How to fill out an independent assessment of a resident in Entrada
Why do this?

• Residents will come to you with the Entrada evaluations “open” for you to complete. When you are finished completing the Evaluation, kindly type in your PIN code (see previous email instructions on how to claim your PIN)

• However, I would encourage you to also do independent evaluations. Examples of when to do this:
  • Resident does a great job during the day in way not clearly defined by the EPA
    • ie: above and beyond what the EPA is asking
  • The resident performed the task on the EPA well, but there were deficiencies in other areas of care that the competence committee should be made aware
  • You are feeling motivated and wish to assess them on another EPA
Transition to Entrada

- Contract with Ventis expired
- Goal to move to a common, integrated educational platform that encompasses UGME and PGME under one roof
- Reporting structure of Entrada to exceed standards of ePortfolio
- Entrada promises to have significantly improved functionality
- Example: the capacity exists to search all stages or resident specific EPAs for Professionalism Can MEDS role
- Therefore, longitudinal tracking of progress on key paradigms is readily achievable
Entrada Evaluation forms

• Still resident driven
• Easy to use
• Resident logs in, staff person completes evaluation, then enters a 4-digit PIN number
• Does not require knowledge of Royal College ID and Password
• Single evaluation page with drop-down menus (very similar in appearance and function for logging evaluations as ePortfolio)
Login to Entrada using your email and password
This is your Entrada Homepage, Please click “Trigger Assessment”
- From the drop down menu please click on: “select resident”
- A dropdown menu will appear. Please select the appropriate resident for evaluation.
- To test the system and to practice performing evaluations (if you like) you can select “Jane Anesthesia” (a distant relative of Dr. Generic (Lol))
- Select the date of encounter
- Click on: “Select an EPA”
- A drop-down menu will appear
- EPAs are identified as:
  - D = TTD
  - F = Foundations
  - C = Core
  - P = Transition to Practice
- Please select the appropriate EPA
- There are 2 form types to choose from.
- Please select the supervisor form and click “begin assessment”.
- This is the assessment form for milestones and EPAs
- Drop-down menus exist that are required fields for assessment
- Please populate these
Please click drop down menus

Please provide entrustability scale mark for individual milestones and the overall EPA

<table>
<thead>
<tr>
<th>Milestones</th>
<th>Not observed</th>
<th>I had to do</th>
<th>I had to talk them through</th>
<th>I had to prompt them from time to time</th>
<th>I needed to be there in the room just in case</th>
<th>I did not need to be there</th>
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<tbody>
<tr>
<td>Recognize when to seek help in providing clear explanations to the patient and family</td>
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<td>Present the patient assessment to staff in an organized manner and organize information in appropriate sections within an electronic or written medical record</td>
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<td>Consistently prioritize the needs of patients and others to ensure a patient's legitimate needs are met</td>
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### Procedure

- [ ] -- Please Select --
  - Internal Medicine
  - Gynecology
  - Orthopedic
  - Otolaryngology
  - Plastic Surgery
  - Urology

--- Please Select ---

### Milestones

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- Please make an overall assessment of the EPA or an Entrustability score.
- I didn’t need to be there or whichever you fell is appropriate.
- Please remember that the entrustability score is for the discreet EPA assessment, not the whole day.
- A note regarding the whole day can completed using the “field note” option on Slide #9.

| Perform an appropriate pre-anesthetic physical examination of a patient prior to their scheduled minor procedure, which should include an appropriate airway assessment |  |  |  |  |  |  |  |  |
| Communicate using a patient-centred approach that facilitates patient trust and autonomy and is characterized by empathy, respect, and compassion |  |  |  |  |  |  |  |  |
| Communicate the plan of care in a clear, compassionate, respectful, and accurate manner to the patient and family in a way that facilitates patient trust and autonomy and by using language free of medical jargon. |  |  |  |  |  |  |  |  |
| Convey information thoughtfully. Respond to requests and feedback in a respectful and timely manner |  |  |  |  |  |  |  |  |
| Demonstrate punctuality |  |  |  |  |  |  |  |  |

Based on this observation of resident performance overall:

- I had to do
- I had to talk them through
- I had to prompt them from time to time
- I needed to be there in the room just in case
- I did not need to be there
- If the entrustability scale that you selected was:
  - I had to do, or
  - I had to talk them through,
  - You will be prompted for additional comments

- Under "Next steps" please provide feedback on how the resident can improve

- Please try to make the feedback:
  - Face-to-face
  - Timely (that day or after the clinical encounter)
  - Specific
  - Actionable

- Fill out safety and professionalism and submit

- 5 minutes total for eval
Thank you