

**MINUTES OF A REGULAR MEETING OF THE BOARD OF GOVERNORS, Held Thursday,
June 22, 2000 at 5:00 p.m. in Room 160, Continuing Education Complex.**

Present: Mr. Paul M. Soubry, Chair
Dr. Arthur V. Mauro, Chancellor
Dr. Emőke Szathmáry, President
Mr. Wayne Anderson
Ms. Linda Archer
Ms. Shannon Bracken
Ms. Colleen Bready
Mr. Romel Dhalla
Dr. Bernie Dronzek
Mr. Steven Fletcher
Dr. Janet Hoskins
Ms. Claudette Lahaie
Mr. Iain MacNair
Mr. Dale Parkinson
Mr. Ken Shiffman
Ms. Carol Smith
Dr. Ian Smith
Ms. Wendi Thiessen
Mr. Kevin Toyne
Mr. Doug Ward
Dr. Paul Fortier, UMFA Assessor
Mr. Jeff Leclerc, UMSU Assessor
Ms. Jean Zushman, Support Staff Assessor

Also Present: Dr. Jim Gardner, Vice-President (Academic) and Provost
Dr. Joanne Keselman, Vice-President (Research)
Dr. Richard Lobdell, Vice-Provost (Programs)
Mr. Mike McAdam, Vice-President (Administration)
Ms. Bev Sawicki, University Secretary
Ms. Margaret Birt, Recording Secretary
Ms. Elizabeth Borsboom, University Secretariat

Guests: Mr. John Danakas, Director, Public Affairs
Mr. Mary Jane Loustel, Director, Audit Services
Ms. Amanda James, President Graduate Students' Association
Mr. Krishna Lalbiharie, Graduate Students' Association

Regrets: Mr. Ron Black
Dr. Harry Duckworth
Ms. Darlene Hildebrand

MINUTES

It was moved by Ms. Archer, seconded by Mr. Ward, that the Minutes of the Regular Meeting of the Board of Governors held April 25, 2000, be approved as circulated.

Carried.

BUSINESS ARISING

1. Board Questionnaire

Mr. Soubry requested once again that Board Members complete their Board Questionnaires and return them to the University Secretary.

AGENDA

Mr. Soubry suggested changes in the order of the agenda to accommodate visitors to the meeting who had particular interests in various portions of the agenda. He suggested item 3.5 from the Open Session agenda be considered first, and that item 6.1 from the Closed Session agenda then be considered in the Open Session..

FOR ACTION

FROM THE FINANCE AND ADMINISTRATION COMMITTEE

3.5. Operating Budget 2000/2001

Mr. Parkinson, Chair of the Finance and Administration Committee, reviewed the material in the agenda relating to the operating budget for 2000/2001. He indicated that incremental baseline allocations have been limited to \$569,000 for this fiscal year. Baseline cuts in faculties and departments total \$2,961,765, with a further reduction in baseline operating budgets of \$2,152,894 occasioned by conversion of these amounts to one-year budget-only allocations. In total, this 2000-2001 Operating Budget contains \$3,250,851 of budget-only allocations, funded entirely by drawing on the Fiscal Stabilization Fund which will be left with a balance of \$750,000. It was moved by Mr. Parkinson, seconded by Mr. Anderson that the Board approve the operating budget for the year ending March 31, 2001, as presented.

Mr. Fletcher indicated that the student representatives on the Board would vote against the recommendation. It is their contention that the Board of Governors has an obligation to ensure the quality of education at the University and under the present funding arrangements they are not convinced the quality of education will be maintained. While the Government promised a 10% tuition fee cut, they also indicated universities would receive enough money in their operating grant to make up for the difference in loss of revenue from tuition fees. As a result of Government's failure to follow through on this undertaking, the University of Manitoba is left with a deficit of \$5.2 million. Mr. Fletcher also expressed his concern about the autonomy of the Board citing the fact that the Government has indicated there should be no rise in tuition fees, whereas it is the Board that has the responsibility to set tuition fees.

Mr. Soubry said it was his hope the budget would be approved as presented and that the University would subsequently meet with the Minister and with COPSE to communicate the effects this year's budget has on the University and the consequences anticipated for next year when the Fiscal Stabilization Fund will no longer hold sufficient funds to cover a shortfall.

At a time when the University is anticipating an increase in student enrolment, the University is facing one of the most severe budgets in the last decade and Dr. Gardner said he expects there will be difficulty meeting the student demand in some of the key courses, in Arts and Science in particular. Mr. Dhalla commented that students will face larger classes, less sessions, and potentially stressed faculty members and he feels there will be fewer opportunities for faculty members to get to know students personally. These factors support his contention that students will be denied an opportunity to realized their fullest potential and form the reasons why he will be voting against the budget.

Dr. Fortier expressed concern regarding proposed staff reductions and he noted there is a formal agreement between the University and UMFA that human resources will be maintained at the same level over the life of the collective agreement.

Dr. Szathmáry said this budget should be viewed as a transition budget and there is no question that if the situation does not change next year, the University will face a crisis. Because this is a transition budget, Dr. Dronzek said he will support the budget for this year. He considers it the best budget the Administration could produce under a bad scenario.

The motion was then carried.

Dr. Mauro stated he has long been concerned that the University has been unable to motivate the Government to move on factors not under the control of the University - taxes being the main expense. He suggested replenishing the fiscal stabilization fund by transferring to the City, or being a conduit for, the amount of money received from the Province towards municipal taxation. The amount received from the Province is fixed at approximately \$13 million and the municipal taxation is \$16 million - Dr. Mauro suggested the differential of \$3 million could be transferred to the fiscal stabilization fund.

It was moved by Dr. Dronzek, seconded by Mr. Ward, that the Board move into Closed and Confidential session to consider moving the Special Committee the Report on GSA requests from the Closed Session to the Open Session.

Carried.

All visitors left the Board Room.

The Open Session resumed and visitors returned to the Board Room.

FROM THE SPECIAL COMMITTEE TO REVIEW GSA REQUESTS

1 Report and Recommendations

Mr. Ward reported that the Special Committee met on June 7, 2000 to consider materials in connection with the Graduate Students' Association request to separate from The University of

Manitoba Students' Union and he reviewed the report of the Special Committee which was included in the agenda. The Special Committee determined:

- (a) that the Graduate Students' Association is subject to the terms of The University of Manitoba Students' Union Act;
- (b) that the Graduate Students' Association does not come within the specific or generic classes of students exempted by Bylaw 28.00; and
- (c) that there presently exists a valid agreement between the Graduate Students' Association and The University of Manitoba Students' Union.

The Committee makes no recommendation at this time respecting incorporation by student organizations or the use of the University name in connection with such incorporation. The Committee feels it is imperative that the University Administration investigate use of capital funds.

It was moved by Mr. Ward, seconded by Mr. MacNair, that the Board of Governors accept the report of the Special Committee.

Carried.

[Mr. Shiffman and Ms. Lahaie left the meeting.]

FROM THE ACADEMIC AFFAIRS COMMITTEE

1. Report of the Senate Committee on Awards - March 10, 2000

It was moved by Ms. Archer, seconded by Ms. Smith that the Board of Governors approve the one award amendment as set out in the report of the Senate Committee on Awards dated March 10, 2000 (as approved and recommended by Senate on April 5, 2000.)

Carried.

2. Report of the Senate Committee on Awards - April 12, 2000

It was moved by Ms. Archer, seconded by Ms. Smith that the Board of Governors approve the 18 new awards, 21 award amendments, and 1 award withdrawal as set out in the report of the Senate Committee on Awards dated April 12, 2000 (as approved and recommended by Senate on May 10, 2000.)

Carried.

3. Review of the Health, Leisure, and Human Performance Research Institute

A sub-committee of the University Research Committee of Senate conducted a review of the Health, Leisure, and Human Performance Research Institute in accordance with the requirements of Policy 1405 on *Research Centres, Institutes, and Groups*. The sub-committee found that, since the last review of the Institute in 1991, activity has dramatically increased with the number of Research Affiliates growing from 8 to 23, distributed among 5 different research groups. A significant amount of research grant funding has been acquired and considerable publication, presentation, and conference activity has ensued. The University Research

Committee is recommending that the Institute be renewed for a term of five years. It was moved by Ms. Archer, seconded by Mr. Dhalla that the Board of Governors approve the renewal of the Health, Leisure and Human Performance Research Institute for a term of five years from July 1, 2000 through June 30, 2005, as set out in the report of the University Research committee of Senate dated March 14, 2000 (as approved and recommended by Senate on April 5, 2000.)

Carried.

4. Policy 428 on Guidelines for the Establishment of Chairs (renamed "Chairs and Professorships")

The proposed revisions will bring this policy into line with similar policies at other institutions in Canada and the United States.

There are two revisions of a substantive nature:

1. The introduction of the category of "Professorship". This category is common at other Canadian universities, and its inclusion will provide for a broader range of funding possibilities with respect to these types of positions.
2. The elimination of the distinction between "endowed" and "designated" positions. Under current University policy, chairs funded through endowments are referred to as "endowed chairs", while those funded through a series of annual gifts are known as "designated chairs". The term "designated chair" is not widely used or understood. It is proposed that for both chairs and professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts.

The revised policy was forwarded to UMFA for consideration. No comments were made by UMFA within the time period set out in the UMFA Collective Agreement.

It was moved by Ms. Archer, seconded by Mr. Dhalla, that the Board of Governors approve the revised Policy 428 "Chairs and Professorships" (as approved and recommended by Senate on May 10, 2000.)

Carried.

FROM THE FINANCE AND ADMINISTRATION COMMITTEE

2. Annual Financial Statements and Notes to the Financial Statements for the Year Ending March 31, 2000

The audited financial statements and notes for the year ending March 31 2000 were reviewed. The Associate Comptroller previously detailed any significant changes to the notes for the Finance and Administration Committee on March 14, 2000. Further, the Comptroller and Associate Comptroller met with members of the Committee on June 6, 2000 to review the financial statements in detail. The Provincial Auditor has completed the audit of the statements

and will be issuing an unqualified audit opinion on the statements. It was moved by Mr. Parkinson, seconded by Mr. Ward that the Board approve the Financial Statements, along with the notes, for the year ending March 31, 2000.

Carried.

3. Securities Trading Authorization

Securities are held by the University in two ways, namely:

- (i) Accounts are set up to hold securities which the University purchases or which are donated to the University, and which the University intends to hold for a period of time.
- (ii) Trading accounts are set up to hold securities which are donated to the University and which the University will sell immediately so that the asset value at the time of the donation and the value which the University receives as a result of the sale are virtually the same.

It is necessary to ensure that there are sufficient accounts in place at any given time in order to efficiently handle the increasing number of securities donations.

It was moved by Mr. Parkinson, seconded by Mr. Anderson that the following employees, or their successors, be authorized to sign securities trading authorizations on behalf of The University of Manitoba (including entering orders, giving instructions, signing documents, and withdrawing assets):

Mr. Michael McAdam, Vice-President (Administration)

Ms. Leanne Burkowski, Comptroller

Mr. Gordon Pasieka, Associate Comptroller

Mr. Mark Gardner, Trust Officer

Mr. W. William Stevenson, Trust Officer

provided that two signatures must be given for any such authorization, at least one of whom is the Vice-President (Administration), Comptroller, or Associate Comptroller.

FURTHER, that the University may establish such accounts as are advisable in order to receive and sell securities.

Carried.

4. Central Chilled Water Plant Addition and Associated Equipment and Distribution

It was noted at the Finance and Administration Committee meeting held June 13, 2000 that the Central Chilled Water Plant Project has never been approved in its entirety by the Board of Governors in the amount of \$19 million, an amount approved by COPSE over a 3-year time frame. To date, the Board has approved individual authorizations for various components of the project, amounting to a total of \$3,308,000. It was suggested that the Finance and Administration Committee recommend to the Board approval of the entire project and that individual contracts, amounting to more than \$500,000, be individually approved. It was moved by Mr. Parkinson, seconded by Mr. Anderson that the Board of Governors approve the \$19

million Central Chilled Water Plant Project with individual component contracts exceeding \$500,000 to be brought before the Board of Governors for subsequent approval.

Carried.

3(a) Contract for Bockstael Construction

It was moved by Mr. Parkinson, seconded by Mr. Anderson that the Board of Governors approve a contract for Bockstael Construction to construct an addition for the Central Chilled Water Plant Project for the sum of \$2,547,000, as per tender #C21415C.

Carried.

3(b) Contract for Comstock Canada Ltd.

It was moved by Mr. Parkinson, seconded by Mr. Anderson, that the Board of Governors approve a contract for Comstock Canada Ltd. to supply labour and material to install chillers and associated mechanical equipment for the Central Chilled Water Plant Project for the sum of \$1,846,750 plus GST, as per tender #C21415A.

Carried.

3(c) Contract for McCaine Electric Ltd.

It was moved by Mr. McAdam, seconded by Mr. Anderson, that the Board of Governors approve a contract for McCaine Electric Ltd. to supply labour and material to install chillers and associated electrical equipment for the Central Chilled Water Plant Project for the sum of \$1,158,467 plus GST as per tender #C21415B.

Carried.

In response to a question from Mr. Soubry, Mr. McAdam confirmed that a letter had been sent to COPSE confirming the University's understanding regarding the \$19 million allocation from COPSE for the Central Chilled Water Plant project.

5. Grain Research Laboratory for Agricultural and Food Sciences

The Canadian Foundation for Innovation has approved a grant for \$1.5 million to establish a stored-grain ecosystem for research and design at The University of Manitoba with the Manitoba Provincial Government matching this grant. An additional \$900,000 has been allocated from the Faculty of Agricultural and Food Sciences' Gateway to the Future Campaign. Total approved funding is \$3.9 million. It was moved by Mr. Parkinson, seconded by Mr. Ward that the Board of Governors approve a contract for Thomas Design Builders Ltd. to construct the Grain Research Laboratory Building for \$3,086,200, plus GST, as per tender results #C5976.

Carried.

6. Operating Budget 2000/2001

(Considered as first item on the agenda after the Minutes.)

7. FIPPA "Head"

The "Head" has responsibility for ensuring the appropriate administration of FIPPA. For public bodies, the "Head" is generally the President or CEO, while the responsibility is typically delegated. In the University's case, the responsibility of the "Head" would be delegated to the FIPPA Coordinator and FIPPA Review Committee. It was moved by Mr. Parkinson, seconded by Ms. Archer that Whereas Section 80 of *The Freedom of Information and Protection of Privacy Act* requires that each local public body designate a person or group of persons as its Head for the purposes of this Act:

AND Whereas The University of Manitoba is a local public body under *The Freedom of Information and Protection of Privacy Act*:

Now Therefore Be It Resolved That the Board of Governors of The University of Manitoba hereby designates the President as the "Head" for the purposes of *The Freedom of Information and Protection of Privacy Act*.

Carried.

NEW BUSINESS

1. Faculty of Dentistry Referendum

In January 2000, students in the Faculty of Dentistry voted to continue their contributions to their faculty. The students voted 86% in favour of contributing \$65 per student per year for a three year period beginning in September 2000. It was moved by Dr. Szathmáry, seconded by Ms. Bracken that the Board of Governors approve the recommendation from students in the Faculty of Dentistry to pay a tax deductible \$65.00 per year student contribution, to be paid through registration, directed to the Dentistry/Dental Hygiene Endowment Fund. The term for this agreement to be 3 years.

Carried.

2. Faculty of Human Ecology Referendum

On March 6 and 7, 2000, students in the Faculty of Human Ecology voted to continue their contributions to their faculty. The students voted 88% in favour of contributing \$60 per student per year for a three-year period, beginning in September 2000. It was moved by Dr. Szathmáry, seconded by Ms. Bracken that the Board of Governors approve the recommendation from the students in the Faculty of Human Ecology to pay a tax deductible \$60 per year student contribution, to be paid through registration, \$42.00 directed to the Human Ecology Endowment Fund, and \$18.00 directed to immediate equipment purchases for the Faculty of Human Ecology. This amount to be pro-rated for part-time students. The term of this agreement to be 3 years.

Carried.

3. School of Art Referendum

On April 6, 2000, students in the School of Arts voted to continue their contributions to their School. The students voted 93% in favour of contributing \$40 per student per year for a three-year period beginning in September 2000. It was moved by Dr. Szathmáry, seconded by Ms. Bracken that the Board of Governors approve the recommendation from the students in the School of Art to pay a tax deductible \$40.00 per year student contribution, to be paid through registration, \$20.00 directed to the School of Art Endowment Fund, and \$20 directed to Visiting Artists Endowment Fund. This amount to be pro-rated for part-time students. The term for this agreement to be 3 years.

Carried.

FOR RATIFICATION

FROM THE EXECUTIVE COMMITTEE

1. Faculty of Arts Students Referendum

On March 22 and 23, 2000, students in the Faculty of Arts voted in a referendum to increase their student contribution from \$30 per year to \$40 per year. It was moved by Dr. Szathmáry, seconded by Ms. Bracken that the Board of Governors ratify the recommendation from the students in the Faculty of Arts to pay a tax deductible \$40 per year, for 3 years, student contribution to be paid through registration. This amount is to be pro-rated for part-time students.

Carried.

2. Report of the Distinguished Service Award Committee

The Distinguished Service Award is awarded by the Board of Governors on the basis of distinguished contributions to Manitoba in areas which are of major interest to The University of Manitoba and/or which are directly associated with the University. Mr. Keith Findlay is a former Chair and Vice-Chair of the Board of Governors, serving from 1988 to 1995. He is a chartered accountant with the firm Scarrow and Donald and is a 1981 Bachelor of Commerce (Honours) graduate of The University of Manitoba. Mr. Findlay's nomination for this award was forwarded by the Peter D. Curry Chancellor's Award Committee on the basis of his distinguished service to The University of Manitoba through his service on the Board of Governors and its committees. It was moved by Ms. Archer, seconded by Mr. Parkinson that the Board of Governors ratify the recommendation that Mr. Keith Findlay be awarded the Distinguished Service Award.

Carried.

REPORTS

1. Report of the President.

Dr. Szathmáry reviewed the format of the President's report for the benefit of new Board members. She noted that at this time of year there are many activities, both internal and external. She reiterated her philosophy that the President has to make herself available for the small events, as well as the large, to help influence voters, who in turn can influence Government respecting the University, in a positive fashion.

2. Report of the President of UMSU

Mr. Fletcher reported:

- This year UMSU will have paid off its debt and there will be a surplus. Mr. Fletcher said this is in large part due to the very successful businesses located in UMSU.
- UMSU has been heavily engaged in lobbying with Government.
- Both he, as President, and Vice-President Colleen Bready, are pleased to have Mr. Romel Dhalla as a fellow Board member appointed by UMSU, and to have Mr. Jeff Leclerc as the UMSU Assessor on the Board.

FOR INFORMATION

1. From the Academic Affairs Committee

The Board received for information the following items which had also been previously reviewed by the Academic Affairs Committee, at its meeting held June 13, 2000:

- (a) Report of the Senate Committee on Academic Computing on Faculty Workstation Replacement Costs.
- (b) Proposed Community Oral Health Centre
- (c) Naming of Spaces - Former Dominion Rust Lab.
- (d) Naming of Spaces - Senate Committee on Honorary Degrees.
- (e) Access Program for Women in Science and Engineering.
- (f) Research Grants and Contracts Awarded January 1, 2000-March 31, 2000.
- (g) Academic Non-Research Contracts Awarded January 1, 2000 - March 31, 2000.
- (h) Student Affairs Research Report, Volume II, Number 6.

2. From the Executive Committee

The Board received for information the following items which had also been previously reviewed by the Executive Committee, at its meeting held May 16, 2000:

- (a) University Representative - Manitoba Health Research Council.
- (b) University Representative - Manitoba Model Forest Inc. Board of Directors.
- (c) Naming of the Faculty of Management.

3. From the Finance and Administration Committee

The Board received for information the following items which had also been previously reviewed by the Finance and Administration Committee at its meeting held June 13, 2000:

- (a) Central Animal Care Facility Upgrade - Chown Building
- (b) Energy Savings Project.
- (c) SMARTpark Project Expenses.

- (d) Audit Services Activity Report from January 3, 2000 to March 31, 2000.
- (e) Audit Services Annual Report for the Year Ended March 31, 2000.
- (f) Capital Budget.
- (g) Financial Report of the Vice-President (Administration).

OTHER

1. Result of Board Polling re Contract Approvals

The Board was polled for approval of contracts relating to

- 1. PCL Constructors Canada Inc. in the amount of \$419,847 (exc.GST) for replacement of the University Centre roof/deck, Phase 1: and
- 2. York International in the amount of \$970,550.71, for the purchase of two centrifugal chillers for the Central Chilled Water Plant project.

Nineteen of 23 Board members responded by May 8, 2000. All responses were in favour of approving the contract awards. This item is provided for the information of Board members.

2. Letter from University 1

Mr. Soubry referred to the letter sent out by University 1 to all Board members and encouraged Board members to act as Meeters and Greeters for new University 1 students on September 5th and 6th, 2000.

MOTION: CLOSED AND CONFIDENTIAL SESSIONS

It was moved by Dr. Dronzek, seconded by Ms. Smith that the Board move into Closed and Confidential Session.

Carried

Upon the completion of the closed and confidential sessions, the meeting was terminated.