

# BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

**Tuesday, May 18, 2010**

**Alan A. Borger Sr. Executive Conference Room**

**E1-270 Engineering Information and Technology Complex**

**4:00 p.m.**

## OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

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**OFFICE OF THE UNIVERSITY SECRETARY**



UNIVERSITY  
OF MANITOBA

**BOARD OF GOVERNORS**

Alan A. Borger Sr. Executive Conference Room (E1-270 EITC)  
Tuesday, May 18, 2010  
4:00 p.m.

**OPEN SESSION**

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**AGENDA**

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3. <b>MINUTES (Open Session)</b>	Chair	
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3.2 Business arising – none		
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6. <b>UPDATES</b>		
6.1 Update from the UMSU President & GSA President		(oral)

**MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION  
MOTION TO ADJOURN**



**Minutes of the Meeting of the Board of Governors  
Open Session  
April 20, 2010**

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The meeting was held at 4:00 p.m. in the Alan A. Borger Sr. Executive Conference Room, E1-270 EITC.

Present: T. Sargeant, Chair  
J. Leclerc, University Secretary

D. Barnard A. Berg A. Bonar E. Bowness A. Curran R. Dhalla  
J. Embree M. Forsen G. Hatch J. Lederman R. Mahé H. Milan  
S. Rashid M. Robertson H. Sector R. Sigurdson T. Strutt M. Tripple  
R. Zegalski

Assessors Present:

B. Austin-Smith J. Sealey

Officials Present:

K. Inskip D. Jayas J. Keselman D. McCallum T. Voss

Regrets:

J. Alho P. Bovey J. Heppner D. Ruth

**1. Presentation**

Dr. Sandham, Dean of the Faculty of Medicine, provided the Board with an update on the Joint Operating Division.

**2. Announcements**

Mr. Sargeant thanked Dean Sandham for his update and welcomed Ms. Heather Laube, UMSU President-Elect, as an observer to the meeting.

**3. Approval of the Agenda**

It was moved by Dr. Embree and seconded by Ms. Forsen:

**THAT the agenda for the April 20, 2010 Open Session be approved as circulated.**

**CARRIED**

**3. Minutes**

**3.1 Open Minutes**

It was moved by Mr. Zegalski and seconded by Ms. Milan:

**THAT the minutes of the March 16, 2010 Open Session be approved as circulated.**

**CARRIED**

**4. Unanimous Consent Agenda**

It was moved by Dr. Embree and seconded by Dr. Sigurdson that the Board of Governors approve and/or receive for information the following:

**THAT the Board of Governors approve that the students from the Faculty of Architecture contribute \$1.66 per credit hour for a three year term to the Faculty of Architecture Endowment Fund, beginning in the fall of 2010.**

**THAT the Board of Governors approve that the students from the Marcel A. Desautels Faculty of Music contribute \$2.00 per credit hour for a three year term to the Marcel A. Desautels Faculty of Music Endowment Fund, beginning in the fall of 2010.**

**THAT the Board of Governors receive for information the notification of Implementation of the Joint Master's in Peace and Conflict Studies.**

**CARRIED**

**5. Report from the President**

Dr. Barnard noted that the development of a proposal regarding professional fee increases is underway and will be presented to the Minister of Advanced Education and Literacy within the guidelines prescribed by the government. He invited Mrs. McCallum and Dr. Keselman to provide the Board with an update on the ROSE and OARS projects.

Mrs. McCallum discussed the activities that have begun since the approval of Phase 2 of the ROSE project, including three pilot projects and the over 200 employees involved in work stream process reviews. She remarked on the tremendous amount of interest there has been in the projects and the willingness and enthusiasm of employees to participate.

Dr. Keselman discussed the progress of the three working groups of OARs that are focused on making better use of academic resources. Recommendations developed by the groups are in the process of going forward to various Senate committees for review. She added that open meetings are being held with faculties about these ideas and that faculties are setting up their own committees to consider the use of academic resources.

## 6. From Finance, Administration and Human Resources Committee

### For Discussion/Advice

#### 6.1 2010-11 Strategic Resource Planning and Budget Framework

Dr. Barnard emphasized that the purpose of the framework is to establish a context in which to present the 2010-11 Budget at the next Board meeting. The intention of future years is to have additional information and indicators to delineate progress towards the goals and trends that will present a comprehensive context and full financial picture of the University.

Mrs. McCallum reviewed the framework, highlighting the accounting structure used by the University and the purpose of the various funds. The Board recommended that the framework be included in future orientation sessions for new Board members as it was an excellent reference document.

The Board discussed the impact of receiving funding for research and the associated indirect costs required to fund the underlying costs. Dr. Keselman noted that these costs were articulated for the first time in this year's estimates documents prepared for the province. The Board also discussed the issue of deferred maintenance and the difficulty of raising funds to repair aging infrastructure.

### For Approval

#### 6.2 2010-11 Residence Room and Meal Plan Rates

Dr. Sigurdson discussed the concerns noted at the Finance, Administration and Human Resources Committee that while the 5% increase was not sufficient to cover the operating costs and address deferred maintenance issues, the proposal was recommended as presented in light of anticipated disruptions to students throughout the upcoming year. The Board requested that a forecast that reflects projected investments for deferred maintenance over a multi-year span be developed to assist with guiding proposed rates in future years.

It was moved by Dr. Sigurdson and seconded by Mr. Berg:

**THAT the Board of Governors approve the room and meal plan rate increases for 2010-11 for the Arthur V. Mauro Residence, Mary Speechly Hall, Taché Hall, and University College Residence as presented.**

**CARRIED**

### 6.3 Policy and Procedure: Attendance Management

Dr. Sigurdson remarked that this policy was designed deal with several issues, including sick leave and vacation time. As there are also budget implications associated with these areas, the policy provides guidance to supervisors on how to manage these issues.

In response to a question, Mr. Voss noted that the policy does deal with a wide range of issues and that supervisors will be encouraged to work with Human Resources as they interpret and implement the policy.

Ms. Lederman asked about accountability for academic staff members, as they are excluded from this particular policy. Dr. Keselman discussed various methods used, including required office hours, attendance at class, attending faculty council meetings and performance evaluations.

It was moved by Dr. Sigurdson and seconded by Mr. Berg:

**THAT the Board of Governors approve the Policy: Attendance Management as presented.  
CARRIED**

The Board of Governors received the following items for information:

## 7. **Updates**

### 7.1 Update from the UMSU and GSA Presidents

Mr. Rashid discussed the secondary transcript that has been in development for the past few years that would reflect a student's involvement in student activities at the University, adding that Senate would be considering the proposal at an upcoming meeting. He also noted on-going renovations to businesses on the third floor of University Centre and that a review of staff at UMSU had been conducted, resulting in contract renewals. Mr. Bonar commented on the smooth sense of transition occurring within the GSA Executive.

Mr. Sargeant thanked Mr. Tripple for his two years of service on the Board and Mr. Bonar and Mr. Rashid for the past year as members of the Board, and wished them well with their future endeavors.

## 8. **From Senate**

### 8.1 Delay in Implementation of Master of Physical Therapy

Motion to Move to Closed and Confidential Session

It was moved by Ms. Lederman and seconded by Ms. Hatch:

**THAT the Board of Governors move into Closed and Confidential Session.**

**CARRIED**

Motion to Adjourn

It was moved by Ms. Lederman:

**THAT the meeting adjourn.**

**CARRIED**

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Chair

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University Secretary

## PRESIDENT'S REPORT: May 18, 2010

### GENERAL

April 26 marked the ceremonial kick-off of construction on Project Domino, the largest and most ambitious redevelopment project in the University of Manitoba's 133-year history. At a ground-breaking ceremony for the new student residence building, I was joined by Manitoba Premier Greg Selinger, the Honourable Diane McGifford, Minister of Advanced Education for Manitoba, Ken McCrea, President and CEO of Wawanesa Mutual Insurance Company, and other distinguished guests. At that time, a \$400,000 gift from Wawanesa Mutual Insurance Company toward the project was announced.

This construction activity at the University of Manitoba, apparent in several other locations throughout our campuses, will soon increase due to the accelerated construction plan for the football stadium on the Fort Garry campus. \$22.5 million is slated to come to the University from three levels of government for a new fitness centre, and construction on the stadium itself is expected to start with the official sod-turning on Thursday, May 20. A second round of community consultations took place on April 21, during which representatives from the University of Manitoba, Winnipeg Football Club and Creswin Properties were on hand to discuss the stadium, and the plans and drawings were on display.

Every year at the University of Manitoba, the Arthur V. Mauro Centre for Peace and Justice Studies organizes a Sol Kanee Lecture on International Peace and Justice. On April 26, I had the opportunity of participating in a similarly-named lecture at the Shaarey Zedek Synagogue, at which the speaker was Ambassador Dore Gold, formerly Israeli Ambassador to the United Nations, and now CEO of the Jerusalem Centre for Public Affairs.

Based on indications from the provincial government that tuition increases of greater than 5% may be considered for professional programs, a number of faculties, including the Faculty of Graduate Studies, developed tuition fee increase proposals for consideration of the Province. These proposals were based on a number of criteria, as previously circulated: that tuition increases should bring fees closer to the levels of peer universities, that increases should be phased in over time where possible, and increased fees would be targeted to improving programs and services, and increasing accessibility. It is anticipated that discussions with the province about these proposals will occur over the upcoming weeks.

A number of celebrations of excellence at the University of Manitoba have occurred recently. I have had the opportunity to celebrate the achievements of graduating students at specific events honouring international and Aboriginal students, and to participate in the graduation ceremony for students from the Faculty of Agricultural and Food Sciences. Every year, students from faculties throughout the university recognize the contributions that teachers have made in their lives – both before they reach university and during their time spent studying here – and this year, and I was able to join them to recognize their teachers' important contributions. A group of students participating in the Student Leadership and Global Citizenship spent ten days thinking and talking about student leadership, international development, and global citizenship, and considering what contributions they can make to the world. They have shared the outcomes of their conference and their ideas, and I was impressed by their commitment and their energy. The achievements of researchers in Medicine and Dentistry were recognized by the Manitoba Medical Service Foundation this month, and I was fortunate to take part in this event as well. All of these events, plus more too numerous to mention, are a strong indication of the breadth of activities and accomplishments of members of our community.



## ACADEMIC MATTERS

- Frank Hawthorne, Environment, Earth, and Resources was awarded The Carnegie Medal for 2009 by the Carnegie Museum and the Hillman Foundation (USA) for Research, Publication and Teaching in the Mineral Sciences.
- James Xidos, Chemistry, is coordinating the first *Science Rendezvous* at the University of Manitoba on May 8, 2010 with the Faculties of Science, Engineering and Human Ecology. *Science Rendezvous* is a unique initiative that takes place across partnering university and college campuses and at select research hospitals, cultural, and public sites across the country. From the serious to the fun and quirky, free events and lab tours take place on campuses in a variety of venues, engaging adults, families and children in a day of fun and exploration.
- Landscape Architecture graduate students, Kathryn Voroney and Aileen Zubriski, have won the *TD Friends of the Environmental Foundation* award, for their proposal "Uncovering Water, Exposing the Storm Water System Through Sustainable Design". This is a national competition in which 300 teams propose ways to improve Canada's environmental sustainability.
- Asper's MBA students, Andrea Legary and Anocha Jivanuwong and undergraduate student Katherine O'Rourke (A2K technologies team) are to be congratulated for their performance in the University of Oregon's New Venture Championship competition. A2K opened the competition in one of the competition's toughest tracks and earned a second place finish behind Cornell University. Based on this finish the team moved on to the Lightning Round where they were evaluated based on their ability to adapt their go-to-market strategy in 20 minutes based on input from a panel of successful entrepreneurs. A2K finished first in their Lightning Round. The team's final competition will be at MOOT Corp. Global in Austin, TX in May.
- The A2K technologies team also participated in the inaugural Alerus Entrepreneurship Challenge hosted by the University of North Dakota and received all the competition's awards: Most Innovative Idea; Best Elevator Pitch and Grand Champion. This is A2K's second first place finish and the Asper School's world record 46<sup>th</sup> first place finish.
- Carolyn Cameron, undergraduate student, Kinesiology and Recreation Management, received Skate Canada's Club and Recreation Coach Award of Excellence for 2010. The prestigious national honour is awarded annually to a Skate Canada coach who best exemplifies excellence and success in teaching, while reflecting the "passion, spirit and triumph of figure skating in Canada."
- Catherine Daniel, music graduate (2007), recently made her professional opera debut as Mercedes in the Manitoba Opera's production of *Carmen*. Catherine is currently in her second year with Atelier Lyrique de L'Opéra de Montreal.
- Bison athlete, Mike Hellyer, was named the Canada West Men's Hockey Husky-WHL Graduate of the Month for March 2010. Hellyer, a third-year forward, is the ninth Bison to win this prize.
- Former Bison Men's Volleyball Assistant Coach and University of Manitoba alumni, Scott Koskie, was named Volleyball Canada's new Women's National Team Assistant Coach.

- The Manitoba Agricultural Hall of Fame has announced its inductees for 2010 and we are proud to note they include two Faculty alumni: Cam Brown (BSA/52, MSc/55) and Doug Fletcher (BSA/32) (deceased) will be among the six honored on July 15, 2010.
- The U of M Press notes two recent Manitoba Book Awards: Best Illustrated Book Award, *All Our Changes* by Gerry Kopelow; and The Carol Shields City of Winnipeg Award, *Prairie Metropolis* edited by Esyllt Jones and Gerald Friesen.

## RESEARCH MATTERS

- The Canada Research Chair (CRC) program awarded the University of Manitoba one new CRC and renewed four existing CRCs in late March. The new CRC is Dr. Debbie Kelly, (CRC in Comparative Cognition). This CRC explores age-related degenerative diseases such as Alzheimer's Disease. The four renewed CRCs are: Dr. James Blanchard (CRC in Epidemiology and Global Public Health), Dr. Harvey Max Chochinov (CRC in Palliative Care), Dr. Peter Loewen (CRC in Protein Chemistry), and Dr. Verena Menec (CRC in Healthy Aging).
- The Natural Sciences and Engineering Research Council of Canada (NSERC) announced \$8,940,745 in funding for researchers, who received NSERC Discovery Grants. \$1,652,800 for 48 projects to graduate, doctoral and post-doctoral researchers was also awarded.
- Jonathan McGavock (pediatrics & child health) and research scientist at the Manitoba Institute of Child Health received the annual diabetes research award of \$98,000 from the Cosmopolitan Foundation of Canada. McGavock is studying the impact of rigorous physical activity on risk factors for type 2 diabetes in overweight adolescents. This award more than doubles the previous award given to the University of Manitoba in 2005.
- Four researchers received funding totalling \$399,800 from Manitoba Hydro and the Manitoba Pork Council. Project leaders are Steven Ferguson (Centre for Earth Observation Sciences), Tricia Stadnyk (civil engineering), Karin Wittenberg (agricultural and food sciences). The projects include, respectively, the study of predator-prey relationships under climate change between polar bears and ringed seals in Hudson Bay; development of a stable isotope monitoring network; and funding for swine-related research projects.
- Five health researchers received funding totaling \$511,272 from five sponsors: Cenovus Energy Inc, National Collaborating Centre for Infectious Diseases, National Institutes of Health, University of British Columbia, and the University of Manitoba Faculty of Medicine. Project leaders are Nicola Koper (Natural Resource Institute), Keith Fowke (medical microbiology), James Blanchard (medical microbiology), Shyamala Dakshinamurti (pediatrics/physiology), and Hilary Grocott (anaesthesia). The five projects involve the study of the effects of shallow gas development on grassland songbirds, support for infectious diseases and global health training programs, publication of the emergent properties meeting in the Journal of Sexually Transmitted Infections, 8-isoprostane mediate inflammatory and apoptosis processes, and cardiac anaesthesia research.

- The Canada Foundation for Innovation – Leaders Opportunity Fund awarded Pourang Irani (computer science) with \$376,790 to help set up the Collaborative Visual Analytics Laboratory, where he and his colleagues will develop innovative ways to extract relevant information from volumes of data – related to human reasoning abilities by means of interactive visual computer interfaces.
- The 2009 Rh Awards honouring researchers for current success and future potential were presented to the seven recipients on April 19, 2010. The recipients include: Applied Sciences – Mark Tachie (mechanical & manufacturing engineering), Creative Works – Laura Loewen (music), Health Sciences – Davinder Jassal (internal medicine & St. Boniface Hospital Research), Humanities – Emyllt Jones (history), Interdisciplinary – Javier Mignone (family social sciences), Natural Sciences – Johan van Lierop (physics & astronomy), and Social Sciences – Andrew Woolford (sociology). Each recipient receives \$10,000 to support their research programs.
- The Centre on Aging 27<sup>th</sup> Annual Spring Research Symposium was held on May 3. The latest research on age-friendly communities, buildings, hearing loss, technology to fight knee osteoarthritis, and housing options other than personal care homes, to name a few, were presented. Minister Jim Rondeau was presented with the *2010 Profile of Manitoba's Seniors*, a provincially-funded report compiled by the Centre on Aging, detailing the population of seniors living in Manitoba.
- “Research Report” is once again airing on CJOB during the Sunday morning Weekend Wakeup Show (6:45 a.m.). Every week a 5-7 minute interview highlights research being conducted at the University of Manitoba and the host of the program interviews the researcher or graduate student conducting the research. This initiative is being coordinated by the Office of the Vice-President (Research).
- *ResearchLIFE*, the University of Manitoba research magazine launched in 2009, is the recipient of a Gold award in the 2010 Canadian Council for the Advancement of Education (CCAЕ) Prix D’Excellence awards program. The award is in the Best Magazine category (under \$100K) in the Doctoral/Medical Institution Category. This achievement will be acknowledged at the CCAЕ annual conference in June 2010 in Victoria. *ResearchLIFE* is a publication of the Office of the Vice-President (Research) and its editor is Janine Harasymchuk, the Communications & Marketing Manager.
- Nursing’s 2010 Researcher-in-Residence program will be held in May 2010. The Research in Residence program was created to promote excellence in nursing research in the Province of Manitoba, by inviting researchers to visit the Faculty and be available to the nursing community. The choice of researcher is based on the current needs of the Faculty. Margarete Sandelowski and Cary C. Boshamer, University of North Carolina, will share their expertise in nursing and social science anthologies and journals in the areas of technology and gender, particularly reproductive technology and technology in nursing, and qualitative and mixed-methods research.
- Lars Andreassen, Entomology Ph.D. student, received the 2010 John H. Borden Scholarship from the Entomological Society of Canada. The award is given to a Canadian graduate student working in the area of integrated pest management (IPM) of insect pests, and is made on the basis of high scholastic achievement and innovative research in IPM.

## ADMINISTRATIVE MATTERS

- ROSE Project - Project governance has been established including the engagement of an operating committee which is comprised of PwC consultants, senior administrative staff and senior academic administrators to assist with driving the ROSE project forward. Working committees have been set up for each stream and the many associated sub-streams.

Meetings have been held with Provosts Council, Administrative Council and Middle Managers on the governance structure and progress to date.

“As-Is” process workshops are underway. Participants in all streams have been mapping and validating existing processes and will soon begin designing the desired “To-Be” state. Staff engagement and participation on the working committees has been excellent.

Three pilot projects to design, implement and evaluate enhanced service delivery models are underway. These pilots include: desktop support at the Bannatyne Campus; the Hire to Pay Process for the School of Art and Faculty of Education; and, Communication and Marketing Efforts for Arts, Asper School of Business, Enrolment Services, Riddell Faculty of Environment, Earth and Resources, Extended Education, Science and University 1.

A key aspect of the ROSE project is the change management strategy which has been designed to ensure stakeholders are engaged and that implemented process changes “stick”. A communication strategy has also been developed to ensure the community is updated on a regular basis.

Deborah McCallum will present on the ROSE project at a “Business Process Redesign” session at the Annual Canadian Association of University Business Officers (CAUBO) conference in June 2010. Jake Gebert from the University of Calgary will co-present with respect to their “IS2” project.

- Duff Roblin Fire Recovery - Re-occupancy of the East side by July 2010 for Psychology and Anthropology is on schedule. The West side re-occupancy date is tentatively scheduled for September 2011. Deborah McCallum, together with Terry Sullivan from McMaster University, will present on “Lessons Learned from Two Major Campus Fires” at the annual CAUBO conference this June.
- New Construction and Development Web Page - The new Construction and Project Advisories web page is now live and linked directly to the new home page with further information about infrastructure projects linked to the Vice-President Administration site. The web address is [http://www.umanitoba.ca/admin/vp\\_admin/const/index.html](http://www.umanitoba.ca/admin/vp_admin/const/index.html). The site includes weekly advisories, timeline updates, safety updates, descriptions and visuals of upcoming projects and recently completed projects.
- Pembina Hall - Pembina Hall is closing in May due to the construction of the new residence. Relocation of staff to A.V. Mauro/Tache/UCollege and making preparations to feed the resident students from the Multi-Purpose Room for several months during construction has been the focus.

- University Club Wrap-up continues which involves paying outstanding accounts, selling used furniture/equipment, returning rented equipment and taking a full inventory. The close-out cost is approximately \$120,000 which is significantly less than the \$190,000 requested as compensation for closing the Club from June to November 2010.
- Bargaining – UMFA negotiations commenced April 19. Negotiations are ongoing with AESES Security whose Collective Agreement will terminate September 17, 2010.
- A revised Pension Legislation will soon be in place and will result in many changes to the Pension Committee and the participation of plan members who currently cease contributions at age 69. The new limit will be age 71.
- Gerry Miller, the Executive Director of Information Services and Technology, retired on April 31, 2010. Caldwell Partners International has been retained to assist with a nationwide search for a replacement. Marvin Kocay, Director, IST Computer/Network Services has been appointed Acting Executive Director until a replacement is found.
- Electronic Pay Stubs – Information is in place on the web for Electronic Paystubs, the JUMP page has been populated with the earning statement channel. Financial Services and Human Resources have gone live with epay stubs. All remaining employees will be phased in over the next 4-6 months.
- Operating Reports – The Aurora customer service team is completing a project to switch from paper reports being mailed out each month to electronic delivery.
- Staff Recognition – Joe Lucas, Manager, Engineering Services, Physical Plant has been designated a Fellow by Engineering Canada in honour of his exceptional contributions to the engineering profession in Canada.
- Parking
  - The new automated staff parking renewal project will be completed in time for the upcoming parking year. U of M staff will no longer be required to go online to renew their assigned parking spot each year.
  - “N” lot will be closed from May 3 until September 10, 2010 due to extensive sewage, landscape and excavation work over the summer. All “N” lot permit holders have been re-assigned to “B” lot during this period.
  - In response to student groups requesting increased short term casual parking, the expansion of “L” lot pay & display area at the east end of the campus will provide an additional 75 spaces. This project should be completed by August 1, 2010.
  - New electronic pay and display parking equipment will be installed in “S.D.” lot by August 1, 2010. This upgrade will see the final step in changing over mechanical parking equipment on campus, with only electronic and solar equipment now being supported.
- Outdoor Emergency Notification System - a draft RFP for an outdoor emergency notification system is complete. Once installed, this will address the identified “outdoor” gap to the current emergency notification system and will augment the classroom phones, emergency phones, blue light towers, voice-mail, text-mail, etc.

- Canadian Universities Reciprocal Insurance Exchange (CURIE) – The Office of Risk Management has taken advantage of a number of programs offered to the University by the insurer CURIE:
  - Risk Management Services (RMS)
  - Sport Risk Program
  - Student Special Events Program (negotiating with Student Services to explore the value of such a program on campus)
  - Laboratory Inspection Services

These programs/services are completely or partially funded by CURIE.

- The Bike Compound Working Group is making good progress working toward a summer construction deadline. The survey is now closed and results are being converted into a report with recommendations that will be submitted by mid-May 2010.
- The Sustainability Committee has been revamped and the first meeting took place on May 6, 2010. The Committee will work on reviewing the draft sustainability Policy and Procedure and developing an action plan for the campus.
- Smartpark – Manitoba Conservation is donating an additional 20 five foot white spruce trees to Smartpark. They are also donating and planting, under the provincial trees for Tomorrow program, a mix of 13,200 poplar and spruce seedlings on Smartpark's 24 acre parcel along Pembina Highway.
- Eureka Project – Renovations to double the capacity of the incubator, funded by the Federal Knowledge Infrastructure Program, commenced in December 2009. The expanded facility will enable the Eureka Project to reduce its dependency on outside/government funding. Several prospective startup clients are interested and it is projected that the facility will be fully occupied by July 2010.
- Preparations for the 22<sup>nd</sup> annual Campus Security Administrators Workshop (CSAW) are in the final stages. The University of Manitoba is hosting the conference May 6 – 7, 2010 and approximately 35 delegates are expected to attend.
- The Manitoba Marathon communications team will set up operations in the Welcome Centre for the June 20, 2010 event. The Full Marathon Start Line begins on University Crescent and participants cross the Finish Line in University Stadium. The 2.6 mile Super Run event will also start on University Crescent and will be routed around the perimeter of the campus (Freedman Crescent) resulting in restricted access to the Fort Garry Campus in the early hours of the morning (6:30 a.m. to 8:00).
- Financial Services and Treasury Services staff continues to work on the preparation of year end schedules for the financial statements. This is particularly challenging this year in light of the fact that many of the staff are participating in ROSE workshops.

#### **EXTERNAL MATTERS**

- In 2009-2010, the University of Manitoba raised \$30,267,419.52 in private donations.

- The Government Relations Office, in partnership with a number of other units, secured \$37,480,507 in non-traditional funds for several projects at the University of Manitoba in 2009/2010.
- Several External Relations projects and publications have recently won awards. The Alumni Association won the Bronze Award in the Best Photograph category of the 2010 Prix d'Excellence of the Canadian Council for the Advancement of Education (CCAÉ) for the photo of Dr. Chau Pham on the cover of the December 2009 issue of *On Manitoba*. Public Affairs won a Silver Award for the [itsmyfuture.ca](http://itsmyfuture.ca) site in the Best Program or Departmental Website category and a Gold Award for Best News Release on David Barber's Arctic research. Public Affairs also received two Council for the Advancement of Education (CASE) District 8 Awards: a Silver for the MORE brochure in Best Visual Design category and a Bronze for Campus Files in Best Video and Multi-media category.
- The Installation and Convocation dinner will take place on Tuesday, June 1, 2010 honouring the installation of Harvey Sector, BComm, LLB, LLM, LLD as Chancellor of The University of Manitoba and the honorary graduates of the 131th Spring Convocation. Harvey Sector is featured in the April issue of *On Manitoba*: <http://umanitoba.ca/people/alumni/manitoba/>
- The University of Manitoba news blog, <http://umanitoba.ca/news/blogs>, has ranked as high as 65 on Technorati's top 100 science blogs.
- At more than a million total views, the University of Manitoba's YouTube channel, <http://www.youtube.com/umanitoba>, contains over 60 videos with more added each month and the video content is as varied as the University itself. Two of the popular playlists are Campus Files, a light-hearted web series that looks beyond the front page of university news, and the 3-Minute Expert with researchers taking a few minutes to comment on everything from the iPad's touch interface, to how to sing opera, to food safety.
- Public Affairs worked jointly with IST to launch the university's new homepage and associated early adopter sites. This roll-out will continue as more faculties, departments and units migrate to the new design which makes it easier to accomplish tasks and find information, such as prospective students registering for courses, faculties updating their own content as well as news and events, finding out about student services, and promoting the University's social media channels, and so forth," Miller explains. "With the new site it is now easier than ever to accomplish those tasks.
- As part of Doors Open Winnipeg 2010, the University of Manitoba is opening its doors to the public with guided tours of the Bannatyne campus. Doors Open Winnipeg is May 29, 2010.



**AGENDA ITEM: Operating Budget and Financial Plans for Research and Special, Trust and Endowment and Capital Funds – 2010-2011**

**RECOMMENDED RESOLUTION:**

That the Board of Governors approve:

- a tuition fee increase on all programs of 5%;
- the operating budget based on total revenue and expenditures of \$514,325,370; and
- financial plans for Research and Special, Trust and Endowment and the Capital Budget for the year ending March 31, 2011 as set out in Attachment 6 .

**Action Requested:**       Approval     Discussion/Advice     Information

**CONTEXT AND BACKGROUND:**

At the April, 2010 meeting of the Board of Governors, a document entitled **2010-2011 Strategic Resource Planning and Budget Framework** was presented to establish a context for the presentation of a budget proposal to the Board of Governors. An explanation of the Restricted Fund Accounting Method was provided which is the method the University of Manitoba uses to account for its revenues and expenditures in accordance with Generally Accepted Accounting Principles (GAAP). The funds are grouped into the following categories:

- General Funds which include General Operating, Specific Provisions and Expenses Funded from Future Revenues; and
- Restricted Funds which include Capital Asset, Research and Special, Staff Benefits and Trust and Endowment.

This document presents for approval by the Board of Governors the University of Manitoba's Operating Budget, and financial plans for the Research and Special, Trust and Endowment and Capital Funds for fiscal year 2010-11. In past years, only the operating budget has been presented to the Board of Governors for approval. This is the first year that an aggregate plan for all funds has been presented.



## I. General Funds

### 1. General Operating Fund

The first part of this document will focus on the General Operating Fund. The General Operating Fund is the largest of the funds which supports the academic mission, non-sponsored research and the administration of the University. General operating revenue sources include the Provincial operating grant, tuition and related fees, federal government grants, net investment income, miscellaneous income, sales of goods and services to external parties and income from ancillary enterprises.

#### Definitions

**“Baseline”** operating budgets refer to on-going budget allocations from all sources i.e. the base on which additional allocations are provided or reductions are taken.

**“Budget only”** refers to one-time budget allocations for 2010-2011 only. Budget only funds are not intended to fund on-going commitments such as continuing salaries.

**“Basic Budget”** refers to the net baseline amount on which reduction percentages, where applicable, are based, i.e., gross baseline net of sales and service revenue, other offsetting income (provincial/federal/other contract revenue, operating grants from foundations etc.), targeted tuition revenue (lab fees, surcharges, field trips etc), ACCESS program funding, indirect cost of research allocations, trust and endowment transfers, etc.

**“President’s Budget Advisory Committee”** refers to a committee whose composition, as currently structured, was approved by the Board of Governors. It has the following members:

- President, Chair;
- four Vice-Presidents or designates, Academic and Administrative Vice-Presidents to act as Vice-Chair as required;
- six faculty members from the Senate Planning and Priorities Committee, including the Chair;
- two support staff members;
- Chair of the Board of Governor’s Finance, Administration and Human Resources Committee;
- President of UMSU or designate;
- President of the Graduate Students’ Association or designate;
- Assessor from the University of Manitoba Faculty Association;
- University Budget Officer – Resource Person; and
- Vice-Provost (Academic Planning and Programs) – Resource Person

The responsibilities of the Budget Advisory Committee are:

- To recommend to the President on the priorities for allocation of funds to meet the University's strategic objectives; and
- To review the annual operating budget that is recommended to the Board of Governors.

### **Budget Process**

The annual budget process begins in the summer with the development of the Operating Estimates to the Province. The Estimates submission, requesting a 12.9% increase to the operating grant (\$36.4 Million) to maintain 2009-10 levels of programs and services was approved by the Board of Governors on September 29, 2009. The Operating Estimates were also presented to COPSE by the President, Vice-President (Administration) and Chair of the Board of Governors in September, 2009.

In late fall, all faculties, schools and administrative units were asked to develop strategic resource plans using a prescribed template format.

The President, Vice-Presidents, University Secretary and Senior President's Office Staff met in February, 2010 with Deans and Directors of academic units and Heads of colleges as well as individually with direct reports to review and discuss their strategic resource plans.

The President, Vice-Presidents, University Secretary and Senior President's Office Staff subsequently met with the President's Budget Advisory Committee on three occasions to discuss the budget and to solicit input and advice.

### **Funding Announcement**

On March 23, 2010 the Province announced the operating grant and tuition fee increases for the University of Manitoba. **See Attachment 1.** The base operating grant and Access grants will be increased by 2%. In addition, continued targeted funding to support the Faculty of Medicine expansion and for the International Educated Engineer Program (IEEQ) was confirmed. Furthermore, the Province advised that general tuition fees could increase up to 5%. The Province also advised that proposals to increase fees in professional programs would be considered as has been done in previous years, subject to addressing six pre-established criteria, including consultation with students.

### **Resource Requirements**

A 2% increase in the base operating grant plus a 5% tuition fee increase was better than had been anticipated. As already noted, a base grant increase of \$36.4 million or 12.9%

had been identified in the response to COPSE for an estimate of what would be required to sustain 2009-10 programming and service levels. Included in the \$36.4 million were inflationary increases in utilities, insurance, library acquisitions, and supplies and expenses, previously negotiated and estimated salary and benefit increases and mandatory pension payments to address the going concern pension deficit. These estimates were prepared in the summer of 2009 using the best information available at the time.

Once funding increases were announced in March, 2010, projections of revenue and expenses were refined to reflect:

- increased tuition revenue arising from increased enrolment;
- a more up to date estimate of projected salary and benefit costs, including increased costs related to LTD premiums;
- a more up to date estimate of the mandatory pension payment reflecting investment performance in 2009; and
- more current information on projected inflationary increases in utilities, insurance and library acquisitions. Inflationary increases on all other supplies and expenses were removed from the projections.

In addition, salary turnover savings (from the academic position management process) and any realized ROSE savings were incorporated into the projections.

The revised financial requirements for 2010-2011 are presented in **Attachment 2** and point to a shortfall in baseline funding of \$6,210,088, before any allocations to units.

### **Assumptions for Budget Recommendations**

In preparing the 2010-2011 operating budget recommendation, the following assumptions were made:

- The University of Manitoba will develop a balanced budget;
- Undergraduate and graduate tuition fees will increase by 5%;
- Special fee increases for some professional programs will be developed and forwarded to COPSE and the Board of Governors for approval. However, this budget proposal does not presuppose any approval of professional program fees. Further, the majority of incremental revenue from any tuition fee increase that is approved will be allocated back to the faculty generating the fees; and
- Most of the potential benefits of the ROSE and OARS Projects will not be realized until later in 2010-11 and beyond.

## **Budget Recommendation Principles for Baseline Allocations**

In determining baseline allocations to units, the following principles were considered:

- Support would be provided in alignment with the following four priorities identified in the Strategic Planning Framework:
  - Academic Enhancement;
  - Delivering an exceptional student experience;
  - Advancing Aboriginal Education; and
  - Prevailing as an Outstanding Employer;
- Funding would be provided to units experiencing significant increases in enrolment;
- Incentives would be made available for revenue generating opportunities; in particular recruitment and support of international students;
- Inflationary increases to library acquisitions would be funded; and
- Allocations needed to reflect the fact that historical budgets have created less flexibility for some units to absorb reductions.

### **Budget Recommendation**

In order to create a reallocation pool to provide baseline funding in accordance with the principles identified above, a baseline reduction of 3.25% was applied to units' basic budgets (net of any income target).

The net result of the baseline reductions and add-backs is detailed columns 3 and 4 of **Attachment 3**.

**Attachment 3** also includes two columns concerning budget-only allocations. Column 5, totaling \$187,000, relates to commitments made in prior years that will run out in 2010-2011. Column 6, totaling \$4,115,000 is intended to help units transition to a reduced baseline and to support one-time costs. In order to provide this one time funding, it is recommended that the University draw down on its provisions as detailed below:

#### **2. Specific Provisions**

The Specific Provisions Fund records appropriations to provide future funding for the replacement, improvement or emergency maintenance of capital assets, unit carry-over, a fiscal stabilization provision to offset potential spending in excess of future budget and other matters. The Specific Provisions totaled \$78 Million at March 31, 2009, the largest of which is the carryover provision at \$45.1 million.

As most of the provisions funds are earmarked for specific purposes, it is recommended that budget-only funding totaling \$4.1 million be identified by drawing down on the following two provisions funds:

**Pension Provision \$2.5 million** – reallocation of the pension provision is appropriate since baseline funds will be set up for the purpose of mandatory annual pension payments.

**Fiscal Stabilization Fund - \$1.6 million** – this would reduce this fund from \$4.8 million (1% of the operating budget) to \$3.2 million (approximately .6% of the operating budget). Careful monitoring of expenditures will be required in 2010-11 to ensure the university does not run a deficit. Efforts will be made in future years to replenish the fund from year end surpluses.

At the end of 2009-2010, an assessment of the level of funding in the various provisions was made based on current circumstances and to address pressure points identified by Deans and Directors. For example, funds have been shifted to cover fundraising shortfalls for various capital projects. The preliminary estimate for the 2010/11 Specific Provisions is \$83.2M taking into consideration the transfer of \$4.115M to operating in support of one-time allocations and transfers to the Capital Fund to cover fund-raising shortfalls.

**Attachment 4** details the projected general operating revenues for 2010-2011 from various sources.

**Attachment 5** is a summary of the total 2010-2011 Recommended Operating Baseline and Fiscal Budget with comparisons to 2009-2010.

## II. Restricted Funds

### 1. Research and Special Funds – 2010-2011 Financial Plan

The Research and Special Fund consists of contributions specifically restricted for research or other special activities. Research and Special Funds include external grants and contracts from a variety of federal and provincial granting agencies, industry and non-governmental organizations provided specifically for research, research infrastructure and special activities. Funds are held in trust by the University until they are spent by our researchers, in accordance with the conditions stipulated in the governing contracts and agreements.

Expenditures have not been shown since they vary depending upon the type of research and duration of the project. The funds received in any given year for research may not all be spent in the year received, therefore, any unspent research funds as at March 31 are carried over to the following year.

The following table details the 2008-2009 actual, 2009-2010 (preliminary) and 2010-2011 projected revenues for the Research and Special Fund including sources of those revenues.

**Table 1 Research Revenues Projected in 2010-2011 Compared to Previous Years (\$000)**

	Actual 2008/09 \$	Preliminary 2009/10 \$	Plan 2010/11 \$
<b>Sponsored or Assisted Research</b>			
Tri-Council	47,617	50,086	52,600
Other Canada Government	13,748	9,512	10,000
Manitoba Government	14,426	16,620	17,500
United States*	31,113	14,809	15,500
Foundations, Associations and Other	25,881	24,105	25,300
	132,785	115,132	120,900
<b>Special Funds</b>			
Other Canada Government	678	3,353	3,500
Manitoba Government	3,200	10,458	11,000
Foundations, Association and Other	8,662	7,343	7,700
	12,540	21,154	22,200
<b>Total Research</b>	<b>145,325</b>	<b>136,286</b>	<b>143,100</b>

\*Includes funding from the Bill and Melinda Gates Foundation and USAID

**2. Capital Asset Fund – 2010-2011 Financial Plan**

The Capital Asset Fund consists of restricted contributions from external parties for the purpose of acquiring capital assets and/or making debt repayments. The expenditures related to the construction of buildings or purchase of equipment are not recorded as an expense but are recorded as an asset on the University's balance sheet. Therefore, the Capital Fund will typically report a surplus unless current year amortization and interest/expense exceeds current year contributions.

Sources of capital funds include:

- Provincial allocations (primarily for deferred maintenance/infrastructure renewal) – see Attachment 1
- Donations through Development and Advancement Services
- Indirect Cost of Research Funds
- Operating funds (expenditure is reported as an interfund transfer to the Capital Fund)

- Canada Foundation for Innovation (CFI) funds and Provincial matching funding
- Federal and Provincial Government programs eg. RINC, MRIF, etc.
- Provincial Government allocations for major capital projects (eg. Domino)
- Debt financing

Projected capital fund sources and the 2010-2011 capital plan are detailed in the following tables compared to prior year 2009-2010. Specific projects and contracts in excess of \$1 million are subject to Board of Governors approval.

**TABLE 2      2010-2011 Capital Sources and Capital Plan**

	Preliminary <u>09/10</u> \$	Projections <u>10/11</u> \$
<u>Capital Sources</u>		
Critical Deferred Maintenance (Province)	8,277,386	21,101,437
COPSE Capital Grant	2,975,000	3,007,900
COPSE Miscellaneous Capital	3,020,000	3,020,000
COPSE Science Lab & Security Funding	1,490,000	416,857
COPSE Domino Funding	2,020,000	15,559,034
Manitoba Research Innovation Fund	600,000	600,000
Interfund from Operating	22,055,000	21,225,000
Interfund from Research	5,000,000	5,725,000
Interfund from Trust (includes donations for capital)	2,495,000	11,103,509
Federal KIP program	4,463,500	21,081,627
WED	3,465,000	1,119,457
CFI (match for HPCC Westgrid)	868,086	600,000
Indirect Cost of Research (ICR)	1,200,000	1,200,000
Capital Debt	4,883,000	8,305,678
Residence LTD (Prom Note-Prov of MB)		13,000,000
Municipal Rural Infrastructure Fund (MRIF)	157,000	
Provisions	1,000,000	
Internal Loan		335,000
Other (Sale of SPDC building to Cangene)	52,500	1,547,500
<b>Total</b>	<b>64,021,472</b>	<b>128,947,997</b>

<u>Capital Plan</u>	<u>09/10</u> <u>(Preliminary)</u> \$	<u>10/11 Plan</u> \$
Miscellaneous Capital	3,020,000	3,020,000
Capital Infrastructure	13,442,386	25,467,344
Cabling	900,000	1,000,000
Teaching & Technology	850,000	563,000
Indirect Costs of Research Funding	1,200,000	1,200,000
Curry Place Phase IV	1,315,000	75,000
High Performance Computing West Grid	2,293,086	170,000
Downtown Asper Executive Program	20,000	1,424,768
Pembina Hall Residence	2,000,000	21,000,000
Art Research and Technology (ART) Lab	1,700,000	15,300,000
Tache Hall Redevelopment	500,000	2,900,000
Biological Science Bldg (Pharmacy)	1,300,000	11,962,353
Russell Building - Bsmt floor slab/library renos	20,000	659,034
Regenerative Medicine Laboratory	1,250,000	3,789,000
Buller Building Science Labs and Infrastructure Renovation	200,000	4,548,900
Neil John Maclean Health Sciences Library	200,000	2,540,000
Smartpark Phase Two, Lake	2,086,000	464,000
Eureka Technology Incubator	105,000	3,095,000
CFI Funded Projects	1,200,000	1,200,000
Aboriginal House	225,000	429,000
Apotex Centre	669,000	263,000
Welcome Centre	1,466,000	57,000
Glenlea Farm Education Centre (const)	1,200,000	1,361,549
Active Living Centre	430,000	0
Security Upgrades (Tunnel Cameras/Wallace)	130,000	32,400
Frank Kennedy RINC Projects	300,000	426,649
Research Capital	5,000,000	5,000,000
Operating Capital	20,000,000	20,000,000
Internally Funded Projects	1,000,000	1,000,000
	<u>64,021,472</u>	<u>128,947,997</u>



### 3. Trust and Endowment – 2010-2011 Financial Plan

The Trust Fund records donations which may be used in their entirety, whereas the Endowment Fund records donations with the stipulation that the funds be used in perpetuity for the purpose designated by the donor.

The revenues of the Trust and Endowment Funds include the net investment income, earned by the investments of the UIT and Specific Trusts plus an estimate of the new donations received.

The expenses are transfers of allocations to the various units in accordance with the spending policy approved by the Board of Governors and as required by the units, plus awards paid directly to students.

Table 3 below includes projected revenues and expenditures in 2010-2011 compared with preliminary results to March 31, 2010.

**Table 3 University of Manitoba Forecasted Revenues and Expenses Trust and Endowment Funds 2010-2011**

	2010-11 Total \$	2009-10 Total \$
Revenue		
Donations	23,000,000	15,600,000
Investment Income	23,400,000	49,000,000
Other	1,400,000	1,400,000
Total	47,800,000	66,000,000
Expenses		
Student Awards	12,500,000	12,100,000
Investment Management	1,900,000	1,500,000
Internal Allocation	1,317,000	1,400,000
Total Expenses	15,717,000	15,000,000
Transfers Out	9,500,000	3,000,000
Total Net	22,583,000	48,000,000

## SUMMARY

Attachment 6 is a high level Summary of the 2010-2011 Operating Budget plus financial plans for all other funds. The 2010-2011 budgets are compared with the 2009-2010 preliminary year end results at March 31, 2010. Throughout the 2010-2011 fiscal year, the Board of Governors will receive quarterly reports on each fund comparing actual for each quarter with prior year actual and projected full year results.

## **IMPLICATIONS:**

The shortfall in funding for 2010-2011 needed to balance the budget has resulted in most units having to take a baseline budget reduction which will be difficult to achieve particularly on the heels of a 1% reduction last year. Furthermore, the majority of unit's budgets are dedicated to salaries and benefits and tenured staff in the case of academic units. Although this budget proposal has attempted to provide some baseline funding back to those units experiencing enrolment increases or with historically tight budgets and also has provided funding to support income generating opportunities, priorities in the Strategic Planning Framework and inflationary increases on library acquisitions, it is anticipated that it will be necessary for many units to eliminate positions to achieve these reductions. To mitigate the impact and to try to provide time to transition to a reduced baseline budget, one-time funds have been drawn down from two provisions accounts. Although one-time funds may mitigate the impact in the short term, units will be required to realign their ongoing commitments during the 2010-2011 fiscal year in order to meet this overall baseline reduction.

Although a number of principles were considered in making these recommendations, as indicated previously there is a lack of good comparative data for assessing the relative budgets of the various units. It is hoped that in the current year, progress can be made in collecting comparative data from our sister institutions. Furthermore, a working group is in the process of developing a set of indicators that can be used to assess performance and progress in achieving the priorities identified in the Strategic Planning Framework. In future years it is hoped that the availability of better comparative data as well as indicators will assist us in making more informed decisions regarding the relative needs of the various units.

## **ALTERNATIVES:**

Once the overall shortfall was determined, several alternatives were considered to strike the budget. First consideration was given to doing an across the board (uniform) cut to all units with no reallocation of funds. Although this approach would minimize the magnitude of the budget reduction, it was not recommended since this approach does not recognize that units have differing needs. The second approach was to make a deeper budget reduction to cover the

shortfall of funds but also provide a pool of funds for reallocation. This was the preferred approach and both a 3% and 3.25% cut were considered. It was determined that in order to address the needs of some units, a 3.25% budget reduction was preferred. Finally, it was also decided to reduce the baseline funding of Extended Education by \$500,000. This was discussed with the dean and she was advised that the long term strategy was to make Extended Education fully self supporting. However, to provide some protection to the unit in the event of a year in which revenues decreased dramatically, a provision account in the amount of \$500,000 will be established for Extended Education.

**CONSULTATION:**

Meetings were held with all Deans, Directors and Heads of Colleges and Administrative units regarding budget requirements and to assess their ability to respond to a budget reduction of up to 5%. Three meetings were held with the President's Budget Advisory Committee to receive advice on the approach to addressing the budget shortfall in 2010-2011. Several meetings were held with all members of the President's Executive Team and Senior Administrative staff in the President's Office.



**Board of Governors Submission**

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Deborah McCallum</i>	<i>April 22/10</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Joanne Dyer</i>	<i>June 23, 2010</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>FAHR cHe</i>	<i>4 May 2010</i>
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

**Submission prepared by:** Joanne Dyer, University Budget Officer and Executive Assistant to the Vice-President (Administration)

**Submission approved by:** Deborah McCallum, Vice-President (Administration)

**Appendices**

- Attachment 1 – March 23, 2010 letter from COPSE re the operating grant increase*
- Attachment 2 – Revised Summary of Financial Requirements for 2010/11.*
- Attachment 3 – 2010/11 Operating Budget Recommendations*
- Attachment 4 – 2010/11 Projected Operating Revenues*
- Attachment 5 – 2010/11 Operating Budget*
- Attachment 6 – Summary of the 2010/11 Budget Plans for all Funds*

# Council on Post-Secondary Education ❖ Conseil de l'enseignement postsecondaire

March 23, 2010

Mr. Terry Sargeant  
Chair, Board of Governors  
The University of Manitoba  
Room 312 Administration Building  
Winnipeg MB R3T 2N2

Dr. David Barnard  
President and Vice-Chancellor  
The University of Manitoba  
Room 202 Administration Building  
Winnipeg MB R3T 2N2

Dear Mr. Sargeant and Dr. Barnard:

I am pleased to inform you of the general funding decisions made by Government and the specific allocation decisions made by the Council on Post-Secondary Education for the 2010/11 fiscal year.

The total operating resources provided by the Government of Manitoba for post-secondary education in Manitoba for 2010/11 is \$551,861,000. The envelope is comprised of the following:

Operating grants	\$502,655,000 (increase 4.3%)
ACCESS grants	\$ 9,354,000 (Increase 2.9%)
College Expansion Initiative	\$ 39,852,000 (increase 6.2%)
<b>Total</b>	<b>\$551,861,000 (increase 4.4%)</b>

When combined, these increases represent an overall increase of \$23,418,000 to the post-secondary system. In light of the current fiscal environment, these increases provided by government continue to demonstrate a strong commitment to post-secondary education in the Province and to Manitoba students in their pursuit of higher learning.

Specific allocations of the System Restructuring Envelope of \$500,000 for universities and colleges have not yet been determined. These allocations will be determined early in the new year using the normal approval processes.

The Capital Envelope for universities and colleges is \$13,196,000. It includes \$11,379,000 for universities of which \$6,100,000 is dedicated to major capital and \$5,279,000 for renovations and equipment. The envelope also includes \$1,817,000 for equipment and renovations for the community colleges.

.../2

Mr. Sargeant and Dr. Barnard  
Page 2

The operating grant allocations available to University of Manitoba for fiscal year 2010/11 will be as follows:

Base Operating grant	\$ 283,251,800
ACCESS programs	<u>3,964,900</u>
Total Operating grants	<u>\$ 287,216,700</u>

The Base Operating grant has been increased by 2.0% in 2010/11. The Base Operating grant includes a provision for first claims, \$848,000 for Year 3 of the Faculty of Medicine expansion and \$208,000 for the International Educated Engineer Qualification program. In order to access the IEEQ funds, a program status report is required. In addition, COPSE will be funding the loan payments estimated at \$254,617 for the Bannatyne Chiller. Combined these increases result in the total of \$283,251,800 noted above. Please continue to provide actual billings for the principal and interest costs associated with deferred maintenance loan.

For the academic year 2010/2011 universities may increase tuition paid by students by up to 5%. Increases to fees should be modest and based on demonstrably increased costs and should not be increased by a percentage greater than that for tuition.

The ACCESS grants identified above have been increased by the overall 2.0% grant increase and by \$52,000 to reflect the requirements for the expansion of the Aboriginal cohort within the undergraduate nursing program.

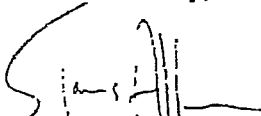
The capital grant allocation for the University of Manitoba for the fiscal year 2010/11 totals \$3,020,000 for renovations and equipment. In addition, the Council has allocated funding for the following Major Capital projects at University of Manitoba in 2010/11:

Duffin Roblin Building	\$ 507,900
Asbestos Abatement	500,000
Fire Safety non-compliance	500,000
Sewer System Upgrades and Backflow Prevention	500,000
Window Replacement Projects	<u>1,000,000</u>
Total Major Capital Projects	<u>\$ 3,007,900</u>

In 2010/11, Loan Authority has been increased by \$28,500,000 to \$47,000,000 for Project Domino. In addition, funding has been approved for principal and interest payments towards this Loan Authority. Further details will be provided as to the distribution of these funds.

The Council looks forward to working with you and your colleagues in continuing to build an effective and responsive post-secondary education system for the Province.

Yours sincerely,



Dr. James Allum  
 Chair

c. Sid Rogers

**Revised Summary of Financial Requirements for 2010/11**  
**University of Manitoba Projected Revenue and Expenditure Factors**  
**(Assumes Status Quo - No New Programs)**

Revenues		Budget		Projections *	
		%	2009/10	%	2010/11
1.	COPSE Government Grants (Base, Access, Specific Purpose)	57.65%	280,846,100	56.34%	287,154,900 (a)
2.	Tuition (Credit and Non-Degree)	21.08%	102,707,473	21.98%	112,026,333 (b) (c)
3.	Other Provincial Government Grants (Department of Health, Manitoba Student Aid etc.)	2.04%	9,923,113	2.82%	14,365,603
4.	Federal Government Grants (Indirect Costs of Research etc.)	1.82%	8,873,236	1.69%	8,615,271
5.	Other Revenues (Misc., Endowment, Overhead, Sales and Service, Cost Recoveries etc.)	11.01%	53,623,848	10.90%	55,530,107
6.	Ancillaries	6.40%	31,188,051	6.27%	31,980,152
<b>Total Revenues</b>		<b>100.00%</b>	<b>487,161,821</b>	<b>100.00%</b>	<b>509,672,366</b>
Expenditures		Budget		Projections *	
		%	2009/10	%	2010/11
7.	Salaries				
	Academic	33.61%	163,746,381	33.95%	175,131,208 (d)
	Support Staff	23.54%	114,669,075	23.02%	118,761,771 (d)
	Scholarships, Bursaries, Prizes and Awards	1.58%	7,673,061	1.58%	8,154,346
	Benefits	8.96%	43,649,570	10.27%	52,981,852 (d)
	Payroll Levy	1.25%	6,099,016	1.25%	6,456,327 (d)
	Sub-Total	<b>68.94%</b>	<b>335,837,103</b>	<b>70.07%</b>	<b>361,485,504 (d)</b>
8.	Library Acquisitions	1.74%	8,494,181	1.65%	8,496,981 (e)
9.	Utilities	3.69%	17,977,148	3.72%	19,177,148 (f)
10.	Property Taxes	0.12%	600,000	0.12%	600,000
11.	Other Expenses (Supplies, Travel, Postage, Insurance)	17.75%	86,482,774	16.96%	87,518,441 (g) (h)
	Interfund Transfers (Includes Debt Servicing transferred to Capital, Student Financial Aid and Emergency Loan Funds administered through Trust and Endowment, Student Endowment Funds transferred to Trust and Endowment)	1.35%	6,582,563	1.28%	6,624,227
13.	Ancillaries	6.40%	31,188,051	6.20%	31,980,152 (d) (h)
<b>Total Expenditures</b>		<b>100.00%</b>	<b>487,161,820</b>	<b>100.00%</b>	<b>515,882,453</b>
<b>Projected Surplus/(Shortfall)</b>			<b>-</b>		<b>(6,210,088)</b>

\* Assumptions Underlying Projections:

- (a) 2.0% Base General Operating Grant Increase
- (b) 5.0% Tuition Fee Rate Increase September 2010 4.5% Tuition Fee Rate Increase for Summer Session
- (c) 0.0% Credit Hours/Enrolment Increase/Decrease in 2010/11 (Enrolment increases in 2009/10 resulted in greater than budgetted tuition revenues)
- (d) Projected Salary & Benefit Increases - Scale plus increments based on projected negotiated settlements plus \$7 M annual unfunded liability pension payment
- (e) 0% Library Acquisition Cost Increase
- (f) 7.0% Fuel, 5% Hydro, 5% Water
- (g) 35% insurance premium increase
- (h) 0.0% General (Non-Salary) Inflationary increase

## 2010-2011 Operating Budget Recommendations

	1	2	3	4	5	6
	March 31, 2010 Baseline (Gross)	March 31, 2010 Basic Budget (Baseline)	Recommended Baseline Allocation/Adjustment	% Adjustment	Prior 2010-11 Budget-Only Commitments	2010-11 Budget-Only Allocations
			\$ (6,210,088)	-2.02%	\$ 187,000	\$ 4,115,000
ACADEMIC UNITS						
Agricultural and Food Sciences	15,254,780	14,134,099	(409,358)	-2.90%	-	100,000
Architecture	6,875,909	6,408,999	(43,292)	-0.68%	-	50,000
Art, School of	3,330,006	3,208,257	-	0.00%	-	50,000
Arts	33,967,202	33,657,321	(893,863)	-2.66%	-	500,000
Clayton H Riddell Faculty of Environment, Earth and Resources	7,310,696	7,031,169	(143,513)	-2.04%	-	50,000
Dentistry	17,857,826	8,837,285	-	0.00%	-	
Education	7,885,088	7,342,377	(238,627)	-3.25%	-	50,000
Engineering	16,792,594	15,133,181	(251,828)	-1.66%	-	100,000
Extended Education	16,784,792	1,881,358	(500,000)	-26.58%	-	
Graduate Studies (Graduate Student Support not included in basic budget)	8,339,033	1,953,430	(63,486)	-3.25%		
Special Assistant FGS (Support Staff) - 3rd year of 3 year commitment					44,000	
Disability Studies accommodations - 3rd year of 3 year commitment					5,000	
Human Ecology	4,223,935	4,141,723	(134,606)	-3.25%	-	100,000
I H Asper School of Business	13,820,537	11,134,993	(261,887)	-2.35%	-	100,000
To support Instructor position - 3rd year of 3 year commitment (in support of Faculty's efforts to increase enrolment)					80,000	
Kinesiology & Recreation Management - BSAL	7,333,189	2,095,475	(68,103)	-3.25%	-	
Kinesiology & Recreation Management - Academic Program	2,690,918	2,833,124	(52,077)	-1.84%	-	50,000
Law	4,366,371	3,379,911	-	0.00%	-	50,000
Medicine	52,375,401	40,390,562	(1,232,693)	-3.05%	-	
Music	4,434,824	3,480,923	-	0.00%	-	50,000
Vocal studies instruction - 3rd year of 3 year commitment					45,000	
Nursing	10,680,898	10,096,267	(328,129)	-3.25%	-	100,000
Pharmacy	3,559,110	3,264,310	103,910	3.18%	-	

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	1	2	3	4	5	6
	March 31, 2010 Baseline (Gross)	March 31, 2010 Basic Budget (Baseline)	Recommended Baseline Allocation/Adjustment	% Adjustment	Prior 2010-11 Budget-Only Commitments	2010-11 Budget-Only Allocations
			\$ (6,210,088)	-2.02%	\$ 187,000	\$ 4,115,000
Science	29,263,310	27,513,093	(694,176)	-2.52%	-	350,000
Social Work	6,478,767	3,120,390	-	0.00%	-	75,000
Computer lease - 3rd year of 3 year commitment					13,000	
University 1	1,858,350	1,845,850	(59,990)	-3.25%	-	
<b>TOTAL ACADEMIC UNITS</b>	<b>275,483,536</b>	<b>212,884,097</b>	<b>(5,271,718)</b>	<b>-2.48%</b>	<b>187,000</b>	<b>1,775,000</b>
<b>LIBRARIES</b>						
Operating	17,155,590	16,272,690	(528,862)	-3.25%	-	300,000
Acquisitions (excluded from basic budget)	8,496,981	-	595,000		-	
<b>TOTAL LIBRARIES</b>	<b>25,652,571</b>	<b>16,272,690</b>	<b>66,138</b>	<b>0.41%</b>	<b>-</b>	<b>300,000</b>
<b>COLLEGES</b>						
St John's College	527,931	527,931	(17,158)	-3.25%	-	15,000
St Paul's College	518,218	461,218	(14,990)	-3.25%	-	15,000
University College	211,862	190,962	(6,206)	-3.25%	-	-
<b>TOTAL COLLEGES</b>	<b>1,258,011</b>	<b>1,180,111</b>	<b>(38,354)</b>	<b>-3.25%</b>	<b>-</b>	<b>30,000</b>
<b>ADMINISTRATIVE UNITS - PRESIDENT</b>						
President, Office of	1,476,279	1,476,279	(47,979)	-3.25%	-	
Ombudsman	102,828	102,828	(3,342)	-3.25%	-	
University Secretariat	578,670	578,670	(18,807)	-3.25%	-	
<b>TOTAL PRESIDENT'S UNITS</b>	<b>2,157,777</b>	<b>2,157,777</b>	<b>(70,128)</b>	<b>-3.25%</b>	<b>-</b>	<b>-</b>
<b>ADMINISTRATIVE UNITS - VP (EXTERNAL)</b>						
Vice-President (External), Office of	662,712	589,712	(19,166)	-3.25%	-	
External Relations on Bannatyne	25,245	25,245	(820)	-3.25%	-	
Alumni Association	723,572	-	-	0.00%	-	
Development and Advancement Services	2,679,155	-	-	0.00%	-	
Government Relations	313,462	313,462	(10,188)	-3.25%	-	
Public Affairs	1,324,820	1,259,820	(40,944)	-3.25%	-	250,000
<b>TOTAL VP (EXTERNAL) UNITS</b>	<b>5,728,966</b>	<b>2,188,239</b>	<b>(71,118)</b>	<b>-3.25%</b>	<b>-</b>	<b>250,000</b>

## 2010-2011 Operating Budget Recommendations

	1	2	3	4	5	6
	March 31, 2010 Baseline (Gross)	March 31, 2010 Basic Budget (Baseline)	Recommended Baseline Allocation/Adjustment	% Adjustment	Prior 2010-11 Budget-Only Commitments	2010-11 Budget-Only Allocations
			\$ (6,210,088)	-2.02%	\$ 187,000	\$ 4,115,000
<b>ADMINISTRATIVE UNITS - VP (ACADEMIC) &amp; PROVOST</b>						
Vice-President (Academic) & Provost, Office of	1,645,854	1,645,854	(53,490)	-3.25%	-	
Accessibility	159,651	159,651	(5,189)	-3.25%	-	
Institutional Analysis	689,119	689,119	-	0.00%	-	
International Relations	514,587	484,587	(15,749)	-3.25%	-	
Learning Technology Centre	115,524	96,524	(96,524)	-100.00%	-	
Mosaic	206,664	121,664	(3,954)	-3.25%	-	
Student Affairs						
Vice- Provost's Office	344,045	344,045	(11,181)	-3.25%	-	
Enrolment Services (UG Financial Support not included in basic budget)	7,558,834	4,890,129	(158,929)	-3.25%	-	
Housing & Student Life	85,662	85,662	(2,784)	-3.25%	-	
Registrar's Office	2,406,604	1,944,104	(63,183)	-3.25%	-	
Student Services	4,495,914	3,583,564	(116,466)	-3.25%	-	100,000
University of Manitoba Press	376,823	116,823	(3,797)	-3.25%	-	
University Teaching Service	653,759	653,759	(21,247)	-3.25%	-	
<b>TOTAL VP (ACADEMIC) &amp; PROVOST UNITS</b>	<b>19,253,040</b>	<b>14,815,485</b>	<b>(552,493)</b>	<b>-3.73%</b>	<b>-</b>	<b>100,000</b>
<b>ADMINISTRATIVE UNITS - VP (ADMINISTRATION)</b>						
Vice-President (Administration), Office of	1,367,851	1,307,851	(42,505)	-3.25%	-	
Access & Privacy	190,941	189,941	(6,173)	-3.25%	-	
Audit Services	388,332	388,332	(12,621)	-3.25%	-	
Financial Services	5,627,978	5,288,226	(171,867)	-3.25%	-	100,000
Human Resources	6,369,500	5,061,647	(164,504)	-3.25%	-	100,000
IST	18,807,608	15,735,332	(511,398)	-3.25%	-	250,000
Legal Services	792,729	717,729	(23,326)	-3.25%	-	
Physical Plant (Utilities excluded from basic budget)	45,903,959	22,300,154	(600,127)	-2.69%	-	500,000
Security Services	2,731,088	2,670,088	(86,778)	-3.25%	-	

## 2010-2011 Operating Budget Recommendations

	1	2	3	4	5	6
	March 31, 2010 Baseline (Gross)	March 31, 2010 Basic Budget (Baseline)	Recommended Baseline Allocation/Adjustment	% Adjustment	Prior 2010-11 Budget-Only Commitments	2010-11 Budget-Only Allocations
			\$ (6,210,088)	-2.02%	\$ 187,000	\$ 4,115,000
Treasury Services	293,598	18,589	(604)	-3.25%	-	
Risk Management	217,617	217,617	(7,073)	-3.25%	-	
Special Functions	378,693	-	-	0.00%	-	
University Centre	438,049	186,120	(6,049)	-3.25%	-	
University Centre Pharmacy Mile Program	69,805	32,066	(1,042)	-3.25%	-	
Visitor Centre	28,412	28,412	(28,412)	-100.00%	-	
Student Life Programming	193,796	193,796	(6,298)	-3.25%	-	
<b>TOTAL VP (ADMINISTRATION) UNITS</b>	<b>83,799,956</b>	<b>54,335,900</b>	<b>(1,668,777)</b>	<b>-3.07%</b>	<b>-</b>	<b>950,000</b>
<b>ADMINISTRATIVE UNITS - VP (RESEARCH)</b>						
Vice-President (Research), Office of	811,421	711,421	(23,121)	-3.25%	-	
Centre on Aging	247,098		-	0.00%	-	
Research Services						
Animal Care	657,504	272,931	(8,870)	-3.25%	-	10,000
Indirect Costs of Research - Budget Only to Faculties, hospitals etc.	4,916,089	-	-	0.00%	-	
Research Data Centre	148,500		-	0.00%	-	
Research Development (Research Start-up/Development funds not included in Basic Budget)	2,794,443	804,443	(26,144)	-3.25%	-	
Research Services and Programs	1,728,929	847,635	(27,548)	-3.25%	-	
RESOLVE	125,087		-	0.00%	-	
Richardson Centre for Functional Foods and Nutraceuticals	298,329		-	0.00%	-	100,000
Technology Transfer	832,105	552,453	(17,955)	-3.25%	-	
<b>TOTAL VP (RESEARCH) UNITS</b>	<b>12,559,505</b>	<b>3,188,883</b>	<b>(103,638)</b>	<b>-3.25%</b>	<b>-</b>	<b>110,000</b>

## 2010-2011 Operating Budget Recommendations

	1	2	3	4	5	6
	March 31, 2010 Baseline (Gross)	March 31, 2010 Basic Budget (Baseline)	Recommended Baseline Allocation/Adjustment	% Adjustment	Prior 2010-11 Budget-Only Commitments	2010-11 Budget-Only Allocations
			\$ (6,210,088)	-2.02%	\$ 187,000	\$ 4,115,000
OTHER ALLOCATIONS TO ADDRESS INSTITUTIONAL STRATEGIC PRIORITIES						
Aboriginal Achievement			50,000		-	100,000
Academic Enhancement			500,000		-	500,000
Student Experience			250,000		-	
Employer of Choice			200,000		-	
International Student Recruitment Incentives and Support			500,000		-	
TOTAL OTHER ALLOCATIONS			1,500,000		-	600,000
TOTAL	425,893,362	307,023,182	(6,210,088)	-2.02%	187,000	4,115,000

## PROJECTED OPERATING REVENUES - 2010-2011

	April 1, 2009 Baseline	April 1, 2009 Fiscal Budget	April 1, 2010 Baseline	April 1, 2010 Fiscal Budget
<b>Student Fees</b>				
-Credit Tuition	\$ 84,792,889	\$ 84,792,889	\$ 92,890,621	\$ 92,890,621
-Endowment Fees	1,714,415	1,714,415	1,964,817	1,964,817
-Incidental Fees - (Application, Student Services, Library, Registration, Technology)	8,335,654	8,335,654	8,789,920	8,789,920
-Other Fees (Equipment Lease/Sale/Field Trip)	1,759,887	1,759,887	1,813,864	1,813,864
-Non Credit Courses - Student Affairs English Language Centre Programs	1,604,627	1,604,627	1,973,648	1,973,648
-Non Degree/Non Credit Courses - Extended Education Division	4,500,000	4,500,000	4,515,774	4,515,774
<b>Total Student Fees</b>	<u>102,707,472</u>	<u>102,707,472</u>	<u>111,948,645</u>	<u>111,948,645</u>
<b>Other Income</b>				
-Interfund Transfers from Trust and Endowment	1,309,000	1,309,000	715,000	715,000
-Interfund Transfers from Patents and Licensing/Ancillaries	1,201,298	1,201,298	1,416,298	1,416,298
-Investment and Miscellaneous Income	3,623,970	3,623,970	4,878,770	4,878,770
-Misc. Foundations, Gifts for Operating, Other Operating Grants and Contracts etc.	791,315	791,315	931,564	931,564
-Overhead	3,125,000	3,125,000	2,915,000	2,915,000
-Post Retirement Adjustment Reserve (Supports Retiree Benefits)	370,022	370,022	335,827	335,827
-Sales and Service Income	43,228,243	43,228,243	44,953,337	44,953,337
- One time transfer from Fiscal Stabilization and Pension Provision				4,115,000
-Ancillaries	31,188,051	31,188,051	31,980,152	31,980,152
<b>Total Other Income</b>	<u>84,836,899</u>	<u>84,836,899</u>	<u>88,125,948</u>	<u>92,240,948</u>
<b>Province of Manitoba Government Grants</b>				
-COPSE Base Operating Grant	276,404,400	276,459,900	282,990,000	283,183,011
- COPSE First Claims	7,000	7,000	7,000	7,000
-COPSE IEEQ (transferred to COPSE from other government departments)	543,100	543,100	415,500	415,500
-COPSE Access Programs	3,836,100	3,836,100	3,964,900	3,964,900
<b>Total COPSE Grants</b>	<u>280,790,600</u>	<u>280,846,100</u>	<u>287,377,400</u>	<u>287,570,400</u>
- Other Provincial Support - Dentistry - Summer Career Placement Program	750	750		
- Other Provincial Support - Education - Technology	175,000	175,000		
- Other Provincial Support - Graduate Studies - Manitoba Graduate Scholarship	1,860,000	1,860,000	1,860,000	1,860,000
- Other Provincial Support - Kinesiology - Sport Manitoba/Children's Programs	197,000	197,000	200,000	200,000
- Other Provincial Support - Medicine - Department of Health	7,034,399	7,034,399	11,624,407	11,624,407
- Other Provincial Support - MILE	32,739	32,739	33,393	33,393
- Other Provincial Support - Playcare	109,000	109,000	110,000	110,000
- Other Provincial Support - Social Work - Men's Resource Centre/Elizabeth Hill	489,225	489,225	122,306	122,306
<b>Total Other Provincial Support</b>	<u>9,898,113</u>	<u>9,898,113</u>	<u>13,950,106</u>	<u>13,950,106</u>
<b>Total Province of Manitoba Government Grants</b>	<u>290,688,713</u>	<u>290,744,213</u>	<u>301,327,506</u>	<u>301,520,506</u>
<b>Federal Support</b>				
- Federal Support - Indirect Costs of Research (includes hospital allocations)	8,382,436	8,382,436	8,059,686	8,059,686
- Other Federal Support - Environment			5,985	5,985
- Other Federal Support - Libraries			2,500	2,500
- Other Federal Support - Medicine	490,800	490,800	545,600	545,600
- Other Federal Support - University 1			1,500	1,500
<b>Total Federal Support</b>	<u>8,873,236</u>	<u>8,873,236</u>	<u>8,615,271</u>	<u>8,615,271</u>
<b>Total Operating Revenue</b>	<u><u>487,106,320</u></u>	<u><u>487,161,820</u></u>	<u><u>510,017,370</u></u>	<u><u>514,325,370</u></u>

	1	2	3	4	5	6
	2010/2011 BASELINE	2010/2011 FISCAL BUDGET	2010/2011 INCOME TARGET	2010/2011 BASELINE	2009/2010 BASELINE	2009/2010 FISCAL BUDGET
	(Gross)	(Gross)	(All Revenue)	(Net)	(Gross)	(Gross)
<b>ACADEMIC UNITS</b>						
Agricultural & Food Sciences	15,177,586	15,277,586	1,452,845	13,724,741	14,108,153	14,108,153
Architecture	6,966,267	7,016,267	600,560	6,365,707	6,549,015	6,549,015
Art, School of	3,362,747	3,412,747	154,490	3,208,257	3,093,736	3,093,736
Arts	33,018,041	33,518,041	237,083	32,780,958	31,176,581	31,276,581
Clayton H. Riddell Faculty of Environment, Earth and Resources	7,245,573	7,295,573	357,917	6,887,656	6,801,714	6,801,714
Dentistry	17,578,721	17,578,721	8,741,436	8,837,285	17,387,350	17,387,350
Education	7,584,710	7,634,710	480,960	7,103,750	7,212,100	7,212,100
Engineering	16,317,142	16,417,142	1,133,940	15,183,202	15,377,382	15,377,382
Engineering - Access Programs	456,100	456,100	-	456,100	447,100	447,100
Extended Education	16,649,316	16,649,316	15,267,958	1,381,358	15,371,830	15,371,830
Extended Education - Access Programs	951,300	951,300	-	951,300	995,800	995,800
Graduate Studies - Operating	2,180,922	2,229,922	290,978	1,889,944	1,856,607	1,905,607
Graduate Studies - Graduate Student Support	6,069,456	6,069,456	1,866,000	4,203,456	6,158,365	6,158,365
Human Ecology	4,081,584	4,181,584	74,467	4,007,117	3,592,313	3,617,313
J.H. Asper School of Business	13,823,197	14,003,197	2,950,091	10,873,106	12,858,021	13,038,021
Kinesiology and Recr. Mgmt - Bison Sport & Active Living	7,841,962	7,841,962	5,814,590	2,027,372	7,333,189	7,333,189
Kinesiology & Recreation Management - Academic Programs	2,861,090	2,911,090	80,043	2,781,047	2,690,918	2,720,918
Law	4,268,343	4,318,343	886,932	3,381,411	3,878,988	3,938,988
Medicine	56,976,214	57,019,214	16,970,345	40,005,869	50,558,262	50,558,262
Music	4,484,823	4,579,823	1,003,900	3,480,923	3,991,017	4,036,017
Nursing	9,934,778	10,034,778	166,640	9,768,138	9,549,945	9,549,945
Nursing - Access Program	478,200	478,200	-	478,200	417,800	417,800
Pharmacy	3,664,525	3,664,525	296,305	3,368,220	3,354,856	3,354,856
Science	28,518,195	28,868,195	1,699,278	26,818,917	27,112,079	27,112,079
Social Work	3,352,996	3,440,996	232,606	3,120,390	3,491,467	3,559,967
Social Work - Access Programs	2,665,665	2,665,665	586,365	2,079,300	2,645,009	2,645,009
University 1	1,797,860	1,797,860	12,000	1,785,860	1,770,130	1,770,130
<b>TOTAL ACADEMIC UNITS</b>	<b>278,307,314</b>	<b>280,312,314</b>	<b>61,357,729</b>	<b>216,949,585</b>	<b>259,779,725</b>	<b>260,337,225</b>
<b>LIBRARIES</b>						
Operating	16,540,328	16,840,328	446,500	16,093,828	16,294,484	16,294,484
Acquisitions	9,091,981	9,091,981	-	9,091,981	8,494,181	8,494,181
<b>TOTAL LIBRARIES</b>	<b>25,632,309</b>	<b>25,932,309</b>	<b>446,500</b>	<b>25,185,809</b>	<b>24,788,665</b>	<b>24,788,665</b>
<b>COLLEGES</b>						
St. Johns College	510,773	525,773	-	510,773	499,027	499,027
St. Pauls College	451,228	466,228	5,000	446,228	510,793	510,793
University College	205,656	205,656	20,900	184,756	205,968	205,968
<b>TOTAL COLLEGES</b>	<b>1,167,657</b>	<b>1,197,657</b>	<b>25,900</b>	<b>1,141,757</b>	<b>1,215,788</b>	<b>1,215,788</b>
<b>ADMINISTRATIVE UNITS - PRESIDENT</b>						
Presidents Office	1,428,300	1,428,300	-	1,428,300	1,440,010	1,440,010
Ombudsman	99,486	99,486	-	99,486	100,171	100,171
University Secretariat	559,863	559,863	-	559,863	549,312	549,312
<b>TOTAL PRESIDENT'S UNITS</b>	<b>2,087,649</b>	<b>2,087,649</b>	<b>-</b>	<b>2,087,649</b>	<b>2,089,493</b>	<b>2,089,493</b>

"Baseline" operating budgets refer to ongoing operating budget allocations, i.e. the base on which additional allocations are provided or reductions are taken

	1	2	3	4	5	6
	2010/2011 BASELINE	2010/2011 FISCAL BUDGET	2010/2011 INCOME TARGET	2010/2011 BASELINE	2009/2010 BASELINE	2009/2010 FISCAL BUDGET
	(Gross)	(Gross)	(All Revenue)	(Net)	(Gross)	(Gross)
<b>ADMINISTRATIVE UNITS - VP (EXTERNAL)</b>	-	-	-	-	-	-
VP (External)	643,546	643,546	-	643,546	549,935	549,935
External Relations Bannatyne	24,425	24,425	-	24,425	25,245	25,245
Alumni	723,192	723,192	-	723,192	716,579	716,579
Development and Advancement Services	2,679,155	2,679,155	-	2,679,155	2,586,992	2,586,992
Government Relations	303,274	303,274	-	303,274	294,167	294,167
Public Affairs	1,270,876	1,520,876	52,000	1,218,876	1,300,238	1,400,238
<b>TOTAL V.P. (EXTERNAL) UNITS</b>	<b>5,644,468</b>	<b>5,894,468</b>	<b>52,000</b>	<b>5,592,468</b>	<b>5,473,156</b>	<b>5,573,156</b>
<b>ADMINISTRATIVE UNITS - V.P. (ACADEMIC) &amp; PROVOST</b>	-	-	-	-	-	-
Vice-President (Academic) & Provost, Office of	1,592,364	1,592,364	-	1,592,364	1,540,967	1,540,967
Accessibility	154,462	154,462	-	154,462	158,224	183,224
Institutional Analysis	689,119	689,119	-	689,119	603,180	658,180
International Relations	473,838	473,838	5,000	468,838	499,841	499,841
Learning Technology Centre	-	-	-	-	255,547	295,547
Mosaic	202,710	202,710	85,000	117,710	201,078	201,078
Student Affairs, Vice Provost	332,864	332,864	-	332,864	318,624	318,624
Student Affairs - Enrolment Services	7,527,275	7,527,275	2,796,075	4,731,200	6,832,718	7,002,718
Student Affairs - Housing & Student Life	82,878	82,878	-	82,878	83,494	83,494
Student Affairs - Registrar's Office	2,343,421	2,343,421	462,500	1,880,921	2,361,024	2,361,024
Student Affairs - Student Services	4,495,148	4,745,148	1,028,050	3,467,098	4,351,039	4,451,039
University of Manitoba Press	438,026	438,026	325,000	113,026	372,879	372,879
University Teaching Service	632,512	632,512	-	632,512	492,965	517,965
<b>TOTAL V.P. (ACADEMIC) &amp; PROVOST UNITS</b>	<b>18,964,617</b>	<b>19,214,617</b>	<b>4,701,625</b>	<b>14,262,992</b>	<b>18,071,580</b>	<b>18,486,580</b>
<b>ADMINISTRATIVE UNITS - V.P. (ADMINISTRATION)</b>	-	-	-	-	-	-
Vice-President (Administration), Office of	1,325,346	1,325,346	60,000	1,265,346	1,452,201	1,452,201
Audit Services	375,711	375,711	-	375,711	376,745	376,745
Financial Services	5,457,400	5,557,400	71,861	5,385,539	5,383,223	5,383,223
Access & Privacy Office	184,768	184,768	1,000	183,768	169,065	169,065
Human Resources	6,223,800	6,323,800	949,657	5,274,143	6,248,973	6,298,973
Information Services and Technology	15,721,013	15,971,013	497,079	15,223,934	16,071,020	16,071,020
Information Services and Technology - Telecommunications	2,369,015	2,369,015	2,369,015	-	2,341,163	2,341,163
Legal Services	769,403	769,403	-	769,403	771,599	771,599
Physical Plant	28,935,826	29,435,826	6,610,799	22,325,027	29,086,737	29,086,737
Physical Plant Utilities	17,407,000	17,407,000	3,687,000	13,720,000	16,219,000	16,219,000
Security Services	2,654,310	2,654,310	71,000	2,583,310	2,686,529	2,686,529
Special Functions	445,436	445,436	445,436	-	378,693	378,693
Student Life Programming	187,498	187,498	-	187,498	190,187	190,187
Risk Management	210,544	210,544	-	210,544	-	-
Treasury Services	300,994	300,994	-	300,994	293,598	293,598
University Centre	596,832	596,832	416,761	180,071	438,049	438,049
University Centre Pharmacy Mile Program	64,417	64,417	33,393	31,024	69,805	69,805
Visitor Centre	-	-	-	-	28,412	28,412
<b>TOTAL V.P. (ADMINISTRATION) UNITS</b>	<b>83,229,313</b>	<b>84,179,313</b>	<b>15,213,001</b>	<b>68,016,312</b>	<b>82,204,999</b>	<b>82,254,999</b>
<b>ADMINISTRATIVE UNITS - VP (RESEARCH)</b>	-	-	-	-	-	-
Vice President (Research), Office of	788,300	788,300	-	788,300	790,415	790,415
Animal Care	648,634	658,634	5,000	643,634	631,951	631,951
Centre on Aging	252,098	252,098	15,000	237,098	239,729	239,729
Indirect Costs of Research Budget Only Allocations	4,593,299	4,593,299	-	4,593,299	4,916,089	4,916,089
Research Data Centre	148,500	148,500	-	148,500	148,500	148,500

	1	2	3	4	5	6
	2010/2011 BASELINE	2010/2011 FISCAL BUDGET	2010/2011 INCOME TARGET	2010/2011 BASELINE	2009/2010 BASELINE	2009/2010 FISCAL BUDGET
	(Gross)	(Gross)	(All Revenue)	(Net)	(Gross)	(Gross)
Research Development	2,678,299	2,678,299	1,900,000	778,299	2,794,443	2,794,443
Research Services and Programs	1,706,381	1,706,381	5,000	1,701,381	1,693,539	1,693,539
RESOLVE	117,687	117,687	82,000	35,687	124,050	124,050
Richardson Centre Functional Foods	356,329	456,329	288,000	68,329	294,469	364,469
Technology Transfer	868,798	868,798	-	868,798	829,960	829,960
<b>TOTAL V.P. (RESEARCH) UNITS</b>	<b>12,158,325</b>	<b>12,268,325</b>	<b>2,295,000</b>	<b>9,863,325</b>	<b>12,463,145</b>	<b>12,533,145</b>
<b>GENERAL UNIVERSITY EXPENDITURES</b>	-	-	-	-	-	-
Access Copyright	122,000	122,000	-	122,000	92,000	92,000
Audit Fees/Institutional Memberships	300,000	300,000	-	300,000	300,000	300,000
Bad Debts	10,000	10,000	-	10,000	10,000	10,000
Special Programming	114,205	114,205	-	114,205	113,705	113,705
Debenture Interest	36,389	36,389	-	36,389	36,389	36,389
Employee Assistance Program	267,000	267,000	-	267,000	266,754	266,754
Endowment Fee Transfers (Operating)	1,036,211	1,036,211	-	1,036,211	935,368	935,368
Endowment Fee Interfund Transfers (Operating)	1,544,719	1,544,719	-	1,544,719	1,517,972	1,517,972
Insurance	2,775,000	2,775,000	-	2,775,000	2,175,000	2,175,000
Property Tax	600,000	600,000	-	600,000	600,000	600,000
Provincial Debt Servicing	3,317,525	3,317,525	-	3,317,525	3,714,500	3,714,500
Rentals	116,300	116,300	-	116,300	116,300	116,300
Retiree Benefits	3,210,435	2,879,388	335,827	2,874,608	3,244,630	3,244,630
Bannatyne Transit Agreement	196,000	196,000	-	196,000	196,000	196,000
Utilities Debt Servicing	-	-	-	-	-	1,260,984
Pension Plan Funding Shortfall	7,000,000	7,000,000	-	7,000,000	-	-
Commissions	205,718	205,718	205,718	-	212,218	212,218
Workers Compensation	300,000	300,000	-	300,000	-	-
<b>TOTAL GENERAL UNIVERSITY EXPENDITURES</b>	<b>21,151,502</b>	<b>20,820,455</b>	<b>541,545</b>	<b>20,609,957</b>	<b>13,530,836</b>	<b>14,791,820</b>
<b>UNDISTRIBUTED OPERATING FUNDS</b>	-	-	-	-	-	-
Central Operating Reserve	21,648,421	21,979,468	-	21,648,421	22,776,869	20,995,885
Emergency Reserve - V.P. (Academic) & Provost	547,000	547,000	-	547,000	547,000	547,000
Emergency Reserve - V.P. (Administration)	152,980	152,980	-	152,980	152,980	152,980
Emergency Reserve - V.P. (Research)	37,000	37,000	-	37,000	37,000	37,000
Planning Framework Priorities - Aboriginal Achievement	250,000	350,000	-	250,000	200,000	200,000
Planning Framework Priorities - Academic Enhancement	1,861,051	2,361,051	-	1,861,051	1,670,000	1,670,000
Planning Framework Priorities - Student Experience	361,591	361,591	-	361,591	415,000	465,000
Planning Framework Priorities - Employer of Choice	200,000	200,000	-	200,000	-	50,000
Emergency Reserve - Insurance	150,000	150,000	-	150,000	150,000	150,000
Faculty Share of Overhead Income	1,800,000	1,800,000	-	1,800,000	1,800,000	1,800,000
International Student Recruitment Agents Fees & Incentives	550,000	550,000	-	550,000	50,000	50,000
International Student Support - Unit projects	89,590	89,590	-	89,590	89,590	89,590
Transfers to Units re ICM	344,675	344,675	-	344,675	344,675	344,675
Travel & Conference Sponsorship	30,000	30,000	-	30,000	30,000	30,000
APM-Retiree Replacement Bridge Funding	-	-	-	-	250,000	250,000
Academic Position Management Process Funds (SIP)	671,756	484,756	-	671,756	7,087,768	6,370,768
Tuition Fee Sharing Reserve	1,000,000	1,000,000	-	1,000,000	700,000	700,000
<b>TOTAL UNDISTRIBUTED OPERATING FUNDS</b>	<b>29,694,064</b>	<b>30,438,111</b>	-	<b>29,694,064</b>	<b>36,300,882</b>	<b>33,902,898</b>
<b>ANCILLARIES</b>	<b>31,980,152</b>	<b>31,980,152</b>	<b>31,980,152</b>	-	<b>31,188,051</b>	<b>31,188,051</b>
<b>ANCILLARIES</b>	<b>31,980,152</b>	<b>31,980,152</b>	<b>31,980,152</b>	-	<b>31,188,051</b>	<b>31,188,051</b>
<b>GRAND TOTAL</b>	<b>510,017,370</b>	<b>514,325,370</b>	<b>116,613,452</b>	<b>393,403,918</b>	<b>487,106,320</b>	<b>487,161,820</b>



**The University of Manitoba  
Summary Budget Plans for All Funds  
For the Year Ended March 31, 2011  
(\$ 000)**

	<u>2009-10 Preliminary</u>	<u>2010-11 Plan</u>
<b>General Operating Fund</b>		
Revenue	498,434	514,325
Expense and Fund Transfers	(498,410)	(514,325)
Net	<u>24</u>	<u>-</u>
<b>Specific Provisions Fund</b>		
Revenue	-	-
Expense and Fund Transfers	8,367	-
Net	<u>8,367</u>	<u>-</u>
<b>Expenses Funded from Future Revenues</b>		
Revenue	-	-
Expense and Fund Transfers	-	-
Net	<u>-</u>	<u>-</u>
<b>Capital Asset</b>		
Revenue	54,279	80,000
Expense and Fund Transfers	12,465	(20,700)
Net	<u>66,744</u>	<u>59,300</u>
<b>Research and Special</b>		
Revenue	136,767	143,100
Expense and Fund Transfers	(133,988)	(143,100)
Net	<u>2,779</u>	<u>-</u>
<b>Staff Benefits</b>		
Revenue	6,728	6,000
Expense and Fund Transfers	(5,996)	(6,000)
Net	<u>732</u>	<u>-</u>
<b>Trust and Endowment</b>		
Revenue	65,992	47,800
Expense and Fund Transfers	(17,598)	(25,217)
Net	<u>48,394</u>	<u>22,583</u>
<b>Total</b>		
Revenue	762,200	791,225
Expense and Fund Transfers	(635,160)	(709,342)
Net	<u>127,040</u>	<u>81,883</u>



**AGENDA ITEM:** World University Services Canada (WUSC) Student Levy Increase and Engineers Without Borders – University of Manitoba Chapter Student Levy Implementation.

**RECOMMENDED RESOLUTION:**

The University of Manitoba Board of Governors approves the increase of the student levy of \$1 per undergraduate student per term for World University Services of Canada – Refugee Program and the implementation of a new student levy of \$0.25 per undergraduate student per year for Engineers Without Borders – U of M Chapter.

**Action Requested:**  Approval  Discussion/Advice  Information

**CONTEXT AND BACKGROUND:**

From March 3 to 5, 2010, referenda were held in conjunction with the UMSU general elections as per the UMSU Bylaws. Three referenda questions were on the ballot; however, only two of the questions passed with a majority of the vote. The two successful referenda questions, along with the respective results, were as follows:

Are you in favour of instituting a student levy of \$0.25 (25 cents) per year for the Engineers Without Borders - University of Manitoba Chapter? 1268 YES; 1039 NO

Are you in favour of increasing the current student levy for the World University Services of Canada (WUSC) student refugee program by \$1.00 per term, making the total levy \$1.25 per student per term? 1270 YES; 1016 NO

**RESOURCE REQUIREMENTS:**

None

**CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:**

None

**IMPLICATIONS:**

**ALTERNATIVES:**

N/A



**Board of Governors Submission**

**Routing to the Board of Governors:**

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Secretary	22 April 2010
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR CHe	4 May 2010
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

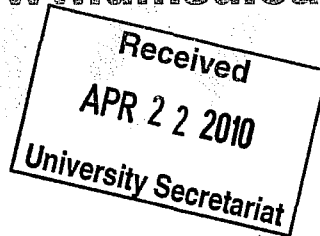
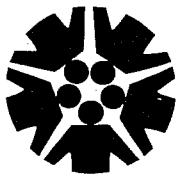
**Submission prepared by:** \_\_\_\_\_

**Submission approved by:**

*This must be the President, a Vice-President, or the University Secretary.*

**Attachments**

*Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.*



Mr. Jeff Leclerc  
University Secretary  
312 Administration Building  
University of Manitoba

April 19<sup>th</sup>, 2010

Dear Jeff,

From March 3<sup>rd</sup> to 5<sup>th</sup>, 2010, UMSU held referenda on the following questions at the request of student-initiated and -signed petitions. Each petition met UMSU's requirement for a minimum of 1,000 signatures.

*Are you in favour of instituting a student levy of \$0.25 per year for the Engineers Without Borders - University of Manitoba Chapter?*

Yes  
No

*Are you in favour of increasing the current student levy for the World University Services of Canada (WUSC) student refugee program by \$1.00 per term, making the total levy \$1.25 per student per term?*

Yes  
No

For Engineers Without Borders, a total of 1268 students voted YES and 1039 students voted NO. For World University Services of Canada, a total of 1270 students voted YES and 1016 voted NO. All undergraduate students who are members of UMSU are subject to the establishment and the increase of these assessed fees on their tuition statements.

I have included the BOG submission form with this letter. Can you please ensure that this notice is put before the requisite Board of Governors Committees to affect this change to the WUSC student levy and to add a student levy for Engineers Without Borders – University of Manitoba Chapter?

Sincerely,

Sid Rashid  
President

*students serving students since 1919*