Manitoba Centre for Health Policy
Accreditation 2019
Project Costs and Timelines
Modules

- **Introduction to MCHP** History, operations, resources and products of MCHP
- **Data Repository and Research Resources** Databases housed in the Data Repository and Research Tools for using and analyzing the data: Research Protocol, Glossary, and Concept Dictionary.
- **Administrative Requirements and Research Support** Services and Assistance provided
- **Privacy, Security and Confidentiality** Access, use, and disclosure of MCHP data, i.e., legal requirements, basically obligations and how to meet them.
- **Project Costs and Timelines**
Timeline

How Long Will This Take?
Minimum 4 months
Feasibility Review
10 business days

• A completed feasibility request & proposal is required for the review.
Approvals - Time Frames

• MCHP Approval and Estimate (2 weeks)

• **HIPC, HREB, Other approvals (4 weeks)**
  › May be submitted concurrently
  › Some approval bodies may take longer
  › HREB requires: **CV for the PI; TCP CORE:2; PHIA orientation**

• **Contract/Private Funding** (12 weeks)
  › Fee for review is applied

• Researcher Agreements (3 weeks)
Provision of System Resources
1 week

• Creation of accounts
• Allocation of project space
• Orientation
• Access
Actual Time for Analysis

• At the time of the feasibility review we will provide an estimate of analyst time and cost

BUT…
Calendar Time to Completion

- Calendar time for analysis will be longer than you expect.

- Calendar time depends on
  - Direction from PI/researcher
  - Time for meetings, discussion, feedback
  - Interpretation
  - Analysis direction
  - Analyst workload
Publication/Presentation
4 weeks

• Manitoba Health and MCHP must receive copies of the publication or presentation 30 days prior to public release.

• Deliverables and other contractual agreements may have specific timetables.

• Other data providers will require copies 30 days prior to public release.
Proposal/Feasibility Review

- MCHP Approval and Estimate: 2 weeks
- HIPC, HREB, other approvals: 2 weeks
- May be submitted concurrently

Contract/Private Funding

- 12 weeks +
- 4 weeks, but time can vary

Researcher Agreements

- Provision of system resources: 1 week
- Research/Analysis: 3 weeks

Publication/Presentation

- HIPC, HREB, other approvals: 4 weeks
- Research/Analysis: 4 weeks

- Publication/Presentation: ? Weeks/months/years
Ongoing Approvals

• Projects must maintain HREB annual update/approval

• A project is closed and archived when:
  › Annual Renewal Certificate is not received
  › Receipt of HREB Final project status report
Archived Projects

- Projects are archived when completed.

- Archived copies are retained for at least seven years but no more than ten years.

- Archived copies of data files will only be un-archived with current approvals.
Costs

- Estimated project cost from MCHP is done with feasibility request.
- Work done by MCHP Analyst is done on cost recovery basis and invoiced each month.
  - Hourly rate $125.00/hour (Until March 31, 2019 and increasing 6% annually)
    - Student projects differential rates
    - Private sector funded projects are invoiced a review fee.
- Work not identified clearly in proposal may increase costs.
- Faculty researchers are encouraged to apply for the MCHP Rady Faculty Research Support Fund ([Terms of Reference](#)).
RAS Costs

• Data Extraction and Support charged as per other projects
• Beginning in April 2018, RAS use is $6,000 per user annually, with programmer hours adding cost at $125/hour.
• Using more than 300 programmer hours or 100gb of space will incur overage charges.
• Students working only on their thesis/dissertation project are not charged the RAS user fee.
Thank You / Questions

- [umanitoba.ca/centres/mchp](https://umanitoba.ca/centres/mchp)
- [facebook.com/mchp.umanitoba](https://facebook.com/mchp.umanitoba)
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