecting Frank Kennedy to Architecture 2	2.7 million
Relocated tennis courts	.35 million
Throw area relocation	.23 million
Relocation and upgrades of soccer fields to artificial turf	3.6 million
Other furnishings and equipment	.5 million
Total	\$57.3 million

Schedule

A copy of the design and construction schedule is attached as Attachment 2. If the project stays on schedule, it will be open in early 2014.

RESOURCE REQUIREMENTS:

Preliminary Funding Proposal

The proposed source of the funds for the Active Living Centre project are as follows:

• Donation from 3 levels of government	\$22.5 M
• Fund raising	12.5 M
• Debt	<u>22.3 M</u>
	\$57.3 M

The loan of \$22.3 million would be amortized over 20 years with estimated principle and interest payments of \$1.8 million based on a 4.25% interest rate.

In addition, the operating costs of this new facility are estimated at \$1.2 million annually.

There will be significant opportunities to generate increased revenue through increased community and staff memberships once a new state of the art fitness facility is available. Currently, of the 7,000 staff employed at the University of Manitoba, only 342 staff memberships are sold annually. Yet we know that many staff are members of other fitness clubs such as Shapes, Good Life and the Rady Centre.

Fee Proposal

Discussions have also been occurring with UMSU and GSA to garner support for a recreation fee which would be approved by the Board of Governors in 2011 but which would not be charged to students until the ALC facility is open in 2014. Presentations have been made to UMSU and GSA Councils and three open houses have been held to provide information to students about the ALC and the proposed fee and to solicit feedback. Approval of the fee is required now to enable the planning process to continue. Without the guarantee of the fee revenue, the project as it is currently envisioned could not proceed. It is also recommended that such a fee be approved by the Board of Governors without a student referendum since it did not seem appropriate to ask students to vote on a fee in 2011 when it would not be implemented until 2014 after the majority of those students will have graduated.

The proposed fee would be \$75.00 per term for full time students and \$56.25 per term for part time students (75% of the full time fee). The summer session rate is proposed to be \$56.25. This level of fee is in line with the fees charged at most other Canadian universities. A table of comparative fees is attached as Attachment 3.

What would students get for the fee:

The mandatory fee would provide students with "free" (i.e. no additional cost) access to all of the recreational facilities including the new Active Living Centre (ALC), the Joyce Fromson Pool, the Max Bell skating rink and field house, the facilities in the Frank Kennedy Building including saunas, gyms, etc., the soccer fields, the tennis courts, and the Joe Doupe Centre on the Bannatyne Campus.

In addition, students would be provided with free access to all Bison home games. This would substantially increase attendance at Bison home games contributing to the enhanced student experience and developing stronger school spirit.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

As indicated above, the new ALC will significantly enhance the student experience. There is evidence that the availability of modern fitness facilities are a significant factor in many students' decision to attend a particular university. It will also contribute to the goal to become an outstanding employer by providing a facility which will support staff in developing healthy lifestyles.

IMPLICATIONS:

Development of this state of the art ALC which will be available for use by the external community as well as staff and students will help to develop those important relationships. Availability of a

state of the art fitness facility with our other recreational facilities such as the pool, skating rink, soccer field, tennis courts and field house will make the University a destination point for fitness enthusiasts. Construction of the ALC on X parking lot will result in the loss of about 20 stalls which we feel is manageable. Attention is being paid to enhancing access to the facility for parents to safely drop off and pick up children.

Approval of a recreation fee will put the university on par with most other universities in Canada where fees have been charged for years to enable provision and access to fitness and athletic facilities.

ALTERNATIVES:

Consideration was given to developing a smaller less expensive facility but a study of the research and guidelines that have been developed related to fitness facilities indicated that to support a population of 26,000 students, a facility of 100,000 square feet was required. Furthermore, since it is available for community use and is located in the south end of Winnipeg which is the most rapidly growing area in Winnipeg, a smaller facility would not meet the need.

Consideration was also given to eliminating components of the project such as the tunnel, however, this is a prime opportunity to make that connection to the rest of the campus and will encourage greater use of the facility especially in winter.

There was consideration given to charging the student fee before the facility is open but was quickly rejected since it would not be well received by most students.

CONSULTATION:

A broadly based steering committee has been involved in the planning of this project including student representatives from UMSU and the Faculty of Kinesiology and Recreation Management, faculty and staff representatives from Kinesiology including the Dean, Athletic Director and the Director of Active Living, Physical Plant, Associate Vice-President (Administration), Vice-President (Administration) and the Development Office. Furthermore, numerous focus groups and interviews were conducted by the consultants with stakeholders from across the campus in the development of this ALC proposal. The Presidents of UMSU and GSA were consulted by President Barnard and Debbie McCallum about the project and the proposed fee and participated in the development of a student consultation strategy. The consultations included:

- Presentations to the UMSU and GSA councils by David Barnard, Debbie McCallum, Dean Jane Watkinson and Active Living Director Gary Thompson from the Faculty of Kinesiology and Recreation Management and George Cibinel Architects.
- Three open houses with displays, videos and information about the ALC and the proposed fee held at the Brodie Centre, University Centre and the Frank Kennedy Building.

A Question and Answer document answering common student questions was distributed to the councils and at the open houses and is included as Attachment 4. The questions raised and answers provided at the UMSU and GSA Council meetings are appended as Attachments 5 and 6.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Richard M. Call</i>	<i>Feb 10/11</i>
<input type="checkbox"/>	<input type="checkbox"/>	<i>DD</i>	<i>Feb 10, 2011</i>
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: _____

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

1. Renderings
2. Project Plan
3. Fees Survey

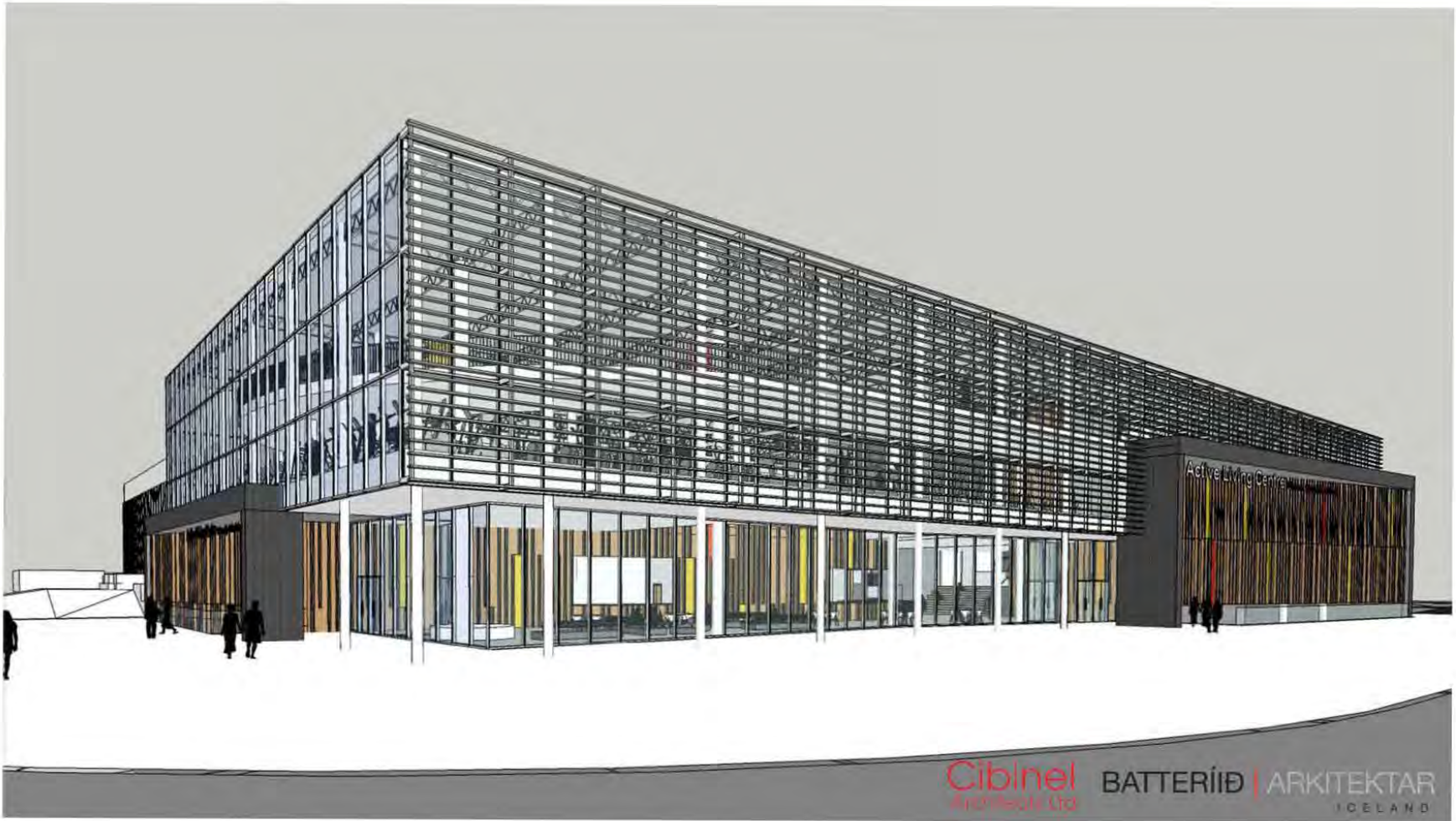
ACTIVE LIVING CENTRE UNIVERSITY OF MANITOBA

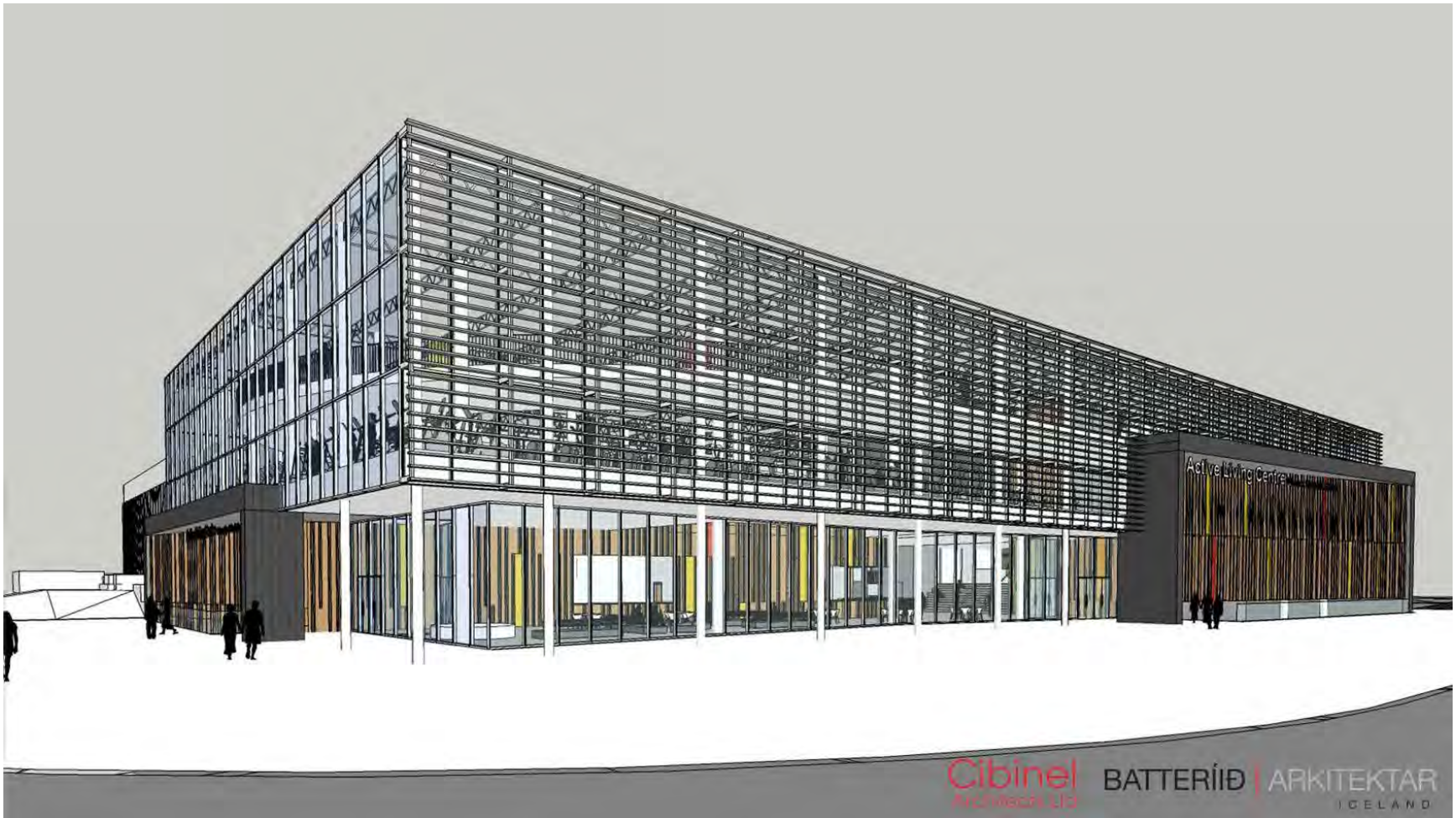


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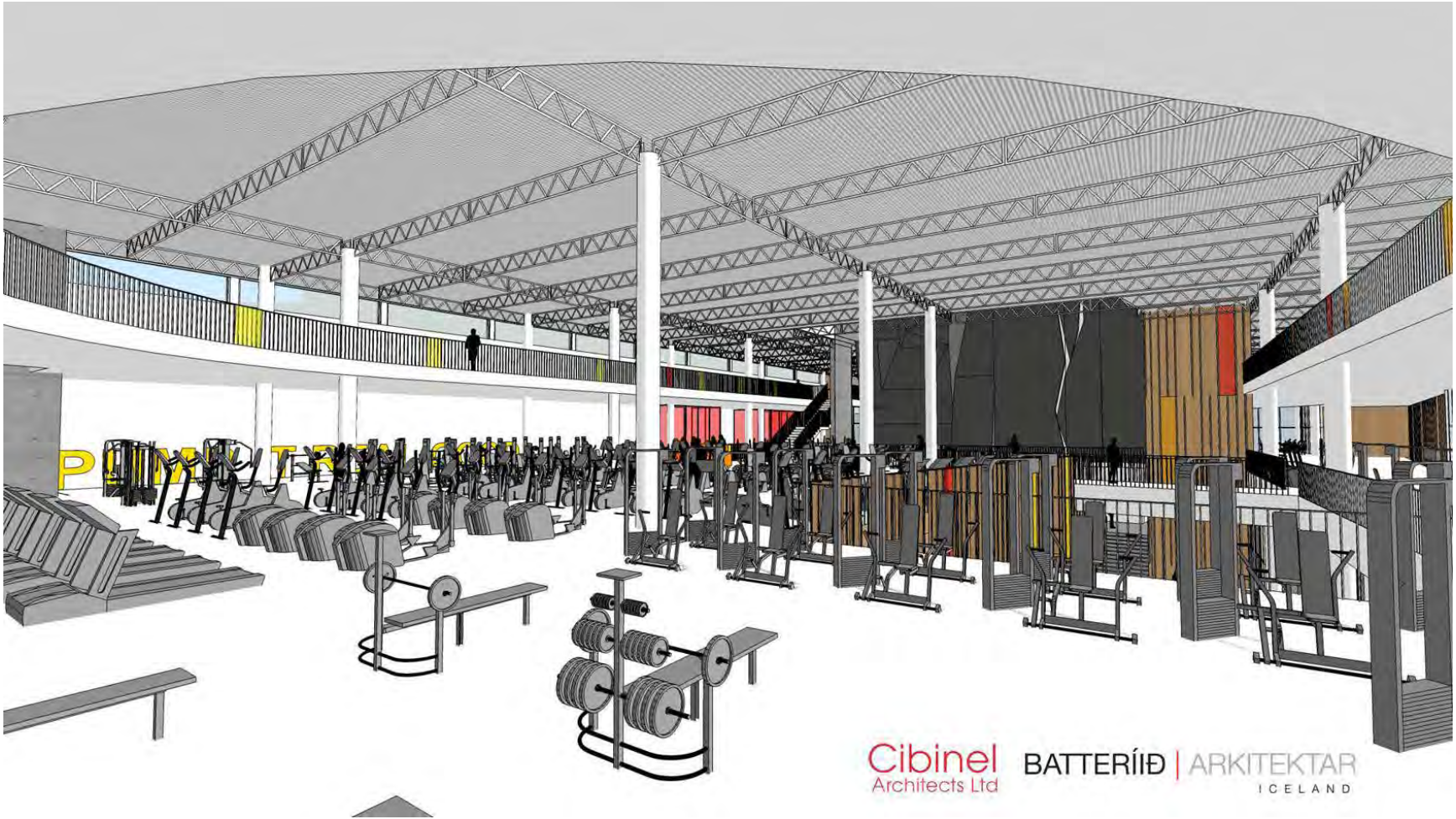


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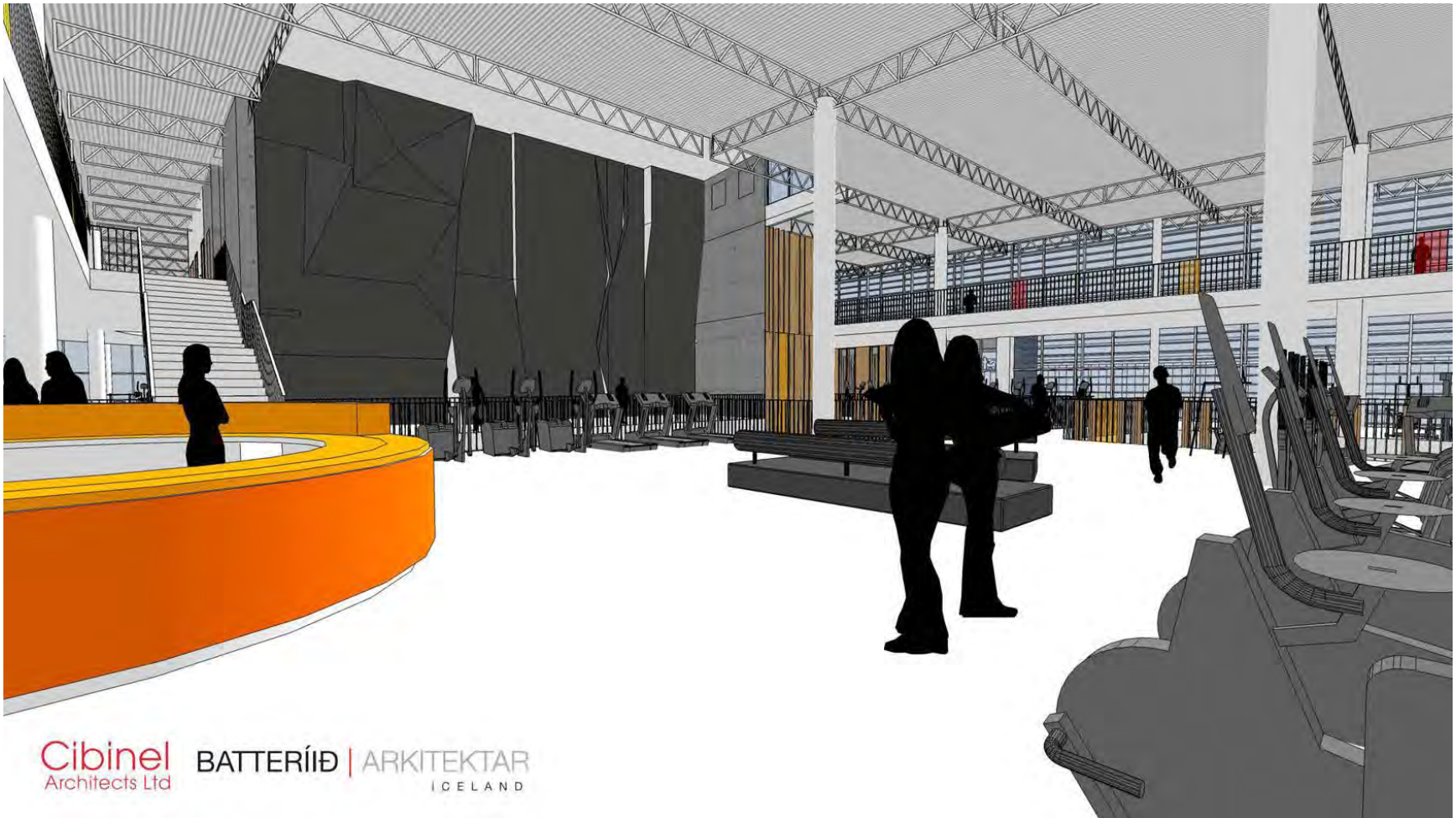
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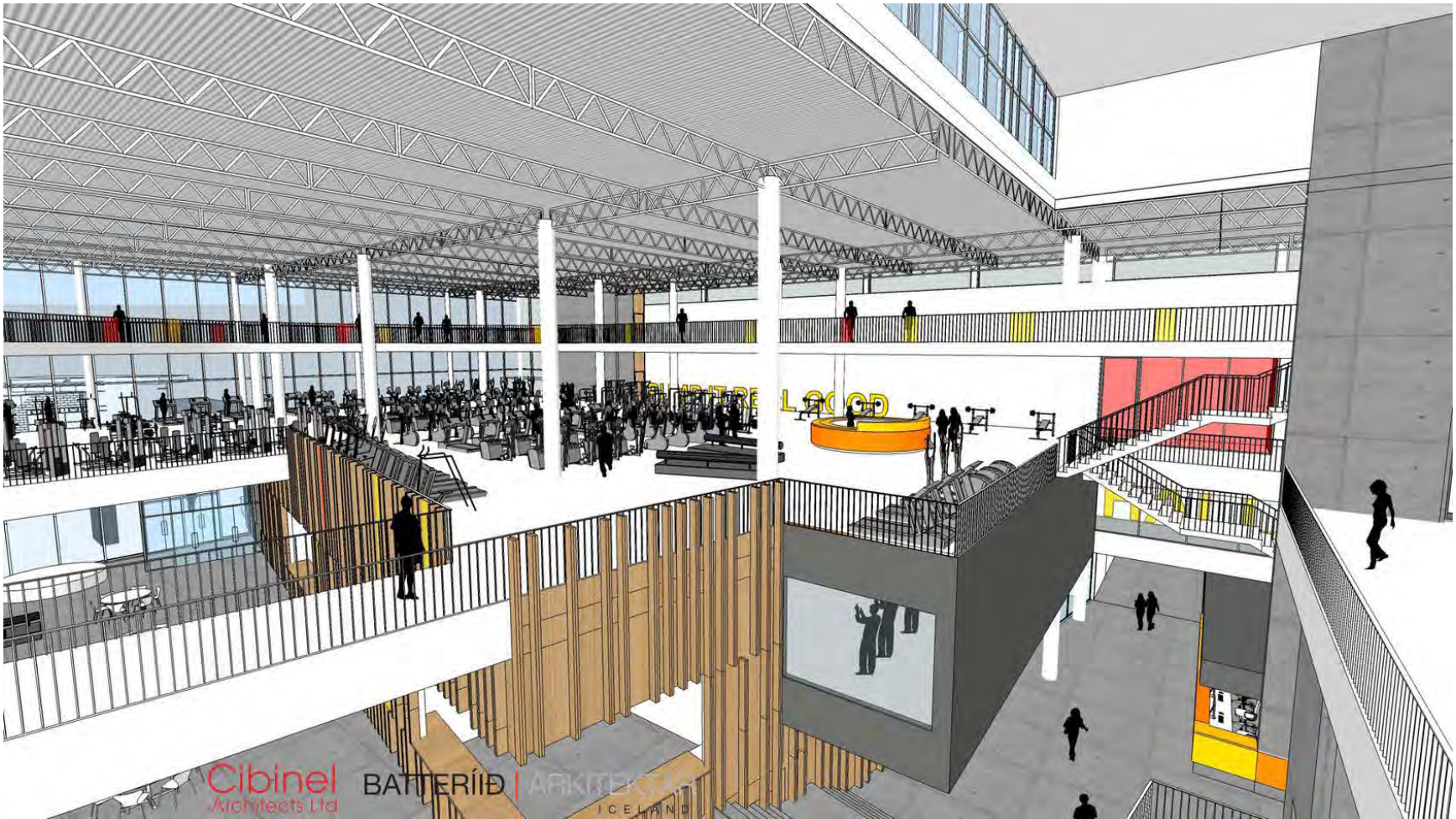
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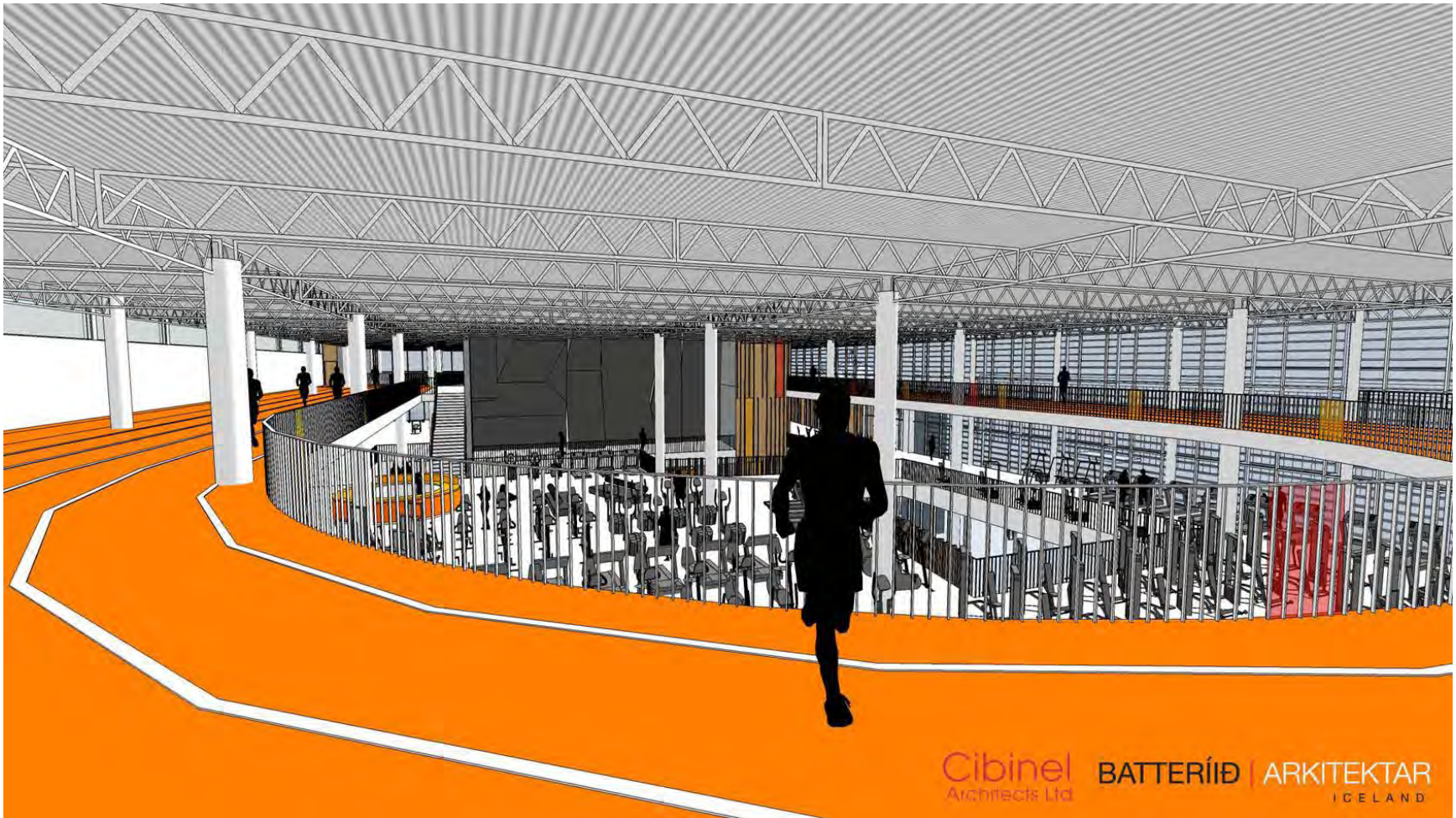


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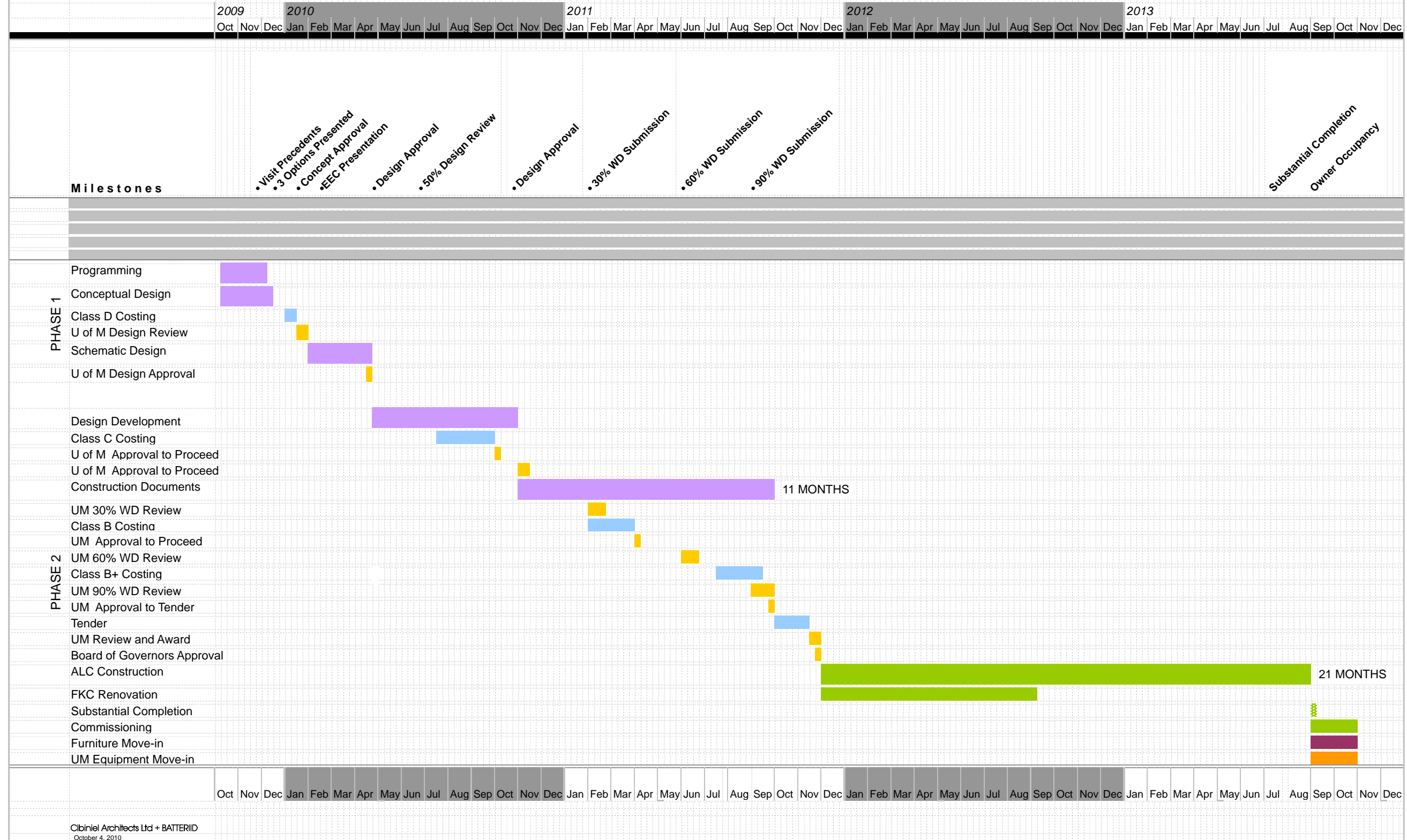




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University of Manitoba
Active Living/Fitness Facility



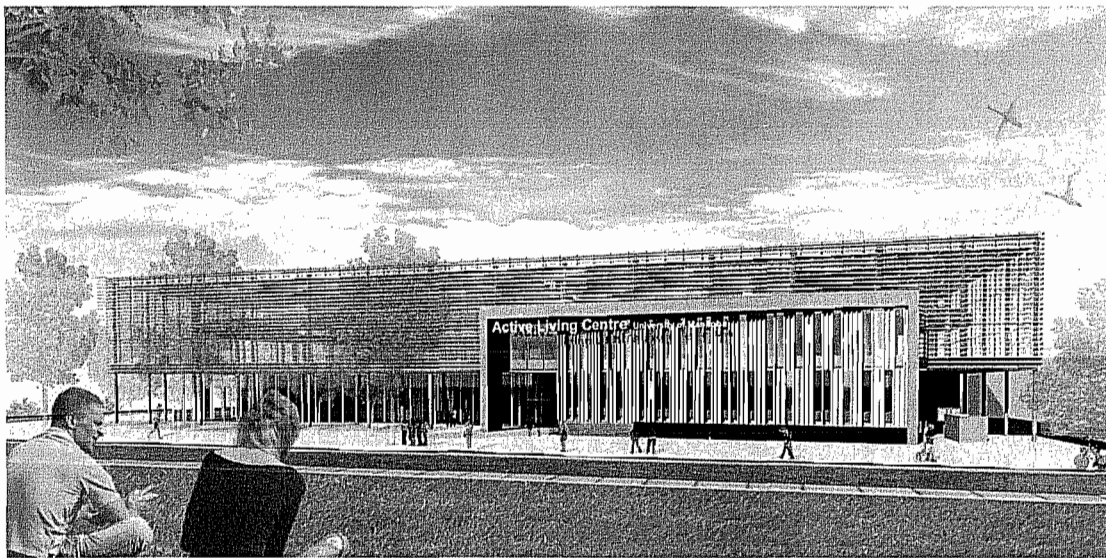
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October 4, 2010

Canadian Universities Recreation/ Athletic Fees Survey

School	Per Term Student Fee Full-Time	Per Term Student Fee Part-Time
Alberta	\$62.18	\$31.09
Brandon	\$35 per term for the new facility to be built in 2012	
British Columbia	\$94.83	\$47.41
Calgary	Rec. Fee - \$33.86, Athletics Fee - \$46.49	
Carleton	\$73.50	
Dalhousie	\$87.00	
Laurentian	\$75.00	
Lethbridge	\$76.55	\$57.40
McMaster	\$104.75	\$4.65 per credit hour
Memorial	\$51.80	\$25.90
Queens	\$63.45	
Regina	\$71.70	\$53.80
Saskatchewan	Rec. Fee - \$27.27 Athletics Fee - \$32.30	
Toronto	\$15.78 per credit hour	\$3.16 per credit hour
UQAM	\$35.00	
Victoria	\$40.00	
Winnipeg	\$36.73	
York	\$8.70 per credit hour	

ACTIVE LIVING CENTRE (ALC)

Q & A



ACTIVE LIVING CENTRE - UNIVERSITY OF MANITOBA

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ACTIVE LIVING CENTRE

1.) Will students be able to opt out from the recreation fee with good reason?

- Distance education
- Off campus
- Disability

Many students have commented that they would not be in favour of such an increase if there was no option for an opt-out for those students who cannot make use of the facilities.

The decision about opt-outs has not yet been made though it does seem fair to let distance education students opt out. They would not then get the appropriate identification for access to the facilities. This requires further discussion.

We would not like to promote opt-outs for students with disability. It implies that we should not feel the responsibility to cater to students with disabilities, or that students with disability do not have the same health needs. The building will be fully accessible and we are taking steps to increase the accessibility of current facilities. In fact we want all of our programs to be accessible and welcoming of students with disability. We have significant expertise on staff regarding disability (Dr. Jennifer Mactavish and the Dean, Jane Watkinson) and we will commit to establishing an advisory committee on healthy active living for students with disability to ensure that these students can make full use of the facilities and programs.

2.) Will students have access to booking space in that facility?

Students would still like to have the opportunity to book space for sporting events/intramurals, and are concerned that they will not have access to the multi-purpose rooms.

Yes, space would continue to be available for rental by students at discounted rates. Recreation services will continue to provide intramurals, special events, etc with a commitment to enhancing the student experience.

3.) What food services will be offered in the facility?

Students are concerned that there will not be healthy food options available at the facility.

We support the provision of healthy food options in all our facilities and look forward to working with food services in selecting appropriate options.

- 4.) What exactly will the revenue that is generated from the active living fee be applied to?
Students are wondering if their fees are being applied to off-set general operating costs, or if there is another area their money is being allocated towards.**

The active living fee will help offset general operating costs of the new facility, personnel costs associated with providing services to students such as running student intramural programs, organizing special events, the costs of providing free access for all students to the recreation facilities as well as Bison Sports regular season games and the enhancing of all recreational facilities and programs across campus, including those at Joe Doupe.

- 5.) What parking facilities will be available and what will be the cost of parking?
Given that a parking lot is being removed in order to build the facility, what parking will be made available.**

Parking will still be available in X lot (under and beside the new building) as well as in U parking lot across University Crescent. Only 20 parking stalls will be lost due to the construction of the ALC.

- 6.) What will be the hours of operation of the facility?
Because students have very crazy schedules, they want to ensure that the facility will still maintain adequate hours of operation.**

The current operating hours will be maintained (6:30 am to 10:00 pm Monday through Friday, 8:00 am – 7:00 pm Saturday, 9:00 am – 7:00 pm Sunday). If there is sufficient demand for increased operating hours, expanding the hours will be considered.

- 7.) Where will the tennis courts and soccer fields be located, and will they be outdoor facilities?**

The tennis courts will be established within the current 'recreation precinct' although the site has not been finalized. The outdoor soccer fields are being moved to the west side of the Soccer Stadium. They are significantly upgraded from previous fields and because they are made of artificial turf and will have lighting they will be useable throughout a longer season, and for more hours of the day than previously.

- 8.) What will be the new active living fee for non-students, and how much will the \$150/8 months be of a discount from this price?
In order to understand how much of a discount students are receiving, they would like to know what the projected gym membership will be for non-students for the new facility.**

The current price of an eight month membership for a non-student is \$344 and for a student is \$140. As we prepare to open the new facility pricing will be reviewed in greater detail and compared to market rates before it's established. Student pricing will continue to be significantly less than 50% of non-student price.

9.) For the tunnel linking the facility to the architecture building, will additional security features be put in this tunnel?

Because many students go to the gym in the evenings, they want to know what measures will be put in place to ensure their safety while using the tunnels.

We will follow existing University standards to ensure safety in the new tunnel including CCTV cameras which are monitored in Security Services.

10.) Will students have access to the climbing wall and specialty exercise classes, or will these be extra?

Students will have access to the climbing wall without extra fees during scheduled periods when recreation services provide qualified supervisory staff. During those scheduled times students will be able to access the wall provided they have met the appropriate safety standards (that is have taken the requisite skill and safety course provided by Recreation Services).

11.) Will any improvements be made to the Joe Doupe facility?

There are many students who go to school at the Bannatyne and St. Boniface campuses that have access to a gym, but aren't seeing any change in services being provided or facility upgrades.

Yes, when new equipment purchases are done for the Active Living Centre the same standard of equipment will be purchased for Joe Doupe. Facility renovations will proceed as required. Preliminary discussions with St Boniface indicate that they will maintain their own access arrangements.

12.) Why is administration choosing to build an entirely new complex rather than working with the current Frank Kennedy facility already in place. What will the Active Living Centre have that cannot be implemented into the existing facilities?

A new recreation complex is required to replace the Gritty Grotto. The Gritty Grotto has a number of ongoing issues including:

- frequent flooding
- perception of poor air quality
- no natural light
- space restriction making it difficult to service entire campus

- poor design with limited options for reconfiguration causing safety issues
- There is no current space to relocate the grotto.

The building of the Active Living Centre signals a commitment to healthy living for the whole campus. The current facilities are virtually invisible to anyone who is not already a dedicated exerciser. The new facility will embrace newcomers and especially those who do not currently feel included in the exercise community.

13.) Will students get a discounted rate for any of the specialty classes that are offered?

We are committed to having preferential pricing for students for programs and services in all recreational facilities.

14.) Will the relocation of the soccer fields interfere with the organic Community Garden, which is located at the corner of Bison Drive and Pembina? This relatively new UMSU student service group is gaining lots of positive press for the University, and it would be very unfortunate to lose it now. What will the University do to ensure that this piece of land is kept for student/community use to produce organic produce?

We have confirmed with Physical Plant that there will be no impact on the Community Garden.

15.) The facility design is very open-concept, which can make some people (often including some women, people new to the gym) uncomfortable and discourage them from attending. What accommodations are going to be made for individuals that are not comfortable working out in such an open space?

Great question! We had students attend some of our focus groups during the design phase and they raised this issue.

We will be opening this month a Circuit Training Room that is designed to accommodate those that are typically inactive and not comfortable working out in the general fitness area. We recognize that a typical fitness setting can be threatening and uncomfortable for a significant portion of the population that we are trying to attract. We plan to offer “Getting Started” Seminars in the Circuit Training Room. The Circuit Training Room will also provide an opportunity for women or people of varied ethnicity to have privacy according to their comfort or beliefs.

Further, in the design and layout of the main fitness floor of the Active Living Centre we have “clustered” cardio and resistance machines so that if you want privacy and do not want to be observed, we hope to have each type of machine in a secluded space. In addition to the some of the architecture providing privacy, we plan to use greenery to create the needed seclusion. We are very sensitive to all those people that currently use the archery nets in the grotto for privacy and are committed to making a comfortable environment for all people. The other

feature of the “clustering” that we hope will have a significant impact is that there will not be one space that has the “heavy weights” and therefore we will not have a concentration of “male dominated” activity.

16.) What accommodations will be made for students living with disabilities? Will there be access to free Training Staff? Will this include access to training staff at no cost? General support? Modified or specialized equipment?

We hope to attract students with disabilities to our facilities to engage in active lifestyles. We have staff and Faculty expertise in active living for persons with disabilities and we will engage these individuals in program planning.

We are committed to making this facility fully accessible. We have performed one very productive consultation with the Wheelchair Basketball community to look at the design from that perspective. We discovered some very simple things in our design that we have identified as needing to change eg. having bars on the inside of the door of washroom stalls to make it easier to close the door, having a hand blowdryer more proximal to the sink and having panic bars on fire rated doors that would be activated with the wheels of wheel chair. We will do further consultation to give full consideration to all types of disabilities and abilities. We have begun to look at equipment and will ensure that equipment can accommodate people with disabilities.

Our sessions on learning to work out (“Getting started seminars”) will be individualized to support the people who attend. Students with disabilities will be welcomed at these sessions and our staff will be trained in how to modify exercise/solve participation issues for and with individuals with disabilities.

Our goal is to have Fitness Attendants on duty during all of our operating hours. They are certified through the Manitoba Fitness Council and support/educate/ inspire people with their fitness needs. This would be free to all students that are in the Active Living Centre.

17.) How does the Administration plan to communicate this fee increase to the student community over the next few years?

We do not have a fully articulated plan at this stage. We anticipate that the fee will be part of a larger communication plan devoted to enhancing student engagement, enhancing student success and creating a more vibrant healthy active campus. We would want to develop the communication plan with student leaders to make sure that students relate to the message and fully take advantage of the opportunities that this project represents.

18.) Is the Presidents' Executive Team willing to hold town halls and public forums to get student input on the fee proposal and implementation, as happened with some of the large tuition fee increases last year?

Yes. Meeting will be held with the UMSU Executive and GSA Executive as well as 3 Open Houses to invite students to bring their voice to this project. We see their involvement as crucial to the success of this project.

19.) What does administration propose to do in order to build awareness and agreement with students on the benefits of physical activity, especially for the large majority of students who currently do not go to the gym here on campus and often do not go to the gym off campus?

It is the mission of Recreation Services in the Faculty of Kinesiology and Recreation Management on campus to promote Active Living to each and every student. The Faculty of Kinesiology and Recreation Management currently has a relationship in some way with approximately 43% of the student body and feel that the priority of enhancing the student experience articulated in the President's Strategic Planning Framework speaks volumes to our commitment. It is our hope that there is an incredibly positive response to the fee and that it will bring in more students to our facilities. The benefits of social opportunity, stress reduction, increased vitality, chronic disease prevention, enhanced confidence and self efficacy and personal discipline/goal setting can all be realized by an active lifestyle. Our goal is to have the most active campus in Canada and make the student experience excellent. We plan to simply communicate these opportunities and benefits to students on a consistent basis so that the culture of active living becomes entrenched at the University of Manitoba.

The Cluster of health-related Faculties (Medicine, Human Ecology, Kinesiology and Recreation Management, Nursing, Dentistry, Pharmacy) will soon receive a proposal from our Faculty to jointly offer a three credit course in Personal Health for all students on campus. It will be specially designed for students who are NOT in the health sciences. The three credit course will teach students about assessing, managing and monitoring their own physical and mental health. It will include oral health, psychological wellness, physical fitness, drug and alcohol use and other topical areas, and will potentially include opportunities for fitness assessment and participation in Active Living programs.

20.) What assurance do students have that the fee will be stable and not increase? Is the Administration willing to negotiate some kind of a contract or agreement with students on the fee and benefits of the fee? Will any increase past 2014 go to referendum for current students to decide?

Our goal with the fee is to be able to construct the Active Living Centre and related projects (eg. fields, tunnel, tennis courts) and support the ongoing operational needs of the Active Living Centre while making it affordable to students at the University of Manitoba. We believe strongly that the fee is extremely reasonable for everything that a student will have access to. To be clear, a U of M student will have access to the following at no additional charge:

- The Active Living Centre(100,000 sq. ft of cardio, resistance, stretching, 200 metre track, climbing wall, agora)
- Free Fitness Classes
- Fitness area orientations
- Fitness Clinics (eg stretch of the week)offered to all members
- 3 full size gymnasiums
- Squash courts
- Racquetball courts
- Indoor tennis courts – Max Bell
- Outdoor tennis courts
- Indoor skating rink
- 200 metre track at Max Bell
- Swimming pool
- Joe Doupe Recreation Centre(gym, track and fitness area)
- Bison home games

If a student compares this list to what they have at other facilities and what they would pay at other facilities, the proposed fee at U of Manitoba is an amazing deal. The reality is that the fee will need to increase in time. The cost of operating the Active Living Centre will increase over time and we will need to keep pace with that. Our commitment to students is to make the fee attractive and of exceptional value for what you pay. We have a strong history of keeping prices low for student in the Active Living area and we remain committed to that into the future.

21.) If the amount donated by external donors exceeds the expected amount, will the amount students are expected to pay into this decrease?

No. The donations are typically one time only gifts. As indicated above the fee is required to cover the ongoing operating costs of the Active Living Centre beyond the construction phase.

22.) Brandon University and University of Winnipeg both have similar fees around \$35, why is the U of M's more than double this amount?

This is purely a reflection of the scope and magnitude of the respective projects. As indicated above, the list of facilities available to U of M students far exceeds anything available at U of W or Brandon. We currently have over 7000 student members, anticipate a very strong participatory response once the Active Living Centre is built and will not get a chance to build this again for 30 years. This state of the art facility of 100,000 sq. ft. is being built to accommodate a student population of 26,000.

23.) Will the number of lockers be sufficient?

Included in the project budget are funds to enhance the current locker rooms in Frank Kennedy. It was too expensive to move the locker rooms into the new Active Living Centre. When we renovate the locker rooms we will look at space efficiencies and do everything we can to optimize the number of lockers without compromising the user's experience.

General comments:

- **Students felt uncomfortable with having the Board of Governors make the decision on behalf of students. Current students think that because they are students, that they can represent future students, and give a fair representation of their wishes with regards to the Active Living Facility.**

The Board of Governors is ultimately responsible for approving fees and makes fee decisions all the time. The Board of Governors has broad student representation (6 of 23 members and both UMSU and GSA have been consulted in advance of the recommendation going to the Board of Governors.

- **Many students did not like the idea of having no opt-out, and if that was not included they would not support the proposal**
- As indicated in Section 1, opt out will be available to distance ed students. The effects of a full opt-out clause would lead to a situation where the cost of membership would be prohibitive for all but the most economically comfortable students. Membership fees would have to rise well above the current non-student fees to something in the neighbourhood of \$600 per year.
- **Many students feel that the current facilities are adequate and that no new facility needs to be built**

The University ranks the lowest in the country for recreation facilities. New facilities are needed to support an outstanding student experience for all students and to maintain the competitiveness of the University of Manitoba in attracting students to the campus. The facilities will also put new emphasis on the health and well-being of students and their families and will support the development of new credit and non-credit opportunities for all students to study personal health and well-being.

**Summary of Questions posed by UMSU Council on the ALC
February 3, 2011**

- Will the upgrades to the locker rooms result in increased locker fees as well?
 - No plan to increase fees for lockers at this time.
- What will the capacity of the new ALC be?
 - 1200 students, double the capacity of the Gritty Grotto. It was also noted that industry standard guidelines were used and the plan was made with room for growth in the size of the University community.
- The plan will result in the loss of 20 parking spots, where will they be replaced?
 - The loss represents 20 staff spots out of 7000 on campus so it is not seen as a significant loss. Bike parking will also be enhanced with an additional 60 covered bike rack spaces being introduced as part of the LEED Silver project.
- What is the sustainability of the proposed fee for the next 5-10 years?
 - The building will not open and the fee not charged until January, 2014 and it is expected that the fee will not increase before then. Following that, it is not expected that the fee would go up any more than tuition, which is regulated.
- Does having a mandatory fee increase usage?
 - Studies show that at similar facilities, a new facility with a mandatory fee sees an increase in use from 30-97%
- What considerations have been given to having an opt-out option for the fee particularly for students with disabilities?
 - The facility will be fully accessible and it is a mission of Bison Active Living to make programs to encourage all members of the community to be more active. The vision of the facility is to be very open and welcoming and have a place where all students can belong. That said there will likely be an opt-out for distance ed students as they will not be physically on campus.
- What about opt-out for students with disabilities or students who have memberships at other gyms?
 - With regard to disabled students, the facility and programming will be accessible and inclusive. With regard to student with memberships at other gyms, it was noted that the hope was that students would choose to pay 1/3 the price for 10 times better a facility, but the fee would still be mandatory.
- What do I say to students who will pay the fee but will not use the facility?
 - BSAL wants to know what they can do to help those students get more active.
- The cost of the project is an estimate, other projects have gone over budget. If this one does, will the fees increase?
 - Currently estimates are based on class C drawings, class B will be complete by the end of the month. As of now, the project is on budget and if it is not at some point, there are two options, change the project

to meet the budget or increase the budget. The University has told the architects that we have to come in on budget. It was also noted that in cases where projects have gone over budget it was because of unrealistic estimates or the need to retrofit older buildings as part of the project. Neither of those situations is the case here.

- What considerations were given to ensuring that those who are just starting to be active aren't intimidated in an open facility by elite athletes and users who are in excellent shape?
 - BSAL is committed to making new users feel comfortable. The strength training room for elite and bison athletes is on a different level from the regular gym and will no longer be the first thing users see. A separate circuit training room for people who don't want to work out in main area is being developed now and will open shortly. It was also noted that the new facility will have more 'getting started' programming for new users and there will be examples of the equipment in introduction rooms so that users can learn how to use the equipment before they begin exercising.
- Will the facility be open 24 hours?
 - Not at this point, but the hours will follow demand for use of the facility.
- Is geothermal heating being used?
 - No, the building will tie into the University's existing central heating system, which will be more efficient and cost-effective because it is already in place. Other energy conscious elements of the LEED Silver design will be triple glazed windows, motion control lighting and window shades to optimize temperature.
- How will noise pollution be addressed?
 - It will be like most large gyms, but the ceiling will be treated with acoustic material to reduce echoing.
- Will there be a private work out space for Bison athletes?
 - Yes it will be on the 100-level, separate from the other space and will be used by all Bison athletes except the football team who will use the new stadium.
- What will be done to ensure that community use doesn't limit access to students and that it remains a university facility?
 - While it is likely that more members of the public will want to use the new facility, the primary mission of BSAL is to serve students and this will be monitored to ensure that the right balance is present.
- Will the fee level proposed now be the fee that is implemented in 2014?
 - It is the university's intention to open the facility with the fee proposed.
- Can we get that in writing?
 - We don't plan on increasing the fee before the building opens.
- What interruptions will there be during construction?
 - The project will take over two years. During that time, the main door to Frank Kennedy will be blocked off and an alternative main entrance

will have to be established. Fire exits will have to be made to accommodate this. While the new building is being constructed there should be no interruptions. There will be some interruptions when the connections between the ALC and Frank Kennedy are made, but this work will be done during off peak and off season times as much as possible.

- If the main Frank Kennedy door is cut off, it was noted that wheel chair accessibility will have to be improved on other doors.
- How will access to public water be made available in the facility.
 - There will be a number of water fountain/bottle refill stations throughout the facility.

GSA Council – Presentation on Active Living Centre – Q and A Summary
February 9, 2011

1. **Q: Semi-private areas were mentioned. Can individuals on the track see into the semi-private areas?**

A: The semi-private areas are located underneath the track – no one can see into the semi-private areas.

2. **Q: What type of food services will be available?**

A: The University is under contract for all of University food services. Food options will be available and they will be healthy.

3. **Q: Will the fee be included in tuition? Can this fee be claimed on income tax?**

A: The fee will be treated the same as any other ancillary fee and will be tax deductible.

4. **Q: Will the Climbing Club use the new climbing wall in the Active Living Centre?**

A: The intent is to have the climbing wall run the same way as it is currently.

5. **Q: Can you access the building if you don't have a membership?**

A: From street level you can enter the 200 level (agora) and you do not require a membership. The membership area is by the service desk and you must go through gates to enter. From the 100 level, you can access the elevators without a membership and the elevators will take you to the 200 level.

6. **Q: Does the building have any green features?**

A: The building is LEED silver and has many features which make it energy efficient.

7. **Q: Is there a possibility for a fee reduction?**

A: The fee is priced based on the budget for the building construction therefore, there won't be a reduction in the fee. The fee is at the lower end in comparison to other Canadian Universities.

8. Q: In the future, with revenues from the building, can fees be reduced?

A: The fee will be there in perpetuity and used in the future for building operating costs.

9. Q: What will happen to the old equipment?

A: Because of the condition of some of the equipment, it can't be used and chances are no one else will want it. Some of the equipment will be donated.

10. Q: Is there a plan to increase the fee?

A: There is no plan to increase the fee but the fee can't stay the same indefinitely. The University Recreation Services has a good history of keeping fees low. The aim is to keep it affordable to students and create enjoyable student life on campus.

11. Q: Because the fee is increasing fairly drastically, has there been any consideration to increase it in phases?

A: The fee can't be increased in phases because we would not be able to cover the costs of the building.

12. Q: The current facility is available for use by faculty and staff as well. Will the new facility also be available to faculty and staff?

A: Yes, faculty and staff will be able to use the new facility – at a fee higher than the student fee.

13. Q: If the fee is not taking effect until the building is complete (in 3 years) why not wait to get input and approval from those students in 3 years time?

A: Because we need to establish the budget for the project now, otherwise the building cannot be built.

14. Q: There were 6 tennis courts previously. How many tennis courts do you plan to have? Will these tennis courts operate as they did before? Open to all?

A: There will be a minimum of 6 tennis courts. There is no plan to police the new tennis courts – in the past, there were no major problems with having the courts open to all.

15. Q: With the new facility will there be an increase in membership?

A: Research has shown that a new facility increases membership anywhere from 30 – 90%. There will probably be a significant increase.

16. Q: Will the new facility be accessible for students with disabilities?

A: Yes, the new facility will be inclusive – going beyond code. Disability Services was consulted.

17. Q: Currently, students who graduate can continue to access the facility at the student rate (as long as their membership does not lapse). Will this be an option with the new facility?

A: This will be reviewed. We are not sure if this service will continue.

18. Q: When is the start and completion date of the facility?

A: Construction will begin in the fall and the time frame for construction is 2 years.



AGENDA ITEM: 2011–2012 Residence Room and Meal Plan Rates

RECOMMENDED RESOLUTION:

That the Board of Governors approve the room and meal plan rate increases for 2011-12 for the Arthur V. Mauro Residence, Mary Speechly Hall, Pembina Hall Residence, and University College Residence as detailed in Tables 1 and 2 attached.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

There are four University-operated student residence facilities on campus offering a variety of room and meal plan options.

1. NEW - Pembina Hall Residence: Opening August 2011

- 360 beds
- One bedroom with private washroom;
- Three **mandatory** meal plan options¹.

2. Mary Speechly Hall:

- 240 beds
- Dormitory-style residences with double, single, or super single rooms²; communal washrooms;
- Three **mandatory** meal plan options¹.

3. University College Residence:

- 256 beds
- Dormitory-style residence with double, single, or super single rooms²; communal washrooms;
- Three **mandatory** declining balance meal plan options³.

4. Arthur V. Mauro Residence:

- 318 beds
- Two bedroom suite-style residence with shared kitchen area and washroom;
- Three **optional** declining balance meal plan options³ (**this is not mandatory because the facility is principally an upper year residence**).

¹Mandatory Meal Plan Options – currently 10 meals per week plus \$500 declining balance, 15 meals per week plus \$500 declining balance, and 7 day all-you-can-eat meals plus \$125 declining balance.

² Super Single Rooms are only available in Mary Speechly Hall and University College Residence. Double accommodations, if available, are sold as single occupant rooms for a premium of an additional \$400.00 per academic term.

³Declining Balance Meal Plans – (currently at Super Saver - \$2,200; Bison - \$2,400; and Premium - \$2,800) that can be used at any University Food Service outlet or the UMSU-operated Degrees Restaurant.

RESOURCE REQUIREMENTS:

A. Proposed 2011-12 Room Rates:

Recommendation:

1. A 6% increase in single room rates for Mary Speechly Hall and University College Residence to be allocated to cover utility services and operating costs and to the Repair and Renovation Fund.

The Mary Speechly and University College single room rate would increase from \$3,787 to \$4,015; an increase of about \$28 per month.

2. A 5% increase in room rates for Arthur V. Mauro Residence allocated to cover utility services and operating costs and to the Repair and Renovation Fund.

The Arthur V. Mauro room rate would increase from \$5,692 to \$5,978; an increase of about \$35 per month.

3. The new Pembina Hall Residence room rate would be set at \$5,900.

Rationale:

- University of Manitoba student residence room rates continue to be low and competitive for comparable properties (see attached Table 4 for institutional comparisons) at 100% occupancy rates.
- Utility cost increases (i.e., steam heat to increase by 5% over the 2010-2011 rate; water costs to increase by 3% over the 2010-2011 rate; hydro costs to increase by more than 3% over the 2010-2011 rate).
- Current room rates do not provide sufficient revenue to generate funds for residence upgrades and maintenance, which led to the creation of the Repair and Renovation Fund in 2010. University College Residence and Mary Speechly Hall will require significant upgrades to information technology infrastructure, as well as to overall building mechanical and electrical systems. Further annual contributions to the Repair and Renovation Fund will continue to be an important and prudent part of facility management for these properties.
- The new Pembina Hall Residence rate reflects the PHR business plan previously reviewed with the Board. PHR provides single rooms each with a private washroom and is designed to meet the accommodation expectations of today's students.

B. Meal Plan Rate Increases 2011/2012

Recommendation:

A 5% increase in Mandatory Meal Plan rates.

There will be no increase in the Declining Balance Meal Plan Options.

Rationale

Food cost increases are projected to be at approximately 6%; labour rates are assumed to hold steady; utility rates and other operating costs are expected to increase by more than 3%.

The cost of going "green" is continuing to rise as does the cost of fresh produce.

IMPLICATIONS:

The creation of the Repair and Renovation Fund as part of the room rate adjustment was an important step toward planning for significant maintenance and upgrades that are required in the Residences. The Repair and Renovation Fund has a current balance of approximately \$100,000. The intention is to build the Repair and Renovation Fund to a point where it can fund major infrastructure repairs such as building envelope upgrades and address future life safety issues.

The new Pembina Hall Residence rate is high relative to Mary Speechly and University College single room rates; Pembina Hall Residence is a premium new residence with added features such as private washrooms and individual room controls; Mary Speechly and University College are dormitory style with communal washrooms. The \$5,900 Pembina Hall rate was previously presented to the BOG as part of the Pembina Hall Residence Business Plan.

ALTERNATIVES:

Consideration was given to keeping the room rate increases to cover operating cost increases, however, the residences require ongoing upgrades and repairs and it was deemed prudent to include provisions for the Repair and Renovation Fund. Our room rates overall remain quite low relative to most other universities in Canada.

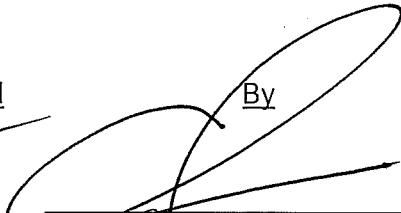
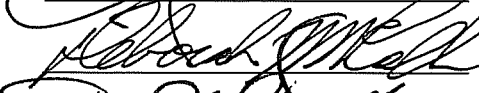

CONSULTATION:

This submission has been reviewed by the General Manager of U of M Food Services, Director of Housing & Student Life, Director of Ancillary Services, Associate Vice-President (Administration), and Vice-President (Administration), and the specific structure of the meal plans was reviewed in early December with the Residence Students Meal Plan Advisory Group.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Feb 3 2011
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Feb 3, 2011
<input type="checkbox"/>	<input type="checkbox"/>		Jan 4, 2011
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	Mar 1/11
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: _____

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Table 1 – 2011/12 Proposed Single Meal Plan Rates*
- Table 2 – 2011/12 Proposed Single Room Rates*
- Table 3 – Institutional Comparisons in Canada*

2011/12 Proposed Single Meal Plan Rates

Table 1

PHR - Single			Meal Rate
	10 meals	\$	4,026.00
	15 meals	\$	4,313.00
	7 day unlimited	\$	4,466.00
MSH - Single			Meal Rate
	10 meals	\$	4,026.00
	15 meals	\$	4,313.00
	7 day unlimited	\$	4,466.00
UC - Single	(Declining Balance)		Meal Rate
	2200	\$	2,200.00
	2400	\$	2,400.00
	2800	\$	2,800.00
AVM - Single	No Meal Plan required		Meal Rate

2011/12 Proposed Single Room Rates

Table 2

PHR - Single		Room Rate
	10 meals	\$ 5,900.00
	15 meals	\$ 5,900.00
	7 day unlimited	\$ 5,900.00
MSH - Single		Room Rate
	10 meals	\$ 4,015.00
	15 meals	\$ 4,015.00
	7 day unlimited	\$ 4,015.00
MSH - Double	Same Meal Plan Options	\$ 2,692.00
UC - Single	(Declining Balance)	Room Rate
	2200	\$ 4,015.00
	2400	\$ 4,015.00
	2800	\$ 4,015.00
UC - Double	Same Meal Plan Options	\$ 2,692.00
AVM - Single	No Meal Plan required	Room Rate
		\$ 5,978.00

2010/2011 Residence Room Rate Comparisons

Table 3

Sorted by “single room rate” highest to lowest (Updated as of November 2, 2010)

INSTITUTION	SINGLE Room Rate	DOUBLE Room Rate	SUITE-STYLE Room Rate
Queen’s University	5,984.84	5,884.84	6,345.53
University of Guelph	5,848.00	5,002.00	5,992.00
University of Western Ontario	\$5,760.00—\$6,480.00	\$5,130.00—\$5,850.00	\$6,350.00—\$7,060.00
University of Windsor	\$5,669.00—\$5,705.00	\$4,581.00—\$4,692.00	6,320.00
McMaster University	5,430.00	4,830.00	6,680.00
University of Waterloo	5,142.00	4,613.00	5,546.00
York University	\$5,101.00—\$5,279.00	\$4,456.00—\$4,672.00	6,558.00
Simon Fraser University	4,930.00	N/A	\$5,296.00 *2bdm townhouse
University of Calgary	4,730.00	2,980.00	5,440.00
University of British Columbia	4,400.00	3,840.00	7,200.00
University of Alberta	4,368.00	2,808.00	\$9,976.00—\$10,704.00
University of Winnipeg	4,200.00	N/A	\$5,964.00—\$7,320.00
University of Regina	3,992.00	N/A	5,464.00
Brandon University	3,702.00	2,790.00	N/A
University of Saskatchewan	2,631.90	1,832.43	6,848.00



AGENDA ITEM: *Student Referendum: Faculty of Kinesiology and Recreation Management*

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve that the students from the Faculty of Kinesiology and Recreation Management contribute \$2.50 per credit hour for a one year term to the Faculty of Kinesiology and Recreation Management Endowment Fund, beginning in the fall of 2011/2012.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

On Thursday, February 10 and Friday, February 11 the Students Association for Health Physical Education and Recreation Studies held a referendum to support the Faculty of Kinesiology and Recreation Management Endowment Fund through a donation from each student. Each student was proposed with making a donation of \$2.50 per credit hour for a one year term beginning in the fall of 2011. This amounts to an approximate donation of \$75 per student per year. There was a 23% participation rate with 107 of the 461 eligible student voters casting a ballot. Of those votes 98 were "yes" votes, 9 were "no" votes and there were no spoiled ballots.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>John Kearsy</i> John Kearsy	Feb 22, 2011
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>David Barnard</i> David Barnard	Feb. 23, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<i>FAHR</i>	March 1/11
<input type="checkbox"/>	<input type="checkbox"/>		

Office of the Vice-President (External)

Submission prepared by:

Submission approved by: *Vice-President (External)*

Attachments

- Letter from Dean Jane Watkinson
- Letter from Melissa Smith, Senior Stick



UNIVERSITY
OF MANITOBA

Faculty of Kinesiology
and Recreation Management

102 Frank Kennedy Centre
Winnipeg, Manitoba
Canada R3T 2N2

February 14, 2011

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Kinesiology and Recreation Management have once again voted to continue making contributions to the faculty through their student referendum.

Attached you will find the letter I received from Melissa Smith, President of the Students Association for Health Physical Education and Recreation Studies. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through presentations made by the members of the student council.

As Melissa explains, the students wish to contribute \$2.50 per credit hour for a one year term, to the Faculty of Kinesiology and Recreation Management Endowment Fund. This will result in a contribution of \$34,575 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2011/2012 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Jane Watkinson, Ph.D.
Dean

enclosure

cc: Annual Giving Program, Department of Development

February 14, 2011

Dr. Jane Watkinson
Dean, Faculty of Kinesiology and Recreation Management
104 Frank Kennedy
University of Manitoba,
Winnipeg, MB R3T 2N2

Dear Dr. Watkinson,

On Thursday, February 10 and Friday, February 11, the Students Association for Health Physical Education and Recreation Studies held a referendum to support the Faculty of Kinesiology and Recreation Management Endowment Fund through a donation from each student. Each student was proposed with making a donation of \$2.50 per credit hour for a one year term, beginning in the fall of 2011. This amounts to an approximate donation of \$75 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$34,575 (pending student enrolment) to the Faculty of Kinesiology and Recreation Management. The ballot read as follows:

**FACULTY OF KINESIOLOGY & RECREATION MANAGEMENT
2010/2011 REFERENDUM BALLOT**

I agree to make a \$2.50 per credit hour contribution
(\$75 per year for 30 credit hours)
to be paid at the time of registration.

This contribution, which is eligible for a tax credit, will be directed to the
Faculty of Kinesiology & Recreation Management as follows:

\$75 Faculty of Kinesiology & Recreation Management Endowment Fund

The term for this agreement is to be 1 year.

Yes No

There was a 23% participation rate with 107 of the 461 eligible student voters casting a ballot. Of those votes, 98 were "yes" votes, 9 were "no" votes and there were no spoiled ballots.

SAHPER supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of The University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me as soon as possible.

Sincerely,



Melissa Smith
Senior Stick

cc: Sana Mahboob, Department of Development



AGENDA ITEM: Report of the Senate Committee on Awards – Part A [dated December 16, 2010]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve eleven new offers, four amended offers, and the withdrawal of three offers as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated December 16, 2010].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting of December 16, 2010, the Senate Committee on Awards approved eleven new offers, four amended offers, and the withdrawal of three offers as set out in Appendix A of Report of the Senate Committee on Awards – Part A [dated December 16, 2010].

RESOURCE REQUIREMENTS:

Awards will be funded from the various sources of funding identified within the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on February 2, 2011.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
X	X	Senate Committee on Awards	December 16, 2010
X	X	Senate Executive	January 19, 2011
X	X	Senate	February 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Senate	
Submission prepared by:		_____	

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part A [December 16, 2010]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of December 16, 2010, the Senate Committee on Awards approved eleven new offers, four amended offers, and the withdrawal of three offers, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part A* (dated December 16, 2010).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve eleven new offers, four amended offers, and the withdrawal of three offers, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated December 16, 2010). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

Appendix A
MEETING OF THE SENATE COMMITTEE ON AWARDS
December 16, 2010

1. NEW OFFERS

Jean Altemeyer Bursary

Mrs. Jean and Dr. Robert Altemeyer have established an endowment fund of \$25,000 at the University of Manitoba, in 2010. The fund will be used to provide bursaries for students in the Inner City Social Work program, in the Faculty of Social Work. The donors have provided an additional gift of \$1,000 to offer the initial bursary in the 2010/2011 academic session. In subsequent years, the available annual interest from the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) are enrolled full-time in the Faculty of Social Work, in the Inner City Social Work (B.S.W.) program;
- (2) (i) as entering students, have met the requirements for admission to the Inner City Social Work (B.S.W.) program or (ii) as continuing students have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated financial need on the University of Manitoba general bursary application form.

The selection committee will have the discretion to determine the number and value of bursaries offered each year based on the funds available.

The selection committee will be named by the Dean of the Faculty of Social Work (or designate) and will include the Director of the Inner City Social Work ACCESS program.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Geoffrey Crofts Bursary in Actuarial Studies

In honour of her brother, Mr. Geoffrey Crofts (B.Comm.(Hon.)/46), Miss Irene Crofts (B.A./47, Dip. Ed./48, B.Ed./53, M.Ed./56) has established the Geoffrey Crofts Bursary in Actuarial Studies with a planned gift to the University of Manitoba. Mr. Crofts has provided an initial gift to establish the endowment fund, which will be used to offer bursary support for Actuarial Mathematics students in the I.H. Asper School of Business. The available annual interest from the fund will be used to offer one bursary to a student who:

- (1) has completed between 24 and 48 credit hours toward a Bachelor of Commerce (Honours) program and has declared Actuarial Mathematics as his or her major;
- (2) in the next ensuing academic session, is enrolled full-time (minimum 24 credit hours) in the I.H. Asper School of Business;
- (3) has achieved a minimum degree grade point average of 2.0;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate) and will include the Director of the Warren Centre for Actuarial Studies.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Max Feldman Award for Mechanical Engineering

In celebration of the Faculty of Engineering's centennial anniversary in 2008, Mr. Max Feldman [B.Sc.(M.E.)/70] has established an endowment fund at the University of Manitoba with an initial gift of \$10,188.50, in 2010. The purpose of the fund is to encourage mechanical engineering students to excel in their studies by providing bursary support. The available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time or part-time (minimum 6 credit hours) in the second, third, or fourth year of study in the Faculty of Engineering;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Roma Zenovea Hawirko Graduate Scholarship

Roma Zenovea Hawirko has established an endowment fund of \$105,670 at the University of Manitoba, with several gifts made between 2005 and 2009. The fund will be used to offer the Roma Zenovea Hawirko Graduate Scholarship, which is intended to encourage and stimulate graduate student interest in innovative research activity in the area of microbiology. The available annual interest from the fund will be used to offer one research scholarship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate studies, in the first or second year of any Ph.D. program delivered by a department in the Faculty of Science or the Faculty of Agricultural and Food Sciences;
- (2) has achieved a minimum degree grade point average of 3.5 (or equivalent) based on the last 60 credit hours of study (or equivalent);
- (3) is conducting a clearly defined and innovative research project in the area of microbiology;
- (4) has demonstrated both commitment to his or her field of study and career potential.

The application package must include: a description of the research proposal, recent transcripts, and three reference letters, one of which will be from the advisor. The reference letters must describe the student's work experience and involvement with graduate seminars and presentations.

The selection committee will be named by the Dean of the Faculty of Graduate Studies (or designate) and will include the Head of the Department of Microbiology (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

William and Olive Humphrys Scholarship for Actuarial Mathematics

In honour of her parents, William and Olive Humphrys, Barbara Humphreys (B.Arch./41) has established an endowment fund at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The available annual interest from the fund will be used to offer one scholarship, with a minimum value of \$2,500, to an undergraduate student who:

- (1) has completed between 72 and 96 credit hours toward either a Bachelor of Commerce (Honours) or a Bachelor of Science (Honours) program and has declared either Actuarial Mathematics or Statistics - Actuarial Mathematics as his or her major;
- (2) in the next ensuing academic session, is enrolled full-time (minimum 24 credit hours) in the final year of his or her program;
- (3) has achieved a minimum degree grade point average of 3.5.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate) and will include the Director of the Warren Centre for Actuarial Studies.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

William and Olive Humphrys Scholarship for Architecture

In honour of her parents, William and Olive Humphrys, Barbara Humphreys (B.Arch./41) has established an endowment fund at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The available annual interest from the fund will be used to offer one scholarship, with a minimum value of \$2,500, to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Architecture, in Year 3 or Year 4 of the Bachelor of Environmental Design (Architecture Option);
- (2) has achieved a minimum degree grade point average of 3.5.

The selection committee will be named by the Dean of the Faculty of Architecture (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

William and Olive Humphrys Scholarship for Electrical Engineering

In honour of her parents, William and Olive Humphrys, Barbara Humphreys (B.Arch./41) has established an endowment fund at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The available annual interest from the fund will be used to offer one scholarship, with a minimum value of \$2,500, to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Engineering, in a Bachelor of Science in Engineering (Electrical) program;
- (2) has achieved a minimum degree grade point average of 3.5.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Chan Hon Kee Scholarship

In memory of his father, Chan Hon Kee, Roger Chan (B.C.Sc.(Hons.)/88) provides an annual contribution of \$1,000 to offer a scholarship for Computer Science students. Each year, one scholarship will be offered to a student who:

- (1) is enrolled full-time in the Faculty of Science, in the second year of any Honours or Major program in Computer Science, including the joint Honours programs;
- (2) has achieved a minimum degree grade point average of 3.5.

The selection committee will be the Awards Committee of the Department of Computer Science.

Paul G. Thomas Scholarship in Public Administration

In recognition of Dr. Paul G. Thomas's (B.A.(Hons.)/66, M.A./68) contributions to the field of public administration, including his instrumental role in the creation of the University of Manitoba/University of Winnipeg Joint Master of Public Administration (JMPA) program, colleagues, friends, and former students – many of whom have continued on to distinguished careers in the public service - have established an endowment fund at the University of Manitoba. The available annual interest from the fund will be used to offer one scholarship to a graduate student who:

- (1) is enrolled full-time or part-time in the Faculty of Graduate Studies at the University of Manitoba or the University of Winnipeg, in the first year of study in the Master of Public Administration program;
- (2) has achieved the highest degree grade point average (or equivalent), with a minimum of 3.5, based on the last 60 credit hours (or equivalent) of those students admitted to the program in the academic session for which the award is tenable.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Head of the Department of Political Studies at the University of Manitoba to name the selection committee, which will include the Chair of the Joint Discipline Committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

University of Manitoba Co-operative Education Student Champion Award

Faculties and programs at the University of Manitoba that offer Co-operative Education Options provide a certificate of merit to recognize Co-operative Education students who have demonstrated

personal and professional development through their participation in a Co-operative Education Option. Each year, two certificates will be offered to the students who, within the calendar year previous to receiving this award:

- (1) are deemed to be in good academic standing and eligible to continue in the Co-operative Education Option in their home faculty; and
- (2) have completed at least one work term placement as part of the requirements of a Co-operative Education Option; and
- (3) have demonstrated the greatest professional and/or personal development in the Co-operative Education programs from among all eligible candidates.

One student ranked highest by the selection committee will be identified as the winner; the student ranked second will receive an honourable mention.

For the purpose of this award, development will be defined as:

- (a) making an outstanding contribution to the workplace while on a work term, and/or
- (b) advancing the promotion of Co-operative Education to fellow students and professionals, and/or
- (c) improved academic performance as a result of applying knowledge learned at a workplace during a Co-op term, and/or;
- (d) other ways in which the applicant demonstrates his/her development and growth as a result of the Co-op participation.

Each Co-op Program may nominate one student for this award each year. Nominations must be made by the Co-op Program Coordinators or Directors, who will compile supporting documentation required from the nominator, the nominee, and a letter of reference from the co-op employer. Coordinators who have more than one program can nominate one student from each program.

Coordinators must submit, for each student nominated (a) a completed nomination form and (b) a letter of support from the Co-op Program Coordinator or Director (maximum 500 words). Student nominees must submit to the Co-op Program Coordinator (a) a completed application form and (b) an essay (maximum 500 words) describing how he / she has met the above criteria of professional and personal development through the Co-operative Education Program. The application will also include a letter of reference from the student's co-op employer.

The selection committee will be named by the University of Manitoba campus Co-operative Education Coordinators and will include two Co-operative Education Coordinators, a designated non-faculty student services advisor (preferably from University 1), a Co-operative Education employer and a non-voting chairperson.

Dr. William Webster Award

The Department of Anesthesia offers an annual award in honour of Dr. William Webster (1865 – 1934), who was appointed the first Professor of Anesthesia at the University of Manitoba in 1919 and served as President of the Canadian Society of Anaesthetists in 1922 -1923. Dr. Webster will be remembered as an outstanding clinician, researcher and educator. His textbook, *The Science and Art of Anesthesia*, published in 1924 remains a classic in the anesthesia literature. The purpose of the award is to recognize excellence in the Anesthesia – Undergraduate Clerkship. Recipients of the award will receive a monetary award of \$750 and will have their names engraved on a permanent wall plaque in the Department of Anesthesia. Each year, one prize will be offered to the student who:

- (1) has completed at least two years of the Undergraduate Medical Education program at the University of Manitoba;
- (2) has successfully completed a Multiple Specialty Rotation or Elective in Anesthesia in the academic session in which the award is tenable;
- (3) has demonstrated the following attributes:
 - i. excellent core knowledge in the key anesthesia subject areas, as outlined in the Essential Clinical Presentations (ECP) booklet;
 - ii. outstanding basic anesthesia skills (intravenous insertion, bag mask ventilation, tracheal intubation, drug preparation and administration, lumbar puncture);
 - iii. a high level of professionalism in all interactions with patients and health care team members;
 - iv. extraordinary potential as a future physician.

Candidates for the award must be nominated by a consultant anaesthesiologist. Nominations must be accompanied by a letter of recommendation (maximum 500 words) that describes/explains how the candidate has met the requirements set out in criterion (2).

The selection committee will be named by the Dean of the Faculty of Medicine (or designate) and will include the Head of the Department of Anesthesia (or designate) and the Undergraduate Coordinator for Anesthesia.

2. AMENDMENTS

Roger Evans Memorial Scholarship

Terms of reference for the Roger Evans Memorial Scholarship have been amended to reflect administrative and curriculum changes that followed from the amalgamation of the Departments of Botany and Zoology, to create the Department of Biological Sciences, several years ago.

- The scholarship will now be offered to a student in either the M.Sc. or Ph.D. in biological sciences, with a focus in animal behavior or ecology. In past years, the scholarship was offered to a student in the M.Sc. or Ph.D. in Zoology with a focus on one of these two areas.
- One reference to cumulative grade point average was updated to degree grade point average.
- The description of the selection committee, which was formerly the Department of Zoology Awards Committee, now reads: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Head of the Department of Biological Sciences (or designate) to name the selection committee for this award.”
- A number of editorial changes have been made.

Gwen Rue Memorial Award

The following revisions have been made to the terms of reference for the Gwen Rue Memorial Award, for a student in a M.Sc. or Ph.D. program offered by the Department of Plant Science.

- The value of the book prize has been increased from: \$300 to: \$500.

- The revised terms allow the Department of Plant Science to use revenue in excess of the value of the book prize to purchase items directly benefitting graduate students, in addition to books, for the William R. Newman Library.
- A number of editorial changes have been made.

Mark G. Smerchanski Memorial Prize

Several amendments have been made to the terms of reference for the Mark G. Smerchanski Memorial Prize.

- The revised terms clarify that the value of the prize is equal to the available annual interest from the fund.
- The pool of eligible candidates has been broadened to include students who have completed the requirements for the Bachelor of Science in Geological Sciences (Major) degree as well as the Honours degree. Students who have completed either the Geology or Geophysics Option are eligible.
- Formerly, the prize was also open to students who had completed a degree in Bachelor of Science in Engineering (Geological Engineering). As this program has not been offered for a number of years, all references to the program were deleted from the terms.
- The revised terms identify the Department of Geological Sciences Awards Committee as the selection committee for the prize.
- A number of editorial changes have been made.

University Gold Medal in Arts and Program Medals

The selection criteria for the *University Gold Medal in Arts* and the various *Faculty of Arts Program Medals* have been revised as follows:

- Candidates for the medals are assessed using the cumulative grade point average on all credit courses attempted at the University of Manitoba over the last two regular sessions prior to graduation, with each session consisting of a minimum of 24 hours of credit completed at the University of Manitoba. Criterion (2) has been amended to allow courses taken in the summer session between the last two regular sessions to be used in the calculation of the cumulative grade point average.

At the request of the Faculty, the *Faculty of Arts Medal in the Integrated Studies Degree* has been established. The selection criteria are the same as for other Arts program medals.

3. WITHDRAWALS

Elsie C. Nesbitt Award

Terms of reference for the Elsie C. Nesbitt Award, a one-time award for a student in the Master of Fine Arts program, have been withdrawn as the award has been disbursed in the current academic session.

ITT Flygt Student Award in Engineering

Terms of reference for the ITT Flygt Student Award in Engineering have been withdrawn. The Award was established for a term of three years, which has now come to a close.

Westgen Scholarship in Animal Science

Terms of reference for the annually funded Westgen Scholarship in Animal Science have been withdrawn at the donor's request.



AGENDA ITEM: Report of the Senate Committee on Awards – Part B [dated December 16, 2010]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the Report of the Senate Committee on Awards – Part B [dated December 16, 2010].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on December 16, 2010, the Senate Committee on Awards reviewed one amended offer that appears to be discriminatory according to the policy on the Non-Acceptance of Discriminatory Awards.

Letters of support for the *Vision Quest – Steve Prince Memorial Bursary* were received from Dean Feltham, Asper School of Business and Ms. Kali Storm, Director Aboriginal Student Centre.

RESOURCE REQUIREMENTS:

There are no changes to the funding arrangements for this award.

IMPLICATIONS:

The proposed modifications to the terms for the *Vision Quest – Steve Prince Memorial Bursary* will serve to broaden the pool of eligible applicants by lowering the required degree grade point average from 3.0 to 2.5.

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

The amendments to this award was approved by Senate on February 2, 2011.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
x	x	Senate Committee on Awards	December 16, 2010
x	x	Senate Executive	January 19, 2011
x	x	Senate	February 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Senate	
Submission prepared by:		_____	

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part B [December 16, 2010]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of December 16, 2010, the Senate Committee on Awards reviewed one amended offer, the Vision Quest – Steve Prince Memorial Bursary, which appears to be discriminatory according to the *Policy for Non-Acceptance of Discriminatory Awards*.

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one amended offer, the Vision Quest – Steve Prince Memorial Bursary, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated December 16, 2010).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

Appendix A

MEETING OF THE SENATE COMMITTEE ON AWARDS December 16, 2010

1. AMENDED OFFER

Vision Quest – Steve Prince Memorial Bursary

Two changes have been made to the terms of reference for the Vision Quest – Steve Prince Memorial Bursary, which is offered to Aboriginal students enrolled in the I.H. Asper School of Business.

- Criterion (3) has been revised to read: “[who] has completed at least 24 credit hours of university course work,” from: “[who] has completed at least one year of study in the I.H. Asper School of Business.”
- In criterion (4), a reference to cumulative grade point average has been corrected to degree grade point average, and the required dgpa has been lowered from: 3.0 to: 2.5.

(Attachments I and II)



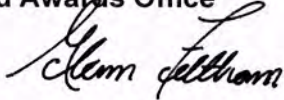
UNIVERSITY
OF MANITOBA

Asper School of Business

Glenn Feltham, PhD, MBA, LLB, CMA, FCMA
Dean and CA Manitoba Chair in Business Leadership
314 Drake Centre
181 Freedman Crescent
Winnipeg, Manitoba
Canada R3T 5V4
Telephone (204) 474-9209
Fax (204) 474-7928
glenn_feltham@umanitoba.ca

DATE: December 14, 2010

TO: Shannon Coyston, Awards Establishment Coordinator
Financial Aid and Awards Office

FROM: Glenn Feltham 

SUBJECT: VISION QUEST - STEVE PRINCE MEMORIAL BURSARY

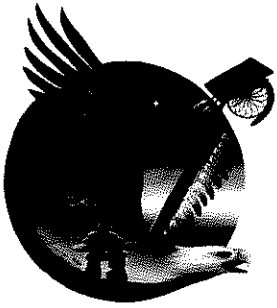
The Asper School of Business is committed to growth in Aboriginal Business Education. During 2009-2010, a total of 59 aboriginal students were studying in the Asper School of Business, only 3.1% of our total student population.¹ Over the past five year, the percentage of students enrolled in the Asper School of Business relative to the total number of students enrolled averaged 2.6%.¹ As aboriginal peoples represent 15.5% of Manitoba's population,² aboriginal students are under-represented at the Asper School of Business in comparison to the general population.

The Vision Quest Bursary provides meaningful support to aboriginal students enrolled in the Bachelor of Commerce (Honours) program in the Asper School of Business. Given the Asper School's commitment to growth in Aboriginal Business Education, and given the under-representation of aboriginal students in the School, I strongly support the continued offering of this bursary.

¹Office of Institutional Analysis, University of Manitoba

²2006 Census, Statistics Canada





ABORIGINAL STUDENT CENTRE

November 30, 2010

Dr. Phil Hultin
 Chair of the Senate Committee on Awards
 C/o Ms. Shannon Coyston
 Awards Establishment Coordinator
 422 University Centre

Dear Dr. Coyston & Senate Committee:

Please accept this letter as formal support for the proposed changes to the Vision Quest Bursary designed to assist Aboriginal students in the Asper School of Business.

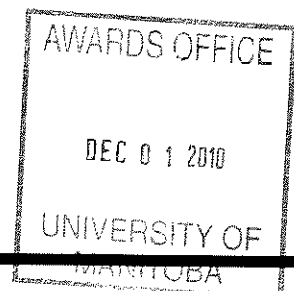
As the Director of the Aboriginal Student Centre I can verify that financial strain is the leading cause for Aboriginal students leaving school before graduation. It is common knowledge that many Aboriginal peoples live in poverty and whereas a university education can help rectify this, most cannot afford to do so and few have the privilege of obtaining financial support from their families. Bursaries and scholarships are a major component of a successful retention plan.

The number of Aboriginal students attending the University of Manitoba continues to increase and I believe this is partially due to the financial assistance made available through programs and faculties. The Vision Quest Bursary is an example of a Faculty wanting to assist with the financial difficulties faced by some of their students. The proposed changes are to assist making the bursary more accessible to Aboriginal students studying in the Asper School of Business and for this I extend my full support. As of November, 2010 there are 62 self declared Aboriginal students in the Faculty, or 3.2% (Office of Institutional Analysis, 2010).

I trust that the Senate committee will approve this amendment and assist with the retention efforts of the Asper School of Business for Aboriginal students.

In education, miigwetch

Kali Storm, Director
 Aboriginal Student Centre



Aboriginal Student Centre
 45 Curry Place
 University of Manitoba
 Winnipeg, MB R3T 2N2

Phone: 204-474-8850
 Fax: 204-275-3142
 E-mail: asc@umanitoba.ca

STUDENT AFFAIRS

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UNIVERSITY
 OF MANITOBA



AGENDA ITEM: Report of the Senate Committee on Awards – Part A [dated January 24, 2011] and the Report of the Senate Committee on Awards [dated February 2, 2011]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve ten new offers, eight amended offers, and the withdrawal of two offers as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated January 24, 2011].

THAT the Board of Governors approved one new offer as set out in Appendix A of the Report of the Senate Committee on Awards [dated February 2, 2011].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting of January 24, 2011, the Senate Committee on Awards approved ten new offers, eight amended offers, and the withdrawal of two offers as set out in Appendix A of Report of the Senate Committee on Awards – Part A [dated January 24, 2011].
In an electronic poll conducted between January 24 and February 2, 2011, the Senate Committee on Awards approved one new offer as set out in Appendix A of the Report of the Senate Committee on Awards [dated February 2, 2011].

RESOURCE REQUIREMENTS:

Awards will be funded from the various sources of funding identified within the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on February 2, 2011.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
X	X	Senate Committee on Awards	January 24, 2011 and February 2, 2011
X	X	Senate Executive	January 19, 2011
X	X	Senate	February 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Senate	

Submission prepared by:

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part A [January 24, 2011]
- Report of the Senate Committee on Awards [dated February 2, 2011]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of January 24, 2011 the Senate Committee on Awards approved ten new offers, eight amended offers, and the withdrawal of two offers, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part A* (dated January 24, 2011).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve ten new offers, eight amended offers, and the withdrawal of two offers, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated January 24, 2011). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

Appendix A
MEETING OF THE SENATE COMMITTEE ON AWARDS
January 24, 2011

1. NEW OFFERS

William Gordon Dodds Award for Archival Studies

In honour of Mr. Gordon Dodds, who was a leading professional archivist and former archivist of Manitoba, his family, friends, and colleagues have established an endowment fund at the University of Manitoba to offer an award in his name. The award recognizes students of archival studies who have completed outstanding work at the graduate level. The available annual interest from the fund will be used to offer one prize to a graduate student who:

- (1) has successfully completed the requirements for the M.A. in History, in the archival studies stream delivered by the Joint Master's Program at either the University of Manitoba or the University of Winnipeg;
- (2) has achieved a minimum degree grade point average of 3.75 in the graduate program;
- (3) has done outstanding work in archival studies including his or her thesis and course work, as determined by the selection committee.

In any given year that there is no candidate who has done work of sufficient merit to warrant receipt of the Gordon Dodds Award for Archival Studies, the prize may not be offered.

The Gordon Dodds Award for Archival Studies may be held with the W.L. Morton Gold Medal and Prize in History.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Joint Discipline Committee in History to convene the selection committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Lila MacDonald Goodspeed Centenary Bursary

In recognition of the 100th anniversary of the Faculty of Human Ecology, Mrs. Lila MacDonald Goodspeed (B.Sc.H.Ec./64, Cert. Ed./68, B.Ed./79) has established an endowment fund at the University of Manitoba with an initial gift of \$5,120, in 2010. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Human Ecology;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated leadership through involvement in volunteer work;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

Candidates must submit an application including a statement (maximum one page) in which they (a) describe their involvement in volunteer activities and (b) outline specific experiences that speak to their leadership abilities.

The selection committee will be the Student Standing and Awards Committee of the Faculty of Human Ecology.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Ahava Halpern and Frank Lavitt Entrance Scholarship for Law

Frank Lavitt (LL.B./79) and Ahava Halpern have established an endowment fund at the University of Manitoba with an initial gift of \$25,000 in 2010. The fund will be used to provide scholarships for students entering the Faculty of Law. The available annual interest from the fund will be used to offer one scholarship to a student who:

- (1) has applied for admission to the Faculty of Law and has met the required standards for admission under the category Individual Consideration Student;
- (2) has accepted the offer of admission, normally on or before March 15th in the year of the application;
- (3) has demonstrated both high academic achievement and the personal characteristics associated with the highest standards of the profession.

The selection committee will be the Faculty of Law Awards Committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Human Ecology Centenary Legacy Fund Bursary

The Faculty of Human Ecology has established the Human Ecology Centenary Legacy Fund, to mark the 100th anniversary of the Faculty of Human Ecology, in 2010. The endowment fund has been established at the University of Manitoba with contributions from alumni, faculty, and friends and will be used to offer both the Human Ecology Centenary Legacy Fund Bursary and the Human Ecology Centenary Legacy Fund Scholarship (Award #00000). The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Sixty percent (60%) of the available annual interest from the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) are enrolled full-time in the Faculty of Human Ecology;
- (2) have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of bursaries offered each year based on the available revenue.

The selection committee will be the Student Standing and Awards Committee of the Faculty of Human Ecology.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Human Ecology Centenary Legacy Fund Scholarship

The Faculty of Human Ecology has established the Human Ecology Centenary Legacy Fund, to mark the 100th anniversary of the Faculty of Human Ecology, in 2010. The endowment fund has been established at the University of Manitoba with contributions from alumni, faculty, and friends and will be used to offer both the Human Ecology Centenary Legacy Fund Bursary (Award # 00000) and the Human Ecology Centenary Legacy Fund Scholarship. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Forty percent (40%) of the available annual interest from the fund will be used to offer one or more scholarships to undergraduate students who:

- (1) are enrolled full-time in the Faculty of Human Ecology;
- (2) have achieved a minimum degree grade point average of 3.5.

The selection committee will have the discretion to determine the number and value of scholarships offered each year based on the available revenue.

The selection committee will be the Student Standing and Awards Committee of the Faculty of Human Ecology.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Donald K. Johnson Student Leadership Award in Engineering

An endowment fund (\$150,000) has been established at the University of Manitoba to offer an award to student leaders in the Faculty of Engineering who are elected to serve on the University of Manitoba Engineering Society (UMES) Council. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The available annual interest from the fund will be used to offer a variable number of scholarships to undergraduate students who:

- (1) are enrolled full-time or part-time in the Faculty of Engineering;
- (2) have achieved a minimum degree grade point average of 3.0;
- (3) have been elected to serve either as Senior Stick or as Vice-Stick, on the University of Manitoba Engineering Society (UMES) Council, in the academic session for which the award is tenable.

The selection committee will have the discretion to determine the number and value of scholarships offered each year based on the available revenue from the fund and the number of qualified candidates, with the following *provisos*; (i) the value of scholarships offered to each Vice-Stick will be equal and (ii) the value of the scholarship offered to the Senior Stick will be twice the value of the scholarships for Vice-Sticks.

The award will be disbursed in two equal instalments; one in the Fall term and one in the Winter term provided that the student continues to serve as either Senior Stick or Vice-Stick on the UMES Council. The selection committee will contact Financial Aid and Awards at the beginning of the Winter term to authorize the disbursement of the second award instalment for those students who continue to qualify.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Frederick Johnson Admission Scholarship

The Frederick Johnson Admission Scholarship has been established in honour of Frederick Johnson, to commemorate his long association with the Department of Commerce, now incorporated into the I.H. Asper School of Business. The Scholarship has been created by his son, Dr. Frederick A. Johnson (B.Sc.(Hons.)/45) who bequeathed \$800,000 to the University of Manitoba, in 2010, to establish an endowment fund for the award. The fund will be used to offer the Frederick Johnson Admission Scholarship and the Frederick Johnson Scholarship for Accounting (Award #00000).

The Frederick Johnson Admission Scholarship is tenable in the recipient's second year of full-time study at the University of Manitoba. One scholarship valued at \$10,000 will be offered to a student who:

- (1) applies for admission to University 1;
- (2) has indicated his or her intention to apply for admission to the I.H. Asper School of Business in his or her second year of study at the University in order to pursue a B.Comm.(Hons.) with a Major in Accounting;
- (3) from among those candidates who meet criteria (1) and (2), has achieved the highest admission average, with a minimum average of 80 percent on those courses considered for the University of Manitoba general entrance scholarship program.

The Scholarship is tenable in the recipient's second year of study at the University provided that he or she:

- (1) has successfully completed the Asper School Track 1 Qualifying Year requirements in University 1 with a minimum admission grade point average (AGPA) of 3.5 and no grade less than a C;
- (2) in the next ensuing academic session, is enrolled full-time (minimum 80 percent course load) in the B.Comm.(Hons.) degree and has declared Accounting as his or her major.

Candidates will be required to submit an application that includes a copy of their high school transcript(s), a statement of intent to pursue an Accounting Major, and a description of their career goals (maximum 500 words).

In the event that a recipient does not register in the B.Comm.(Hons.) and declare a Major in Accounting, the Scholarship will be offered by reversion to the next qualified candidate.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate).

The Board of Governors of The University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the Award.

Frederick Johnson Scholarship for Accounting

The Frederick Johnson Scholarship for Accounting has been established in honour of Frederick Johnson, to commemorate his long association with the Department of Commerce, now incorporated into the I.H. Asper School of Business. The Scholarship has been created by his son, Dr. Frederick A. Johnson (B.Sc.(Hons.)/45) who bequeathed \$800,000 to the University of Manitoba, in 2010, to establish an endowment fund for the award. The fund will be used to offer the Frederick Johnson Admission Scholarship (Award #00000) and the Frederick Johnson Scholarship for Accounting (Award #00000).

The Frederick Johnson Scholarship for Accounting, valued at \$5,000 each, will be offered to one or more undergraduate students who:

- (1) during the previous academic session, were enrolled full-time (minimum 80% course load) in the I.H. Asper School of Business, in the B.Comm.(Hons.) program;
- (2) have achieved a minimum degree grade point average of 3.5;
- (3) in the next ensuing academic session, are enrolled full-time (minimum 80 percent course load) in the I.H. Asper School of Business, in the B.Comm.(Hons.) program and have declared a Major in Accounting.

The number of Scholarships will be determined based on the available revenue from the fund after the Frederick Johnson Admission Scholarship has been disbursed.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate).

The Board of Governors of The University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the Award.

Medicine Class of 1969 Medical Student Bursary

The Medicine Class of 1969 has established an endowment fund at the University of Manitoba, to recognize the accomplishments and to honour the memory of those classmates who have passed away. The fund will be used to offer bursaries to undergraduate students in the Faculty of Medicine. The available annual income from the fund will be used to offer one or more bursaries to students who:

- (1) are enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) have demonstrated financial need on the standard University of Manitoba bursary application form.

Preference may be given to students who have completed at least one year of the B.Sc.(Med.) program.

The selection committee will have the discretion to determine the number and value of bursaries offered each year based on the available funding.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Nora Jane Rowe Bursary in Fine Arts Graduate Studies

In honour of Nora Jane Rowe (B.A./48) and in recognition of her lifelong love of learning, Joy Cohnstaedt has established an endowment fund at the University of Manitoba, with an initial gift of \$12,000 in 2010. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The donor has provided an additional gift of \$1,000 to offer the initial bursary in the 2011/2012 academic session. In subsequent years, the available annual interest from the fund will be used to offer one bursary to a graduate student who:

- (1) is a Canadian citizen, permanent resident, or refugee;
- (2) is enrolled full-time in the Faculty of Graduate Studies, in any year of the Master of Fine Arts program;
- (3) has achieved a minimum degree grade point average of 3.0 (or equivalent) based on the last 60 credit hours (or equivalent);
- (4) has demonstrated financial need on the University of Manitoba general bursary application form.

In any given year that there is no qualified candidate, the bursary will not be offered and the revenue will be carried forward to offer an additional bursary in a subsequent academic session.

The selection committee will be named by the Director, School of Art (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Dr. Donalda Margaret Huggins Scholarship in Anesthesia

A number of amendments have been made to the terms of reference for the Dr. Donalda Margaret Huggins Scholarship in Anesthesia.

- The scholarship funds a clinical resident, fellow or physician who is qualified in Anesthesia and wishes to develop additional skills. The revised terms qualify that these may be clinical, research or educational skills.
- The award will continue to be open to students enrolled full-time in the Faculty of Graduate Studies or the Postgraduate Medical Education Program in one of the following areas: (a) an established M.Sc., Ph.D. of Basic Science relevant to the practice of anesthesiology; (b) an M.Sc. or Ph.D., in clinical epidemiology, biostatistics, or population health relevant to the practice of anesthesiology; or (c) an M.Ed. or Ph.D. Ed., relevant to medical education, specifically as it affects teaching of anesthesiology. Each of these three areas has been modified to include, 'or similar program.'
- In addition, the following qualified area has been added as criterion (1)(d): "advanced clinical, research or educational training relevant to the practice of anesthesiology."
- A statement has been added to indicate that only one recipient may hold the Scholarship between October 1 and September 30 in any given year.
- The value of the scholarship has been changed from: \$50,000 tenable for a two year period to: \$25,000. The award will not be automatically renewable but previous recipients may reapply.
- A number of editorial changes have been made.

Joan Kennett Memorial Award

The following revisions have been made to the terms of reference for the Joan Kennett Memorial Award.

- The name of the award has been changed to: Joan Kennett Memorial Award for Thesis Writing.

- The prize will be offered to a graduate student who has successfully defended an excellent thesis as part of the requirements of an M.A. or Ph.D. in French. Previously, the prize was offered to a student who had demonstrated a high level in graduate studies in French, either in formal examinations or in quality of research.
- A statement has been added to clarify that, to be considered for the award, candidates must be recommended to the selection committee by their examining committee.
- The description of the selection committee has been revised to read: “The Dean of the Faculty of Graduate Studies (or designate) will call upon the Graduate Chair of French, Department of French, Spanish, and Italian, to name the selection committee.”
- A number of editorial changes have been made.

W.L. Morton Gold Medal and Prize in History

The terms of reference for the W.L. Morton Gold Medal and Prize in History have been amended to make the selection criteria more specific. Previously, the award was offered to a student who had fulfilled the requirements for an M.A. in History and who, in the opinion of the selection committee, had done outstanding work. The selection criteria set out in the revised terms will provide an award for the student who:

- (1) has successfully completed the requirements for the M.A. in History in either (a) the thesis or course/comprehensive stream, at the University of Manitoba or (b) the archival studies stream of the Joint Master’s Program at either the University of Manitoba or the University of Winnipeg;
 - (2) has achieved a minimum degree grade point average of 3.75 in the graduate program;
 - (3) in the opinion of the examination committee, has passed the oral examination with distinction.
- Candidates for the award will be nominated by their examining committee who will submit a copy of the candidate’s thesis or comprehensive examination scripts to the selection committee.
 - A statement has been added to indicate that the W.L. Morton Gold Medal and Prize in History may be held with the Gordon Dodds Award for Archival Studies.
 - The description of the selection committee has been revised to read: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Joint Discipline Committee in History to convene the selection committee, which will include the Head, Department of History of the University of Manitoba.”
 - A number of editorial changes have been made.

Mel Myers, Q.C. Award

Two changes have been made to the terms of reference for the Mel Myers, Q.C. Award, which is offered to a student who has completed the second year of study in the Faculty of Law.

- Criterion (3) has been amended to offer the award to the student who has achieved highest standing in either section A01 or A02 of LAW 3530 Administrative Law. Formerly, the award was offered to the student with the highest standing in section L01 of the same course.

- A new requirement (criterion (4)) has been added to specify that the award will be offered to the student who, in addition to meeting all other requirements set out in the terms, has achieved the highest overall standing.

Jack Rice Memorial Prize in Administrative Law

Two changes have been made to the terms of reference for the Jack Rice Memorial Prize in Administrative Law, which is offered to a student who has completed the second year of study in the Faculty of Law.

- The revised terms offer the award to the student who has achieved highest standing in either section A01 or A02 of LAW 3530 Administrative Law. Formerly, the award was offered to the student with the highest standing in section L01 of the same course.
- A statement has been added to indicate that the Jack Rice Memorial Prize in Administrative Law may not be held with the Mel Myers, Q.C. Award.
- Several editorial changes have been made.

Steel Structures Education Foundation Scholarships

Several amendments have been made to the terms of reference for the Steel Structures Education Foundation Scholarships.

- The opening paragraph has been amended to reflect the donor's commitment to offer the scholarships for an additional term of three years beginning with the 2010/2011 academic session.
- Criterion (1) has been amended to open the award to undergraduate students enrolled in the Faculty Architecture, in the Bachelor of Environmental Design, Architecture Masters Preparation (AMP) program, in addition to students in the Master of Architecture program. Formerly, the scholarships were also open to students in the pre-Master's program in Architecture, but this program has been closed.
- The description of the selection committee has been revised to read: "The Dean of the Faculty of Graduate Studies (or designate) and the Dean of the Faculty of Architecture (or designate) will jointly name the selection committee for this award."
- A number of editorial changes have been made.

Judy Storey Memorial Scholarship

Criterion (3) of the terms of reference for the Judy Storey Memorial Scholarship has been revised to lower the minimum required degree grade point average to: 3.0 from:3.5.

John Edward Watkins Memorial Bursary

Terms of reference for the John Edward Watkins Memorial Bursary have been amended, as follows, as the request of the donor representative.

- The bursary will be offered to undergraduate students in the I.H. Asper School of Business who have declared a Major in Marketing. Previously, the bursary was open to students registered in any faculty or school at the University.

- The minimum degree grade point average has been lowered to 3.0 from: 3.5.
- The description of the selection committee has been revised to read: “The selection committee will be named by the Dean of the I.H. Asper School of Business.”
- The revised terms clarify that the value of the award will be equal to the available annual interest from the endowment fund that supports the award.
- A number of editorial changes have been made.

3. WITHDRAWALS

Mark and Dorothy Danzker Bursary

Terms of reference for the Mark and Dorothy Danzker Bursary, an annually funded bursary for students in the Bachelor of Jazz Studies program, are to be withdrawn. The award was established for a term of three years which has come to an end.

TD Bank Financial Group Bursary

Terms of reference for the TD Bank Financial Group Bursary, a general bursary open to students in any degree or diploma program at the University, are to be withdrawn as funds for the award have been exhausted.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

In an electronic poll conducted between January 27 and February 2, 2011, the Senate Committee on Awards approved one new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated February 2, 2011).

Recommendations

The Senate Committee on Awards recommends that the Board of Governors approve one new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated February 2, 2011). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

Appendix A
MEETING OF THE SENATE COMMITTEE ON AWARDS
February 2, 2011

1. NEW OFFERS

Margaret Toal Scholarship in Voice

Mr. Robert Toal provides an annual contribution of \$1,000 to offer the Margaret Toal Scholarship in Voice for students in the Marcel A. Desautels Faculty of Music at the University of Manitoba. One scholarship, valued at \$1,000, will be offered to an undergraduate student who:

- (1) is enrolled full-time in the Marcel A. Desautels Faculty of Music, in a Bachelor of Music program;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) is a talented contralto who has demonstrated strong potential as a vocalist.

In any given year that there is no eligible contralto, the award may be given to a talented mezzo-soprano. In any given year that there is neither an eligible contralto nor an eligible mezzo-soprano, the Scholarship will not be offered.

The selection committee will be named by the Dean of the Marcel A. Desautels Faculty of Music (or designate).



AGENDA ITEM: Report of the Senate Committee on Awards – Part B [dated January 24, 2011]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the Report of the Senate Committee on Awards – Part B [dated January 24, 2011].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on January 24, 2011, the Senate Committee on Awards reviewed one new offer that appears to be discriminatory according to the policy on the Non-Acceptance of Discriminatory Awards.

Letters of support for the *Shell Canada ENGAP Scholarship* were received from Dean Buchanan, Faculty of Engineering and Ms. Kali Storm, Director Aboriginal Student Centre.

RESOURCE REQUIREMENTS:

Shell Canada will provide \$5,000 annually to the University to offer the Shell Canada ENGAP Scholarship. The donor has agreed to fund the award for a period of three years, beginning 2010/2011 and ending 2012/2013, with the right to renew the commitment at the end of the term.

IMPLICATIONS:

The Faculty of Engineering is committed to growth in Aboriginal Engineering education. The Shell Canada ENGAP Scholarship is consistent with the priority of increasing Aboriginal representation in the Faculty and with the University's commitment to the growth of Aboriginal Education.

ALTERNATIVES:

N/A

CONSULTATION: [delete if not applicable]

The establishment of this award was approved by Senate on March 2, 2011.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
x	x	Senate Committee on Awards	January 24, 2011
x	x	Senate Executive	February 16, 2011
x	x	Senate	March 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Senate

Submission prepared by:

Submission approved by:

University Secretary

Attachments

- Report of the Senate Committee on Awards – Part B [January 24, 2011]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of January 24, 2011, the Senate Committee on Awards reviewed one new offer, the Shell Canada ENGAP Scholarship, which appears to be discriminatory according to the *Policy for Non-Acceptance of Discriminatory Awards*.

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer, the Shell Canada ENGAP Scholarship, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated January 24, 2011).

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

Appendix A

MEETING OF THE SENATE COMMITTEE ON AWARDS January 24, 2011

1. AMENDED OFFER

Shell Canada ENGAP Scholarship

Shell Canada provides \$5,000 annually to the University of Manitoba to offer the Shell Canada ENGAP Scholarship. The donor has agreed to fund the award for a period of three years, beginning in 2010/2011 and ending 2012/2013, with the right to renew the commitment at the end of the term. Each year, one scholarship will be offered to an undergraduate student who:

- (1) is enrolled full-time in the Faculty of Engineering, in the third year of the Engineering Access Program (ENGAP);
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has demonstrated participation in extra-curricular activities within ENGAP, the Faculty of Engineering, or the broader community.

Candidates will be required to submit an application that will include a statement (maximum 500 words) describing their extra-curricular activities.

The Director, Engineering Access Program will recommend the recipient to the selection committee.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

(Attachments I and II)



UNIVERSITY
OF MANITOBA

Faculty of Engineering
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Telephone (204) 474-9806/7
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7 February 2011

Senate Awards Committee

To Whom It May Concern:

Re: Shell Canada ENGAP Scholarship

The Faculty of Engineering is committed to growth in the Aboriginal Engineering education. Consistent with this priority I am writing in support of Shell Canada ENGAP Scholarship.

During Regular Session 2009-2010, a total of 64 Aboriginal students are studying in the Faculty of Engineering, which is approximately 3.4% of the Engineering student population. As Aboriginal peoples represent 15% of Manitoba's population*, Aboriginal students are under-represented in the Faculty of Engineering in comparison to the general population.

Over the past five years, the ratio of Aboriginal students enrolled in the Faculty of Engineering relative to the total number of Engineering students (full and part-time) was:

Fall 2004, 58 or 3.6% of the Engineering population;
Fall 2005, 60 or 3.6% of the Engineering population;
Fall 2006, 53 or 3.4% of the Engineering population;
Fall 2007, 63 or 3.8 % of the Engineering population;
Fall 2008, 62 or 3.5% of the Engineering population.

Clearly, Aboriginal students have a history of being under-represented relative to the total Engineering student population.

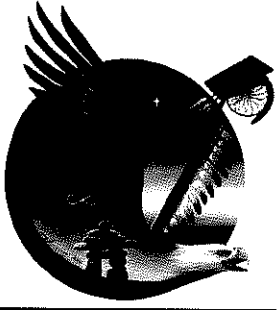
The Shell Canada ENGAP Scholarship may provide support to Aboriginal students enrolled full-time in the Faculty of Engineering. Given the University of Manitoba's commitment to the growth of Aboriginal education, and given the under-representation of Aboriginal students in the Faculty of Engineering, I strongly support the offering of this scholarship.

Sincerely,

Douglas Buchanan, P.Eng., Ph.D.
Professor and Acting Dean

DB/jt

*Statistics Canada, 2006 Census



ABORIGINAL STUDENT CENTRE

February 3, 2011

Dr. Phil Hultin
 Chair of the Senate Committee on Awards
 C/o Ms. Shannon Coyston
 Awards Establishment Coordinator
 422 University Centre

Dear Dr. Hultin & Senate Committee:

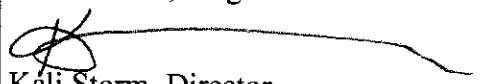
Please accept this letter as formal support for the Shell Canada ENGAP Scholarship.

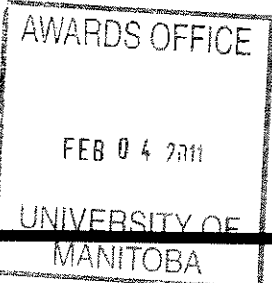
As the Director of the Aboriginal Student Centre I can verify that financial strain is the leading cause for Aboriginal students leaving school before graduation. It is common knowledge that many Aboriginal peoples live in poverty and whereas a university education can help rectify this, most cannot afford to do so and few have the privilege of obtaining financial support from their families. Bursaries and scholarships are a major component of a successful retention plan.

The number of Aboriginal students attending the University of Manitoba continues to increase and I believe this is partially due to the financial assistance made available through programs and faculties or external companies. The Shell Canada ENGAP Scholarship is an example of a company wanting to assist with the financial difficulties faced by some of the students. The proposed scholarship is designed to assist Aboriginal students studying in the Faculty of Engineering through the Engineering Access program and for this I extend my full support. As of November, 2011 there are 1912 self declared Aboriginal students attending the University of Manitoba and 72 in the Faculty of Engineering, or 3.8% (Office of Institutional Analysis, 2011).

I trust that the Senate committee will approve the proposal for the Shell Canada ENGAP Scholarship and assist with the retention efforts of the Engineering Access Program for Aboriginal students.

In education, miigwetch


 Kali Storm, Director
 Aboriginal Student Centre



Aboriginal Student Centre
 45 Curry Place
 University of Manitoba
 Winnipeg, MB R3T 2N2

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 Fax: 204-275-3142

E-mail: asc@umanitoba.ca

STUDENT AFFAIRS

creating opportunities for student success



UNIVERSITY
 OF MANITOBA



AGENDA ITEM: Report of the University Disciplinary Committee for the period of September 1, 2009 to August 31, 2010

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

This is the annual report of the University Disciplinary Committee for the period September 1, 2009 to August 31, 2010. The Board of Governors has jurisdiction over the discipline of students.

The overall numbers of incidents is down this year in relation to last year, both in raw numbers and as a percentage of the student body. The numbers remain generally consistent with recent year's reports. Of all the disciplinary incidents reported, only four percent of the matters were appealed beyond the initial disciplinary authority. This may be in part due to the excellent work undertaken by the Student Discipline Working Group of the Associate Deans Undergraduate Network.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

CONSULTATION:

Senate received the report for information on March 2, 2011.

Board of Governors Submission**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
X		Senate Executive	February 16, 2011
X		Senate	March 2, 2011

Submission prepared by: Senate

Submission approved by: University Secretary

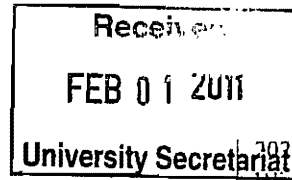
Attachments

- Report of the University Disciplinary Report for the period September 1, 2009 to August 31, 2010.



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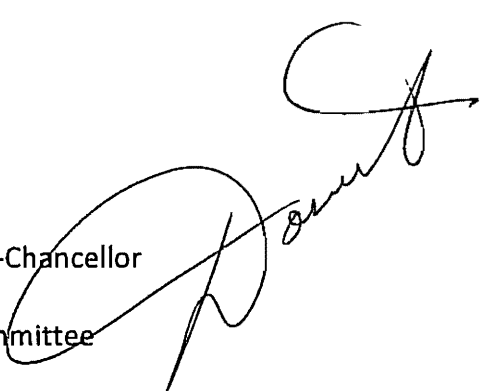
Office of the President



307 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-9345
Fax (204) 261-1318

January 31, 2011

TO: Mr. Jeff Leclerc, University Secretary
FROM: Dr. David T. Barnard, President and Vice-Chancellor
SUBJECT: Annual Report: University Discipline Committee



I have enclosed for the information of the Board of Governors, and of Senate, the Annual Report of the University Discipline Committee.

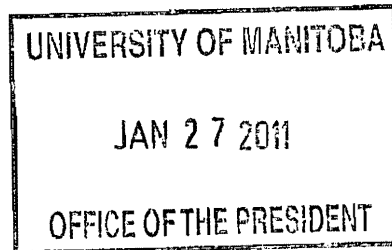
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UNIVERSITY
OF MANITOBA

Office of the University Secretary

312 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Fax (204) 474-7511



January 14, 2011

Dr. David. T. Barnard
President
University of Manitoba
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2009 to August 31, 2010. The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me.

The Committee has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Dishonesty" and the second addressing disciplinary matters which involve "Inappropriate Behaviour". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided two graphs which offer a visual overview of disciplinary matters. The graphs span a five-year period.

I would make the following observations concerning the report's contents:

- 1) I would note that this report only summarizes the disciplinary actions taken by the University of Manitoba. In the cases of more serious infractions, actions may have been also taken by outside authorities where appropriate.
- 2) The overall numbers of incidents is down this year in relation to last year, both in raw numbers and as a percentage of the student body. The numbers remain generally consistent with recent year's reports.
- 3) The numbers of each type of incident reported in the attached graphs are generally consistent with past years.
- 4) It is also worth noting that of all the disciplinary incidents reported, only four percent of the matters are appealed beyond the initial disciplinary authority. This may be in part due to the excellent work undertaken by the Student Discipline Working Group of the Associate Deans Undergraduate Network.

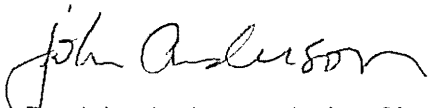
Total Number of Recorded Discipline Incidents in Relation to Total Number of Students

Year	Total # of incidents of Academic Dishonesty and Inappropriate Behaviour	Total # of students at The University of Manitoba	Percentage
2005-2006	432	26,938	1.6%
2006-2007	583	26,931	2.2%
2007-2008	386	25,518	1.5%
2008-2009	574	26,238	2.2%
2009-2010	527	27,476	1.9%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

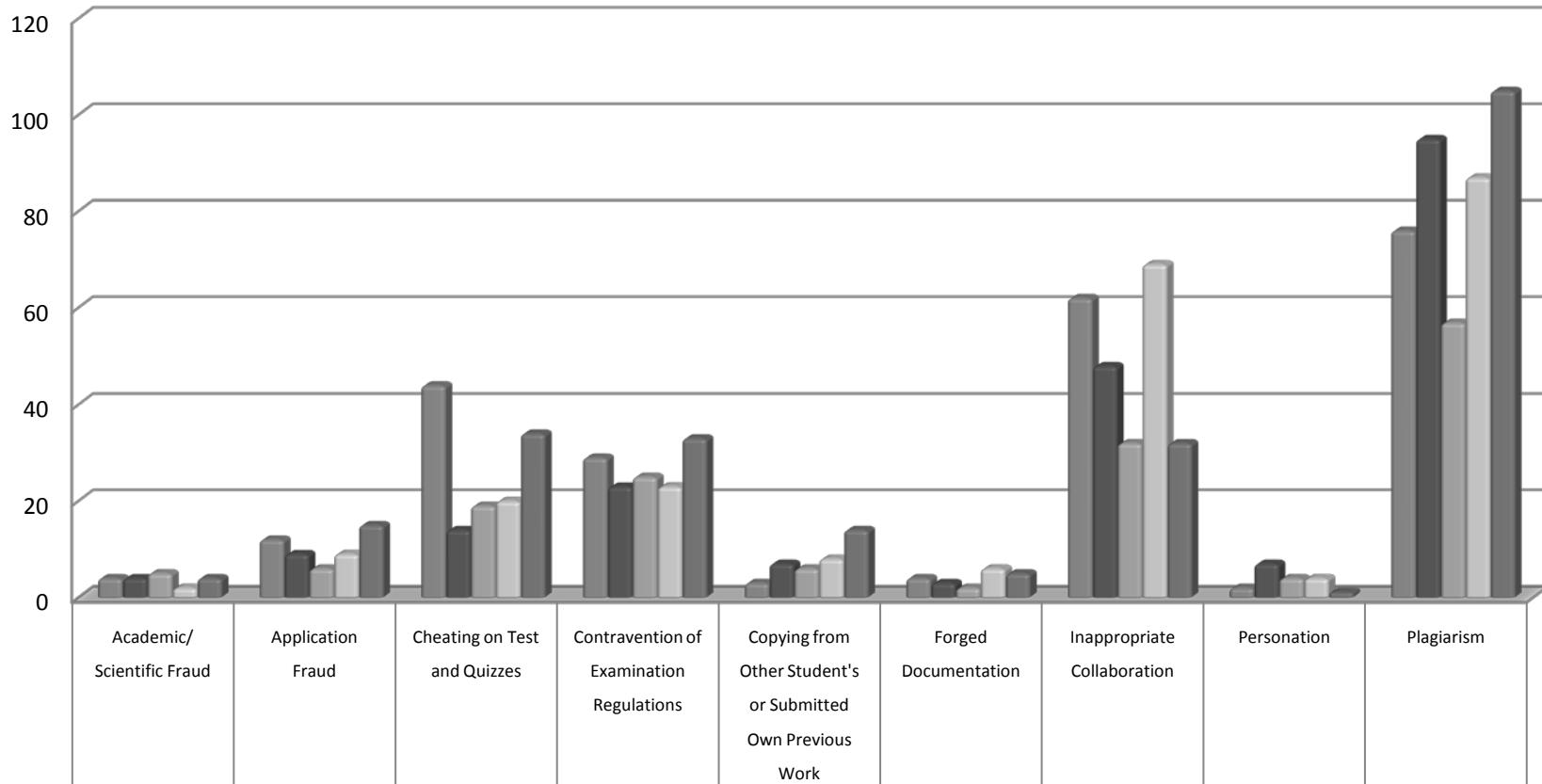
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,



Dr. John Anderson, Acting Chair
University Discipline Committee

Part 1 - Academic Dishonesty



2005-2006	4	12	44	29	3	4	62	2	76
2006-2007	4	9	14	23	7	3	48	7	95
2007-2008	5	6	19	25	6	2	32	4	57
2008-2009	2	9	20	23	8	6	69	4	87
2009-2010	4	15	34	33	14	5	32	1	105

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/ Scientific Fraud	1	Personation in course	"F-CW" in course; notation on transcript stating barring student from registering in Faculty courses from September 2009 to August 31, 2010; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean	None	Student refused to take any responsibility for the incident; act was premeditated and planned	Local Discipline Committee	"F-CW" in course; notation on transcript stating barring student from registering in any Faculty courses from January 2010 to December 31, 2010; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	University Discipline Committee	Denied Faculty Local Discipline Committee decision upheld

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/ Scientific Fraud continued	1	Personation in course	"F-CW" in course; notation on transcript stating barring student from registering in Faculty courses from September 2009 to August 31, 2010; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean	None	Story changed between pre-meeting and the formal meeting with the Dean; student claimed not to understand English well.	Local Discipline Committee	"F-CW" in course; notation on transcript stating barring student from registering in any Faculty courses from January 2010 to December 31, 2010; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Not sought	

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/ Scientific Fraud continued	1	Personation in course (class sign-in sheet)	Write a research paper on academic dishonesty	Associate Dean	Student was remorseful and came up with idea of writing the paper on own accord.	None	Not sought			
	1	Personation in course (class sign-in sheet)	Deliver or assist in the delivery of an information session on academic integrity	Associate Dean	None	None	Not sought			
Application Fraud	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution	Met with student. Cited for application irregularities with comment added to official transcript.	Director, Admissions	Would have been admissible if other PSE studies considered. Should have been told to apply to General Studies after having missed Faculty deadline	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud continued	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student. Application withdrawn and not permitted to apply for admission to any program or to register for one year.	Director, Admissions	Did self-declare other PSE, but did not do so until later.	Failure to disclose on two separate applications. On suspension at other PSE.	Not sought			
	2	Plagiarized/improperly cited parts of thesis proposal submitted as part of application for admission	Application nullified; banned from applying to Faculty permanently	Dean	None	Rushed to meet application deadline (case 1); was ill (case 2)	Not sought			
	1	Transcript from external university was submitted with fraudulent grades	Application nullified; banned from applying to Faculty permanently	Dean	None	External university "improved grades and reprinted transcript" once student applied to grad school	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud continued	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student, no disciplinary action needed.	Director, Admissions	Application was completed by agent/parents in another country using old information. Student self-disclosed other PSE, good record at other PSE	None	Not sought			
	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student. Cited for application irregularities with comment added to official transcript. No credit allowed for work at another PSE and permanent comment on this added to transcript	Director, Admissions	Left studies at prior PSE past VW date as student received Canadian Permanent Residency papers	Two instances of non-disclosure.	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud continued	1	Reported false publication information on a Fellowship Application	Student was asked to explain; student withdrew from program	Department Head	None	Student continued falsification without satisfactory explanation. Became belligerent to Acting Department Head.	Not sought			
	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student, no disciplinary action needed. Student "attended" another university only to write distance education exams.	Director, Admissions	Miscommunication and misinterpretation due to communication disability.	None	Not sought			
	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student; no disciplinary action needed.	Director, Admissions	Agent completed application on behalf of students using old application. Self-declared PSE, not aware PSE was missing from application.	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud continued	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student, no disciplinary action needed.	Director, Admissions	Application was completed by cousin living in Winnipeg with incomplete information. Good marks at other PSE	None	Not sought			
	1	Cited for non-disclosure, on application, of attendance another post-secondary institution.	Met with student, no disciplinary action needed	Director, Admissions	Good marks at other PSE, asking for transcript would have meant VW at other college, bad advice from teacher/agent.	None	Not sought			
	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student. Student records placed on Hold for one year, not allowed to register for courses. Citation re: application irregularities added to transcript. Future admission would consider other PSE	Director, Admissions	None	Poor marks at other PSE, plus another Canadian PSE and at UofM.	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud continued	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student. No transfer credit allowed for courses taken at other PSE and permanent comment of no credit added to official transcript.	Director, Admissions	None	Continued to register at other PSE without Letter of Permission	Not sought			
	1	Cited for non-disclosure, on application, of attendance at another post-secondary institution.	Met with student, no disciplinary action needed. Advised to pay more attention to regulations regarding re-registration.	Director, Admissions	Returning UofM student re-registered without disclosing other PSE work. Aurora did not provide significant alert to returning students. Learning disability	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test	1	Appeal from student on one of the penalties assigned by the Acting Head of the Department	A final grade of "F-CW" in course	Acting Head of Department	None	None	Associate Dean of teaching faculty and Representative of Unit of Registration	A final grade of "F-CW" on course "CW" to be removed at point of graduation if no further incidents of academic dishonesty		
	1	Report from Acting Head of Department of cheating on a term test	Found not guilty	Associate Dean of teaching faculty and representative of unit of registration	Insufficient conclusive evidence	None	Not sought			
	1	Report from Director of Centre of cheating on term test	Final grade of "F-CW" in course; suspension from Faculty until May 2011; must volunteer 20 hours of service to the Office of Student Advocacy	Associate Dean of Faculty of registration	None	2 nd incident of academic dishonesty namely contravention of exam regulations	Not sought			
	1	Report from Head of Department of cheating on a lab test	Final grade of "F-CW" in course; suspension from unit of registration until May 1, 2011; "CW" removed at point of graduation if no further incidents of academic dishonesty – Final grade of "F-CW" in course	Associate Dean of Faculty of registration	None	None	Local Discipline Committee	Appeal denied		

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test continued	1	Report from Acting Head of Department of cheating on a term test	Suspension from taking courses offered by Faculty until May 1, 2010	Associate Dean of teaching Faculty and representative from Unit of registration	None	None	Not sought			
	1	Report from Associate Head of Department of cheating on a term test	Found not guilty	Associate Dean of Faculty of registration	Insufficient conclusive evidence	None	Not sought			
	4	Report from Associate Head of Department of cheating on a term test	Found not guilty	Associate Dean of teaching Faculty and Associate Dean of Unit of registration	Insufficient conclusive evidence	None	Not sought			
	1	Report from Associate Head of Department of cheating on a term test	Final grade of "F-CW" in course; suspension from taking courses offered by the Faculty from May 2010 to May 2011	Associate Dean of Faculty and Associate Dean of Unit of registration	None	None	Not sought			
	1	Report from Associate Head of Department of cheating on a term test	Final grade of "F-CW" in course; suspension from Faculty until May 1, 2011.	Associate Dean of Faculty of registration	None	None	Local Discipline Committee	Appeal of 1 year suspension denied; 1 year suspension stands		
	1	Report from Associate Head of Department of cheating on a term test	Found not guilty	Associate Dean of Faculty of registration	Insufficient conclusive evidence	None	Not sought			
	1	Report from Associate Head of Department of cheating on a term test	Final grade of "F-CW" in course; suspension from unit of registration until May 1, 2011	Associate Dean of teaching Faculty and Director of Unit of Registration	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test continued	1	Report from Dept. Head of cheating on a lab test	Found not guilty	Associate Dean of Faculty of registration	Insufficient conclusive evidence	None	Not sought			
	1	Calculator case had notes on cover in course mid-term exam	Note in internal file that student was found to breach examination procedures; Warning.	Associate Dean	Explanation, confession and apology	None	Not sought			
	1	Cheating on a make-up quiz in course	"F-CW"; suspension from Faculty until May 1, 2011; suspension from Faculty until May 1, 2011; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean of both Faculties	None	Did not seem to fully appreciate the gravity of the act of cheating	Local Discipline Committee	"F-CW"; suspension from one Faculty until May 1, 2011; suspension from other Faculty until May 1, 2011; notation on transcript that student was involved in a act of academic dishonesty which will remain until graduation term and grad status confirmed		

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test continued	1	Cheating in course	Joint meeting with Faculties – Grade of “F-CW”; suspended indefinitely from taking other Faculty courses; withdrawal from course; suspended from home Faculty for one year and suspended from taking any courses offered by home Faculty for an additional year	Associate Dean of Faculty of Registration	None	Student’s third instance of academic dishonesty	Not sought			
	1	Unauthorized materials brought into an examination	Grade of “0” on the mid-term examination	Associate Dean (Academic)	Student admission of incident	None	Not sought			
	1	Unauthorized material found on desk during midterm exam for course	Mark of “0” for the test plus 5 hours of volunteer services with Student Advocacy	Department Head	None	None	Not sought			
	1	Knowingly submitted a sample answer solution as the solution for course assignment	“F-CW” in course; suspended from taking courses offered by the Department January 1, 2010 to August 31, 2010	Associate Dean	None	3 rd Offense	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test continued	1	Found in possession of an unauthorized programmable calculator during the mid-term for a course	Grade of "0" for the mid-term test	Associate Dean	None	None	Not sought			
	1	Student was standing in line waiting to hand in test and appeared to erase and change their answer.	Inconclusive evidence; warning issued.	Associate Dean	Student's assertion he/she did not cheat. Inconclusive evidence	None	Not sought			
	1	Looking at another student's answer sheet and all but one answer were identical	Grade of "0" on course mid-term exam	Associate Head	None	Witnessed by both invigilators	Not sought			
	1	In possession of unauthorized material during mid-term exam	Final grade of "F-CW" in course; suspended from Department courses from May 1, 2010 to April 30, 2011; and academic dishonesty notation on transcript	Associate Head	Remorseful and understood the seriousness of incident	None	Not sought			
	1	Unauthorized use of internet during test	Grade of "0" on the course test	Associate Head	None	None	Not sought			
	1	Looked at another test paper and allowed another student to look at theirs	Final grade of "F-CW" in course (CW not to be removed from transcript); must complete 3 hours of community service and/or attend an academic integrity workshop	Department Head	Admitted to actions	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test continued	1	Left test paper exposed so that another student could look at it.	Final grade of "F-CW" in course, and must complete 3 hours of community and/or attend an academic integrity workshop	Department Head	Admitted to actions and expressed remorse	None	Not sought			
	1	Use of cheat sheet in course mid-term	"VW" in course changed to "F-CW"; suspension from Faculty courses from September 1, 2010 to August 31, 2011; academic dishonesty notation on transcript	Department Head and Associate Dean of Faculty	Admitted to cheating and expressed remorse	None	Not sought			
	1	Crib sheet was found on student's desk during mid-term exam	Mark of "0" for Test #1, and 5 hours of voluntary work for Office of Student Advocacy	Department Head	Student showed remorse	None	Not sought			
	2	Suspicion of copying in 3 quizzes and homework assignment	1 st student was not aware of copying of quizzes by 2 nd student, who admitted to copying; both admitted unauthorized collaboration on assignment. Penalties: 1 st gets "0" on assignment, 2 nd get "0" on assignment and on all 3 quizzes; plus 5 hours of voluntary work for Office of Student Advocacy in both cases.	Department Head	Both students showed remorse	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term continued	2	Suspected copying of mid-term exam	Grade of "F-CW" for first student, plus 3 hours of voluntary work for Office of Student Advocacy for second student	Department Head	Students showed remorse					
Contravention of Examination Regulations	1	Report from Director of Centre of use of cheat notes during a term test	Final grade of "F-CW" in course; suspension from the Faculty until May 1, 2011	Associate Dean of Faculty of registration	None	None	Not sought			
	1	Report from Department Head of student asking to review text book during a closed book exam	Grade of "0" for question #1 on exam; letter of reprimand	Associate Dean of teaching Faculty and Associate Dean of Unit of registration	Spontaneous act; sincere remorse; invigilator permitted student to review test	None	Not sought			
	1	Report from Director of Centre of use of cheat notes during a term test	A final grade of "F-CW" in course	Associate Dean of Faculty of Registration	Cheat notes confiscated prior to the start of the term test	None	Local Discipline Committee	Final grade of "F-CW"; 1 year suspension from Faculty of Arts until May 1, 2010	University Discipline Committee	Appeal denied, same penalty as Local Discipline Committee

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Report from Director of Centre of use of cheat notes during a make-up test	Final grade of "F-CW" in course; immediate suspension from taking Faculty courses for one year from May 2010 to May 2011; immediate suspension from taking courses in Faculty of registration for one year from May 2010 to May 2011	Associate Dean of teaching Faculty and representative of Faculty of registration	None	None	Not sought			
	1	Course related information written on back of calculator	Verbal reprimand; required to write a 500 word essay on the importance of the Student Discipline By-law	Associate Dean and Director	Calculator in question on exam desk when student arrived and it was removed a few minutes after start of exam; student brought their own clean calculator	Second time associated with academic dishonesty; first being plagiarism in course assignment in 2009	Not sought			
	1	In possession of calculator with course related info written on the cover	Verbal warning and required to volunteer for 10 hours through the Office of the Student Advocacy	Associate Dean of both faculties	Borrowed calculator from a friend immediately before exam and unaware of writing on the cover	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Wrote the final exam but was no longer a registered student	Final grade of "F-CW" in course, academic dishonesty statement on transcript and Hold on registration saying must see advisor before re-registering	Associate Dean and Academic Advising Coordinator	First offence and realized seriousness of actions	None	Not sought			
	1	In possession of piece of paper containing course information	Final grade of "F-CW" in course, suspended from Faculty courses from January 1, 2010 to December 31, 2010; academic dishonesty notation on transcript	Associate Dean	Displayed remorse and understood the seriousness of actions	None	Local Discipline Committee	At graduation may appeal to have "CW" removed; suspension from Faculty courses amended to May 1, 2010 to April 30, 2011; and no change to transcript notation	Not sought	
	1	Signed exam attendance sheet but did not hand in exam paper	Final grade of "F-CW" in course; academic dishonesty notation on transcript; required to write a 500 word essay on the importance of exam regulations; and must meet with advisor to discuss program planning	Associate Dean and Academic Advising Coordinator	First offence and may not comprehend its importance due to language barriers	None	Local Discipline Committee	"F-CW" in course changed to "F"; transcript notation removed; and remainder of penalties unchanged	Not sought	

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Several sheets of paper containing course related info in student's pocket and pencil case	Final grade of "F-CW" in course; suspended from taking Faculty courses from January 1, 2010 to December 31, 2010	Associate Dean	Showed deep regret and remorse	None	Not sought			
	1	In possession of formulae hidden inside calculator	Final grade of "F-CW" in course, suspended from Faculty and from taking any UofM courses from January 1, 2010 to December 31, 2010; and academic dishonesty notation on transcript	Associate Dean of both Faculties	Claimed he/she forgot formulae sheets were inside calculator	None	Local Discipline Committee	Final grade of "F-CW" upheld; suspension changed to suspended from the Faculty from January 1, 2010 to August 31, 2010; allowed to take non-Faculty courses during the suspension	Not sought	
	1	Formula written on hand	Final grade of "F-CW" in course; academic dishonesty notation on transcript	Associate Dean and Academic Advising Coordinator	First offence; realized the seriousness of actions	None	Not sought			
	1	Exam personation in final exam for course	10 hours of volunteer service before October 1, 2010; under the supervision of a student advocate	Associate Dean	Not sufficient evidence to impose a strict penalty	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Talked to and passed piece of paper to student seated next to him/her	Final grade of "F-CW" in course; 750 word essay; and academic dishonesty notation on transcript	Associate Dean and Academic Advising Coordinator	Honest and remorseful; first offence	Admitted to asking student beside him/her for answer to one of the exam questions	Not sought			
	1	Course related information written on back of calculator	Final grade of "F-CW" in course; suspended from Faculty courses from May 1, 2010 to December 31, 2010; and academic dishonesty notation on transcript	Associate Dean and Academic Advising Coordinator	First offence; remorseful and realized seriousness of actions	None	Not sought			
	1	Course related information found inside calculator	Final grade of "F-CW" in course, suspended from Faculty courses from May 1, 2010 to December 31, 2010; academic dishonesty notation on transcript; 10 hours volunteer services; and must attend counseling or workshops to address stress and exam anxiety	Associate Dean of both Faculties	Remorseful and understood seriousness of actions	None	Not sought			
	1	Large portion of answers identical to those of the student seated next to him/her in course final exam	Final grade of "F-CW" in course, suspended from Faculty from June 1, 2010 to April 30, 2011; and academic dishonesty notation on transcript	Associate Dean of Faculty and Academic Advising Coordinator	Admitted guilt; remorseful and understood seriousness of actions	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Large portion of answers identical to those of the student seated next to him/her in course	Final grade of "F-CW" in course; suspended from Faculty and not allowed to take any courses from July 1, 2010 to April 30, 2011; and academic dishonesty notation on transcript	Associate Dean of Faculty and Program Coordinator	None	2 nd incident of cheating in final exam	Not sought			
	1	Large portion of answers identical to those of the student seated next to her/him	Final grade of "F-CW" in course; and suspended from Faculty from June 1, 2010 to December 31, 2010	Associate Dean and Academic Advising Coordinator	Unaware of cheating and denied involvement but decision based on too many similarities to deny that collaboration took place	None	Not sought			
	1	Exchange of papers between students seated next to each other	500 word essay on the importance of the UofM Student Discipline By-Law	Associate Dean and Program Coordinator	Denied helping student beside him/her and ignored other student's requests for help; not enough evidence to impose a strict penalty	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	2	Talking and comparing solution sheets with each other during exam	Final grade of "F-CW" in course; suspended from Faculty courses from June 1, 2010 to December 31, 2010; and academic dishonesty notation on transcript	Associate Dean and Program Coordinator	Admitted guilt, remorseful and understood seriousness of actions	Portion of answers identical to each others	Not sought			
	1	Exam personation in course deferred final exam	Final grade of "F-CW" in course; suspended from from July 1, 2010 to June 30, 2011; and academic dishonesty notation on transcript	Associate Dean and Academic Advising Coordinator	None	2 nd offence	Not sought			
	1	In possession of unauthorized material during final exam	Final grade of "F-CW" in course; suspended from Faculty courses for 2 years from September 1, 2010 to August 31, 2012, and academic dishonesty notation on transcript	Associate Dean	None	2 nd offence and did not respond to notification letter	Not sought			
	1	Attended final exam but did not hand in paper	Final grade of "F-CW" in course	Associate Dean	First offence, remorseful and understood seriousness of actions	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	2	Portion of answers on exam paper identical to paper of student next to the them	Final Grade of 'F-DISC' in course; academic dishonesty notation on transcript	Associate Dean and Academic Advising Coordinator	First offence and understood seriousness of actions	None	Not sought			
	2	Cheating on practical examination	None	Associate Dean (Academic)	Not a premeditated act; Information was transmitted in an accidental manner	None	Not sought			
	1	Invigilator found several sheets of paper containing statistical formulae hidden in student's calculator during final for course	Final grade of "F-CW";suspended from taking courses offered by Faculty from May 1, 2010 to December 31, 2010; statement on academic transcript "Student charged with academic dishonesty"; 10 hours volunteer service educating new students in Faculty; visit Counseling Services for stress	Associate Dean	Understood the seriousness of actions and expressed remorse	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations continued	1	Invigilator found several sheets of paper containing statistical formulae hidden in student's calculator during final for course	Final grade of "F-CW"; comment on history "Student found guilty of academic dishonesty"; suspended from Faculty January 1, 2010 to December 31, 2010; not allowed to take any courses at UofM during this time	Associate Dean	None	None	Local Discipline Committee	Final Grade of "F-CW"; required to withdraw from Faculty for 8 months; allowed to return September 2010	Not sought	
	1	Possession of unauthorized materials during the writing of final exam for course; small sheets containing formulas and diagrams pertinent to the material covered in the courses inside a pen pouch	Grade of "F-CW"; academic dishonesty comment on transcript; 1000 word essay re: academic honesty	Associate Dean	None	None	Not sought			
	1	Allegations of dishonesty with regard to missing a mid-term test and requesting a re-write	Debarred from course and a final grade of "F-CW"	Department Head	Student admitted indiscretion	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/own Previous Work	1	Looking at another student's test paper during a class test in course	"0" on in-class test component; notation on transcript that student was involved in act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean	None	Student admitted to allowing friend to copy from student's test	Not sought			
	1	Looking at another student's test paper during a class test in course in	"0" on in-class test component; notation on transcript that student was involved in act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean	None	Student refused to take any responsibility for the incident and denied copying friend's work. Contradictory evidence was found when the other student was interviewed	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/own Previous Work continued	1	Allowed another student to copy (or participated in cheating) from course midterm; student repeatedly continued after exam called to an end	Grade of "F-CW"; notation on transcript stating barring student from registering in any Faculty courses from May 1, 2010 to April 30, 2011; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean	None	Too many incidents of exact responses between both students' papers	Local Discipline Committee	Grade of "F-CW"; notation on transcript stating barring student from registering in any Faculty courses from May 1, 2010 to December 31, 2010; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed.		

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/own Previous Work continued	1	Seen copying from another student's course midterm; student repeatedly continued after exam called to an end	Grade of "F-CW"; notation on transcript barring student from registering in any Faculty courses from May 1, 2010 to April 30, 2011; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean of Faculty	None	Too many incidents of exact responses between both students' papers.	Not sought			
	1	Another student was seen copying from student's course midterm	None, no academic dishonesty was intended	Associate Dean	Student was unaware another was copying.	None	Not sought			
	1	Seen copying from another student's course midterm; student repeatedly continued after exam called to an end	Note placed in internal file that student was found to breach examination policies and procedures; make appointment with Student Advocate to discuss academic integrity matters	Associate Dean	None	None	Not sought			
	1	Copying from another student in term test in course	None	Associate Dean of both Faculties	Credible explanation of group studying	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/own Previous Work continued	2	Department Head was given a report from course Instructor that alleges that two students were engaged in academic dishonesty which involved several course assignments. Students were invited to discuss situation with Department Head	Final grade of "F-CW" in course (Note: this was given prior to notification that "CW" may no longer be used by discipline authorities.	Department Head	Student was apologetic		One Student appealed the decision (Sept 28, 2010), and the matter has been forward to the Associate Dean (Academic)			
	2	Suspected copying of assignment in course	Mark of "0" for quiz in both cases, and 5 hours of voluntary work for Office of Student Advocacy	Department Head	None	None	Not sought			
	2	Suspected copying of assignment in course	Both students exonerated after interview	Department Head	None	None	Not sought			
	1	Duplicate assignment submission in two different courses	Complete research paper on academic dishonesty; re-do assignment for one course; maximum of "C" in both courses	Department Head	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Forged Documentation	1	Signature and writing on medical note for deferred exam did not match other notes from same doctor	Final grade of "F-CW" in two courses	Associate Dean	Remorseful; understood seriousness of actions	Phone and fax numbers on medical note are no longer in service	Not sought			
	1	Dean's Office Admin. Assistant reported student submitting fraudulent documentation to support request for a deferred exam	Final grade "F-CW" on course; student to write letter of apology to Admin. Assistant	Associate Dean of Faculty of registration	None	None	Not sought			
	1	Submitted false doctor's note in support of an exceptional leave of absence	Reprimand on transcript (4 years); student permitted to "VW" from program as per request	Dean	Doctor was a friend; didn't see patient (student) in person; wrote note as a favor to student	Faculty Appeals Committee	Appeal was not submitted to committee as student appealed 7 months after deadline			
	2	Group of students forged attendance records for one class	Placed on disciplined probation	Department Head	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration	17	Duplication of assignment (s)	Grade of "0" on assignment(s) and required to attend an academic dishonesty workshop	Associate Head	None	None	Not sought			
	4	Duplication of assignment	Grade of "0" on assignment	Associate Head	None	None	Not sought			
	1	Duplication of assignment	Grade of "0" on assignment	Associate Head	First offence; final course required for graduation	None	Associate Head	Grade of "0" on assignment in course to be replaced with actual grade; academic dishonesty notation on transcript until August 31, 2010		

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration continued	1	Duplication of assignment	Final grade of "F-CW" in course, banned from taking Faculty courses from January 1, 2010 to December 31, 2010; academic dishonesty notation on transcript	Associate Head	None	3 rd offence	Associate Dean	'F-CW' in course upheld, Faculty course suspension reduced to January 1, 2010 to August 31, 2010 and academic dishonesty notation on transcript upheld	Not sought	
	1	(carried over from 2008-09) Duplication of assignments(s)	Final grade of "F-CW" in course; suspended from taking Faculty courses from September 1, 2009 to August 31, 2010 (penalties from 2008-09 discipline report, appeal done in 2009-2010)	Associate Head	None	2 nd offence	Associate Dean of Faculty and Director	"F-CW" in course replaced with grade of "0" on 2 assignments; suspension and transcript notation upheld	Not sought	
	1	Appeal received from student regarding penalty of "F-CW" on course	Penalty modified to a final grade of "F" in course	Associate Dean and Direct of Unit of Registration	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration continued	1	Appeal received from student regarding penalty of "F-CW" on course	Appeal Denied	Associate Dean	None	None	Not sought			
	2	Students handed in virtually identical papers leading to investigation of inappropriate collaboration.	Grade reduced on paper, affecting final grade; letter of reprimand to remain on file until graduation.	Associate Dean	None	Students initially denied knowing each other, however, they were in same clinical setting and car pooled together.	None sought			
	1	Student wrote the essay in another language and had a friend translate it into English	A final mark of "F" on the essay	Department Head	Student was very distressed and genuinely concerned that the Department understand that he/she had not intended any sort of academic dishonesty; language issues	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration continued	3	Students used many of the same sources and articles to prepare material for independently led seminar groups	"0" on assignment (pass in course); apology letter; research paper; reprimand on transcript (6 months)	Dean	Showed remorse	Didn't realize actions constituted academic dishonesty	Dean	Denied; comment on transcript increased to 12 months		
Personation	1	iClicker personation during lectures	Grade of "0" for iClicker questions/participation in course	Associate Head	First Offence	None	Not sought			
		(discipline previously reported in 2008-09, but matter was appealed and was not resolved until October, 2009) Signed in instructor signature block (authorized signature block) on cards used to make changes in rotation contrary to course and faculty published policies	Student involved in 7 instances, gained by so doing; mark in one course was lowered one grade and notation in student record for three years.	Associate Dean	None	Student continues to deny responsibility and is appealing the penalty not the fact they committed the offence	Local Discipline Committee heard appeal in October, 2009	Local Discipline Committee upheld discipline, but lowered penalty to: note in student file for one year period and noted in letters of reference for this period	Not sought	

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism	1	Use of uncited sources	Final grade of "F" on assignment	Coordinator	None	None	Not sought			
	1	Used sample solution instead of student's own solution	Final grade of "F-CW" in course; suspended from taking Faculty courses from May 1, 2010 to December 31, 2010 and academic dishonesty notation on transcript	Associate Head	None	2 nd offence and student did not respond to discipline letter so penalty assessed without the student's input	Associate Dean	"F-CW" in course; transcript notation upheld, but suspension from Faculty courses removed	Not sought	
	1	Copying from existing source	Final grade of "F-CW" in course and banned from taking Faculty courses from January 1, 2010 to August 31, 2010	Associate Head	None	3 rd time suspected of academic dishonesty	Associate Dean	Penalties upheld	Not sought	
	1	Assignment answer copied and pasted from internet URL	"0" on assignment	Associate Head	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	3	Use of words and ideas from uncited sources	"0" on assignment	Associate Head	None	None	Not sought			
	1	Online sections inserted into assignment without citing	"0" on assignment	Department Head	None	None	Not sought			
	1	Use of words and ideas from uncited sources	"0" on assignment	Associate Head	None	Chose not to consult with student advocate	Not sought			
	1	Report from Head of Department of second incident of academic dishonesty	A final grade of "F-CW" on course; notation on official transcript "allegation of academic dishonesty upheld"; must meet with academic advisor to review program	Associate Dean of Teaching Faculty and Representative of Unit of Registration	Student required to write a final exam under duress	None	Not sought			
	1	Student plagiarized content from an article in an assignment	"F" in course; required to repeat course	Department Head	Student claimed lack of knowledge of plagiarism and of proper method of citation	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Report from Head of Department of second incident of academic dishonesty	Grade of "F" ; "0" on assignment only	Associate Dean of Faculty of registration	None	None	Local Discipline Committee	Grade of "F" on assignment upheld	University Discipline Committee	A more severe penalty imposed i.e. Grade of "F-CW" on course.(The UDC decision is the only decision being reported at this time as other actions occurred in previous reporting period)
	1	Report from Head of Department of second incident of academic dishonesty	Grade of "F" ("0") on assignment; final grade of "F-CW" on course	Associate Dean of Faculty of registration	Sincere remorse by student	None	Not sought			
	1	Report from Head of Department of second incident of academic dishonesty	Grade of "F" ("0") on assignment; final grade of "F-CW" on course; immediate suspension from Faculty until August 31, 2010	Associate Dean of Faculty of registration	None	None	Not sought			
	1	Report from Acting Coordinator of second incident of academic dishonesty	Final Grade of "F-CW" on course	Associate Dean of Faculty of registration	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Student did not cite reference in assignment in a repeated course	"F" in assignment which caused him to failure; student required to repeat the entirety of the year of the program in addition to seeking guidance on writing and referencing	Department Head	Student claimed that since the question referred to the article he was required to cite the quotes he took from the article in his answer	None	Not sought			
	1	Plagiarism in assignment	"F" in assignment	Department Head	None	None	Not sought			
	1	Plagiarism in assignment	No action taken; student had already withdrawn	Department Head	Student cited error in submitting draft copy	None	Not sought			
	2	Undocumented use of internet sources	"F-CW" for course	Department Head	Student admitted guilt	None	Not sought			
	1	Undocumented use of internet sources	"F-CW" for course	Department Head	Student apologetic	None	Not sought			

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Plagiarism Continued	1	Use of unacknowledged sources from the internet	A final mark of "F" on the essay	Department Head	Student seemed genuinely unaware that listing sources was insufficient and apologized.	Material was taken more or less word-for-word from a source not listed in the works cited.	Not sought			
	1	Use of unacknowledged sources from the internet	A final mark of "F" on the essay	Department Head	Student has included a general reference to the internet sources in his/her works cited and apologized	One quarter of essay was made up of quotations taken directly from the website	Not sought			
	1	Use of uncited sources	A final mark of "F" on the essay	Department Head	Actions did not appear to be a deliberate attempt to deceive	Student is in final year and does not understand proper documentation	Not sought			

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Plagiarism continued	1	Use of uncited sources from the internet	A final mark of "F" on the essay	Department Head	Admitted fault for not seeking help; appeared to be genuinely sorry	Student had not consulted with instructor about difficulties with the essay despite being urged to do so and being given an extension.	Not sought			
	1	Use of uncited sources from the internet	A final mark of "F" on the essay; a final mark of "F" in the course	Department Head	None	Student withdrew from course as soon as student received letter. Did not accept responsibility for actions.	Not sought			
	1	Use of uncited sources from the internet	A final mark of "F" on the essay; a final mark of "F" in the course	Department Head	None	Made no attempt to explain or apologize.	Not sought			
	1	Plagiarism led to course failure	Dismissed from course	Department Head	None	None	Not sought			

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Plagiarism Continued	1	Use of material downloaded from the internet	A final mark of "F" on the essay; a final mark of "F" in the course.	Department Head	Student apologized and expressed deep regret. Student was going through severe personal problems.	The entire paper was copied from the internet.	Not sought			
	1	Use of uncited sources from the internet in two papers	A final mark of "F" in the course.	Department Head	Student apologized and accepted responsibility.	Student initially claimed that he/she had not looked at the website from which material was taken.	Not sought			
	1	Use of improperly cited courses	A final mark of "F" in the course.	Department Head	Student was very upset and apologized for his/her actions	The entire paper was a collection of material taken from secondary sources.	Not sought			
	1	Alleged plagiarism of an essay	Grade of "F" for the course	Department Head	None	None	Not sought			

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Plagiarism Continued	1	Plagiarism	"F" in assignment; "F" in course	Department Head	None	None	Not sought			
	4	Plagiarism	"F" in assignment; "F-CW" in course	Department Head	None	None	Not sought			
	1	Plagiarism	"F"; rewrite essay in consultation with Learning Resource Centre	Department Head	None	None	Not sought			
	1	Plagiarism	"F" in assignment; "F-CW" in course; suspension from the Faculty from May 2010 to May 2011	Department Head and Associate Dean of Faculty of Registration	None	Second instance in same year	Not sought			
	1	Plagiarism	"F" in assignment; "F-CW" in course; re-write essay with LRC	Department Head	None	None	Not sought			
	1	Plagiarism	"F" in assignment	Department Coordinator	None	None	Not sought			
	1	Plagiarism	Final mark of "F" in assignment; final mark of "F" in course	Department Head	Personal circumstances; regret	None	Associate Dean			
	1	Plagiarism	Final mark of "F" in assignment	Department Head	Felt pressure to complete	Admission of guilt	Associate Dean			

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Plagiarism continued	1	Plagiarism	Final mark of "F" in assignment	Department Head	Personal situation; confusion about citation	Admission of guilt	Not sought			
	1	Substantial plagiarism on final term paper	Final grade of "F" on term paper; final grade of "F-CW" in course	Department Head	None	None	Not sought			
	1	Copied material from a web-site without referencing	Received a grade of "0" on assignment	Department Head and Instructor	None	None	Not sought			
	2	Inserted sections from online materials into an assignments without citing or otherwise making reference to the original sources	Received a grade of "0" on assignment	Department Head	No previous incident	None	Not sought			
	1	Alleged plagiarism of an essay	Student did not contact department; final grade of "F"	Department Head	None	None	Not sought			
	1	Use of un-credited internet sources in writing a paper in course	Final mark of "F" on assignment and final mark of "F-CW" in course; student encouraged to contact the Learning Assistance Centre for help in writing essays	Department Head	None	None	Not sought			
	1	Allegation of plagiarism on a written assignment in course	No formal penalty	Department Head	Instructions provided by Professor were not clear	None	None	Not sought		

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Plagiarism continued	1	Allegation of plagiarism on a written assignment in course	Final mark of "F" on assignment; final mark of "F-CW" in course; student encouraged to contact the Learning Assistance Centre for help in writing essays	Department Head	None	None	Not sought			
	1	Allegation of plagiarism on a written assignment in course	Grade of "F" in the course assignment	Department Head	None	None	Not sought			
	3	Plagiarism	"F" in assignment	Department Head	None	None	Not sought			
	1	Student copied directly from an online source in completing a written assignment	A final grade of "F-CW" in course	Department Head	Student had received some medical attention prior to committing the offence	None	Not sought			
	1	Plagiarism in course	Joint penalty from two Faculties; "F" in course; notation on transcript that student was involved in an act of academic dishonesty which will remain until graduation term and grad status confirmed	Associate Dean of both Faculties	None	Premeditated and deliberate	Not sought			

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Plagiarism Continued	1	Plagiarism in course mid-term exam	Appointment with Learning Assistance Centre	Associate Dean	None	Not deliberate; improper use of paraphrasing on small component of mid-term	Not sought			
	2	Plagiarism in course mid-term exam	"0" on essay; appointment with Learning Assistance Centre	Associate Dean	None	Did not read or listen to instructions and thought rules of plagiarism did not apply to open book exam	Not sought			
	1	Plagiarism in course mid-term exam	"0" on essay; appointment with Learning Assistance Centre	Associate Dean	None	Running out of time on essay so stopped being careful about making citations. First time writing an open book test.	Not sought			

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Plagiarism continued	1	Plagiarism in course term paper	"0" on assignment; appointment with Learning Assistance Centre	Associate Dean	Student was ill and now realizes student probably should have asked for more time to complete the paper	None	Not sought			
	1	Plagiarism in course group project	"0" on group project; mandatory Learning Assistance Centre appointment; file note	Associate Dean	Relatively unaware of some of the group dynamics	None	Not sought			
	2	Plagiarism in course group project	"F-CW" on group project; mandatory Learning Assistance Centre appointment; file note	Associate Dean	None	Second offense; no remorse; demonstrated lack of understanding of severity of act and irresponsibility	Not sought. However, student failed to comply with penalties by the deadline and an additional penalty was levied	Notation on transcript of second offence; removable upon graduation	Not sought	

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Plagiarism Continued	1	Allegation of plagiarism from an internet site for an assignment in course	Grade of "0" on the assignment	Associate Department Head	None	None	Not sought			
	1	Allegation of plagiarism during a group project in course	Grade of "0" on the term paper; must make appointment with Learning Assistance Centre to discuss how to properly cite sources and provide written confirmation of this meeting; a notation of academic dishonesty was upheld and will be noted in internal file but not on transcript	Associate Dean of Faculty and Program Director	None	None	Not sought			
	2	Allegation of plagiarism in submission of an assignment for course	Final mark of "F" in assignment; and a final mark of "F-CW" in course	Department Head	None	None	Not sought			
	1	Violation of university policy on plagiarism and cheating	"F-CW" in course	Department Head	Contrition over actions; first offence	None	Not sought			
	2	Violation of university policy on plagiarism and cheating	Two workshops from Learning Assistance Centre; write paper re: behavior of expectations of university; assignment grade of 0; if requirements completed, grade will reflect end of term assessment, if not "F-CW"	Department Head	Admission re: actions; contrition	None	Not sought			

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Plagiarism Continued	1	Student submitted mid-term assignment which except for the first paragraph, virtually the entire "exemplar" and "sharing research" components appeared to have been directly copied from six internet sites	Student required to re-write assignment to the satisfaction of the course leader, formal letter of reprimand placed on student file	Associate Dean	Student immediately sought assistance through Counseling Services; acted with professional conduct to remedy; dealing with family illnesses of members in another country; advised prospective employer of investigation in process	None	Not sought			
	1	Student "cut and pasted" from four separate sources without referencing	Grade of "F" was given for paper; letter will remain on file until graduation	Associate Dean	Student believed he/she acted appropriately given instruction.	Student should already be familiar with Academic Regulations	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	7	Not cited sources and inappropriate citations	Re-write; ½ grade penalty; write a 3 page paper on plagiarism	Dean	None	None	Not sought			
	1	Research paper included near duplication of paper presented on at conference	None due to mitigating circumstances	Dean	Medical complications with pre-term pregnancy and new born; lack of feedback from instructor; majority of paper own work	Warned that paper must be 100% original; some missed citations	Not sought			
	1	Plagiarized portions of assignment	"0" on assignment ("F" in course); apology letter; research paper; reprimand on transcript (9 months); replace course with another	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Plagiarized portions of term paper	"0" on assignment ("F" in course); apology letter; research paper; reprimand on transcript (9 months); 4 hour Learning Assistance Centre tutoring; Required to withdraw (department would not remediate failed grade)	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Dean	Denial; penalties remained the same		
	3	Plagiarized portions of group project	Apology; research paper; reprimand on transcript (9 months); final grade in course "C+""B+""B"	Dean	Showed remorse	Misunderstood nature of project and that referencing and citing wasn't necessary	Not sought			
	1	Plagiarized portions of group project (same group as above)	Apology; research paper; reprimand on transcript (9 months); final grade in course "F"; allowed to replace course with another	Dean	Showed remorse	Misunderstood nature of project and that referencing and citing wasn't necessary; provided source	Not sought			

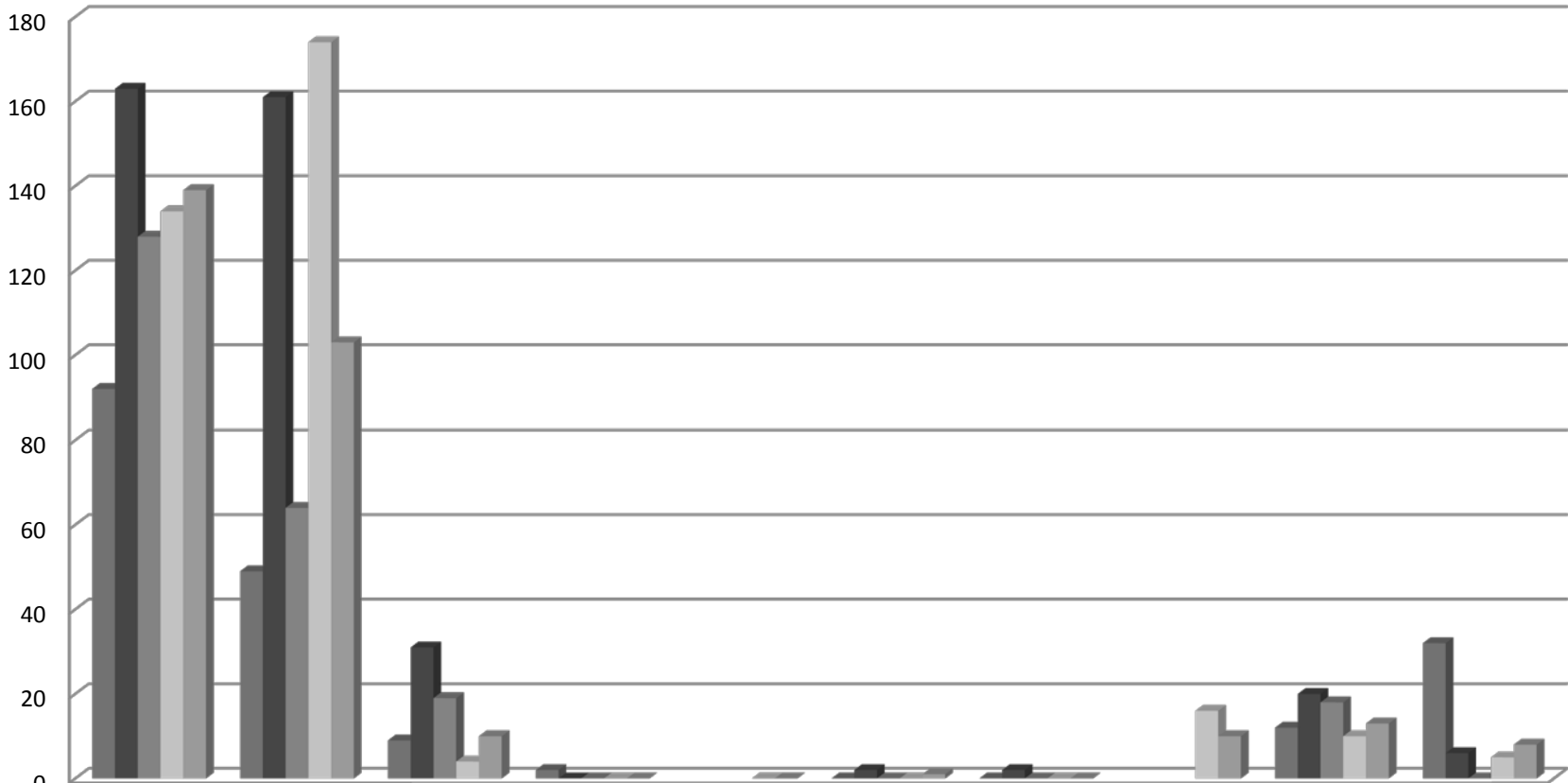
Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Plagiarized portions of conference presentation	4 hours Learning Assistance Centre tutoring; research paper on plagiarism; reprimand on transcript (6 months)	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			
	1	Plagiarized portions of pre-class essay	Apology; research paper; reprimand on transcript (9 months); final grade in course "F"; allowed to repeat course	Dean	Showed remorse	Pressed for time; could not find source article in order to reference it	Not sought			
	3	Plagiarized portions of group project	Apology; research paper; reprimand on transcript (9 months); final grade in course "F"; allowed to replace course with another	Dean	Showed remorse	Misunderstood nature of project and that referencing and citing wasn't necessary	Not sought			
	1	Plagiarized portions of research paper	"0" on assignment ("F" in course); apology letter; re-write of course research paper; required to take course; reprimand on transcript (9 months); allowed to repeat course	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Plagiarized portions of assignment	"0" on assignment ("F" in course); apology letter; required to take 2 courses; write report summarizing material covered in courses; reprimand on transcript (9 months); allowed to repeat course	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			
	1	Plagiarized portions of assignment	Apology; 4 hours tutoring; research paper; reprimand on transcript (9 months); "0" on assignment ("F" in course); Required to withdraw (department would not remediate failed grade)	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Dean	Denied; penalties remained the same		
	1	Plagiarized portions of final exam	Apology; research paper; 4 hours tutoring (Learning Assistance Centre); reprimand on transcript (9 months); "F" in course; allowed to repeat course; may not apply to Masters program until September 2011	Dean	Showed remorse	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Plagiarized portion of assignment	Required to withdraw; reprimand on transcript (4 years)	Dean	Showed remorse	Did not acknowledge allegations of academic dishonesty	Not sought			
	1	Plagiarized portion of assignment	Apology; "0" on assignment (pass in course); research paper; reprimand on transcript (6 months OR taken off as soon as penalties fulfilled)	Dean	Needed to apply for external funding; hence, leniency on length of time of reprimand	Unaware of proper referencing and citing styles; didn't realize actions constituted academic dishonesty	Not sought			
	1	Plagiarized portions of practicum	Apology; research paper; failure on first attempt of practicum; 1 year suspension; reprimand on transcript (24 months)	Dean	Showed remorse	Lack of citation showed purposeful manipulation; has had instruction on proper referencing and citing	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism continued	1	Plagiarized portions of program's capstone project	Apology; research paper; 1 year suspension; must re-submit project after returning to program; reprimand on transcript (24 months)	Dean	Showed remorse	Nearly entire lit review of another student's Master's thesis was copied without any attempt at citing or referencing	Not sought			
	3	Did not use quotations when quoting other's work	Complete research paper on plagiarism; re-do paper; maximum grade of "C"	Department Head	None	None				

Part 2- Inappropriate Behaviour



	Breach of Residence Hall Regulations	Computer-Related Incidents	Disorderly Conduct	Indecent Exposure	Misuse of University Services	Sexual Harassment	Theft	Threatening Conduct	Unprofessional Conduct	Vandalism
2005-2006	92	49	9	2		0	0		12	32
2006-2007	163	161	31	0		2	2		20	6
2007-2008	128	64	19	0		0	0		18	0
2008-2009	134	174	4	0	0	0	0	16	10	5
2009-2010	139	103	10	0	0	1	0	10	13	8

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards	1	Violation of Residence Policy - residence fees not paid	Eviction	Housing Student Life	Several attempts to get payment, student not cooperating	None	Not sought			
	20	Community Standards - Noise violation	Verbal warning	Housing Student Life	None	None	Not sought			
	3	Community Standards - Noise violation	Written warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Noise violation during “quiet hours”	Community service hours	Housing Student Life	None	None	Not sought			
	1	Community Standards – Noise violation during “quiet hours”	\$100 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – Excessive noise	Probation	Housing Student Life	None	None	Not sought			
	2	Community Standards – Noise violation and disrespectful to Security/staff	\$50 fine	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards continued	11	Community Standards – Excessive Noise violation	\$50 fine	Housing Student Life	None	None	Not sought			
	4	Community Standards – Uncooperative with Security/Staff	Written warning	Housing Student Life	None	None	Not sought			
	2	Community Standards – Disrespectful to Security staff	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – Possession of banned item in residence	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Possession of banned item in residence	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – guest policy violation	5 hours community service for having over 10 guests in room	Housing Student Life	None	None	Not sought			
	1	Community Standards – Unauthorized party in room	Verbal warning	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards continued	1	Community Standards – Unauthorized number of people in room	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – Unauthorized number of people in room	Verbal warning and \$100 fine	Housing Student Life	Student was in a leadership position	None	Not sought			
	3	Community Standards – Guest policy violation	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Guest policy violation	Written warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Removal of residence furniture	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Used opposite sex bathroom	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Community Standards – Inappropriate conduct in residence	Probation of Residence Security position	Housing Student Life	On-going concern; several occurrences	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards continued	2	Community Standards – Candle/incense in room	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – Smoking in room, noise violation, threatening security, guest policy violation	\$150 fine and guest allowed in room	Housing Student Life	None	None	Not sought			
	1	Community Standards – Excessive noise and guest policy violation	\$100 fine	Housing Student Life	Multiple warnings on guest	None	Not sought			
	2	Community Standards – Disrespectful to Security staff	Community service hours	Housing Student Life	None	None	Not sought			
	1	Community Standards – Inappropriate behavior	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Community Standards – Violation of Quiet Hours, guest policy and alcohol policy	\$100 fine and 10 hours community service	Housing Student Life	Several violations	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards continued	1	Community Standards – Violations of guest policy violation of Housing Student Life agreement	\$100 fine and 10 hours of community service	Housing Student Life	Previous warnings on policies	None	Not sought			
	1	Community Standards –In a restricted residence area and violation of quiet hours	\$100 fine and probation	Housing Student Life	None	None	Not sought			
	1	Room decoration; alteration to room not authorized	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Threats to Health, Life, Property, or the University's general Welfare - Emotional and Health Issue; student in distress	Residence Life Coordinators called in	Housing Student Life	Determined no further action required	None	Not sought			
Breach of Residence Hall Regulations SMOKING	5	Smoking in room or residence	Verbal warning	Housing Student Life	1 st offence	None	Not sought			
	1	Smoking in room	Written warning	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations SMOKING continued	2	Smoking in room or residence	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Smoking in Residence building	\$100 fine	Housing Student Life	None	None	Not sought			
	3	Smoking in room	\$100 fine and probation	Housing Student Life	Multiple offences	None	Not sought			
	1	Smoking near Residence	\$50 fine	Housing Student Life	2 ND offence	None	Not sought			
	5	Smoking in room, in restricted residence area and violation of "quiet hours"	\$150 fine and probation	Housing Student Life	None	None	Not sought			
	3	Smoking marijuana in room	\$50 fine and probation	Housing Student Life	None	None	Not sought			
	1	Illegal substance in room	Eviction	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL continued	6	Over consumption	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Over consumption	Written warning	Housing Student Life	None	None	Not sought			
	6	Over consumption	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Over consumption – excessive	5 hours community service	Housing Student Life	None	None	Not sought			
	4	Violation of Alcohol Policy – Open alcohol in hallway	Written warning	Housing Student Life	None	None	Not sought			
	3	Violation of Alcohol Policy – Open alcohol in hallway	\$50 fine	Housing Student Life	2 nd offence	None	Not sought			
	1	Guests over-intoxicated	Verbal warning	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL continued	4	Violation of Alcohol Policy – beer bottles in residence	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Violation of Alcohol Policy – drinking games in room	250 word essay on over consumption and 5 hours community services	Housing Student Life	None	None	Not sought			
	1	Violation of Alcohol Policy – Vomited in hallway	Verbal warning	Housing Student Life	None	None	Not sought			
	3	Violation of Alcohol Policy – drinking games	\$50 fine	Housing Student Life	1 st time	None	Not sought			
	2	Violation of Alcohol Policy – Over intoxication	\$100 fine	Housing Student Life	None	None	Not sought			
	5	Violation of Alcohol Policy – beer bottles in room	Verbal warning	Housing Student Life	1 st time	None	Not sought			
	3	Violation of Alcohol Policy – drinking games	Written warning	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL continued	1	Violation of Alcohol Policy – drinking games	Probation	Housing Student Life	None	None	Not sought			
	3	Violation of Alcohol Policy – Over intoxication	Community service hours	Housing Student Life	None	None	Not sought			
	1	Violation of Alcohol Policy – Over intoxicated, vomited	\$50 fine – alcohol intoxication	Housing Student Life	None	None	Not sought			
Computer Related Incidents continued	1	Breached UofM Policy “Use of Computer Facilities” by hacking into another student’s account	Suspended for 3.5 months; UMGF terminated; TA-ship terminated; prohibited from using UM resources during suspension; reprimand on transcript for duration of suspension	Dean	Confessed to allegations	Played a practical joke on a friend	Not sought			
	14	Bandwidth Abuse	Signed declaration that item is removed; temporarily disconnected internet	Housing Student Life	None	None	Not sought			
	13	Bandwidth Abuse	Written Notice	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Computer Related Incidents continued	65	Copyright Violation	Signed declaration that item is removed; temporarily disconnected internet	Housing Student Life	None	None	Not sought			
	3	Copyright Violation	2 nd offence – Loss of Internet (2 weeks)	Housing Student Life	None	None	Not sought			
	7	Virus Spammer	Require student to clean virus off computer	Housing Student Life	None	None	Not sought			
Disorderly Conduct	1	Unauthorized use of mock weapon during class presentation	Letter of apology to instructor; 10 hours of volunteer service; inappropriate behavior notation on transcript	Associate Dean	Understood seriousness of actions	None	Not sought			
	1	Instigating a dispute	Verbal warning	Housing Student Life	None	None	Not sought			
	Several students	Food fight	Verbal warning and clean up	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Disorderly Conduct Continued	1	Providing false information to Security	Verbal warning	Housing Student Life	Banned from residence	None	Not sought			
	2	Entered restricted space in residence building	\$100 fine and 15 community service hours	Housing Student Life	None	None	Not sought			
	2	Dispute with roommate	Probation	Housing Student Life	None	None	Not sought			
	1	Misunderstanding with another resident	Verbal warning	Housing Student Life	None	None	Not sought			
	1	Broken window and noise violation	Fine \$300 for repairs and probation	Housing Student Life	None	None	Not sought			
	1	Report from Head of Department of inappropriate and disruptive behaviours towards one or more instructors i.e. Unsolicited and persistent e-mails	Oral reprimand	Associate Dean	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Indecent Exposure	None									
Sexual Harassment	1	Sexually harassed an instructor	Found to have committed acts of sexual harassment as defined in the Respectful Work and Learning Environment Policy	Vice- President (Administration)	None	None	University Discipline Committee	Penalty upheld		
Threatening Conduct	1	Threatened Security staff	Probation	Housing Student Life	None	None	Not sought			
	1	Involved in reported sexual assault	Verbal warning and ineligible to return to residence	Housing Student Life	Already on probation	None	Not sought			
	3	Violence in residence	\$50 fine and probation	Housing Student Life	None	None	Not sought			
	1	Potential stalking of two female residents	\$50 fine	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Threatening conduct continued	1	Instructor in course felt threatened and insulted by student during office hours	List of 8 rules of conduct imposed	Associate Head	None	None	Not sought			
	1	Behaviour disruptive to the learning environment and harm to self	Suspended from studies	Vice-Provost	Sought medical help and counseling	Harmful to self and others	Not sought			
	2	Threatened; altercation with another student	Probation	Housing Student Life	None	None	Not sought			
Theft	None									
Unprofessional Conduct	1	Inappropriate interaction with faculty members and failure to follow correct procedures for accommodations.	Hold has been placed on AURORA to prevent registration until student meets with Associate Dean	Associate Dean	Student has significant personal issues	Student refused to meet with Associate Dean to discuss issues	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct continued	1	Ongoing concerns about student's inappropriate and disrespectful interactions with faculty members, support staff and other students in the Faculty reported to Associate Dean	Official warning letter placed on student file to remain until graduation; student informed of the Faculty's Community Principles, Respectful Work and Learning Environment and Student Discipline By-law and warned that any future incidents would be considered in violation; student urged to seek services of Equity Services and Student Counseling and Career Centre, Learning Development Services assigned to Student Advisor	Associate Dean	None	Cultural differences; family stresses	Not sought			
	1	Behaviour exhibited through the content of e-mails was in violation of Faculty and the U of M Respectful Work and Learning Environment Policy	A written reprimand to remain on student's confidential file until graduation	Associate Dean	None	Exhaustion related to student's personal situation	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct continued	2	In violation of PHIA and Professional Unsuitability By-law by taking pictures of patient chart with cell phone	Formal reprimand being placed on student file until graduation	Associate Dean	Student recognized this action was inappropriate	None	Not sought			
	1	Student failed to comply with Faculty Immunization Regulations	Removed from clinical setting until immunizations were presented; formal reprimand issued to remain on file until graduation	Associate	None	Student did not see seriousness of issue	Not sought			
	1	Student used inappropriate language and sarcastic comments when demonstrating skills as part of a Learning Contact	Student was given a letter advising that the behavior was inappropriate and not acceptable in a professional faculty; letter to be placed on student file	Instructor	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct continued	1	Violation of attendance policy	Debarred from courses	Associate Dean	Attributed attendance issues to disability	Continuous problems with same issue	Not sought			
	1	Student lied to instructor about medication issue in clinical setting	Formal reprimand placed on student's file to remain until graduation	Associate Dean	None	Student repeatedly lied about the situation and only told the truth and took responsibility when he/she realized the evidence against her/him was conclusive	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct continued	1	Student displayed inappropriate behavior toward instructor during evaluation; instructor felt unsafe and was unable to complete evaluation	Student was given retro-active "VW" in course in order to deal with personal issues	Associate Dean	Language/cultural barriers	Claimed instructor was lying and denied incident	Not sought			
	1	Inappropriate behavior was demonstrated in skills lab	No disciplinary action was taken; letter of warning has been placed on student file	Associate Dean	Student immediately took steps to rectify situation and appeared to have learned from the situation	None	Not sought			
	1	Student was suspected of and later admitted to use of illegal substance	Letter of warning placed on student file and will be used to decide any further action if any further incidents occur	Associate Dean	Student was cooperative and agreeable to seeing a psychologist, providing documentation and keeping in regular contact with the advocate	Causes potential patient safety and professional practice issues	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct continued	1	Inappropriate conduct towards instructors regarding respectful relationships	Meeting with Associate Dean; warning issued to be conscious of behavior at all times, review regulations, by-laws, etc., conduct of this nature will not be tolerated	Associate Dean	Student was not aware of the effect of his/her actions on others	None	Not sought			
Vandalism	2	Damage to Faculty equipment	Investigation continuing	Dean	None	None	Not sought			
	2	Damage – to residence	\$50 fine	Housing Student Life	None	None	Not sought			
	1	Theft and damage of university and common property	\$100 fine and \$150 fine	Housing Student Life	None	None	Not sought			
	1	Excessive garbage in room	\$10 fine for removal of garbage and cleaning fee	Housing Student Life	None	None	Not sought			

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Vandalism Continued	1	Damage to room window	\$50 fine and \$30 cleaning charge	Housing Student Life	None	None	Not sought			
	1	Vandalized residence property – window	\$250 fine for repairs	Housing Student Life	None	None	Not sought			



AGENDA ITEM: Statement of Intent: Masters of Social Work (Indigenous Knowledge)

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

This will be a fully accredited MSW in which the components are taught from an indigenous perspective. The program will provide graduate level students with an understanding of issues affecting Indigenous people in Canadian society, indigenous approaches to providing professional help, and indigenous knowledge approaches to research.

It is anticipated that 18 students would initially enrol in the 12 month MSW (Indigenous Knowledge) program; and annual admissions would be expected to remain at 18 students each year.

Should COPSE approve the Statement of Intent, a full proposal will be developed.

RESOURCE REQUIREMENTS:

The MSW (Indigenous Knowledge) program will not be cost neutral, and financial support will be sought from COPSE. The financial information supplied in the attached Statement of Intent should be considered indicative, more details will be provided in a full program proposal.

IMPLICATIONS:

With the Aboriginal peoples overrepresented amongst the clientele of social work professionals, particularly in child welfare, and with child welfare practice being devolved to Aboriginal agencies, it is critical that social work managers and practitioners are able to practice from an indigenous perspective.

ALTERNATIVES:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
x	<input type="checkbox"/>	Faculty of Social Work	December 1, 2010
x	<input type="checkbox"/>	Senate Executive	January 19, 2011
x	<input type="checkbox"/>	Senate	February 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Senate	

Submission prepared by:

Submission approved by:

University Secretary.

Attachments

- Statement of Intent



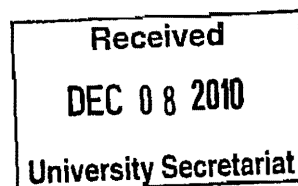
UNIVERSITY
OF MANITOBA

Office of the
Vice-President (Academic) & Provost

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

December 7, 2010

Mr. Sid Rogers
Secretary
Council on Post-Secondary Education
608 - 330 Portage Avenue
Winnipeg, MB R3C 0C4



Dear Mr. Rogers,

**Statement of Intent:
Masters of Social Work based in Indigenous Knowledge**

On behalf of The University of Manitoba I am pleased to submit the attached Statement of Intent to establish a Masters of Social Work degree (MSW) based in Indigenous Knowledge.

This will be a fully accredited MSW in which the components are taught from an indigenous perspective. The program will provide graduate level students an understanding of issues affecting Indigenous people in Canadian society, indigenous approaches to providing professional help, and indigenous knowledge approaches to research.

With the Aboriginal peoples overrepresented amongst the clientele of social work professionals, particularly in child welfare, and with child welfare practice being devolved to Aboriginal agencies, it is critical that social work managers and practitioners are able to practice from an indigenous perspective.

The MSW (Indigenous Knowledge) will cover the areas of research, policy and social work practice from an Indigenous perspective, specifically addressing four key areas:

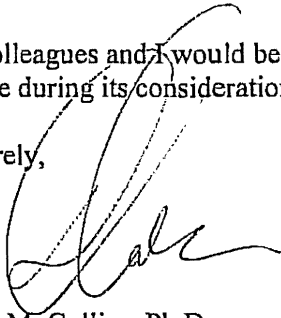
- Indigenous social history
- Identity and critical self-reflection as individuals, family members, community members, and peoples.
- The social challenges faced by today's Indigenous peoples;
- The practical application of Indigenous knowledge and theories.

We anticipate that 18 students would initially enroll in the 12 month MSW (Indigenous Knowledge); and expect annual admissions to remain at 18 students each year. As well, we anticipate being able to implement the program in September 2012.

The MSW (Indigenous Knowledge) program will not be cost neutral, and financial support will be sought from COPSE. The financial information supplied in the attached should be considered indicative, more details will be provided in a full program proposal.

My colleagues and I would be pleased to provide any additional information your Council may require during its consideration of this Statement of Intent.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Collins', written over a set of horizontal dashed lines.

David M. Collins, Ph.D.
Vice-Provost (Academic Planning & Programs)

Encl.

cc David Barnard, President and Vice-Chancellor
Joanne Keselman, Vice-President (Academic) and Provost
Harvy Frankel, Dean, Faculty of Social Work
Jeff Leclerc, University Secretary

STATEMENT OF INTENT

Institution

- | | |
|--|--|
| <input type="checkbox"/> Brandon University | <input type="checkbox"/> Assiniboine Community College |
| <input checked="" type="checkbox"/> University of Manitoba | <input type="checkbox"/> University College of the North |
| <input type="checkbox"/> University of Winnipeg | <input type="checkbox"/> Red River College |
| <input type="checkbox"/> Collège universitaire de Saint-Boniface | |

Program Overview

Program Name: **Masters of Social Work based In Indigenous Knowledge**

Credential to be offered: **Master of Social Work Degree**

Does the program require accreditation from a licencing group? YES NO
If yes, name group

Length of the program: 1 Years Months Semesters

Proposed program start date: 01 / 09 / 2012
Day/Month/Year

Which department(s) within the institution will have responsibility for the program?

The Faculty of Social Work

As compared to other programs your institution will be proposing, is the priority of this program:
 High
 Medium
 Low

Is this a new program? YES NO

Is this a revision of an existing program: YES NO
If YES, name program
What are the impacts of changing this program?

Will the program be available to part-time students? YES NO

Will this program have a cooperative education component? YES NO
If YES, how long with the field placement be?

The Advanced Field Placement will be equivalent to 450 hours of practice.

Will the program contain an option to assess the prior learning of students, to grant credit for the skills/knowledge already present? YES NO
Provide Details

The Faculty of Social Work is developing the capacity for prior learning assessment for Field Placements.

Will there be distance delivery options? YES NO
Provide Details

The intent is to ultimately develop a blended model so that the program can be taken partly by distance and partly face-to-face. Our intent is to deliver the program both in Winnipeg and in Thompson.

Will this program be delivered jointly with another institution? YES NO
If YES, name the institution

Are similar programs offered in Manitoba or other jurisdictions? YES NO
If YES, indicate why this program is needed (e.g., area of specialization)

There are no other such programs in Manitoba. Two other jurisdictions offer

indigenous specializations within a Master of Social Work degree. To our knowledge, neither of these offers a program based on Indigenous knowledge from cultural and critical perspectives.

What articulation, block transfer or credit transfer arrangements will you be looking at developing for this program?

Entry will be possible from the BSW and pre-MSW programs. All students in the mainstream MSW may take parts of this program. Transfer from other MSW programs will also be possible.

Specific Program Information

1. Program Description

Describe the program and its objectives:

The program will be a fully accredited Master of Social Work degree in which the components are taught from an Indigenous perspective. The program will provide graduate level students Social Work indigenous based professional knowledge and skills. It will provide an understanding of issues affecting Indigenous people in Canadian society, indigenous approaches to providing professional help, indigenous knowledge approaches to research.

With Aboriginal people overrepresented among clients of social work practice, particularly in child welfare, and with child welfare practice being devolved to Aboriginal agencies, it is highly important that social work managers and practitioners are able to practice from an Indigenous perspective.

Provide an overview of the content to be taught in this program:

The program will cover the areas of research, policy and social work practice from an Indigenous perspective. It will address four key areas: The first area concentrates on addressing Indigenous social history, establishing a common group understanding of Indigenous knowledges, and reviewing theories deemed to have significance to supporting Indigenous peoples through the past, present, and potentially future oppressions.

The second area focuses on identity and critical self-reflections as individuals, family members, community members, and peoples. This area will address how identity, particularly Indigeneity, is being maintained and challenged today, how colonial oppression has been internalized by peoples in Canada, and social work's and social theories' roles in these processes. In other words, it addresses the application of the theories and teachings from the first area to program participants as individuals, peoples, and societies.

The third area focuses on the social challenges Indigenous peoples are facing today and looks at how Indigenous helping practices are being implemented as a response to these challenges. It also addresses how colonialism continues and the processes of decolonization that are taking place. It emphasizes the idea of "social location," means of developing, changing, and/or revitalizing locations, and the Indigenous and critical theories that support social work practice and policy analysis from such perspectives, including the idea of social justice.

The fourth area of concentration looks at how the Indigenous knowledges and theories that have been introduced in previous steps are practically applied, and how their potential for implementing and directing programs, communities and policy development. The focus concentrates on reinforcing self-determination through practical applications of Indigenous knowledge and practices in Indigenous and social work contexts.

2. Enrollment

What is the program's initial projected enrollment?

18 Students

- What is the projected enrollment for the 2nd and 3rd years?
- Describe the expected student profile?

Year 2 18 Students
 Year 3 18 Students

3. Labour Market Information

- What labour market need is the program expected to meet?

There is a very great demand for Aboriginal social workers. This is especially true with the devolution of Child Welfare work to Aboriginal agencies. It is true generally throughout the social services.

- Are there currently jobs in Manitoba in this field? YES NO
 If yes, where (geographic location and industry)?

The Faculty of Social Work meets regularly with Child Welfare Agencies and Authorities. There is a serious shortage of social workers to staff these agencies and the problems are particularly acute at the management level.

- What is the future job forecast for individuals with this education/training/credential?

Drawing from provincial reports, we estimate, there will be 1,600 vacancies for social workers in the next 5 years.

- How does this program fit with Manitoba's stated economic, social and other priorities?

The program is consistent with objectives of ensuring educational success and subsequent employment of Aboriginal Manitobans and residents of Northern and remote communities. These priorities are stated, for instance, in the Canada-Manitoba Labour Market Agreement (LMA Annual Plan 2009-10), the Manitoba Innovation Framework (Aboriginal Education Framework)

- What agencies, groups, institutions will be consulted regarding development of the program?

At least two other Universities in Canada will be consulted. In addition, four Child Welfare authorities, the Manitoba Department of Family Services and Consumer Affairs and a number of social service agencies will be consulted. Elders from the Aboriginal community have agreed to take part in a program development committee.

- Is there any other information relevant to this program ?

It is proposed that the program operate at an off-site location from the University Fort Garry campus. One suggestion is the Inner City Social Work Program at 485 Selkirk Ave. This would help to promote a sense of a community of learning and develop a set of appropriate cultural norms among the learners.

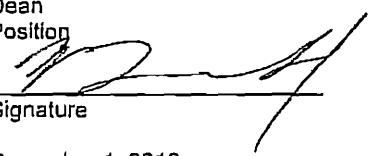
4. Financial Information

<input type="checkbox"/> Projected Program Costs:	Salary	355,050
	Operating	198,000
	Capital	109,380
	Total cost	662,430
<input type="checkbox"/> Projected Program Revenue:	Tuition	22,500
	Other	141,500
	Total revenue	164,000

Submitted by:

Harvy Frankel
Name (print)

Dean
Position


Signature

December 1, 2010
Date

Yearly	Costs	Revenue	COPSE Cost per Student Ongoing Cost		
			Salary	Operating	Capital
Rent	100,000	100,000			
Communications	30,000				
Instructional costs	94,100	18,000	94,100	100,000	30,000
Portfolio Advising	12,250		12,250	30,000	79,380
Elders	129,600		129,600	45,000	
Council	15,000			10,000	
Course Development			15,000	13,000	
Coordinator	41,500	41,500	41,500		
Advisor	38,000		38,000		
Clerical Staff	24,600		24,600		
Operating costs	45,000				
Cultural Retreat	10,000	4,500			
Cultural support events	13,000				
	<u>553,050</u>	<u>164,000</u>	<u>389,050</u>	<u>21,614</u>	
					<u>662,430</u>

Instructional costs	Sessional rates for academic staff (non-elders) - elders co-teach 5 courses (2.5 courses)				
MSW Advisors	Academic replacement cost sessional rate - elders Advise 13 of 18 students			Revenue	<u>164,000</u>
Elders	1.5 FTE shared by 2 or 3 persons				
Revenue	.25 of program fee for 18 students			Net Startup	<u>498,430</u>



AGENDA ITEM: Implementation of Bachelor of Science Genetics (4 year Major)

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The B.Sc. Genetics (4 year major) was approved by the Board of Governors on September 28, 2010, and subsequently by the Council on Post-Secondary Education (COPSE). The Vice-President (Academic) and Provost has authorized the implementation of this program in September 2011.

RESOURCE REQUIREMENTS:

This new program will utilize existing resources and requires no additional financial support.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
x	<input type="checkbox"/>	Senate Executive	January 19, 2011
x	<input type="checkbox"/>	Senate	February 2, 2011
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
		Senate	

Submission prepared by:

Submission approved by: University Secretary

Attachments

- Correspondence from Vice-President (Academic) and Provost

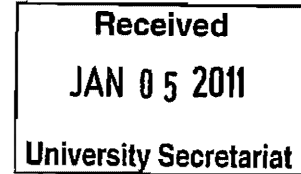


UNIVERSITY
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Office of the
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January 5, 2011



To: Mark Whitmore, Dean, Faculty of Science
Date: January 4, 2011
From: Joanne C. Keselman, Vice-President (Academic) & Provost
Subject: Implementation of B.Sc. Genetics (4 year Major)

At its meeting of December 9, 2010, the Council on Post-Secondary Education approved your proposal for the establishment of the B.Sc. Genetics (4 year Major) program.

Because this new program utilizes existing resources and requires no additional financial support, I hereby approve its implementation with effect from September 2011.

On behalf of the University of Manitoba, I extend my congratulations to all those who have worked so hard to design this program. I look forward to hearing of its development and success in the years ahead.

cc: David Collins, Vice-Provost (Academic Planning and Programs)
Neil Marnoch, Registrar
✓ Jeff Leclerc, University Secretary
Thelma Lussier, Director, Institutional Analysis