



READ ME FIRST!

Information for students interested In applying for admission to The Faculty of Human Ecology At the University of Manitoba

- The application package for the Faculty of Human Ecology consists of two documents:
 - Applicant Information Bulletin for the 2009-2010 session
 - Application form for the 2009-2010 session
- Before completing the application form, please review the Applicant Information Bulletin for important information on entrance requirements, selection criteria, and application processes that are used for the program.
- The completed application form, and interim transcripts (other than University of Manitoba) should be returned to the following address by the application deadline date:

Admissions
424 University Centre
University of Manitoba
Winnipeg, Manitoba, Canada R3T 2N2
Fax: 204-474-7554

- If you wish to complete studies to prepare for a future application to this program, and are interested in applying to University 1, please see the [Undergraduate 2009-2010 Application form](#).
- If you have questions on the requirements for this Faculty, please refer to the list of contacts on the final page of the Applicant Information Bulletin.
- More information on the undergraduate degree programs of the Faculty of Human Ecology at the University of Manitoba can be found at www.umanitoba.ca/human_ecology.



FACULTY OF HUMAN ECOLOGY

Applicant Information Bulletin for the 2009-2010 Session

APPLICATION DEADLINES:

FALL: MAY 1, 2009

WINTER: NOVEMBER 3, 2009

External Applicants: Should apply at least three (3) months in advance of the above deadline

Summer Session Deadline for Special Students: April 1, 2009

I. GENERAL INFORMATION

The Faculty of Human Ecology offers vibrant and progressive undergraduate programs that allow students to understand, develop, and transmit knowledge that is essential to human health and well-being.

This brochure is attached to and constitutes part of every application form issued. It must be assumed, therefore, that all applicants have read and understood it prior to submitting an application.

The following information outlines the entrance requirements, selection policies and admission procedures that will be in effect for students applying for the 2009-2010 session of the Bachelor of Human Ecology (Family Social Sciences and General Degree), Bachelor of Science (Human Nutritional Sciences and Textile Sciences), Bachelor of Health Sciences and Bachelor of Health Studies degree programs.

II. PROGRAMS

Applicants must apply for admission both to the Faculty as well as to their intended degree program, in one of the following areas: Family Social Sciences, the Human Ecology program, Human Nutritional Sciences, Textiles Sciences, Health Sciences, and Health Studies.

III. STATEMENT CONCERNING INTAKE QUOTAS

The Faculty of Human Ecology will accept a maximum of eighty (80) students in each program. The Adjusted Grade

Point Average (see VI. Criteria for Selection) will be used to select the top students. The academic caliber of the annual applicant pool will determine the academic cut-off (AGPA).

A waiting list will be kept to ensure that students who rank below the cut-off for the regular session admission will be contacted in the event that space becomes available. Students will be contacted regarding their status before the end of the registration revision period in September.

IV. MID SESSION TRANSFER

The Faculty will admit internal applicants for the January (winter) term, only if space becomes available within the programs. Admission is subject to the number of students registered by the end of the September revision period. First preference will be given to students already admitted to the Faculty of Human Ecology. Applicants interested in applying must contact the Dean's Office. ***The deadline for applying is October 15.*** Applicants applying from other programs at the University of Manitoba will be advised of space availability with an announcement on the Faculty's web-site prior to the mid-session transfer deadline of November 1.

V. SPECIAL STUDENTS

Students who have been awarded a Baccalaureate Degree, with a minimum Cumulative Grade Point Average (CGPA) of 2.00 from the University of Manitoba or another university may apply as a Special Student. Students must contact the Faculty at 474- 6686 for further information.



VI. ELIGIBILITY REQUIREMENTS

1. REGULAR CATEGORY

1. All applicants must have completed a minimum of twenty-four (24) credit hours of university level course work, with a minimum Adjusted Grade Point Average of 2.00. Course work must consist of 6 credit hours of Arts course work, 6 credit hours of Science course work, and 12 credit hours of electives. All course work must be completed by the end of the April exam period. NOTE: The written English and Mathematics requirements are satisfied by required courses HMEC 2030 and STAT 1000 in the Faculty of Human Ecology programs. HMEC 2030 will be available to students upon admission to the Faculty of Human Ecology.

2. Applicants who have been awarded a first degree from a recognized university, with a minimum cumulative grade point average of 2.00 or better may be eligible for admission to a Second Degree. Family Social Sciences and Human Nutritional Sciences offer second degree programs; applicants must have included in their first degree 6 credit hours of Arts and 6 credit hours of Science course work to be eligible. Applicants with degrees will become part of the applicant pool ranked within each program.

3. Applicants who have attended other recognized institutions who do not meet the Eligibility Requirement in (see. IV Eligibility Requirements) may be eligible for admission.

These applicants should contact the Student Affairs Office in the Faculty of Human Ecology at (204) 474-9298 for further information.

VII. CRITERIA FOR SELECTION

1. An Adjusted Grade Point Average (AGPA) is calculated by excluding the lowest credit hours of course work in accordance with the following table:

Total credit hours completed in previous program	Number of credit hours deleted
30-44	6
45-59	9
60-74	12
75-89	15
90-104	18
105-123	21
124+	24

VIII. REQUIRED DOCUMENTATION

The following documents will be required to complete your application:

Final official transcripts from high school and any university or college attended other than the University of Manitoba. Official transcripts become the property of the university and as such are not returnable. Calendar course outlines may be requested as part of the evaluation process.

IX. ORIENTATION

Successful applicants are required to confirm their acceptance to the faculty by completing a confirmation form of acceptance, and attendance of the orientation session. The letter of confirmation will be included with the acceptance letter and must be returned within 10 days of receipt of the Certificate of Acceptance.

New students must attend an orientation session, prior to registration. Two orientation sessions will be held in late June and early July. Please contact the Faculty at 474-6686 to register for the session. Any student who is unable to attend a session should call the General Office at (204) 474 - 8508 for further information.

The Faculty will provide entering students with an orientation package. Individual programs of study will be planned in consultation with the student advisor. A program plan for the succeeding year must be submitted by returning students before the end of the second term.

X. STUDENT ADVISING

The Faculty of Human Ecology and the Admissions Office are eager to assist all applicants who seek counseling regarding admission to the Human Ecology program. However, it is the Faculty's policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for the applicant to make their own choices with respect to the alternatives available.

Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about Faculty admission policies is often incorrect and should be confirmed with the Admissions Officer.

All applicants are advised to supplement any personal inquiries with written inquiries so that an official written response can be made. It is only these written responses which will be considered as evidence of any advice given by the Faculty of from the Admissions Office.



XI. DEADLINE DATE

- May 1, 2009 Deadline date for receipt of an application form by the Admissions Office. Students applying from Universities other than Manitoba are encouraged to apply earlier so course evaluations can begin.
- June 15, 2009 Deadline date for receipt of complete and official transcripts from high school and all universities/colleges requested by the Admissions Office.

XII. APPLICATION FEE

The application fee of \$80.00 (CAD) must be included with the application, and it is non-refundable. The fee for international applicants is \$110.00 (CAD).

XIII. APPEALS

Applicants may request reconsideration of any decision made by the Admissions Committee. Individuals who wish to have their applications reconsidered should, in the first instance, submit their request to the Dean's Office, Faculty of Human Ecology within twenty (10 days) of notification of a negative admission decision. Past experience has shown that most inquiries are satisfied at this level without further reference.

However, to appeal the reconsidered decision, the applicant must submit a request in writing to the Senate Secretariat, 312 Administration Building, University of Manitoba, within ten days of the receipt of the reconsidered result. The request will be conveyed to the Senate Admission Appeals Committee.

XIV. USEFUL NAMES, ADDRESSES, & TELEPHONE NUMBERS

Unless otherwise noted, the mailing address for the following offices is:

(Name of Office)
(Room number and Building)
University of Manitoba
Winnipeg, Manitoba R3T 2N2

Faculty of Human Ecology 208 Human Ecology Bldg
Telephone: (204) 474- 8508
Fax: (204) 474-7592
Student Advisor: 208 Human Ecology Bldg.
Telephone: (204) 474-6686
(204) 474-9759

Student Affairs Coordinator: 210 Human Ecology Building

Telephone: (204) 474-9298

Website: [www.umanitoba.ca/faculties/Human Ecology](http://www.umanitoba.ca/faculties/Human_Ecology)

Aboriginal Student Centre

45 Curry Place
Telephone: (204)474-8592

Admissions: 424 University Centre
(204) 474-8808

Admissions Officer 424 University Centre
Telephone: (204) 474-8814
Fax: (204) 474-7554

Financial Aid & Awards 422 University Centre
Telephone: (204) 474-9531

Counselling Service 474 University Centre
Telephone: (204) 474-8592

International Centre for Students

541 University Centre
Telephone: (204) 474-8501

University Secretariat

312 Administration Building
Telephone: (204) 474-9593

Student Advocacy

519 University Centre
Telephone: (204) 474-9251

Student Life

101 Arthur V Mauro Res
Telephone: (204) 474-9922

Student Financial Assistance Branch

(Canada Student Loans)
409-1181 Portage Ave
Winnipeg, Manitoba, R3G 0T3
Telephone: (204)945-6321

8. TERM & REGISTRATION PLANNED

Starting term - check (✓) one: Summer term (May to August 2009) Fall term (September 2009) Registration planned - check (✓) one: Full-time Part-time

9. PROGRAM SELECTION

Choose two Human Ecology degree programs: check (✓) one in the 1st Choice column and one in the 2nd Choice column. Note: Only those applicants who are ineligible for entry into their first choice of degree program will have their second choice considered.

1st choice 2nd choice

B. H. Ecol Human Ecology (General Degree)
 B. H. Ecol Human Ecology (Family Social Science) - check (✓) one:
 Undergraduate degree program
 After Degree Program
 B. H. Ecol Human Ecology (Indigenous Wellness)
(subject to Senate Approval)

1st choice 2nd choice

B.Sc. (Human Nutritional Science) - check (✓) one:
 Foods Option
 Nutrition Option
 Food Industry Option
 Second Degree in Human Nutritional Science
 B.Sc. (Textile Science) - check (✓) one:
 Product Development
 Textile Development
 B.Sc. (Health Sciences)
 B.Sc. (Health Studies)

11. PREVIOUS AND CURRENT EDUCATION

A complete listing of high school and university or college education is required. If you attend any institution subsequent to submitting this form, notify the Admissions Office immediately. Complete, official transcripts must be submitted for all universities/colleges regardless of number of courses completed or dates attended (U of M transcripts are not required).

Have you **ever** attended university or college? You must check either 'Yes' or 'No': Yes; complete Section A, B, & C No; go to Section C

A. University or College: CURRENT ATTENDANCE

Date Classes Start	Date Classes End	Name of Institution	Province (Country if outside Canada)	Program	Number of courses attempted in 2008-2009		Highest level or degree completed (with grad date)
					Full Courses	Half Courses	
Year / Month	Year / Month						

B. University or College: PREVIOUS ATTENDANCE

Date Classes Start	Date Classes End	Name of Institution	Province (Country if outside Canada)	Program	Courses Total All Years	Highest level or degree completed (with grad date)
Year / Month	Year / Month					
Year / Month	Year / Month					

C. High School(s) Attended (List all high schools attended in which you received credit for Grade 12 or Ontario O.A.C. subjects)

Date Classes Start	Date Classes End	Name of School	Province (Country if outside of Canada)	Date Completed Year / Month	Certificate Obtained (if any)
Year / Month	Year / Month				

Please check if you completed your high school requirements in any of the following programs:

International Baccalaureate Advanced Placement Home Schooling French Immersion Programme Français

12. PRIMARY LANGUAGE & ENGLISH LANGUAGE TESTS (primary language refers to 'mother tongue')

What is your primary language? Check (✓) one:

English French Other (specify): _____

If English is not your primary language, indicate the number of years of English instruction you have received: _____

If you have written any of the following, enter the **name and date** of last writing or date it is to be written: CAEL, CanTEST, IELTS, MELAB, or TOEFL.

Test	Year	Month	Other Test(s)	Year	Month

13. NOTICE & DECLARATION

All applicants are advised to read all application materials carefully. Failure to disclose relevant facts (including ALL previous attendance at post-secondary institutions) and/or submission of false information or documentation may result in acceptance and registration being withdrawn. If this information is discovered in a subsequent session it may result in dismissal from the University. Registration at a post-secondary institution subsequent to the submission of this application must be declared in writing.

Freedom of Information and Protection of Privacy Act

This personal information is being collected under the authority of *The University of Manitoba Act*. It is used for the purposes of admission, registration, provision of education to the student including assessment of academic status, and communication with the student. It may be used for administrative research in support of provision of education and general administration of the University. It may be disclosed to other educational institutions, government departments, and co-sponsoring organizations, and, for those students who are members of UMSU, it will be disclosed to the University of Manitoba Students' Union. Upon graduation, the student's name and address together with information on degrees, diplomas, and certificates earned will be given to and maintained by the alumni records department in order to assist the University's advancement and development efforts. Information regarding graduation and awards may be made public. Personal information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*. Personal information is protected under the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of your personal information, contact the Access & Privacy Office (204-474-9462 or 204-474-8339), 230 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, Manitoba, Canada, R3T 2N2. If you wish to authorize another person to access your personal information on your behalf, you must provide written authorization. Authorization/Consent forms are available from our office.

Notice Regarding Disclosure of Personal Information to Statistics Canada

The Federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used only for statistical purposes, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify a student. At any time, students who do not wish to have their information used are able to ask Statistics Canada to remove their identifying information from the national database. Further information on the use of this information can be obtained from Statistics Canada's web site: <http://www.statcan.ca> or by writing to the Post-Secondary Section, Centre for Education Statistics, 17th Floor, R.H. Coats Building, Tunney's Pasture, Ottawa, Ontario, Canada, K1A 0T6.

Declaration:

- I hereby certify that I have read and understood the instructions and information on this application form and in the *Applicant Information Bulletin* and that all statements made in connection with this application are true and complete.
- I understand that the application fee submitted with this form is non-refundable and not credited towards the tuition fees.
- I authorize the University to verify any information, transcripts, or reference letters provided as part of this application.
- I accept that any information on falsified documents may be shared with the Association of Registrars of the Universities and Colleges of Canada.
- I authorize my high school/university to release my academic record/s should the need arise to accelerate the processing of this application

SIGNATURE OF APPLICANT : _____

(OR NAME & SIGNATURE OF PERSON COMPLETING APPLICATION)

DATE: _____

14. ABORIGINAL PEOPLES (Section 7 on reverse)

Information in this section is collected to assist the University in meeting its commitment to recruit and retain Aboriginal students from Canada and the United States. This declaration will also be used by the Financial Aid & Awards Office for awards selection purposes. The declaration is voluntary, except where special consideration is requested based on Aboriginal identity. An Aboriginal person is a member of a Canadian First Nation, Métis or Inuit community or is an American Indian. Canadian First Nation or American Indian includes 'Status,' 'Treaty,' or 'Registered' Indians as well as 'Non-Status,' and 'Non-Registered' Indians.

The University of Manitoba is committed to the principle of merit and to the equitable participation and success of under-represented groups such as women, Aboriginal peoples, members of visible minority groups, persons with disabilities and persons who traditionally have not had the opportunity for university studies because of economic, social, cultural reasons, lack of formal education or residence in remote areas.