



This form must be completed at least annually and returned to FGS no later than June 1 of every year. Failure to provide a Progress Report by June 1, will result in a registration restriction.

For the period from _____ to _____
(mm/yyyy) (mm/yyyy)

Part A | Program of Study Status (to be completed for all students)

Student Name (LAST, First) _____ Student Number _____

Major Department / Unit _____ Program Start Date (mm/yyyy) _____

Student Status Full-Time Part-Time

Program of Study? Ph.D. Master's (thesis or practicum) Master's (comprehensive, project or coursework) Diploma

Coursework completed? Yes No If **no**, please indicate the number of credit hours yet to be completed _____

Students are responsible for ensuring that they meet degree and program requirements. The advisor (co-advisor), advisory committee and the department/unit must ensure that each student follows Faculty of Graduate Studies and department/unit guidelines and meets all program requirements. The Faculty of Graduate Studies performs a final check of Faculty of Graduate Studies minimum requirements for each student just prior to graduation. Students are cautioned, therefore, to periodically check all regulations with respect to their degree requirements. **Failure to meet all requirements will render a student ineligible to graduate.**

Part B | Thesis or Practicum Routes (to be completed for Ph.D. and Master's students in the thesis or practicum routes only)

Online Advisor Student Guidelines Completed? (Required) Yes No

The Advisor Student Guidelines (ASG) must be completed as soon as possible after registration, but no later than at the time of submission of the first progress report. The ASG only needs to be completed once during a student's program, unless the student changes his/her advisor(s), and/or the terms of the agreement change, in which case a new ASG would be required. The ASG form is available online through JUMP.

Has the student met with the advisor or the advisory committee during the reporting period?

Note: Ph.D. students must meet with their entire committee at least once a year to review the student's progress, as per FGS regulations

- Yes, met with advisory committee
- Yes, advisor only Please indicate why _____
- No Please indicate why _____

			Expected Completion Date
Practicum Stream Only	Practicum Topic Approved?	<input type="radio"/> Yes <input type="radio"/> No	_____ (mm/yyyy)
Thesis Stream Only	Thesis Proposal Approved?	<input type="radio"/> Yes <input type="radio"/> No	_____ (mm/yyyy)
	Ethics Approved?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	_____ (mm/yyyy)
	Research Completed?	<input type="radio"/> Yes <input type="radio"/> No	_____ (mm/yyyy)
Ph.D. Students Only	Candidacy Exam Completed?	<input type="radio"/> Yes <input type="radio"/> No	_____ (mm/yyyy)

Part C | Student's Progress (to be completed for all students)

Outline the goals met in **this reporting period** (Attach a separate sheet if additional space is required for any section)

Outline the goals for the **next reporting period** (Attach a separate sheet if additional space is required for any section)
