



**University
of Manitoba**

**Special Meeting of Senate Executive Committee
via Zoom
Wednesday, November 10, 2021
1:30 p.m.**

A G E N D A

- I CONSIDERATION OF THE MINUTES
OF THE MEETING OF OCTOBER 20, 2021**
- II BUSINESS ARISING FROM THE MINUTES - none**
- III RECOMMENDATIONS FROM THE ACADEMIC AND RESEARCH TEAM
OF THE CONTINUITY STEERING COMMITTEE**
 - 1. Revised Academic Schedule and Student
Accommodation due to UMFA Labour Action**
- IV ADJOURNMENT**

Page 2

Please send regrets to shannon.coyston@umanitoba.ca.




**University
of Manitoba**

Office of Provost and Vice-President (Academic)

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Date: November 8, 2021

To: Jeff Leclerc, University Secretary

From: Mark Torchia, Vice-Provost (Teaching and Learning) and Team Lead, Academic and Research Team, Continuity Steering Committee 

Re: Revised Academic Schedule and Student Accommodation

On November 3rd, 2021, Senate approved that the Senate Executive Committee in accordance with its normal powers “to deal with contingencies that arise between meetings of Senate” is empowered to approve revisions to the Academic Schedule for the Fall 2021 and Winter 2022 terms and to approve the temporary modification or suspension of academic policies required to facilitate the completion of the Fall and Winter Terms.

On behalf of the Academic and Research Team, sub-committee of the Continuity Steering Committee, attached you will find two proposed revisions to the Academic Schedule based on the following scenarios:

- i. the return of striking UMFA members to teaching on or before November 15th, 2021; and
- ii. the return of striking UMFA members to teaching from between November 16th, 2021 and, up to and including, November 23rd, 2021.

To maintain the integrity of our courses and programs, and ensure requirements for accreditation, the committee agreed that the number of instructional days remain at sixty-one days where at all possible; as such, the scenarios as presented have been developed based on this planning assumption. The key differences between the two scenarios are that if teaching were to resume after November 15th, 2021, an alternate examination period would be required in January 2022, and instructional days for the Fall 2021 Term would be reduced from sixty-one days to sixty days. Neither scenario impacts the start of the Winter 2022 Term, although some irregularly scheduled programs may need to bring forward revisions to their schedules if teaching resumes after November 15th.

Accordingly, the Academic and Research Team recommends the following motions to be considered for approval by Senate Executive:

- THAT should there be a return to teaching by striking UMFA members on or before November 15th, 2021, the Academic Schedule revisions as presented in Scenario 1 would be implemented.

- THAT should there be a return to teaching of striking UMFA members between November 16th, 2021 and up to, and including, November 23rd, 2021, the Academic Schedule revisions as presented under Scenario 2 be implemented.

Further, in anticipation of a return by striking UMFA members to teaching and, in spirit of the motions approved by Senate on November 3rd, 2021 to reduce any undue anxiety or hardship for students impacted by the strike,

- THAT no assignments be due, or tests held, for the first 72 hours following the first class session after the return to teaching by striking UMFA members; and
- THAT, recognizing that some students will have ongoing classes during the exam period in December, academic unit heads and academic staff shall ensure that students are not disadvantaged with respect to any missed classes, materials, assignments/tests when there is a scheduling conflict between a class and an exam.

On behalf of the Continuity Steering Committee, the Academic and Research Team continues to work closely with the Office of the Registrar and Enrolment Services to model scenarios based on the potential duration of the strike, to identify the necessary revisions to the academic schedule, and to work through issues as they arise and bring forward the necessary changes for approval as required.

Cc: Diane Hiebert-Murphy, Provost and Vice-President (Academic)
 Todd Mondor, Deputy Provost (Academic Planning and Programs) and Chair, Continuity Steering Committee
 Laurie Schnarr, Vice-Provost (Students)
 Jeff Adams, Registrar and Executive Director, Enrolment Services



TO: Mark Torchia, Vice-Provost (Teaching and Learning)

FROM: Jeff Adams, University Registrar and Executive Director, Enrolment Services

DATE: November 8, 2021

SUBJECT: Modification to 2021-22 Academic Schedule

As a result of the UMFA strike some changes to the academic schedule are required. These modifications apply to most University of Manitoba programs; any impact to dates for programs who are on an irregular schedule will be brought forward as needed. Further modification to these dates and other dates in the academic schedule may be required depending on the duration of the strike.

SCENARIO 1:

The proposed changes for a scenario where striking UMFA members return to teaching on or before November 15th, 2021 are:

1. **Modification to the end of fall term classes:** The last instructional day of fall term, December 10th, 2021 remains unchanged for continuing classes. The last instructional day of fall term for interrupted classes will be December 16th, 2021. This ensures that the number of instructional days do not have to be modified, and will remain at 61 days; the number of instructional contact hours for interrupted classes will be:
 - Monday/Wednesday/Friday - 37 hours (original schedule, 37 hours)
 - Tuesday/Thursday – 36 teaching hours (original schedule, 36 hours)
 - Monday/Wednesday – 37.5 hours (original schedule, 36 hours)
2. **Voluntary withdrawal date:** The Provost will move the voluntary withdrawal date from November 23rd to November 29th, 2021 for all classes, continuing and interrupted.

Notes:

- i. The December exam period will still occur from December 11th – December 23rd, 2021; however, given the extension of fall term for interrupted classes a new exam schedule must be created. This schedule will be complete and available to students by December 1st, 2021, and will replace the current exam schedule that was made available to students at the end of October.
- ii. Depending on the exact day of return, some minor modifications to the academic schedule may be still required. The dates in this section assume a return to teaching on November 15th, 2021.

SCENARIO 2:

The proposed changes for a scenario where striking UMFA members return to teaching between November 16th, 2021 and, up to and including, November 23rd, 2021 are:

1. **Creation of an alternate examination period:** The original exam period, December 11th- 23rd, 2021, will continue as is for continuing courses that are not disrupted by the strike. The dates of the alternate exam period will be January 6th- 9th, 2022. All courses interrupted by the strike will have their exams re-scheduled to occur during this alternate period.
2. **Modification to the end of fall term classes:** The last instructional day of fall term, December 10th, 2021 remains unchanged for continuing classes. The last instructional day for fall term for interrupted classes will be December 23rd, 2021. To conclude classes before the Winter Term Break, the number of instructional days will be reduced from 61 days to 60 days; the number of instructional contact hours for interrupted classes will be:
 - Monday/Wednesday/Friday - 36 hours (original schedule, 37 hours)
 - Tuesday/Thursday – 36 teaching hours (original schedule, 36 hours)
 - Monday/Wednesday – 36 hours (original schedule, 36 hours)
3. **Voluntary withdrawal date:** The Provost will move the voluntary withdrawal date from November 23rd to December 7th, 2021 for all classes, continuing and interrupted.
4. **Final grade appeal deadline:** The final grade appeal deadline will be moved from January 25th, 2022, to January 28th, 2022, for all classes, continuing and interrupted.

Note: Depending on the exact day of return, some minor modifications to the academic schedule may still be required. The dates in this section assume a return to teaching on November 23rd, 2021.

CC: Jeff Leclerc, University Secretary