MPA Graduation Report Form

MPA students must complete and submit this form in order to graduate. The completed form must be sent to the MPA Chair (MPACHAIR@umanitoba.ca).   The due dates for graduation are as follows:

October Graduation	February Graduation	May Graduation
Due: August 1	Due: Dec 1	Due: March 1

* Students cannot be added to the potential graduand list (for the respective graduation date noted) after these dates.

This form will be reviewed by the MPA Chair to determine if student is eligible to graduate. The Faculty of Graduate Studies also performs a final check of Faculty of Graduate Studies minimum requirements for each student just prior to graduation.

Student name: _____

Student number: _____

Email address: _____

1. Have you completed all the core and elective courses in the MPA program (select one answer only):

    ___ yes
    ___ no (please indicate which courses have yet to be completed and when you intend to complete them):

2. Have you completed one mandatory co-op? (Select one answer only)

    ___ yes, I have completed one mandatory co-op

    ___ no, I have not completed one mandatory co-op but I have an approved waiver

    ___ no, I have not completed one mandatory co-op and I do not have an approved waiver (note: you must apply for a waiver. Please email the MPA Co-op Director).

    ___ other (please specify)

3. Which university do you intend to graduate from (select one answer only)
   ___ UM
   ___ UW

*** *Submit this form to* [*MPACHAIR@umanitoba.ca*](mailto:MPACHAIR@umanitoba.ca) ***

For use by MPA Chair only

Confirmed completion of:

___ Governance and Administration

___ Public Policy Process and Issues

___ Principles of Public Finance for Policy Analysis

___ Quantitative Methods for Policy Analysis

___ Qualitative Methods and Communications in the Public Sector

___ Professional Development Workshops

___ Theories and Issues in Public Administration

___ Capstone Seminar

___ 12 hours of elective courses, and

___ Mandatory co-op *OR* waiver approved (to be confirmed by MPA Co-op Chair)

SELECT ONE ONLY:

___ Submit to FGS

___ **on hold** Do not submit to FGS until the following are satisfied: