

Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room E3-262 Engineering and Information Technology Complex

Members Present

Dr. D. Collins,
Chair
Ms. K. Adams
Prof. S. Alward
Prof. G. Anderson
Prof. M. Araji
Prof. J. Asadoorian
Prof. H. Aukema
Ms. F. Bakhtiari
Dean J. Beddoes
Prof. P. Blunden
Prof. T. Booth
Very Rev. R. Bozyk
Prof. M. Brabston
Prof. D. Brewin
Ms. M. Brolley
Dean. D. Brown
Prof. A. Calder
Prof. M. Campbell
Prof. J. Carlberg
Prof. P. Cattini
Mr. G. Chappellaz
Prof. T. Chen
Prof. A. Chiu
Prof. N. Chow
Mr. Z. Courtemanche
Dean E. Dawe
Prof. R. Desai
Dean J. Doering
Prof. M. Edwards
Mr. C. Ekenna
Mr. B. Erickson
Prof. E. Etcheverry
Prof. G. Fitzell
Prof. M. Gabbert
Rectrice R. Gagné
Ms. S. Gottheil
Prof. R. Hechter
Prof. J. Hughes
Prof. P. Hultin
Ms. M. Igweagu
Prof. T. Ivanco
Ms. I. Kaur
Prof. V. Keown

Prof. W. Kinsner
Ms. M. Leaf
Prof. R. Lobdell
Prof. D.
MacPherson
Mr. S. Mack
Dean D. Mandzuk
Ms. V. Marriott
Prof. T. Mondor
Dean J. Mulvale
Mr. E. Okeke
Prof. R.-F. Ouellette
Prof. F. Parkinson
Prof. T. Podolsky
Prof. D. Polyzois
Ms. E. Popowich
Prof. M. Porter
Prof. S. Prentice
Dr. H. Sectar
Dean G.
Sevenhuysen
Ms. T. Silva
Prof. D. Smyth
Prof. L. Strachan
Prof. R. Tate
Dean J. Taylor
Dean M. Trevan
Prof. C. Trott
Mr. M. Vasconcelos
Prof. P. Venkatesh
Dean L. Wallace
Prof. L. Wang
Prof. A. Young
Dr. S. Coyston,
Recording
Secretary

Assessors Present

Mr. J. Adams
Ms. S. Ally
Mr. S. Dorge
Ms. A. Ducas
Dr. G. Glavin
Prof. T. Kucera
Mr. N. Marnoch

Prof. K. Matheos
Mr. M. Rahimian
Prof. G. Smith
Ms. D. Young

Regrets

Prof. J. Anderson
Dr. D. Barnard
Dean M. Benarroch
Acting Dean
M. Benbow
Mr. G. Csepregi
Prof. J. Embree
Prof. A. Farenhorst
Mr. L. Ford
Prof. B. Hallman
Ms. E. Hunzinger
Dr. D. Jayas
Mr. J. Kearsey
Dr. J. Keselman
Mr. P. Kochan
Prof. S. Kouritzin
Prof. L. Landrum
Mr. J. Leclerc
Prof. D. Lussier
Mr. G. Mejicanos
Prof. J. Morrill
Dean B. O'Connell
Mr. J. Patterson
Mr. A. Pawlak
Dean B. Postl
Dr. J. Ristock
Prof. C. Rocke
Ms. B. Silverstein
Mr. J. Silverstein
Dean R. Stern
Dr. D. Stewart
Ms. J. Tan
Prof. H. Unruh
Dean M. Whitmore
Prof. D. Wirtzfeld

Absent

Dr. C. Adams
Dr. J. Blatz
Mr. R. Buchanan
Prof. F. Burczynski
Ms. K. Daaca
Dean N. Davies
Prof. B. Elias
Prof. D. Funk
Prof. J. Gilchrist
Prof. B. Hann
Mr. J. Hart
Dean A. Iacopino
Prof. J. Kettner
Ms. B. Lewicki
Prof. D. McMillan
Prof. A. Menkis
Prof. B. Southern
Prof. M. Steggles
Mr. A. Thapa
Dr. M. Torchia
Mr. A. Turnbull
Dean L. Turnbull
Mr. B.
Warnakulasooriya
Mr. K. Zeid

Also Present

Ms. K. Cardwell
Prof. A. Frederiksen
Ms. S. Gagnon
Mr. E. Loewen
Ms. C. Préjet
Ms. S. Utsunomiya

The Chair informed Senate that the speaker of the Senate Executive Committee was Professor Mark Gabbert, Faculty of Arts.

I MATTERS TO BE CONSIDERED IN CLOSED SESSION

1. Report of the Senate Committee on Honorary Degrees [November 19, 2013]

In keeping with past practice, the minutes of this agenda item are not included in the circulated minutes but appear in the original minutes, which are available for inspection by members of Senate.

II ELECTION OF SENATE REPRESENTATIVE

1. To the Senate Executive Committee Page 3

The Chair informed members that one faculty representative was to be elected for a six-month term to replace Professor Gabbert, who would be on leave beginning January 1, 2014, and whose term on Senate Executive ends on May 31, 2014. He noted that information included in the agenda incorrectly reports that the vacancy is to be filled for a one-year term.

Professor Chen and Professor Kinsner were nominated to represent Senate on the Senate Executive Committee.

Professor Chen was declared **ELECTED** to the Senate Executive for a six-month term ending May 31, 2014.

III MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. Proposed Academic Schedule for 2014-2015 Page 4

2. Report of the Senate Committee on Curriculum and Course Changes on Course and Program Changes Page 23

Professor Gabbert MOVED, on behalf of the Senate Executive Committee, THAT Senate approve the 2014-2015 Academic Schedule and the Report of the Senate Committee on Curriculum and Course Changes on Course and Program Changes.

CARRIED

IV MATTERS FORWARDED FOR INFORMATION

1. Report of the Senate Committee on Awards Page 123 [October 29, 2013]

Referring to a revision to the University of Manitoba Undergraduate Research Awards that will preclude graduating students from holding the award, Professor Desai raised a concern that this change, in addition to an existing requirement for a minimum number of credit hours completed, would prevent some of the most qualified students from holding the award. Professor Hultin reminded Senate

that the Senate Committee on Awards only reviews proposed award selection criteria and makes a judgment as to whether or not the selection criteria are appropriate. He said the committee had determined that the revised terms of reference, as proposed by the Office of the Vice-President (Research and International), are workable. The committee had accepted the justification for the change in question that a student who has completed his or her degree program is no longer a student and should not hold the award. The committee had also noted that the goal of the award is to introduce students to research and scholarship and had agreed that the second and third years of study are an appropriate point for this to occur.

V REPORT OF THE PRESIDENT

Page 129

The Chair referred members to the Report of the President provided with the agenda.

VI QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

The following questions were received from Professor Prentice, Faculty of Arts:

I have recently learned that the University of Manitoba undergraduate application procedure asks applicants, on a page titled "Other Connections with Manitoba", some questions I found puzzling. The first question is whether or not "I have attended the International College of Manitoba (ICM)"; the other three questions concern the Manitoba-Minnesota Reciprocity Agreement, transfers from University of Saint-Boniface, and applicants with experience in the Canadian Virtual University. My question concerns the first question about International College of Manitoba. What is the purpose of collecting this information? On whose behalf is this information collected? Does it matter to the University of Manitoba if an applicant has ICM experience, and if so, what effect does this information have on the processing of an application? If this information has no bearing on the way an applicant's file is processed, why is the question asked?

Ms. Gottheil said that all applicants are asked to disclose whether they have taken courses at another postsecondary institution when they apply to the University of Manitoba and to provide relevant documentation. She explained that, because applicants from the International College of Manitoba (ICM) and some applicants from the Université of Saint-Boniface (USB) have completed courses on the University of Manitoba campus, some mistakenly believe they are already part of the University and so fail to disclose that they have completed courses at ICM or USB. The purpose of the question, therefore, is to remind applicants from the institutions listed that they must disclose this information so they do not unwittingly commit admission fraud. Ms. Gottheil explained that the University asks applicants to indicate where they have completed courses at other recognized postsecondary institutions, including USB and ICM, for various admission purposes including assessing eligibility for particular programs, transfer of credits, and English language proficiency. The University also tracks this information for the purpose of reporting to the Ministry of Education and Advanced Learning on student mobility.

Ms. Gottheil said the University is concerned with whether an applicant has completed courses at ICM as it wants to ensure that students understand that they must disclose that they have completed courses at a recognized institution. The information is also required to assess applicants' admissibility to the University.

Professor Desai asked about the nature of admission fraud that would arise from not disclosing information on courses completed at other institutions. She asked why the University asks applicants from ICM, USB, and institutions in Minnesota to disclose this information but does not request this information from applicants from other postsecondary institutions. Ms. Gottheil clarified that the University does require that applicants indicate whether they have completed courses at other institutions. She offered a number of examples of admission fraud including failing to disclose courses taken elsewhere, misreporting grades for courses completed elsewhere, and altering a grade on documents submitted as part of an application to the University.

VII CONSIDERATION OF THE MINUTES OF THE MEETING OF NOVEMBER 6, 2013

The fourth sentence of the final paragraph on page 3 of the minutes was revised to read:

Regarding the question of whether the information gathered would be used in the promotion and tenure process, Dr. Keselman said Administrators do not know, as this determination would be made at the level of the faculty or school, as detailed in the UMFA collective agreement, which specifies that a dean or director, after receiving advice from the faculty or school council, is responsible for establishing criteria and the weighting of those criteria for making promotion and tenure recommendations.

Professor Booth MOVED, seconded by Professor Brabston, THAT the minutes of the Senate meeting held on November 6, 2013 be approved as amended.

CARRIED

VIII BUSINESS ARISING FROM THE MINUTES - none

IX REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE

1. Report of the Senate Executive Committee Page 143

Professor Gabbert said Senate Executive met on November 20, 2013. Comments of the committee accompany the reports on which they are made.

2. Report of the Senate Planning and Priorities Committee

Ms. Ducas reported that the SPPC had considered a proposal for a Bannatyne Campus Master Plan at its meeting on November 25, 2013, and will report to Senate in due course.

X **REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

1. **Report of the Senate Committee on Instruction and Evaluation RE: Review of Special Students, Faculty of Environment, Earth, and Resources** Page 144

Professor Etcheverry said that, at its meeting on October 22nd, the Senate Committee on Instruction and Evaluation had endorsed a policy from the Faculty of Environment, Earth, and Resources that would redress an absence of a policy for assessing and advising Special Students. She referred members to the Report for details on the policy.

Professor Etcheverry MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation regarding a proposal to establish a policy on the Review of Special Students in the Clayton H. Riddell Faculty of Environment, Earth, and Resources, effective September 1, 2014.

CARRIED

2. **Report of the Senate Committee on University Research RE: Closure of Disaster Research Institute** Page 148

Professor Glavin MOVED, on behalf of the committee, THAT Senate approve and recommend to the Board of Governors, the Report of the Senate Committee on University Research regarding a recommendation that the Disaster Research Institute cease operations, effective upon approval by the Board of Governors.

CARRIED

3. **Report of the Senate Committee on Curriculum and Course Changes RE: Closure of the Bachelor of Medical Rehabilitation Programs in Occupational Therapy and Physical Therapy** Page 150

Professor Smith said the SCCC is recommending the closure of the Bachelor of Medical Rehabilitation programs in Occupational Therapy and Physical Therapy. He said the programs are now redundant having been replaced by the Master of Occupational Therapy (Senate, August 14, 2002) and Master of Physical Therapy (Senate, May 13, 2009) programs. He indicated that the Masters programs are now in full operation and that there are no longer any students in the two undergraduate programs.

Professor Smith MOVED, on behalf of the committee, THAT Senate approve and recommend to the Board of Governors, the Report of the Senate Committee on Curriculum and Course Changes concerning the closure of the Bachelor of Medical Rehabilitation programs in Occupational Therapy and Physical Therapy, effective upon approval by the Board of Governors.

CARRIED

4. **Reports of the Faculty Council of Graduate Studies on Program and Curriculum Changes**

a) **RE: Revised M.Sc. and Ph.D. in Management** Page 152

Dean Doering referred members to the Report. He said proposed changes to the M.Sc. and Ph.D. programs in Management have been made in response to recommendations arising from a program review.

Dean Doering MOVED, seconded by Professor Brabston, THAT Senate approve the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes concerning revisions to the Master of Science and Doctor of Philosophy in Management, effective September 1, 2014.

CARRIED

b) **RE: Revised Master of Business Administration Program** Page 156

Dean Doering said significant modifications are proposed for the Master of Business Administration (MBA) program. He referred members to the summary provided on page 168 of the agenda, which describes structural changes to the program. He noted, in particular, that requirements for core courses would be reduced from 48 credit hours to 30 credit hours and the number of electives would increase from 12 to 30 credit hours. Overall, the number of credit hours required for the program would remain unchanged at 60 credit hours, which is commensurate with other MBA programs at Canadian institutions. At the outset of the program, students would be required to complete boot camps in mathematics, IT, career development, and academic integrity. The revised program would include three area concentrations and three themed concentrations. The revised curriculum would take effect September 2014.

Dean Doering MOVED, seconded by Professor Brabston, THAT Senate approve the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes concerning revisions to the Master of Business Administration, effective September 1, 2014.

Professor Chiu asked how MBA students completing the program on a part-time basis would be impacted by the proposed changes particularly where the requirements for core courses are to be changed. Professor Brabston said continuing students would complete the current program. Dean Doering expanded saying that, aside from administrative changes, the Calendar that is in effect when a student is admitted to a program is the one that is in effect for the duration of the student's program.

CARRIED

c) **RE: Revised M.Sc. and Ph.D. in Physiology** Page 185

Dean Doering referred members to a proposal from the Department of Physiology to revise the number of credit hours required for the M.Sc. and the Ph.D. in Physiology. The credit hours required for the Master's program would

be reduced from 15 to 9 credit hours. The credit hours required for the Doctoral program would be reduced from 24 to 15 credit hours, for students transferring into the program from a Master's program. Students admitted having already completed an M.Sc. would be required to complete 9 credit hours in the Ph.D. program.

Dean Doering MOVED, seconded by Professor Cattini, THAT Senate approve the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes concerning revisions to the Master of Science and Doctor of Philosophy in Physiology , effective September 1, 2014.

CARRIED

- d) **RE: Closure of M.Sc. and Ph.D. Programs in Genetics and M.Sc. in Psychiatry** Page 186

Dean Doering referred members to a proposal to close three graduate programs. He indicated that students have not been admitted to the M.Sc. and Ph.D. programs in Genetics for several years, following the reorganization of departments in the Faculty of Medicine. He said the programs are now part of the graduate programs in Biochemistry and Medical Genetics. Dean Doering said it is not clear whether the M.Sc. in Psychiatry ever existed.

Dean Doering MOVED, seconded by Ms. Gottheil, THAT Senate approve and recommend to the Board of Governors the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes concerning the closure of the Master of Science and Doctor of Philosophy in Genetics and the Master of Science in Psychiatry, effective upon approval by the Board of Governors.

CARRIED

XI **ADDITIONAL BUSINESS** - none

XII **ADJOURNMENT**

The meeting was adjourned at 2:13 p.m.

These minutes, pages 1 to 7 combined with the agenda, pages 1 to 188, comprise the minutes of the meeting of Senate held on December 4, 2013.