THE UNIVERSITY OF MANITOBA
CLAYTON H. RIDDELL FACULTY OF ENVIRONMENT, EARTH, AND RESOURCES

DEPARTMENTAL PERMISSION FORM – TIME CONFLICT

Section A: This section is to be completed by the **student** and presented to the **instructor** or **designate** for approval and completion section B. The completed form must be presented to **your Dean's Office** no later than 4:00 pm on the final date for registration modification in the respective session. Consult Academic Schedule for specific dates.

PLEASE NOTE: This is NOT a registration form. The STUDENT is responsible for registration.

Name: _____
(Last name) (Given name)

Telephone #: _____ E-Mail Address: _____

Student #: _____ Faculty: _____

Course #: _____ Course Name: _____

Term (F, W, S1, S2):_____ Section(s):_____ CRN:_____ Time Offered: _____

Course #: _____ Course Name: _____

Term (F, W, S1, S2):_____ Section(s):_____ CRN:_____ Time Offered: _____

Section B: This section is to be completed by the **instructor** or **designate** no later than the final date for registration and changes in respective term. Consult appropriate Academic Schedule for specific dates.

The Department of _____ authorizes registration for the above noted student in the above noted course.

Signed: _____ Date: _____
Instructor

Signed: _____ Date: _____
Department Head

The Department of _____ authorizes registration for the above noted student in the above noted course.

Signed: _____ Date: _____
Instructor

Signed: _____ Date: _____
Department Head

Section C: This section is to be completed by the **dean/director's representative** of faculty/school of registration.

Term:_____ SFASRPO:_____ Date: _____ Initials:_____

☐ Copy to Student Comments:_____

☐ Registered CRN:_____ Date:_____

Statement of purpose: This personal information is being collected under the authority of the University of Manitoba Act and will be used to obtain departmental permission for a student to register in a particular course or section. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the FIPPA Coordinator's Office (204) 474-8339, c/o Archives and Special Collections, 331 Dafoe Library, University of Manitoba, R3T 2N2.