

UNIVERSITY OF MANITOBA BYLAW

Bylaw:	COLLEGE COUNCIL BYLAWS
Effective Date:	November 5, 2014
Revised Date:	
Review Date:	November 5, 2024
Approving Body:	Senate
Authority:	<i>The University of Manitoba Act, section 34(1)</i>
Responsible Executive Officer:	University Secretary
Delegate: (If applicable)	
Contact:	University Secretary
Application:	Deans of Faculties, Deans of Colleges, members of College and Faculty Councils

Part I Reason for Bylaw

- 1.1 To explain the manner in which College Councils are established and their bylaws approved.

Part II Bylaw Content

- 2.1 Senate has provided for the establishment of councils within all constituent colleges of the University. Unlike faculty councils that are established and regulated by a Senate bylaw, Senate has delegated to the individual faculty and school councils the power to establish and regulate college councils within a faculty or school.
- 2.2 Faculty Councils shall establish College Councils for constituent colleges within the Faculty. In doing so, the Faculty Council shall:
- (a) determine the membership of the College Council;

- (b) confer upon the College Council powers to act and powers to recommend through the delegation of authority accorded to the Faculty or School Council under the Faculty and School Council General Bylaw and the Faculty or School Council-specific bylaw.
- 2.3 College Council bylaws shall be approved by Faculty Council, normally on the recommendation of the relevant College Council. Prior to consideration of the introduction of or any amendments to a College Council bylaw, such changes shall be reviewed by the Senate Committee on Rules and Procedures.
- 2.4 A copy of all current College Council Bylaws, when revised and approved by the individual faculty/school councils, shall be submitted to the Office of the University Secretary by the Faculty.
- 2.5 College Council Bylaws shall be made available to all members of the College Council and posted on the University's website.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the University Secretary that a formal review of this Bylaw is required.
- 3.2 The University Secretary is responsible for the implementation, administration and review of this Bylaw.
- 3.3 Deans/Directors are responsible for complying with this Bylaw.

Part IV Authority to Approve Procedures

- 4.1 The University Secretary may approve Procedures, if applicable, which are secondary to and comply with this bylaw.

Part V Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Bylaw is November 5, 2024.
- 5.2 In the interim, this Bylaw may be revised if:
 - (a) the University Secretary or the Approving Body deems it necessary or desirable to do so;
 - (b) the Bylaw is no longer legislatively or statutorily compliant; and/or

- (c) the Bylaw is now in conflict with another Governing Document.
- 5.3 If this Bylaw is revised or repealed all Secondary Documents, if applicable, shall be forwarded as soon as possible in order that they:
- (a) comply with the revised Bylaw; or
 - (b) are in turn repealed.

Part VI
Effect on Previous Statements

- 6.1 This Bylaw supersedes all of the following:
- (a) all previous Senate Governing Documents on the subject matter contained herein; and
 - (b) all previous Administration Governing Documents on the subject matter contained herein.

Part VII
Cross References

- 7.1 This Bylaw should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) [Faculty and School Council General Bylaw](#)