



Rec Club Program Operation Manual



2011/2012



UNIVERSITY
OF MANITOBA

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Telephone Numbers and Email Addresses

www.bisonactiveliving.ca

Coordinator of Intramurals and Clubs	Kyla Ray	474-7077 kdorge@cc.umanitoba.ca
Director of Programs	Tanya Angus	474-8756
Director of Active Living	Gary Thompson	
Bison Sport and Active Living Centre Customer Service Information (Frank Kennedy Centre)		474-6100
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Emergency Telephone Numbers		
Campus Security		474-9312
On Campus Emergencies		555
Student Health Services		474-8411

Bison Recreation Services Club staff is dedicated to ensuring a positive experience for all club members. We are located at 145 Frank Kennedy Centre, 8:30 am – 4:30 pm Monday to Friday. Please feel to contact us with your questions, concerns and suggestions.

We are here to help!

Introduction

The Rec Club program offered by Bison Recreation Services is geared towards providing recreational activity on a regular and continuing basis for students, staff, alumni and the community. Each club is a collection of friendly, supportive people who share your passion for a recreational activity. Rec Clubs are meant to be a continuum of experience from purely recreational, up to and not including Bison Sports and Intramural programs. Most clubs are inclusive in that they require no entry-level competencies unless there are safety considerations. For example prior to becoming a member in the Climbing Club potential members must complete a Belay Test or take part in the Climbing Fundamentals Course instructed by Bison Recreation Services. Registered clubs are provided space (i.e. gyms, ice & court space), guidance regarding planning/promotions as well as administrative support (copying, website, etc.)

The Rec Clubs Program Operation Manual is designed to establish a comprehensive set of policies and procedures with which present and future clubs can become better organized as members while participating in the Bison Recreation Services Rec Club program.

Mission Statements

Faculty of Kinesiology and Recreation Management Mission Statement

Discover and disseminate knowledge related to physical activity, human movement, sport, and leisure to improve the health, well-being and quality of life of Manitobans, Canadians, and citizens of the world.

Sport and Active Living Centre Mission Statement

To be leaders in providing a variety of high quality physical activity, recreation, wellness and educational programs and services for students, staff, alumni and the community that provide balance in academic and community life and inspire a life-long appreciation for the benefits of active living.

Bison Recreation Services Mission Statement

To inspire and facilitate students and staff of the University of Manitoba and the community to embrace active healthy lifestyles through involvement in a diverse assortment of enjoyable and educational experiences that will contribute to improved quality of life.

General Information

Definition

A club is defined as a group of individuals who are organized to further their interests, participate, compete and share in a particular sport or recreational activity. A club is voluntarily organized and run by a student executive. Clubs are primarily open to students but staff, alumni and community members may participate on a limited basis.

Objectives and Purpose of Rec Clubs

Rec Clubs are meant to be a learning experience for members through their involvement in fundraising, public relations, organization, administration, budgeting and scheduling. Involvement in a group and/or team situation helps enhance the student's overall education while participating in the University setting. The leadership training and opportunities available through active participation in a Rec Club are intended to benefit the participant throughout their life and after they leave the University.

Rec Clubs are solely voluntary. While the Rec Club Coordinator will assist clubs in every way possible, the responsibility for the actual club; administration and organization lies with the Club

executive and members. Financial funding for each Rec Club may come from two sources: club fees and from individual club fundraising, dues and donations.

All Club affairs must be conducted in keeping with University of Manitoba and Bison Recreation Services policies and procedures.

Through this manual, the hope is to clarify the Rec Club Programs for student executives, coaches, managers and club members. It is the responsibility of the club executive to accurately convey the information in this manual to the club members. Every club officer and coach/manager should be familiar with the contents of this manual, as the success of your organization depends on it.

Role of the Coordinator of Intramurals and Clubs

The Club Coordinator acts primarily in an advisory capacity and is available to provide support in the areas of fund-raising advise, organizational management and leadership assistance.

A key resource is the provision of facility and field space in which to hold meetings, use for administrative functions, competitions and activities.

Rec Club Coordinator responsibilities include:

- Administrative assistance and guidance
- Facility requests and booking
- Budget preparation
- Telephone and fax usage (limited basis)
- Copying services (limited basis)
- Fund-raising assistance
- Publicity and promotion
- General supervision for on-campus events
- Assistance in development of new clubs

Rec Club Classification Criteria

All Clubs must meet the objectives set forth by Bison Recreation Services for the Rec Club Program. Clubs may have different goals based on the needs of its membership, but all the criteria must be represented. Certain criteria must be met by Rec Clubs in order to be placed in one of the following Club classifications:

Leisure Clubs: Are specifically organized for recreational, and socialization purposes.

Age: Leisure Clubs are open to anyone 18 years of age or older.

Student Participation Rate: This level of club requires that at least **50%** membership be comprised of University of Manitoba students. The remaining participants may be staff, community or alumni members. Only University of Manitoba students have voting rights.

Membership Length Requirement: Individuals who wish to participate in a Leisure Club must purchase a minimum 4 month Bison Recreation Services membership. Only University of Manitoba students will receive memberships at the current student rate. All other Club participants must purchase membership from their designated category (i.e. community rate, alumni rate, staff rate...etc.). Day passes may not be purchased to participate in club activities. Clubs found in violation of this policy may lose facility privileges.

Entrance Requirements: Leisure Clubs are open to individuals of all abilities and skill level. Some Leisure Clubs may have safety requirements that need to be fulfilled prior to becoming a participant. For instance before an individual can become a member in the Climbing Club, they must successfully complete either a Belay Test administer by a wall leader or the Fundamentals in Climbing Course presented by Bison Recreation Services. Due to safety concerns some Leisure Clubs will require that potential participants do have some previous experience in that activity.

Instruction/Coaching: Leisure Clubs are non-instructional and will not have coaches.

Club Fees: All Clubs are currently self-funding. Leisure Clubs may charge its members a club fee (fee must be approved by Bison Recreation Services) to help off set any costs for equipment or incidentals.

Fundraising: All clubs are required to fundraise a portion of their yearly budget and for Leisure Clubs that amount is between 10-20%, the remainder 80-90% may come from club fees. Clubs must receive approval from Bison Recreation Services prior to approaching any corporate sponsors, to avoid any conflicts that may arise involving University sponsorship practices. The following link outlines practices and procedures that charitable or non-profit groups must follow if holding draws, raffles...etc as set forth by the Manitoba Gaming Control Commission:

http://www.mgcc.mb.ca/charitable_gaming.html

Facility Space: Bison Recreation Services will strive to provide Leisure Clubs with a maximum **2 – 4** hours of facility space weekly dependent on availability.

Competitive Clubs: *Are organized specifically to participate in local or regional leagues or tournaments.*

Age: Competitive Clubs are open to anyone 18 years of age or older.

Student Participation Rate: This classification of club requires at least **85%** membership from University of Manitoba students. The remaining participants may be staff, community or alumni members. Only University of Manitoba students have voting rights.

Membership Length Requirement: Individuals who wish to participate in a Competitive Club must purchase a minimum 8 month Bison Recreation Services membership. Only University of Manitoba students will receive memberships at the current student rate. All other Club participants must purchase membership from their designated category (i.e. community rate, alumni rate, staff rate...etc). Day passes may not be purchased to participate in club activities. Clubs found in violation of this policy may lose facility privileges.

Entrance Requirements: Competitive Clubs have the option of hosting try-outs for team selection. Those not selected for the competitive team will still belong to the club and should be eligible to participate with the club during their club practice times and be part of all club benefits or privileges.

Instruction/Coaching: Competitive Clubs have the option of acquiring the services of a volunteer coach/manager, but this selection must be approved by the coordinator of Intramurals and Clubs.

Club Fees: All Clubs are currently self-funding. Competitive Clubs may charge its members a club fee (fee must be approved by Bison Recreation Services) to help off set any costs for equipment or incidentals.

Fundraising: All clubs are required to fundraise a portion of their yearly budget and for Competitive Clubs that amount is between 20-30%, the remaining 70-80% may come from club fees. Clubs must receive approval from Bison Recreation Services prior to approaching any corporate sponsors, to avoid any conflicts that may arise involving University sponsorship practices.

The following link outlines practices and procedures that charitable or non-profit groups must follow if holding draws, raffles...etc as set forth by the Manitoba Gaming Control Commission:

http://www.mgcc.mb.ca/charitable_gaming.html

Facility Space: Bison Recreation Services will strive to provide Competitive Clubs with a maximum **4-6** hours of facility space weekly dependent on availability.

Extramural Club: *Are selected or have earned the right to represent Bison Recreation Services and the U of M in recognized inter/university championships.*

Age: Extramural Clubs are open to anyone 18 years of age or older.

Student Participation Rate: Extramural Clubs will be open only to University of Manitoba students.

Membership Length Requirements: Individuals who wish to participate in an Extramural Club must purchase a minimum 8 month Bison Recreation Services membership. Day passes may not be

purchased to participate in club activities. Clubs found in violation of this policy may lose facility privileges.

Entrance Requirements: Extramural Clubs are open only to University of Manitoba students. Extramural Clubs may hold try-outs for team selection and this process will be open to all members of the Competitive Club level as long as they are University of Manitoba students. Club will adhere to criteria for competition that an external body might demand for participation.

Instruction/Coaching: Extramural Clubs have the option of acquiring the services of a volunteer coach/manager, but this selection must be approved by the coordinator of Intramurals and Clubs. Some competitions may require certified level coaches and it is up to the Club to secure appropriate coaching personnel.

Club Fees: All Clubs are currently self-funding. Extramural Clubs may charge its members a club fee (fee must be approved by Bison Recreation Services) to help off set any costs for equipment or incidentals.

Fundraising: All clubs are required to fundraise a portion of their yearly budget and for Extramural Clubs that amount is between 20-30%. Clubs must receive approval from Bison Recreation Services prior to approaching any corporate sponsors, to avoid any conflicts that may arise involving University sponsorship practices.

The following link outlines practices and procedures that charitable or non-profit groups must follow if holding draws, raffles...etc as set forth by the Manitoba Gaming Control Commission: http://www.mgcc.mb.ca/charitable_gaming.html.

Facility Space: Bison Recreation Services will strive to provide Extramural Clubs with a maximum **4-6** hours of facility space weekly dependent on availability.

Forming a New Club

Is there a need? Although individuals may have a passion and a strong personal interest in developing a specific activity it may not be enough to determine the demand for a club or the likelihood of its survival.

Organizers of a proposed club should consider the following:

- are there suitable facilities available
- what is the demographic of those interested in participating in the club and will it meet the required student membership needs
- will membership be sustainable into the future or is this activity a short-lived trend

The formation of a Rec Club affiliated with the University of Manitoba Bison Recreation Services must meet the following criteria:

1. A minimum of 15 interested individuals (depending on type of Sport Club).
2. Create a proposal as to why the Club should be started, and an outline of the program it intends to offer, including a mutual benefit plan. (see New Club Proposal Form in Appendix)
3. A constitution, (see Constitution Template in Appendix), to include the membership breakdown, a financial report with operating costs, equipment costs and possible ways to generate revenue, a club appointed executive(president, vice-president, secretary and treasurer)all of which must be University of Manitoba students. (Note that it is possible that the secretary and treasurer can be the same person).
4. An inventory of equipment needed and type of space that the Club will require in order to function.
5. Individual Clubs have the right to charge a membership fee, provided this is stated in their constitution, pending approval.

6. If the request to form the Rec Club is approved, the Club must abide by the policies and procedures pertaining to all established Rec Clubs as outlined in this manual.

If the proposal is approved and recognized by Bison Recreation Services, then it must pass the following criteria:

- The club will have a one year probationary status to substantiate adequate administration
- Maintain a minimum of 15 active participants.
- The club will have to submit participation reports when requested hold an election of officers and schedule regular meetings.
- The club must send the president or a representative to all Rec Club meetings.
- The club must follow the policies and procedures that are set forth by Bison Recreation Services and the Rec Clubs operation Manual.

NOTE: The University reserves the right to immediately withdraw Club status and therefore all related rights, including without limitation, access to University faculties/resources, on violation of any University policies, procedures, rules or regulations, as set out herein.

Free Visits

- 1) Anyone who is interested in joining a club may visit the Customer Service Desk in Frank Kennedy Centre to arrange for a visit. One free visit is allowed, after that, the participant must have a valid Bison Recreation Services membership in the appropriate length according to club classification to participate in Club activities. A DAY PASS CANNOT BE PURCHASED TO PARTICIPATE IN A CLUB.

Booking Facility Space

All booking requests must be made through the Coordinator of Intramurals and Clubs. The Club President must contact the Coordinator of Intramurals and Clubs by email with the following information when submitting a booking request:

- Club Name
- Location (i.e. Max Bell Arena, Frank Kennedy Gold Gym, etc...)
- Dates and times

The Assistant Coordinator will then pass the information on to the booking secretary who will book facility space if available. Once bookings have been finalized, the Coordinator will notify the President via email as well as leave a copy of the booking schedule at the Customer Service Desk for the President to pick up.

The president of the club will be notified by email if their facility time is changed.

Please be advised that a clubs facility booking may be subject to change.

In the event that a facility request is to be cancelled, please do so as soon as possible in order to make that space available for another party.

Coaching

New It is each Clubs responsibility (should they choose) to acquire the services of a coach. This individual must be a volunteer who is qualified or certified (when possible) and is willing to follow the policies and procedures put forth in this manual. Clubs should strive to find an experienced individual who possesses technical knowledge of the sport and is familiar in risk management issues. While it is the responsibility of the Club to choose a suitable coach, **final approval of this selection must be given by the Coordinator of Clubs.**

Qualifications:

- Have coaching qualifications/certifications appropriate according to provincial sport organization standards
- First Aid/CPR certification

Requirements

- Sign a Coach's "Code of Conduct"
- Strictly enforce alcohol, drug, hazing, sexual harassment and student behavior policies
- It will be the responsibility of the coach to provide training and guidance, but refrain from becoming involved with administration of the Club's organization or business matters. The Club executives are the liaison between the Coach and Bison Recreation Services.
- The coach will be aware of and follow all policies and procedures set forth by The University of Manitoba and Bison Recreation Services in regards to issues related to the Club.
- Club business matters (i.e. hosting tournaments, submitting forms, requesting facility space...etc.) must be handled by the Club executive through the Coordinator of Intramurals and Clubs.
- Coaches should refrain from discussing or conducting Club matters with anyone not affiliated with the Club.
- It is the obligation of the coach to provide skill development, motivation and conditioning to the Club participants
- Obtain liability and/or medical insurance if requested

General

- Follow all University of Manitoba policies and procedures

Financial Responsibility

New All returning Clubs will receive limited funding from Bison Recreation Services on a yearly basis. These funds will be allocated depending on the number of clubs in the Rec Club Program and the classification of each Club. Competitive Clubs and Extramural Clubs will receive a larger allocation based on proof of travel requirements and affiliation fees in an effort to offset those expenses. The funding from Bison Recreation Services must initially be used towards Health and Safety requirements (First aid kits and CPR/First Aid training for Safety Officers – see Health and Safety) and then any remaining funds can be used at the Club's discretion (i.e. equipment, supplies...etc.).

Rec Clubs that fail to meet standards/responsibilities or that face disciplinary action may have funds withheld at the discretion of the Coordinator of Clubs. New Clubs will not receive funding in their probationary first year. Additional funds may be requested by existing Rec Clubs through Bison Recreation Services by submitting a Funding Request Form to the Coordinator of Clubs prior to March 15th of each year.

Any additional funding for each Rec Club can be derived from two sources: membership fees and from individual club fundraising, dues and donations. All Clubs must be financially self-sustaining. Each club will be entirely responsible for the financial operations of the club. Any financial liability or debt will be the responsibility of the executive members of the club and not the responsibility of Bison Recreation Services. **Fundraising activities or solicitation of funds/contributions must be approved by the Coordinator of Clubs and all clubs must submit a fundraising itinerary at the beginning of the season.** Clubs must not act in any way as to damage the credibility of Bison Recreation Services and the University of Manitoba when participating in fundraising endeavors.

Travel

New General

1. All Rec Club trips shall be planned, documented and conducted in a manner to minimize risk to university students, employees, as well as to members of the public

2. All Rec Club travel must be approved by the Coordinator of Clubs a minimum of 2 weeks prior to the trip. If the trip is not approved by the Coordinator of Clubs, groups cannot travel and will be subject to disciplinary measures if travel is undertaken.
3. Passengers are expected to behave in the vehicle during travel to and from Rec Club practice, events and competitions.
4. Use of 15 passenger vans must be approved prior to use by the Coordinator of Clubs.
5. Drivers must be approved by the Coordinator of Clubs and only authorized drivers may drive.

Trip Leader

1. All Rec Clubs traveling must designate a Trip Leader that will travel with the Club. The Trip Leader is responsible for trip safety by implementing all travel and driver policies and ensuring that driver distractions are minimized.
2. For trips involving multiple vehicles, the Trip Leader is responsible for the overall coordinator of the trip.
3. When multiple vehicles are travelling, all vehicles must leave at the same time (unless pre-approval is given by the Coordinator of Clubs) and stay within close proximity at all times.
4. Trip Leader must have a First Aid Kit.

Driver

1. Drivers must have a valid Driver's License.
2. Drivers driving personal vehicles must have the minimum automobile liability insurance coverage required by the province.
3. Unless prior approval is given by the Coordinator of Clubs, no travel can over between midnight and 6:00am.
4. Drivers should not operate a vehicle while using alcohol and/or drugs, or while taking prescription medications which impair one's ability to drive.
5. Drivers are expected to obey all traffic laws including driving at or below the posted speed limit, or at a safe speed based on the conditions.
6. Drivers must refrain from distracting behaviors while driving: eating, drinking, using cell phones, adjusting radio channels, etc.
7. All travelers must wear seat belts. Number of passengers must not exceed the number of operational seatbelts.
8. In the event of a motor vehicle accident, the driver must follow the University accident reporting procedures.

Health and Safety

New All Rec Clubs will be required to purchase a first aid kit as one must be available during all club sessions, practices and competitions.

New At least one member of the Club must be designated as the Safety Officer and this individual must have First Aid and CPR certification. It is encouraged that Clubs have as many members certified and approved as Safety Officers as possible. A Safety Officer must be present for each Club activity and failure to have one present will result in cancellation of that club time in the facility. Some responsibilities of the Safety Officer include:

- The primary responsibility is to ensure the health and safety of Club members
- Ensure that at least one Safety Officer is present at all Club activities
- Meet with and be approved by the Coordinator of Intramurals and Clubs and attend any Safety Officer training
- Maintain current CPR and First Aid certification from a recognized provider and provide a copy of current certificate to the Coordinator of Intramurals and Clubs. Bison Recreation Services offers CPR and First Aid training and club members can take the training at a reduced cost (must be approved by the Coordinator of Intramural and Clubs).

- Ensure any rules and regulation regarding Health and Safety are being followed by all Club members
- Ensure that the First Aid kit is available at all practices and competitions. In addition, keep kit stocked with fresh and necessary supplies
- Ensure that no individuals participate in club activities unless they are approved members of the club, this includes coaches.

Furthermore

1. All Rec Clubs members must ensure that all steps possible are taken to promote safety and reduce risk of injury during Club activities
2. Should an accident occur, whether on or off campus, it must be reported in writing within twenty-four hours to the Coordinator of Intramurals and Clubs. An incident report is available in the appendix of this handbook.
3. Any dangerous or hazardous situation must be reported immediately to the Coordinator of Intramurals and Clubs. If this is impossible, then the Customer Service Desk staff in either the Frank Kennedy Centre, Max Bell Centre, Investors Group Athletic Centre or Joe Doupe Centre should immediately be notified.
4. Use of alcohol must be approved by Bison Recreation Services prior to any event, as the University of Manitoba follow strict policies and procedures.
5. Each Rec Club executive is to submit a Risk Management Plan on a yearly basis.

Injuries & Reporting

- If an injury occurs in one of the Facilities, contact a Customer Service Representative (CSR) at the customer service desk immediately.
- If an ambulance is needed, contact Security Services at **555**, from any University of Manitoba phone or #555 from a cell phone. If Security Services cannot be reached call 911. If the person is conscious and able to use reasonable judgment, you must have their permission before transporting the person by ambulance because they will be responsible for payment. Do not move the person until it is determined by a person certified in first aid as to the extent of the injuries and if they can be moved safely.
- If an ambulance is not required, have a friend or other club member take the injured person to an Urgent Care Centre. If there is no one else able to transport the injured individual, call Security Services at 555 from any campus phone or #555 from a cell phone.
- File an incident report within 24 hours and give to the Coordinator of Intramurals and Clubs.
- If a serious injury occurs and a trip to the hospital is necessary please contact the Coordinator of Intramurals and Clubs as soon as possible at 474-7077. If you are not able to contact the Coordinator, please leave a message on their voicemail and also contact the Customer Service Desk 474-6100.
- If there is a potential problem in a facility or with equipment, please notify the Customer Service Desk at once in order for the problem(s) to be resolved

Retaining Club Status

The following steps and/or procedures must be followed to ensure that clubs retain their status as a club:

- updated executive (complete with addresses, email addresses, and telephone numbers of all executive members)
- all forms (constitution, team roster, proposed activity plan, proposed budget, risk management assessment and emergency action plan, and booking requests) for established clubs must be submitted to the assistant coordinator by **July 31, 2011**. Failure to file required information by the deadline will result in loss of club status, until further review has been completed.
- clubs must adhere to their constitution commitments and the regulations set forth by the University of Manitoba
- club president or other student executive board member must attend all meetings set forth by Bison Recreation Services.
- ensure that all club members have been added to the roster. This is easily done by reporting to the Customer Service Desk to make the request for addition to the appropriate club roster. Club Presidents (only) may request Club rosters from the Customer Service Desk staff or from the Coordinator of Intramurals and Clubs to verify whether Club members have been added to the roster.
- under no circumstances will individuals be allowed access to the facilities if required membership has not been purchased. Continual abuse of this regulation may result in loss or probation of club status.
- travel roster and travel itinerary for each trip must be submitted to the assistant coordinator for approval at least 1 month in advance of tournament or event.
- it is mandatory that incident reports are completed and submitted to assistant coordinator within 24 hours of said incident.
- all clubs must conduct financial affairs in a reasonable manner which includes maintaining financial records and filing a year/season end report
- all clubs and their members will conduct themselves in a respectful manner as members of the University community.

If any of the above requirements are not met, all club activities will be suspended until further review.

Note: If banned from a Club, any money paid for membership to either the club or the University of Manitoba, Bison Recreation Services will not be reimbursed.

Discipline & Probation

Each Rec Club shall be responsible for the behavior of its members. Each member is expected to conduct him/herself in accordance with the University of Manitoba Respectful Work and Learning Environment Policy. *The University of Manitoba does not condone behaviour that is likely to undermine the dignity, self-esteem or productivity of any of its members and prohibits any form of discrimination or harassment whether it occurs on University property or in conjunction with University-related activities. Therefore, the University is committed to an inclusive and respectful work and learning environment, free from:*

1. *human rights discrimination or harassment;*
2. *sexual harassment; and*
3. *personal harassment*

Actions by club members during club activities that extend beyond the realm of decency will not be tolerated. Individuals or Clubs deemed in violation of the above policy will be dealt with on a case-by-case basis and the club may be placed on immediate probation.

Mutual Benefit

Each club shall include in its constitution a plan to establish mutual benefit between itself and University of Manitoba Bison Recreation Services. Therefore, in exchange for the services and discounts provided by Bison Recreation Services, each club will prepare a plan to help benefit Bison Recreation Services thereby creating a relationship that is self-sustaining.

What Bison Recreation Services will provide:

1. Facility space
2. Websites for clubs to establish promotion and advertisement
3. Use of specialty equipment
4. Promotion in Bison Recreation Services Brochure, and other media whenever possible or applicable
5. Photocopy access for Club related use
6. Discounts on equipment purchases, uniforms, etc...
7. Other as discussed with Bison Recreation Services and the Coordinator of Intramurals and Clubs
8. Merchandise/product to promote fundraising efforts

What Clubs provide:

1. Recognition for The University of Manitoba and Bison Recreation Services (i.e. prominent display of Bison Recreation Services Logo on uniforms, ads, posters, photos, fundraising events, etc...)
2. Positive representation and promotion of the University of Manitoba & Bison Recreation Services locally, provincially, nationally and internationally
3. Create interest in and promote Bison Recreation Services Instructional Programs
4. Helps to maintain existing specialty equipment and provides recommendations for future equipment purchases
5. Hosting of events such as tournaments, clinics, or other events that may help to increase Bison Recreation Services revenue generating potential
6. Members of the club will utilize Bison Recreation Services programs (i.e. Fitness Testing and Conditioning staff) if the need arises
7. Provide free instruction or other for Bison Sport and Active Living Centre programs (i.e. wrestling club will provide free instruction for 1 hour per week Children's Programs during club time)

Dissolution of Club

In the event that a Rec Club dissolves, all unspent donations will be returned to their donors; all earned income will be distributed to a nonprofit University organization. All remaining privately obtained funds shall be donated to another nonprofit organization.