

**FACULTY OF GRADUATE STUDIES**  
\*\*\*\*\*  
**PH.D. EXTERNAL EXAMINER TRAVEL SUBSIDY**

**Student's Name:** \_\_\_\_\_

**Major Department:** \_\_\_\_\_

**Thesis Title:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**External Examiner: Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**External Examiner's Seminar:**

**Title:** \_\_\_\_\_

**Date and Place of Seminar:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department Head:** \_\_\_\_\_

**Approved - Dean of Graduate Studies:** \_\_\_\_\_

**Note:** The Department is responsible for placing the notice of the External's Examiner's seminar in the University Bulletin. Up to three weeks' advance notice may be necessary for such inclusion.

Upon receipt of the original Travel Expense Claim Form, original receipts and a clipping of the University Bulletin announcement, the Faculty of Graduate Studies will consider payment of 50% of the travel expenses (up to a maximum of \$250.). Upon approval of the expenses, the Faculty of Graduate Studies will include the Faculty of Graduate Studies portion of the Travel Expense claim form and forward the completed documentation to Travel Services.

(forms\travsubs –