FHS Executive Council
Minutes
Thursday, June 11, 2015
5:30-7pm
Theatre B and 218 Helen Glass

1. Minutes from February 24 meeting- for approval
   - Motion for approval of minutes – Pam Wener asked the attendance be added to the minutes. Minutes moved by Pam Wener and seconded by Fiona Jenson with all in favor
   - Additions to agenda- none
   - Motion for approval of agenda- motion by Peter Cattini, moved by Fiona Parkinson, all in favor

2. IHP Program Council update- for information (standing item)-
   Emily provided an updated on the IHP programs. There are two groups looking at how the Bachelor of Health Sciences and Bachelor of Health Studies programs will evolve. A BHSc Biomedical Sciences Concentration proposal was submitted for approval. There was a question regarding limitation on the number of students that could be accepted into the program due to space restrictions. Emily would take this back to the Council for further discussion. Students enrolled in the Biomedical Sciences Concentration would still receive a degree in the Bachelor of Health Sciences. This proposal will lay the groundwork for how other Colleges will participate in the programs. Courses will be taught mainly at Fort Garry. Courses offered through Bannatyne may be done so with a video link which still needs to be explored further. Students qualify for the program based on their GPA. The approval of the proposal was moved by Emily Etchevery and seconded by Peter Cattini with all in favor for approval.

3. Applied Health Sciences- This is a multi-unit PhD program involving Nursing, Human Ecology, Social Work and Kinesiology/Recreational Studies. Emily was seeking approval for FHS to contribute or open it up for other Faculties or Colleges to contribute. There are currently 12 credit hours of which 6 credit hours had to be done in one of the participating units. Emily was seeking a change such that these 6 credit hours can be from any acceptable 700 level course taken through the Faculty of Grad Studies. Emily made a motion to approve this in principle, it was seconded by Stephen Moses with all in favor.
3. Faculty of Health Sciences committee structure - for approval (to be presented by Donna Collins)

Dean Postl gave a special thank you to the Governance and Bylaw committee (Donna Collins, Lavern Vercaigne, Marie Edwards, Archie Cooper, John Perry, Archie McNichol and Terry Klassen) for all their hard work in setting up the governance for the Faculty. Donna Collins presented and deferred the approval of the committee structure until the next FEC meetings in the fall of 2015. Donna moved a motion for the Governance committee to establish standing committees of the Faculty Council which was seconded by Emily Etcheverry with all in favor.

4. College Council Bylaws – for approval –

Donna Collins presented the College Bylaws for approval. The College bylaw template was approved in September 2014. The process followed for drafting and approval of the bylaws were that each College prepared their own and then they went back to the committee for feedback. The committee reviewed and provided their feedback to the Colleges. The Colleges then took the bylaws to their College Councils after which they were sent to the Senate Committee on Rules and Procedures for their comment. Now they are being presented to FEC for approval.

The motion to approve the Dentistry College Council bylaw was moved by Donna Collins, seconded by Doug Brothwell with all in favor. There was discussion about the bylaw in particular about the part-time faculty and assistant professor reps on the College Council being appointment by the Dean. The Dean of Dentistry was not present to comment. Doug Brothwell commented on this issue. It was a communication issue as it’s difficult to track these individuals’ emails. The Senate Committee on Rules and Procedures felt this was the most contentious issues. The question of transparency and Departments Heads and the Deans being seen as stacking the deck was discussed. Doug will take this suggestion back to the College for further discussion. This was seconded by Archie with all in favor.

The motion to approve the College of Medicine bylaw was made by Donna Collins and seconded by Sharon MacDonald with all in favor. There was a small change requested that PAEP be changed to MPAS.

The motion to approve the College of Nursing bylaw was made by Donna Collins and seconded by Marie Edwards with all in favor.

The motion to approve the College of Pharmacy bylaw was made by Donna Collins and seconded by Lavern Vercaigne. There was discussion about why Pharmacy had their senior scholars as voting. The Senate Committee on Rules and Procedures felt they should be non-voting for consistency with the other Colleges. Lavern explained there has been one senior scholar in the last 30 years. This is not something that happens frequently in Pharmacy. All were in favor to approve the bylaw as is.

The motion to approve the College of Rehabilitation Sciences bylaw was made by Donna Collins and seconded by Laura MacDonald with all in favor. The Senate Committee on Rules and Procedures suggested the Associate or Assistant Deans be added to the bylaw as Rehab Sciences sets up their governance structure. Emily Etcheverry supported this change and moved the amendment which was seconded by Pam Wener.
5. **Discipline Appeals Committee TOR- for approval**
   Donna Collins presented this item. This committee hears discipline appeals and is a Faculty level committee. Academic appeals are heard at the College level. There are many routes to appeal depending on the action. It is important to have reps from each College on this committee while maintaining a manageable number. The committee proposed one rep from each College with one alternate. The alternate doesn’t need to attend but needs to be knowledgeable of the process. There are issues with timing as appeals need to be heard in a timely fashion. There will be an equal number of students and students will determine how they elect reps to this committee.
   There was a question about Quorum related to block voting in the case there are 4 students and 2 Faculty. The LDS states there should be 1 Faculty member per student. The Governance committee has already increases this to 2 which is different than the U of M Standard. They don’t want to stray too far and get into an issue where the process is questioned. It was noted that the Chair will need to manage attendance. A question was raised about why the Governance Committee has not picked the membership. Donna responded the committee didn’t know the people well enough to determine names. This will be delegated to the Colleges. The students eligible to be on the Committee will be all students that are not registered in the Faculty of Grad Studies. There was an amendment suggested that more than one alternate be allowed. There was a comment about quorum and as the TOR stands now, the quorum is the Chair, 2 Faculty and 3 students. The committee will review this. A suggestion was made the alternates do not need to be from designated Colleges. Tying too tightly with the Colleges may result in conflicts. If there are not enough members the College Deans cannot appoint. The committee moved and seconded the approval of the terms of reference with all in favor.

6. **Governance/Nominating Committee TOR- for approval**
   Donna Collins presented this. Donna moved the motion to approve this committee’s TOR which was in favor by all.

7. **Promotion and Tenure Guidelines- for information (attachment)**
   The Promotion and Tenure guidelines were presented for information. A question arose about an MD and why it was not noted in the guidelines and lumped into the other category. Sara Israels commented this will not be an issue. MD’s will move forward through the process without any issues. The new guidelines will be implemented January 2016. In 2016, the applicants can choose whether they want to be evaluated under the new tenure guidelines or the ones they were hired under. Applicants can choose to be evaluated under the new guidelines for promotion or use the old ones for up to 5 years. There was a question about why service was not seen as important as research or teaching. Christine Ateah commented the guidelines were based on those from the Faculty of Science where the focus is research and teaching.

8. **Faculty of Health Sciences Senator nominations- for information**
   - Chris Anderson (Medicine)
   - Raj Bhullar (Dentistry)
   - Leslie Johnson (Rehab Sciences)
   - Sarvesh Logsetty (Medicine)
   - Mojgan Rastegar (Medicine)
- Gayle Restall (Rehab Sciences)
- Annette Schultz (Nursing)
- Barb Shay (Rehab Sciences)
- Harminder Singh (Medicine)
- Robert Tate (Medicine)

20 total Senator Positions in FHS

9. Membership Changes- FEC- Peter, Christine and Sara are Vice Deans and automatically on FEC as a result of their positions. Their membership on FEC needs to be replaced. The next members with the most votes were Samia Barakat, Stephen Moses and Fiona Jensen. They have all accepted to be on FEC.

10. Governance IHP Programs- for approval (attachment)

   Motion for approval: “Faculty Executive Council approved the motion that effective the Fall 2015 academic term, the IHP and GHE programmes continue to be governed by the relevant components of the current HE and IHP/GHE regulations until such time as a complete review of the regulations has been undertaken and the results of such review are approved by Senate. Until that time and until such a time that the appropriate administrative structure is in place in FHS, the day-to-day administration of these programs will be delegated to the Department of Community Health Sciences and Faculty of Health Sciences.”

   Moved by Fiona Parkinson and seconded by Emily Etcheverry.

Next Faculty Council Meeting: will be scheduled for September 2015
Next FEC Meeting: will be scheduled for October 2015

Motion for adjournment at 7:12pm.