



SENATE COMMITTEE ON HONORARY DEGREES

Terms of Reference

1) Mandate and Role of the Committee

- a) The Senate Committee on Honorary Degrees (the Committee) supports the Senate of the University of Manitoba (the Senate) by considering and making recommendations to the Senate on policies and related matters respecting:
 - i) honorary degrees
 - ii) the naming of academic units, buildings, parts of buildings and spaces
 - iii) the naming of chairs and professorships
 - iv) academic dress.

2) Authority –

- a) The Committee is created by and is accountable to the Senate, under the powers provided to the Senate by *The University of Manitoba Act*.
- b) The Committee's actions are also governed by university governing documents, including:
 - i) Honorary Degrees Policy and Procedure
 - ii) Chairs and Professorships Procedure
 - iii) Naming of Academic Units Policy and Procedure
 - iv) Naming of Buildings, Parts of Buildings and Spaces Policy and Procedure
 - v) Special Convocations Policy

3) Areas of Responsibility –

- a) Honorary Degrees
 - i) To recommend to the Senate on policy and procedure concerning honorary degrees, including the criteria for awarding honorary degrees.
 - ii) To invite nominations of candidates for honorary degrees from members of the Board of Governors, the Senate, deans and directors, presidents of University of Manitoba Faculty Association (UMFA) and the University of Manitoba Students' Union (UMSU) and members of the university community.
 - iii) To review nominations and make recommendations to Senate on potential candidates for honorary degrees.
- b) Naming
 - i) To approve the naming of a part of a building or space and report thereon to the Senate.
 - ii) To recommend on the naming of an entire building of the University to the Senate.
 - iii) To recommend on the naming of Chairs and Professorships to the Senate.
 - iv) To recommend on the naming of academic units to the Senate.

c) Academic Dress

- i) To recommend to the Senate on the academic dress of the Chancellor, Vice-Chancellor, Marshalls and other officers of Convocation.
- ii) To recommend to the Senate, with advice from the University Registrar and the University Secretary, the colors of the linings of hoods for new degrees.

d) Special Convocations

- i) To advise the President and Vice-Chancellor on the holding of special convocations.

4) Composition of Committee

a) ***Ex Officio* voting members**

- i) The Chancellor
- ii) The President
- iii) The President of the University of Manitoba Students' Union
- iv) The President of the University of Manitoba Alumni Association

b) **Voting members appointed by the Senate**

- i) Five academic members of the Senate, including at least one Indigenous member of Senate

c) **Voting member appointed by the Chancellor**

- i) One representative of the community at large to be appointed by the Chancellor for a three-year term

d) **Resource Persons**

- i) The University Secretary (and/or designate) shall serve as secretary and resource to the Committee.

5) Chair and Vice-Chair

- a) The Chancellor shall serve as Chair of the Committee.
- b) The President shall serve as Vice-Chair of the Committee and act for the Chair in the Chair's absence.

6) Frequency of Meetings and Annual Work Plans

- a) The Committee shall meet a minimum of twice annually.
- b) Additional meetings may be called by the Chair as required.
- c) The Chair and the University Secretary shall develop an annual work plan for the Committee to guide the Committee's work.