

Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room E3-262 Engineering and Information Technology Complex

Members Present

Dr. J. Keselman
Chair
Dr. C. Adams
Prof. B. Amiro
Prof. G. Anderson
Prof. J. Anderson
Prof. M. Araji
Dean J. Beddoes
Dean M. Benarroch
Prof. P. Blunden
Prof. T. Booth
Mr. S. Bounket
Very Rev. R. Bozyk
Ms. M. Brolley
Ms. S.-M. Chaillot
Prof. A. Chiu
Prof. N. Chow
Prof. D. Churchill
Prof. D. Clarke
Dr. D. Collins
Prof. M. Edwards
Prof. B. Elias
Prof. J. Embree
Prof. M. Eskin
Prof. E. Etcheverry
Prof. A. Farenhorst
Prof. M. Gabbert
Ms. M. Gabbs
Rectrice R. Gagné
Ms. S. Gottheil
Dean N. Halden
Prof. T. Ivanco
Ms. S. Jasper
Prof. A. Katz
Prof. V. Keown
Prof. W. Kinsner
Mr. B. Kleinsasser
Mr. P. Kochan
Prof. S. Kouritzin
Prof. A. MacDonell
Prof. R. McIlwraith
Prof. A. McIntosh

Prof. D. McMillan
Dean D. Mandzuk
Ms. V. Marriott
Prof. K. Matheos
Mr. S. Moreno
Prof. J. Morrill
Prof. K. Nixon
Mr. J. Ossachuk
Prof. R.-F. Ouellette
Ms. A. Owuapu
Prof. F. Parkinson
Prof. D. Polyzois
Ms. J. Rebizant
Ms. J. Sealey
Dean G. Sevenhuysen
Mr. C. Smith
Mr. L. Solomon
Mr. D. Sushko
Mr. D. Sytnik
Prof. R. Tate
Dean J. Taylor
Prof. C. Trott
Prof. U. Helmut
Dean L. Wallace
Prof. L. Wang
Dean M. Whitmore
Prof. D. Wirtzfeld
Prof. A. Young
Mr. J. Leclerc,
University
Secretary
Dr. S. Coyston,
Recording
Secretary

Assessors Present

Mr. J. Adams
Ms. J. Black
Ms. J. Chen
Ms. A. Ducas
Dean H. Frankel

Dr. G. Glavin
Prof. B. Hallman
Prof. T. Kucera
Mr. N. Marnoch
Dr. L. Smith
Dr. M. Torchia

Regrets

Dr. D. Barnard
Ms. K. Adams
Prof. S. Alward
Ms. B. Arte
Prof. J. Asadoorian
Prof. M. Brabston
Mr. G. Csepregi
Dean N. Davies
Dean E. Dawe
Dean J. Doering
Mr. L. Ford
Prof. J. Gilchrist
Prof. J. Guard
Prof. R. Hechter
Prof. P. Hess
Dean A. Iacopino
Prof. J. Irvine
Dr. D. Jayas
Prof. J. Kettner
Mr. E. Kraut
Prof. L. Landrum
Mr. S. Leroux
Prof. D. Mann
Prof. J. Owens
Prof. T. Podolsky
Dean B. Postl
Dr. J. Ristock
Dr. H. Sectar
Prof. H. Soliman
Prof. B. Southern
Dean R. Stern
Prof. L. Strachan
Dean M. Trevan
Prof. K. Wrogemann

Ms. D. Young

Absent

Dr. J. Blatz
Mr. R. Buchanan
Mr. I. Cook
Prof. R. Desai
Mr. S. Fazaluddin
Mr. R. Hagemeister
Prof. J. Hanesiak
Prof. B. Hann
Prof. E. Judd
Mr. R. Jung
Mr. J. Kearsley
Prof. J. Linklater
Ms. A. Maqsood
Mr. J. Ngo
Mr. Z. Pan
Prof. K. Plaizier
Prof. D. Smyth
Dean L. Turnbull
Prof. C. Van Winkle
Prof. P. Venkatesh
Dean J. Watkinson
Mr. C. Yap

Also Present

Ms. S. Down
Ms. R. Gardner
Ms. H. Long
Ms. T. Lussier
Ms. C. Préjet
Ms. S. Utsunomiya
Ms. M. Watson

The Chair informed Senate that the speaker of the Senate Executive Committee was Professor Peter Blunden, Faculty of Science.

The Chair welcomed Mr. Paul Kochan, who was recently appointed as Vice-President (Administration).

PRESENTATIONS

1. The United Way Campaign at the University of Manitoba

Mr. Leclerc, Co-Chair of the University's United Way Campaign, reminded Senators that pledge forms had been distributed recently. He acknowledged Ms. Karen Adams (University Librarian), his Co-Chair at the Fort Garry Campus, Professor Sharon Macdonald (Faculty of Medicine) the campaign Chair at the Bannatyne Campus, and Dean Wallace and Professor Etcheverry who are Co-Chairing the Leadership Campaign. Mr. Leclerc said that the United Way supports various agencies in the city that help kids and communities and assist people in moving from poverty to possibility. He informed members that, the previous year, the University community raised more than \$500,000 for the United Way Campaign. As the goal this year is to increase the participation rate, Mr. Leclerc encouraged members to make a contribution and to also encourage others to do so.

Mr. Leclerc invited Ms. Rhonda Gardner, Executive Director, Meals on Wheels Winnipeg, which is a United Way agency, to make a presentation to Senate.

Ms. Gardner said Meals on Wheels originated in 1920 when a group of churches in the city came together to help people in Winnipeg who required food, clothing, or furniture, including soldiers, new immigrants and those having some life difficulties. In 1964, the group was approached to offer a home delivery service to provide people with meals. The initiative proved very successful and in 1965 Meals on Wheels, Winnipeg, was founded. In its initial year, the organization served 12,000 meals and last year it delivered 192,000 meals to about 1,200 clients. Ms. Gardner said that forty volunteers deliver the meals each day. She attributed the success of the agency to the volunteers estimating that, without their service, it would require \$250,000 per year to deliver the meals. In addition to delivering the meals, volunteers also provide human contact for the agency's clients, many of whom are socially isolated. Ms. Gardner thanked Senators for their support.

AGENDA

I CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES - OCTOBER 2012

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Professor Blunden MOVED, on behalf of the Senate Executive Committee, THAT the list of graduands provided to the University Secretary by the Registrar be approved, subject to the right of Deans and Directors to initiate late changes with the Registrar up to October 7, 2012.

CARRIED

**II REPORT ON MEDALS AND PRIZES
TO BE AWARDED AT THE OCTOBER CONVOCATION**

Mr. Adams noted there would be no gold medal awarded at the October Convocation. The only gold medal awarded at Fall Convocation is for the School of Medical Rehabilitation. There was no eligible candidate this year.

Professor Blunden MOVED, on behalf of the Senate Executive Committee, THAT the report on medals and prizes provided to the University Secretary be approved by Senate.

CARRIED

III MATTERS TO BE CONSIDERED IN CLOSED SESSION - none

IV MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE - none

V MATTERS FORWARDED FOR INFORMATION

**1. Report of the Senate Committee on Awards Page 4
[August 27, 2012]**

Mr. Adams said that, based on a concern raised by Senate Executive, the possibility of amending the terms of reference for the Dr. Biruta Anna Osins Medal and Award in Endodontics, to make the terms less restrictive, has been discussed with the donor. Revised terms of reference will be reported to Senate through the Senate Committee on Awards at a future meeting.

2. In Memoriam: Dr. William Wade Page 11

Dean Taylor spoke of Dr. William Wade, a member of the Faculty of Arts from 1972 to 1998, who had passed away in August. Professor Wade was appointed by the Department of Anthropology and subsequently joined the linguists when they left that Department in 1984 to form the Department of Linguistics. He served as Head of both Departments during his tenure in the Faculty. Professor Wade was a productive and highly respected researcher in the field of skeletal biology who is best known for his discovery of the Klippel-Feil syndrome in North American populations. He will be remembered as a generous and demanding teacher, for his scholarship, and for his uncompromising defense of the collegial academy.

3. In Memoriam: Dean Robert Macmillan

Dr. Keselman remembered Dean Robert Macmillan, who passed away September 14th. She said that Dean Macmillan had dedicated his life to education and had made many important contributions across the country and at the University of Manitoba since his appointment as Dean in 2011. On behalf of the University, she extended sympathy to Dean Macmillan's family and colleagues.

On behalf of Dr. Macmillan and his wife Dr. Katheryn Noel, Dean Mandzuk thanked members of the University community for the cards and letters that they

had sent during his illness and for their expressions of sympathy. Dr. Macmillan wished to thank, in particular, everyone who had helped to meet the Faculty's responsibilities during his absence. He appreciated the additional work that administrators, faculty, and staff took on to ensure that things continued to run smoothly. On behalf of the Faculty of Education, Acting Dean Mandzuk thanked Dr. Keselman and Dr. Collins for the support they had offered to administrators in the Faculty over the previous weeks, and Ms. Gottheil and others who had reached out and provided gestures of support.

Acting Dean Mandzuk said that Dr. Macmillan greatly enjoyed being the Dean of the Faculty of Education and he made many friends in his very short time at the University. Dr. Macmillan joined the University of Manitoba after holding appointments at four other institutions, most recently as Associate Dean, Graduate Programs and Research, at the University of Western Ontario. He was a strong and commanding leader and a wise counsellor who had a clear vision for the Faculty. Dr. Macmillan had worked tirelessly to bring his vision to reality and Dr. Mandzuk said the Faculty will endeavour to implement his initiatives.

VI REPORT OF THE PRESIDENT

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VII QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

The following question was received from Dr. Robert-Falcon Ouellette, Division of Extended Education.

I have had a few colleagues discuss the idea of a sustainable campus and how the University is attempting to encourage these practices. Currently for any staff that come to work using their bicycles, when arriving on campus there are no showers that they can use, thus making it very inconvenient to come to campus on a bike due to the physical exertions that it may entail and the impracticality of then teaching a class or conducting a meeting while maintaining a professional appearance. Many work places in cities and organization that wish to encourage sustainable development and practices provide showers and access to these showers for people who make the commitment to bike to work. Is the University considering allowing bikers and others to use the shower facilities of the Frank Kennedy Centre or elsewhere on campus in order to encourage more sustainable practices and if so, when and how?

Dean Watkinson said the Faculty of Kinesiology and Recreation Management is committed to an active healthy campus and has stated this as one of its strategic initiatives. She called attention to the Faculty's recent efforts to bring about the Active Living Centre, for which a ground-breaking ceremony would take place the following week. With the realization of this initiative, the Faculty will look for opportunities to increase active living on the campus. Dean Watkinson informed Senate that the Faculty has initiated discussions with the Campus Planning Office regarding the possibility of having showers included in the plans for every new and renovated building on campus. At this time, however, there is no plan to provide free access to showers. At present, showers can be accessed through an Active Living membership. When the new Active

Living Centre is opened, all students will have a membership. The Faculty is interested in discussing the possibility of memberships for staff, including shower only memberships, to encourage staff to use bicycles for travel to the campus. The Faculty will also consider establishing a bicycle program on campus to allow people to travel from point to point on the campus.

**VIII CONSIDERATION OF THE MINUTES
OF THE MEETING OF SEPTEMBER 5, 2012**

Dean Sevenhuysen MOVED, seconded by Professor Ivanco, THAT the minutes of the Senate meeting held on September 5, 2012 be approved as circulated.

CARRIED

IX BUSINESS ARISING FROM THE MINUTES

1. Response to Question RE: Thompson Reuters InCites

Dr. Collins recalled that, at the previous meeting, Professor Gabbert had remarked on the absence of any comment in Report of the President on an announcement by Thomson Reuters that the University of Manitoba and other members of the U15 Group are now subscribing to the bibliometric product InCites. He said the University has not purchased the product although the press release quoted by Professor Gabbert would lead one to believe that this was the case. Dr. Collins said that seven members of the U15 Group have purchased InCites but others have decided not to. It is an expensive product and is not as comprehensive as the University would want. Dr. Collins said that bibliometric products are continuing to improve and have multiple applications. The University is continuing to review them.

Professor Gabbert thanked Dr. Collins's for his comments on the content of the Thomson Reuters press release, which, he noted made reference to the U15 Group together with a list of the fifteen member institutions, without specifying that only seven of these had actually subscribed to InCites. Professor Gabbert noted that the press release is no longer available on the Thomson Reuters website.

Mr. Leclerc recalled that, at the previous meeting, Professor Janet Morrill had asked if Senate has established meeting rules for teleconferences and electronic meetings. He reported that, subsequent to that meeting, he had drafted proposed procedures which have now been considered by the Senate Committee on Rules and Procedures. Mr. Leclerc said he expects that, in its report to Senate, the Committee might encourage faculties and schools to develop similar rules. Senate will have an opportunity to review the document at a future meeting.

X **REPORTS OF THE SENATE EXECUTIVE COMMITTEE
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

1. **Report of the Senate Executive Committee** Page 29

Comments of the Senate Executive Committee accompany the report on which they are made.

2. **Report of the Senate
Planning and Priorities Committee**

Ms. Ducas reported that the Senate Planning and Priorities Committee is currently considering a proposal for a Bachelor of Arts (Honours) in Criminology program.

XI **REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

1. **Report of the Senate Committee on Instruction and
Evaluation RE: Faculty of Medicine Policy on
Examination Conduct** Page 30

Professor Etcheverry explained that the proposed Faculty of Medicine policy on Examination Conduct, which relates to the Undergraduate Medical Education Program, is intended to ensure that examinations are administered in an organized manner by establishing policy and procedures to be followed during examinations. The policy is complementary to the University policy on Examination Regulations. Professor Etcheverry called attention to the Committee's observation that it may be necessary to revisit the policy on Examination Conduct if there are changes to the University policy, which is currently under review. The Committee has endorsed the Faculty's policy at this point in time, given the importance for the Faculty of having such a policy in place.

Professor Etcheverry MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation regarding the establishment of the Faculty of Medicine policy on Examination Conduct, effective upon approval.

CARRIED

2. **Report of the Senate Committee on Instruction and
Evaluation RE: Faculty of Medicine Policy on
Formative Assessment** Page 37

Professor Etcheverry informed members that the proposed Faculty of Medicine policy on Formative Assessment is meant to ensure that students in the Undergraduate Medical Education Program have an opportunity to participate in formative assessment experiences, in order that they are better prepared for their final examinations having had the benefit of more feedback. Professor Etcheverry noted that the proposed policy formalizes existing practices but is important as it makes these practices more transparent for students.

Professor Etcheverry MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation regarding the

establishment of the Faculty of Medicine policy on Formative Assessment, effective upon approval.

CARRIED

3. **Report of the Senate Committee on Instruction and Evaluation RE: Faculty of Medicine Policy on Communicating Methods of Evaluation in the Undergraduate Medical Education Program** Page 44

Professor Etcheverry said the proposed Faculty of Medicine policy on Communicating Methods of Evaluation in the Undergraduate Medical Education Program provides a process by which students are appropriately informed of evaluation methods, in accordance with University regulations. The policy formalizes current practices and makes the practices and policy transparent.

Professor Etcheverry MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation regarding the establishment of the Faculty of Medicine policy on Communicating Methods of Evaluation in the Undergraduate Medical Education Program, effective upon approval.

CARRIED

4. **Report of the Senate Committee on Nominations** Page 54

Professor Edwards referred members to the Report of the Senate Committee on Nominations, which identifies nominees for vacancies on two Senate committees. The vacancies resulted from the resignation of committee members. There were no further nominations.

Professor Edwards MOVED, on behalf of the committee, THAT: Senate approve the Report of the Senate Committee on Nominations [dated September 19, 2012].

CARRIED

XII ADDITIONAL BUSINESS

1. **Report of the Implementation Working Group for the Cooper Commission Report [August 9, 2012]** Page 55

Dr. Smith reminded Senate that the Implementation Working Group had been established in May 2012 to develop a plan to implement recommendations in what has come to be known as the Cooper Commission Report. She noted that the membership of the Implementation Working Group includes herself and Mr. Leclerc as Co-Chairs, Dr. Cooper (School of Medical Rehabilitation and Dean Emeritus of the Faculty of Music), Dean Taylor (Senate Executive, and Dean, Faculty of Arts), Ms. Usick (Director, Student Advocacy and Accessibility), Mr. Juliano (Director, Office of Legal Counsel), Ms. Christie (Coordinator, Student Accessibility Services), Professor Asadoorian (Senate Executive and Director, School of Dental Hygiene), and Dr. Torchia (Director, University Teaching Services) who will serve as a resource person. Others will be asked to participate as people with particular

expertise are required to assist with the implementation of the various recommendations in the Cooper Commission Report.

Dr. Smith reported that the Implementation Working Group has developed a plan that will serve as guideline for its work. Referring members to observation 4 in the Report, she said the Working Group has divided the recommendations in the Cooper Commission Report into three areas: policy development/revisions; academic program standards identification; education/information and awareness development. Each of the three broad areas has been divided into a number of phases that are cross referenced to specific recommendations, as noted in brackets. Timelines have been established for completing each phase. Dr. Smith indicated that progress has been made in all three of the areas.

In its next report to Senate, the Implementation Working Group will update Senate on various initiatives of Student Accessibility Services to provide education and information to the University community regarding programs it provides to support students who require accommodations.

XIII ADJOURNMENT

The meeting was adjourned at 2:12 p.m.

These minutes, pages 1 to 8, combined with the agenda, pages 1 to 59, comprise the minutes of the meeting of Senate held on October 3, 2012.