

A G E N D A

I CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES – FEBRUARY 2021

This report will be available at the Senate meeting. The report will also be available for Senators to review through a request to the Office of the University Secretary.

II MATTERS TO BE CONSIDERED IN CLOSED SESSION - none

III MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. **Revised Academic Schedules, 2020-2021 and 2021-2022** Page 4

IV MATTERS FORWARDED FOR INFORMATION

1. **Report of the Senate Committee on Awards
[December 15, 2020]** Page 5
2. **Report of the Senate Committee on Curriculum and Course
Changes RE: Corrections to Report of November 20, 2020** Page 14
3. **Annual Report of the University Discipline Committee** Page 15
4. **Undergraduate Admission Targets, Fall 2021** Page 129
5. **Correspondence from Provost and Vice-President (Academic)
RE: Program Implementations**
- a) **Bachelor of Arts (Double Advanced Major)
in Native Studies** Page 131
- b) **Bachelor of Arts (Double Advanced Major) in Religion** Page 132
6. **Correspondence from Deputy Provost (Academic Planning
And Programs) RE: Closure of Area Specializations
(Concentrations) in Computer Science** Page 133
7. **Report on Research Contract Funds Received,
July 1, 2020 to December 31, 2020** Page 134
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[December 1, 2020]** Page 142

V REPORT OF THE PRESIDENT Page 143

VI QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the Friday preceding the meeting.

**VII CONSIDERATION OF THE MINUTES
OF THE MEETING OF JANUARY 6, 2021**

VIII BUSINESS ARISING FROM THE MINUTES - none

**IX REPORTS OF THE SENATE EXECUTIVE COMMITTEE
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

1. Report of the Senate Executive Committee Page 151

Comments of the Senate Executive Committee will accompany the report on which they are made.

**2. Report of the Senate
Planning and Priorities Committee**

The Chair will make an oral report of the Committee's activities.

**X REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

**1. Report of the Senate Committee on Admissions Page 152
RE: Revised Admission Requirements for the Pharm.D.,
College of Pharmacy**

**2. Report of the Senate Committee on Curriculum and Page 163
Course Changes RE: Closure of the Integrated
Bachelor of Music / Bachelor of Education, Faculties of
Education and Music**

**3. Report of the Senate Committee on Rules and Procedures Page 202
RE: Deadline for Questions to Senate**

XI ADDITIONAL BUSINESS

**1. Report of ad hoc Committee of Senate Executive to Review Page 203
the Non-Degree Programs Taxonomy**

**2. Recommendations from the COVID-19 Recovery
Steering Committee**

a) Revisions to Academic Schedule, 2021 Winter Term Page 213

**b) Revisions to Academic Schedule, 2021 Winter Term, Page 214
Term End and Graduation Dates, for Programs in
Rady Faculty of Health Sciences**

3. **Search for Provost and Vice-President (Academic)**
(for discussion)

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XII ADJOURNMENT

Please call regrets to 204-474-6892 or send to shannon.coyston@umanitoba.ca.



**University
of Manitoba**

Office of the Registrar and
Enrolment Services

421 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
T: 204-474-8820
F: 204-474-7554

TO: Jeff Leclerc, University Secretary

FROM: Jeff Adams, Registrar and Executive Director, Enrolment Services

DATE: January 6, 2021

SUBJECT: Amendment to 2020/21 and 2021/22 academic schedules

When the current, 2020/21, and subsequent, 2021/22, Academic Schedules were approved the exam dates for winter/summer term distance and online spanned courses were omitted. Normally there are very few, less than five, of these exams so a relatively short examination period is sufficient.

The 2020/21 winter/summer spanned term runs from January 18, 2021 to July 16, 2021. The 2021/22 winter/summer spanned term runs from January 10, 2022 to July 8, 2022

It is recommended that the Academic Schedules be amended as follows:

1. For 2020/21 it is recommended that the exam period for winter/summer spanned courses run from July 17-20, 2021
2. For 2021/22 it is recommended that the exam period for winter/summer spanned courses run from July 9-12, 2022

Cc: Laurie Schnarr, Vice-Provost (Students)
Shannon Coyston, Associate University Secretary (Senate)
Sharon Bannatyne, Associate Registrar

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that comply with the Student Awards Policy.

Observations

At its meeting of December 15, 2020, the Senate Committee on Awards approved 8 new offers, 3 revised offers and 1 withdrawal as set out in the *Report of the Senate Committee on Awards (December 15, 2020)*.

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 8 new offers, 3 revised offers and 1 withdrawal as set out in the *Report of the Senate Committee on Awards (December 15, 2020)*. These award decisions comply with the Student Awards Policy.

Respectfully submitted,

Dr Jared Carlberg

Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

December 15, 2020

1. NEW OFFERS

Associates Master of Finance Convocation Prize

The Associates of the I.H. Asper School of Business offer an annual convocation prize of \$1,000 in the Master of Finance Program. Each year, beginning in the 2020-2021 academic year, the prize will be offered to the Master of Finance graduating student who:

- (1) has successfully completed the requirements for the Asper Master of Finance program;
- (2) has achieved a minimum degree grade point average of 3.25; and
- (3) has achieved the highest degree grade point average among all graduating students.

Ties are to be broken using the following criteria, in priority order: (i) the Degree Grade Point Average, calculated to the fourth decimal place; (ii) the higher proportion of A+ and A grades in a total program; (iii) the highest combined standing in Corporate Finance (currently numbered FIN 7020) and Portfolio Management (currently numbered FIN 7260).

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Asper Master of Finance Program Committee to serve as the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Dr. Catherine Casey Scholarship

In honour of Dr. Catherine Casey's retirement, friends, family, and colleagues established an annual scholarship for a three-year term with a gift of \$7,500 to the University of Manitoba in 2019. If funds are available, the donor will have the option to extend the term of the scholarship. The purpose of this fund is to reward the achievements of students who have made significant contributions to physical education in their school practicums and have created, or contributed to, programs in health or physical health education for children and youth. Each year, beginning in 2020-2021 and ending in 2022-2023, one scholarship valued at \$2,500 will be offered to an undergraduate student who:

- (1) holds a degree from a Faculty of Kinesiology with a major in Physical Education or Health Education (or equivalent);
- (2) is enrolled full-time (minimum 80% course load) in the Bachelor of Education program in the Faculty of Education at the University of Manitoba;
- (3) has a teachable major in Physical Education;
- (4) has achieved a minimum degree grade point average of 3.0; and
- (5) shows potential as a Physical Education teacher, demonstrated by strong leadership skills and contributions to sports, fitness and/or coaching.

Candidates are required to submit: (a) a statement (maximum 250 words) which outlines how they meet criterion (5), and (b) one academic letter of reference which supports their statement.

Candidates may also be nominated by a faculty member (professor or instructor), faculty advisor (faculty supervisor in the practicum), and/or cooperating teacher (supervising certified teacher in the practicum classroom) with a letter of nomination. Letters of nomination must directly address the student's demonstrated leadership skills and contributions to sports, fitness and/or coaching.

In event that there are no eligible candidates who meet all of the criteria outlined above, the scholarship may be awarded to the student who meets criteria (1), (2), (4), and (5) with a teachable minor in Physical Education.

The Dean of the Faculty of Education (or designate) will name the selection committee for this award and will include a donor representative (or designate).

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Dr. Sherry Peden Indigenous Graduate Scholarship

In memory of Dr. Sherry Peden (Ph.D. /'11), friends and family established an endowment fund at the University of Manitoba in 2018. The purpose of the fund is to reward the academic achievements of Indigenous graduate students in the Faculty of Education at the University of Manitoba who are pursuing research that advances the cause of Indigenous education. Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer one scholarship to a graduate student who:

- (1) has self-declared as a First Nations, Métis, or Inuit person from Canada;
- (2) is enrolled full-time in any year of study in the Faculty of Graduate Studies in a Master's or Doctoral program offered by the Faculty of Education;
- (3) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; and
- (4) is undertaking, or is about to undertake, research that advances the cause of Indigenous education.

Candidates will be required to submit: (i) a current *curriculum vitae*, (ii) a statement (maximum 500 words) which describes how they meet criterion (4), and (iii) a letter of support from their advisor outlining how the student is undertaking, or is about to undertake, research advancing the cause of Indigenous education.

If in any year, in the opinion of the selection committee, there are two equally qualified eligible students, the award amount may be equally split between the two deserving students.

In the event that there is no eligible candidate, the annual income will be re-capitalized into the fund.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Faculty of Education (or designate) to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes

necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

John Mitchell Scholarship

In memory of her father, John Henry Mitchell, Freda Powell established an endowment fund at the University of Manitoba with an initial gift of \$25,000 in 2020. The purpose of the fund is to reward the academic achievements of Indigenous undergraduate students pursuing studies in the Faculty of Law at the University of Manitoba. Each year, beginning in 2022-2023, the available annual income from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) has self-declared as a First Nations, Métis, or Inuit person from Canada;
- (2) is enrolled full-time (minimum 80% course load) in the first year of study in the Juris Doctor program; and
- (3) has achieved a minimum admission grade point average of 3.0.

The award is renewable for up to two years of undergraduate study provided that the recipient:

- (a) continues to be enrolled full-time (minimum 80% course load) in the next ensuing year in the Juris Doctor program; and
- (b) continues to achieve a minimum degree grade point average of 3.0 in the Faculty of Law.

Preference will be given to First Nations students.

If a student is not eligible for the renewal of this award, an alternate student who meets the initial criteria above may be selected.

Only one student may hold this scholarship each year.

The Dean of the Faculty of Law (or designate) will name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Peter and Liivi Forster Scholarship in Architecture

In memory of Peter W. Forster, Liivi Forster will make an annual donation of \$5,000 to reward the academic achievements of graduate students studying in the Department of Architecture at the University of Manitoba. Each year, beginning in 2020-2021, one scholarship valued at \$5,000 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the first year of a Master's program delivered by the Department of Architecture at the University of Manitoba;
- (2) has completed the Bachelor of Environmental Design degree at the University of Manitoba;
- (3) has completed one graduate studio and at least 6 credit hours of 7000-level courses;
- (4) has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and
- (5) has demonstrated strong research and scholarly potential.

In order to demonstrate how they meet criterion (5), candidates will be required to submit: a) a written description of a proposed research topic (maximum 1000 words); b) a budget and proposed timeline of how their research will proceed; and c) one academic letter of reference, and one character letter of reference (from a non-family member).

The recipient will be invited to make a public presentation of their research to the Faculty of Architecture.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Head of the Department of Architecture (or designate) to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Ron W. Pidskalny Family Bursary

In honour of Ron W. Pidskalny, B.Sc. (M.E.)'69, his daughter, Alison Pidskalny, her husband, Douglas Robertson, and their children, Matthew and Charlotte Robertson, have established an endowment fund at the University of Manitoba with an initial gift of \$25,000 in 2019. The purpose of the fund is to support undergraduate students in the Price Faculty of Engineering. Each year, beginning in 2021-2022, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) has graduated from a Manitoba high school in the Mountain View School Division;
- (2) is enrolled full-time (minimum 60% course load) in the first year of study in the Price Faculty of Engineering;
- (3) has been admitted via Direct Entry into the Price Faculty of Engineering; and
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

In the event that there are no students who meet all of the numbered criteria listed above, the bursary will be offered to a student who graduated from a Manitoba high school that is outside the city limits of Winnipeg and Brandon who meets criteria (2) through (4). In the event that there are no students who graduated from a Manitoba high school outside the city limits of Winnipeg and Brandon who meet criteria (2) through (4), the bursary will be offered to a student who graduated from a Manitoba high school who meets criteria (2) through (4).

The selection committee will be the Scholarships, Bursaries and Awards Committee of the Price Faculty of Engineering.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Steinkopf Family Athletic Scholarship

Pursuant to a trust established by the late Maxine Steinkopf Ellend an endowment fund will be established in 2021 at the University of Manitoba with an initial gift of US \$200,000. The Manitoba Scholarship and Bursary Initiative (MSBI) will provide matching funds to this scholarship starting in

2021-2022 for a period of three years, subject to the continuance of the matching program. It was Mrs. Ellend's intention to provide financial assistance to student-athletes needing the support to pursue their post-secondary studies.

Beginning in 2021-2022, CAD \$10,000 from the initial gift along with any matching MSBI funds, will be used to offer scholarships to undergraduate student-athletes. The balance of the gift will constitute the "Fund". The available annual income from the Fund will be used each year, beginning in 2022-2023 to offer a minimum of three athletic scholarships (the "Scholarships"). The athletic scholarships supported by the initial gift and MSBI and Scholarships supported by the Fund and MSBI will be provided to undergraduate student-athletes who:

- (1) are members of any of the Bison sports teams advertised by Bison sports each year and where applicable meet the eligibility requirements of U Sports;
- (2) are enrolled full-time as defined by U Sports as an undergraduate student in any school or faculty at the University of Manitoba; and
- (3) have achieved:
 - a. as an entering student, the minimum average as required by the University on those high school courses used for admission and where applicable the minimum average that is required to receive an athletic scholarship as set by U Sports.
 - b. as a continuing student, the minimum degree grade point average that is required by the University and where applicable the minimum degree grade point average to receive an athletic scholarship as set by U Sports.
- (4) have demonstrated exceptional athletic ability and dedication to their sport

Preference will be given to student athletes on the following Bison sports teams:

- a) Bison Men's Golf,
- b) Bison Women's Soccer,
- c) Bison Track & Field, and/or
- d) any other Bison team that would most benefit from an award in that given year, as determined by the Director of Athletics & Recreation (or designate).

The selection committee will have the discretion to determine the number (subject to a minimum of three) and value of scholarships offered each year based on the available funds, as outlined in the criteria above.

The Director of Athletics and Recreation (or designate) will name the selection committee for this award which will include the Head Coaches of each designated Bison sport team.

The annual distribution from the Fund will be determined each year in accordance with the Spending Policy of the University Investment Trust of the University of Manitoba (the "Trust"). The capital of the Fund, as well as any unspent distributions will be invested in accordance with the Investment Policy and Strategy of the Trust.

A representative of the Steinkopf family will be informed of any Bison Sports or University of Manitoba events at which the award recipient may be recognized at least four weeks in advance.

This agreement may be amended by the mutual consent of a Trustee of the Maxine S. Ellend Trust (or designate), and the University of Manitoba. All such amendments shall be in writing. In the absence of a Trustee of the Maxine S. Ellend Trust (or designate) and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

In regard to sports governed by U Sports, the terms of this award will be reviewed annually against the U Sports criteria governing "Athletic Financial Awards Policy" (also referred to as "Athletics Scholarships Policy"), currently numbered C50.10 in the U Sports Operations Manual.

Stephen Kanee Travel Award

In memory of her husband, Stephen Kanee, MaryAnn Kanee established an endowment fund at the University of Manitoba with a gift of \$31,000 in 2018. The Manitoba Scholarship and Bursary Initiative made a contribution to the fund. The purpose of the fund is to expand the horizons of undergraduate Theatre students in the Department of English, Theatre, Film & Media by assisting with the costs of attending live theatre, music, or opera performances, or to attend academic conferences or workshops related to Theatre studies. Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer one or more travel awards to undergraduate students who:

- (1) are enrolled full-time (minimum 80% course load) in the second year of study or higher in the Department of English, Theatre, Film & Media in the Faculty of Arts;
- (2) have a declared major in Theatre;
- (3) have achieved a minimum degree grade point average of 3.0; and
- (4) have travelled to live theatre, music, or opera performances outside of Manitoba, or have attended an academic conference or workshop related to Theatre studies.

Candidates must submit to the Department of English, Theatre, Film & Media an application which consists of: (a) a current academic transcript, (b) a statement (maximum 500 words) outlining their itinerary, including why the particular production and location had been selected, and how the travel has enriched their studies, and (c) an itemized expense list (e.g. ticket costs, airfare, hotel, local transportation, meals), including receipts.

In the event that there are no eligible candidates who meet all of the numbered criteria above, this travel award may be awarded to students who meet criteria (1), (3), and (4), with preference given to students with a declared minor in Theatre.

The selection committee will have the discretion to determine the number and value of awards offered in each year based on the available funds, as outlined in the criteria above.

The Head of Department of English, Theatre, Film & Media (or designate) will name the selection committee for this award, which will include the Coordinator of the Theatre Program (or designate).

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Anne Kotelko-Yuzyk and John Yuzyk Bursary

The following amendments were made to the terms of reference for the **Anne Kotelko-Yuzyk and John Yuzyk Bursary**

- The title was changed to the *Anne Kotelko-Yuzyk, John Yuzyk, and Manitoba Culture and Music Society Inc. Bursary*.
- The preamble was revised to:

In memory of Anne G. Kotelko-Yuzyk (B.Ped./'77), family and friends established an endowment fund at the University of Manitoba in 1996. Because of her lifelong dedication to education, the fund will support bursaries in the Faculty of Education and the Faculty of Music. In 2005, the name of John Yuzyk (A.L.C.M., L.L.C.M. London College of Music, 1940) was added to the title of the award, and in 2020, the Manitoba Culture and Music Society Inc. was added. The bursary will be offered in alternate years in the Faculty of Education and in the Desautels Faculty of Music. Each year, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- The numbered criteria were revised to:
 - (1) is enrolled full-time (minimum 60% course load) in the final year of study in either:*
 - (a) the Bachelor of Music with a major in Voice in the concentration of Performance or Music Education; or*
 - (b) the Bachelor of Education with a major or minor in Music Education;*
 - (2) has achieved a minimum degree grade point average of 2.5; and*
 - (3) has demonstrated financial need on the standard University of Manitoba bursary application form.*
- The following paragraphs were added:

In years when the bursary will be awarded to a student in the Faculty of Education, preference will be given to a candidate with a major in Music Education.

If in any given year there is no eligible candidate, the bursary may be offered to the student who is enrolled full-time (minimum 60% course load) in the final year of study in the alternate faculty who otherwise meets criteria (2) and (3).
- The selection committee paragraph was revised to:

The selection committee will be named, in alternate years, by the Dean of the Faculty of Education (or designate) or the Dean of the Desautels Faculty of Music (or designate) and will include a representative of the donor.
- The standard Board of Governors statement was added.

Barbara Humphreys Memorial Graduate Scholarship in Architecture

The following amendments were made to the terms of reference for the **Barbara Humphreys Memorial Graduate Scholarship in Architecture**:

- The first paragraph was revised to:

In memory of Barbara Humphreys (Gold Medal, B.Arch./'41), Douglas Humphreys and his daughter, Gwyneth, established an endowment fund at the University of Manitoba with an initial gift of \$250,000 in 2017. The purpose of the fund is to reward the academic achievements of graduate students in the Faculty of Architecture at the University of Manitoba. Each year, beginning in 2019-2020, the available annual income from the fund will be used to offer one scholarship to a graduate student who:
- The numbered criteria were revised to:
 - (1) is enrolled full-time in any year of study in the Faculty of Graduate Studies in any graduate program offered by a department in the Faculty of Architecture;*
 - (2) graduated with a Bachelor of Environmental Design from the Faculty of Architecture at the University of Manitoba;*

- (3) *has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and*
- (4) *submits a concise statement (maximum 250 words) describing their research area of interest.*

- The following paragraph was deleted:

Recipients may hold the Barbara Humphreys Memorial Graduate Scholarship in Architecture concurrently with any other awards, consistent with policies in the Faculty of Graduate Studies.

Muriel St. John Research Award for Women's Legal Issues

The following amendments were made to the terms of reference for the **Muriel St. John Research Award for Women's Legal Issues**:

- The award value increased from \$500 to \$1,000.
- The numbered criteria were revised to:
 - (1) *has successfully completed the second or third year of study in the Bachelor of Laws program in the Faculty of Law at the University of Manitoba;*
 - (2) *has achieved a minimum degree grade point average of 3.0; and*
 - (3) *has, in the academic session in which the award is tenable, submitted the best research paper pertaining to women's legal issues, social justice, and societal rights in any Law course including, but not limited to: Gender and the Law (currently numbered LAW 3070), Children and the Law (currently numbered LAW 3090), Aboriginal Peoples and the Law (currently numbered LAW 3310), Human Rights Law (currently numbered LAW 3980, L07), or Poverty Law (currently numbered LAW 3980, L10).*
- The following paragraphs were added:

Preference will be given to those students whose research paper pertaining to women's legal issues, social justice, and societal rights has been published.

In order to be considered for this award, nominations will be accepted by professors or instructors in the Faculty of Law.
- The selection committee paragraph was revised to:

The Dean of the Faculty of Law (or designate) will name the selection committee for this award.
- The standard Board of Governors statement was added.

3. WITHDRAWALS

R.E. Waugh – University of Manitoba Scholarship

At the request of the donor

Report of the Senate Committee on Curriculum and Course Changes RE: Corrections to Report of November 20, 2020 (for information)

Preamble:

1. The [terms of reference](#) for the Senate Committee on Curriculum and Course Changes (SCCCC) are available on the University Governance website. The SCCCC is “to recommend to Senate on the introduction, modification or abolition of undergraduate programs, curricula or courses”.
2. The current report is provided as a record of typographical and other editorial corrections to the Report of the SCCCC Submitted to Senate for Concurrence Without Debate [dated November 20, 2020]. The corrections have been made on the page numbers indicated and are highlighted in the December 2, 2020 Senate agenda.

Corrections:

Faculty of Arts

(Page 89)

LING 2860 [2840](#) Anatomy of Speech Production Cr. Hrs. 3 +3.0
An intensive survey of the principal organs of speech and hearing, their embryology, and the general features of their evolutionary history. Some consideration will also be given to their pathological impairment. May not be held with the former LING 2830.
Prerequisite: [a grade of "C" or better in LING 1000 or the former LING 1200] or written consent of instructor.

Faculty of Music

(Page 166)

MUSC 1194 Jazz Improvisation 1 Cr. Hrs. 3
[The practical application of rhythmic, melodic, and harmonic devices, as well as scales, chords, and](#) substitutions in the context of song forms, song fragments, and repertoire.
May not be held with the former MUSC 1192.

Faculty of Science, Microbiology

(Page 242)

MBIO 4520 Industrial Bioprocesses Cr. Hrs. 3
(Lab required) Bioprocesses for a range of commercially important healthcare and industrial products including antibiotics, vaccines, steroids, therapeutic recombinant proteins, monoclonal antibodies, and ethanol will be discussed. Other topics will include bioreactor design, metabolic engineering, applied genetic engineering and animal cell technology. This course may not be held for credit with the former MBIO 4510.
Prerequisites: [one of MBIO 3700, the former MBIO 3030, or MBIO 3031, [MBIO 2100, or MBIO 2101](#)] and [one of MBIO 2710, the former MBIO 2370, MBIO 2371, CHEM 2710, the former CHEM 2370, or CHEM 2371]

Respectfully submitted,
Professor Greg Smith, Chair
Senate Committee on Curriculum and Course Changes



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December 8, 2020

To: Mr. Jeff Leclerc
University Secretary

From: Dr. Michael Benarroch
President and Vice-Chancellor

SUBJECT: Annual Report of the University Discipline Committee

Attached is a copy of the Report of the University Discipline Committee for the period September 1, 2019 to August 31, 2020, which was submitted by Dr. Brenda Hann, Chair, University Discipline Committee.

I would appreciate your providing a copy of this report to members of the Board of Governors and Senate for information. You will note that Dr. Hann has offered to attend Senate to answer any questions. I would ask you to extend an invitation to Dr. Hann to attend the meeting at which the Report will be considered.

/hc



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December 1, 2020

Dr. Michael Benarroch
President and Vice-Chancellor
University of Manitoba
Room 202, Administration Building

Dear Dr. Benarroch:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2019 to August 31, 2020.

The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me by all disciplinary authorities. I wish to thank all those offices who responded quickly to my request for submissions.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Misconduct" and the second addressing disciplinary matters which involve "Non-Academic Misconduct". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided two graphs which offer a visual overview of disciplinary matters, graph 1 and graph 2, which include incidents from September 1, 2016 to August 31, 2020*.

I would make the following observations concerning the report's contents:

- 1) The overall number of incidents increased this year in relation to last year, with the percentage increasing to 4.3% of the student body, from 3.0% last year. There were 1303 incidents reported this year, an increase from 891 in 2018-2019.
- 2) There were 1137 incidents of Academic Misconduct reported, involving 943 students.
- 3) There were 101 incidents which are pending and not included in the current report, as outcomes were not yet determined or were not available. Updates on these incidents will be included in the 2020-2021 report.
- 4) Details for some incidents were not available. Missing information will be included in the 2020-2021 report.

*Graphs prior to September 1, 2016 are available in the February 5, 2020 Senate agenda.

- 5) There were 166 incidents of Non-Academic Misconduct reported, involving 138 students.

Disciplinary Authorities were contacted for more information where a significant change was observed, or an item of University wide interest was observed, as noted below.

- Several Disciplinary Authorities saw an increase in the number of overall number of incidents of academic misconduct reported, mostly in the category of cheating, although plagiarism and inappropriate collaboration also saw increases. A number of these Disciplinary Authorities suggested that this is due to remote delivery/testing methods.
- A Disciplinary Authority saw an increase in incidents of plagiarism, related to one course. Educational outcomes were assigned.
- There has been a decrease in the number of credit card fraud cases, from 47 incidents in 2017-2018 to zero incidents in the current year. A Disciplinary Authority suggested that this may be due to improved payment authentication processes, external to the University.
- A Disciplinary Authority noted a trend in their unit, beginning in 2016-2017, which involved students submitting academic work (essays) which was not their own, with the suspicion that the students hired someone to produce the academic work (contract cheating). The Disciplinary Authority noted several similarities in the incidents including a marked difference in the quality of writing in the essay when compared to other work in the course as well as unusual metadata attached to the essays in question. It was noted in previous reports that incidents of this nature should be taken seriously and warrant further observation. There were 40 incidents involving four courses in 2016-2017, 19 incidents in 2017-2018, 13 incidents in 2018-2019, and 5 incidents reported in 2019-2020.

Total Number of Recorded Discipline Incidents in Relation to Total Number of Students

Year	Total # of incidents reported	Total # of students at the University of Manitoba	Percentage
2015-2016	779	29,929	2.6%
2016-2017	681	29,987	2.3%
2017-2018	741	29,498	2.5%
2018-2019	891	29,620	3.0%
2019-2020	1303	30,290	4.3%
Average	879	29,865	2.9%

I would respectfully request that this letter and the accompanying Annual Report be circulated to

those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

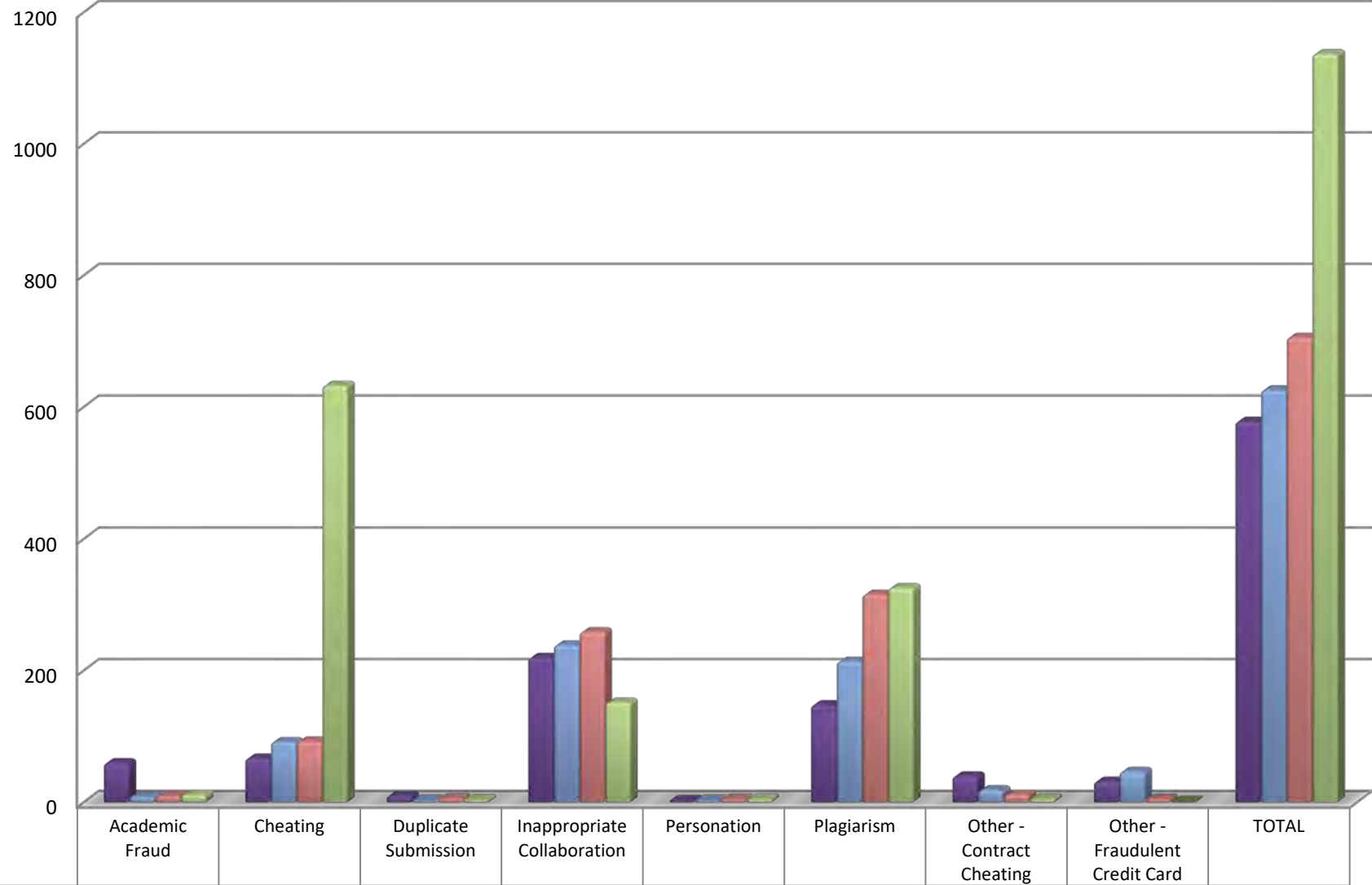
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,

Brenda Hann

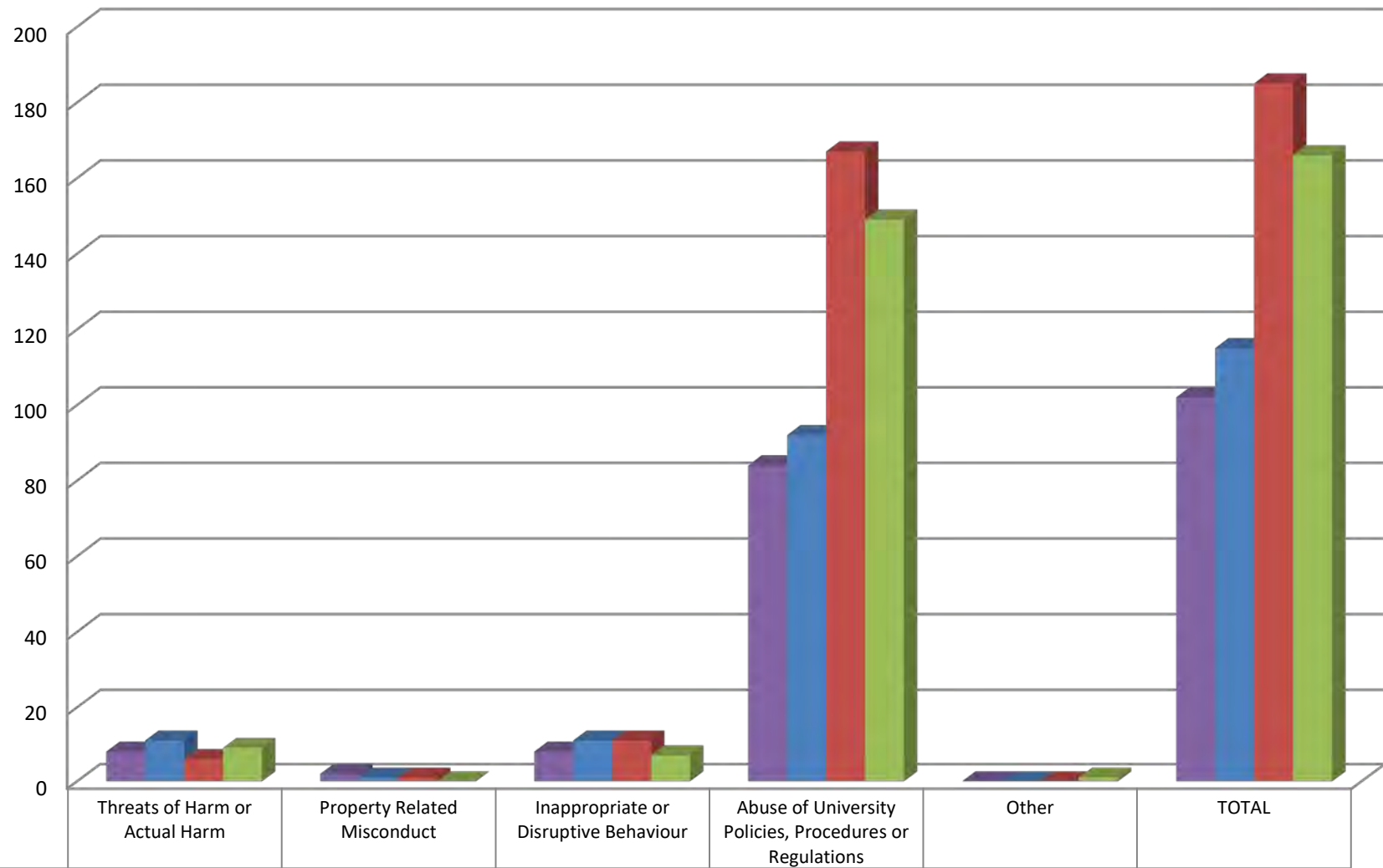
Dr. Brenda Hann, Chair
University Discipline Committee

Part 1 - Academic Misconduct



2016-2017	60	67	10	220	2	148	40	32	579
2017-2018	9	92	3	239	3	214	19	47	626
2018-2019	10	93	6	259	5	316	12	5	706
2019-2020	12	633	4	152	5	326	5	0	1137

Part 2 - Non-Academic Misconduct



2016-2017	8	2	8	84	0	102
2017-2018	11	1	11	92	0	115
2018-2019	6	1	11	167	0	185
2019-2020	9	0	7	149	1	166

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2019 to August 31, 2020

PART 1: STUDENT ACADEMIC MISCONDUCT

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic Fraud	1	Altered medical note for exam re-write	Grade of zero on midterm; "DISC" notation on final grade; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Application Fraud; misrepresented name of a previous institution attended	Educational programming assigned by the Academic Integrity Coordinator	Dean	Mitigating circumstances; strong letter of support from the student's advisor	Not sought	None	Not sought	None
	1	Application Fraud; omitted transcript	Application nullified; offer of admission rescinded; indefinite suspension of right to apply for admission to faculty	Dean	Professional code of ethics	University Discipline Committee	Denied; duration of application suspension reduced to one year	N/A	N/A
	1	Submission of fabricated medical note in pursuit of deferred midterm	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Academic Fraud	1	Submission of fraudulent English Proficiency Test results	Application withdrawn; in order to apply again would require a letter from IELTS verifying the error in the report was not due to the applicant and a new score report submitted	Director	Student stated that the error was made by IELTS; submitted email from IELTS confirming some mixed up in the score, but not enough detail to accept the score	Not sought	None	Not sought	None
	1	Submission of false information on resume used in admission	Application withdrawn; required to reapply for admission	Director	Claimed that the two resumes submitted were based on having two different professional jobs at the same time	Not sought	None	Not sought	None
	3	Submission of fraudulent English Proficiency Test results	Application withdrawn; five year suspension from applying to the institution; name shared with other institutions in Canada through the ARUCC document alert list; transcript notation	Director	Score report was not verifiable online; IELTS deemed it fraudulent	Not sought	None	Not sought	None

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Academic Fraud	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Transcript notation (one year)	Director	Did not realize that it was required since they were switching programs; did not complete the courses; confusion surrounding the process of declaration	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Application withdrawn; required to reapply for admission	Director	Student claimed that the non-disclosure was an error and came forward as soon as asked	Not sought	None	Not sought	None
	1	Cited for falsifying admission enrolment documentation	Application withdrawn; transcript notation; name shared with other institutions in Canada through the ARUCC document alert list	Director	Enrolment receipt was clearly manipulated to be more money and then the applicant requested refund	Not sought	None	Not sought	None
Cheating on Quizzes, Tests or Final Examinations	2	Worked together on the final exam	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Took full responsibility	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Wrote the midterm exam together	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Wrote their exam at another student's house in order to have a quiet place to write; they checked in with each other on certain questions when problems arose	Not sought	None	Not sought	None
	2	Test	Grade of "F-DISC" in course; transcript notation; meeting with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	4	Test	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Used extra time provided to elicit answers from another student, not advising them that they were still actively writing the final examination	Grade of "F-DISC"; transcript notation; suspension from taking courses offered by the Faculty for four months; attend workshops offered by the Academic Learning Centre	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Plagiarized material in final examination; material from different web sources without proper citation	Grade of "F-DISC"; transcript notation; attend workshops offered by the Academic Learning Centre	Associate Dean	None	Not sought	None	Not sought	None
	2	Cheating	Grade of "F" in course; one year suspension	Associate Director	None	Not sought	None	Not sought	None
	1	Submitted iClicker quiz while not present in class	Grade of zero on quiz; Academic Integrity Tutorial and Quiz; letter of apology to instructor	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted iClicker quiz while not present in class	Grade of zero on quiz; meet with Academic Integrity Coordinator	Associate Dean	First offence	Not sought	None	Not sought	None
	1	Academic Dishonesty	Grade on midterm will be reduced by 20%; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Academic Dishonesty	Grade of zero on midterm; "DISC" comment added to final grade; transcript notation until graduation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Used cell phone during exam	Grade of zero on exam; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Formula sheet contained prohibited information in midterm exam	Midterm grade discarded and the weight of the midterm was added to the final exam; Academic Integrity Tutorial and Quiz	Designate of the Dean	Statement was credible; unpredictable and stressful event pre-exam that lead to rushed behaviour; credible supporting documentation was supplied	Not sought	None	Not sought	None
	1	Formula sheet contained prohibited information in midterm exam	Midterm grade discarded and the weight of the midterm was added to the final exam; Academic Integrity Tutorial and Quiz	Designate of the Dean	Statement was credible; repeating course from a section that permitted examples on the formula sheet	Not sought	None	Not sought	None
	1	Cheating on midterm exam in course; took online exam from same IP address as another student	Grade of "F-DISC" in course; barred from faculty courses for eight months; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Denied the allegation in their first response; further investigation occurred and it was only after student was presented with additional evidence that they admitted to cheating	Dean	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Cheating on midterm exam in course; took online exam from same IP address as another student	Grade of "F-DISC" in course; barred from faculty courses for four months; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Student admitted to cheating and expressed regret and learning in their written response	Not sought	None	Not sought	None
	1	Student offered two midterms of course for sale on an online forum	Grade of "F-DISC" in course; suspended from taking courses in faculty for eight months; academic dishonesty comment on transcript; Academic Integrity Tutorial and Quiz; transcript comments to remain for two years or until graduation	Designate of the Dean	Denied posting/selling the midterm and final exam questions; did not know it was wrong to post/sell test questions in an online forum; student was not truthful even when presented with screenshots of evidence	Dean	Penalty increased; "F-DISC" in course; suspended from taking courses in faculty for 16 months; transcript comment; Academic Integrity Tutorial and Quiz; transcript comments for two years or until graduation	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final exam; similar and same answers on same questions of exam	Grade of "F-DISC"; Academic Integrity Tutorial and Quiz; transcript comment until April 2021 or graduation	Dean's Office	Students lived in the same house at the time of the exam; professor found specific questions with similar or same answers that would be unlikely without collaboration	Local Discipline Committee	Appeal denied	Not sought	None
	1	Final exam; similar and same answers on same questions of exam	Grade of "F-DISC"; Academic Integrity Tutorial and Quiz; transcript comment until April 2021 or graduation	Dean's Office	Students lived in the same house at the time of the exam; professor found specific questions with similar or same answers that would be unlikely without collaboration	Not sought	None	Not sought	None
	1	Transgression of final exam regulations regarding the time allotted to completed the final exam	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Use of unauthorized materials to complete assignments; inappropriate collaboration with another student on final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Highly uncommon similarities in final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	6	Highly uncommon similarities in final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Exam written at same IP address with exam responses identical, including identical errors	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Strong similarities and errors on the same questions	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Nearly identical responses on many final exams questions as another student's	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	9	Multiple students collaborated on the final exam and/or have used external resources	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Submitted identical solutions to two questions on the final examination	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	21	Collaborated on the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	3	Three students lived together at the time of writing the final exam; collaborated extensively and had the same answers (right or wrong) on more than 90% of the questions	Grade of zero on the final exam; warning of a more serious action in case of second offence in the future	Associate Department Head	This was the first offence for all three students and they all have expressed remorse and promised not to do it again.	Not sought	None	Not sought	None
	2	Cheat sheet during final exam	Grade of "F-DISC" in course; four month suspension	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final exam; use of unauthorized material	Grade of "F-DISC"; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	2	Final exam; either let someone copy, or copied from another student	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Student admitted to copying from student beside them during meeting.	Not sought	None	Not sought	None
	2	Final exam	Grade of "F-DISC"; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Student unable to present a plausible alternative explanation	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Copied from another student during Final exam	Grade of "F-DISC" in course; suspension from taking Faculty courses for four months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted to looking at neighbour's paper while writing exam	Not sought	None	Not sought	None
	2	Copied from or allowed another student to copy from them during Final exam	Grade of "F-DISC" in course; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Final exam; unauthorized material during exam (cell phone)	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Student admitted to transgression in a written statement	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final exam; use of unauthorized material	Grade of "F-DISC" in course; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam; either let someone copy, or copied from another student	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and quiz	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Use of unauthorized material during final exam	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months for eight months; transcript notation for five years or graduation	Associate Dean	Admitted to possession of unauthorized materials	Not sought	None	Not sought	None
	2	Quiz; material submitted very similar to other material	Mark of zero on quiz; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	3	Quiz; inappropriate sharing of materials between students	Mark of zero on quiz; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None
	1	Final exam; use of unauthorized material	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Final exam; either let someone copy, or copied from another student	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	3	Final exam	Grade of "F-DISC" in course; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Communicating during final exam	Grade of "F-DISC" in course; suspension from taking Teaching Faculty and Faculty of Registration courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	In addition to communicating during exam, upon review, scholastic evidence of cheating was found	Not sought	None	Not sought	None
	1	Final exam; either allowed or copied from another student	Grade of "F-DISC"; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Two quizzes were strikingly similar to another student's submissions	Grade of "F-DISC" in course; suspension from taking Teaching Faculty and Faculty of Registration courses for one year; transcript notation for five years, or graduation; Academic Integrity Tutorial and Quiz	Teaching Faculty Associate Dean and Faculty of Registration Associate Dean	None	Local Discipline Committee	Upheld finding; modified start date of suspension	University Discipline Committee	Appeal denied
	1	Communicating during final exam	Grade of "F-DISC" in course; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Either copied from, or allowed to copy, answers to some of the questions on the final exam.	Grade of "F-DISC" in course; expulsion from the Faculty for five years	Associate Dean	Third upheld allegation; egregious nature of allegation; lack of responsibility	Local Discipline Committee	Pending		

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Quizzes, Tests or Final Examinations	1	Final exam; unauthorized material	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for eight months; transcript notation for five years or until graduation; Academic Integrity Tutorial and Quiz	Teaching Faculty Associate Dean and Faculty of Registration Associate Dean	Admission of guilt; remorse	Not sought	None	Not sought	None
	1	Final exam; unauthorized material	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	Admission of guilt; remorse	Not sought	None	Not sought	None
	1	Copied from each other during final exam; same IP address	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Copied from another student during final exam; same IP address (one course); answered 4 questions at the same time with similar/identical answers (second course)	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	4	Multiple students answered four questions at the same time with similar/identical answers	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Collaborated on the final exam and used external resources (one course); collaborated with other students, same IP address (second course); similar formatting and spacing as others (third course)	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None
	2	Used external resources during the final exam	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Used external resources during the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	62	Inappropriate collaboration on final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	53	Copied from website on online final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	24	Collaborated and copied from website on online final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Cheat sheet during midterm test	Grade of zero given on midterm test	Associate Dean	None	Not sought	None	Not sought	None
	3	Collaborated on online final exam	Grade of "F-DISC" in course and suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	4	Student submitted answer to a different version of a question on online final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Copied from website on online deferred final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	8	Used unauthorized materials to obtain answers to questions on the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None
	3	Used unauthorized materials to obtain answers to questions on the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	4	Term Test	Grade of zero on test	Associate Department Head	None	Not sought	None	Not sought	None
	1	Course	Grade of zero on assignment	Associate Department Head	None	Not sought	None	Not sought	None
	7	Group of students who copied from each other on three mini-midterms	Grade of zero on each mini-midterm on which the student copied; "DISC" designation in transcript	Department Head	None	Not sought	None	Not sought	None
	4	Copied solutions from website	Grade of zero on midterm; "DISC" designation on transcript	Department Head	None	Not sought	None	Not sought	None
	1	Test	Grade of zero on test; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not Sought	None	Not Sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Honest and forthright explanation was provided during meeting	Not sought	None	Not sought	None
	2	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Plagiarism on final exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for one year; suspension from Faculty of Registration for four months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	2	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Not sought	None	Not sought	None
	11	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Not sought	None	Not sought	None
	2	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Local Discipline Committee	Appeal denied	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Local Discipline Committee	Appeal denied	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	10	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for four months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Covid-19 stress	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	3	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Found to have a document on desk with course content on it while writing a test	Grade of zero on the test; Academic Integrity Tutorial and Quiz; submission of a reflection paper	Associate Dean	None	Not sought	None	Not sought	None
	1	During a final exam a SAS invigilator found student in possession of a cell phone	Grade of "F-DISC" in the course; transcript notation	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Midterm; found using calculator	Grade of "F-DISC" in course; one year suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Midterm; had version B of midterm and answers were similar to version A	Grade "F-DISC" in course; one year suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Final exam; possession of unauthorized material	Grade of "F-DISC" in course; one year suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Final exam; possession of unauthorized material	Grade of "F-DISC" in course; eight month suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Midterm; found using cheat sheet	Grade of zero on midterm	Associate Dean	None	Not sought	None	Not sought	None
	2	Submitted incorrect version of the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	3	Collaborating on final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Cheating in one exam; use of unauthorized materials in a second exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Submitted identical or highly similar responses to multiple questions on the final exam as other students	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Use of unauthorized materials during final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Inappropriate collaboration between two students on all six questions of the final examination	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None
	1	Inappropriate collaboration between two students on all six questions of the final examination	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	5	Provided answers to an alternate version of the exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Inappropriate collaboration during the exam; use of unauthorized materials; exam solutions nearly identical to other students	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Inappropriate collaboration with another student on most of the exam questions	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	NA
	1	Inappropriate collaboration with another student on most of the exam questions	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for four months	Associate Dean	None	Not sought	None	Not sought	NA
	1	Submitted identical or highly similar responses to multiple questions on the final exam as other students	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Collaborated with roommate on three courses; denied incident in one course despite overwhelming evidence	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	Accepted allegation based on evidence provided (two courses); denied allegation (one course) despite overwhelming evidence	Not sought	None	Not sought	None
	1	Use of unauthorized materials during final examination (one course); collaborated with roommate (two courses)	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None
	2	Similarities in formatting and spacing in exam solutions to other student	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Unauthorized material in the final exam; multiple students with same inconsistencies on final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Similarities in formatting and spacing on the pages as other students	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Use of unauthorized materials on the final exam	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for four months	Associate Dean	None	Not sought	None	Not Sought	None
	6	Answer to questions on the final exam nearly identical to other students; IP address and exam times matched	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted response to a question not on their individual exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	6	Use of unauthorized materials to answer questions on final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Posted four exam questions to sharing site	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Used external resources in final exam; a response almost identical to another student in the course	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Copied (with slight modifications) online answer to exam questions (one course); highly uncommon similarities between students exam solutions (second course)	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Copied (with slight modifications) online answer to exam questions	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	2	Collaborated with another student on the final exam and/or used external resources during the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted solution to another version of the exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted solutions that were incorrect and unique to another student	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted solutions that were incorrect and unique to another student (one course); Inappropriately collaboration with roommate on final exam (second course)	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	1	Two of the final exam solutions were copied (with slight modifications) from online postings (one course); solutions submitted for the final exam were highly similar to answers from another student in the course (second course)	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	43	Use of unauthorized materials in final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	3	Used external resources in the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	3	Collaborated with another student and used external resources to complete portions of the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	2	Collaborated with another student(s) and/or used external resources	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	3	Identical solutions on portions of the final exam for three students	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Inappropriate collaboration between multiple students on final exam (one course); use of unauthorized materials to complete portion of the final exam (second course)	Grade of "F-DISC" in courses; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted a solution to a question of midterm exam from the other version of the exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	13	Used unauthorized materials during the final exam	Grade of "F-DISC" in course; suspended from taking courses in the Faculty for one year	Associate Dean	None	Not sought	None	Not sought	None
	3	Used unauthorized materials during the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam; communicating during exam	Grade of "F-DISC" in course; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam; possession of unauthorized material	Grade of "F-DISC" in course; suspension from taking Faculty of Registration and Teaching Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	2	Exam solutions taken verbatim from the internet	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	2	Two students submitted virtually identical solutions for a question on the final examination	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	6	Midterm; discussed exam questions with other students in a group chat	Grade of zero on midterm; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	1	Midterm exam; inappropriate collaboration	Grade of zero on midterm; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	1	Midterm; used website to acquire answers to questions; possibly posted the question to website; evidence was provided	Grade of zero on midterm exam; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	3	Quiz; student copied answers from the internet	Grade of zero on quiz; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests, or Final Examinations	2	Student copied several answers during exam	Grade of zero on midterm exam; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	98	Students collaborated by using app on online quiz	All students given "zero" on quiz	Associate Department Head	None	Not sought	None	Not sought	None
	2	Submitted answers to incorrect version of the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Plagiarism discovered on the final exam	Grade of "F-DISC" in course; transcript notation removed after a period of three (3) years, or at graduation; Academic Integrity Tutorial and Quiz	Dean's Office	None	Not sought	None	Not sought	None
	1	Plagiarized material in final examination by using material from different web sources without proper citation	Grade of "F-DISC"; transcript notation; attend workshops offered by the Academic Learning Centre	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on tests, quizzes and final exams	5	Wrote final examination at one common location; final examination contained similar phrasing with those of the other students	Grade of "F-DISC"; transcript notation	Associate Dean	Denied allegation despite compelling evidence	Not sought	None	Not sought	None
	5	Engaged in a group chat during final examination	Grade of "F-DISC"; transcript notation	Associate Dean	Student acknowledged taking part in group chat; first offense	Not sought	None	Not sought	None
	7	Plagiarized material in final examination by using material from different web sources without proper citation	Grade of "F-DISC"; transcript notation; attend workshops offered by the Academic Learning Centre	Associate Dean	None	Not sought	None	Not sought	None
	4	Wrote the final exam in collaboration with three other students	Letter of reprimand	Associate Dean	Admitted to inappropriate collaboration on the final exam; they were running out of time and worked together to complete the multiple choice section	Not sought	None	Not sought	None

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Cheating on tests, quizzes and final exams	1	Wrote the midterm exam together	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Computer problems at the time of the exam; they and another student wrote the exam in the same house, checking their answers with each other	Not sought	None	Not sought	None
	2	Inappropriate collaboration on a long answer question on the final exam	Grade of "C-DISC"; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Used the textbook as a reference for this question but this section could not be found	Not sought	None	Not sought	None
	1	Inappropriate collaboration on a long answer question on the final exam	Grade of "D-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Copied the answer from the textbook but an answer matching this one in the textbook could not be found	Not sought	None	Not sought	None
	2	Inappropriate collaboration on a long answer question on the final exam	Grade of "C-DISC"; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Used an example in the textbook that they thought was similar to this question	Not sought	None	Not sought	None

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Cheating on tests, quizzes and final exams	3	Answers on the final exam identical to the answers of other students	Grade of "D-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator	Associate Dean	Sought help from a classmate	Not sought	None	Not sought	None
	2	Wrote the midterm exam together	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Wrote exam in the same building as a classmate; the other student called from their office and the two began discussing the exam	Not sought	None	Not sought	None
	1	Answers to the long answer portion of the final exam looked identical to the answers of another student	Grade of "C-DISC" in the course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	The student admitted to using a rough draft of another student's assignment to complete their own	Not sought	None	Not sought	None
	1	Answers to the long answer portion of the final exam looked identical to the answers of another student	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	The student said they shared information with another student but did not provide them with the assignment	Not sought	None	Not sought	None

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Cheating on tests, quizzes and final exams	2	Submitted similar final exams as another student	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	5	Completed a portion of the exam with other students	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	1	Final exam; communicating with another student	Grade of "F-DISC" in course; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
Duplicate Submission	1	Duplicate submission of assignment in 2nd attempt of course	Grade of zero on assignment; "DISC" notation on final grade; meet with Academic Integrity Coordinator	Associate Dean	Second offense	Not sought	None	Not sought	None
	1	Duplicate submission of content in multiple lab reports	Grade of zero for one lab; revise and resubmit three other labs	Associate Dean	Due to UofM closure, student did not receive lab feedback on time	Not sought	None	Not sought	None

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Duplicate Submission	1	Submitted assignment on a topic that they had previously submitted in another offering of the course, in a previous term	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; cannot register for ANY faculty courses for one academic year; "DISC" comment on transcript	Associate Dean	COVID-19 limited transportation; scared to go out; didn't realize needed to ask permission to use same subject before doing assignment	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment	Associate Department Head	None	Not sought	None	Not sought	None
Inappropriate Collaboration	2	Submitted the same version of an in-class assignment in course (Inappropriate collaboration)	Grade of "F-DISC" in course; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments for one year graduation; penalty for assignment	Designate of the Dean	Both admitted to working with another student and copying and pasting from source work with no citations but not to submitting the same assignment; not credible given the evidence	Not sought	None	Not sought	None
	2	Elements of assignment identical to another student	Grade of zero on assignment; "DISC" notation on final grade; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Elements of assignment identical to another student	Grade of zero on assignment; "DISC" notation on final grade; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	3	Elements of assignment identical to another student	Grade of zero on assignment; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	2	Academic Misconduct	Letter of apology to the Instructor; grade of zero on assignment; transcript notation until graduation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Shared work in hopes of helping another student	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; retake digital portion of course; "DISC" comment on transcript	Associate Dean	Trying to help student, knew of hardships, didn't know they would submit work as their own	Not sought	None	Not sought	None
	1	Copying another student; inappropriate collaboration; plagiarism	Academic Integrity Tutorial and Quiz; Meet with Academic Integrity Coordinator; retake course; "DISC" comment on transcript	Associate Dean	Student stressed; family death; panicked but aware of mistake; remorseful; ashamed	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Repeated Disc Action	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; "DISC" comment on transcript	Associate Dean	Very sorry; regret; no intention of doing wrong	Not sought	None	Not sought	None
	1	Tried to help relative who was receiving lower grades; didn't share work but used same topic	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; "DISC" comment on transcript	Associate Dean	Was only trying to help; not intentional	Not sought	None	Not sought	None
	2	Inappropriate collaboration in assignment	Grade of "F-DISC" in course; barred from faculty courses for one year; notation on transcript; Academic Integrity Tutorial and Quiz; comments for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Whole assignment was the same as another student	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Students submitted the same version of a large portion of an in-class assignment in course	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; comments may be removed in one year or upon graduation	Designate of the Dean	Admitted to working together; instructions were very clear about submitted work; worked together on individual assignment; asked for class-mate's work and copied a large portion of the work	Not sought	None	Not sought	None
	1	Students submitted the same version of a large portion of an in-class assignment in course	Grade of zero on assignment; "DISC" with final grade; transcript notation; Academic Integrity Tutorial and Quiz; transcript comments may be removed in one year or upon graduation	Designate of the Dean	Admitted working together but instructions were very clear about submitted work; worked together on individual assignment and provided classmate with a copy of the work which the other student then copied	Not sought	None	Not sought	None
	1	Assignment was submitted that was identical to that of another student	Grade of "C-DISC" assigned for the course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Accessed and copied the assignment in question after a classmate borrowed their laptop	Not sought	None	Not sought	None

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Inappropriate Collaboration	3	Similarities were found in the content of three student's assignments	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted to discussing the assignment with classmates	Not sought	None	Not sought	None
	1	On an individual assignment, there were sections that were identical	Grade of "C-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Borrowed a classmate's laptop to complete their own assignment and read the other student's assignment	Not sought	None	Not sought	None
	1	Suspected inappropriate collaboration as there were similarities between the assignments	Grade of zero on two assignments; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted to inappropriate collaboration on two assignments; thought that they and their partner were supposed to submit the same assignment	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Similarities between the assignments	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted material that is identical and/or closely resembles that of another student's work	Grade of "C DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Asked a member of another group to provide them with information about their group's project; did not inform the other group member of this request	Not sought	None	Not sought	None
	1	Suspected collaboration on an individual assignment	Grade of "F-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted identical submission as another student	Grade of "F-DISC" in course; four month suspension	Associate Dean	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Assignment; strikingly similar submission as another student's submission	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Lab was strikingly similar to another student's submission	Grade of "F-DISC"; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignment highly similar to another student	Grade of "F-DISC" in course; suspension for one year	Associate Dean	Adamant they didn't copy; tried to suggest the other student copied them; previous allegation	Local Discipline Committee	Pending		
	8	Material submitted very similar to material submitted by other students	Grade of zero assignment; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	4	Lab report; submission of lab report very similar to other student submission	Grade of zero on lab report; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None
	1	Lab report	Grade of zero on lab report	Associate Department Head	None	Not sought	None	Not sought	None
	1	Lab report	Grade of zero on lab report; Academic Integrity Tutorial	Associate Department Head	None	Not sought	None	Not sought	None
	86	Assignment	Grade of zero on assignment	Associate Department Head	None	Not sought	None	Not sought	None
	4	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Instructor	Many of the answers in assignment were nearly identical to those of another student	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on transcript; meeting with Academic Integrity	Department Head	None	Not sought	None	Not Sought	None

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Inappropriate Collaboration	1	Content in a paper that was very similar to content in another student's paper	Grade of zero on paper; Academic Integrity Tutorial and Quiz; submission of a reflection paper	Associate Dean	None	Not sought	None	Not sought	None
	4	Submission had very similar answers to another student's submission	Grade of zero for the assessment; additional assessment; Academic Integrity Tutorial and Quiz	Associate Dean	Shared a classmate's assignment; made a mistake	Not sought	None	Not sought	None
	4	Four students submitted almost identical papers for an assignment	Grade of zero in the course; remedial exam	Associate Dean	None	Not sought	None	Not sought	None
	1	Student submitted a draft of an assignment containing significant edits (with track changes visible) from a third party	Grade of zero on assignment; "DISC" notation attached to final grade; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Material submitted very similar to other student's submission	Grade of "F-DISC" in course; one year suspension	Associate Dean	None	Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal denied; penalty reduced by removing suspension

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Inappropriate Collaboration	1	Two assignments; submission identical as other students submission; also cheating on final exam	Grade of "F-DISC" for both impacted courses; suspended from taking Faculty courses for two years; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted incorrect version of the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None
	1	Plagiarism on two assignments; inappropriate collaboration on final exam	Grade of "F-DISC" in course; suspended from taking Faculty of Registration courses for one year; suspended from taking Teaching Faculty courses for two years	Associate Dean	Accepted allegation based on evidence (Final Exam allegation); denied both assignment allegations despite overwhelming evidence	Not sought	None	Not sought	None
	4	Highly uncommon similarities among responses	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	None

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Other: Contract Cheating	1	Contract Cheating - Student canvassed class asking to purchase answers to assignments	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Contract Cheating - Faculty contacted by "Contractor" indicating that a student contracted them to complete an assignment but had not paid for the work; the student abandoned the plan to use the contractor	Transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Abandonment of plan; obvious remorse; and admission of guilt	Not sought	None	Not sought	None
	1	Contract Cheating - Student offered another student \$500 to write an exam on their behalf	Grade of "F-DISC" in course; suspended from the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Other: Contract Cheating	1	Contract Cheating - Student admitted to having a friend write an essay on their behalf	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz; must meet with Academic Advisor	Associate Dean	None	Not sought	None	Not sought	None
	1	Contract Cheating - Essay submitted was written by someone other than the student	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
Personation	1	Personation	Grade of "F" in course; one year suspension from Faculty of Registration and Teaching Faculty	Associate Director	None	Local Discipline Committee	Appeal denied	Not sought	None

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Personation	2	Personation by signing class attendance sheet for another student in course	Grade of "F-DISC" in course; Academic Integrity Tutorial and Quiz; transcript comment to remain for two years or until graduation	Designate of the Dean	Did not appreciate the depth of wrongdoing; claimed not to have known it would be taken so seriously or that signing for another student would affect their participation marks; missed their bus; these factors were not deemed to build a credible statement	Local Discipline Committee	"F-DISC" in course; Academic Integrity Tutorial and Quiz; "DISC" comment to remain until June 30, 2020	Not sought	None
	1	Wrote midterms and final exam for another student	Expelled from Faculty for three years; not allowed to attend Faculty classes, midterms, tutorials, lab exams, or to be in any Faculty building	Associate Dean	Second allegation; egregious nature of allegation and lack of remorse	Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal denied; expelled from University
	1	Personation in final exam; let another student write midterm/final exam	Grade of "F-DISC" in course; suspended from Faculty for two years; transcript notation for five years or graduation	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Use of unauthorized materials to complete assignment	Grade of "F-DISC" in course; eight month suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission identical to another student's submission; two assignments	Grade of "F-DISC" in course; eight month suspension	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission identical to another student's submission	Grade of "F-DISC"; four month suspension	Associate Dean	None	Not sought	None	Not sought	None
	2	Submitted identical submission as another student for Assignment	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None
	2	Assignment nearly identical to model solution	Grade of "F-DISC" in course; suspended from taking Faculty courses for four months	Associate Dean	None	Not sought	None	Not sought	NA
	1	Used unauthorized materials to obtain answers to questions on the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Used unauthorized materials to obtain answers to questions on the final exam	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Local Discipline Committee	Pending		
	1	Plagiarism	Grade of "F" in course; one year suspension	Associate Director	Third offense	Local Discipline Committee	Appeal denied	Not sought	None
	2	Visual Plagiarism	Grade of "F" on assignment; "DISC" notation	Associate Director	First offense	Not sought	None	Not sought	None
	4	Plagiarism	Grade of "F" on assignment; "DISC" notation	Associate Director	First offense	Not sought	None	Not sought	None
	1	Plagiarism on course assignment	Grade of zero on assignment; "DISC" notation on final grade; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	5	Plagiarized material in written assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Plagiarized material in written assignment	Grade of zero on assignment; "DISC" notation on final grade; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarized material in two course assignments	Grade of zero on both course components; "DISC" notation on final grade; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Plagiarized material in several course elements	Grade of zero on four discussion posts; "DISC" notation on final grade meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Two assignments; verbatim passages lifted without proper citation	Grade of zero on two assignments; educational programming assigned by Academic Integrity Coordinator; three month transcript reprimand	Associate Dean	More than one assignment; significant amount of plagiarism; did not fully understand wrong-doing	Not sought	None	Not sought	None
	1	Verbatim passages of midterm exam copied without proper citation	Grade of "F-DISC" in course; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism; clear guidance regarding academic integrity was provided by instructor	Not sought	None	Not sought	None

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Plagiarism	1	Verbatim passages copied without proper citation	Grade of "F-DISC" in course; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism; document properties contradicted the student's claim of having submitted the wrong file	Not sought	None	Not sought	None
	1	Verbatim passages copied without proper citation	Grade of "F-DISC" in course; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None
	1	Plagiarism in research proposal for award application	Award application nullified; educational programming assigned by the Academic Integrity Coordinator	Associate Dean	Student had yet to complete academic integrity course	Not sought	None	Not sought	None
	2	Final paper (group project) contained several passages copied verbatim without proper citation	Grade of zero on the assignment; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None

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Plagiarism	1	Verbatim passages copied without proper citation	Grade of zero on assignment; educational programming assigned by the Academic Integrity Coordinator; three month transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None
	3	Online discussion post copied verbatim from online source	Four month transcript reprimand	Associate Dean	The weight and purpose of the online discussion was not clearly articulated to students when courses transitioned to remote delivery	Not sought	None	Not sought	None
	1	Verbatim passages copied without proper citation	Grade of zero on assignment; educational programming assigned by the Academic Integrity Coordinator; six month transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None
	1	Verbatim passages copied without proper citation	Grade of "F-DISC" in course; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None

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Plagiarism	1	Response to one question of final exam contained plagiarised material from an online source	Grade of zero on the exam question; educational programming assigned by the Academic Integrity Coordinator; three month transcript reprimand	Associate Dean	Low amount of plagiarism; student had proactively taken steps to prevent further breaches of academic integrity	Not sought	None	Not sought	None
	1	Assignment copied (nearly entirely verbatim) from online source	Grade of zero on assignment; four month transcript reprimand	Associate Dean	Mitigating circumstances	Not sought	None	Not sought	None
	1	Verbatim passages copied without proper citation	Grade of "F-DISC" in course; educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None
	1	Two responses on take-home final exam copied nearly verbatim from uncited online source	Grade of zero on exam; educational programming assigned by the Academic Integrity Coordinator; nine month transcript reprimand	Associate Dean	Significant amount of plagiarism in assignment	Not sought	None	Not sought	None

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Plagiarism	1	RCR Policy Breach - plagiarism in review paper	Educational programming assigned by the Academic Integrity Coordinator; one year transcript reprimand	Associate Dean	Extent of plagiarism low; first-time offence	Not sought	None	Not sought	None
	1	Application Fraud - Plagiarism in Statement of Purpose	Application nullified, offer of admission rescinded, one year suspension of right to apply for admission to faculty	Dean	Statement of Purpose revised by 3rd party; did not review edits, zero-tolerance of plagiarism in application	University Discipline Committee	Penalty reduced; one year suspension from the Faculty		
	1	Plagiarism	Grade of zero on the final paper; "DISC" added to final grade; transcript notation for two years or until graduation ; Academic Integrity Tutorial Quiz; contact the Academic Integrity Coordinator and complete the educational programming assigned	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Academic Misconduct	30% penalty on the final paper; "DISC" comment added to final grade; transcript notation for two years or until graduation; Academic Integrity Tutorial and Quiz; Cite Right Program	Department Head	Claimed to have translated paper to English which accounted for good writing in the paper, but could defend most of the thesis of the paper	Not sought	None	Not sought	None
	1	Academic Dishonesty	Grade of zero on the paper; Academic Integrity and Student Conduct Tutorial and Quiz; Cite Right Program	Department Head	None	Not sought	None	Not sought	None
	1	Part of lab assignment was copied word for word from previously posted/published material on the web	Grade of zero on assignment; letter of apology to Instructor; Academic Integrity Tutorial and Quiz; failure to do so may result in further disciplinary action; "DISC" and transcript notation for one year	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarised an assignment	Grade of zero on the assignment; letter of apology to instructor with copy to Department Head; transcript notation	Department Head	None	Not sought	None	Not sought	None
	3	Assignment submitted was from a previous offering	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Text was not cited correctly	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment submitted was from a previous offering	Suspension from taking courses offered from the Faculty	Department Head	None	Not sought	None	Not sought	None
	1	Insufficient/incorrect citation of text	Grade of "F-DISC"; suspension from taking courses from the Faculty for four months; transcript notation for two years or until graduation	ADA	Not the student's first offense; minimum standard penalty would normally be one year; however, we have reduced this recognizing the additional stressors that could have come into play due to the COVID-19 pandemic	Not sought	None	Not sought	None
	1	Insufficient citing of text	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Lab report submitted was from a previous offering	Grade of zero on lab report; transcript notation	Department Head	None	Not sought	None	Not sought	None
	11	Assignment submitted was from a previous offering	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Seminar abstract incorrectly cited	Grade of zero on seminar abstract; transcript notation	Department Head	None	Not sought	None	Not sought	None
	5	Assignment submitted was from a previous offering	Zero grade on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Not available	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of zero on assignment; grade of "F" in course; "DISC" comment on transcript	Associate Dean	Not available	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism; direct copying; improper citing	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; submit new assignment; "DISC" comment on transcript	Associate Dean	Living in stressful situation; unintentional; reached out to supports on campus and Instructor after allegation	Not sought	None	Not sought	None
	1	Not available	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of "F" on assignment; "DISC" comment on transcript	Associate Dean	Not available	Not sought	None	Not sought	None
	17	Group assignment with varying plagiarism	Attend mandatory educational workshop hosted by Academic Learning Centre: resubmission of work	Associate Dean	Due to a number of student groups within class having issues, a workshop was determined to help each/manage their outcome requirements	Not sought	None	Not sought	None
	1	Not available	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of "F" on assignment; "DISC" comment on transcript	Associate Dean	Not available	Not sought	None	Not sought	None

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Plagiarism	1	Uncited material, paraphrasing, portions lifted without citation	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of zero on assignment; "F" in course; "DISC" comment on transcript	Associate Dean	Mistakes made; sought academic help; values academic integrity; didn't do on purpose; grateful for opportunity to explain; working online stressful	Not sought	None	Not sought	None
	1	No clear engagement with writing guide; direct quotes without quotations on assignment; direct excerpts taken from previous textbook edition on exam	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; "F" in course; "DISC" comment transcript	Associate Dean	Confused as to where they went wrong; didn't know not referencing was academic misconduct; Advocate sent resources after meeting; has better understanding now	Not sought	None	Not sought	None
	1	Paraphrasing; no citations	Academic Integrity website recommended for resources; online workshop	Associate Dean	Strong beliefs the knowledge they has obtained from years in other courses completed enabled them to complete work; understands that citing is still required	Not sought	None	Not sought	None

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Plagiarism	1	Text directly from assignment brief; additional pieces not referenced	Academic Integrity and Student Conduct Tutorial; meet with Academic Integrity Coordinator; resubmit assignment	Associate Dean	Student met with Advocate and was walked to Case Management office	Not sought	None	Not sought	None
	1	Lack of citation; paraphrasing; sources used but not cited; large areas without citations on assignment	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of zero on assignment; "F" in course; "DISC" comment on transcript; recommendation to take Introduction to University course; "DISC" comment; encouraged to retake course	Associate Dean	Felt unsupported; researched course before start of term to make sure they would have supports with writing; didn't know Academic Learning Centre was available online	Not sought	None	Not sought	None

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Plagiarism	1	Incorrect citing; directly lifted; incorrect bibliography	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of zero on assignment; "F" in course; "DISC" comment on transcript; recommendation to take Introduction to University course	Associate Dean	First academic paper; brushed up a week before paper due; didn't want to take education for granted; asked instructor for helpful resources; TA not available when tried to get help	Not sought	None	Not sought	None
	1	No referencing; missing quotations	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator; grade of zero on assignment; "F" in course; "DISC" comment on transcript; no faculty courses until outcomes complete	Associate Dean	Met with TA after feedback; VW recommended/letter sent	Not sought	None	Not sought	None

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Plagiarism	1	Missing citations; paraphrased material; information taken from other resources; direct copying	Combined outcomes from two courses; student non-responsive after first allegation; was given an extension to reply; student did reply and another allegation was brought forward before meeting could be set	Associate Dean	New allegation brought forward while dealing with this allegation; International student; alone; COVID-19 working with advocate; informed that supports are still available virtually	Not sought	None	Not sought	None
	1	Improper citation and no citations in paper	Final mark of zero on assignment; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comment to remain for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of zero on assignment; grade of "F-DISC" in course; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments for one year or graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Severe plagiarism; over 1/3 of paper plagiarized	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism in course	Grade of zero on assignment; "DISC" grade in course; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments for one year or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	Not sought	None	Not sought	None
	1	Student copied and pasted from another student's paper in a written assignment in course	Grade of "F-DISC" in course; notation on transcript; Academic Integrity Tutorial and Quiz; transcript notation for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Confessed to copying (word for word) from another student's paper without the knowledge of the other student	Not sought	None	Not sought	None
	1	Allowed another student to copy from their paper in a written assignment	Grade of zero on assignment; "DISC" attached to grade; Academic Integrity Tutorial and Quiz; transcript comment for two years or until graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Another student stole the work without their knowledge; failed to protect work after being repeatedly asked by the other student to see paper	Not sought	None	Not sought	None

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Plagiarism	1	Student copied and pasted from another students paper in a written assignment in course	Grade of "F-DISC" in course; notation on transcript; Academic Integrity Tutorial and Quiz; transcript comments removed in one year or upon graduation	Designate of the Dean	None	Not sought	none	Not sought	None
	1	Allowed another student to copy from their paper in a written assignment	Grade of "F-DISC" in course; notation on transcript; second offence; barred from Faculty of Registration and Teaching Faculty courses for one year; Academic Integrity Tutorial and Quiz; transcript comments to be removed in one year or upon graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Second offense	Not sought	None	Not sought	None

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Plagiarism	1	Two instances of plagiarism; first instance student was given a warning with clear explanation of plagiarism and given the opportunity to rewrite the assignment; plagiarism found in re-write of assignment	Grade of "F-DISC" in course; transcript notation for three years or until graduation; Academic Integrity Tutorial and Quiz	Dean's Office	Student given an opportunity to correct actions and did not	Local Discipline Committee	Appeal denied	Not sought	None
	1	Large section of paper was cut and paste verbatim	Resubmit paper; meet with the Academic Integrity Coordinator and complete any educational requirements identified	Associate Department Head	First offence; they didn't fully understand how to paraphrase and reference, therefore an educational consequence was deemed appropriate	Not sought	None	Not sought	None
	2	Plagiarism in final term paper	Grade of zero on the paper; contact Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Department Head	First offence; provided a written response; an educational consequence was deemed appropriate	Not sought	None	Not sought	None

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Plagiarism	2	Plagiarism in final term paper	Resubmit paper; meet with the Academic Integrity Coordinator and complete any educational requirements and tutorials identified	Associate Department Head	First offence; acknowledged the mistake at the hearing but wasn't aware it was a mistake at the time of writing and an educational consequence was deemed appropriate	Not sought	None	Not sought	None
	1	Group project contained material that was taken from sources without attribution	Grade of "C-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted that they neglected to include a reference page with the assignment	Not sought	None	Not sought	None
	1	Parts of the work were cited improperly; student was given a chance to re-do the discussion post but did the same thing	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Allowed to resubmit the assignment on two separate occasions; still contained content that was the same or identical to content on a website and was not cited or referenced	Not sought	None	Not sought	None

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Plagiarism	1	Group assignment was submitted containing material that was inadequately referenced; citations were missing and it was impossible to tell what material came from which reference	Grade of "C-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity tutorial and Quiz	Associate Dean	The part done by this student contained information that was taken directly from a website without attribution	Not sought	None	Not sought	None
	1	Group assignment was submitted containing material that was inadequately referenced; citations missing were and it was impossible to tell what material came from which reference	Transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Responsible for compiling the final document and thought that having a reference list would be sufficient and was not clear on how to use citations	Not sought	None	Not sought	None
	1	Group assignment was submitted that contained information that was inadequately referenced	Transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Obtained information from an interview with someone along with statistics collected from an app; neither were referenced	Not sought	None	Not sought	None

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Plagiarism	1	Group assignment was submitted that contained information that was inadequately referenced	Grade of "C-DISC" in course; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Discussion forum was submitted that contained content that lacked attribution to sources	Grade of zero on the discussion post; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Copied and pasted from a website without including references or citations in the final assessment	Grade of zero on the final assessment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted that they did not include citations or references in the assignment	Not sought	None	Not sought	None
	1	Submitted material without attribution on the final assessment	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	A third of the paper was copied from a website without attribution	Not sought	None	Not sought	None

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Plagiarism	4	Group project; sections of the assignment were exact quotes from an online source and other sections were substantially the same as an online source; sources were not referenced	Grade of zero on part of a group assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted to leaving references out of parts of the assignment due to time constraints	Not sought	None	Not sought	None
	1	Student copied and pasted the entire contents of their post in discussion 2 question 3 without including citations or references	Grade of zero on discussion post; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	The student said they submitted a rough draft of the assignment by mistake	Not sought	None	Not sought	None
	1	Student copied and pasted all of their answers to the final assessment in the course	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Claimed to not have taken information from any sources; large sections of the assignment were copied verbatim from online sources	Not sought	None	Not sought	None

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PART 1: STUDENT ACADEMIC MISCONDUCT

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Plagiarism	1	Plagiarism on an assignment; answers were substantially the same as an online source	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Content was similar or exactly the same as content that appeared on a website	Not sought	None	Not sought	None
	1	A portion of the assignment was plagiarized	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Tried to paraphrase and did not copy and paste; assignment was very similar or identical to content in online sources	Not sought	None	Not sought	None
	1	Assignment contained portions that were identical to the material provided in class; seemed to be a 'bulk copy and paste'	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Admitted to not including references to the materials used in assignment	Not sought	None	Not sought	None
	1	Parts of group assignment was similar to information found on a website	Grade of zero on assignment; transcript notation; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Section this student was responsible for contained a large chunk of information taken directly from a source	Not sought	None	Not sought	None

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Plagiarism	2	Information in the group assignment was similar to information found on a website	Meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Removed partial citations that were in the document and plagiarised a definition of a term	Not sought	None	Not sought	None
	1	Copied the work of a classmate In order to answer discussion posts	Grade of "F-DISC" in the course; transcript notation; meet with the Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Did not provide required citations for the group assignment despite being reminded to do so	Grade of "C-DISC" in course; meet with the Academic Integrity Coordinator; Academic Integrity tutorial and Quiz	Associate Dean	Did not include in text citations in the final assignment that was submitted despite the instructor pointing out citations that were missing	Not sought	None	Not sought	None
	3	Did not provide required citations for the group assignment despite being reminded to do so	Letter of reprimand	Associate Dean	Did not use in text citations in the assignment	Not sought	None	Not sought	None

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Plagiarism	1	Assignment; material submitted very similar to material submitted by other students	Grade of "F-DISC"; suspension from taking Faculty courses for one year; transcript notation for five years or graduation; Academic Integrity Tutorial and quiz	Associate Dean	Student denied allegation; could not provide plausible alternative explanation	Not sought	None	Not sought	None
	1	Assignment; copied from an online source	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and quiz	Associate Dean	Honest and took responsibility in the statement they read	Not sought	None	Not sought	None
	7	Assignment; material submitted very similar to other material	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None
	16	Assignment; material submitted very similar to material submitted by other students	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment; copied from an online source	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; transcript notation for five years or graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Used unauthorized materials on an assignment and lab report	Grade of "F-DISC" in course; suspended from taking Faculty courses for one year	Associate Dean	None	Not sought	None	Not sought	None
	5	Lab report	Grade of zero on lab report; Academic Integrity Tutorial	Associate Department Head	None	Not sought	None	Not sought	None
	3	Two assignments	Grade of zero on both assignments; Academic Integrity Tutorial	Associate Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; Academic Integrity Tutorial	Associate Department Head	None	Not sought	None	Not sought	None
	42	Assignment	Grade of zero on assignment	Associate Department Head	None	Not sought	None	Not sought	None
	2	Copying and pasting several sentences word for word without appropriately citing the sources	Grade of zero on the final report; warning of a more serious action in case of second offence in the future	Associate Department Head	This was the first offence for both students; expressed remorse and promised not to do it again	Not sought	None	Not sought	None

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Plagiarism	2	Lab report	Grade of zero on lab report; Academic Integrity Tutorial and Quiz	Instructor	The grader/marker found extensive cases of plagiarism	Not sought	None	Not sought	None
	1	Assignment; copied significant portions from the primary literature	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	1	After the first answer on the assignment, some grader feedback appeared; evidence suggested that this answer was copied from a student previously in the course	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	1	Assignment; copied significant portions of answers from internet sources	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Instructor	None	Not sought	None	Not sought	None
	2	Parts of project plagiarised	Zero marks given for plagiarised portion of project	Associate Department Head	None	Not sought	None	Not sought	None
	1	Plagiarism	Contact Academic Integrity Coordinator to complete educational programming	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Academic Integrity Tutorial and Quiz; revision and resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Meeting with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	1	Two assignments	Grade of zero on assignment; final grade of "F DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Meet with Academic Integrity Coordinator; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on both assignments; required to re-write one assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; meeting with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; meeting with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Meeting with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; meeting with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; transcript notation;	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Two previously upheld allegations of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade of "F" on assignment; "F-DISC" notation on record; Academic Integrity Tutorial and Quiz; Cite Right Program	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on record; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on record; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; completion of UM Essentials Program	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	2	Assignment	Grade of zero on assignment; "DISC" notation on transcript; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; "DISC" notation on record; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on record; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course; transcript notation	Department Head	None	Not sought	None	Not sought	None
	3	Assignment	Grade of zero on assignment	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero in assignment; grade of "F-DISC" in course; "DISC" notation on record; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of "F-DISC" in course; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; meet with Academic Integrity Coordinator	Department Head	None	Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal withdrawn
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; meeting with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	3	Assignment	Grade of zero on assignment; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F" on assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz; resubmission of assignment	Department Head	None	Not sought	None	Not sought	None
	8	Assignment	Grade of "F" on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	4	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment	Department Head	None	Not sought	None	Not sought	None
	4	Assignment	Grade of "F-DISC" in course; transcript notation	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Two allegations of plagiarism in the same course dealt with at the same time by the Associate Dean.	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for one year; suspended from taking courses offered by the Faculty of Registration for eight months; transcript notation; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; "F-DISC" notation; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; "F-DISC" notation; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	2	Assignments	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	3	Assignment	Grade of "F" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; suspension from Faculty of Registration for a period of four months; suspended from taking courses offered by the Teaching Faculty for a period of one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previously upheld allegation of academic misconduct	Local Discipline Committee	Appeal denied	Not sought	None
	1	Assignments	Grade of zero on assignments; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Direct quotations in a paper submitted for a course without acknowledging that they were quotations	Grade of "F" on paper; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	Sources cited, but direct quotations not acknowledged	Not sought	None	Not sought	None
	1	Uncited sources in a paper submitted for a course	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	Lack of clarity in instructions for paper; explanation for areas in paper identified as concerns	Not sought	None	Not sought	None
	1	Copied information verbatim from references	Resubmit the assignment and the grade was reduced to 50%; meet with the Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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PART 2: STUDENT NON-ACADEMIC MISCONDUCT AND CONCERNING BEHAVIOUR

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[Definitions are available in the Student Non-Academic Misconduct and Concerning Behaviour Procedure.](#)

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Abuse of the Process of University Policies: Breach of Residence Hall Regulations	21	Noise Complaint	Verbal Warning	Student Residence	None	Not sought	None	Not sought	None
	1	Noise Complaint	Written warning; \$50 fine	Student Residence	Student not compliant	Not sought	None	Not sought	None
	1	Open alcohol	Verbal Warning	Student Residence	First offense	Not sought	None	Not sought	None
	16	Over intoxication	Verbal Warning	Student Residence	First offense	Not sought	None	Not sought	None
	2	Over intoxication	Meetings With AFM or SCCM	Student Residence	Help requested by student; multiple verbal warnings	Not sought	None	Not sought	None
	2	Over intoxication	Meetings with AFM; alcohol probation	Student Residence	Multiple warnings; staff meeting	Not sought	None	Not sought	None
	1	Over intoxication; breach of alcohol probation	Eviction	Student Residence	Inability to control alcohol consumption; causing safety issues in the community	Not sought	None	Not sought	None
	2	Guest Policy (unattended guest)	Verbal warning	Student Residence	First offense	Not sought	None	Not sought	None
	2	Guest Policy (unattended guest)	Written warning	Student Residence	Multiple complaints	Not sought	None	Not sought	None
	1	Guest Policy	Written warning; guest ban	Student Residence	Over intoxicated guest left unattended and causing disruption	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2019 to August 31, 2020

PART 2: STUDENT NON-ACADEMIC MISCONDUCT AND CONCERNING BEHAVIOUR

Notes: Where large numbers of students are noted, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
[Definitions are available in the Student Non-Academic Misconduct and Concerning Behaviour Procedure.](#)

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Abuse of the Process of University Policies: Breach of Residence Hall Regulations	1	Guest Policy	Written warning; Residence Probation	Student Residence	Multiple community disruptions; physical fight with guest	Not sought	None	Not sought	None
	20	Suspected marijuana smoking in room	Verbal Warning	Student Residence	First offense	Not sought	None	Not sought	None
	2	Smoking Marijuana indoors	Written warning; \$50 fine	Student Residence	Student compliant	Not sought	None	Not sought	None
	1	Smoking Marijuana indoors	\$200 fine	Student Residence	Smoke detector covered; multiple offenses	Not sought	None	Not sought	None
	1	Smoking Marijuana indoors	Eviction	Student Residence	Multiple offenses; tampered smoke detector; non-compliant	Not sought	None	Not sought	None
	5	Smoking in residence room	Verbal warning	Student Residence	First offense	Not sought	None	Not sought	None
	1	Smoking in residence room	Written warning	Residence Probation	Student not compliant	Not sought	None	Non	None
	6	Smoking in residence room	Written warning; \$50 fine	Student Residence	Student not compliant	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Abuse of the Process of University Policies: Breach of Residence Hall Regulations	3	Vaping in Residence	Verbal warning	Student Residence	First offense; photo posted on social media	Not sought	None	Not sought	None
	5	Vaping in lounge	Written warning; \$50 fine	Student Residence	Multiple verbal warnings	Not sought	None	Not sought	None
	1	Vaping in lounge causing fire alarm	Written warning; \$100 fine	Student Residence	Multiple offenses	Not sought	None	Not sought	None
	1	Vaping in lounge causing fire alarm	Written warning; residence probation; \$150 fine	Student Residence	Multiple offenses; non-compliant	Not sought	None	Not sought	None
	1	Disrespectful to staff	Verbal warning	Student Residence	Disrespectful language to staff	Not sought	None	Not sought	None
	2	Displaying poster with non-inclusive language	Verbal warning	Student Residence	First offense	Not sought	None	Not sought	None
	2	Tampering with fire system	Verbal warning	Student Residence	Tampering with sprinkler	Not sought	None	Not sought	None
	1	Tampering with fire exit	Written warning; \$50 fine	Student Residence	Multiple warning regarding propping open fire exit	Not sought	None	Not sought	None
	14	Unauthorized cooking appliance	Verbal warning	Student Residence	Possession of a hot plate	Not sought	None	Not sought	None
	6	Unauthorized cooking appliance	Written warning; hot plate removed	Student Residence	Second offense	Not sought	None	Not sought	None
	3	Unauthorized cooking appliance	Written warning; \$50 fine; hot plate removed	Student Residence	Student not compliant	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Abuse of the Process of University Policies: Breach of Residence Hall Regulations	1	Unauthorized cooking appliance	Written warning; \$50 fine; \$60 in repairs	Student Residence	Use of hot plate causing property damage	Not sought	None	Not sought	None
	2	Fire Safety	Verbal warning	Student Residence	Previously lit candle found during room inspections	Not sought	None	Not sought	None
	6	Fire Safety	Written warning	Student Residence	Failure to leave during a fire alarm	Not sought	None	Not sought	None
	1	Fire Safety	Written warning; \$50 fine	Student Residence	Refusing to evacuate during alarm; not compliant	Not sought	None	Not sought	None
	1	Physical Altercation	Student mediations with SCCM	Student Residence	Student compliant	Not sought	None	Not sought	None
	1	Operating barber shop in residence lounge	Verbal warning	Student Residence	Resident did not understand policy on operating a business	Not sought	None	Not sought	None

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Abuse of the Process of University Policies: Breach of Residence Hall Regulations	2	Unauthorized items; multiple heat lamps	Verbal warning	Student Residence	Housekeeping and maintenance reported large amount of growing equipment in room; trying to grow tomatoes inside with irrigation equipment and heatlamps	Not sought	None	Not sought	None
	1	Pet living in residence	Verbal warning and follow-up	Student Residence	Found animal cage but there was no pet present	Not sought	None	Not sought	None
	3	Unauthorized Wi-Fi	Verbal warning from Residence IT	Student Residence	First offense	Not sought	None	Not sought	None
	2	Excessive garbage left after move out	Written warning; \$75 fine for extra cleaning	Student Residence	Extra staff and time needed to clean	Not sought	None	Not sought	None
	3	Disobeying social distancing regulations	Verbal warning	Student Residence	Too many occupants in one space (over six)	Not sought	None	Not sought	None

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Abuse of the Process of University Policies: Breach of Residence Hall Regulations	1	Non-enrolment in classes and non-payment of fees	Eviction	Student Residence	None	Not sought	None	Not sought	None
Inappropriate or Disruptive Behaviour: Disorderly Conduct	1	Roommate conflict	Student mediation; room change	Student Residence	Multiple interventions	Not sought	None	Not sought	None
Inappropriate or Disruptive Behaviour: Unprofessional conduct	1	Social media posts which had a negative impact on the learning and work environment	Expulsion from the program	Associate Dean		Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal denied
	1	Lack of integrity, sound judgement, & professional communication	Apology letters; transcript notation; personal and professional development; counselling; one year probation	Associate Dean		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2019 to August 31, 2020

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate or Disruptive Behaviour: Unprofessional conduct	1	Lack of integrity, sound judgement, questionable character, tardiness, absenteeism, leaving practicum and failing to return	Apology letter; transcript notation; personal and professional development; counselling; one year probation; reduced course load and graduated return; practicum grade changed to F Incomplete	Associate Dean	None	Not sought	None	Not sought	None
	1	Altered communication	Expulsion from the program	Associate Dean	None	Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal denied

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2019 to August 31, 2020

PART 2: STUDENT NON-ACADEMIC MISCONDUCT AND CONCERNING BEHAVIOUR

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Inappropriate and Destructive Behaviour: Unprofessional Conduct	1	Using CEO bank account and other corporate sponsorship for personal use as well as misrepresenting student status for personal gain	Suspended from the Faculty of Registration and Teaching Faculty for five years; transcript notation; can apply to the Registrar's Office to have notations removed after five years	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Did not appreciate the gravity of their actions; would not tolerate similar behaviours in own company's staff; contradicted own statements during the meeting; demonstrated a lack of accountability; lack of remorse for actions	Not sought	None	Not sought	None
	1	Student displayed threatening behaviour towards professor during a term test	Barred from attending classes until an apology letter was written; register with SAS and liaise closely with student advisors	Director	None	Not sought	None	Not sought	None
Other : Forgery	1	Fraudulent document purported to be from UM and provided to Immigration Refugees and Citizenship Canada in support of application for temporary residence	Expulsion for three years; must reapply for admission after the end of three years	Vice-Provost (Students)	Admission of forging the document in order to provide the document to IRCC	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2019 to August 31, 2020

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Threats of Harm or Actual Harm: Harassment	1	Directing unwanted and repeated communication toward another student even after being continuously asked to stop	RWLE investigation; interim measures imposed; student in question would have no contact with the other student	Associate Dean	None	Not sought	None	Not sought	None
	1	Student sent inappropriate emails to fellow student; threatening in group work, caused discord within the group; bullying behaviour	Withdrawn from course that the effected student was in for winter term; no contact with effected student; letter of apology to all effected students; counselling sessions; liaised with advisor on regular basis; transcript notation for two years	Director	Student was in final year of program	Local Discipline Committee	Appeal withdrawn	Not sought	None
Threats of Harm or Actual Harm: Sexual Assault	1	Alleged assault	Hold on account; no contact permitted	Vice-President (Administration)	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Threats of Harm or Actual Harm: Stalking Behaviour	1	Repeated and unwanted communications toward fellow student	Reprimand - can be requested to be removed after three months; no future contact with other party; meeting to be held with HRCMO to review UM policies; remain in compliance with UM policies	Vice-Provost (Students)	Breach of RWLE policy as per Human Rights Conflict Management Office investigation	Not sought	None	Not sought	None
Threats of Harm or Actual Harm: Threatening Conduct	1	Threatening behaviors	Eviction	Student Residence	Risk to staff and student safety; multiple issues	Not sought	None	Not sought	None
	1	Violent fight	Eviction	Student Residence	Fight viewed on security cameras; risk to staff and student safety	Not sought	None	Not sought	None
Threats of Harm or Actual Harm: Violence	1	Harassment; stalking behaviour	No contact permitted; reprimand	Vice-President (Administration)	None	Not sought	None	Not sought	None
	1	Assault	Ban from campus; expulsion	Vice-President (Administration)	None	Not sought	None	Not sought	None
	1	Physical assault of another student on campus	Campus ban; indefinite expulsion	Vice-Provost (Students)	Admission of assault; report of another similar assault one month prior	Not sought	None	Not sought	None



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Office of Provost and Vice-President (Academic)

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MEMORANDUM

TO: Jeff Leclerc, University Secretary

FROM: Laurie Schnarr, Vice-Provost (Students)

DATE: December 17, 2020

Re: **Undergraduate Admission Targets – Fall 2021**

Attached please find the proposed undergraduate admission targets effective for the fall of 2021.

I would like to highlight two changes that have been made to the admission targets from last year:

1. The target for the Bachelor of Commerce (Honours) degree program is increasing from 420 to 585.
2. The target for the Bachelor of Nursing degree program is increasing from 240 to 280. This proposed increase is in the final stages of approval.

Please forward this document to the members of Senate and the Board of Governors for their information.

cc: Todd Mondor, Deputy Provost
Jeff Adams, University Registrar and Executive Director, Enrolment Services

Summary of Undergraduate Admission Targets

December 2-2020

Program	Effective for fall 2020 intake	Effective for fall 2021 intake
Faculty of Agricultural & Food Sciences		
Agricultural & Food Science (Degree)*	165	165
Human Nutritional Sciences (Degree)	90	90
Agriculture (Diploma)*	85	85
Internationally Educated Agrologists	15	15
Faculty of Architecture		
Environmental Design	100	100
Faculty of Arts*		
Arts (Degree)	open	open
Arts (Degree) - Integrated Studies	open	open
Asper School of Business*		
Management (Degree)	420	584
Faculty of Education		
Education After Degree (Early)	70	70
Education After Degree (Middle)	70	70
Education After Degree (Senior)	140	140
Faculty of Engineering		
Engineering*	364	364
Engineering - Internationally Educated Engineers	25	25
CHR Environment, Earth & Resources*		
Environment, Earth & Resources (Degree)	135	135
School of Art		
School of Art: Diploma*	15	15
School of Art: Degree*	100	100
School of Art: Art History	15	15
Faculty of Health Sciences		
Health Studies (Degree)	40	40
Health Sciences (Degree)	40	40
College of Dentistry		
Dentistry (Degree)	29	29
Dentistry - International Dentist Degree	6	6
School of Dental Hygiene		
Dental Hygiene*	26	26
Dental Hygiene - Degree Completion	3	3
College of Rehabilitation Sciences		
Respiratory Therapy (Degree)	16	16
College of Medicine		
Medicine	110	110
Family Social Sciences	80	80
College of Nursing		
Nursing (Degree)	240	280 - See note 1
College of Pharmacy		
Pharmacy (Degree)	55	55
Faculty of Kinesiology & Rec Management		
B Kin (AT)	24	24
B Kin*	100	100
B P E*	35	35
B RM & CD*	40	40
Faculty of Law		
Law (Degree)	106	106
Marcel Desautels Faculty of Music		
Music*	60	60
Music - Jazz Studies*	15	15
Faculty of Science*		
Science (Degree)	Target under consideration - See note 2	Target under consideration - See note 2
Faculty of Social Work		
Social Work (on campus)	75	75
Social Work - Distance Delivery	100	100
Social Work - Inner City	60	60
Social Work - Northern External	10	10
Social Work - Northern Program	35	35

Programs with an asterisk have a direct entry option

Notes:

1. The target change for Nursing is in the final approval stages.
2. Science does have a cap of between 1200 & 1500; however, this is an older figure and discussions are required prior to finalizing the target.



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Date: January 6, 2021

To: Dr. Jeff Taylor, Dean, Faculty of Arts

From: Dr. Janice Ristock, Provost and Vice-President (Academic)

Re: Program Approval – Double Advanced Major in Native Studies

At its meeting of December 2, 2020, the University of Manitoba Senate approved the proposal by the Faculty of Arts to offer a 42 credit hour Double Advanced Major in Native Studies.

I hereby approve the implementation of the double advanced major effective the Fall 2021 term. The Faculty will budget for any resources required for implementation accordingly.

Cc: Todd Mondor, Deputy Provost (Academic Planning and Programs)
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director of Enrolment Services
Jeff Leclerc, University Secretary
Randy Roller, Executive Director, OIA
Cassandra Davidson, Academic Programs Specialist



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Fax (204) 275-1160

Date: January 6, 2021

To: Dr. Jeff Taylor, Dean, Faculty of Arts

From: Dr. Janice Ristock, Provost and Vice-President (Academic)

Re: Program Approval – Double Advanced Major in Religion

At its meeting of December 2, 2020, the University of Manitoba Senate approved the proposal by the Faculty of Arts to offer a 42 credit hour Double Advanced Major in Religion.

I hereby approve the implementation of the double advanced major effective the Fall 2021 term. The Faculty will budget for any resources required for implementation accordingly.

Cc: Todd Mondor, Deputy Provost (Academic Planning and Programs)
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director of Enrolment Services
Jeff Leclerc, University Secretary
Randy Roller, Executive Director, OIA
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Date: January 6, 2021

To: Dr. Stefi Baum, Dean, Faculty of Science

From: Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs)

Re: Program Closures – Area Specializations (Concentrations) in Computer Science

At its meeting of December 2, 2020, the University of Manitoba Senate approved the proposal by the Faculty of Science to close the following area specializations (concentrations) in the Bachelor of Computer Science (Honours) and Bachelor of Science (Major), Computer Science programs:

- Theoretical Computer Science
- Networks and Security
- Artificial Intelligence
- Human Computer Interaction and Computer Graphics
- Databases
- Software Engineering
- Computer Systems
- Web-Based Systems

These concentrations will no longer be made available to new students effective the 2021-2022 academic year and will be formally closed once any remaining students have completed the listed requirements.

Cc: Janice Ristock, Provost and Vice-President (Academic)
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director of Enrolment Services
Jeff Leclerc, University Secretary
Randy Roller, Executive Director, OIA
Cassandra Davidson, Academic Programs Specialist



**University
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**Office of the Vice-President
(Research and International)**

202 Administration Bldg
66 Chancellors Circle
Winnipeg, MB
Canada R3T 2N2
T: 204 474 6915
F: 204 261 1318

TO: Mr. Jeff Leclerc, University Secretary

FROM: Dr. Digvir Jayas, Vice-President (Research and International)

DATE: January 6, 2021

SUBJECT: Report on Research Contracts Funds Received

COPIES: Dr. Jay Doering, Associate Vice-President (Partnerships)
Dr. Gary Glavin, Associate Vice-President (Research)

Attached is a copy of *Report on Research Contracts Received* for the period of July 1, 2020 to December 31, 2020.
Please include the report on the next Senate agenda.

Thank you

DSJ/rk

Attach.

New Research Contract Funds Awarded (over \$20,000)
ORS Processed Date: July 1, 2020 to December 31, 2020

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Clayton H. Riddell Faculty of Environment, Earth, and Resources	Stroeve, Julianne	Centre for Earth Observation Science	European Organisation for the Exploitation of Meteorological Satellites (EUMETSAT)	27,595	What happened to sea ice concentration uncertainties and CDR stability when multiyear ice in the Arctic Ocean was replaced by first- year ice in winter
	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	1,022,756	The MPRI Offshore Burn Experiment (MOBE)
Faculty Total:				1,050,351	
College of Medicine	Abousetta, Ahmed	Community Health Sciences	Unity Health Toronto	25,600	Testing for asymptomatic COVID-19. A rapid systematic review and jurisdictional/healthcare organizational scan
	Azad, Meghan	Pediatrics and Child Health	Hospital for Sick Children (SickKids)	208,604	Causational roles of the gut microbiome in childhood asthma: Leveraging the CHILD cohort study
	Bernstein, Charles	Internal Medicine	University of Calgary	57,500	The Alberta IBD surveillance cohort: Current and future IBD care
	Blanchard, James	Community Health Sciences	Children's Investment Fund Foundation	174,193	Newborn Essential Solutions and Technologies (NEST) Evaluation
	Blanchard, James	Community Health Sciences	Gates (Bill and Melinda) Foundation	1,074,137	Landscaping of HIV prevention product delivery ecosystems
	Brownell, Marni	Manitoba Centre for Health Policy (MCHP)	Hospital for Sick Children (SickKids)	83,400	Deferred are outcomes in Canadian children and youth: Measuring and mitigating risk during COVID-19
	Coombs, Kevin	Medical Microbiology and Infectious Diseases	Theralase Technologies Inc.	39,000	Coronavirus Vaccine and Therapeutic Project
	Fowke, Keith	Medical Microbiology and Infectious Diseases	University of Waterloo	40,253	Development of a microwave enabled bio-nano- microfluidic device for point-of-care diagnosis of COVID-19

College of Medicine, cont'd	Katz, Alan	Manitoba Centre for Health Policy (MCHP)	Manitoba Metis Federation	393,796	Understanding the opioid crisis among Manitoba Metis: Evidence to support interventions
	Katz, Alan	Manitoba Centre for Health Policy (MCHP)	Unity Health Toronto	100,000	Evaluating the differential impact of what we have done, as we prioritize what to do next: a multi-provincial intervention modeling study using population-based data
	Kelly, Lauren	Pediatrics and Child Health	Canadian Cancer Society	500,000	Cannabis for symptom management in children with cancer: A demonstration project by the Canadian Childhood Cannabinoid Clinical Trials (C4T) platform
	Kobasa, Darwyn	Medical Microbiology and Infectious Diseases	University of Ottawa	30,000	Development of novel viral membrane-cloaked nanomedicines for efficient gene editing in vivo
	Kobasa, Darwyn	Medical Microbiology and Infectious Diseases	University of Ottawa	30,000	Drug repurposing for the rapid development and evaluation of SARS-CoV-2 antivirals
	Kraut, Allen	Internal Medicine	Workers Compensation Board of Manitoba	190,593	Occupational disease surveillance in Manitoba
	Miller, Donald	Pharmacology and Therapeutics	Vireo Systems, Inc.	438,900	Establishing Proof-of-principle for creatine based neuroprotective agent
	Moses, Stephen	Community Health Sciences	Gates (Bill and Melinda) Foundation	2,646,778	Operationalizing components of NDHM in UP
	Peretz, David	Internal Medicine	Paladin Labs Inc.	94,078	Post liver transplant diabetes mellitus and the impact of an extended release tacrolimus formulation in Canadian First Nations populations
	Righolt, Christiaan	Community Health Sciences	Pfizer Canada Inc.	94,976	On-time vaccine coverage in children under 2 years of age in Manitoba, 2004-2020
	Rimmer, Emily	Internal Medicine	Hamilton Health Sciences Corporation	42,000	A randomized open-label trial of convalescent plasma for hospitalized adults with acute COVID-19 respiratory illness (CONCOR-1)

College of Medicine, cont'd	Severini, Alberto	Medical Microbiology and Infectious Diseases	Dalhousie University	67,000	Is Ontario prepared for the return of measles
	Shen, Garry	Internal Medicine	University of Ottawa	32,988	Smartmoms Canada trial: An evaluation pregnancy-specific mobile health application to manage gestaetional weight gain
	Singer, Alexander	Family Medicine	Bruyère Research Institute	43,547	Improving access to specialist care through e consult for patient living with chronic pain
	Zarychanski, Ryan	Internal Medicine	University Health Network (UHN)	1,721,400	Antithrombotic therapy to ameliorate complications of COVID-19: The ATTACC randomized trial
	Zarychanski, Ryan	Internal Medicine	University of Pittsburgh	4,092,660	Antithrombotic therapy to ameliorate complications of COVID-19 (ATTACC), in collaboration with accelerating COVID-19 therapeutic interventions and vaccines (ACTIV- 4)
	Zhanel, George	Medical Microbiology and Infectious Diseases	Avir Pharma Inc.	20,000	Management and analysis of the CLEAR (Canadian LEadership on Antimicrobial Real-life Usage) registry
	Zhanel, George	Medical Microbiology and Infectious Diseases	Merck Canada Inc.	160,242	Predicting PCV15 and PPV23 coverage for prevention of both invasive pneumococcal disease (IPD) and community acquired pneumonia (CAP) in patients across Canada: PCV15 and PPV23 coverage of 2,000 respiratory tract infection and 1,000 invasive isolates of streptococcus pneumoniae (including antibiotic resistant and multi-drug resistant-MDR strains) over 2007-2018 using the CANWARD study
	Zhanel, George	Medical Microbiology and Infectious Diseases	Pfizer Canada Inc.	292,500	SAVE 2018, 2019 and 2020
Faculty Total:				12,694,145	

College of Nursing	Thiessen, Kellie	Nursing	Tłı̨chǫ Government	22,060	Welcome the 'Scared Spirit' (child): Connecting Indigenous and Western 'ways of knowing' to inform future policy partnerships to optimize maternal child health service delivery initiatives in remote Canadian regions
Faculty Total:				22,060	
College of Pharmacy	Eltonsy, Sherif	Pharmacy	Research Institute of the McGill University Health Centre (The)	37,500	Enhancing CAN-AIM capacity to respond to drug safety and effectiveness queries: Cough and cold products containing opioids
Faculty Total:				37,500	
College of Rehabilitation Sciences	Engel, Lisa	Occupational Therapy	Employment and Social Development Canada (ESDC)	382,204	The financial empowerment and security of Manitoban adults living with acquired brain injury
Faculty Total:				382,204	
Faculty of Agricultural and Food Sciences	Ayele, Belay	Plant Science	University of Alberta	300,000	Improving wheat tolerance to field sprouting
	Currie, Robert	Entomology	Manitoba Agriculture	231,520	Integrated management of varroa and its interacting stressors to enhance winter survival of honey bees
	Gulden, Robert	Plant Science	Pioneer Hi-Bred International, Inc.	600,000	Modelling seed composition in canola
	House, James	Food and Human Nutritional Sciences	Manitoba Agriculture	100,000	Sustainable protein innovation
	House, James	Food and Human Nutritional Sciences	Manitoba Pulse and Soybean Growers Association (MPSG)	495,060	Evaluating the feeding value of Western Canadian soybeans for layers, pullets, broilers and swine
	House, James	Food and Human Nutritional Sciences	University of Saskatchewan	55,000	Using pre-treatments to modify the functional and nutritional properties of protein blends

Faculty of Agricultural and Food Sciences, cont'd	Jian, Fuji	Biosystems Engineering	Prairie Agricultural Machinery Institute	25,000	Defining best management practices and technologies for safer storage, aeration and drying of whole hemp plants and seeds
	Koksel, Filiz	Food and Human Nutritional Sciences	University of Saskatchewan	110,000	Fermented tempeh products: Adding value to Saskatchewan's lentils and oats
	Lobb, David	Soil Science	Manitoba Wheat and Barley Growers Association	176,897	Potential for soil and crop management practices to rapidly increase soil organic matter on eroded land in Manitoba
	MacMillan, Kristen	Plant Science	Manitoba Pulse and Soybean Growers Association (MPSG)	193,582	Investigating pea crop rotation length and sequence for sustainable protein production in Manitoba
	Plaizier, J. C. (Kees)	Animal Science	Ag-West Bio Inc.	89,432	Demonstrating the efficacy and safety of hemp products as novel cattle feeds
	Plaizier, J. C. (Kees)	Animal Science	Dairy Farmers of Manitoba	60,000	Demonstrating the safety and efficiency of locally available novel protein feeds for cattle
	Rochon, Kateryn	Entomology	Manitoba Agriculture	118,478	Assessing the relationship between tick abundance on pastures and on cattle, and the risk ticks represent to cattle and livestock workers
	Tenuta, Mario	Soil Science	Canadian Swine Research and Development Cluster	171,840	Survivability and infectivity of PEDv in soil
	Thiyam-Hollander, Usha	Food and Human Nutritional Sciences	Government of Saskatchewan	75,000	Concurrent study of volatile aroma of acidic-basic, neutral and structural alteration of canolol fractions from ground mustard
Faculty Total:				2,801,809	
Faculty of Arts	Hajer, Jesse	Economics	Oceans North	80,000	PhD scholarship: Natural resource and marine economics of the Arctic and other Northern economies
	Faculty Total:			80,000	

Faculty of Engineering	Birouk, Madjid	Mechanical Engineering	National Research Council	50,000	Fuel switching of waste derived gaseous fuels in internal combustion engines
	Oleszkiewicz, Jan	Civil Engineering	City of Winnipeg	27,000	Removal of ammonia and phosphorus from West and North End Water Pollution Control Center
	Regehr, Jonathan	Civil Engineering	Transport Canada	40,000	Exploring relationships between probe data and site-specific traffic count data
Faculty Total:				117,000	
Faculty of Law	Ireland, David	Law	Canadian Bar Association (The)	32,038	Common law police powers in Canada: Judicial creation in the charter era
	Faculty Total:			32,038	
Faculty of Science	Arino, Julien	Mathematics	Public Health Agency of Canada	21,765	Investigation of global and local COVID-19 importation risks
	Ferguson, Steven	Biological Sciences	World Wildlife Fund Canada	50,625	Modelling a future "Last Ice Area" ecosystem
	Garroway, Colin	Biological Sciences	Fisheries and Oceans Canada	228,736	Reconstructing the demographic past and projecting the future for Arctic whale populations
	Muthukumarana, Saman	Statistics	Fisheries and Oceans Canada	24,707	Mark-recapture and movement analysis of Anadromous Dolly Varden in the western Canadian Arctic
Faculty Total:				325,833	
Unknown	Pending PI, Pending PI	Unknown	Universities Canada	25,000	Understanding and addressing barriers to participation in international mobility at the University of Manitoba
	Faculty Total:			25,000	


Vice-President (Research and International)	Jayas, Digvir	Office of the Vice-President (Research and International)	Mitacs Inc.	126,000	Research training awards
	Porter, Michelle	Centre on Aging	Government of Canada	25,000	Real-time virtual activities for older adults living in congregate and low-income housing settings during the COVID-19 pandemic
			Faculty Total:	151,000	
			Total New Contracts over \$20,000 awarded:	17,718,940	



MEMORANDUM

DATE: December 2, 2020

TO: Michael Benarroch, Chair, Senate

FROM: Jeff M. Leclerc, University Secretary 

SUBJECT: ***APPROVAL OF MOTION***
Board of Governors – December 1, 2020

At its meeting on December 1, 2020, the Board of Governors approved the following motions:

THAT the Board of Governors approve the closure of the Centre for Research and Treatment of Atherosclerosis, effective upon Board approval [as recommended by Senate, October 7, 2020].

THAT the Board of Governors approve three new offers, two amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated June 11, 2020].

THAT the Board of Governors approve five new offers, eight amended offers, and the withdrawal of three offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated August 25, 2020].

THAT the Board of Governors approve four new offers, five amended offers, and the withdrawal of two offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated September 24, 2020].

Copy: D. Jayas
J. Ristock
S. Coyston

JL/sf

PRESIDENT'S REPORT: February 3, 2021

GENERAL

On January 13, 2021, it was announced that Summer term 2021 will be delivered primarily remotely, with the exception of a small number of in-person experiences, similar to Winter Term. The decision was made and communicated as early as possible in order to assist the community in planning, and students, faculty and staff are encouraged to continue to access the information on the [COVID-19 page](#) and in the COVID-19 recovery plan for updates.

The University continues to advance equity, diversity and inclusion and as part of this work, the Office of Human Rights & Conflict Management (OHRM) has developed an important new resource. *Maintaining the Principles of Equity, Diversity, and Inclusion During COVID-19: A Handbook for Staff and Students at the University of Manitoba* will be available January 2021.

A number of new initiatives and resources to support students have recently been announced, including the launch of a Virtual Advising Help Centre, expanded options for virtual study halls, improved digital communications to students, as well as expanded workshops and counselling services. Additional financial supports for students are forthcoming as well. An additional intake for student bursaries will occur this Winter term, providing an additional \$4 million in bursary support to over 5,000 students. This supports results from an additional \$3.1 million in provincial funding through the Manitoba Scholarship and Bursary Initiative (MSBI) and the generosity of UM alumni and donors. Donors also have also provided their support to help eligible students acquire needed support for technology, with \$245,000 raised to date to offer support to students pursuing their studies remotely.

The annual Board of Governors alumni representative election nominations open on February 11th, 2021. Carla Loewen's three-year term comes to an end in June. All alumni who have graduated from a Senate-approved degree, diploma or certificate are eligible to be nominated and vote in the election.

ACADEMIC MATTERS

- Brian Postl, dean and vice-provost (health sciences), has been named a Member of the Order of Canada for his leadership of, and involvement in, the advancement of clinical and academic health care in Manitoba. Established in 1967 by Her Majesty Queen Elizabeth II, the Order of Canada is the cornerstone of the Canadian Honours System and recognizes outstanding achievement, dedication to the community, and service to the nation.
- Noralou Roos, professor emerita of community health sciences, researcher with the Children's Hospital Research Institute of Manitoba, former director of the Manitoba Centre for Health Policy and co-director of Get Your Benefits!, was honoured with the Institute of Public Administration of Canada's Vanier Medal. The award recognizes Roos' significant contributions to public service.
- Jennifer Hensel, psychiatry and Biniam Kidane, surgery, were honoured as members of CBC Manitoba's Future 40. The awards recognize 40 Manitobans aged 40 and younger who have made

outstanding professional or service contributions to the community and are making a difference in the lives of Manitobans.

- On December 1, 2020 three Rady Faculty of Health Sciences professors at UM were named among Canada's Top 100 Most Powerful Women in 2020, by Women's Executive Network (WXN). The naming of these three additional UM recipients brings the total UM recipients since the awards began to twenty. The 2020 recipients are:
 - Dr. Meghan Azad (Pediatric and Child Health/Children's Hospital Research Institute of Manitoba) and Canada Research Chair in Developmental Origins of Chronic Disease. Azad is recognized internationally as being amongst the foremost experts in breast feeding and maternal child health.
 - Dr. Sara Israels (Pediatrics and Child Health/Cell Biology, Research Institute of Oncology and Hematology/Health Sciences Centre/Vice-Dean (Academic Affairs), Rady Faculty of Health Sciences). Israels is recognized for her leadership in clinical practice, research with communities of patients and their families, and as a leader within the UM.
 - Dr. Soheila Karimi (Physiology and Pathophysiology/Children's Hospital Research Institute of Manitoba) Karimi is an internationally recognized leader in neural regeneration and stem cell research who has brought prestige and innovation to Canada and Manitoba. Her expertise is unique as she contributes to both basic and applied translational discoveries.
- The University of Manitoba's Kidney Check program has been honoured with two international prizes from the UNIVANTS (Unity + Avant-Garde) of Healthcare Excellence Awards. The Kidney Check team, which takes preventive kidney care to rural and Indigenous communities, was honoured with the Best of North America award and was one of three teams to receive the Global Award. The accolades recognize multidisciplinary teams who are challenging traditional thought with innovative problem-solving and the novel use of laboratory science. Kidney Check carries out point-of-care testing to identify chronic kidney disease, diabetes and hypertension in remote communities across Manitoba, B.C. and Ontario.
- The College of Nursing's Aboriginal Nursing Cohort Initiative (ANCI) has been renamed to *Mahkwa omushki kiim*, Pathway to Indigenous Nursing Education. The name was chosen to reflect the healing, strength and courage that are at the program's core of providing support to Indigenous students. *Mahkwa omushki kiim*, means "bear medicine" in Ojibway, reflecting the association of the bear with healing, spiritual power and physical strength. The program supports more than 100 self-identified Indigenous students each year.
- Don Flaten and David Lobb, soil science, received Fellow Awards at the 2020 American Society of Agronomy - Crop Science Society of America - Soil Science Society of America Annual Meeting. The awards are a recognition for their professional achievements and meritorious service.
- Lisa Landrum, architecture, was elected to the Royal Architectural Institute of Canada (RAIC) College of Fellows. RAIC Fellowship recognizes outstanding achievement for design excellence, exceptional scholarly contribution, and/or distinguished service to the profession or the community. She is presently one of just three female architects in Manitoba to hold this national distinction.

- Dietmar Straub and Anna Thurmayr, landscape architecture, received the 2019 Canadian Society of Landscape Architects Jury's Award of Excellence and a National Award for Rooted in Clay – WY Garden. Since it was founded in 1934, the CSLA has increased awareness and appreciation of landscape architecture and the vitality of the profession in Canada and throughout the world.
- Aleeza Gerstein, Microbiology and Statistics, was appointed as the Global Excellence Initiative Canvassing Committee, a national committee under Universities Canada committed to raising the profiles of top Canadian researchers on a global scale.
- Five Vanier Scholars will study at the University of Manitoba in 2020. Each recipient receives \$150,000 over three years and recognize students who demonstrate leadership skills and a high standard of scholarly achievement in graduate studies in the social sciences and humanities, natural sciences and engineering, and health.

The five recipients are:

- Javad Alizadeh, Human Anatomy & Cell Science;
 - Ashley Hayward, Peace and Conflict Studies;
 - Sarah Turner, Community Health Sciences/Children's Hospital Research Institute of Manitoba;
 - Rachel Nickel, Physics & Astronomy; and
 - Belal Zia, Psychology.
- The Faculty of Science has launched the new Wawatay program (Anishinaabe for Northern Lights) aimed at recruiting, supporting and graduating Indigenous students in Science. Key attributes of this program include collaboration with participating Indigenous communities, continuous student engagement in research tied to home communities and linking an appreciation of Indigenous approaches to students' growing science proficiency. The first cohort of students will be accepted in the program starting the summer of 2021.

RESEARCH MATTERS

- At this time, research at the University of Manitoba (UM) is continuing remotely to the extent possible. Research is continuing in a contactless manner, virtually. Details on the current COVID-19 guiding principles, processes for requesting access and preventative measures are available in the updated Researcher FAQs section of the COVID-19 webpage.
- On December 7, 2020 the Social Sciences and Humanities Research Council (SSHRC) recognized the contributions of Canada's top leaders, thinkers and researchers in the social sciences and humanities through the Impact Awards. Recipients embody the very best ideas and research about people, human thought and behaviour—helping us understand and improve the world around us, today and into the future. Dr. John Loxley was awarded (posthumously) the Partnership Award. Loxley received this award for his collaborative work to advance community-based solutions to poverty in Indigenous and inner-city communities. The award, a \$50,000 SSHRC institutional grant, will honour Loxley's research and memory through a project with the Manitoba Research Alliance that will document the history of Indigenous people's development of the distinctive institutions in

Winnipeg's inner-city.

- On December 16, 2020 the Government of Canada announced the awarding of eleven new Canada Research Chairs (CRCs) to UM faculty members, totaling \$6.4 million in funding over seven years. One prestigious Tier 1 chair and ten Tier 2 chairs were awarded, as follows:
 - Dr. Nandika Bandara (Food and Human Nutritional Sciences, Faculty of Agricultural and Food Sciences) Tier 2 CRC in Food Protein Processing & Bioproducts.
 - Dr. Kristine Cowley (Physiology and Pathophysiology, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Function and Health after Spinal Cord Injury.
 - Dr. Britt Drögemöller (Biochemistry and Medical Genetics, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Pharmacogenomics & Precision Medicine.
 - Dr. Danielle Gaucher (Psychology, Faculty of Arts) Tier 2 CRC in Social Inequality, Gender and Public Policy.
 - Dr. Terry Klassen (Pediatrics & Child Health, Max Rady College of Medicine, Rady Faculty of Health Sciences/ Children's Hospital Research Institute of Manitoba) Tier 1 CRC in Clinical Trials.
 - Dr. Robert Mizzi (Educational Administration, Foundations & Psychology, Faculty of Education) Tier 2 CRC in Queer, Community and Diversity Education.
 - Dr. Zulma Rueda (Medical Microbiology & Infectious Diseases, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Sexually Transmitted Infection – Resistance and Control.
 - Dr. Souradet Shaw (Community Health Sciences, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Program Sciences & Global Public Health.
 - Dr. Elizabeth Wall-Wieler (Community Health Sciences, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Population Data Analytics and Data Curation.
 - Dr. Nicole Wilson (Environment & Geography, Clayton H. Riddell Faculty of Environment, Earth, and Resources) Tier 2 CRC in Arctic Environmental Change and Governance.
 - Dr. Galen Wright (Pharmacology & Therapeutics, Max Rady College of Medicine, Rady Faculty of Health Sciences) Tier 2 CRC in Neurogenomics.

The UM has an allocation of 52 CRCs.

- Three researchers received a total of \$1,539,775 in grant funding for COVID-19 related research projects:

PI	Sponsor	Title	Awarded
Miller, Donald (Pharmacology and Therapeutics)	Mitacs Accelerate - COVID-19 Rapid Response	Development of a product to prevent binding of SARS-COV-2 within the respiratory airway and cardiovascular system	\$90,000
Penados, Filberto (Natural Resources Institute)	University of Alberta (Operating Grant: COVID-19 May 2020 Rapid Research Funding Opportunity)	Characterization of interferon-lambda 1 as a treatment for COVID-19	\$499,775

Stetefeld, Jörg (Chemistry)	CFI Exceptional Opportunities Fund for COVID-19	Acquisition of a direct electron detector to enhance the new TALOS F200C Cryo-EM	\$950,000
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- Seventeen projects led by 10 investigators received a total of \$1,254,936 in grant funding from a variety of sponsors. Those projects receiving more than \$25,000 are:

PI	Sponsor	Title	Awarded
Davoren, Gail (Biological Sciences)	NSERC	The ecology of forage fish and interactions with marine predators	\$77,165
Hicks, Geoffrey (Biochemistry and Medical Genetics)	Kids Brain Health Network	Fetal Alcohol Spectrum Disorder Code: Development of a genomic assessment tool for early identification of at-risk infants and children	\$94,850
Hollaender, Hartmut (Civil Engineering)	Mitacs Accelerate Entrepreneur	Enhanced rock formation characterization using gas expansion induced water intrusion porosimetry	\$90,000
Khoshdarregi, Matt (Mechanical Engineering)	Mitacs Accelerate Entrepreneur	High performance robotic drilling and inspection systems for aerospace composite manufacturing	\$240,000
Kuzyk, Zou Zou (Centre for Earth Observation Science, Environment & Geography)	Laval University	Community-based research on winter water modifications in the coastal domain of Hudson Bay: Implications for freshwater-marine coupling, biological productivity and the carbon cycle (Short title: Coastal oceanography of Hudson Bay)	\$59,500
Mallory-Hill, Shauna (Interior Design)	Mitacs Accelerate	Aging in place ergonomic kitchen design	\$210,000
Mundy, Christopher (Centre for Earth Observation Science, Environment & Geography)	NSERC	James Bay Expedition - 2-year program	\$197,640
Peyton, Jonathan (Environment & Geography)	Mitacs Accelerate	Marine protected areas and economic development in Nunavut	\$30,000
Sharif, Tanveer (Pathology)	Health Sciences Centre Foundation	Exploring mechanisms of resistance to apoptosis in patient-derived heterogeneous glioblastoma tumor populations	\$70,000
Stern, Gary (Centre for Earth Observation Science, Environment & Geography)	Laval University	Understanding the effects of climate change and industrial development on contaminant processes and exposure in the Canadian Arctic marine ecosystem	\$37,000

ADMINISTRATIVE MATTERS

- The Legal Office worked closely with the Office of Sustainability and the Office of the Associate Vice-President (Administration) to help facilitate the University's signing of the [Global University and Colleges Climate Letter](#), which commits to carbon neutrality by 2050. The letter is organized by the Alliance for Sustainability Leadership in Education, the higher education climate action organization Second Nature and UN Environment's Youth and Education Alliance. The University of Manitoba is the 7th U15 University in Canada and 282nd institution worldwide to sign the letter. The letter aligns with the University's Sustainability Strategy 2019-2023 of creating an Action Plan in order to realize 50 per cent emissions reduction by 2030 and net-zero emissions by 2050.
- The OHRCM continues to co-lead the University's committee work on the implementation of the *Accessibility for Manitobans Act* standards. Employment standard training modules have been created by LOD and will be available for enrollment in early January 2021. Further, the committee is finalizing its biannual report for submission to the Disabilities Issues Office (DIO). Of note, the University of Manitoba has recently received a letter from the Department of Families Compliance Secretariat commending its work and thanking the UM for its commitment to advancing accessibility.
- The Access and Privacy Office completed 2020 having responded to 34 Access to Information requests during the year, of which 100% were responded to within the required legislative deadline. As part of the Privacy Impact Assessment program, over 60 new campus projects submitted intake checklists for privacy review. There was a high demand for quick turnaround on a number of files to support remote learning and working, and the Access and Privacy Office was able to triage files and provide prioritized support where necessary to support student learning and faculty and staff working from home.
- The Access and Privacy Office and Legal Office worked with the National Centre for Truth and Reconciliation (NCTR) on the legal proceedings that are underway to clarify the transfer of a copy of the IAP Secretariat Non-Claims record collection to the NCTR in a timely and accountable way.
- The Pension Office implemented the first part of the change required in the commuted value calculations for the 1993 Pension Plan. With the support of the pension committee, the staff benefits committee, the various unions and our external actuarial and legal team, a decision was made to not implement the second part of the commuted value calculation change regarding the assumed age at retirement. A change was made to our 1993 Pension Plan administrative documents to maintain our current calculation process in this regard.
- The new Accessibility Procedure has been finalized after community review and in line the requirements of the Accessibility for Manitobans Legislation. The new procedure is being submitted for Board of Governors approval. The training program required under the Employment Standard section of this legislation has been completed and will be rolled out to the broader university community early in the new year.

- The Office of Sustainability reports that 30 PPE Collection Recycling Bins have been ordered and arrived to collect personal protective equipment. These bins will be distributed to areas at both Bannatyne and Fort Garry that have the highest volumes of traffic at this time.

EXTERNAL RELATIONS

- Significant gifts made in the current reporting period include:
 - The Province of Manitoba provided an additional \$3,107,100 to support current year scholarships and bursaries. This has been allocated to enhance winter term student bursaries. The External Relations team is supplementing these funds, raising \$188,779 to date.
 - A \$1,010,000 gift announced from Donald and Elaine Triggs will create a new endowed bursary to students. \$10,000 of that gift is directed to the COVID-19 Student Technology Fund.
 - Dr. Rakesh Mittoo donated \$225,000 to the Dr. Usha R Mittoo Research Fellows Program.
 - Bell MTS donated \$150,000 to the Bell MTS Innovations in Agriculture fund.
 - Dr. Bill Pope donated \$150,000 to the Elizabeth Tippet Pope Lectureship in Patient Care.
 - Stan Cheung donated \$180,000 for operating funds in the department of Animal Science.
 - The University received \$199,800 from the estate of Ms. Maxine Ellend towards the Maitland Steinkopf Entrance Scholarship and the Max Steinkopf Entrance Award.
- A Distinguished Alumni Speaker Virtual Learning for Life series will be launched February/March 2021. Among the presenters will be Distinguished Alumni Award recipients and other notable alumni who are working in interesting and dynamic fields.
- In celebration of National Mentoring Month during January 2021, Alumni Relations will share many alumni mentoring stories and videos on *UM Today* and on social media. Participation in the January 21st Career Fair will include a \$1,000 tuition draw for eligible students generously sponsored by UM affinity partner, BMO.
- 2021 marks the 100th anniversary of the Alumni Association of the University of Manitoba Inc. The year will be celebrated through narratives on the evolution of the association and stories highlighting notable alumni leaders.
- The inaugural Alumni Council meeting will be held in virtual format on February 22nd. Formed following extensive consultation and planning, it will be chaired by Marlene Stern [DipOT/77, BOT/83]. With its diverse membership, the Council will work closely with External Relations and the Alumni Association Board of Directors to support the university and provide valuable insights and perspectives. It will also provide guidance on strengthening the relationship graduates have with their alma mater and each other.
- President Benarroch has continued his outreach to community and government partners:
 - On November 27th, alongside John Kearsy, Vice-president (External), met with Bram Strain, President & CEO, Business Council of Manitoba (BCM) and Curt Vossen, Chair of BCM Board of Directors/President & CEO of Richardson International Ltd./Member of the Premier's Economic Advisory Board.

- Also, on November 27th, met with Simon Kennedy, Federal Deputy Minister of Innovation, Science and Economic Development.
 - On December 1st, met with Dana Spiring, President & CEO, Economic Development Winnipeg with John Kearsey, Vice-President (External) also in attendance.
 - On December 7th, with David Asper, Acting Dean, Faculty of Law, met with the Honourable Cliff Cullen, (then) Minister of Justice and Attorney General of Manitoba.
 - On December 14th, joined John Kearsey Vice-President (External) in a first monthly meeting with Tracey Maconachie, Provincial Deputy Minister, Economic Development and Training.
 - Also, on December 14th, met with Conservative MP Michelle Rempel-Garner who is a UM alumnus.
- Alumni Relations held a successful Ugly Sweater Trivia Night aimed at recent graduates. Prize winners among the 100 virtual attendees received gift cards from UM alumni-owned businesses.
 - Hosted by Chancellor Anne Mahon, the 700 member UM Alumni Book Club commenced a fourth book– Little Fires Everywhere by award-winning author Celeste Ng.
 - Electronic Holiday cards were sent to all donors and alumni from President Benarroch with a select number sent by Canada Post.
 - At the November 27th Manitoba Philanthropy Awards, the Association of Fundraising Professionals (Manitoba Chapter), recognized three individuals nominated by the University of Manitoba. The three honourees were Paul Soubry (Outstanding Volunteer Fundraiser), Michael Nesbitt, (Outstanding Philanthropist) and John Kearsey (Outstanding Professional Fundraiser).
 - December saw the launch of a successful 'UM Loves Local' Instagram campaign designed to highlight 16 local student and alumni-owned businesses. The campaign reached over 136,000 people resulting in 4,360 engagements (profile visits, sticker clicks, link clicks).
 - The platform and community engagement growth for UM Today continues to advance with page views up 16% over December 2019.
 - A redesigned UM COVID web offering provides an enhanced user experience. This includes a new Resources for Students page: <https://umanitoba.ca/coronavirus/resources-students>

January 20, 2021

Report of the Senate Executive Committee

Preamble

The Executive Committee of Senate held its regular monthly meeting on the above date.

Observations

1. Speaker for the Executive Committee of Senate

Professor Annette Schultz will be the Speaker for the Executive Committee for the February 2021 meeting of Senate.

2. Comments of the Executive Committee of Senate

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. Michael Benarroch, Chair
Senate Executive Committee

Terms of Reference:

http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm

Report of the Senate Committee on Admissions concerning a proposal from the College of Pharmacy to modify the admission requirements for the Pharm.D. degree program (2020.12.14)

Preamble:

1. The terms of reference for this committee can be found at: http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/490.htm.
2. The College of Pharmacy is proposing several amendments to the admission requirements for the Pharm.D. degree program. The proposed amendments include:
 - Changes to required courses resulting in a net reduction in prerequisite course requirements of 12 credit hours.
 - Modification of the full-time academic years requirement
 - Change to the minimum GPA requirement
 - Elimination of the critical skills essay
 - Elimination of the Pharmacy College Admissions Test (PCAT)
 - Addition of the Casper test
 - Change to the adjusted grade point average (AGPA) calculation
 - Modification to the applicant categories
 - Adjustment to the overall score calculation
3. The proposal was approved by the College of Pharmacy Council on November 23rd, 2020 and was endorsed by SCADM on December 14th, 2020.

Observations:

1. The College of Pharmacy undertook a thorough review of their admission requirements and are proposing a number of changes driven by the following:
 - Changes to courses in the Department of Chemistry
 - An effort to align with the admission requirements at other Canadian institutions
 - The desire to increase the enrolment of Indigenous people in the program
2. The changes to the applicant categories are primarily aligned with the desire to increase the number of Indigenous students enrolled in the program.
3. The minimum number of pre-requisite credit hours has been reduced from 60 to 48; this aligns with the standards at other institutions and helps reduce some of the barriers, including financial barriers, placed on students.

Recommendation:

The Senate Committee on Admissions recommends that the proposal to modify the admission requirements for the Pharm.D. degree program be approved effective for the Fall 2022 intake.

Respectfully submitted

Laurie Schnarr, Chair, Senate Committee on Admissions

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.



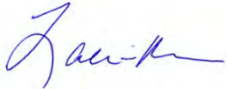
Memorandum

November 26, 2020

TO: Olga Kuznetsova, Secretary for SCADM

FROM: Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy, Rady Faculty of Health Sciences

SUBJECT: Pharmacy Admissions Changes



The College of Pharmacy is submitting the attached proposal to SCADM/ Senate for consideration of changes to the admission requirements for the Pharm.D. program effective for the Fall 2022 intake.

The proposed changes were approved at the November 23, 2020 meeting of the College of Pharmacy Council.

Please let me know if you have any questions, or require further information.
Thank you.

Submission template for the Senate Committee on Admissions

All submissions should contain a covering memo from the faculty, college, or school submitting the proposal. Please include the date the proposal was approved by faculty council and the desired effective date of the regulation.

Section I – Description of the change

This section should:

- *Clearly state the change being proposed*
- *Include any relevant contextual and background information.*
- *Include the current requirement (exact wording)*
- *Specify the rationale for the change and any other observations*
- *Include the effective date of the proposed modification*

Following is a proposal to modify the College of Pharmacy's admission requirements for the Doctor of Pharmacy (Pharm.D.) program, commencing with the Fall 2022-23 admissions competition. The proposed changes were considered and ratified at the November 23, 2020 meeting of the College of Pharmacy Council.

The following modifications have been proposed in response to (1) course changes recently introduced at UM, (2) to ensure better alignment with changing admission requirements introduced at other Canadian Pharm.D. programs, and (3) in support of the University's mission to increase representation of First Nations, Metis and Inuit peoples in our programs.

1. A number of course changes, listed under item 1 'Required Courses', have been introduced by the Faculty of Science, specifically:
 - Changes to Introductory Chemistry (the introduction of CHEM 1100, CHEM 1110, and CHEM 1120 (9 credit hours), replacing CHEM 1300 and CHEM 1310 (6 credit hours)), Biochemistry (the introduction of CHEM 2700, replacing CHEM 2360), and Organic Chemistry (the introduction of CHEM 2100 (3), replacing CHEM 2210) requirements.
 - As a consequence of the novel changes to Chemistry, external applicants (those from the University of Winnipeg, Brandon University, and other Canadian institutions) will not have access to directly equivalent Chemistry courses. These applicants will continue to be directed to complete a minimum of two (3 credit hour) Introductory Chemistry courses, with associated laboratory requirements (CHEM 1111 & 1112 at UW, and 18:160 & 18:170 at BU). As a result external applicants may only, at a minimum, undertake 45 preadmission credit hours. To address this imbalance and meet the minimum 48 credit hour requirement, these applicants may be required to complete an additional 3 credit hour, unrestricted, elective requirement.
 - Further to the above, UM applicants that have met the Introductory Chemistry requirement by completion of CHEM 1300 and CHEM 1310, may also be required to complete an additional 3 credit hour, unrestricted, elective to meet the minimum 48 credit hour requirement.
2. Changes have been proposed to ensure consistency with other Canadian Pharm.D. program admission requirements, these include:
 - A reduction in the core Biochemistry requirement from 6 credit hours, to 3 credit hours (see item 1). In considering this change it was concluded that while both CHEM 2700 & 2710 were of value to the program, (the new) CHEM 2710 was not an essential requirement for admission to the Pharm.D.

- The change to the full time academic years requirement (item 2) from a minimum of 2 Regular Fall/Winter sessions, to a minimum of 1 Regular Fall/Winter session.
 - The change to the minimum Adjusted Grade Point Average (item 3) from 3.5 to 3.00.
 - The elimination of the Pharmacy College Admission Test (PCAT®) requirement (item 5); the UM Pharm.D. is the only remaining (English) program in Canada still utilizing PCAT® assessment.
 - Introduction of the Situational Judgment (CASPer®) Test (item 6) that has been adopted in the majority of other Canadian Pharmacy programs. CASPer® is also utilized by the UM College of Medicine.
3. The decision to remove the Critical Skills Essay (item 4) was required as the author of this assessment has retired and is no longer able to provide the required test vignettes for this exercise.
 4. Other changes proposed to the 'Required Courses' (item 1) include a reduction in prerequisite credit hours from 60 to 48, and elimination of the 'no grade less than a "C"' requirements:
 - The Pharm.D. program was introduced with a two-year preadmission requirement; however, students are taking considerably longer to complete required prerequisite courses. The 60 credit hour course load (30 credit hour years) also presents barriers to students faced with having to work part-time to support themselves through University. The change to 48 credit hours was introduced as it is more consistent with the anticipated two-year admission requirement.
 - The 'no grade less than a "C"' requirement was removed as it provides a disincentive for students to explore course options early in their university careers. Notwithstanding, changes to the calculation of the AGPA (item 7) will now require that all course attempts contribute to calculation of this average.
 - The introduction of an additional 3 credit hour elective requirement for applicants external to the UM, and for some applicants from UM. This change has been proposed to balance credit hour requirement for UM applicants who are required to complete an additional 3 credit hours of Chemistry.
 5. Changes to categories of applicants (item 8) are largely in recognition of the underrepresentation of Indigenous students in the College of Pharmacy—increasing the allocation from 5 to 10 spaces better reflects the proportion Indigenous peoples in the 18 to 25 year age range in Manitoba. However, consistent with the College of Medicine we have not restricted applications to residents of Manitoba.

Changes being proposed

1. Required Courses

Original Requirement

Applicants must complete 60 credit hours of required courses as listed in the table below (core courses and elective courses) with no grade less than a "C" by April of the year of application. All 60 credit hours must be university degree level course work completed at the 1000 level or higher.

Core Courses

SUBJECT	COURSE NUMBER (CREDIT HRS)	CREDIT HOURS
Introductory Chemistry	CHEM 1300 (3) & CHEM 1310 (3)	6
Organic Chemistry	CHEM 2210 (3)	3
Biochemistry	CHEM 2360 (3) & CHEM 2370 (3)	6
Biology	BIOL 1020 (3) & BIOL 1030 (3)	6
Physiology	BIOL 2410 (3) & BIOL 2420 (3)	6
Microbiology	MBIO 1010 (3)	3
Mathematics	MATH 1500 (3) or MATH 1230 (3)	3
Statistics	STAT 1000 (3) or STAT 1150 (3)	3
Total		36

Other Courses

REQUIREMENTS	CREDIT HOURS
Humanities/Social Sciences	12
Other Courses (any Faculty)	12
Written English (W)	Must have completed a 3 credit hour course which meets the University's Written English (W) requirement. Can be part of the above requirements
Total Other Courses (in addition to core)	24

Coursework that is completed external to the University of Manitoba must be evaluated as directly equivalent to the prerequisite courses listed above in order to be considered for admission eligibility.

No credit will be given for any course which was completed more than 10 years before the year of application. For the Fall 2021 intake, this means any course taken before September 2011 will not be considered in the admissions process.

Proposed Requirements:

The College of Pharmacy is looking to change the required courses for admission. The changes include the following and are reflected below, and represent a net reduction in prerequisite course requirements of 12 credit hours:

- Addition of new Introductory Chemistry courses CHEM 1100, CHEM 1110, and CHEM 1120 (9 credit hours), replacing CHEM 1300 and CHEM 1310 (6 credit hours).
- Addition of new Biochemistry course CHEM 2700 (3 credit hours), replacing CHEM 2360 (3 credit hours).
- Addition of a new Organic Chemistry course CHEM 2100 (3 credit hours), replacing CHEM 2210 (3 credit hours).
- Deletion of Biochemistry course CHEM 2730 (3 credit hours).
- Deletion of 12 credit hours of unrestricted elective courses for UM applicants.
- Addition of 3 credit hours of a 3 credit hour unrestricted elective course for applicants external to the University of Manitoba.

Proposed New Requirements:

Applicants must complete a minimum of 48 credit hours of prerequisite courses by April of the year of application. All 48 credit hours must be university degree level course work completed at the University of Manitoba, or a university recognized by the University of Manitoba, at the equivalent of 1000 level or higher.

Core Courses

SUBJECT	COURSE NUMBER (CREDIT HRS)	CREDIT HOURS
Introductory Chemistry	CHEM 1100 (3) & CHEM 1110 (3) & CHEM 1120 (3)	9
Organic Chemistry	CHEM 2100 (3)	3
Biochemistry	CHEM 2700 (3) or MBIO 2700 (3)	3
Biology	BIOL 1020 (3) & BIOL 1030 (3)	6
Physiology	BIOL 2410 (3) & BIOL 2420 (3)	6
Microbiology	MBIO 1010 (3)	3
Mathematics	MATH 1500 (3) or MATH 1230 (3)	3
Statistics	STAT 1000 (3) or STAT 1150 (3)	3
Total		36

Other Courses

REQUIREMENTS	CREDIT HOURS
Humanities/Social Sciences	12
Written English (W)	Must have completed a 3 credit hour course which meets the University's Written English (W) requirement. Can be part of the above requirements
Total Other Courses (in addition to core)	12

Applicants who have completed coursework external to the University of Manitoba must meet the above prerequisite course requirements or equivalent, plus a 3 credit hour unrestricted elective course from any Faculty, as listed below. Courses, submitted for consideration by external applicants, that have not been evaluated as directly equivalent on transfer may be considered by the College of Pharmacy Admissions Committee on, a course-by-course basis, for admission purposes only.

	CREDIT HRS
Two semesters (2*3 credit hours) of 1000 level (first-year) university Introduction to Chemistry, with a laboratory.	6
One semester (3 credit hours) of 2000 level (second-year) Organic Chemistry.	3
One semester (3 credit hours) of 2000 level (second-year) second-year Biochemistry.	3
Two semesters (2*3 credit hours) of 1000 level (first-year) university Biology, with a laboratory.	6
Two semesters (2*3 credit hours) of 2000 level (second-year) university Human Physiology.	6
One semester (3 credit hours) of 1000 level (first-year) Microbiology, with a laboratory	3
One semester (3 credit hours) of 1000 level (first-year) university Calculus.	3
One semester (3 credit hours) of 1000 level (first-year) introductory Statistics or Biostatistics.	3
12 credit hours of courses designated Humanities / Social Science at the 1000 level or higher.	12
Other courses 3 credit hours (any Faculty)	3
Total Credit Hours	48

Applicants may be asked to submit other documentation including course outlines on a case-by-case basis as applications are reviewed. The College of Pharmacy Admissions Committee reserves the right to refuse admission if they determine that the prerequisite requirements have not been met.

All coursework must be completed within 10 years before the year of application.
Coursework completed at college level must be assessed and deemed equivalent to university level courses at the University of Manitoba in order to be considered.

2. Full Time Academic Years

Current Requirement

Applicants must complete a minimum of 2 Regular Fall/Winter sessions (Sept-April) where each Regular Fall/Winter session contains a minimum of 24 new credit hours of university level degree- credit courses, with no grade less than a "C".

Proposed Requirement

Applicants are required to complete a minimum of 1 Regular Fall/Winter session (Sept-April) with a minimum of 24 new credit hours of university level degree-credit courses.

3. Minimum Adjusted Grade Point Average

Current Requirement

Applicants must achieve an Adjusted Grade Point Average (AGPA) of 3.50 or higher.

Proposed Requirement

Applicants must achieve an Adjusted Grade Point Average (AGPA) of 3.00 or higher.

4. Critical Skills Essay

Current Requirements

Applicants must achieve the minimum required essay score in the Critical Skills Essay.

Proposed Delete Requirement:

The Critical Skills Essay requirement will be eliminated.

5. Pharmacy College Admissions Test (PCAT®)

Current Requirement

The PCAT® assesses overall academic knowledge and scientific aptitude. Applicants must achieve the minimum required PCAT®.

Proposed Delete Requirement

The Pharmacy College Admission Test (PCAT®) will be eliminated.

6. Situational Judgment Test

New Requirement proposed:

The College of Pharmacy requires the English CASPer® test. Applicants must achieve a threshold CASPer® score greater than 1.5 standard deviations below the mean for their respective applicant pool in order to maintain their eligibility.

7. Calculation of the Adjusted Grade Point Average (AGPA)

Current Requirement

The Adjusted Grade Point Average (AGPA) will be calculated as follows:

$$(0.55 * \text{the Core Course GPA}) + (0.45 * \text{the Cumulative Elective GPA})$$

The Core Course GPA represents the average grade for the 12 required Core Courses (36 credit hours).

For a maximum of two repeated three credit hour core courses the higher grade(s) obtained will be used.

If more than two three credit hour Core Courses are repeated, the two repeated course grades chosen will be the ones giving the applicant the greatest advantage.

In all other cases of repeated attempts of Core Courses, the grade obtained on the initial attempt will be used.

The Cumulative Elective GPA represents the average grade for *all courses other than the Core courses* completed at the university degree level in the past 10 years including the grades from all attempts of repeated course work.

Proposed Requirement

The Adjusted Grade Point Average (AGPA) will be calculated as follows:

$$(0.55 * \text{Prerequisite Core Course GPA}) + (0.45 * \text{Cumulative Other GPA})$$

The Prerequisite Core Course GPA represents the average grade for the required prerequisite core courses, inclusive of all attempts.

The Cumulative Other GPA represents the average grade for all courses, exclusive of the prerequisite core courses, completed at the university degree level within the past 10 years, inclusive of all attempts.

8. Categories of Applicants

Current Requirement

The College of Pharmacy has two applicant categories for admission:

- Academic Pool- Priority will be given to those applicants who are residents of Manitoba. Up to five spots may be offered to competitive out-of-province candidates who are Canadian citizens or permanent residents.

- **Special Consideration Pool**– All applicants considered in this category must have completed and passed the minimum eligibility requirements for admission. Admission will be assessed on an individual basis:
 - Applicants from the Indigenous populations of Canada who are Manitoba residents
 - Manitobans who apply through the Health Careers ACCESS Program (HCAP) of the University of Manitoba.

A maximum number of five successful applicants will be admitted each year under the Special Consideration Category.

A holistic review of these characteristics along with all required documentation is used for consideration of applications in the Special Consideration category, with no particular weight to any one requirement. Decisions are necessarily subjective; reasons are neither recorded nor given.

Proposed Requirement

The College of Pharmacy accepts an annual intake of 55 students to the Pharm.D. program. Applications will be accepted under the following three admission categories:

- Manitoba Resident Application Pool.
- Canadian Indigenous Application Pool.
- Out-of-province Application Pool.

Unallocated capacity in any one admission pool may be distributed to supplement any of the remaining admission pools at the discretion of the College of Pharmacy Admissions Committee.

Proposed Pool Criteria:

Manitoba Resident Applicant Pool

All Manitoba resident applicants will be placed in this pool unless they indicate that they qualify for inclusion in the Canadian Indigenous Application Pool. Applicants considered under this category must be residents of Manitoba, and must have achieved the minimum eligibility requirements for admission.

- For the purpose of application, a Manitoba resident shall be defined as a Canadian Citizen or Permanent Resident of Canada who, at the application deadline, meets any one of the following four descriptions:
 - Has graduated from a Manitoba high school; or
 - Has a recognized degree from a university in Manitoba; or
 - Has completed at least one consecutive year of full-time academic studies in a recognized program at a university in Manitoba, while physically residing in Manitoba; or
 - Has resided continuously in Manitoba for any two year period following high school graduation. The two year residence period shall not be considered broken where the program's admission committee is satisfied that the applicant was temporarily out of the province on vacation, in short-term volunteer work or employment, or as a full-time student.

NOTE: Active Canadian Armed Forces personnel and their direct dependants will be considered as residents of Manitoba, but must meet all normal academic requirements for entry, and take part in the competition with regular applicants for entry.

Canadian Indigenous Applicant Pool

The University of Manitoba College of Pharmacy welcomes First Nations, Metis and Inuit applicants, who may elect to be considered for inclusion to the Canadian Indigenous Application Pool.

Up to 10 places may be offered under this admission category, and applicants must have achieved the eligibility requirements described elsewhere in this document.

First Nations, Metis and Inuit applicants to the Canadian Indigenous Application Pool will be required to submit documentation to support their declaration of Indigenous ancestry. One of the following will be accepted:

- a certified copy of a Status or Treaty card;
- a certified copy of a Metis membership card;
- a certified copy of a Nunavut Trust Certificate card;
- roll number or any other proof accepted by Inuit communities;
- Any other proof accepted by the First Nations (Non-Status) communities.

If none of these forms of documentation are available, enquiries may be made to the University of Manitoba Admissions Office regarding other acceptable documentation.

The College of Pharmacy Admissions Committee reserves the right to transfer an applicant into the Manitoba resident application pool.

Out of Province Applicant Pool

The University of Manitoba College of Pharmacy welcomes applications from all provinces and Territories.

All applications considered under this category must have achieved the minimum eligibility requirements for admission.

For the purposes of admission, the College of Pharmacy Admissions defines out-of-province applicants as those who are a citizen or permanent resident of Canada that are not residents of Manitoba. Up to 5 places may be offered under this admission category.

All applications considered under this category must have completed and passed the eligibility requirements for admission, and applicants may be asked to submit other documentation including course outlines, on a case-by-case basis, as applications are reviewed by the College of Pharmacy Admissions Committee.

Prerequisite course requirements will be evaluated by the College of Pharmacy Admissions Committee, for admission purposes only; not for transfer credit. The Committee reserves the right to refuse admission if they determine that the prerequisite requirements have not been met.

9. Overall Score

Current Requirement

All eligible applicants are ranked for selection using an overall score according to the following criteria (subject to eligibility provisions):

- | | |
|--|-----|
| a) Adjusted Grade Point Average (AGPA) | 60% |
| b) Critical skills essay | 10% |
| c) PCAT® | 30% |

Proposed Requirement

All eligible applicants are ranked for selection using an overall score according to the following criteria (subject to eligibility provisions):

- | | |
|--|-----|
| a) Adjusted Grade Point Average (AGPA) | 75% |
| b) CASPer® | 25% |

Section II - Consultation with other faculties

If the proposed change will have an impact on other faculties the proposal should include documentation or letters of support from the faculties. As an example, if a required course taught by another faculty is being added to a set of admission requirements a letter of support would be appropriate to assure the committee that there are no capacity issues.

No additional loads will be imposed on other faculties; however, Dr Ben Li, Associate Dean (Undergraduate Programs), Faculty of Science has been informed of the proposed change to the Biochemistry requirements.

Section III - Recommendation

This should be a clear statement of what SCADM is being asked to endorse.

The College of Pharmacy is proposing that the changes to their admission requirements to the Pharm.D. program, presented in this document, be endorsed by SCADM for the Fall 2022 intake.

Report of the Senate Committee on Course and Curriculum Changes RE: Closure of the Integrated Bachelor of Music / Bachelor of Education, Faculties of Education and Music

Preamble:

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are available on the University Governance website. The SCCCC is “to recommend to Senate on the introduction, modification or abolition of undergraduate programs, curricula or courses.”
2. At a meeting on December 4, 2020, the SCCCC considered a proposal from the Faculty of Education and the Desautels Faculty of Music, to close the Integrated Bachelor of Music / Bachelor of Education and to delete several courses that were used in the program.

Observations

1. Admissions to the Integrated B.Mus./B.Ed. have been suspended since the Fall 2018. Following the initial suspension of admissions for one year, the President subsequently approved two further requests to extend the suspension of admissions for an additional two years, to May 2020 (Senate, June 20, 2018), and then one further year, to May 2021 (Senate, October 7, 2020). The Faculties had requested the extensions, to allow students who continued to be registered in the program, to complete their degree before the Faculties brought forward a proposal to close the program.
2. There are no longer any students enrolled in the Integrated B.Mus./B.Ed. program. The last students who were in the program graduated in October 2020.
3. The Integrated B.Mus./B.Ed. program was established as a five-year program (Senate, December 14, 1983). Subsequent program modifications, including the addition of several requirements mandated by the province, resulted in increased credit hour requirements for graduation (174 – 177 credit hours) and longer times-to-completion. An additional consequence was that graduates were eligible for a salary classification of only Class 5 as teachers, although they had completed the equivalent of six years of training.
4. The Integrated B.Mus./B.Ed. program has been replaced by the four-year Bachelor of Music (Music Education) degree, which was implemented in the Fall 2018, following approval by Senate (March 7, 2018), the Board of Governors (March 20, 2018), and the province (June 12, 2018). Upon completing the B.Mus. (Music Education), graduates can apply for admission to the two-year Bachelor of Education degree. Completion of both degrees ensures graduates’ education and training includes all essential learning areas addressed in the province’s current music curriculum, all Ministerial requirements for certification, and provides equity amongst all educators graduating from the Bachelor of Education degree.
5. In 2018, the Faculties of Education and Music consulted with various stakeholders about plans to close the Integrated B.Mus./B.Ed., as part of the consultations completed when the proposal to establish B.Mus. (Music Education) program was made. Stakeholders

included then current students and alumni, faculty and staff, and the Manitoba Music Educators' Association and the Manitoba Teachers' Association.

6. The closure of the Integrated B.Mus./B.Ed. was approved by the province at the time that it approved the introduction of the B.Mus. (Music Education) degree. The current proposal addresses the University's internal requirements for Senate and Board of Governors approval of the closure now that all students who were in the program have completed their studies.
7. The Faculty of Education is also proposing the deletion of four (4) courses totaling 9 credit hours, as described in the proposal. In recent years, the courses were used only in the Integrated B.Mus./B.Ed. program. Previously, the courses were also used in the Integrated B.H.Ecol./B.Ed. program. The last intake into that program was in the 2006 – 2007 academic year.

Recommendation

The Senate Committee on Curriculum and Course Changes recommends:

THAT Senate approve and recommend that the Board of Governors approve the closure of the Integrated Bachelor of Music / Bachelor of Education degree, including the deletion of four undergraduate EDUB courses, as set out in the proposal, effective upon Board approval.

Respectfully submitted,

Professor Greg Smith, Chair
Senate Committee on Curriculum and Course Changes

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.

Deletions:

EDUB 1520 Education in the Senior Years Integrated Programs 1 Cr.Hrs. 2	-2.0
EDUB 1530 Education in the Senior Years Integrated Programs 2 Cr.Hrs. 1	-1.0
EDUB 1940 Integrated Programs School Experience 1 Cr.Hrs.	-3.0
EDUB 1950 Integrated Programs School Experience 2 Cr.Hrs. 3	-3.0

NET CHANGE IN CREDIT HOURS: - 9.0



UNIVERSITY
OF MANITOBA

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DATE: November 26, 2020

TO: Mr. Jeff Leclerc, University Secretary

FROM: Dr. Thomas Falkenberg, Chair, Faculty of Education Council

RE: Motions for Senate

CC: Dr. Edward Jurkowski, Dean, Desautels Faculty of Music

Dr. Amy Farrell-Morneau, Senator

Dr. Merli Tamtik, Senator

Dr. Francine Morin, Chair, Undergraduate Programs Committee (UPC)

Dr. Jody Stark, Music Education Program Coordinator, Desautels Faculty of Music

Ms. Desiree Kennedy, Coordinator of Undergraduate Programs

Ms. Tara Baxter, Committee Secretary, UPC

The following motions were passed by the CTL Department Council (Motion 2 - 5 only) [November 2, 2020], the Undergraduate Programs Committee (UPC) [on November 9, 2020 and November 20, 2020], and subsequently by Faculty of Education Council [on November 23, 2020]. Please forward these motions to the appropriate Senate committee for consideration at their next meeting.

Cessation of the Integrated Bachelor of Music/Bachelor of Education Program Motions:

MOTION 1: *WHEREAS* the students enrolled in the Integrated Bachelor of Music/Bachelor of Education program have graduated, and *WHEREAS* students interested in a career in music education will apply to the Bachelor of Music (Music Education) degree from the Desautels Faculty of Music, *THAT* the permanent cessation of the Integrated Bachelor of Music/Bachelor of Education program be approved, effective Fall 2021.

MOTION 2: *THAT* EDUB 1520 *Education in the Senior Years Integrated Programs 1* be deleted with the final offering to be scheduled in the Winter 2021 term.

MOTION 3: *THAT* EDUB 1530 *Education in the Senior Years Integrated Programs 2* be deleted with the final offering to be scheduled in the Winter 2021 term.

MOTION 4: *THAT* EDUB 1940 *Integrated Programs School Experience 1* be deleted with the final offering to be scheduled in the Winter 2021 term.

MOTION 5: *THAT* EDUB 1950 *Integrated Programs School Experience 2* be deleted with the final offering to be scheduled in the Winter 2021 term.

Rationale:

The Faculty of Education, with input from the Desautels Faculty of Music, has completed the application for consideration by Senate to formally close the Integrated Bachelor of Music/Bachelor of Education program. Intake is currently suspended and there are no longer any students enrolled in the program. Please see the attached Application for Permanent Cessation of a Program of Study for the rationale for cessation of this program.

The courses named in Motions 2 through 5 (EDUB 1520, EDUB 1530, EDUB 1940 and EDUB 1950) are being deleted due to the closure of the Integrated Bachelor of Music/Bachelor of Education program. As noted in the course descriptions, these courses were offered only for students enrolled in two Integrated Programs in Education (Human Ecology has ceased, Music is pending cessation), and these courses are no longer required.



Desautels
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November 25, 2020

Dr. Greg Smith
Chair, Senate Committee on Curriculum and Course Changes

I am writing to this body to confirm that a motion to formally close the Integrated Bachelor of Music/Bachelor of Education program was brought before November 2, 2020 Desautels Faculty of Music Curriculum committee and November 16, 2020 Desautels Faculty of Music Council meeting. Intake is currently suspended and there are no longer any students enrolled in the program. The motions at both meetings were carried unanimously.

Please do not hesitate to contact me if you require any further information or clarification on any point.

Yours sincerely,

Edward Jurkowski, Ph.D.
Dean, Desautels Faculty of Music



**University
of Manitoba**

PERMANENT CESSATION OF A PROGRAM OF STUDY

Under The Advanced Education Administration Act

Universities and colleges requesting approval for the **permanent cessation** of a program of study from Education and Training must apply using this application form. This form reflects the requirements set out in the Programs of Study Regulation (MR 134/2015) under The Advanced Education Administration Act.

UM INTERNAL REQUIREMENTS

1. Please complete the application below and submit one (1) electronic copy (.pdf format) each to the Deputy Provost (Academic Planning and Programs) and the Office of the University Secretary, along with the following supplemental documentation:
 - a. A cover letter justifying and summarizing the rationale behind the request for permanent cessation.
 - b. Letters of support from external stakeholders that were consulted as part of this proposal, if applicable.
 - c. Course Deletion forms, where applicable. To access the course deletion forms, please visit:
 - Undergraduate Courses: <http://umanitoba.ca/admin/governance/forms/index.html>
 - Graduate courses: http://umanitoba.ca/faculties/graduate_studies/admin/course_delete.htm
2. Please refer to the policy, Submission of Course, Curriculum and Program changes for further information. http://umanitoba.ca/admin/governance/governing_documents/academic/356.html
3. Please direct questions to Cassandra Davidson, Academic Programs Specialist, Office of the Provost and Vice-President (Academic) at Cassandra.Davidson@umanitoba.ca or 204.474.7847.

**SECTION A – PROPOSAL DETAILS**

Institution: University of Manitoba

Applicable faculties/department with responsibility for the program: Faculty of Education, Desautels Faculty of Music

If program is a joint program, list all participating institutions and the roles of each in delivering the program to be ceased:

Faculty of Education, Office of the Associate Dean, Undergraduate Programs

The Faculty of Education is primarily responsible for the academic advising of students in the program and for the administrative tasks related to admission and the delivery of the program itself. Applicants may select from one of three music/education specializations (Choral, Instrumental, Early/Middle Music) and from up to 16 teachable minors resulting in 51 different combinations of a music specializations with a non-music teachable minor. As a result, coordination between the Faculties of Music and Education is critical as it relates to course scheduling. The Faculty of Education is also responsible for implementing and assessing students' achievement in the school-based practicum courses for the Integrated Music Program.

Desautels Faculty of Music

The Desautels Faculty of Music is responsible for the scheduling of music/education courses that make up the specializations for Early/Middle, Choral and Instrumental Music. These courses are defined as fulfilling the requirements for both the Music portion of the degree and the Education portion of the degree for the purposes of meeting the 60 credit hours of education coursework as mandated by the Minister of Education. The faculty is also responsible for scheduling and staffing the Faculty of Music courses that fall within years 2 through 4 of the program.

Program name: Integrated Bachelor of Music/Bachelor of Education

Credential awarded: Bachelor of Music and Bachelor of Education degrees

Proposed start date for permanent cessation: September, 2021

Institutional Program Code(s) (PSIS reporting number):

Office Use Only

One-time funding:

On-going funding:

B-1 Provide a general description of the program and its objectives: *(Include intended purpose, curriculum design, and highlight distinctive attributes)*

The Integrated Music/Education Program was originally developed in 1984. The purpose of the Integrated Music/Education program is to prepare teachers for general teacher certification and as specialists in teaching Music. Students receive two degrees (Bachelor of Music and a Bachelor of Education) upon completion. Students complete a teachable major in Music in one of three specializations: Early/Middle, Instrumental or Choral and a teachable minor for the Senior Years.

B-2 Length of Program: *(Define the length of the proposed program using measures appropriate to the schedule and delivery format. This will include total course credits and weeks/months, and, where relevant, hours and semesters of instruction)*

The Integrated Music/Education Program is five years in length. Admission to Education occurs after the completion of two years (67 credit hours) of specific course work in the Marcel A. Desautels Faculty of Music followed by three years including two intersessions (total of 104 credit hours) in the Faculty of Education/Music program. This represents a total of five academic sessions each running from September-April plus two Summer Sessions each running from mid-April-early June for a total of 174-177 credit hours.

B-3 Provide a description of the intended outcomes of the program being permanently ceased:

Since its inception in 1984, the Integrated Bachelor of Music/Bachelor of Education Program (Int. B.Mus./B.Ed.) served as the primary route at the University of Manitoba for educating future music specialist teachers for the Kindergarten to Grade 12 school system. The integrated program combined the expertise of academics in both units—Music and Education, providing Music students the opportunity to identify Education as their area of specialization at the end of their second year of studies. The program was developed intentionally to allow students to build connections with both faculties and benefit from close collaborations between them. In doing so, students linked Music courses with Education courses, blending music content knowledge with pedagogical knowledge in meaningful ways.

At various points during its implementation, the integrated program had to be modified to address new Manitoba Certification requirements for all students preparing for careers as K-12 teachers. These requirements included acquiring coursework for: a) a second non-music teachable subject (minor), b) six credits of coursework focusing upon inclusion and diversity, and c) three credits of coursework focusing upon Indigenous education. In addition, the breadth requirement for Early/Middle Year Streams changed, as did the number of credits required for teachable subjects.

Over the five-year sequence of courses, students developed broad competencies as musicians while also preparing for teaching music in K-12 school settings as general music, choral, and/or instrumental teachers. Upon successful completion of the five-year program, students were awarded concurrently a Bachelor of Music and a Bachelor of Education and met the requirements for Manitoba Education's Professional Certification for Classroom Teachers at the Class 5 salary classification level.

B-3.1 - Describe how this program serves and advances the academic, cultural, social and economic needs and interests of students and the province:

This program no longer serves the needs of future Music Educators in the province.

B-3.1 - Describe the existing and anticipated post-secondary learning needs of students in Manitoba that this program addresses and responds to.

This program no longer serves the needs of future Music Educators in the province. See above.

B-4 Describe the mode of delivery for this program:

This is an on-campus program except for the required 24 weeks of in-school practica. The school practica are completed over two summer sessions and in two terms of the final year of the program.

C-1 Identify and provide a detailed description of the rationale for the permanent cessation of this program of study:

(Such as changes in applications, enrolment, employer demand.)

As outlined in the original application for temporary cessation, there are a number of issues that call for the permanent closure of the program. These are:

- **Incongruent Program Model**

Currently, there are two routes to becoming a music teacher at the University of Manitoba. The first is through the Integrated Music Education Program, the latter through the two year After-Degree Bachelor of Education Program. The Integrated Program was originally designed as a Senior Years (grades 9-12) program and paralleled our previous After-Degree Bachelor of Education program. Over the years, as a way of responding to student requests, the Integrated Music/Education program was adjusted to include an Early/Middle Years Specialization by adding education courses aimed at teaching to this level. While the program allows for an Early/Middle Years Music Specialization, it is situated within a Senior Years Stream model. In addition, both the Bachelor of Music and the Bachelor of Education programs have undergone program revisions and therefore, the Integrated Music/Education program no longer aligns with the newly revised B. Ed. program structure or course offerings. This misalignment leads to difficulty in program cohesion and integrity. In addition, students' pathways through the Integrated program is extremely challenging given revisions made to both programs in recent years, and the degree requirements for the various specializations. Aside from the unreasonably heavy workload and teacher salary classification inequities after graduation, there are significant logistical challenges for staff in both faculties with course scheduling to enable students to complete Music and Education courses, as well as a teachable minor, breadth, Indigenous, and special needs/diversity requirements. The After-Degree Program allows students to complete a degree in Music, followed by a two-year Bachelor of Education degree with their choice of program stream— Early Years (K-4), Middle Years (5-8) or Senior Years (9-12).

Moreover, the current Integrated Music/Education Program does not address the most recent reforms to the Manitoba Music curriculum, specifically in the essential learning areas of creative expression in music, and in understanding music in context. This latter curriculum component addresses learning outcomes that connect students to music within the contexts of diverse communities, cultures, and historical periods. The Manitoba Curriculum Framework of Outcomes requires that students develop an understanding of how music reflects and influences culture and identity (Kindergarten to Grade 8 Music Manitoba Curriculum Framework of Outcomes, Manitoba Education, pg., 14). At the grades 9-12 levels, the changes to the Music curriculum include the development of intercultural competencies and supports sustainable development (Grades 9-12 Music Manitoba Curriculum Framework of Outcomes, Manitoba Education, pg., 5). Teacher candidates are underprepared to teach in these two essential learning areas while taking the Integrated Music/Education Program.

The new Music Education Degree (Music Education), followed by the two-year After Degree Bachelor of Education Program provides graduates with the academic background to teach these new curriculum content areas.

- **Student Experience, Success, and Loss of Earnings**

The Integrated Music/Education program is longer in duration and more intensive than the After-Degree option. Integrated students are admitted to the program after completion of two years of specific course work in the Desautels Faculty of Music upon which students spend an additional three years plus two spring sessions in the integrated program with Education serving as their home faculty. The Integrated Music program is much more demanding of students' time, and often results in delayed graduation. Our observations indicate that over 50% of Integrated students take 6 years to complete what was always intended to be a 5-year model. Because Integrated Students are required to take their practicum in May and June in two years of the program, inequities are created for students' potential summer earnings. This situation is a sharp contrast to the After-Degree program where the vast majority of students complete

the program within two academic years (within the fall and winter terms), thereby allowing them to be employed as early as May of their graduation year.

- **Salary Classification Inequity**

Teacher candidates who enter the After-Degree Bachelor of Education program with a three-year degree (e.g., Bachelor of Arts, Bachelor of Science, etc.) and after graduation from the two-year B. Ed. program are recognized as Class 5 (meaning they have the equivalent of 5 years of study). Teacher candidates who enter the After-Degree Bachelor of Education program with a four-year degree and after graduation from the two-year B. Ed. program are recognized as Class 6 (meaning they have the equivalent of 6 years of study). The Integrated Music/Education program requires 174-177 credit hours of study, which is only 3-6 credit hours short of a six-year program, yet, these students technically graduate from a five-year program. Subsequently, because Manitoba Education and Training only recognizes graduates of the Integrated Program as having completed 5 years of university education, the Integrated Program graduates begin their careers at a lower classification (a Class 5) than the After-Degree students with 6 years of education (a Class 6), even though they are only one or two courses short of this higher classification. This classification differential means that the Integrated Music/Education graduates are initially paid approximately \$3,000.00 less per year than their Class 6 After-Degree counterparts. As such, their earning capital upon graduation, and in perpetuity, remains one class lower than their After-Degree peers. This salary and classification inequity continues even if they go on to complete a Post-Baccalaureate Diploma in Education.

Effective October 2020, all students enrolled in the Integrated Music/Education Program have graduated and therefore the program can now be permanently ceased. New students interested in seeking a career in Music Education now apply to the new Bachelor of Music (Music Education) degree offered by the Desautels Faculty of Music. This Bachelor of Music Program (Music Education) is designed for future educators taking into account all Ministerial requirements for certification at the K-12 level. Upon completion, students will apply directly to the two-year After Degree Bachelor of Education Program. Graduation from both programs ensures students' academic and professional studies include all essential learning areas addressed in the new music curriculum of the Province of Manitoba, includes all Ministerial requirements for certification, and provides equity amongst all students graduating from a first degree followed by the after-degree Bachelor of Education. This new career path will better serve the needs of future music educators and Manitoba K-12 Schools.

C-2 If applicable, describe any program reviews, evaluations, or other program review processes that occurred during the temporary cessation of this program:

A program review was undertaken prior to requesting the temporary suspension of the program. Consultation meetings with stakeholders in the field and with current students took place at that time. These consultations in addition to the review, led to the request to temporarily suspend the program with the goal to close it permanently.

C-3 Describe how the permanent cessation of this program aligns with the strategic plans of your institution:

The closure of the Integrated Music/Education Program and the creation of a new path to becoming a Music Educator is strongly linked to the strategic priorities of the University of Manitoba and directly impacts four pillars:

Inspiring Minds: Ensure students are able to complete their programs and reduce time to completion.

With the closure of the Integrated Music/Education Program those seeking a Music Education career will complete the Bachelor of Music (Music Education), followed by the after-degree Bachelor of Education. This path ensures that the salary and classification of Music graduates is the same as those from other teachable subject areas graduating from the Bachelor of Education program.

Creating Pathways: Recognize cultural diversity in our province.

As noted in the Desautels Faculty of Music Bachelor of Music (Music Education) proposal, the new Bachelor of Music (Music Education) program incorporates cultural content for all future music educators and includes a new required course, *MUSC 4896 Cultural Perspectives in Music Teaching and Learning*. This course is being introduced in response to the diversity of music learners in the Manitoba school system and society at large. The course introduces music educators to the music of non-Western cultural groups. It also aligns with the new music curriculum of the Province of Manitoba.

The inclusion of this course will provide graduates of the Music Education Program a foundation from which to build upon once they are admitted to the after-degree Bachelor of Education Program, where students are required to take advanced course work in Indigenous Education, Indigenous Perspectives and the Curriculum and courses that focus on classroom instructional practices that address the diverse needs of particular student groups.

Building Community: Make the University of Manitoba the institution of first choice for potential students, staff and faculty.

The combined breadth and specialized offerings of the proposed new program with the added core music education courses to address contemporary perspectives and practices in the field, the new Bachelor of Music (Music Education) degree will be unique to this region and will help the Desautels Faculty of Music become a primary destination for students. The transition into the after-degree Bachelor of Education Program where all students within each stream take many of the same courses, and some in cohort groups, will enhance the student experience.

Forging Connections: Establish, strengthen and support meaningful connections between the University and the wider community and key stakeholders.

The closure of the Integrated Music/Education Program demonstrates the faculties' commitment to program renewal as a means of addressing new and emerging directions in Music Education and in recognizing the needs of our field partners and the music education profession more broadly. As a result, this serves to strengthen connections to the wider education and music education communities, and better prepare our students for success after graduation. The Faculty of Education and the Desautels Faculty of Music will continue to work together to address new essential learning areas in Music Education, sustain current partnerships, and develop new ones that will enhance our students' educational opportunities.

C-4 Outline the internal approval process (i.e. committees, governing bodies) for approving the permanent cessation of this program of study within your institution and indicate any dates of decision: *(Governing Council, Board of Governors, Board of Regents, Senate, other)*

Faculty of Education

Undergraduate Program Committee (UPC) – approval November 9, 2020

Faculty Council – approval November 23, 2020

Marcel A. Desautels Faculty of Music

Faculty Council – approval November 16, 2020

UM INTERNAL REQUIREMENTS: Please note date(s) of Faculty/College/School Approval. Approval dates through the governing bodies will be inserted by the Provost's Office prior to submission to government.

<u>Decision-Making Body</u>	<u>Date of Approval</u>
Faculty/College/School	_____
SCCCC (<i>undergrad only</i>)	_____
SPPC (<i>if applicable</i>)	_____
Senate Executive	_____
Senate	_____
Board of Governors	_____

C-5 Responsibility to consult

C-3.1. Is this program subject to mandatory review or approval by organizations external to the institution (such as regulatory bodies, Apprenticeship Manitoba, etc.)? *(If yes, please describe consultation process and provide copies of reports or letter from these organizations.)*

No

C-3.2 What agencies, groups, or institutions have been consulted regarding the permanent cessation of this program?

The Faculty of Education and the Desautels Faculty of Music held four joint consultation sessions prior to making a decision to temporarily suspend the program, with the understanding that the faculties would be seeking a permanent closure once all students in the current Integrated Music/Education Program had graduated. These sessions took place on October 4, 2016, October 5, 2016, October 13, 2016 and October 17, 2016. A list of organizations involved in the consultations follow. The original letters of support are attached.

- Teacher Education Certification Committee (TECC)
- Manitoba Teachers' Society (MTS)
- Manitoba Association of School Superintendents (MASS)
- Manitoba Music Educators' Association
- Association of Music Administrators of Manitoba
- K-12 Arts Education Steering Committee, Manitoba Education & Training
- Faculty of Education, Undergraduate Student Council
- Desautels Faculty of Music, Undergraduate Student Council (FMSA)
- Desautels Faculty of Music, current and prospective Integrated students
- Manitoba Classroom Guitar Association

C-3.3 How have students and faculty been informed of the intent to permanently cease this program?

A letter was sent to all students enrolled in the Desautels Faculty of Music who may have been interested in the program to advise them that admission has been suspended and that a new option was being developed for music education at the University. The information has also been published in both faculties' sections in the *University of Manitoba General Calendar* and on the respective Faculties' websites. Academic advisors from both faculties are in regular contact with students wishing to pursue a career in teaching to assist with program planning. In addition,

Academic advisors were in regular communication with current students to ensure completion of the Integrated Music/Education Program.

C-6 Describe the impact that the permanent cessation of this program may have on developing a skilled workforce and on labour market need in Manitoba:

None. Students wishing to pursue a career as a music teacher will now complete the new Bachelor of Music (Music Education) degree followed by the After-Degree Bachelor of Education Program.

D-1 Describe how the permanent cessation of this program will affect any specific ladder, articulation and/or credit transfer options for students in Manitoba and Canada:

The permanent cessation of the program will not have any effect on these options.

D-2 Describe how the permanent cessation of this program may affect the academic, cultural, social and economic needs and interests of students and the province:

The permanent cessation will not adversely affect these areas. In fact, the design of the new Bachelor of Education Music (Music Education) will better prepare future Music Educators for both the Faculty of Education degree Program and ultimately the Music/Education field. In addition, the Faculty of Education at Brandon University offers an Integrated Music/Education Program and thus students, who prefer will still have the option of completing a five-year Integrated Music Education degree program. The faculty has consulted with the Canadian Mennonite University to ensure that courses completed in their Bachelor of Music Education program meet admission criteria to the After-Degree Bachelor of Education Program. University of Manitoba music students seeking to complete their education degree at the University of Manitoba may continue to do so by applying to the After-Degree program after completion of the Bachelor of Music (Music Education) Program.

D-3 UM INTERNAL REQUIREMENTS: Describe how the permanent cessation of this program will impact course offerings in the unit. Provide a list of courses that are to be deleted (indicate subject code, course number, course title, number of credit hours) as a result of the permanent cessation and append the appropriate deletion forms.

The following courses were offered exclusively within the Integrated Music/Education Program. Given that all students have graduated, these courses are no longer required and are being deleted:

EDUB 1520 Education in the Senior Years Integrated Programs 1 2 Cr. Hrs.

EDUB 1530 Education in the Senior Years Integrated Programs 2 1 Cr. Hrs.

EDUB 1940 Integrated Programs School Experience 1 3 Cr. Hrs.

EDUB 1950 Integrated Programs School Experience 2 3 Cr. Hrs.

D-4 UM INTERNAL REQUIREMENTS: Describe how the permanent cessation of this program and the deletion of any related courses may affect other academic programs at the institution. For undergraduate programs, include Request for Statement of Support forms, or for graduate programs, append letters of acknowledgement from those units/programs that may be impacted.

The permanent cessation of this program will not affect other units at the University of Manitoba as students seeking a career as a music teacher applied exclusively to the Desautels Faculty of Music and, after two years of study applied to the Desautels Faculty of Music/Faculty of Education joint program. With the introduction of the new Bachelor of Music (Music Education) students will continue to access this career path at the University of Manitoba. The deletion of courses specific to the Integrated Music/Education program will not affect any other units as the courses were offered exclusively for students enrolled in the Integrated Music/Education Program. The last of these students graduated in October 2020.

SECTION E– STUDENT IMPACTS

E-1 Provide a program completion plan for students currently enrolled in the program that is being permanently ceased:

Effective October, 2020, all students enrolled in the program have graduated.

Year 1 N/A

Year 2 N/A

Year 3 N/A

Year 4 N/A

UM Internal Requirements: Is there a potential for students who are currently not registered and who may not have been registered for one or more years to return to the program? If so, outline any plans on how these students will be accommodated.

No, all students who were enrolled in the program have since graduated with the exception of one student who chose to transfer to the Desautels Faculty of Music to complete a Bachelor of Music degree.

E-2 Will previous graduates of this program be negatively affected by its cessation?

No, these students have met and would have been eligible to receive Professional Teacher Certification from the Province of Manitoba.

E-3 What was the maximum seat capacity of the program that is being permanently ceased?

The program did not have a maximum or minimum seat capacity. All those meeting minimum eligibility requirements were admitted.

E-4 What was the enrolment and graduation rate for this program over the past 5 years?

Year	Enrollment	Graduation
2015/2016	43	15
2016/2017	40	11
2017/2018	26	15
2018/2019	17	9
2019/2020	6	11
2020/2021	0	5

SECTION F – FINANCIAL REALLOCATION

F-1 What portion of ongoing funding is allocated to this program?

There was no separate ongoing funding allocated to the Integrated Music/Education program. It was supported through general funding for the B.Ed. program.

F-2 Please provide a detailed description of how these funds will be reallocated:

Because the Integrated Music/Education program was supported through general funding, resources will continue to be used towards course offerings for music teachables and education electives with a focus on music education in the After-Degree program.

SECTION G – SIGNATURES

(A second signature section is provided for joint programs only)

SUBMITTED BY:

President:

Name:

Signature:

Date:

Vice-President/Academic:

Name:

Signature:

Date:

For use by joint programs only:

President:

Name:

Signature:

Date:

Vice-President/Academic:

Name:

Signature:

Date:

SUBMIT COMPLETED FORM

PROVOST'S OFFICE ONLY Once completed and signed, please submit this application form to Post-Secondary Education and Labour Market Outcomes at PSE-LMO@gov.mb.ca with the following attachments (*double-click to engage check box*):

☐

Cover letter

☐

Any supporting documentation (*reviews, letters of support, etc.*)

If you have any questions or require further information, please contact:

Post-Secondary Education and Labour Market Outcomes

Manitoba Education and Training

400-800 Portage Avenue Winnipeg MB R3C 0C4

(204) 945-1833

PSE-LMO@gov.mb.ca

SECTION 2: Admission to Bachelor of Education & Integrated Bachelor of Music/Bachelor of Education Programs

2.1 Admission Requirements for After-Degree Program

All After-Degree B.Ed. applicants must choose a stream: Early, Middle or Senior and must meet the requirements outlined below (see 2.1.1 and 2.1.2). In addition, see sections 2.3 Other Admission Requirements; 2.4 Diversity Admission Category; and 2.5 Criminal Records and Child Abuse Registry.

2.1.1 Early and Middle Years Programs

A recognized bachelor's degree of a minimum of 90 credit hours and the requirements for two different subjects plus a breadth component as follows:

- 18 credit hours in a teachable major ¹
- 12 credit hours in a teachable minor ¹
- 6 credit hours English literature or French literature
- 6 credit hours Social Studies (History or Geography)
- 6 credit hours Mathematics (or Statistics)
- 6 credit hours Science (Biology, Chemistry, Environmental Science, Geology or Physics).

¹See Chart 2.1.1.1 below.

2.1.2 Senior Years Programs

A recognized bachelor's degree of a minimum of 90 credit hours and the requirements for two different subjects:

- 30 credit hours in a teachable major ²
- 18 credit hours in a teachable minor ²

²See Chart 2.1.2.1 below.

2.1.1.1 Applicable Early and Middle Years teachable majors and minors

Applicable subjects for both majors & minors			
Art ¹	Computer Science ² (Middle Years Only)	Drama/Theatre	English (Language Arts)
French	General Science ³ (Major only)	Geography ⁴	History ⁵

Human Ecology ⁶ (Home Economics) (Middle Years Only)	Mathematics ⁷	Music ⁸	Native Studies ⁹
Physical Education ¹⁰	Second Language ¹¹		
Additional teachable minors: in addition to the teachable areas above, the Minister of Education recognizes the following as minors only.			
Anthropology	Classics	Dance	Developmental Studies ¹²
Earth Science (Geological Science)	Economics	Environmental Science (Environmental Studies)	Law
Philosophy	Political Studies (Political Science)	Psychology	Religious Studies
Sociology			

¹ Art: Middle Years applicants must possess a minimum of 12 credit hours of studio courses for a major and 9 credit hours of studio courses for a minor. Early Years applicants have no specific course requirements.

² Computer Science: Applicable for Middle Years applicants only.

³ General Science: Major only. This is not available as a minor teachable area. Must include three (3) (only) Science disciplines (Biology/Biological Science, Chemistry, Computer Science, Environment Science, Geological Science, and Physics. Does not include Geography courses). A minimum of 3 credit hours is required in each of the three disciplines. Additionally, 3 credit hours must be at the 2000 level or above.

⁴ Geography: Must include 6 credit hours of Canadian and/or North American content.

⁵ History: Must include 6 credit hours of Canadian and/or North American content.

⁶ Human Ecology: Applicable for Middle Years applicants only. Consists of courses with the designation of HNSC (Human Nutritional Sciences), FMLY (Family Social Science), TXSC (Textile Science) and/or HMEC (General Human Ecology) or their equivalents. Future applicants are encouraged to contact the Faculty of Education for guidance.

⁷ Mathematics: A minimum of 6 credit hours must be above the 1000 level. Both major and minor may include courses from either the department of Mathematics and/or the department of Statistics.

⁸ Music: Middle Years applicants must possess a major or minor in one of the following specializations: Choral, Early/Middle or Instrumental music. (See ~~4.2.1 Integrated Music Specializations and Music Education Electives Chart~~ for list of acceptable courses **current Applicant**

Information Bulletin for details). Applicants must declare two different subjects areas as their teachables (Example: A major in Music: Choral and a minor in Mathematics). Early Years applicants have no specific course requirements.

⁹ Native Studies: May include 6 credit hours of a Native Language course.

¹⁰ Physical Education: Courses with a PHED designation will fulfill this requirement. In addition, PERS 1200, 1500, 2200, 3100, 3170, 3340 & 3460 will meet the teachable requirements.

¹¹ Second Language: Language other than English or French

¹² For applicable coursework see the Faculty of Education website
<http://umanitoba.ca/faculties/education/future/developmental-minor-courses.html>

2.1.2.1 Applicable Senior Years teachable majors and minors

Applicable subjects for both majors & minors			
Art ¹	Biology	Chemistry	Computer Science
Drama/Theatre	English (Language Arts)	French	General Science ²
Geography	History	Human Ecology ³ (Home Economics)	Mathematics ⁴
Music ⁵	Native Studies ⁶	Physical Education ⁷	Physics
Second Language ⁸			
<p>¹ Art: Applicants must possess a minimum of 18 credit hours of studio courses for a major and 12 credit hours of studio courses for a minor.</p> <p>² General Science: Must include two (only) Science disciplines (Biology/Biological Science, Chemistry, Computer Science, Environment Science, Geological Science, and Physics. Does not include Geography courses). A minimum of 3 credit hours is required in each of the two disciplines. Additionally, applicants selecting this major must present 3 credit hours at the 3000 level or above; and, applicants selecting this minor must present 6 credit hours at the 2000 level or above.</p> <p>³ Human Ecology: Consists of courses with the designation of HNSC (Human Nutritional Sciences), FMLY (Family Social Science), TXSC (Textile Science) and/or HMEC (General Human Ecology) or their equivalents. Future applicants are encouraged to contact the Faculty of Education for guidance.</p>			

⁴ Mathematics: A minimum of 6 credit hours must be above the 1000 level. Both major and minor may include courses from either the department of Mathematics and/or the department of Statistics.

⁵ Music: Applicants must possess a major or minor in one of the following specializations: Choral, Early/Middle or Instrumental music (See ~~4.2.1 Integrated Music Specializations and Music Education Electives Chart~~ for list of acceptable ~~courses~~ **current Applicant Information Bulletin for details**). Applicants must declare two different subjects areas as their teachables (Example: A major in Music - Choral and a minor in Mathematics).

⁶ Native Studies: May include 6 credit hours of a Native Language course.

⁷ Physical Education: Courses with a PHED designation will fulfill this requirement. In addition, PERS 1200, 1500, 2200, 3100, 3170, 3340 & 3460 will meet the teachable requirements.

⁸ Second Language: Language other than English or French

~~2.2 Admission Requirements for Integrated Bachelor of Music/Bachelor of Education Degrees~~

~~Intake for this program is currently suspended.~~

2.3 Other Admission Requirements for After-Degree Bachelor of Education

Minimum admission GPA for consideration: 2.50 on university coursework with a minimum grade of “C” in each teachable major/minor course and in breadth component coursework. The admission GPA is calculated on the most recent 30 credit hours of university coursework available at February 1 of admission year. Courses graded 'Satisfactory' or 'Pass' will be used within the teachable courses, but excluded from the GPA calculation. International Baccalaureate (IB) and Advanced Placement (AP) will follow the University of Manitoba regulations and will be calculated if part of the above mentioned 30 credit hours.

To be eligible for the After-Degree program, applicants must have a conferred bachelor’s degree and all course requirements as stipulated in 2.1 at the 1000 level or higher completed from a recognized institutions by May 1 of the year of application.

In addition to criteria outlined above, all applicants must complete:

- writing skills exercise
- references

Selection criteria: 69.0% on GPA; and 31.0% on writing skills.

2.4 Diversity Admission Category

The Faculty of Education has a Diversity Admissions Category. The Faculty recognizes the importance of providing the highest quality of education to all students in Manitoba via a teaching force that is fully representative of the cultural, ethnic and racial diversity of the province.

As the largest teacher education institution in the province, the Faculty recognizes its responsibility to facilitate the development of such a teaching force. Furthermore, the Faculty recognizes the need to ensure that its recruitment and admission policies and procedures do not inappropriately obstruct the achievement of such a goal, but rather actively promote its attainment.

In keeping with the above, the Faculty will admit up to forty-five percent (45%) of the After-Degree B.Ed. applicants under this policy. For the purposes of self-identification, the Diversity Admissions Categories include: Canadian Indigenous Peoples, Racialized Persons, Persons with Gender Identity/Sexual Orientation Difference, Persons with Disabilities, and Disadvantaged Persons.

Canadian Indigenous Peoples (Allocations 15% of each stream) – This includes Canadian First Nations, Metis, and Inuit peoples.

Racialized Persons (Allocation 7.5% of each stream) – This includes those who have been treated differently by people or institutions on the basis of their perceived racial backgrounds, colour, and/or ethnicity. This diversity category includes non-Canadian Indigenous peoples.

Persons with Gender Identity/Sexual Orientation Difference (Allocation 7.5% of each stream) – This includes persons who self-identify as lesbian, gay, bisexual, transgender/transsexual, two spirit or queer (LGBTQ).

Persons with Disabilities (Allocation 7.5% of each stream) – This includes those who have a diagnosed physical, mental, psychological, sensory or diagnosed learning disability.

Disadvantaged Persons (Allocation 7.5% of each stream) – A student graduating from the University of Manitoba ACCESS¹ Program from an Undergraduate Degree Program in May of the application year or in October of the preceding year. ~~For those applying to the Integrated Music/Education Program, a student currently registered in the University ACCESS¹ Program or those who have experienced systemic barriers and/or inequalities on the basis of their religion, creed, language or state of social disadvantage.~~

All information on admission requirements are described in detail in the applicant information bulletin that includes application deadline dates and information about applying online. This material is available from Student Affairs: Enrolment Services: Admissions, 424 University Centre or online at: <http://umanitoba.ca/student/admissions/application/programs/education-application.html>

¹ For the purpose of admission, the Faculty of Education follows the University of Manitoba criteria for ACCESS Program applicants, that is: those who have not had the opportunity for university studies at the degree level because of social, economic and cultural reasons, lack of formal education or residence in remote areas.

2.5 Criminal Records and Child Abuse Registry

All applicants offered admission to the After-Degree Bachelor of Education and the ~~Integrated Bachelor of Music/Bachelor of Education~~ programs are required to complete the “*Self-Declaration for Newly Admitted Students: Child Abuse Registry and Statement of Criminal Records*” form as a condition of final acceptance to the program. Only adult convictions must be disclosed, and the existence of such a record will not automatically exclude applicants.

In addition to the above self-declaration, all successful applicants will be conditionally admitted pending clearance of an official Criminal Record Search (including vulnerable sector screening) and clearance from the Child Abuse Registry. Both documents must be current (dated April 1 or later of admit year). Registration will not be permitted until these clearances are received. Failure to clear or failure to provide these documents

SECTION 3: Program Requirements After-Degree Bachelor of Education

The following program requirements are for students accepted into the After-Degree B.Ed. program commencing September 2015.

For students admitted prior to September 2015, please refer to 2014-2015 Academic Calendar - Undergraduate PDF or Archived Academic Calendars at: <http://umanitoba.ca> (Studying at the U of M / Academic Calendar).

REMINDER: While Education Academic Advisors are available to clarify faculty and university regulations and degree requirements, it is the student’s responsibility to ensure that degree and program requirements are met.

3.1 Program Requirements for After-Degree Bachelor of Education

3.1.1 Application Deadline for School Placement

Actively registered After-Degree B.Ed. students will be contacted by February via email requesting that they complete an online “Request for School Placement” and must reply by the date specified in the email.

Part time students or students not currently in attendance must contact the B.Ed. Student Services office no later than February 1 to make their intentions known. Failure to reply or make contact by the specified dates may result in students being denied a school placement.

After-Degree B.Ed. students who anticipate needing special accommodations are required to register with Student Accessibility Services and may also contact an Education Academic Advisor about the kinds of supports they may need. Once students have registered with Student Accessibility Services, reasonable accommodations for practicum can be made in consultation with the Director of Practicum and Partnerships.

3.1.2 Student Criminal Background Check

Applicants should also be aware that the Professional Certification Unit will require students graduating from the Bachelor of Education program to undergo a criminal record check, including vulnerable sector screening as part of the certification process. Information on the “*Self-Declaration for Newly Admitted Students: Child Abuse Registry and Statement of Criminal Records*” form is included in the applicant information bulletin available from Student Affairs: Enrolment Services: Admissions, 424 University Centre or at: <http://umanitoba.ca/student/admissions/application/programs/education-application.html>.

All continuing students will be required to complete and submit a “*Self-Declaration for Continuing Students: Child Abuse Registry and Statement of Criminal Records*” form prior to registration for every year they are enrolled in the After-Degree B.Ed. program.

3.1.3 Orientation and Faculty Program Days

All After-Degree B.Ed. ~~and Integrated B.Mus./B.Ed.~~ students registered for the current academic year must attend the annual Orientation session (late August/early September) in order to proceed to Practicum. The date(s) is provided to new students following submission of their deposit (April/May), to returning students via the B.Ed. Newsletter (in the previous March-May), and to all students via their registration information in June/July. Orientation dates will also be available on the Faculty website.

The Faculty sponsors a number of lectures, workshops and forums. Details will be posted on the the faculty's website: <http://umanitoba.ca/education>.

3.2 Early Years Stream Course Chart

Early Years Stream			
Year 1		Year 2	
Fall	Winter	Fall	Winter
EDUB 3012	EDUB 3016	EDUB 4010	EDUB 4014
EDUB 3010	EDUB 3014		EDUA/EDUB Elective ³
Aboriginal Education ¹	EDUB 3018 ²	EDUB 4012	EDUA/EDUB Elective ³
EDUA 3000 or EDUA 3002	EDUA 3000 or EDUA 3002		EDUA 4000
EDUB 3310 (Practicum 1)	EDUB 3312 (Practicum 2)	EDUB 4310 (Practicum 3)	EDUB 4312 (Practicum 4)
15 Credit Hours	15 Credit Hours	15 Credit Hours	15 Credit Hours
¹ All graduates of the After-Degree B.Ed. program must have 3 credit hours of Aboriginal Education coursework chosen from: EDUA 3400 or EDUB 3402. ² Meets the Special Education/Diversity coursework requirement. ³ See 5a: Education Electives			

3.3 Middle Years Stream Course Chart

Middle Years Stream

Year 1		Year 2	
Fall	Winter	Fall	Winter
EDUB 3050	EDUB 3052	EDUB 3060	EDUB 4050
EDUB 3056	EDUB 3054	EDUB 3062	EDUB 3058
Aboriginal Education ¹ or Special Education /Diversity ²	Aboriginal Education ¹ or Special Education /Diversity ²	EDUB 3064	EDUB 4052
EDUA 3000 or EDUA 3002	EDUA 3000 or EDUA 3002	EDUA/EDUB Elective ³	EDUA 4000
EDUB 3320 (Practicum 1)	EDUB 3322 (Practicum 2)	EDUB 4320 (Practicum 3)	EDUB 4322 (Practicum 4)
15 Credit Hours	15 Credit Hours	15 Credit Hours	15 Credit Hours
¹ All graduates of the After-Degree B.Ed. program must have 3 credit hours of Aboriginal Education coursework chosen from: EDUA 3400 or EDUB 3402. ² All graduates of the After-Degree B.Ed. program must have 3 credit hours of Special Education/Diversity coursework chosen from: EDUA 3420, EDUB 3426, EDUB 3506, EDUB 3508 or EDUB 3510. ³ See 5a: Education Electives			

3.4 Senior Years Stream Course Chart

Senior Years Stream

Year 1		Year 2	
Fall	Winter	Fall	Winter
EDUB 3100	EDUB 3102	EDUB 4XXX ^{4,5} Curriculum & Instruction	EDUB 4102
EDUB 3XXX ³ Curriculum & Instruction	EDUB 4XXX ^{4,5} Curriculum & Instruction	EDUA/EDUB Electives ⁶	EDUB 4100
Aboriginal Education ¹ or Special Education / Diversity ²	Aboriginal Education ¹ or Special Education / Diversity ²	EDUA/EDUB Electives ⁶	EDUA/EDUB Elective ⁶
EDUA 3000 or EDUA 3002	EDUA 3000 or EDUA 3002	EDUA 4000	EDUA/EDUB Elective ⁶
EDUB 3330 (Practicum 1)	EDUB 3332 (Practicum 2)	EDUB 4330 (Practicum 3)	EDUB 4332 (Practicum 4)
15 Credit Hours	15 Credit Hours	15 Credit Hours	15 Credit Hours

¹ All graduates of the After-Degree B.Ed. program must have 3 credit hours of Aboriginal Education coursework chosen from: EDUA 3400 or EDUB 3402.

² All graduates of the After-Degree B.Ed. program must have 3 credit hours of Special Education/Diversity coursework chosen from: EDUA 3420, EDUB 3426, EDUB 3506, EDUB 3508 or EDUB 3510.

³ 3 credit hours chosen from EDUB 3110, EDUB 3120, EDUB 3130 or EDUB 3140 dependent on Major subject area.

⁴ 3 credit hours chosen from EDUB 4110, EDUB 4112, EDUB 4114, EDUB 4120, EDUB 4122, EDUB 4124, EDUB 4130, EDUB 4132, EDUB 4134, EDUB 4140, EDUB 4142, EDUB 4144, EDUB 4146, EDUB 4148, EDUB 4150, EDUB 4152, EDUB 4154 as required for major and as required for minor. Not all courses are offered every year.

⁵ Registration in EDUB 4XXX is dependent on scheduling. May require 6 credits of EDUB 4XXX for both subject areas to be taken in second term of program.

⁶ See 5a: Education Electives

~~SECTION 4: Program Requirements Integrated Bachelor of Music/Bachelor of Education~~

~~Intake Suspended~~

~~For students admitted 2016 and earlier~~

~~REMINDER: While Education Academic Advisors are available to clarify faculty and university regulations and degree requirements, it is the student's responsibility to ensure that degree and program requirements are met.~~

~~4.1 Program Requirements for Integrated Bachelor of Music/Bachelor of Education~~

~~4.1.1 Application Deadline for School Placement~~

~~Actively registered Year 3 & 4 Integrated Bachelor of Music/Bachelor of Education (B.Mus./B.Ed.) students will be contacted in October regarding their intentions for the upcoming summer session practicum via email, and must reply by the date specified in the email. Part time students or students not currently in attendance should contact the B.Ed. Student Services office no later than November 1 to make their intentions known. Failure to reply by the specified dates may result in students being denied a school placement.~~

~~Actively registered Integrated B.Mus./B.Ed. students intending to proceed to Year 5 (final year) will be contacted by February via email requesting that they complete an online "Request for School Placement" and must reply by the date specified in the email. Part time students or students not currently in attendance who intend to proceed to Year 5 (final year) should contact the B.Ed. Student~~

Services office no later than February 1 to make their intentions known. Failure to reply by the specified dates may result in students being denied a school placement.

Integrated B.Mus./B.Ed. students who anticipate needing special accommodations are required to register with Student Accessibility Services and to speak with an Academic Advisor about the kinds of supports they may need. Once students have registered with Student Accessibility Services, reasonable accommodations for practicum can be made in consultation with the Director of Practicum and Partnerships.

4.1.2 Student Criminal Background Check

Newly admitted Integrated B.Mus./B.Ed. students should also be aware that the Professional Certification Unit will require students graduating from the Bachelor of Education program to undergo a criminal record check, including vulnerable sector screening as part of the certification process. Information on the *“Self Declaration for Newly Admitted Students: Child Abuse Registry and Statement of Criminal Records”* form is included in the applicant information bulletin available from Enrolment Services: Admissions, 424 University Centre and the website: <http://umanitoba.ca/student/admissions/application/programs/education-application.html>.

All continuing students will be required to complete and submit a *“Self Declaration for Continuing Students: Child Abuse Registry and Statement of Criminal Records”* form prior to registration for every year they are enrolled in the Integrated B.Mus./B.Ed. program.

4.1.3 Orientation and Faculty Program Days

All After-Degree B.Ed. and Integrated B.Mus./B.Ed. students registered for the current academic year must attend the annual Orientation session (late August/early September) in order to proceed to Practicum. The date will be provided to new students following submission of their deposit (April/May), to returning students via the B.Ed. Newsletter (in the previous March-May), and to all students via their registration information in June/July. Orientation dates will also be available on the Faculty website.

The Faculty sponsors a number of lectures, workshops and forums. Details will be posted on the faculty's website: <http://umanitoba.ca/education>.

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4.2 Integrated Music/Education Program/Course Chart

Students choose a specialization in Music (see chart 4.2.1 below) for their teachable major and a subject other than Music for their teachable minor.

Students who complete the program of studies satisfactorily receive a Bachelor of Music (B.Mus.) degree and a Bachelor of Education (B.Ed.) degree. Students are expected to maintain academic standards consistent with the granting of the degrees in non-integrated programs.

Integrated Music/Education Program				
Year 1	Year 2 ¹	Year 3	Year 4	Year 5
MUSC 1004	Core Music History Elective MUSC XXXX	MUSC 3180 or MUSC 3182	MUSC 3974	EDUB 2980
MUSC 1014	Core Music History Elective MUSC XXXX	MUSC 3190 or MUSC 3192	MUSC 4180 or MUSC 4182	EDUA 1800
MUSC 1110	MUSC 2110	MUSC 3470	MUSC 4190 or MUSC 4192	EDUA 3002
MUSC 1120	MUSC 2120	MUSC 3964	MUSC 4470	EDUB 1990
MUSC 1180 or MUSC 1182	MUSC 2180 or MUSC 2182	MUSC XXXX ⁴	EDUB 4112 ⁵ or EDUB 2160 ⁵	EDUA 2800
MUSC 1190 or MUSC 1192	MUSC 2190 or MUSC 2192	MUSC XXXX ⁴		EDUA 3000
MUSC 1384	MUSC 2384	EDUB 3110	MUSC XXXX ⁴	EDUB 2500 ⁶
MUSC 1394	MUSC 2394	EDUB 1600	MUSC XXXX ⁴	EDUB 3102 ⁶
MUSC 1400 or MUSC 1404 & MUSC 1414	MUSC 2400	Teachable Minor ³	MUSC XXXX ⁴	EDUB 1XXX ⁷ or EDUB 1614 ⁷
MUSC 3230 or MATH 1XX or STAT 1XXX	MUSC 2460			
ENGL 1XXX	Teachable Minor ^{2,3}	Teachable Minor ³	MUSC XXXX ⁴	-
-	Teachable Minor ^{2,3}	See "NOTE" Below	Teachable Minor ³	-
-	-	See "NOTE" Below Summer Session EDUB 1940	Teachable Minor ³ Summer Session EDUB 1950	-

¹ Apply to Faculty of Education, Integrated Music/Education Program during Year 2. Deadline to apply is February 1.

² Students must choose one of the following for their teachable minor: Art, Biology, Chemistry, Computer Science, English, French, General Science, Geography, History, Human Ecology (Home Economics), Mathematics, Native Studies, Physical Education, Physics, Second Language (other than English or French), or Drama/Theatre.

³ Some teachable minors have specific level/course requirements. See the Applicant Information Bulletin for After-Degree B.Ed. (Senior Years) for specifics or contact a student advisor in the Faculty of Education B.Ed. Student Services office. Some teachable minors have pre-requisite courses or faculty restrictions and may be problematic to complete in a timely manner.

⁴ See Chart 4.2.1 to determine course requirements.

⁵ Students with Instrumental & Choral Specialization will take EDUB 4112 and students with Early/Middle Specialization will take EDUB 2160.

⁶ Students with an Early or Middle specialization; replace EDUB 2500 and EDUB 3102 with EDUA/EDUB elective courses (see 5a: Education Electives).

⁷ Students with an Early/Middle specialization take EDUB 1614. Students with Instrumental & Choral Specializations take Year 1 Curriculum & Instruction course for minor.

NOTE: Prior to beginning Year 5 all B.Ed. students must have completed the Aboriginal Education Requirement and the Special Education/Diversity Requirement which is defined as 3 credit hours Aboriginal Education (EDUA 3400 Aboriginal Education or EDUB 3402 Aboriginal Perspectives and the Curriculum) and 3 credit hours Special Education/Diversity (EDUA 3420 Cross Cultural Education, EDUB 3426 La pédagogie du français de base aux niveaux intermédiaire et de la jeune enfance, EDUB 3506 Principles and Procedures of Second Language Education, EDUB 3508 Language and Content Instruction of EAL Students or EDUB 3510 Language Awareness for Teachers).

4.2.1 Integrated Music Specializations and Music Education Electives Chart

Integrated Music Specializations			-	Music Education Electives	
Instrumental Music Required Courses	Choral Music Required Courses	Early/Middle Years Music Required Courses	-	Music Education Electives	
MUSC 3690	MUSC 3770	MUSC 3130	-	MUSC 3090	MUSC 3780
MUSC 3780	MUSC 3884	MUSC 3730	-	MUSC 3130	MUSC 3790
MUSC 3790	MUSC 4154	MUSC 3770	-	MUSC 3140	MUSC 3800
MUSC 3884	MUSC 4750	6 credit hours Music Education Elective	-	MUSC 3150	MUSC 3884
MUSC 4770	MUSC 4760	The Marcel A. Desautels Faculty of Music recommends as the	-	MUSC 3360	MUSC 3894
MUSC 4780	3 credit hours Music Education Elective	6 credit hours Music Education Electives:	-	MUSC 3690	MUSC 4154
-	-	MUSC 3140	-	MUSC 3620	MUSC 4350
-	-	or	-	MUSC 3730	MUSC 4750
-	-	MUSC 4750 & MUSC 4760	-	MUSC 3770	MUSC 4760
-	-		-	-	MUSC 4770
-	-		-	-	MUSC 4780

SECTION 5: Academic Regulations for Bachelor of Education

The following academic regulations are for students accepted into the After-Degree B.Ed. program commencing September 2015 and Integrated B.Mus./B.Ed. program.

~~For students admitted prior to September 2015, please refer to 2014-2015 Academic Calendar—Undergraduate PDF or Archived Academic Calendars at: <http://umanitoba.ca> (Studying at the U of M, Academic Calendar)~~

The provisions of the Academic Calendar chapters, General Academic Regulations and University Policies and Procedures, apply to all students. In addition, the Faculty of Education has regulations and requirements, published below, that apply specifically to its students.

5.1 Academic Regulations of All Bachelor of Education Programs

5.1.1 Academic Requirement for Graduation

A DGPA of 2.50 is required for graduation in the B.Ed.

5.1.2 Academic Standing

A minimum DGPA of 2.50 must be maintained in the B.Ed. program for clear standing. A grade of “C” or a Pass (P) is a passing grade for Education courses including practicum.

5.1.3 Additional Academic Considerations

Each student in the Faculty of Education is presumed to be generally suited to a teaching program. Should this prove not to be the case, the Faculty reserves the right, at any time, to require a student to withdraw from the B.Ed. program. Unsatisfactory performance in Practicum courses may be considered reason to require a B.Ed. student to withdraw from the faculty. See Professional Unsuitability By-Law in this section.

5.1.4 Appeal Procedures

The Faculty of Education Grade Appeal Policy & Procedure is located on the Faculty of Education website. Information about admission decision appeals may be found in the Academic Calendar chapter, Admissions.

5.1.5 Assessment of Student Academic Performance

Academic performance is assessed at the end of each regular term in which the B.Ed. student is registered in all courses that are used for credit towards the B.Ed. degree. Decisions concerning academic standing are normally made upon initial completion of 15 credit hours.

Based on the DGPA attained in these courses, the following decisions with respect to the student’s eligibility to continue as a Faculty of Education B.Ed. student will be made.

5.1.5.1 Eligible to Proceed

The student with a minimum of 2.50 is eligible to proceed.

5.1.5.2 Academic Probation

The student who passes all courses, but whose DGPA is below 2.50 but above 1.99 is placed on academic probation

The student with failing grades whose DGPA is below 2.50 but above 1.99 may be granted permission to repeat and/or replace the failed courses and permission to proceed on probation until completion of an additional 15 credit hours of Education coursework

Students placed on academic probation may continue on probation until they have completed an additional 15 credit hours of required degree coursework. To clear probation, a student must raise their DGPA to 2.50 by the end of the probationary period. Students on probation who fail to raise the DGPA to at least 2.50 will be required to withdraw on academic grounds (suspension) for a period of two years.

5.1.5.3 Academic Suspension

Any student who does not meet the minimum academic requirements or whose DGPA is below 2.00 shall be required to withdraw on academic grounds (suspension) from the Faculty of Education for a period of two academic years.

Students who have been required to withdraw on academic grounds will be informed via registered mail. These students may not register at the university for two academic years. Following this period, students wishing to pursue a B.Ed. degree, must make a written request for reinstatement. The following will apply in such cases:

No application for reinstatement will be considered before a minimum period of two academic years has lapsed from the effective date of the required withdrawal to the effective date of the requested reinstatement.

The applicant will be expected to demonstrate that he or she will now be able to meet the academic requirements of the program.

If the student is reinstated after the time limit for program completion has expired (see Statute of Limitation section below), the Associate Dean (Undergraduate) shall determine which, if any, courses previously successfully completed shall be repeated or replaced.

5.1.6 Attendance at Class/Withdrawal

Regular attendance is expected for all students in all courses, including practicum. An instructor or Associate Dean Undergraduate in consultation with the instructor, will normally initiate procedures to withdraw a student from a course where unexcused absences exceed 10% of the scheduled instructional class hours for a course in any one term, or where absences (excused or unexcused) reach 20% or higher of the scheduled class instructional hours for a course in any one term.

Students must contact instructors regarding absences. Students may be required to complete alternative professional learning activities.

The Director of Practicum & Partnerships can initiate proceedings to withdraw a student from a practicum course where absences from required practicum days, excused or unexcused, cannot be made up within the term.

See Attendance Policy (<https://umanitoba.ca/faculties/education/media/2019-20AttendancePolicyProcedures.pdf>) for details.

See the Academic Calendar chapter General Academic Regulations, Attendance and Withdrawal

5.1.7 Authorized Withdrawals

Authorized Withdrawals (AWs) may be requested on medical or compassionate grounds, subject to satisfactory documentation. Students must contact an Education Academic Advisor to initiate an Authorized Withdrawal.

5.1.8 Dean's Honour List

Students registered in a minimum of 12 credit hours within a single term and who achieve a Term Grade Point Average of 3.90 or better will be included in the Dean's Honour List. Grades for coursework taken on a Letter of Permission and used towards the B.Ed. degree will be used in meeting the eligibility requirements of the Dean's Honour List.

Students receiving failing grades where such coursework is required to earn the B.Ed. degree and/or practicum will not be eligible for the Dean's Honour List.

Eligible students must be enrolled in either the After-Degree B.Ed. program or the Integrated B.Mus./B.Ed. programs.

5.1.9 Degree with Distinction

A student graduating from the After-Degree B.Ed. program will have the degree granted "With Distinction" if a minimum DGPA of 4.20 has been attained on all courses that are used for credit towards the B.Ed. degree. This distinction will be noted on the parchment and on the student's transcript.

5.1.10 Gold Medal

The Gold Medal is awarded each year to the B.Ed. graduate who has the highest GPA (minimum 3.75) in the last 60 credit hours of the B.Ed. degree and who has completed at least 80 percent of what is considered to be the normal full course load in each of the last two years of the program.

5.1.11 Grading Scale

Letter Grade	Grade Point	Level of Achievement	Percentage Range
A+	4.50	Exceptional	95 and above
A	4.00	Excellent	90-94
B+	3.50	Very Good	85-89

B	3.00	Good	80-84
C+	2.50	Satisfactory	75-79
C	2.00	Adequate	70-74
D	1.00	Unacceptable	60-69
F	0.00	Failure	Below 60

The required B.Ed. Practicum courses are marked on a Pass/Fail basis.

A minimum grade of “C” or a Pass (P) is required for all B.Ed. courses.

5.1.12 Incompletes

See the Academic Calendar chapter, General Academic Regulations, Academic Evaluation.

5.1.13 Leave of Absence and Part-Time Studies

Although most students will complete the After-Degree B.Ed. program in two years, the Faculty recognizes that individual circumstances may arise that require a student to take one or more full years away from study. In such cases a student should meet with an Education Academic Advisor as early as possible to discuss their particular situation and to map out plans for completing their program. It is important to note that in such cases the following applies:

- Newly admitted students must successfully complete a minimum of 3 credit hours of required B.Ed. coursework in the fall or winter term of the year of admission. That is, a leave of absence is not permitted in the first year.
- The normal maximum time allowed for completion of the B.Ed. program is six years from the date of admission.
- Application to return for a practicum following a leave must be made by the deadline stated under “Application Deadline for School Placement” in the “Program Requirements” sections.
- Any student returning to resume studies after a leave of absence is expected to conform to any new requirements that have been approved during their absence.
- A student who is on a leave of absence is still considered to be within the B.Ed. program and therefore, cannot take courses at another post-secondary institution unless approved on a Letter of Permission (see the Academic Calendar, General Academic Regulations, Academic Evaluation 2.1).

Students considering part-time options should note that required B.Ed. courses may not always be offered each term or each year (for example, Senior Years C & I in Physics is offered in alternate years). Therefore, students should consult with an Academic Advisor when considering part-time options.

5.1.14 Professional Unsuitability By-Law

The Senate of the University has approved a by-law granting authority to the Faculty of Education to require a student to withdraw from the Faculty for reasons of professional unsuitability. A student may be required to withdraw from the Faculty or may face other disciplinary action when, at any time, the

Professional Unsuitability Committee has determined that the student is unsuited, on consideration of competence or professional fitness, for the practice of teaching.

Copies of this by-law may be obtained from the Faculty of Education website.

5.1.15 Repeating a Course

Required courses which receive a grade of "F" or "D" must be repeated. Education elective courses which receive a grade of "F" or "D" must be repeated or replaced with other Education elective courses. Courses which receive a "C" grade or higher may be repeated; but only with the consent of the Associate Dean, Undergraduate Program.

Education courses may only be repeated once. When a course is repeated, the last grade achieved will be used in calculating the DGPA.

~~Effective September 2016,~~ Students admitted to the After-Degree B.Ed. program will be required to withdraw from the B.Ed. program on academic grounds upon failure (receipt of a grade of "F") of any 3 (of the 4) required practicum courses.

~~Applicable to After-Degree B.Ed. students admitted prior to September 2015 and Integrated B.Mus./B.Ed. students only:~~

~~Senior Years and Integrated B.Mus./B.Ed. students who fail a school experience practicum will normally be required to repeat the Curriculum and Instruction courses associated with that practicum. Students who fail a Curriculum and Instruction course will normally be required to repeat the practicum course associated with that curriculum area.~~

~~Early and Middle Years B.Ed. students who fail a school practicum course will normally be required to repeat all of the Curriculum and Instruction courses related to that year's practicum.~~

5.1.16 Statute of Limitation

The normal maximum time allowed for the completion of the B.Ed. program is six years from the date of admission.

5.1.17 Supplemental Examinations

Supplemental examinations are not permitted in Education courses.

5.1.18 Voluntary Withdrawals

See the Academic Calendar chapter, General Academic Regulations.

5.1.19 Voluntary Withdrawal from Practicum Limit

All students admitted are permitted one voluntary withdrawal from each of the practicum courses.

5.1.20 5000-Level Courses

Students enrolled in the After-Degree B.Ed. program ~~and the Integrated B.Mus./B.Ed. programs~~ are not permitted to take 5000-level courses.

5.2 Academic Regulations for the After-Degree Bachelor of Education

In addition to 5.1 the following regulations apply to the After-Degree B.Ed. program.

5.2.1 Maximum Course Load

The maximum credit hour load for After-Degree B.Ed. students is 30 credit hours in the regular session (September-April). The following requests for exception will apply:

- Requests to register for 33 credit hours, from students who are in good standing, do not need approval but the student must contact an Academic Advisor for assistance.
- Requests to register for 36 credit hours are approved by an Academic Advisor provided the student's minimum DGPA is 3.50.
- Requests to register for 3 credit hours above the maximum load but where the student's DGPA is below 2.50 are not permitted.
- Requests to register for more than 36 credit hours must be submitted, in writing, to the Associate Dean, Undergraduate Programs.

5.2.2 Transfer of Credit

Students may transfer a maximum of five full courses (30 credit hours) from another recognized university or college Professional Education program toward the After-Degree B.Ed. provided the courses are comparable and acceptable to the program, and they have not been applied to another degree program.

Students will not receive advance standing for any Education course which is more than six years old at the point of their admission to the Faculty of Education.

Courses taken as part of the Certificate in Teaching English as a Second Language (CTESL) (completed by end of Winter 2017) or Certificate in Adult and Continuing Education (CACE) (started by Summer 2017) through Extended Education, U of M, may receive credit for some coursework. See PBDE 6.6 Transfer of Credit section for a listing of equivalents.

Those students who are currently in the program and wish to register for a course at another university or college must complete an application for "Letter of Permission" prior to registering. Further information can be found at <http://umanitoba.ca/registrar/letter-permission>

Courses at the 5000-level cannot be transferred to the B.Ed. After-Degree program (see 5.1.21).

~~5.3 Academic Regulations for the Integrated Bachelor of Music/Bachelor of Education~~

~~In addition to 5.1 the following regulations apply to the Integrated B.Mus./B.Ed. program.~~

5.3.1 Major/Minor Academic Requirements

In addition to Education courses, students must achieve a grade of C or greater in courses which apply to the major and minor.

5.3.2 Maximum Course Load

The maximum credit hour load for Integrated B.Mus./B.Ed. students in the regular session (September-April) are:

34 credit hours (Year 3)

37 credit hours (Year 4)

30 credit hours (Year 5)

The following requests for exception will apply:

- Requests to register for an additional 3 credit hours above the maximum load for students who are in good standing do not need approval but the student must contact an Academic Advisor for assistance.
- Requests to register for 6 credit hours above the maximum load are approved by an Academic Advisor provided the student's minimum DGPA is 3.50.
- Requests to register for 3 credit hours above the maximum load where the student's DGPA is below 2.50 are not permitted.
- Requests to register for more than 6 credit hours above the maximum load must be submitted, in writing, to the Associate Dean, Undergraduate Programs (Education).

5.3.3 Part-Time

Integrated B.Mus./B.Ed. students must complete Years 1 to 4 inclusive before proceeding to Year 5. When exceptions are permitted, they would normally only be allowed as a result of scheduling conflicts, unavailability of courses scheduled on a rotating basis, compassionate grounds or other exceptional circumstances.

5.3.4 Transfer of Credit

Students may transfer a maximum of ten full courses (60 credit hours) from another recognized university or college toward the Integrated B.Mus./B.Ed. degree provided the courses are comparable and acceptable to the program. Those students who are currently in the B.Ed. program and wish to register for a course at another university or college must complete an "Application for Letter of Permission" prior to registering.

5.3.5 University Written English and Mathematics

All Integrated B.Mus./B.Ed. students are required to complete the university written English and Mathematics requirement. This requirement is described in the Academic Calendar chapter, General Academic Regulations.

Report of the Senate Committee on Rules and Procedures Regarding the Deadline for Questions to Senate

Preamble

1. The terms of reference of the Senate Committee on Rules and Procedures are found on the University Governance website wherein the Committee is charged with the responsibility to consider and to make recommendations to Senate on any matter concerning rules and procedures.
2. The Committee met on November 30, 2020 to review the Rules Governing Meetings of Senate, in particular, with respect to the deadline for the submission of questions.

Observations

1. A question was submitted for Question Period at the October 7, 2020 Senate meeting that asked if Senate agendas could be circulated earlier, or if the deadline for questions could be extended, in order to allow sufficient time for the agenda to be reviewed. The matter was referred to the Committee for its consideration, and for a recommendation to Senate.
2. The Committee was reminded by the University Secretary that the Rules Governing Meetings of Senate was last reviewed by the Committee in June of 2018. At that time, the deadline for the submission of questions to Senate was changed from 10:00 a.m. on the day prior to Senate, to 10:00 a.m. on the Friday preceding the meeting. The change was made to allow sufficient time for responses to be prepared.
3. The Committee discussed that if the deadline of the Friday before a meeting allowed insufficient time to submit questions, and if the deadline of the Tuesday before a meeting allowed insufficient time to prepare a response, then a deadline of 10:00 a.m. on the Monday preceding the meeting may be suitable for both submitting questions and preparing responses.
4. For those questions arising from matters outside of the agenda, the Committee encouraged the practice of submitting such questions as soon as possible.

Recommendation

The Senate Committee on Rules and Procedures recommends:

THAT Senate approve the revision to the Rules Governing Meetings of Senate such that questions shall be submitted to the Secretary not later than 10:00 a.m. on the Monday preceding the meeting.

Respectfully submitted,

Dr. Jeffery Taylor, Chair
Senate Committee on Rules and Procedures

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.



**University
of Manitoba**

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Date: January 8, 2021
To: Mr. Jeff Leclerc, University Secretary
From: Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs);
Chair, ad hoc Committee of Senate Executive to Review the Non-Degree Programs
Taxonomy
Re: Review of the Non-Degree Programs Taxonomy

Please find attached the findings of the ad hoc Committee of Senate Executive to Review the Non-Degree Programs Taxonomy, including:

- the final Report of the ad Hoc Committee; and
- a revised Non-Degree Programs Taxonomy, proposed to be renamed to the 'University of Manitoba Certificate and Diploma Framework'.

I would ask that the item be placed on the January 20, 2021 Senate Executive agenda to be considered by Senate at its February 3, 2021 meeting.

Cc.: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. Shannon Coyston, Associate University Secretary (Senate)
Ms. Cassandra Davidson, Academic Programs Specialist

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.

Report of the ad hoc Committee of Senate Executive to Review the Non-Degree Programs Taxonomy

January 7, 2021

Preamble:

1. In November 2001, Senate approved a [Non-Degree Programs Taxonomy](#)¹. Prior to the current review, which is the subject of this Report, there had been no comprehensive review of the taxonomy.
2. In September 2020, the Senate Executive Committee approved the establishment of an ad hoc committee to review the Non-Degree Programs Taxonomy, with terms of reference and membership as set out in Attachment I.
3. The ad hoc Committee to Review the Non-Degree Programs met on October 26, 2020 and December 2, 2020. In addition, the Committee met electronically to review revised documents received December 4, 2020 and December 15, 2020.

Considerations:

1. The Committee identified several objectives while undertaking the review, including that:
 - when developing new programs, a balance be struck between the need for flexibility and nimbleness and the need for careful review and quality assurance;
 - the resulting credentials be meaningful and of value and that the taxonomy, in its final structure, address the needs of new, current, and/or returning students;
 - there is an identified need for smaller micro-credentials and that these programs align, where possible, within the Canadian context; and
 - programs be developed in consultation and align with community partners and industry needs, where appropriate.
2. In reviewing the specific requirements for each credential, the Committee identified that:
 - entrance requirements should align with minimum university admission criteria;
 - degree-credit programs should allow for the possibility to include other learning opportunities, such as professional development or experiential learning;
 - the number of allowable credit hours and/or instructional credit hours align across categories for ease of credit recognition;
 - where appropriate, credentials be stackable or ladder for credit recognition in other programs; and
 - Senate be informed of all new credential activities, where Senate approval is not required.

¹ Non-Degree Programs Taxonomy URL:

https://umanitoba.ca/admin/governance/media/Submission_of_Course_Curriculum_and_Program_Changes_Policy_-_Non-Degree_Programs_Taxonomy_2001.pdf

Proposal and Final Recommendations:

As a result of its consultations, the Committee is recommending that:

1. That the 'Non-Degree Programs Taxonomy' be renamed the 'Certificate and Diploma Framework' to provide clarity around nomenclature and that the framework define and include categories of micro-credentials.²
2. That the University implement the revised structure of credentials summarized below and detailed in the attached framework (Attachment II)
3. That existing credentials approved prior to or under the current Taxonomy can continue as approved and would not need to meet the requirements as outlined in the revised framework, but units be encouraged to review these credentials under the new Framework and put forward proposals to bring credentials into alignment, where appropriate.
4. That a review of the Framework occur in five (5) years and every five (5) years thereafter.

Summary of Certificate and Diploma Programs:

NON-DEGREE PROGRAMS:

LETTERS OF ACCOMPLISHMENT OR PARTICIPATION

- Short courses/programs focusing on professional skills or community enhancement, through educational experiences, such as workshops and seminars.
- Approval of program by Faculty/School/Division, with report to Senate for information.
- Learners are categorized as Participants and the unit is responsible for maintaining records. Student work may be, but need not be, formally evaluated. Where formally evaluated, participants are issued a Letter of Accomplishment. Where not formally evaluated, participants are issued a Letter of Participation.

MICRO-CERTIFICATE (NEW)

- Short flexible program focused on specific professional skills and/or knowledge development. 36-108 instructional contact hours.
- Program is stand-alone. May be stackable or ladder into certificates in same or related fields of study.
- Endorsement of program by Faculty/School/Division Council to Senate for approval under concurrence without debate. Minimum university entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.

² In considering a definition of micro-credential, the committee work was informed by recent discussions of the Canadian Association for University Continuing Education (CAUCE), the Association for Continuing Higher Education (ACHE), and by initiatives of eCampus Ontario, the State University of New York (SUNY) and the European MOOC Consortium.

CERTIFICATE

- Structured program of study focused on developing knowledge and/or professional skills in a specific field. 108-400 instructional contact hours.
- Program is stand-alone.
- Endorsement of program by Faculty/School/Division Council to Senate for approval under concurrence without debate. Minimum university entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.

POST-BACCALAUREATE CERTIFICATE

- Proposed to be deleted. New programming would be introduced under the Certificate category.

UNDERGRADUATE PROGRAMS

MICRO-DIPLOMA (NEW)

- Short, flexible program of study focused on core knowledge in a field or interdisciplinary field of study. 9-18 credit hours at the undergraduate level, with an option to include other types of instructional or learning opportunities, such as professional development or work-integrated learning experiences.
- Program may be stand-alone or embedded in an undergraduate degree. May be stackable or laddered into diplomas, post-baccalaureate diplomas or undergraduate degree programs in same or related fields of study.
- Endorsement of program by Faculty/School Council to Senate for approval (upon recommendation of Senate Committees), BoG, and province, as required. Minimum university entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.
- Graduates reported to Senate for information only.

DIPLOMA

- Structured program of study focused on developing broad knowledge in a field or interdisciplinary field of study. 21-60 credit hours at the undergraduate level, with an option to include other types of instructional or learning opportunities, such as professional development or work-integrated learning experiences.
- Program may be stand-alone or embedded in an undergraduate degree. May be laddered into undergraduate degree programs in same or related fields of study.
- Endorsement of program by Faculty/School Council to Senate for approval (upon recommendation of Senate Committees), BoG, and province, as required. Minimum university entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.
- Graduands reported to Senate for approval. Credential is awarded at convocation.

POST-BACCALAUREATE DIPLOMA

- Structured program of study focused on enhancing and building advanced knowledge in a field or interdisciplinary field of study. 24-60 credit hours at the undergraduate level, with an option to include other types of instructional or learning opportunities, such as professional development or work-integrated learning experiences.
- Program is stand-alone.
- Endorsement of program by Faculty/School Council to Senate for approval (upon recommendation of Senate Committees), BoG, and province, as required. Minimum degree in a related field required for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.
- Graduands reported to Senate for approval. Credential is awarded at convocation.

GRADUATE PROGRAMS

GRADUATE MICRO-DIPLOMA (NEW)

- Short, flexible program of study focused on core knowledge in a field or interdisciplinary field of study at a graduate level. 6-9 credit hours at the graduate level.
- Program may be stand-alone or embedded in a graduate degree. May be stackable or laddered into graduate diplomas or graduate degree programs in same or related fields of study.
- Endorsement of program by Faculty Council of the Faculty of Graduate Studies to Senate for approval (upon recommendation of Senate Committees), BoG, and province, as required. Minimum Faculty of Graduate Studies entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.
- Graduates reported to Senate for information only.

GRADUATE DIPLOMA

- Structured program of study focused on developing graduate-level knowledge in a field or interdisciplinary field of study. 12-18 credit hours at the graduate level.
- Program is stand-alone. May be laddered into graduate degree programs in same or related fields of study.
- Endorsement of program by Faculty Council of the Faculty of Graduate Studies to Senate for approval (upon recommendation of Senate Committees), BoG, and province, as required. Minimum Faculty of Graduate Studies entrance requirements for admission.
- Learners are categorized as Students and coursework appears on the transcript. Students are formally evaluated.
- Graduands reported to Senate for approval. Credential is awarded at convocation.

ad hoc Committee of Senate Executive to Review the Non-Degree Programs Taxonomy

Fall 2020

Preamble:

In November 2001, UM Senate approved a [Non-Degree Programs Taxonomy](#)¹ as part of the [Report of the Cross-Functional Committee to Consider Issues Relating to Certificate and Diploma Programs](#); at the time, Senate recommended to Administration that identified technical and resource issues related to student record keeping still be addressed within the taxonomy. To date, there has been no comprehensive review of the taxonomy, nor has the taxonomy been revised to include updates in regard to changes in record keeping.

Further, a structure is needed to allow UM to provide more flexible programming in response to shifts in student demand and need.

At the request of the Office of the Provost, in September 2020, the Senate Executive Committee approved the establishment of an ad hoc committee to review the Non-Degree Programs Taxonomy.

Scope:

To review and update the UM Non-Degree Programs Taxonomy, and in doing so:

- a) ensure the taxonomy reflects current best-practices and pedagogy for non-degree programming; while ensuring flexibility and quality in program offerings;
- b) ensure that non-degree program approval processes are clearly defined, efficient, and collegial, and that appropriate oversight is in place;
- c) consider the introduction of an “academic” or “for-credit” certificate credential consisting primarily of degree-level courses;
- d) consider the introduction of other micro-credentials, including but not limited to, badges, to recognize specific skills and accomplishments; *and*,
- e) ensure that the taxonomy reflects resolutions to previously identified issues related to technical resources and student record keeping/functions.

¹ Non-Degree Programs Taxonomy URL:

https://umanitoba.ca/admin/governance/media/Submission_of_Course_Curriculum_and_Program_Changes_Policy_-_Non-Degree_Programs_Taxonomy_2001.pdf

Ad-Hoc Committee Membership

- Deputy Provost (Academic Planning and Programs), Chair – Todd Mondor
- Representatives/ designates from:
 - Vice-President (Indigenous) – Catherine Cook
 - Vice-Provost (Teaching and Learning) – Mark Torchia
 - Dean, Extended Education - Rod Lastra (*designate*)
 - Acting Dean, Faculty of Graduate Studies - Stephen Kirkland (*designate*)
 - Faculty Deans/ Associate Deans
 - Krystyna Koczanski, Faculty of Science
 - Laura Loewen, Desautels Faculty of Music
 - Heidi Marx, Faculty of Arts
 - Francine Morin, Faculty of Education
 - Sarah Teetzel, Faculty of Kinesiology and Recreation Management
 - Michele Rogalsky, School of Agriculture
 - Faculty Members
 - Derek Oliver, Faculty of Engineering
 - Mark Nachtigal, Rady Faculty of Health Sciences
 - Executive Director, Student Engagement and Academic Success - Brandy Usick
 - Student Representatives
 - William Dowie (GSA)
 - Chair or representative of:
 - Greg Smith, Chair, SCCCC
 - Laurie Schnarr, Chair, SCADM
- Resource members, including representatives from the following areas:
 - Registrar's Office – Neil Marnoch, Sharon Bannatyne, Angela Bailly
 - Enrolment Services – Jeff Adams
 - Office of the Provost – Cassandra Davidson
 - Office of the University Secretary – Shannon Coyston



CERTIFICATE AND DIPLOMA FRAMEWORK

January 7, 2021

- 1 This Framework applies to all certificate and diploma programs, including the micro-credentials encapsulated within each category.
- 2 Programs may only be named in accordance with the credential designations set out in this Framework. For further clarification:

(a) There will not be an Advanced Certificate or Advanced Diploma credential. If a sponsoring unit wishes to indicate that a certificate or diploma requires another certificate or diploma as a pre- requisite or builds upon a more advanced body of knowledge, the designation may be as follows:

(i) Certificate/Diploma in Advanced “X”; or

(ii) Certificate/Diploma in “X”, Level 2.

(b) Micro-credentials are defined as shorter programs, that:

(i) are comprised of a minimum of 2 unique courses, and of no more than 108 contact hours at the certificate level or 18 credit hours of course work at the diploma level.

(ii) certify learning outcomes through formal assessment; and

(iii) can be stand-alone, stackable, ladderred, or embedded within other programs (see 3 below).

Micro-certificates, micro-diplomas, and graduate micro-diplomas fall under this category.

(c) Although educational experiences under the Short Courses and Programs credential may be referred to as “workshop, seminar, short course, short program” or the like, they may not be referred to by any of the other credentials.

3 Stackable credentials are credentials that are modular in nature, and when combined with others, result in the awarding of a larger credential; ladderding of credentials is when one credential articulates into another resulting in students receiving established credit within the program, shortening the path to program completion. Embedded Credentials, or credentials which are incorporated within a degree program, must first be established as a Credential in accordance with this Framework.

4 In the case of multi-unit collaboration on a non-degree program, a lead Faculty/College/School (or sponsoring unit) must be identified.
- | | CREDENTIAL | | | | | | | |
|----------------------------------|--|--|--|---|---|--|--|---|
| | Non-Degree Level | | | Undergraduate Level | | | Graduate Level | |
| Characteristic | Letter of Accomplishment or Participation | Micro-certificate | Certificate | Micro-Diploma | Diploma | Post- Baccalaureate Diploma | Graduate Micro-Diploma | Graduate Diploma |
| Definition | Short courses/programs focused on professional skills or community enhancement, through educational experiences such as workshops and seminars. | A short, flexible program focused on specific professional skills and/or knowledge development.

Consisting of non-degree courses equivalent to a minimum of 36 instructional contact hours to a maximum of 108 instructional contact hours.

Stand-alone. | A structured program of studies focused on developing knowledge and/or professional skills in a specific field.

Consisting primarily of non-degree credit courses equivalent to a minimum of >108 instructional contact hours and a maximum of 400 instructional contact hours (average of 1 year).

Stand alone. | A short, flexible program of studies focused on core knowledge in a field or interdisciplinary field of study.

Consisting primarily of undergraduate degree credit courses equivalent to a minimum of 9 credit hours and a maximum of 18 credit hours. May include other types of instructional or learning opportunities, such as professional development or work-integrated-learning experiences.

May be:
1. Stand alone; and/or
2. Embedded in an undergraduate degree. | A structured program of studies focused on developing broad knowledge in a field or interdisciplinary field-of study.

Consisting primarily of undergraduate degree credit courses equivalent to a minimum of 21 credit hours and a maximum of 60 credit hours. May include other types of instructional or learning opportunities, such as professional development or work-integrated learning experiences.

May be:
1. Stand alone; and/or
2. Embedded in an undergraduate degree. | A structured program of studies focused on enhancing and building advanced knowledge in a field or interdisciplinary field of study.

Consisting primarily of undergraduate degree credit courses equivalent to a minimum of 21 credit hours and a maximum of 60 credit hours. May include other types of instructional or learning opportunities, such as professional development or work-integrated learning experiences.

Stand alone. | A short, flexible program of studies focused on core knowledge in a field or interdisciplinary field-of-study at a graduate level.

Consisting of graduate courses equivalent to a minimum of 6 credit hours and to a maximum of 9 credit hours.

May be:
1. Stand alone; and/or
2. Embedded in a graduate degree. | A structured program of studies focused on developing graduate-level knowledge in a field or interdisciplinary field of study.

Consisting primarily of graduate courses equivalent to a minimum of 12 credit hours and a maximum of 18 credit hours.

Stand alone. |
| Entrance Requirements | To be determined by the sponsoring unit(s). | 1. Minimum University entrance requirements:
(a) for students not enrolled in a degree program at the University of Manitoba: must meet the direct entry or advanced entry entrance requirements for a program at the University of Manitoba.
(b) for students currently enrolled in a degree program at the University of Manitoba: must be in good academic standing within their current program of study.
2. Program specific requirements. | 1. Minimum University entrance requirements:
(a) for students not enrolled in a degree program at the University of Manitoba: must meet the direct entry or advanced entry entrance requirements for a program at the University of Manitoba.
(b) for students currently enrolled in a degree program at the University of Manitoba: must be in good academic standing within their current program of study.
2. Program specific requirements. | 1. Minimum University entrance requirements:
(a) for students not enrolled in a degree program at the University of Manitoba: must meet the direct entry or advanced entry entrance requirements for a program at the University of Manitoba.
(b) for students currently enrolled in a degree program at the University of Manitoba: must be in good academic standing within their current program of study.
2. Program specific requirements. | 1. Minimum University entrance requirements. Must meet the direct entry or advanced entry entrance requirements for a program at the University of Manitoba.
2. Program specific requirements. | 1. Degree in a related field.
2. Program specific requirements. | 1. Degree in related field.
2. Minimum Faculty of Graduate Studies entrance requirements.
3. Program specific requirements. | 1. Degree in related field.
2. Minimum Faculty of Graduate Studies entrance requirements.
3. Program specific requirements. |
| Student Performance Requirements | 1. Participant work may be, but need not be, formally evaluated. Where not formally evaluated, participation/ attendance is the primary requirement.
2. No specified number of classroom or contact hours.
3. No maximum time limit to complete. | 1. Participant work is formally evaluated.
2. Letter or pass/fail grades are assigned.
3. Sponsoring unit(s) determine performance requirements.
4. Sponsoring unit(s) determine maximum time limit. | 1. Student work is formally evaluated.
2. Letter or pass/fail grades are assigned.
3. Sponsoring unit(s) determine performance requirements.
4. Sponsoring unit(s) determine maximum time limit. | 1. Student work is formally evaluated.
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2. Letter or pass/fail grades are assigned.
3. Sponsoring unit(s) determine performance requirements.
4. Sponsoring unit(s) determine maximum time limit. | 1. Student work is formally evaluated.
2. Letter or pass/fail grades are assigned.
3. Minimum performance requirements are determined by Faculty of Graduate Studies.
4. Faculty of Graduate Studies determines maximum time limit. | 1. Student work is formally evaluated.
2. Letter or pass/fail grades are assigned.
3. Minimum performance requirements are determined by Faculty of Graduate Studies.
4. Faculty of Graduate Studies determines maximum time limit. |
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CREDENTIAL								
Non-Degree Level				Undergraduate Level			Graduate Level	
Characteristic	Letter of Accomplishment or Participation	Micro-certificate	Certificate	Micro-Diploma	Diploma	Post- Baccalaureate Diploma	Graduate Micro-Diploma	Graduate Diploma
U of M Delivered Content	100% of instructional contact hours at U of M.	For programs with fewer than 72 instructional contact hours, 100% delivered by U of M. For programs with 72 or more instructional contact hours, a minimum of 75% of instructional contact hours at U of M.	Minimum of 50% of instructional contact hours delivered by U of M.	For programs with 12 credit hours or fewer, 100% delivered by U of M. For programs with more than 12 credit hours, a minimum of 75% delivered at U of M.	Minimum of 50% of credit hours delivered by U of M.	Minimum of 50% of credit hours delivered by U of M.	Minimum of 6 credit hours must be delivered by U of M	Minimum of 50% of credit hours delivered by U of M.
Recognition For Credit	<p>No. However, sponsoring unit(s) may recognize completion of short courses and programs, where assessment occurs, toward instructional contact hours required for Micro-Certificates and Certificates.</p> <p>Faculties/College/Schools which have previously articulated transfer of credit for affected Micro-Certificates and Certificates must first agree.</p>	<p>Non-degree courses completed as part of a Micro-Certificate may be recognized towards a Certificate in same or related fields of study.</p> <p>Micro-certificates may be stackable or laddered into Certificates in same or related fields of study and subject to program regulations.</p> <p>Formal articulation of recognition of credit requires Senate approval</p> <p>Faculties/Colleges/Schools which have previously articulated transfer of credit for affected Certificates must first agree.</p>	<p>1. Prior to program approval: sponsoring unit(s) will consult with relevant Faculties/Colleges/Schools to articulate transfer of credit into a diploma or degree-level program.</p> <p>2. Subsequent to program approval: a) relevant Faculties/Colleges/Schools may agree to additional transfer of credit; and b) student may approach Deans/Directors to request transfer of credit for other programs.</p> <p>Formal articulation of recognition of credit requires Senate approval.</p>	<p>Degree-level courses completed as part of a Micro-Diploma may be recognized towards a Diploma, Post-Baccalaureate Diploma or undergraduate degree program, subject to the Senate approved program regulations.</p> <p>Micro-diplomas may be stackable or laddered into Diplomas, Post-Baccalaureate Diplomas or undergraduate degree programs in same or related fields of study.</p> <p>Formal articulation of recognition of credit requires Senate approval</p>	<p>Degree-level courses completed as part of a Diploma may be recognized toward an undergraduate degree program, where appropriate and subject to the Senate approved program regulations.</p> <p>Diplomas may be laddered into undergraduate degree programs in same or related fields of study.</p> <p>Formal articulation of recognition of credit requires Senate approval.</p>	Not applicable.	<p>Graduate-level courses completed as part of a Graduate Micro-Diploma may be recognized toward a Graduate Diploma or graduate degree program, where appropriate and subject to the Senate approved program regulations.</p> <p>Graduate Micro-Diplomas may be stackable or laddered into Graduate Diplomas or graduate degree programs in same or related fields of study.</p> <p>Formal articulation of recognition of credit requires Senate approval</p>	<p>Graduate-level courses completed as part of a Graduate Diploma may be recognized toward a graduate degree program, where appropriate and subject to the Senate approved program regulations.</p> <p>Graduate Diplomas may be stackable or laddered into graduate degree programs in same or related fields of study.</p> <p>Formal articulation of recognition of credit requires Senate approval</p>
Approvals Process	Faculty/School/Division, with report to Senate for information.	<p>Faculty/School/Division Council endorses and reports to Senate for approval under concurrence without debate prior to implementation.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with Libraries to determine resources needed; b) consult with other appropriate units in relation to other resource needs; c) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and d) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>Faculty/School/Division Council endorses and reports to Senate for approval under concurrence without debate prior to implementation.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with Libraries to determine resources needed; b) consult with other appropriate units in relation to other resource needs; c) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and d) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>1. Faculty/School Council.</p> <p>2. Senate, upon recommendation of Senate Committee on Curriculum and Course Changes, and Senate Planning and Priorities Committee and other Senate Committees, as required.</p> <p>3. Board of Governors; and</p> <p>4. Province, as required.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with relevant departments/faculties/colleges/schools in respect to use of courses and/or recognition of credit; b) consult with Libraries to determine resources needed; c) consult with other appropriate units in relation to resource needs; d) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and e) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>1. Faculty/School Council.</p> <p>2. Senate, upon recommendation of Senate Committee on Curriculum and Course Changes, and Senate Planning and Priorities Committee and other Senate Committees, as required.</p> <p>3. Board of Governors; and</p> <p>4. Province, as required.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with relevant departments/faculties/colleges/schools in respect to use of courses and/or recognition of credit; b) consult with Libraries to determine resources needed; c) consult with other appropriate units in relation to resource needs; d) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and e) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>1. Faculty/School Council.</p> <p>2. Senate, upon recommendation of Senate Committee on Curriculum and Course Changes, and Senate Planning and Priorities Committee and other Senate Committees, as required.</p> <p>3. Board of Governors; and</p> <p>4. Province, as required.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with relevant departments/faculties/colleges/schools in respect to use of courses and/or recognition of credit; b) consult with Libraries to determine resources needed; c) consult with other appropriate units in relation to resource needs; d) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and e) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>1. FGS Faculty Council.</p> <p>2. Senate, upon recommendation of Senate Planning and Priorities Committee.</p> <p>3. Board of Governors; and</p> <p>4. Province, as required.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with relevant departments/faculties/colleges/schools in respect to use of courses and/or recognition of credit; b) consult with Libraries to determine resources needed; c) consult with other appropriate units in relation to resource needs; d) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and e) where appropriate, consult with community and industry partners and other stakeholders.</p>	<p>1. FGS Faculty Council.</p> <p>2. Senate, upon recommendation of Senate Planning and Priorities Committee.</p> <p>3. Board of Governors; and</p> <p>4. Province, as required.*</p> <p>As part of the program development process, sponsoring unit(s) must: a) consult with relevant departments/faculties/colleges/schools in respect to use of courses and/or recognition of credit; b) consult with Libraries to determine resources needed; c) consult with other appropriate units in relation to resource needs; d) consult with the Office of the Registrar and Enrolment Services on student information system requirements; and e) where appropriate, consult with community and industry partners and other stakeholders.</p>
Quality Assurance (Program Content)	<p>Sponsoring unit(s)'s responsibility. Based on feedback from participants, instructors, community and faculty partners, and other stakeholders.</p> <p>Sponsoring unit(s) head is responsible for ensuring Quality Assurance review process is in place.</p>	<p>Sponsoring unit(s)'s responsibility. Based on feedback from participants, instructors, community and faculty partners, and other stakeholders.</p> <p>Sponsoring unit(s) head is responsible for ensuring Quality Assurance review process is in place.</p>	<p>Sponsoring unit(s)'s responsibility. Based on feedback from participants, instructors, community and faculty partners, and other stakeholders.</p> <p>Sponsoring unit(s) head is responsible for ensuring Quality Assurance review process is in place.</p>	Program to be included in the sponsoring unit(s) undergraduate program review, as outlined in the U of M Policy and Procedure on Academic Program Reviews.	Program to be included in the sponsoring unit(s) undergraduate program review, as outlined in the U of M Policy and Procedure on Academic Program Reviews.	Program to be included in the sponsoring unit(s) undergraduate program review, as outlined in the U of M Policy and Procedure on Academic Program Reviews.	Program to be included in the sponsoring unit(s) graduate program review, as outlined in the U of M Policy and Procedure on Academic Program Reviews.	Program to be included in the sponsoring unit(s) graduate program review, as outlined in the U of M Policy and Procedure on Academic Program Reviews.

	CREDENTIAL							
	Non-Degree Level			Undergraduate Level			Graduate Level	
Characteristic	Letter of Accomplishment or Participation	Micro-certificate	Certificate	Micro-Diploma	Diploma	Post- Baccalaureate Diploma	Graduate Micro-Diploma	Graduate Diploma
Participant/ Student Status	Participant	Student	Student	Student	Student	Student	Student	Student
Participant/ Student Records	Sponsoring unit(s) maintain participant records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.	Office of the Registrar and Enrolment Services maintains student records.
Transcript/ Other recognition	1. Letter of Accomplishment where work is formally evaluated. 2. Letter of Participation where work is not formally evaluated.	Transcript	Transcript	Transcript	Transcript	Transcript	Transcript	Transcript
Approval of Graduates	Faculty/College/School/Division Council, at minimum for information.	Faculty/College/School/Division Council	Faculty/College/School/Division Council	Faculty/College/School, for report to Senate for information.	Faculty/College/School informs Registrar for Senate approval.	Faculty/College/School informs Registrar for Senate approval.	Faculty/College/School, for report to Senate for information.	Faculty/College/School informs Registrar for Senate approval.
Insignia and Signatures on Credential	1. University Logo. 2. Signed by Dean(s)/Director(s)	1. University logo 2. Signed by Dean(s)/Director(s)	1. University logo 2. Signed by Dean(s)/Director(s)	1. University logo 2. Signed by Dean(s)/Director(s)	1. Academic Seal. 2. Signed by Dean/Director, President, Chancellor, Chair of Board.	1. Academic Seal. 2. Signed by Dean/Director, President, Chancellor, Chair of Board.	1. University logo 2. Signed by Dean(s)/Director(s)	1. Academic Seal. 2. Signed by Dean/Director, President, Chancellor, Chair of Board.
Awarded at Convocation	No	No	No	No	Yes	Yes	No	Yes

*The Office of the Provost will develop and maintain a proposal templates for all categories of Certificate and Diploma programs. The templates, which may be revised from time to time by the Office of the Provost, will be used to assess compliance with the Framework and to maintain an inventory/database of program information.



**University
of Manitoba**


| Provost & Vice-President (Academic)

208 Administration Building
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Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

MEMORANDUM

Date: January 07, 2021

To: Jeff Leclerc, University Secretary

From: Todd Mondor, Deputy Provost (Academic Planning & Programs) and
Chair, COVID-19 Recovery Steering Committee (CRSC) 

Subject: **Proposal for Adjustments to the Winter Term 2021 Academic Schedule**

With the continuing seriousness of the COVID-19 epidemiology and the current code red state of the Province, there is the possibility that there may be continued disruption of academic activities for the Winter term 2021.

In recognition of this, the CRSC is recommending adjustments to the Winter term academic schedule to afford some flexibility in scheduling of examinations and in-person academic activities. Specifically, the CRSC recommends that in-person academic activities be permitted to be held during the Winter term break (February 16 – 19, 2021) and/or during the Winter term final examination period (April 19 – May 1, 2021).

These adjustments, if necessary, would be permitted for situations where either a full class or cohort, or a large portion of a class or cohort cannot complete their learning experiences successfully and as planned. This recommendation is not intended for individual adjustments which would continue to be addressed at the unit level.

It is proposed that in the event that in-person academic learning experiences are interrupted due to COVID-19 that a program may make a request to the Registrar's Office to reschedule those activities, and/or the associated final examination. For practica and clinical placements, the Dean overseeing the relevant program will have the authority to make scheduling changes as needed and as necessary.

Please place this proposal to the Agenda of the Senate Executive meeting on January 20th, 2021 and to the Senate on February 03rd, 2021.

Cc: Janice Ristock, Provost and Vice-President (Academic)
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director of Enrolment Services
Mark Torchia, Vice-Provost (Teaching and Learning)
Marcia Anderson, Vice-Dean of Indigenous Health
Andrew Konowalchuk, Associate Vice-President (Administration)
Jay Doering, Associate Vice-President (Partnerships)

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the Report to Senate.



**University
of Manitoba**

| Provost & Vice-President (Academic)

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MEMORANDUM

Date: January 06, 2021

To: Jeff Leclerc, University Secretary

From: Todd Mondor, Deputy Provost (Academic Planning & Programs) and
Chair, COVID-19 Recovery Steering Committee (CRSC)

Subject: **Proposal to Extend Winter Term and Graduation for RFHS Programs**

The attached Rady Faculty of Health Sciences proposal to extend Winter term 2021 and graduation dates for their programs, has been reviewed and approved by the CRSC. The proposal outlines particular programs that are requesting approval to extend Winter Term 2021 along with the graduation dates due to COVID-19. The proposal was reviewed by the Registrar's office and no issues were identified.

Please place this proposal to the Agenda of the Senate Executive meeting on January 20th, 2021 and to the Senate on February 03rd, 2021.

Cc: Janice Ristock, Provost and Vice-President (Academic)
Laurie Schnarr, Vice-Provost (Students)
Jeff Adams, Registrar and Executive Director of Enrolment Services
Mark Torchia, Vice-Provost (Teaching and Learning)
Marcia Anderson, Vice-Dean of Indigenous Health
Andrew Konowalchuk, Associate Vice-President (Administration)
Jay Doering, Associate Vice-President (Partnerships)

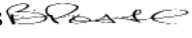
Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the
Report to Senate.



MEMORANDUM

Date: December 22, 2020

To: Todd Mondor, Chair CRSC

From: Brian Postl, Dean and Vice-Provost Rady Faculty of Health Sciences 

Re: Term End Date and Graduation Date Extension- Rady Faculty of Health Sciences (Revised with feedback from CRSC Academic Committee)

In March 18 2020, the Rady Faculty of Health Sciences pulled their learners from clinical placements. On March 23, 2020 the University of Manitoba shut down to in person academic activity and transitioned to online delivery of classes where possible. This caused significant delays in progression of students as the majority of teaching in health sciences is hands on training that cannot be done remotely. Our learners returned to placements in May 2020 and with the low COVID-19 activity in the Province of Manitoba, we used the summer months to catch up on outstanding competencies for our graduating students so they could complete on time.

As the COVID-19 situation unfolds in the province, there is a lot of uncertainty about our ability to graduate and progress students and meet the winter term end dates and graduation dates set out in the academic calendar. At this time we are seeking specific winter and graduate date extensions in certain programs. We also ask for flexibility and allowances for future changes as we navigate these unprecedented times. Regular updates will be provided as they are available.

Since September 3, 2020 we have had over 300 reports of students self-isolating, going for testing or testing positive for COVID-19 in Rady Faculty of Health Sciences. To date there have been 36 students or staff that have tested positive for COVID-19 in Rady Faculty of Health Sciences (not all were on campus). Every one of these situations results in time away from academic activities that needs to be made up. The Rady Faculty of Health Sciences are all governed by accrediting and regulatory bodies that require certain competencies are achieved before licensure to practise will be granted. The University of Manitoba Rady Faculty of Health Sciences does not have the ability to waive these requirements. We are in regular communication with our accrediting and regulatory bodies to keep them apprised of our situation and continue to look at creative ways to make up any lost clinical time (ex. seeking approval to replace clinical time with skills time). Despite these efforts we are still behind in teaching in several of our programs.

COVID-19 has impacted training opportunities for our students. In Dentistry, we have had to scale back operations to allow for cleaning time in between patients and physical distancing. This reduces the amount of training that can be completed in the same time frame in a finite space. In the other health sciences programs, we made the decision to not allow our students to care for COVID positive patients due to their level of training and availability of N95 masks. With the increasing number of hospitalizations of COVID positive patients, this minimizes available training opportunities/placements on certain rotations.

There is a lot of uncertainty around our ability to complete the training requirements for all our students by the winter term end dates and graduation dates. In addition, students are coming forward expressing they feel unsafe completing certain in person exams required for graduation. This is also being taken into consideration. The table below summarizes the impacts to winter term and graduation dates in Rady Faculty of Health

Sciences that we are currently aware of. We request consideration from the University of Manitoba to extend winter term end and graduate dates in the programs noted in the table.

In order to accommodate the COVID-19 impacts on the Dentistry graduating students, the Bannatyne convocation date will be pushed back to week of June 3rd, 2021 with the final date to be determined. We are assuming this graduation ceremony will be held virtually. In order to accommodate the COVID-19 impacts on the Masters of Occupational Therapy and Masters of Physical Therapy programs, the fall convocation date will be pushed back to the week of November 8, 2021 with the final date to be determined.

The COVID-19 impacts on the Dentistry 1, 2, 3 and Dental Hygiene 2 programs will result in classes continuing into the summer term. The College of Dentistry is prepared to formally register students for summer term 2021 to accommodate this, however, as these impacts are outside of students' control, we request students are not charged any additional fees for summer term registration.

We will continue to provide updates as the COVID-19 impacts on our training programs are realized. Thank you very much in advance for your consideration of this request.

Program	Winter Term End Date Impact	Graduation Date Impact (Winter)
Undergraduate Medical Education	No change	No change
Postgraduate Medical Education	No change	No change
Occupational Therapy	Extension to term end date may be required- no firm date yet	Extension to November 8, 2021
Physical Therapy	Extension to term end date may be required- no firm date yet	Extension to November 8, 2021
Respiratory Therapy	No change	No change
Physician Assistant Studies	No change	No change
Genetic Counselling	No change	No change
Nursing	Bachelor of Nursing Year 2, 3, 4. Extension to April 30, 2021 with exam period start May 3, 2021	Senior Practicum extension to April 30, 2021
Pharmacy	No change	No change
Dentistry	Dentistry Year 4 – Extension to May 7, 2021 (includes examination dates) Dentistry Years 1, 2, and 3 – Extension to June 25, 2021 (includes examination dates)	Extension of submission of final grades to the Registrar's Office to May 14, 2021, with convocation during the week of June 3, 2021 (as stated above)
Dental Hygiene	Dental Hygiene Year 3 – Extension to May 7, 2021 (includes examination dates) Dental Hygiene Year 2 – Extension to May 21, 2021 (includes examination dates)	Extension of submission of final grades to the Registrar's Office to May 14, 2021, with convocation during the week of June 3, 2021 (as stated above)



**University
of Manitoba**

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DATE: February 3, 2021
TO: Members of Senate
FROM: Jeff M. Leclerc, University Secretary

SUBJECT: Item for Discussion: Search for Provost and Vice-President (Academic)

The Presidential Advisory Committee for the Search for a Provost and Vice-President (Academic) met recently to discuss options for consulting with the University community about the position, the opportunities and challenges facing the incoming Provost, and the qualities, experience and attributes that will be important. Though all members of the University community will have an opportunity to make submissions in writing to the Committee, the Committee would like Senate members to have an opportunity to engage directly in a discussion on these questions.

At its meeting on January 20, 2021, the Senate Executive Committee supported a request from President Benarroch to include a 45-minute consultation session with Senators on the agenda for the February Senate meeting.

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