

JOINT SENATE COMMITTEE ON MASTER'S PROGRAMS

Terms of Reference:

Secretariat for the Joint Senate Committee (JSC) shall be provided on a three to five-year rotational basis by UM and UW, with the understanding that each University has equal responsibilities in this matter.

Size and Composition of JSC

1. The Chair (or one of the Co-Chairs) or their designate of each of the Joint Master's Programs, as voting members.
2. Faculty members from outside the departments or disciplines participating in JMPs, as voting members. The number of faculty member representation in this category shall be half the number of JMP faculty representation per point 1. above.
3. The Dean of the Faculty of Graduate Studies (UM) and the Dean of the Faculty of Graduate Studies (UW) (or Deans' designates), as voting members.
4. A Chair, to be named by the Presidents of the two participating Universities, with a tie-casting vote only.
5. One graduate student, enrolled in the JMP, to be proposed by the Graduate Students' Association to the Senate Nominating Committee, and approved by the University of Manitoba Senate.
6. One graduate student, enrolled in a JMP, to be proposed by the Chairs of the Joint Master's Programs to the University of Winnipeg Senate Nominating Committee and approved by the University of Winnipeg Senate.
7. There will usually be a balance of UW and UM faculty members on the JSC. The Chair of the JSC will work toward ensuring this balance each year.

Powers and Duties of the JSC

The Joint Senate Committee will:

1. Recommend to the respective Senates the candidates for degrees. In November 2004, this responsibility was delegated to the Executive Committee of the Faculty of Graduate Studies.
2. Hear and determine student appeals from JDC decisions on academic matters such as JDC recommendations for admission to a joint program.
3. Recommend to Senate (through appropriate committees at each University) changes to the Regulations Governing Joint Master's Programs between the University of Manitoba and the University of Winnipeg.
4. Approve, upon request of a JDC, changes in the supplementary regulations governing the respective JMP.

5. Upon recommendation from a JDC approve the imposition of higher standards than the minima set by the Faculty of Graduate Studies at the University of Manitoba in any JMP.
6. To comment or recommend, following the completion of an academic review of a JMP, on:
 - a. how well the JMP's teaching and community service relate to the two universities' goals of the program, emerging knowledge areas in related disciplines, and societal needs;
 - b. the progress that the JMP has made since the previous review of the JMP; and
 - c. the overall quality and plans of the JMP.
7. Attempt to resolve specific problems that may arise in any JMP during the life of the Agreement¹.
8. Determine its own procedures regarding meetings, delegation of powers and duties, etc.
9. Assume such further powers and duties as may be mutually agreed to by the two Universities.

Appeals to the Joint Senate Committee

An appeal to the Joint Senate Committee will be referred to its sub-committee, the Joint Senate Appeals Committee, for its decision. The decision of the Joint Senate Appeals Committee will be final.

This Joint Senate Appeals Committee will be a panel of three persons consisting of one faculty member from each University, and one graduate student, all of whom are not members of the appealing student's JMP.

The Appeal Committee shall only consider an appeal if there is evidence that:

- the department/unit or the Faculty of Graduate Studies failed to follow the rules of natural justice;
- the department/unit or the Faculty of Graduate Studies failed to follow procedures;
- a department/unit or Faculty of Graduate Studies regulation has been unfairly or improperly applied, or has become inapplicable through lapse of time;
- there are documented mitigating circumstances (e.g. medical, compassionate);
- there is apparent conflict between a Senate Regulation, a Faculty of Graduate Studies policy and/or a department/unit regulation.

¹ The regulations and standards of the UM FGS shall apply to the JMPs during the life of the Agreement.

Amended by Senate February 7, 2024 (effective June 1, 2024)

Amended by Senate April 5, 2000

Amended by Senate December 7, 2005

Amended by Senate May 16, 2012

Approved by Senate November 2, 2016 (effective September 2017)