

December 3, 2003

Minutes of a Meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room 245 Engineering Building

Members Present

Dr. E.J.E. Szathmáry,
Chair
Mr. M. Ahsan
Prof. T. Anna
Prof. U. Annakkage
Very. Rev. R. Bozyk
Prof. B. Bright
Prof. R. Burleson
Prof. S. Cheng
Prof. P. Choy
Prof. W. Christie
Dean D. Collins
Prof. K. Coombs
Dr. V. Dhruvarajan
Prof. B. Diehl-Jones
Prof. B. Dronzek
Prof. H. Duckworth
Prof. M. Eskin
Ms. O. Famuyide
Prof. E. Forget
Prof. M. Gabbert
Rectrice R. Gagné
Prof. G. Geller
Prof. S. Gessler
Ms. E. Goldie
Ms. R. Gotthilf
Prof. L. Graff
Dean J. Gray
Dean D. Gregory
Prof. P. Hawranik
Dean B. Hennen
Ms. J. Horner
Dr. J. Hoskins
Dean D. Hrycaiko
Prof. J. Irvine
Mr. S. Islam
Prof. T. Ivanco
Dean J. Jamieson
Ms. R. Jaramilla
Mr. K. Jindal
Prof. L. Kaminski
Ms. M. Kuzmeniuk
Mr. G. Lane
Prof. J. Long

Dr. D. Lonis
Prof. K. MacKay
Prof. B. MacPherson
Mr. T. Mariash
Ms. D. McCallum
Mr. A. Mohamed
Dr. D. Morphy
Prof. C. Mossman
Dr. W. Norrie
Dean R. O'Kell
Mr. P. Olownia
Prof. J. Page
Prof. B. Payne
Ms. C. Presser
Mr. M. Puri
Dean D. Ruth
Dean H. Secter
Dean G. Sevenhuysen
Prof. K. Simons
Mr. D. Smith
Prof. D. Smyth
Prof. R. Sparling
Rector J. Stapleton
Ms. C. Steer
Mr. G. Stewart
Prof. B. Stimpson
Prof. A. Tate
Prof. L. Taylor
Mr. G. Thompson
Mr. D. VanDam
Prof. E. Walz
Prof. J. Whiteley
Mr. K. Yost
Prof. A. Young
Prof. P. Zahradka
Mr. J. Leclerc,
Acting University
Secretary

Assessors Present

Dr. B. Cameron
Mr. P. Dueck
Dr. K. Grant
Dr. D. Jayas
Dr. R. Lobdell

Mr. N. Marnoch
Ms. E. Prosser
Prof. J. Svenne

Regrets

Mr. S. Alwis
Prof. J. Anderson
Prof. M. Bowring
Prof. J. Cooper
Ms. L. Gallant
Prof. P. Hultin
Dean L. King
Prof. B. Kops
Prof. C. Kristjanson
Prof. B. Law
Prof. A. Louka
Prof. S. Ludwig
Dean R. Mullaly
Prof. J. Owens
Prof. W. Palatnick
Dean A. Percival
Prof. D. Punter
Ms. S. Ronald
Dean A. Secco
Ms. A. Sen
Prof. N. Subotincic
Prof. R. van Acker
Prof. M. Vrontakis
Prof. L. Wallace
Dean D. Witty

Absent

Mr. L. Alghoul
Ms. L. Benningen
Prof. T.G. Berry
Mr. D. Bhatt
Dean H. Bjarnason
Mr. R. Bodnaryk
Prof. G. Crow
Mr. J. Dueck
Ms. M. Feaver
Dr. G. Gerbrandt
Ms. B. Grobb
Dr. E. Haque

Prof. T. Howorth
Ms. L. Johnson
Dr. R. Kerr
Dr. J. Keselman
Prof. P. King
Ms. A. Lenoski
Prof. S. Mai
Prof. G. McClarty
Ms. T. Mitchell
Prof. J. Nagy
Prof. S. Pistorius
Dr. N. Pizzi
Dr. C. Rabinovitch
Prof. G. Ramu
Dr. J. Raymond
Mr. A. Robertson
Mr. T. Saunders
Prof. L. Spearman
Mr. G. Sran
Mr. M. Tenebein
Dr. R. Théberge
Prof. C. Trott
Prof. J. van Rees
Dean J. Wiens
Mr. S. Withanachchi
Prof. K. Wrogemann
Prof. C. Wu

Also Present

Prof. R. Baydack
Prof. W. Chernomas
Ms. J. Gripp
Ms. L. Jouan
Ms. D. Kaspersion
Ms. H. Paterson

Dr. Szathmáry noted that it was Professor Taylor's last meeting of Senate, as she will be leaving the University. Dr. Szathmáry expressed her appreciation for all of Professor Taylor's contributions to the University. This was met with a round of applause.

I MATTERS TO BE CONSIDERED IN CLOSED SESSION

**1. Report of the Senate
Committee on Honorary Degrees**

In keeping with past practice, the minutes of this agenda item are not included in the circulated minutes. They appear in the original minutes which are available for inspection by members of Senate.

II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

**1. Report of the Senate Committee
on Curriculum and Course Changes: Part A Page 17**

The Senate Committee on Curriculum and Course Changes met on several occasions in the month of October, 2003 to consider requests from various units for course and curriculum changes of less than 10 credit hours per department.

Professor Dronzek noted the following changes to the report:

- on page 50 course 23.451 should read 24.451
- on page 31 "geonomics" should read "genomics"
- the Faculty of Science has withdrawn is proposed changes to the honours regulations as they appear on pages 67-69
- on page 60, footnote 2 in the Chemistry chart should be amended.
Professor Duckworth advised that it should be removed altogether.

It was MOVED by Professor Dronzek, on behalf of the Committee, THAT Senate approve the report of the Senate Committee on Curriculum and Course Changes dated November 17, 2003.

CARRIED

2. Proposed Academic Schedule for 2004-2005 Page 70

The 2004-2005 academic schedule was prepared by the Director of Student Records. It has been reviewed by each Faculty and School, and the Director of Admissions.

Professor Cameron noted that exams will run until December 23 and wondered whether or not this would cause difficulties for instructors to turn in grades before the holiday break. Mr. Marnoch replied that it would, but that the deadline for

turning in grades usually extends into early January.

Professor Coombs advised that the Senate Executive Committee endorses the report to Senate.

It was MOVED by Dean Jamieson, seconded by Dr. Lonis, THAT Senate approve the proposed academic schedule for 2004-2005 [under cover of a memorandum from the Director of Student Records dated November 7, 2003].

CARRIED

III MATTERS FORWARDED FOR INFORMATION

1. Report of the Senate Committee on Awards: Part A Page 77

At its meeting on October 28, 2003, the Senate Committee on Awards approved eight new awards, 14 award amendments, and three award withdrawals [as set out in the report of the Senate Committee on Awards dated October 30, 2002]. All these award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

2. Statement of Intent - Master of Arts in School Psychology Page 87

The Department of Psychology in the Faculty of Arts is proposing a Master of Arts degree in School Psychology. According to Dr. Lobdell's letter the proposed program will "train specialists who will provide psychological services in schools in Manitoba or elsewhere in Canada". The statement of intent as submitted to the Council on Post-Secondary Education was submitted for the information of Senate.

IV REPORT OF THE PRESIDENT

1. President's Report December 3, 2003 Page 95

In addition to her written report, Dr. Szathmáry reported on a question from a Senator from Science who wasn't able to attend the Senate meeting, asking whether or not the media coverage of the Asper School of Business referendum had been accurate. Dr. Szathmáry noted that the coverage was not accurate. She noted that student support was included in Dean Gray's proposal. She added that the consultation with the students was a matter internal to the Asper School; the senior administration's responsibility at this stage was to advise whether the plan could meet the requirements established by the Minister of Advanced Education for fee increases.

Dr. Szathmáry reported that another University of Manitoba graduate has been awarded a Rhodes Scholarship. She added that a committee had been chaired by Professor Bev

Cameron to seek out and encourage students to let their names stand in consideration for the Rhodes Scholarship, and thanked Professor Cameron for her efforts.

Dean Jamieson added that the recipient, Aleksandra Leligdowicz is a graduate of the Faculty of Science. Rector Stapleton added that Ms. Leligdowicz was also an active member of St. Paul's College, having a received scholarship from the College. [It was subsequently noted that Ms. Leligdowicz was a member of St. John's College in her final year of university, having also received the Hoskins Scholarship there.] Rector Stapleton advised that he had spoken with the donor who established the scholarship that Ms. Leligowicz had received and that it was a credit to those who contribute to provide scholarships.

Dr. Szathmáry reported that she and the President of the Faculty Association had signed off on a collective bargaining protocol, that will, if approved by the Board of Governors and the UMFA membership, allow for a reduced period of bargaining on issues followed by binding arbitration if an agreement can not be reached. This protocol will prevent any work stoppages. Dr. Szathmáry expressed her gratitude to the UMFA President, Professor Gabbert, for his work in coming to this agreement.

Ms. Prosser asked a question regarding enrolment levels and the state of overcrowding in some classes. Dr. Szathmáry replied that enrolment was at 26,572 as of November 1 and that the increase since the beginning of classes can be attributed to a large increase in graduate students. With regard to overcrowding in classes, Dr. Szathmáry noted that a group led by Dr. Kerr is presently working on the development of an enrolment management plan. She also noted that one issue to be explored is whether or not the University is using its existing facilities to their maximum potential. Ms. McCallum added that this year, due to the demolition of Engineering II, there are 20 less classrooms on campus, but added that this will be resolved upon the completion of the Engineering and Information Technology Complex.

V QUESTION PERIOD

One Question was received from Dr. Gene Walz, Provost of University College. The question was:

In its meeting on January 8, 2003, Senate was asked when the report of the University Discipline Committee re: revisions to the student discipline by-law [originally considered by Senate on February 3, 1999] might be returned to Senate for review. Senate was advised that, following the 1999 meeting, changes were made and a new governing document system was developed and that "it is expected that the revised by-laws in the new format would be received by the University Discipline Committee in February 2003 and presented to Senate and the Board of Governors in April, 2003."

1. a) **Report of the Senate Committee
on Curriculum and Course Changes: Part B** Page 116

- b) **Report of the Senate
Planning and Priorities Committee
on Undergraduate Changes with
Resource Implications or Course
Changes Beyond Nine Credit Hours** Page 130

This part of the reports of the Senate Committee on Curriculum and Course Changes and the Senate Planning and Priorities Committee deal with course change proposals for units where the net increase is more than nine credit hours, or involves significant program changes: French, Spanish and Italian (+12 credit hours), Political Studies (-27 credit hours), Collège universitaire de Saint-Boniface (+12 credit hours), Educational Administration, Foundations and Psychology (+12 credit hours), and Biosystems Engineering (+12 credit hours).

Professor Coombs advised Senate that the Senate Executive Committee endorses the report to Senate.

**It was MOVED by Professor Dronzek, on behalf of the Committee,
THAT Senate approve the report of the Senate Committee on
Curriculum and Course Changes dated October 21, 2003.**

CARRIED

**It was MOVED by Professor Dronzek, on behalf of the Committee,
THAT Senate approve the report of the Senate Planning and
Priorities Committee dated November 4, 2003.**

CARRIED

2. **Program Proposal - School of Music
Post-Baccalaureate Diploma in Performance** Page 135

- a) **Report of the Senate Committee on
Curriculum and Course Changes** Page 160

- b) **Report of the Senate Planning
and Priorities Committee** Page 162

The School of Music is proposing the introduction of a 30 credit hour Post-Baccalaureate Diploma in Performance. Its structure is based upon the Post-Baccalaureate Diploma in Education. The proposal has been reviewed and endorsed by both the Senate Committee on Curriculum and Course Changes and the Senate Planning and Priorities Committee.

Dr. Lonis noted that the proposed diploma will serve a niche in the music community, will allow faculty's talents to be used more effectively and will assist in recruiting international students.

Professor Duckworth wondered why there were six different special topics courses and how one could show what contents the students covered if they took these courses. Professor Dronzek noted that Student Records has a function whereby they can add the topic of the course so that it will be displayed on a student's transcript.

Professor Burleson rose to speak against the proposal on two grounds, (1) he felt that the program lacked the substance and length of other programs at other institutions and that he felt that a one year program was insufficient; and (2) that the School used inappropriate procedures in moving the proposal forward to Senate, adding that he felt that the School of Music Council had not approved the proposal at a formal meeting of Council.

Dr. Lonis noted that the proposal was discussed at several meetings of the School Council. He noted that the proposal was approved by School Council in May and brought back in a revised format in July and September. In September the proposal was endorsed by a vote of 17 to 2. He disagreed with Professor Burleson's assessment of the substance of the program and noted that it was the will of the School of Music Council to bring this proposal forward to Senate.

Professor Dronzek noted that the Senate Committee on Curriculum and Course Changes was made aware of some problems with the approval process at its August 21 meeting. At that time the Committee recommended approval of the program subject to receiving the confirmation from the Director of the School of Music that the School Council had approved the proposal, which it did receive.

In response to a question from Professor Ramu, Dr. Lonis indicated that the School Council meetings were held in compliance with the bylaws.

Professor Eskin asked how students who completed this diploma would be compared to students who completed other diplomas from other institutions. Dr.

Lonis replied that such comparisons would be rather subjective, but that the reputation of the school and which professors the student worked with would be more important than the duration of the program.

Dr. Szathmáry suggested that as the School of Music Council was set to meet on December 4th, that Senate could approve the proposal, subject to receiving confirmation from the School Council of its approval of the proposal.

Professor Duckworth suggested that Senate be advised of the response from the School Council.

Professor Coombs advised Senate that the Senate Executive Committee endorses the report to Senate.

It was MOVED by Professor Dronzek, seconded by Rector Stapleton, THAT Senate approve and recommend that the Board of Governors approve the Proposal of the School of Music to introduce a Post-Baccalaureate Diploma in Performance [as endorsed by the Report of the Senate Committee on Curriculum and Course Changes dated August 19, 2003 and the Report of the Senate Planning and Priorities Committee dated October 27, 2003], subject to receiving confirmation from the School of Music Council of its approval of the program.

CARRIED

**3. Report of the Senate Committee on Admissions
re: the Faculty of Nursing**

Page 164

The Senate Committee on Admissions reviewed a proposal of the Faculty of Nursing to amend their admissions requirements by requiring applicants to submit a self-declaration at the time of application indicating whether or not they have an adult criminal record or are listed in the Child Abuse Registry, and submitting official confirmation of the same upon admission and prior to their initial registration in the Bachelor of Nursing program.

Dean Collins noted the difficulty for international students to obtain criminal records checks from other countries. Dean Gregory noted that such checks are required as part of the visa process, and that in the case of refugees and other sensitive situations, that the Faculty would exercise fair judgement on exceptional cases.

Professor Coombs advised Senate that the Senate Executive Committee endorses the report to Senate.

It was MOVED by Dr. Morphy, on behalf of the Committee: THAT the Report of the Senate Committee on Admissions concerning a proposal from the Faculty of Nursing to change the admission requirements in the Bachelor of Nursing Program [dated November 10, 2003] be approved by Senate.

CARRIED

4. Report of the Senate Committee on Appeals

Dr. Hoskins reported that since last reporting to Senate, the Senate Committee on appeals considered four appeals.

The first appeal, held on June 27, 2003, was an appeal against the Faculty of Nursing decision not to grant a retroactive authorized withdrawal from course number 49.331. Medical and compassionate grounds were cited and the appeal was granted.

The second appeal, held on August 12, 2003, was an appeal against the Faculty of Arts decision not to grant the appellant a grade of A in a history course. The grounds cited were that the method of calculation of the final grade did not follow the method set out in the syllabus and that there was not appropriate notification of a change in procedure. This appeal was granted.

The third appeal, also held on August 12, 2003, was an appeal against the Faculty of Nursing decision not to reinstate the appellant into the Bachelor of Nursing program. Medical and compassionate grounds were cited and the appeal was granted.

The fourth appeal, held on September 12, 2003, was an appeal against the Faculty of Medicine decision to terminate the appellant from the post graduate medical education program in Family Medicine. The grounds cited were undue hardship and procedural irregularities. This appeal was denied.

5. Report of the Senate Committee on Awards: Part B

Page 166

At its meeting on October 28, 2003, the Senate Committee on Awards reviewed one new application that appears to be discriminatory under policy number 419 on Non-Acceptance of Discriminatory Scholarships, Bursaries, or Fellowships. The Committee received letters of support for the Human Ecology Endowment

Fund Scholarship for Aboriginal Students from Dr. Gustaaf Sevenhuysen, Acting Dean of Human Ecology and Kali Storm, Director of the Aboriginal Student Centre.

The Committee recommends that Senate approve and recommend that the Board of Governors approve the establishment of the Human Ecology Endowment Fund Scholarship.

Professor Coombs advised Senate that the Senate Executive Committee endorses the report to Senate.

It was MOVED by Dean Jamieson, seconded by Professor Duckworth, THAT the Report of the Senate Committee on Awards PART B [dated October 28, 2003] be approved by Senate.

CARRIED

6. Reports of the Senate Committee on Instruction and Evaluation

a) Re: Faculty of Nursing

Page 170

The Senate Committee on Instruction and Evaluation reviewed a proposal to amend the Voluntary Withdrawal and Limited Access and Scholastic Progress policies in the Faculty of Nursing, and recommend these changes to Senate for approval.

Professor Coombs advised Senate that the Senate Executive Committee endorses the report to Senate.

Ms. Prosser noted that she had concerns about this report at the Committee stage but had met with Dean Gregory and Associate Dean Chernomas and is confident that the process will be monitored diligently.

It was MOVED by Professor Grant, on behalf of the Committee: THAT the report of the Senate Committee on Instruction and Evaluation regarding the Faculty of Nursing [dated November 4, 2003] be approved by Senate.

CARRIED

b) Re: Time line for appealing final grades

Page 172

- (a) perform the functions required under the procedures for the Committee of Election which were used for the 2001 Chancellor election (the means of receiving nominations, the methods of election and the date of election); and
- (b) recommend to the Board and Senate on any issues which require consideration prior to the meeting of the Committee of Election (including an appropriate timetable for receipt of nominations and conducting the election).

The ad hoc committee met on November 10, 2003, at which time it reviewed the procedures, the call for nominations and the nomination form (all of which are attached for information). The ad hoc committee also recommends that Senate approve the following:

- 1. The deadline for receipt of nominations for Chancellor by the Office of the University Secretary be 4:00 p.m., Friday, February 13, 2004; and
- 2. The Committee of Election meet on Wednesday, March 3, 2004, to elect a Chancellor.

These recommendations were approved by the Board of Governors November 24, 2003.

Professor Duckworth expressed his concern that the nomination form requires a student/employee/alumni number. It was noted that including these numbers facilitated the confirmation of a nominators eligibility, but that Professor Duckworth's concern would be taken under advisement.

It was MOVED by Professor Taylor, seconded by Dean Jamieson, THAT Senate approve the following recommendations:

- 1. **The deadline for receipt of nominations for Chancellor by the Office of the University Secretary be 4:00 p.m., Friday, February 13, 2004; and**
- 2. **The Committee of Election meet on Wednesday, March 3, 2004, to elect a Chancellor.**

CARRIED

XI ADJOURNMENT

The meeting adjourned at 3:50 p.m.

These minutes, pages 1 to 13, combined with the agenda, pages 17 to 181 distributed earlier, comprise the minutes of the meeting of Senate held on December 3, 2003.

/jml

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