



JOINT SENATE COMMITTEE ON MASTER'S PROGRAMS

Terms of Reference:

Secretariat for the Joint Senate Committee (JSC) shall be provided on a three to five-year rotational basis by UM and UW, with the understanding that each University has equal responsibilities in this matter.

Size and Composition of JSC

1. Three members of the academic staff to be named by each University, of whom one from each University shall be from outside the departments or disciplines participating in JMPs, the Dean of the Faculty of Graduate Studies (UM) and the Dean of the Faculty of Graduate Studies (UW) (or Deans' designates), as voting members.
2. A Chair, to be named by the Presidents of the two participating Universities, with a tie-casting vote only.
3. One graduate student, enrolled in the JMP, to be proposed by the Graduate Students' Association to the Senate Nominating Committee, and approved by the University of Manitoba Senate.
4. One graduate student, enrolled in a JMP, to be proposed by the Chairs of the Joint Master's Programs to the University of Winnipeg Senate Nominating Committee and approved by the University of Winnipeg Senate.
5. Normally, each JMP will be represented on the JSC. Should a JMP not be represented on the committee, the Chair of the JMP or his/her designate will be invited to attend as a guest member.
6. There will normally be a balance of UW and UM faculty members on the JSC.

Powers and Duties of the JSC

The Joint Senate Committee will:

1. Recommend to the respective Senates the candidates for degrees. In November 2004, this responsibility was delegated to the Executive Committee of the Faculty of Graduate Studies.
2. Hear and determine student appeals from JDC decisions on academic matters such as JDC recommendations for admission to a joint program.
3. Recommend to Senate (through appropriate committees at each University) changes in initial

general regulations for the JMPs.

4. Approve, upon request of a JDC, changes in the supplementary regulations governing the respective JMP.
5. Upon recommendation from a JDC approve the imposition of higher standards than the minima set by the Faculty of Graduate Studies at the University of Manitoba in any JMP.
6. Undertake a comprehensive review in accordance with the schedule of reviews of graduate programs, but not less frequently than the beginning of the fifth year following the reviews currently scheduled for 2005 and 2007 and make such recommendations for the revision of this Agreement as deemed appropriate.
7. Attempt to resolve specific problems that may arise in any JMP during the life of the Agreement¹.
8. Determine its own procedures regarding meetings, delegation of powers and duties, etc.
9. Review and act or recommend on the financial matters referred to in section 8.
10. Assume such further powers and duties as may be mutually agreed to by the two Universities.

Appeals to the Joint Senate Committee

An appeal to the Joint Senate Committee will be referred to its sub-committee, the Joint Senate Appeals Committee, for its recommendation. The decision of the Joint Senate Appeals Committee will be final.

This Joint Senate Appeals Committee will be a panel of three persons consisting of one faculty member from each University, and one graduate student, all of whom are not members of the appealing student's JMP.

All appeals heard by the Joint Senate Appeals Committee shall be heard with due regard for natural justice. An appeal to the Joint Senate Appeals Committee must be based upon one of the following grounds only:

- Procedural errors at the prior level of appeal;
- new evidence that could not have been seen at the prior level of appeal; or
- allegations of bias at the prior level of appeal.

¹ The regulations and standards of the UM FGS shall apply to the JMPs during the life of the Agreement.

Amended by Senate April 5, 2000

Amended by Senate December 7, 2005

Amended by Senate May 16, 2012

Approved by Senate November 2, 2016 (effective September 2017)