

BY-LAWS OF THE FACULTY COUNCIL

[The Faculty and School Council General By-Laws](#) of the University of Manitoba Senate describe the membership and powers of the Faculty Councils in general. Membership of the Faculty Council shall include: the President, the designate Provost and Vice-President (Academic), the Dean, full-time professors, associate professors, assistant professors, lecturers, instructors I and II and senior instructors holding academic rank in the Faculty, and a minimum of three students registered in the Faculty, and others as may be authorized by the Faculty by-laws.

The powers of the Faculty Council are subdivided into Powers to Act and Powers to Recommend. In addition to these general regulations, each Faculty or School has its individual by-laws, which are instituted and amended by the council, subject to approval by Senate.

The by-laws of the Faculty of Kinesiology and Recreation Management are listed below.

Membership of Council:

In addition to those persons provided for by the Senate Faculty and School Council General By-Law; the Faculty Council of Kinesiology and Recreation Management shall be composed of:

- a. Three students registered in the Undergraduate program as chosen by Undergraduate Students' Council of the Faculty of Kinesiology and Recreation Management.
- b. One student registered in the Graduate program as chosen by Graduate Students' Council of the Faculty of Kinesiology and Recreation Management.
- c. Those individuals who are on reduced appointments with teaching responsibility for a course(s) in the Faculty of Kinesiology and Recreation Management at the Undergraduate and Graduate level.
- d. The individual in the position of Undergraduate Program Administrator be granted membership and voting privileges on Faculty Council. **(Faculty Council March 2, 2005).**

Limitations on Participation of Members:

1. The student representatives on the Faculty Council shall have full status with the following exceptions:
 - a. Student representatives shall not participate in the nomination, election or removal of representatives from the Faculty Council to the University of Manitoba Senate.
 - b. Student representatives shall be excluded from those portions of Faculty Council meetings or committee meetings considering the content of examinations, examination results, individual cases related to admission, individual cases related to probationary status, individual cases related to scholarships, prizes and awards where academic ability is a consideration. A simple majority vote of Council or committee members present and voting shall decide where such limitation should apply. In circumstances where these limitations are applied, the quorum established at the beginning of the meeting shall not be affected.

Council Meetings:

1. Meetings of the Faculty Council shall be called by the Dean of the Faculty on their own motion, or at the written request of any five members of the Faculty Council.
2. At least five days written notice of any Faculty Council meeting shall be given.
3. The Faculty Council shall meet at least once in each term.
4. A quorum of the Faculty Council shall be one-third of the eligible members.
5. The presiding officer at all meetings of the Faculty council shall be the Dean of the Faculty or designate.
6. All meetings of the Faculty Council shall be open, subject to the Council moving into closed sessions by a vote of a simple majority of the members present and voting. (An "open Council meeting" means a meeting of Council or portion thereof, which members of the University community may attend as non-participating observers and spectators, subject to the limitations of space and orderly conduct. A "closed council meeting" means a meeting of Council, or portions thereof, which only council members and those specifically invited by Council may attend.)

Standing Rules:

The Faculty Council may enact or amend standing rules and procedures for conduct of the affairs of the Faculty by a majority vote of those members of the Faculty Council present and voting at the time the vote is called, provided that five days' notice of the proposed standing rule has been given to all members of the Faculty Council prior to the meeting at which such enactment of amendment is to be made.

Rules of Order:

Except where otherwise provided in the standing rules, "Robert's Rules of Order" shall govern the conduct of the Faculty Council meetings.

Faculty Council Agendas/Minutes

Faculty Council agendas and minutes are to be relayed to all members of the Faculty Council, including the President and the Provost & Vice-President (Academic).