

## **APPENDIX II**

### **Human Ethics Resource Committee**

#### **1. Purpose**

The purpose of the Human Ethics Resource Committee (HERC) is to act as an independent voice in supporting the administration of human research ethics under the auspices of the University of Manitoba (the University). HERC has direct accountability to the Senate Committee on University Research (SCUR).

#### **2. Composition**

The Chair and Members of HERC shall be appointed by SCUR. The Vice President (Research & International) (VPRI) may recommend members.

HERC will be comprised as follows:

Five Researchers with academic rank who have expertise in human research ethics as normally indicated by their past service as an REB chair or member; and

The Director, Human Research Ethics and Compliance will serve as a non-voting member; and

One senior graduate student will be appointed by the VPRI or delegate on the advice of the University of Manitoba Graduate Students' Association.

In recommending members, the VPRI shall consider diverse representation and expertise.

Meetings will occur at least three times per year.

Voting members shall normally serve for a three (3) year term with the possibility of renewal for an additional term on the recommendation of the VPRI.

#### **3. Terms of Reference**

HERC is responsible for:

- Providing independent advice on the ethical conduct of Research involving human Participants at the request of a University-constituted REB Chair or the Director, Human Research Ethics and Compliance;
- Reviewing and providing advice and recommendations to Senate and the University Administration on amendments to the University's policies and/or procedures relating to human research ethics;
- Providing advice on the creation of Office of Human Research Ethics standard operating procedures at the request of the Director;
- Providing advice on the creation of human research ethics guidance documents and/or templates at the request of the Director; and
- Reporting annually to the SCUR on any matters involving human Research ethics, along with such recommendations as it considers appropriate.