

 <p data-bbox="386 281 643 359">UNIVERSITY OF MANITOBA</p> <p data-bbox="245 396 659 426">Master Physician Assistant Studies</p>	<p data-bbox="688 268 1333 436">Internal Evaluation of Student Performance in the event of PAEP 7300 Failure Policy & Procedure</p>
<p data-bbox="237 520 412 550">Effective Date</p>	<p data-bbox="688 520 911 550">December 8, 2010</p>
<p data-bbox="237 569 402 598">Revised Date</p>	<p data-bbox="688 569 911 598">December 1, 2015</p>
<p data-bbox="237 621 396 651">Review Date</p>	<p data-bbox="688 621 927 651">December 31, 2020</p>
<p data-bbox="237 676 435 705">Approving Body</p>	<p data-bbox="688 676 1040 705">MPAS Curriculum Committee</p>
<p data-bbox="237 735 358 764">Authority</p>	<p data-bbox="688 735 1040 764">MPAS Curriculum Committee</p>
<p data-bbox="237 789 440 819">Implementation</p>	<p data-bbox="688 789 1224 819">Chair, MPAS Program Director (or designate)</p>
<p data-bbox="237 846 337 875">Contact</p>	<p data-bbox="688 846 1133 909">Master of Physician Assistant Studies Program Director</p>
<p data-bbox="237 928 363 957">Applies to</p>	<p data-bbox="688 928 1133 991">Master of Physician Assistant Studies College of Medicine</p>

The goal of this policy is to help the Physician Assistant student overcome their perceived deficiencies observed during the final evaluation.

The Retesting and Remediation policies govern the process of student assessment and evaluation in situations of failures and borderline pass results. Additional policies of the University of Manitoba are applicable to students during any Remediation period. Where any conflict exists between policies, the University of Manitoba Governance Policies as determined by the Faculty of Graduate Studies shall have precedence.

Remediation should be viewed as the elevation of feedback and evaluation to a higher level. Remediation is a formal process requiring development of an education plan for approval by the Dean of the Faculty of Graduate Studies and extension of the student’s educational program of study.

1. Background

- 1.1. The Master of Physician Assistant Studies uses a series of assessment and evaluation tools during the Academic and Clinical portions of the Physician Assistant Students education. In each phase of the educational program, the student’s ability is assessed through observation, practical examinations, and tests of knowledge and problem solving skills. Professional characteristics essential to the practice of medicine are also considered in the evaluation process. During the final stages of the Physician Assistant Students’ (PA-S) formal education, a system of evaluating the students’ progress, which includes both cognitive and non-cognitive components, has been developed and identified as **PAEP 7300 Comprehensive Assessment of Clinical Skills**. The final Objective Structured Clinical Examination (OSCE) PAEP7300 is administered by the Faculty of Health Sciences **Clinician Assessment and Professional Enhancement (CAPE) Program** to PA-students who have been successful in meeting all program standards.

- 1.2. To be recommended for graduation, each student must receive a Satisfactory/Pass grade in every course. Per the MPAS Supplemental Regulations the PA-S is required to:
 - 1.2.1.1. Surpass the minimum degree grade point average (degree GPA) of 3.0 with no grade below C+ in all the required course work
 - 1.2.1.2. Obtain a passing grade on the Comprehensive Year One Exam, PAEP 7150
 - 1.2.1.3. Successfully complete the Comprehensive Assessment of Clinical Skills program requirement, PAEP 7300 which occurs at the end of Year 2.
 - 1.2.1.4. Obtain a positive summative evaluation of their clinical performance based on reviews of PA-In Training Evaluation Reports, Mini-Clinical Examination evaluations, and observed histories and physical exams which demonstrates competence at an Entry-to-Practice Physician Assistant level.
 - 1.2.1.5. Successfully research and present a capstone project, as outlined by the MPAS Supplemental Regulations.

2. Progress Committee

- 2.1. Convening twice per year reviews the progress of students, take action as indicated and, when necessary makes recommendations to the Program Director and Medical Director. Special meetings may be called at the discretion of the Chair (MPAS Medical Director).
- 2.2. The Progress Committee critically reviews the overall academic performance and professional conduct of students during the program.
- 2.3. The Progress Committee may recommend action including student advancement, remediation or dismissal from registration.
- 2.4. A recommendation for *withdraw from the program* is to be advanced to the Dean of Graduate Studies.

3. Course Failure

- 3.1. Failure of any clinical rotation requires repeating the rotation and delayed graduation.

4. Final Examinations and Assessment of Entry to Practice Readiness

- 4.1. The MPAS will utilize the Faculty of Health Sciences **Clinician Assessment and Professional Enhancement (CAPE) Program** to administer the MPAS final OSCE also referred to as the Comprehensive Assessment of Clinical Skills.
- 4.2. The pass mark is determined by the CAPE program using their matrix and clinical scenarios

5. In Event of a Failure of the Final OSCE Examination:

- 5.1. The marking by examiners and quality of the station's technical delivery is reviewed by the Director of CAPE
- 5.2. The MPAS Medical and Program Directors are notified and a review of the recordings is undertaken.
- 5.3. If failure of two stations occurs or concerns arise, retesting of the candidate is organized.
- 5.4. If following retesting concerns continue, an extended evaluation period is developed.

6. Extended evaluation

- 6.1 Extended Evaluation will occur if there are questions of testing anxiety or additional factors contributing to the poor performance of the PA-Student. The Medical Director is the sole determiner if such an exercise will occur.
- 6.2. If at the conclusion of the Extended Evaluation phase, performance and safety concerns continue, a formal Remediation Assessment – Completed by the Program Director - will occur per Faculty of Graduate Studies policy. Remediation in conjunction with the student, and

taking into account input from such other Medical Education faculty and staff as may be available or requested.

The Remediation Assessment may include a review of:

- 6.2.1.1. Final-ITERS or failed examinations resulting in the current Probationary Status;
- 6.2.1.2. Other relevant prior education results;
- 6.2.1.3. Prior or ongoing Remediation efforts;
- 6.2.1.4. Prior or ongoing professionalism issues;
- 6.2.1.5. Prior or ongoing accommodation or access issues including the completion of a meeting with the Program Director.

7. Remediation Contract –

- 7.2. A written agreement, signed by the student, the Program and Medical Directors, and the relevant Course Director/Clerkship Director setting out the specific student deficiencies, Remediation Assessment findings, remediation requirements, additional resources and time frames for completion of remediation.

Faculty of Graduate Studies MPAS Supplemental Regulations: Performance in Coursework

- a) Students receiving a grade of C or lower in up to 6 credit hours of coursework may be permitted one opportunity to remediate that coursework by means of a remediation plan recommended by the MPAS Progress Committee and approved by the Dean of the Faculty of Graduate Studies. The Progress Committee must recommend a remediation plan for each course in which a grade of C or lower is obtained. This remediation plan must include the criteria by which successful completion of the course will be determined.
- b) Students who are unsuccessful in remediation of a course will be required to withdraw from the MPAS. A student may be permitted to remove deficiencies in grades by repeating the course or replacing it with an equivalent substitute course. Each failed course may be repeated or replaced only once, to a maximum of 6 credit hours of coursework. If a course is repeated or replaced, the most recent grade obtained will be used in the determination of the degree grade point average. Students receiving a grade of C or less in more than 6 credit hours of coursework are required to withdraw, unless otherwise stated in the unit's supplemental regulations.
- c) Note: In exceptional circumstances, the unit may appeal to the Faculty of Graduate Studies for approval of remedial recommendation(s) falling outside those prescribed above.