

**Minutes of the Board of Governors Meeting held Tuesday, September 26, 2000 at 1:00 p.m. in Room S211, Basic Medical Sciences Bldg., Bannatyne Campus**

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**Present:** Mr. Paul M. Soubry, Chair  
Dr. Arthur Mauro, Chancellor  
Dr. Emőke Szathmáry, President  
Mr. Wayne Anderson  
Ms. Linda Archer  
Mr. Alfred Black  
Mr. Ron Black  
Mr. Gerald Dureault  
Mr. Ken Shiffman  
Ms. Shirley Van Schie  
Ms. Angela Busch  
Ms. Melanie Crouch  
Mr. Krishna Lalbiharie  
Dr. Tony Secco  
Dr. Harry Duckworth  
Dr. Janet Hoskins  
Ms. Colleen Bready  
Mr. Steven Fletcher  
Mr. Romel Dhalla  
Dr. Peter Blunden, for P. Fortier, UMFA Assessor  
Mr. Jeff Leclerc, UMSU Assessor  
Ms. Joan McConnell, for Mrs. J. Zushman, Support Staff Assessor

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**Also Present:** Dr. James Gardner, Vice-President (Academic)  
Dr. Joanne Keselman, Vice-President (Research)  
Mr. Mike McAdam, Vice-President (Administration)  
Ms. Beverly Sawicki, University Secretary  
Ms. Elizabeth Borsboom, Recording Secretary

**Guests:** Mr. Ed Jansen, Graduate Students' Association

**Regrets:** Ms. Darlene Hildebrand  
Ms. Wendi Thiessen  
Dr. Ian Smith  
Mr. Doug Ward

Mr. Soubry began the meeting with introductions of the new members and welcomed them to the Board.

**FOR ACTION****1. MINUTES: June 22, 2000 (Regular, Open Session)****1.1 Approval as circulated or amended**

It was move by Linda Archer and seconded by Janet Hoskins:

**THAT the minutes of the June 22, 2000 Open Session Meeting of Board of Governors be approved as circulated.**

**Carried**

**1.2 Business Arising**

Mr. Soubry made mention of the Board Self-Assessment questionnaire which will be reviewed at the next meeting of the Board. He also mentioned the "excellent" orientation session which was held on September 18, 2000.

**2. FROM ACADEMIC AFFAIRS COMMITTEE****2.1 Awards****(a) Senate Report on Awards - May 11, 2000**

It was moved by Linda Archer and seconded by Romel Dhalla:

**THAT the Board of Governors approve the six new awards, nine award amendments and one award withdrawal as set out in the report of the Senate Committee on Awards dated May 11, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

**(b) Senate Report on Awards - July 6, 2000**

It was moved by Linda Archer and seconded by Harry Duckworth:

**THAT the Board of Governors approve the 15 new awards, 20 award amendments and 3 award withdrawals as set out in the report of the Senate Committee on Awards dated July 6, 2000 (as reviewed and received for information by Senate on August 16, 2000).**

**Carried**

It was moved by Linda Archer and seconded by Ron Black:

**THAT the Board of Governors approve the five new awards and eight award amendments as set out in the report of the Senate Committee on Awards dated August 4, 2000 (as reviewed and received for information by Senate on September 6, 2000).**

**Carried**

## 2.2 Program Proposals

### a) Master's Program in Music

The Faculty of Graduate Studies is recommending the introduction of three Master's of Music programs: Master's of Music (Composition), Master's of Music (Choral Conducting), and Master's of Music (Performance).

The programs consist of a two-year program of study containing a core curriculum which is augmented by specialized courses leading to one of the three degrees. Each program involves 24 credit hours of course work and a non-credit thesis or practicum. The practica involve individual instruction and will culminate in a public performance which will be adjudicated.

There is sufficient space and library resources for the program. Nine new courses are proposed, but there are not enough existing faculty members to deliver the programs. Proposal support has been received from the School of Music at Brandon University, the Winnipeg Symphony Orchestra, and several choral organizations.

The Senate Planning and Priorities Committee is recommending approval of the proposal under the condition that the Vice-President (Academic) and Provost not authorize implementation of the program until related resource needs are met.

It was moved by Linda Archer and seconded by Tony Secco:

**THAT the Board of Governors approve the proposal for a Master's program in Music, subject to the conditions set out in the report of the Senate Planning and Priorities Committee dated May 30, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

### b) Ph.D. in Natural Resources and Environmental Management

This program will be offered through the Natural Resources Institute. Areas of specialization will build upon the existing strengths of the Institute, namely the sustainable management of water resources, community based decision making, and the management of wildlife and their habitats.

Natural resource and environmental issues have a high priority with government, industry and the public. A Ph.D. degree would meet the requirements of a diverse range of natural resource and environmental management jobs in academia,

government and the private sector. Students wishing to pursue Ph.D. in this area currently have to leave the province to do so.

The development of the Interdisciplinary Ph.D. program was recommended in the final report of the University Task Force on Strategic Planning.

It was moved by Linda Archer and seconded by Tony Secco:

**THAT the Board of Governors approve the proposal for a Ph.D. in Natural Resources and Environmental Management, as recommended in the report of the Senate Planning and Priorities Committee dated May 9, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

c) Architecture: Interior Environment Option

In December 1998, Senate approved a proposal for reorganizing the 3-year Environmental Design program in the Faculty of Architecture (including approval of the first two years of the program).

The Faculty is now proposing course changes to the third year of the program which modify the Bachelor of Environmental Design by introducing an Interior Environment Option.

The new curriculum will be taught to both Environmental Design and Interior Design students at the third year level. The Bachelor of Interior Design is being phased out.

Resource implications are minor and library resources are sufficient.

It was moved by Linda Archer and seconded by Harry Duckworth:

**THAT the Board of Governors approve the proposed revisions to the third year of the Faculty of Architecture Environmental Design Program incorporating an Interior Environment Option, as recommended in the report of the Senate Committee on Curriculum and Course Changes dated March 6, 2000 and the report of the Senate Planning and Priorities Committee dated May 9, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

2.3 Reinstatement of Department of Preventative Dental Sciences

In 1995, the Department of Preventive Dental Sciences and the Department of Dental Diagnostic and Surgical Sciences were merged, with the intent of achieving administrative efficiency and budgetary savings.

It has now been determined that these savings were not achieved as contemplated (the secretarial support is at 90% of the previous level; although one department head stipend was saved, the department head is spending considerably more time to run the amalgamated department than other department heads spend on running one department). Following a review, the Faculty is proposing that the 1995 decision to merge the two departments be reversed. No additional financial resources will be

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required to reinstate or operate the Department of Preventive Dental Sciences beyond the requirement of one department head stipend. No additional space or equipment will be required. The effect on the two programs is expected to be positive.

It was moved by Linda Archer and seconded by Wayne Anderson:

**THAT the Board of Governors approve the recommendation that the Faculty of Dentistry reinstate the pre-existing Department of Preventive Dental Sciences, as recommended in the report of the Senate Planning and Priorities Committee dated May 30, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

## 2.4 Change in Credential: Dentistry

The Faculty of Graduate Studies is proposing two credential changes: from the Diploma Program in Periodontics to a Master's of Dentistry in Periodontics; and from the Diploma Program in Oral and Maxillofacial Surgery to a Master's of Dentistry in Oral and Maxillofacial Surgery.

Both diploma programs exceed all the requirements of the University of Manitoba for a Master's degree.

In both programs, students must take course 103.722 Essay/Research Project. This involves the completion of either a research project or a detailed literature review on an assigned topic. In both cases the students must write up their work in the form of a scientific paper and present and defend it in a public seminar. This is considered to be equivalent to the preparation and defense of a thesis.

The Faculty of Dentistry wishes to attract the best possible graduate students. Because other comparable Canadian programs offer Master's degrees, the University of Manitoba is at a severe disadvantage, as these students would naturally prefer to be awarded a degree rather than a diploma. Both programs are presently fully accredited by the Commission on Dental Accreditation of Canada with a status equivalent to a Master's degree.

There is no change in the programs - only a change in the credentials from diploma to master's degrees.

It was moved by Linda Archer and seconded by Janet Hoskins:

**THAT the Board of Governors approve the recommendation for a change in credential from the Diploma Program in Periodontics to a Master's of Dentistry in Periodontics, as well as the Diploma Program in Oral and Maxillofacial Surgery to a Master's of Dentistry in Oral and Maxillofacial Surgery, as recommended in the report of the Senate Planning and Priorities Committee dated May 9, 2000 (as approved and recommended by Senate on June 28, 2000).**

**Carried**

## 2.5 Change in Designated Length: M.Sc. in Rehabilitation Program

The Faculty of Graduate Studies is recommending a change in designation to the M.Sc.

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in Rehabilitation, from a two-year to a one-year program.

Most Master's programs in the Faculty of Graduate Studies are designated as one-year programs. The School of Medical Rehabilitation is concerned about the inequity in fees in comparison to other one-year programs.

The Planning and Priorities Committee of Senate is recommending approval of the proposal, while at the same time recommending that:

- a) the Vice-President (Administration) consider the revenue implications for the University, the Faculty of Graduate Studies and the Faculty of Medicine; and
- b) the criteria whereby graduate programs are designated as one- or twoyears be reviewed and forwarded to Senate.

It was moved by Linda Archer and seconded by Ron Black:

**THAT the Board of Governors approve the recommendation to change from a two-year to a one-year designation for the M.Sc. Program in Rehabilitation, subject to the conditions set out in the report of the Senate Planning and Priorities Committee dated June 14, 2000 (as approved and recommended by Senate on August 16, 2000).**

**Carried**

## 2.6 Chairs: Establishment of a Chair in Telecommunications

Section 2.1 of policy #428 on *Chairs and Professorships* outlines the steps to be followed in the establishment of Chairs or Professorships. In accordance with the policy, the Senate Committee on University Research is recommending the establishment of a Chair in Telecommunications in the Department of Electrical and Computer Engineering.

The Chair will be the focus of an internationally recognized centre of excellence in the telecommunications field. Specifically, the Chair will be the foundation of a comprehensive telecommunications research program at the University of Manitoba.

The donor is to be Centara Corporation. The Chairman and CEO and controlling shareholder of Centara Corporation is David Graves. Mr. Graves graduated from the Faculty of Engineering at the University of Manitoba and is desirous of enhancing the Department of Electrical and Computer Engineering by building a Telecommunications Research Program.

After graduation, Mr. Graves worked with Nortel, Novatel Communications and Hughes Aircraft in Vancouver, Ottawa and Winnipeg. He decided to stay in Winnipeg and started Broadband Networks Inc. and was its President and CEO for five years until he sold to Nortel in January 1998. He founded Centara Corporation in 1998. Centara Corporation is a venture capital firm whose focus is high-tech communications investments and support for new companies in that field.

It was moved by Linda Archer and seconded by Ron Black:

**THAT the Board of Governors approve the establishment of a Chair in Telecommunications [Centara Chair] as set out in the report of the Senate**

Carried

3. FROM EXECUTIVE COMMITTEE

None

4. FROM FINANCE AND ADMINISTRATION COMMITTEE

None

5. NEW BUSINESS

5.1 Committee on Elections

Dr. Mauro's term as Chancellor of the University expires May 31, 2000. It will be necessary to convene a meeting of the Committee of Election at a future date in 2001 to elect a Chancellor for a three year term effective June 1, 2001 to May 31, 2004. In accordance with *The University of Manitoba Act*, the Committee of Election consists of the members of the Board of Governors and the members of Senate. The Chair of the Board of Governors is the chair of the Committee of Election; while the University Secretary is the secretary. In the past, the Board of Governors and the Senate have jointly established an Ad Hoc Committee to oversee the procedures for nomination and election of a Chancellor, including setting the date of the election. In keeping with past practice, the Chair of the Board of Governors is one of the Board appointees to the Ad Hoc Committee and also serves as its Chair. The other Board appointee has traditionally been the Vice-Chair of the Board. The same procedures for the Committee of Election were used in at least the 1995 and 1998 elections. Starting the process now will provide two additional months leeway for planning purposes, and possibly earlier election of a Chancellor.

It was moved by Dr. Szathmáry and seconded by Tony Secco:

**THAT, subject to concurrence by Senate, an Ad Hoc Committee of the Committee of Election, consisting of two members of the Board of Governors and two members of Senate, be established to:**

- (a) perform the functions required under the procedures for the Committee of Election which were used for the 1998 Chancellor election (the means of receiving nominations, the methods of election and the date of election);
- (b) recommend to the Board and Senate on any issues which require consideration prior to the meeting of the Committee of Election (including an appropriate timetable for receipt of nominations and conducting the election).

Carried

It was moved by Janet Hoskins and seconded by Linda Archer:

**THAT the Board of Governors appoint Mr. Paul Soubry, Chair and Mr. Wayne Anderson, Vice-Chair to the Ad Hoc Committee.**

**Carried**

## **FOR INFORMATION**

### **6. REPORTS**

#### **6.1 Report of the President**

##### **(a) Status Report on the Task Force Recommendations**

Dr. Szathmáry gave a brief summary of the report on the status of recommendations made in the task force report Building on Strengths as of July 1, 2000. The full report was contained in the agenda, pages 228-244. Recommendation 95, the final recommendation of the report, requires the President to make a report to Senate and the Board of Governors every six months on the progress made toward implementing the recommendations. This is the fourth of these reports, the first having been made in January 1999, the second in July 1999 and the third in January 2000.

As of July 1, 2000, 67.5% of the Task Force recommendations have been implemented. A further 13.2% could be implemented if additional resources were available. Of the 95 original recommendations, only 15.8% are still "in progress". Only 2.5% will not be implemented, as known to date.

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##### **(b) Activity Report**

The President provided the Board with a detailed written activity report. Areas highlighted were Academic Matters, Research Matters, Appointments, Grants Received, Related Initiatives, Administrative Matters, External Matters (Special Events and Communications) and Notable Events (External).

The Chair expressed his appreciation to Dr. Szathmáry for providing a written report to the Board.

#### **6.2 Report of the President of UMSU**

Mr. Steven Fletcher gave a brief update of UMSU activities. It has been a very busy time for the students.

- The Answers Booth was remodeled and reopened.
- UMSU made a presentation to COPSE.
- An aboriginal mural has been completed in the Science tunnel.
- UMSU is looking forward to the increased enrolment and the benefits to be drawn from this.

A question was raised by K. Lalbiharie regarding the GSA. The President stated that this was not the proper venue for discussion of this issue as the Board has not had time to review the matter and is awaiting the report of the auditor.



## 7. FROM THE ACADEMIC AFFAIRS COMMITTEE

### 7.1 Statement of Intent: Minor in Catholic Studies

St. Paul's College and the Faculty of Arts are proposing the introduction of a Minor in Catholic Studies. The goal of this new program is to develop an intellectual and academic approach to Catholicism which does justice to its full human reality and integrity as a culture. This goal is central to the mission of St. Paul's College, and it will address a need as expressed by the Catholic community of Manitoba. No additional financial resources will be needed to implement the minor.

### 7.2 Statement of Intent: M.Sc. in Management

The principal objective of the new Master's of Science in Management is to produce graduates who have an academically more rigorous training in their chosen field than is normally the case either for B.Comm. graduates or MBA graduates. MBA programs have moved to a generalist focus and are designed for students with little background in management studies. The proposed M.Sc. will fill the need for specialists with a greater understanding of theory and research in their specializations and provide a route through which students can proceed to doctoral studies. Initially, there will be three areas of specialization: Marketing, Human Resource Management, and the Management of Organizations. The proposed new program will utilize existing graduate courses in the MBA and PhD programs offered in the Faculty of Management. Students will also be required to complete a thesis or a research-based practicum.

The Faculty of Management is planning to offer fellowships of approximately \$15,000 per student. However, these will be externally funded and contingent on the Faculty's ability to raise funds for this purpose through the Dean's fund-raising program. They will not entail any added resource commitments by the University.

### 7.3 Health Administration Stream in the Part-Time MBA Program

A proposal for an *Area of Concentration in Health Administration in the Part-time MBA Program* was approved by the Faculty Council of Graduate Studies on May 18, 2000. The proposed concentration arises from a partnership that the Department of Community Health Sciences initiated with the Faculty of Management approximately one year ago. The change to the MBA program is not a major one: the difference is that students can receive an MBA in Health Administration after taking 12 credit hours from the Department of Community Health Sciences; the remaining 48 credit hours will come from the existing part-time MBA courses.

### 7.4 The Ethics of Research Involving Human Subjects

In November 1999, Senate approved policy #1406 entitled *The Ethics of Research Involving Human Subjects*, and established the Senate Committee on the Ethics of Research Involving Human Subjects (SCERIHS). Since that time, SCERIHS has been working on implementing the new policy so that the University will be in compliance with the Tri-Council Policy Statement *Ethical Conduct for Research Involving Human Subjects*. As part of this process, the Committee has considered feedback from various members of the University's research community, including UMFA. SCERIHS has approved a number of revisions to the procedures attendant to policy #1406, based upon the comments received, and the revised procedures are being provided for information.

## 7.5 Correspondence from Council on Post Secondary Education

At its meeting on June 9, 2000, the Council on Post-Secondary Education approved the following program proposals:

- B.A. in ASL/English Interpretation
- Aboriginal Business Education Program (ABEP)
- Partners Program - Faculty of Architecture
- B.A. in Global Political Economy (3 & 4 years)
- Diploma in Population Health
- Diploma in Actuarial Studies (Basic and Advanced) - together with the Discontinuance of the Master's Programs in Actuarial Studies
- Master's of Mathematical, Computational and Statistical Sciences
- B.Sc. in Psychology

## 7.6 Statement of Intent: B.Sc. (Major) and B.Sc. (Honours) in Geography

This statement of intent involves "new" programs that are similar to but distinct from the current B.A. degrees in Geography offered by the Faculty of Arts. These Science degree programs are designed to:

- (a) strengthen the academic background of those students interested in the scientific aspects of contemporary geography;
- (b) provide adequate skills for students pursuing careers in fields within physical geography and quantitative geographical methodologies;
- (c) provide a range of degree options similar to those existing in the overwhelming majority of Canadian and US geography departments; and
- (d) integrate more effectively physical geographical academic training with undergraduate and graduate level teaching in environmental science at the University of Manitoba.

These new programs will make use of existing courses and staff, and can be offered without additional resources from COPSE.

## 7.7 Statement of Intent: B.Sc. (Major) in Biology

This Statement of Intent involves a new academic program which will provide an integrated approach to the general study of Biology using existing courses from the Biological Sciences departments (Botany, Zoology and Microbiology). This program will be especially attractive to those students who aim to complete a B.Ed., or who wish a broad background in Biology for purposes of subsequent professional studies in health sciences or for employment in a variety of occupations. The University of Manitoba is unusual among Canadian universities in not having a major in Biology, and this new program will offer our students an alternative which has not been available. The program will make use of existing courses and staff, and can be offered without additional resources from COPSE.

## 7.8 Correspondence re: Implementation Authorizations for COPSE Approved Program Proposals

The Vice-Provost (Programs) has authorized implementation of the following programs on behalf of the Vice-President (Academic) and Provost:

1. B.A. in ASL/English Interpretation
2. B.A. (Advanced) in Global Political Economy
3. B.A. (General) in Global Political Economy
4. Diploma in Population Health
5. B.Sc. (Honours) in Psychology
6. B.Sc. (Major) in Psychology
7. Master's of mathematical, Computational and Statistical Sciences
8. Discontinuance of the Master's Program in Actuarial Studies; and
9. Introduction of a Basic and an Advanced Diploma in Actuarial Studies.

All of the formal program proposals were approved by COPSE.

#### 7.9 Equity Services Annual Report

This report covers activities of the Equity Services Office for the period April 1, 1999 to March 31, 2000. It addresses issues relating to Human Rights/Sexual Harassment and Employment Equity.

Re: Human Rights/Sexual Harassment:

- (a) 12 human rights files were handled (10 were new) - 8 of these files involved informal complaints and accommodation was easily made in many instances - one formal investigation result (involving a request of a professor to make reasonable accommodations by providing course notes and overheads in an accessible format to a student with a physical disability).
- (b) 16 sexual harassment files were handled (8 were new) - 9 of these files involved informal complaints - the results of formal sexual harassment investigations are set out on pages 29 - 31 of the report (of the 6 cases: 2 are under appeal; 2 involved student respondents, and two involved employee respondents).
- (c) A brief "monograph" on the topic of reasonable accommodation in a human rights context appears on pages 31 and 32 of the report.

Re: Employment Equity:

- (a) Employment Systems Reviews were conducted by five faculties and schools, namely: Art; Continuing Education; Education; Physical Education and Recreational Studies; and Music.
- (b) All University occupations have now been coded according to the current federal government job coding system.
- (c) Two series of information sessions were given to members of search committees for academic appointments.
- (d) As part of its program to encourage recruitment of people with disabilities, the University entered into a partnership with Reaching E-Quality Employment Services to provide work experience opportunities for people with disabilities.
- (e) The Equity Services Office organized a forum on "Recruitment of Aboriginal Academics" in May 1999.
- (f) The Equity Services Office maintains databases on applicant tracking and summaries of academic searches.

- (g) The Employment Equity Incentive Fund adjudication committee made awards for the recruitment and retention of designated groups, enhancement of training in and awareness of Aboriginal cultures and the needs of people with disabilities, and provision of reasonable accommodation for a disability. The Awards amounted to \$88,000 for one-year support and \$28,000 for a second year of support.

#### 7.10 Program Approval Process - Undergraduate and Graduate September, 2000

Board members previously received two flow-charts describing the New (or Substantial Change) Program Approval Process for both Undergraduate and Graduate New Programs. These flow-charts have been slightly revised with respect to Statement of Intent as follows:

1. Deans and Directors are only notified about Statements of Intent.
2. The Council on Post-Secondary Education (COPSE) no longer requires its approval to proceed to the formal proposal phase. Nonetheless, COPSE will still require Statements of Intent for new (or substantial change) programs, and will provide advice or comments in relation to each Statement of Intent. This has also resulted in removal of the appeal process at the Statement of Intent phase.

#### 7.11 Summer 2000 Registration Statistics as of July 29, 2000

Dr. Gardner provided the Board with an update on enrolment statistics for the Summer Session, 2000. Materials regarding the specific statistics were distributed in the agenda materials, pages 341-346. Overall, enrolment increased by 6.2% over 1999. The increase was due in large part to Nursing and the expansion of their accelerated program.

#### 7.12 Report of the Vice-President Research - June/July & August, 2000

Dr. Keselman reviewed her written report which was contained in the agenda, pages 347-359. Areas highlighted were Honours and Distinctions; Grants Received and/or Applied for; Contracts Received; Patents and Licences; Related Initiatives; and Office Activities.

### **8. FROM THE EXECUTIVE COMMITTEE**

#### 8.1 Environmental Health and Safety Quarterly Report

The Environmental Health and Safety Office regularly reports on the status of activities on the campus relating to environmental health and safety. Quarterly, the Vice-President (Administration) updates the Board, through the Executive Committee, on these issues. A report dated June 5, 2000 was distributed with the agenda materials, pages 362-365. The detailed Annual Report of the Environmental Health and Safety Office for 1999 is posted on their web-site at [www.umanitoba.ca/campus/health\\_and\\_safety/](http://www.umanitoba.ca/campus/health_and_safety/).

### **9. FROM FINANCE AND ADMINISTRATION COMMITTEE**

None

**10. OTHER****10.1 External Relations Division Report**

A report of the External Relations Division dated September 2000 was provided with the agenda materials pages 366-374. The report highlighted the activities of the Alumni Association; The Major Capital Campaign; the Department of Private Funding; and the Department of Public Affairs.

**10.2 Research Grants and Contracts Awarded**

The report of Research Grants and Contracts Awarded was provided in the agenda pages 375-405. The report detailed grants and contracts awarded for the period April 1, 2000 - June 30, 2000. A total of 559 grants/contracts were awarded during this period which equaled \$24,438,956.00.

**11. MOTION: CLOSED SESSION**

It was moved by Tony Secco and seconded by Linda Archer:

**THAT the Board of Governors meeting move into closed session.**

**Carried**