TIPS FACULTY

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COURSE OBJECTIVES

Following completion of this course, the participants will be able to:

- Plan and organize an instructional session in any setting.
- Formulate instructional objectives appropriate to their own setting.
- Apply presentation techniques in their own setting.
- Formulate questions that promote thinking.
- Use methods that help students become active participants.
- Evaluate their teaching behaviours.

2-DAY PROGRAM

Day 1 – Thursday, November 17, 2011
8:00 a.m. – 4:30 p.m.
(Continental breakfast and lunch provided)

Day 2 – Friday, November 18, 2011
8:00 a.m. – 4:15 p.m.
(Continental breakfast and lunch provided)

Location
5th Floor
University Centre
Fort Garry Campus

Next Workshop Date
November 2012

Comments from participants of previous workshops

"It should be compulsory for anyone teaching in a university setting"

"TiPS has been very useful. I should have taken it long ago"

"Informative"

"Will recommend to my colleagues"

"Excellent Workshop"

"Very useful. Started a new behavioural pattern"

"Something for everyone"

For further information concerning the workshop, please contact:

The CME Office: 789-3660
BACKGROUND
The basis for this workshop is the Teaching Improvement Project System (TIPS) developed by the Center for Learning Resources, University of Kentucky through grants from the W.K. Kellogg Foundation. Since its inception in 1975, TIPS programs have reached several thousand educators in Canada and the United States.

The University of Manitoba’s Faculty of Medicine became a TIPS site in 1993. Skills taught are generic and are not confined to health sciences or any discipline. Although the content is grounded in educational theory, a practical approach is taken and participants leave with information they can immediately apply to their teaching.

GENERAL INFORMATION
TIPS is an intensive workshop which includes presentations, discussions and individual work. Workshop objectives are achieved through experience in defining instructional objectives and planning instructional sessions (microteaches).

REGISTRATION FEE
Registration of $425 includes:
- Continental breakfast and lunch on both days, and all course materials.

Refund Policy
All course cancellations received prior to November 10th will be refunded in full (minus a $30 administration fee). Course cancellations received between November 12th and November 16th will be refunded at 50%. No refund after the course begins November 17th. Refunds can only be processed on return of the original tax receipt.

ACCREDITATION
The Office of Continuing Medical Education, accredited by the National Committee on Accreditation of Canadian Medical Schools, is sponsoring this educational event. This program has been reviewed and meets the accreditation criteria for the College of Family Physicians of Canada for up to:

13.5 Mainpro-M1 credits for the College of Family Physicians of Canada.

Physicians should only claim educational credit for time spent in the educational activity. This event is an Accredited Group Learning Activity (Section 1) as defined by the Maintenance of Certification program of The Royal College of Physicians and Surgeons of Canada. This program has been reviewed for accreditation by Continuing Medical Education, University of Manitoba. Physicians may claim one ‘Section 1 Credit’ for each hour spent in educational activity. This program has 13.5 hours of educational activity.

PARKING
Parking is the responsibility of the participant. We will send you a map of the parking lots that you will be able to use on workshop dates upon your acceptance into the programs.

REGISTRATION FORM
Teaching Improvement Project System (TIPS)
November 17 & 18, 2011
Deadline for registration – October 20, 2011

This form must be filled in completely and clearly:

First Name: ____________________________ Last Name: ____________________________
Department: _______________________________________________________________
Address: ___________________________________________________________________
City: _____________________________ Prov: ____________  PC: ______________________
Telephone: _________________________________
Email: ______________________________________________________________________

Professor:
 Full  Associate  Assistant
 Lecturer  Resident  Graduate Student  Other

Payment Methods
 $425 Cheque (payable to: University of Manitoba)
 Visa  MC

Credit card #: ______________ / ______________ / ______________ / ______________
Expiry date: ___________ / ___________

 Charge $425 to University FOAP number: ________________________________________________________________________________

Signing Authority on FOAP Account:
____________________________________________________________________________

Please list any dietary requirements or food allergies:
____________________________________________________________________________

Registration can be made by mail to:
Continuing Professional Development
S203 - 750 Bannatyne Avenue
Winnipeg, MB R3E 0W2

By phone: 789-3660 or by fax: 789-3911
Please register early as seating is limited!

This personal information is being collected under the authority of The University of Manitoba Act. It will be used for the purposes of mailing information, and communication with the participant. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the FIPPA/PHIA Coordinator’s Office, University of Manitoba Archives & Special Collections, 331 Elizabeth Dafoe Library, Winnipeg, Manitoba R3T 2N2 (tel: 204-474-8330).