1. **GOALS AND OBJECTIVES OF THE SUB-COMMITTEE**

1.1. The Sub-Committees goals and objectives are to consider and advise the COUNCIL OF DEANS on issues relating to Faculty Development for the FHS and to develop and facilitate the implementation of strategies relating to:

- The development of faculty members, instructional development, staff development and organizational development including without limitation:
  - Capacity building;
  - Creative, coordinated, collaborative and proactive approaches to enhancing the teaching and learning experiences for learners.
- Development of a governance and management structure relating to Faculty Development representing the College units and relevant administrators, including any resources required.
- Development of the scope and level of activities appropriate for successful coordination of efforts for all Colleges and Faculty Development.
- Defining the relationship between FHS activities/infrastructure with the educational development units within the new FHS as well as those external to it.
- Determine which processes/programs are discipline-specific and may need to be grandfathered (continued as they presently exist) and which processes/programs should follow the rules of the new FHS (need to be standardized across all units).
- Consideration of opportunities to identify administrative efficiency, including recommending on resource/budget allocations required for necessary activities, academic/support staff, and facilities.
- The principles of enhanced collaboration, including with respect to resource management and process improvement.
- Respect of administrative expertise, professional identity/autonomy, research, scholarly work and other creative activities, teaching and service of the Faculty.

1.2. The Sub-Committee shall firstly provide a prioritization and sequencing of its work, to be completed within the first month of its meeting (please reference the Action Plan template), and to be provided to the Council of Deans for approval.

1.3. The Sub-Committee shall advise on issues, develop and facilitate an implementation plan for the COUNCIL OF DEANS that addresses the Sub-Committee goals and objectives. The Sub-Committee shall present its implementation plan (in writing) to the COUNCIL OF DEANS for
approval by December 1st, 2014. Recommendations will be subject to Faculty Council (or Faculty Executive Council) approvals, as required.

1.4. Administrative governance decisions fall outside the scope of this Sub-Committee’s goals and objectives. Any additions or changes to the goals and objectives of the Sub-Committee require the approval of the Council of Deans.

1.5. The Sub-Committee Lead shall facilitate responses to any questions or directions from the COUNCIL OF DEANS based on its implementation plan.

1.6. In order to meet its timelines, deliverables, goals and objectives, the Sub-Committee may contact its members between meetings for advice should the need arise. Uncontentious issues may be resolved through unanimous agreement communicated via e-mail or other written format.

1.7. From time to time, the Sub-Committee may request the advice or participation of individuals or organizations with a particular area of expertise relating to a matter under consideration.

1.8. From time to time, working groups may be formed to work on specific issues as appropriate and shall report back to the Sub-Committee.

Approved by the COUNCIL OF DEANS: February 25, 2014

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