



**DESAUTELS FACULTY OF MUSIC
THE UNIVERSITY OF MANITOBA**

APPLICATION FORM – PROJECT AWARD

To the Advisory Committee for the Faculty of Music Endowment Fund

The goal of the Faculty of Music Endowment Fund is to promote excellence in the Faculty through support of students for a wide variety of innovative projects and programs consistent with the academic goals of the Faculty, including but not limited to: scholarship and research, professional development, travel. Each year the Endowment Fund has approximately \$4,500.00 to award.

DEADLINE: Friday, March 30, 2018

Please complete all requirements of the application form, upload support material (all text in a PDF), sound material (preferred in MP3 format) and email all documents to Soon Kong at soon.kong@umanitoba.ca by 4:30 pm Friday, March 30, 2018. The audio (MP3 or CD) and scores, if required, for each application are to be dropped off at Room T319 Music General Office. Paper applications will not be accepted.

- For program clarification or assistance in preparing your application, please do not hesitate to contact Prof. Braun directly at Mel.Braun@umanitoba.ca.
- Applications are limited to ***current students who will be returning to their university studies in September 2018 and be registered for a minimum of 24 credits hours in the 2018/19 academic year*** - one per individual / ensemble / collaboration / organization per year (i.e., an individual can only be involved in one application, whether group or individual).
- Timeline for eligible projects: **April 1, 2018 – August 31, 2018.**
- Priority will be given to projects demonstrating significant impact to the current student body.
- Incomplete applications will **not** be considered
- Only one copy of sound recording materials (MP3 preferred) and original scores is required.
- Support material uploaded with application (all text in PDF)
- Priority may be given to first time applicants
- Typical dollar range of award \$300.00-500.00 for an individual \$1000.00-2000.00 for a group
- **Final Report** is required from all award recipients after the project has been completed or by no later than **September 30, 2018.**
- Funding may not be used to pay full-time Faculty of Music professors for coaching, as a supporting musician, or recording sessions.

GENERAL INFORMATION

Name(s) of Applicant(s) _____

Mailing Address _____

Postal Code _____

Telephone Number _____ University Email _____

Project Title _____

Degree Program _____ Year in Program _____

Amount Requested \$ _____

Is other funding available? Yes NoHave you applied for other funding? Yes No If "Yes", from what source/agency?Has other funding been confirmed? Yes No If "Yes", from what source/agency?Category of Project (please select one) Education Scholarship and Research Professional Development Travel Other (please specify) _____***Examples:*****Education - travel to conferences, performing opportunities******Professional Development – summer programs, continuing education and special projects*****PROJECT DESCRIPTION – required (Maximum 3 pages – any submission in excess will not be considered)**Please attach a description of your project proposal using the headings listed below. Failure to address all of these headings could jeopardize your application. **Information submitted in 11-point font, double-spaced, typed text.**

- Brief Description and Objective(s) of Project
- Project Timeline / Schedule
- Significance of Project, Benefit to the Faculty of Music, Importance to Career Development
- Method for Evaluating Outcome of Project

PROJECT BUDGET – required (Complete attached copy)

Please use attached budget template and only include expenses and revenues that are relevant to your project. If applicable, include funds from all sources applied for and/or received. Specify amount requested from the Endowment Fund. Requests for partial funding will be considered.

- Budget template

