

**Minutes of a Meeting of the Board of Governors held at 4:00 p.m. on June 22, 2004 in
160 Continuing Education Complex**

Present:

Mr. W. Anderson, Chair
Ms. M. Albl
Ms. A. Aziz
Mr. A. Black
Dr. V. Dhruvarajan
Dr. H. Duckworth
Mr. K. Frederickson
Ms. M. Gallant
Dr. J. Hoskins

Mr. G. Lane
Dr. W. Norrie
Dr. A. Secco
Ms. J. Simons
Dr. E.J.E. Szathmáry
Ms. S. Van Schie
Ms. C. Van De Kerckhove

Also Present:

Ms. L. Burkowski, Associate Vice-President
(Finance)
Dr. M. Gabbert, UMFA Assessor
Mr. S. Hennessey, UMSU Assessor
Dr. D. Jayas, Associate V.P. (Research)
Dr. R. Kerr, V.P. (Academic) & Provost

Dr. J. Keselman, V.P. (Research)
Ms. D. McCallum, V.P. (Administration)
Mr. T. Moyle, Support Staff Assessor
Ms. C. Keachie, Governance Specialist
Mr. J. Leclerc, A/University Secretary

Regrets:

Ms. E. Goldie, V.P. (External)
Ms. E. Gordon
Ms. L. Meeches
Mr. T. Sargeant

Dr. I. Smith
Mr. D. Ward
Ms. D. Young

Absent:

Ms. J. Plater

1. ANNOUNCEMENTS

- 1.1 Mr. Anderson welcomed the new members of the Board of Governors: Ms. Amanda Aziz, Ms. Kathy Van De Kerkhove, Ms. Meghan Gallant, Dr. Gabbert as UMFA Assessor, and Mr. Steven Hennessey as UMSU Assessor.

FOR ACTION

2. MINUTES: May 18, 2004

2.1 Approved as corrected

It was noted that page 7, Item 11.1 (Report of the President) should have indicated the City of Chengdu, not University of Chengdu; further, the University of Sichun should have read, "Sichuan".

It was moved by Dr. Secco, seconded by Dr. Hoskins:

THAT the minutes of the May 18, 2004 Board of Governors Open Session meeting be approved as corrected.

CARRIED

2.2 Business Arising - none

3. **FROM EXECUTIVE COMMITTEE - none**

4. **FROM ACADEMIC AFFAIRS COMMITTEE**

4.1 Report of the Senate Committee on Awards dated March 1, 2004

It was moved by Dr. Secco, seconded by Mr. Black:

THAT the Board of Governors approve 10 new awards, six award amendments and two award withdrawals as set out in Appendix "A" of the Report of the Senate Committee on Awards Part A (dated March 1, 2004).

CARRIED

4.2 Report of the Senate Committee on Awards dated March 1, 2004, Part B

At its meeting on March 1, 2004, the Senate Committee on Awards reviewed one new application that appears to be discriminatory under policy number 419. The committee received letters of support for the Weyerhaeuser Community Education Bursary from Dr. Leslie King, Dean of the Faculty of Environment, Dr. Brian Stimpson, Associate Dean (Undergraduate Programs) of the Faculty of Engineering and Kali Storm, Director of the Aboriginal Student Centre.

Senate approved and recommended that the Board of Governors approve this award at its May 12, 2004 meeting.

It was moved by Dr. Secco, seconded by Dr. Duckworth:

THAT the Board of Governors approve the Weyerhaeuser Community Education Bursary as set out in Appendix A of the Report of the Senate Committee on Awards Part B dated March 1, 2004.

CARRIED

4.3 Report of the Senate Committee on Awards dated April 12, 2004

It was moved by Dr. Secco, seconded by Dr. Dhruvarajan:

THAT the Board of Governors approve the 11 new awards and 10 award amendments as set out in the Report of the Senate Committee on Awards dated April 12, 2004.

CARRIED

4.4

Program Proposal Bachelor of Allied Health Science (Diagnostic Cytology)
Faculty of Medicine

The Faculty of Medicine and the Health Sciences Centre's Pathology Department, Cytology Laboratory, and School of Cytotechnology are proposing the fourth and final of the Allied Health Science programs at the University. The Bachelor of Allied Health Science (Diagnostic Cytology) will consist of University 1 plus a 2-year HSC Diploma plus a degree completion year. The Senate Planning and Priorities Committee recommends that the Vice-President (Academic) not implement the program until he is satisfied that there is sufficient funding to support the ongoing operation of the program. No similar program exists in the province. The projected enrolment for the program is three students in each of the years of the program. Senate approved the proposal at its meeting of May 12, 2004.

It was moved by Dr. Secco, seconded by Dr. Hoskins:

THAT the Board of Governors approve the Proposal of the Faculty of Medicine to introduce a Bachelor of Allied Health Science (Diagnostic Cytology) endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated March 22, 2004, the Report of the Senate Planning and Priorities Committee dated April 5, 2004, and as approved by Senate May 12, 2004.

CARRIED

4.5 Bachelor of Science in Physical Geography

The Faculty of Environment is proposing the introduction of a Bachelor of Science in Physical Geography. The program will provide students with an existing Physical Geography degree with a stronger science background than the B.A. in Geography. The program has been several years in the making; there is significant demand in the Faculty of Environment from students for such a degree. There would be three streams of the program: atmospheric and hydrological sciences, geomatics and physical geography. Nine additional credit hours of courses are required to offer this program and that many resources are shared with other faculties. There is significant support for this program from the Faculty of Science, as the program was originally developed there. Annually, an estimated 25 students may enroll, leading to a total enrolment of approximately 80 students once all years of the program are fully implemented.

It was moved by Dr. Secco, seconded by Dr. Szathmáry:

THAT the Board of Governors approve the proposal of the Faculty of

Environment to introduce a Bachelor of Science in Physical Geography (as endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated March 22, 2004 and the Report of the Senate Planning and Priorities Committee dated February 23, 2004).

CARRIED

4.6 Computer Science - Physics and Astronomy Joint Program

The departments of Computer Science and Physics and Astronomy propose a joint Honours program. The principal objective of the program will be to graduate students with expertise in both physics and computer science, who are prepared either to enter the job market directly, or to proceed directly into the graduate school in either physics or computer science.

It was moved by Dr. Secco, seconded by Dr. Szathmáry:

THAT the Board of Governors approve the Proposal of the Faculty of Science to introduce a Joint Honours Program in Computer Science and Physics and Astronomy (as endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated March 23, 2004, and the Report of the Senate Planning and Priorities Committee dated April 5, 2004).

CARRIED

4.7 Program Proposal: Joint Honours Economics and Mathematics

An new Joint Honours program is being introduced in the faculties of Arts and Science. The program offers outstanding students the opportunity to obtain an excellent education in both disciplines. There is no comparable program in the province. Currently there are 16 students in Honours Economics and 10 students in Honours Statistics.

It was moved by Dr. Secco, seconded by Dr. Norrie:

THAT the Board of Governors approve the proposal of the Faculties of Arts and Science to introduce a Joint Honours Program in Mathematics and Economics (endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated March 23, 2004, and the Report of the Senate Planning and Priorities Committee dated April 5, 2004).

CARRIED

4.8 Program Proposal: Joint Honours Economics and Statistics

An new Joint Honours program is being introduced in the faculties of Arts and Science. The program offers outstanding students the opportunity to obtain an excellent education in both Economics and Statistics.

It was moved by Dr. Secco, seconded by Mr. Black:

THAT the Board of Governors approve the proposal of the Faculties of Arts

and Science to introduce a Joint Honours Program in Economics and Statistics (endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated March 23, 2004, and the Report of the Senate Planning and Priorities Committee dated April 5, 2004, and as approved and recommended by Senate on May 12, 2004).

CARRIED

4.9 Name Change - Department of Continuing Medical Education

At its meeting of February 14, 2004, the Faculty Executive Council of The Faculty of Medicine approved the following recommendation:

“THAT the proposal to change the name of the Department of Continuing Medical Education to the Department of Medical Education be approved.”

It was moved by Dr. Secco, seconded by Dr. Norrie:

THAT the Board of Governors approve the name change of the Department of Continuing Medical Education to the Department of Medical Education, (as recommended by the Faculty Executive Council of The Faculty of Medicine on February 14, 2004 and approved by Senate on April 7, 2004).

CARRIED

4.10 Proposed New Department of Supply Chain Management

The I. H. Asper School of Business has been offering the components of a program in Supply Chain Management for several years. The first students will have graduated with a Major in Supply Chain Management this spring. The proposed department will include nine professors currently on staff, and may involve as many as thirteen over the next few years. A special COPSE grant has facilitated the hiring of new faculty members. The Transport Institute is currently preparing a strategic plan based on their new association with the Asper School of Business and the proposed department.

It was moved by Dr. Secco, seconded by Dr. Hoskins:

THAT the Board of Governors approve the proposal of the Asper School of Business to create a Department of Supply Chain Management (dated April 7, 2004).

CARRIED

5. FROM FINANCE AND ADMINISTRATION COMMITTEE

5.1 International Graduate Student Fees

In February, 2002, the Council on Post-Secondary Education (COPSE) advised the University that effective 2002, universities and colleges were free to set additional tuition fees for foreign students at their discretion. Prior to this announcement, government policy had been to charge international undergraduate and graduate students 1.75 times the regular fee. The University

adhered to this policy except that for graduate students the 75% differential was rebated.

In April, 2002, the University engaged in a review process that included consultation through an Advisory Committee on International Student Fees. The Committee recommended an increase in the differential fee for undergraduate and graduate international students from 75% to 100% for a number of reasons, including:

- a. Differential fees for undergraduate students at the University were the lowest in Canada and among the lowest for graduate students.
- b. There was a concern that adequate support for international students was not available; for example, no scholarship or bursary support, and that increasing the differential fee to move closer to the average charged by other universities would generate revenues to provide international student services and financial support for international students.
- c. Ironically, the low tuition fees relative to other universities appeared to be having a negative impact on international student recruitment as many international students equated low fees with a lower quality education.

At its January, 2004 meeting, the Board of Governors approved the recommendation that a differential fee of 100% be charged for international undergraduate students. The recommendation to charge international graduate students a differential fee of 100% of tuition, effective September 2005, was tabled pending further information on how the proposed differential fee could be implemented so that it would not significantly affect research grants and hence, research productivity.

Mrs. McCallum indicated that even with the proposed increase in International Graduate Student fees, the University of Manitoba's fees would still be among the lowest of Canadian Universities. Mrs. McCallum mentioned that after the first year of a Master's Program, students will pay only a continuing fee and that Ph.D students pay a tuition fee for 2 years and then only a continuing fee thereafter.

A concern was raised that only approximately 22 percent of the proposed new fee revenue would be directed to international student support, and that perhaps the needed revenue for student support could be generated by another means. In response, it was noted that the scholarships and bursaries for international graduate students form an integral part of the proposal. It was also noted that there is no room in the operating budget to make new expenditures in this area as years of insufficient grant increases and the tuition freeze have made it an increasing challenge to balance the budget each year, much less develop new programs.

Some Board members felt that if the main point of the plan was to flow money to students in the form of scholarships and bursaries, it was counter-intuitive to

raise fees at the outset to give the money back to students, especially in the case of students in financial need, who need the money up front. It was noted that the intent of the proposal is to increase the numbers of international graduate students at the University and ensure that the supports in place at other institutions, including merit-based scholarships and needs-based bursaries, are in place at the University of Manitoba. Also, providing scholarships and bursaries as opposed to an across the board rebate will allow for targeted recruitment efforts and the ability to direct support to those in financial need.

It was also noted that tuition is a small part of the costs borne by international students. Living costs are far more significant. Concerns were raised with regard to how the increase in fees would disadvantage international students. It was noted that it is not fair to assume at all international students are poor, and that in many parts of the world, cost is equated with quality and that the University's low fees can in some instances put it at a competitive disadvantage with other institutions.

With regard to the impact that the increase could have on research grants, Dr. Jayas summarized his report and indicated that he felt strongly that the increase in fees would not have a negative impact on research productivity at the University.

Board members felt that with regard to the proposed scholarships and bursaries, that students should know how much support they would be receiving before they came to the University. Dr. Kerr noted that while the details of the scholarships and bursaries had to be developed, it was the intention of the administration that students would be able to know what level of support would be available to them before they decided to come to the University.

Following a lengthy discussion of the proposal, it was moved by Mr. Black, seconded by Dr. Secco:

THAT the Board of Governors approve:

- i) that the differential fee charged to International Graduate Students be increased from 75% to 100% of the tuition fee charged;**
- ii) that the University discontinue the practice of providing a 100% rebate of the differential fee to Graduate Students effective September, 2005; and**
- iii) that the differential fee be used to provide funds to support international graduate students in the form of partial tuition scholarships, bursaries and related administrative support.**

CARRIED

5.2 Student Organization Fees: New Authorized Student Organizations

Student organization fees are collected by the University of Manitoba, and transferred to UMSU as provided in Bylaw 28.00 Student Organizations. Section 4.00 of Bylaw 28.00 lists the student organizations authorized by the Board to participate in the student organization fees collected by the University.

Section 5.00 of Bylaw 28.00 states, "The Board from time to time by resolution may authorize other student organizations to participate in student organization fees collected by the University". At present, three student organizations are not listed in section 4.00 of Bylaw 28.00, The University 1 Student Council, the Arthur V. Mauro Residence Association, and the Faculty of Environment Student Council. This recommendation would include these organizations in the list.

Bylaw 28.00 provides for financial accountability procedures for funds collected by the University and provided to student organizations through UMSU. Including these student groups in section 4.00 of Bylaw 28.00 will ensure that the aforementioned organizations are held to the same level of accountability as other student organizations.

It was moved by Ms. Aziz, seconded by Dr. Dhruvarajan:

THAT University 1 be deleted from the motion to allow UMSU representatives meet with University 1 representatives and go over procedures before the September 21, 2004 Board of Governors meeting.
DEFEATED

It was moved by Mr. Black, seconded by Dr. Secco:

THAT pursuant to section 5.00 Bylaw 28.00 Student Organizations, the following student organizations be authorized to participate in the student organization fees collected by the University:

**The University 1 Student Council;
The Arthur V. Mauro Students' Association; and
The Society of Earth Science and Environmental Students.**

CARRIED

6. **FROM THE MANAGEMENT RESOURCES AND COMPENSATION COMMITTEE**

6.1 President's Priorities - 2004-2005

Procedure for Annual Report and Review of the President

The provisions of the Procedure for Annual Report and Review of the President outlines that the Management Resources and Compensation Committee will review and approve the President's priorities for the coming academic year after discussion with the President and will recommend priorities for approval by the

Board of Governors.

The Committee reviewed the President's priorities for the period July 1, 2004 to June 30, 2005 as submitted by the President. After discussion with the President, the Committee recommends the priorities for the period 2004-2005.

It was moved by Dr. Norrie, seconded by Mr. Black:

THAT the Board of Governors approve the President's Priorities for 2004-2005 as follows:

1. Intensify focus on the recruitment and retention of Aboriginal students.
 - a) Increase visits to Aboriginal communities, including urban centres;
 - b) Oversee the work undertaken by:
 - i) the Vice-President (Administration) to assure that construction of a new Centre for Aboriginal students is underway by July, 2005;
 - ii) the Vice-President (Academic) & Provost,
 - . through the Vice-Provost (Student Affairs) to increase emphasis on recruiting and retaining urban Aboriginal students; and
 - . with the Dean of Graduate Studies to attract graduate students of Aboriginal ancestry.
2. Continue focus, with the Vice-President (External)
 - a) on major gift fundraising efforts
 - i) to support current capital projects and
 - ii) other emerging priorities of the University of Manitoba;
 - b) on implementing a targeted communications and marketing plan to enhance the reputation and competitiveness of the University of Manitoba.
3. Undertake a comprehensive review of the financial status of the University.
 - a) Oversee the work undertaken by the Vice-President (Administration):
 - i) to examine trust and endowment funds, analyze the spending patterns of these funds, and identify opportunities to modify or remove restrictions so that funds can be freed up for operating and capital requirements;
 - ii) to pursue a University of Manitoba bond issue, or other long-term capital funding strategies;
 - b) Oversee the work undertaken by the Vice-President (Administration) and the Vice-President (Academic) & Provost:
 - i) to review unit budgets, consider whether or not re-structuring of budgets is warranted, and recommend appropriate actions;

ii) to review current fee-sharing arrangements, consider whether or not changes in these approaches are warranted, and recommend appropriate actions.

4. Direct attention to the University's partners in Health research, teaching and service.
 - a) With the Vice-President (Academic) & Provost:
 - i) to strengthen the relationship with the Winnipeg Regional Health Authority and the Department of Health;
 - b) With the Vice-President (Research):
 - i) to finalize formal research affiliation agreements with the Health Sciences Centre, and the Children's Hospital Foundation (regarding the Manitoba Institute of Child Health).
5. Oversee the work undertaken by the Vice-President (Research) in collaboration with the Vice-President (Administration) to monitor
 - a) the further development of the University's research and technology park;
 - b) the development of the Richardson Centre for Functional Foods and Nutraceuticals.
6. Continue emphasis on improving government relations with:
 - a) Municipal government
 - b) Provincial government
 - c) Federal government
7. Continue efforts to improve relationships between the University and
 - a) community organizations so that it becomes automatic for them to turn to the University for comments, advice, assistance; and
 - b) its internal constituencies so that administration and faculty, staff and students are informed of issue to their mutual awareness and benefit.

CARRIED

7. FROM AUDIT COMMITTEE

7.1 Annual Financial Report - March 31, 2004

The audited Financial Statements for the year ended March 31, 2004, together with the draft Auditor's Report dated May 31, 2004, were included in the agenda material. In the January 31, 2004 Monthly Operating Statement, a \$3-million surplus was projected and by fiscal year end a surplus of about \$6-million materialized. The surplus is attributable to an over-projection of spending against the supplies and general expenses and unallocated and unspent funds in the central operating reserve primarily relating to the Strategic Initiatives Process.

The larger than expected surplus has enabled the University's administration to

restore the fiscal stabilization provision by \$3.8-million to a balance of \$7.1-million at March 31, 2004. In addition, \$2.3-million has been set aside in the unit carryover provision which approximates the net increase in unit carryover over the 2003 fiscal year. The University has had a policy in place for many years which allows operating units to carryover unspent funds to the next fiscal year. This approach encourages units to spend wisely throughout the year as well as at fiscal year end, as units do not feel the need to spend out their budgets in fear of losing their surplus. Four years ago, a conscious decision was made by the University's administration to begin setting aside funds to support unit carryover. As a result, surpluses resulting from increased sales and service income and prudent spending have been transferred to the unit carryover provision for spending by those units in future years.

It was moved by Mr. Black, seconded by Dr. Norrie:

THAT the Board of Governors approve the audited Financial Statements of the University of Manitoba for the year ended March 31, 2004.

CARRIED

8. NEW BUSINESS

8.1 Levy: The Iggy Domagalski Award

In 2003 the Commerce Students' Association (CSA) held a referendum to determine whether undergraduate students were in favour of contributing \$2.50 to create the Iggy Domagalski Award for Leadership of a student group. Approximately 65% of the students voted in favour of the levy. The results of the referendum were subsequently ratified by the CSA and the terms of the award approved by Senate and the Board.

However, due to a misunderstanding of process, the recommendation for implementation of the levy was not presented to the Board for consideration. As a result, the first award was funded jointly by the Dean's Office and UMSU.

It was moved by Dr. Szathmáry, seconded by Mr. Black:

THAT the Board of Governors approve that a \$2.50 levy be assessed on all undergraduate students in the Faculty of Management commencing September, 2004.

CARRIED

FOR INFORMATION

9. FROM EXECUTIVE COMMITTEE - none

10. FROM ACADEMIC AFFAIRS COMMITTEE - none

10.1 Statement of Intent: Master of Public Health Sciences

The Faculty Graduate Studies is proposing a new Master's program in Public Health Sciences to be offered in the Department of Community Health Sciences, Faculty of Medicine.

This program will offer postgraduate training to residents, practicing clinicians, and employees of government and non-government community health agencies. Enrolment would be limited to four students per year for the first five years of the program, providing students with a foundation in the fundamental sciences of community health and the opportunity to gain insight in the application of this knowledge through a combination of formal course work and field placement. The program can be offered with resources now available to the University, and accordingly, no additional financial support is sought from COPSE. Currently, there is significant unmet need for such specialists in Manitoba and throughout Canada.

11. **FROM FINANCE AND ADMINISTRATION COMMITTEE** - none

12. **FROM OTHER COMMITTEES** - none

13. **REPORTS**

13.1 Report of the President

In addition to her written report, Dr. Szathmáry noted that the Congress of the Humanities and Social Sciences (Congress, 2004) held their annual meeting at the University of Manitoba from May 29 - June 6. Dr. Szathmáry indicated that the meeting was an enormous success.

13.2 Report of the UMSU President

Ms. Aziz indicated that UMSU was currently focusing on the federal and mayoral elections to bring forward post-secondary education as an issue in the elections.

14. **OTHER INFORMATION** - none

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION

It was moved by Mr. Black, seconded by Mr. Frederickson:

THAT the meeting move to Closed and Confidential Session.

CARRIED

MOTION TO ADJOURN

It was moved by Dr. Szathmáry, seconded by Ms. Aziz:

THAT the meeting adjourn.

CARRIED