Faculty of Graduate Studies

Graduate Enhancement of Tri-Council Stipends (GETS) Guidelines

Preamble

The GETS program was established to enhance (through “matching” funds) the number of doctoral and Master’s students funded from tri-council grants. The fund recognizes the differential difficulty in securing grants from the tri-council agencies, i.e., Social Sciences and Humanities Research Council (SSHRC), Natural Sciences and Engineering Research Council (NSERC), and Canadian Institutes of Health Research (CIHR).

Terms of Reference

1. Recognizing:
   a) the differential difficulty in obtaining a SSHRC, NSERC, or CIHR grant; and
   b) the number of students a typical grant can support (which is related to the differential support). The funds paid to a graduate student from a tri-council grant can be “matched” as follows: SSHRC = 2.5, NSERC = 1.4, and CIHR = 1.0. Therefore, for each stipend dollar paid to a graduate student from a SSHRC, NSERC, or CIHR grant, the GETS program will provide 2.5, 1.4, and 1.0 “matching” stipend dollars, respectively. Note that stipend dollars refer to non-employment income.

2. The following table provides the relative contributions to be cost shared to fund a graduate student to the maxima permitted under this program.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Master’s</th>
<th></th>
<th></th>
<th>Doctoral</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tri-council</td>
<td>GETS</td>
<td>Total</td>
<td>Tri-council</td>
<td>GETS</td>
<td>Total</td>
</tr>
<tr>
<td>SSHRC</td>
<td>$4,000.00</td>
<td>$10,000.00</td>
<td>$14,000.00</td>
<td>$5,142.85</td>
<td>$12,857.14</td>
<td>$18,000.00</td>
</tr>
<tr>
<td>NSERC</td>
<td>$5,833.33</td>
<td>$8,166.67</td>
<td>$14,000.00</td>
<td>$7,500.00</td>
<td>$10,500.00</td>
<td>$18,000.00</td>
</tr>
<tr>
<td>CIHR</td>
<td>$7,000.00</td>
<td>$7,000.00</td>
<td>$14,000.00</td>
<td>$9,000.00</td>
<td>$9,000.00</td>
<td>$18,000.00</td>
</tr>
</tbody>
</table>

Supervisors may choose to pay a graduate student more than the respective total shown in Table 1, however, the GETS program will only match to the amounts shown in Table 1. The contribution from the GETS funds must be paid to a graduate student as a stipend.

3. The types of grants that are eligible for GETS support are indicated in Table 2.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Grant Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSHRC</td>
<td>Partnership / Partnership-Development Insight / Insight-Development</td>
</tr>
<tr>
<td>NSERC</td>
<td>Strategic, CRD, Discovery</td>
</tr>
<tr>
<td>CIHR</td>
<td>Strategic, Operating</td>
</tr>
</tbody>
</table>

‡ A stipend is taken herein to comply with CRA bulletin IT-75R4. Accordingly stipends are “amounts paid or benefits given to persons to enable them to advance their education.”

† Hall, F., 2009. “Rationale for the allocation methodology for graduate student support funds”, Faculty of Graduate Studies, University of Calgary, 5 pp.
4. Limits on duration of funding:
   a. Master’s student: first two (2) years of the student’s graduate program
   b. Doctoral student: first four (4) years of the student’s graduate program
   Total duration of support for any graduate student may not exceed four (4) years.

5. “Matching” funds will be provided on a fiscal year-by-year basis and are subject to availability. However, multi-year funding requests subject to the “limits on duration of funding” (bullet ‘4’ above) are permitted.

6. Full-time and part-time graduate students are eligible for support.

7. A complete application is required, per student/per FOP, in order for a request to be considered. If awarded, fiscal funds must be spent in the fiscal competition year applied for.

8. A student must be registered and in good standing before commencing GETS support. Funds can be committed in advance for a student that has been offered admission but has not yet started his/her graduate program.

9. Each principal investigator (PI) must complete a GETS application form (located on the FGS website) in order to obtain funds and each must provide a FOP from which the (new) tri-council grant funds will be paid to the student. GETS funds will be paid to students by the Faculty of Graduate Studies. PI’s Tri-council’s grant must be valid at the same time as the requested funding duration dates.

**Addendum**

The GETS program is a partnership between the Faculty of Graduate Studies and the student’s academic advisor providing stipend support. The responsibilities of the academic are as follows:

1. Submit a complete and accurate GETS application to the Faculty of Graduate Studies; the application form is available at http://umanitoba.ca/faculties/graduate_studies/forms/index.html
2. Submit the appropriate paperwork to the Awards Assistant in a timely manner to ensure that the student receives payment promptly. Ideally the paperwork should be submitted two weeks before the funding start date. Depending on the nature of the payment to the student, the appropriate paperwork may include any or all of the below listed items:
   a. A copy of the Scholarship, Fellowship Bursary form showing payment of the grant portion from the grant FOP listed in the GETS application.
   b. If retroactive, a FAST printout showing the payments and commitment to the student from the grant FOP listed in the GETS application.
   c. A FAST printout to verify that the PI is assigned to the grant FOP listed in the GETS application.
3. Communicate with appropriate departmental staff regarding payment from the grant FOP and/or any other paperwork required as per point 2.
4. Notify the Awards Assistant if the payments to the student from the grant FOP are changed, as this may impact GETS funding eligibility.
5. Notify the Awards Assistant if the student’s status changes, as this may impact GETS funding eligibility.
6. Notify the student of the grant/GETS funding details.
7. Recognition of the GETS program in the acknowledge of research support, i.e., “This research was supported in part by the University of Manitoba, Graduate Enhancement of Tri-Council Stipends (GETS) program.”
8. Applications for fiscal 2014-15 will be accepted on an ongoing basis from 1 April 2014 to 31 March 2015, i.e., there won’t be application deadlines for fiscal 2014-15. [The absence of deadlines for fiscal 2014-15 is a one-year trial period at the end of which a re-evaluation and implementation of application deadlines may re-occur.]

9. Application must be received from the PI via email 3-4 weeks prior to the start of funding date to allow for processing time.

As part of this partnership, the responsibilities of the Faculty of Graduate Studies are as follows:

1. Reply to inquiries in a timely manner.
2. Send out GETS funding notices to the applicant 3 to 4 weeks after receipt of application. Please note that the processing time may vary depending on the volume of applications received.
3. Submit Scholarship, Fellowship, Bursary form for the GETS portion of the funding.
4. Make changes to GETS portion of student funding as required.

The Faculty of Graduate Studies thanks you in advance for your cooperation and participation in the GETS program.

Pgm launched: 01/2011
Revisions: 04/2011, 09/2011, 01/2012, 06/2012, 04/2013, 10/2013, 04/2014