



REQUEST TO REPEAT A COURSE

NOTE: When a course has been repeated, the last grade achieved is that which will be calculated in the cumulative GPA and the degree GPA.

SURNAME: _____ **GIVEN NAME:** _____

STUDENT NUMBER: _____

SUBJECT: _____ **COURSE:** _____ **CREDIT HOURS:** _____

TERM: FALL 20 _____ WINTER 20 _____ SUMMER 20 _____

STUDENT'S SIGNATURE: _____ **DATE:** _____

BY PHONE: _____ **DATE:** _____

Your request will be processed within 24 hours or by the next business day. After the 24 hours you may register for the course via the internet.

If you experience any problems in registering for the course, please call the Dean's Office at 474-9100.

FOR OFFICE USE ONLY:

PERMISSION: GRANTED DENIED Info recorded in REPEAT STATS

REPEAT LOADED FOR SUBJECT _____ COURSE # _____ TERM _____

COMMENTS _____

DATE: _____ STAFF SIGNATURE: _____

Statement of Purpose: This personal information is being collected under the authority of the University of Manitoba Act and will be used to obtain information about whether a student should be granted permission to repeat a course, or equivalent course and to provide information to the student about the repeat policy. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the FIPPA Coordinator's Office (204) 474-8339, c/o Archives and Special Collections, 331 Dafoe Library, University of Manitoba, R3T 2N2.