

# Linguistics Department

## University of Manitoba

### Graduate Handbook

2011-12

Please see the linguistics website for the most up-to-date information.

#### General Information

The Linguistics Department is located on the fifth floor of the Fletcher Argue Building. The **main office** is in room 534 and is open Monday to Friday from 8:30 a.m. to 12:00 p.m. Students who need to see Debbie Spindler, our administrative assistant, must come during these hours.

**Mailing address:** Linguistics Department  
University of Manitoba  
Winnipeg, Manitoba  
Canada R3T 5V5

**Tel:** (204) 474-9596                      **Fax:** (204) 474-7671

**Email:** [lingdpt@cc.umanitoba.ca](mailto:lingdpt@cc.umanitoba.ca)

**URL:** <http://umanitoba.ca/faculties/arts/departments/linguistics/>

#### Departmental Contacts:

Position	Name	Office	Email	Telephone
Chair	Prof. Terry Janzen	533 Fletcher Argue	<a href="mailto:janzent@cc.umanitoba.ca">janzent@cc.umanitoba.ca</a>	474-7081
Graduate Chair	Prof. Rob Hagiwara	535 Fletcher Argue	<a href="mailto:robh@cc.umanitoba.ca">robh@cc.umanitoba.ca</a>	474-6998
Undergraduate Chair	Prof. Kevin Russell	537 Fletcher Argue	<a href="mailto:krussll@cc.umanitoba.ca">krussll@cc.umanitoba.ca</a>	474-9620
Administrative Assistant	Ms. Debbie Spindler	534 Fletcher Argue	<a href="mailto:spindlr@cc.umanitoba.ca">spindlr@cc.umanitoba.ca</a>	474-9596
ASL-English Interpreter	Ms. Sherra Hall	547 Fletcher Argue	<a href="mailto:hall3@cc.umanitoba.ca">hall3@cc.umanitoba.ca</a>	474-7959

## **Facilities**

Apart from faculty offices on the fifth floor of the Fletcher Argue building, the Linguistics Department has two small offices for sessional instructors, postdoctoral and visiting scholars, and for the use of grader/markers. The department has a lab space located at 131 Isbister. The Lab is a multi-functional workspace designed to facilitate a variety of research and teaching needs. Graduate students should contact Debbie in order to obtain keys to the lab or offices as required.

## **Office space**

There is some office space available to graduate students on the first floor of Isbister, though not enough for all. Students who would like office space should talk to Dr. Terry Janzen, the department head.

## **Computers and Photocopying**

There are no computers or photocopiers available for graduate student use in the department. Students can make photocopies for \$0.05/page at the Copy Centre Located at 118 University Centre, <http://www.umsudigitalcopycentre.com/home>, or for \$0.03/page (1-sided) and \$0.05/paper (2-sided copy) in the Graduate Students' Association Office at 221 University Centre, <http://www.umgsa.ca/>, or at any of the libraries on campus <http://libguides.lib.umanitoba.ca/units>.

## **Printing**

There are a few printers available for graduate student use but students must supply their own paper and print cartridges. Alternatively, printing facilities exist in Computer labs throughout campus, [http://umanitoba.ca/libraries/reference/computer\\_labs.html](http://umanitoba.ca/libraries/reference/computer_labs.html), or libraries throughout campus <http://libguides.lib.umanitoba.ca/units>.

## **Graduate Students**

There are currently 13 graduate students in the department, consisting of 6 PhD students and 7 MA students. For a list of graduate students, please visit:

[http://umanitoba.ca/faculties/arts/departments/linguistics/people/graduate\\_students.html](http://umanitoba.ca/faculties/arts/departments/linguistics/people/graduate_students.html) .

Graduate students are encouraged to meet at least once a year to discuss issues and concerns, as well as to elect the student who will represent them at Graduate Committee and Department meetings.

## **Graduate Committee**

The Graduate Committee of the Linguistics Department is composed of all faculty members of the department, and a representative selected by the graduate students from among their number. The Graduate Committee makes decisions regarding admissions and programs.

## Faculty & Staff

Name	Contact Information	Research Interests
Jila Ghomeshi	Office: 543 FA Phone (204) 474-9288 <a href="mailto:ghomeshi@cc.umanitoba.ca">ghomeshi@cc.umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~ghomeshi/">http://home.cc.umanitoba.ca/~ghomeshi/</a>	Syntax, morphology, syntax-pragmatics interface; Persian
Rob Hagiwara	Office: 535 FA Phone (204) 474-6998 <a href="mailto:robh@cc.umanitoba.ca">robh@cc.umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~robh/">http://home.cc.umanitoba.ca/~robh/</a>	Phonetic theory, acoustic phonetics, segmental and prosodic variation, individual and group variation; English, Lushootseed (Salishan), Garifuna (Arawakan)
Terry Janzen	Office: 533 FA Phone (204) 474-7081 <a href="mailto:janzent@cc.umanitoba.ca">janzent@cc.umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~janzent/">http://home.cc.umanitoba.ca/~janzent/</a>	ASL morphology and syntax, grammaticization, discourse pragmatics, ASL/English interpretation; ASL, signed languages
Lorna A MacDonald	Office: 542 FA Phone (204) 474-8238 <a href="mailto:Lorna_MacDonald@UManitoba.ca">Lorna_MacDonald@UManitoba.ca</a>	Functional syntax, language universals, typology; Tauya, Papuan languages
Moshe Nahir	Office: 545 FA Phone (204) 474-9623 <a href="mailto:nahir@cc.umanitoba.ca">nahir@cc.umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~nahir">http://home.cc.umanitoba.ca/~nahir</a>	Sociolinguistics, language planning, applied linguistics; modern Hebrew [Linguistics/Hebrew Language]
David H Pentland	Office: 603 FA Phone (204) 474-9187 <a href="mailto:pentland@cc.umanitoba.ca">pentland@cc.umanitoba.ca</a>	Historical and comparative linguistics, dialectology, philological methods, language and culture, prehistory; Algonquian, Indoeuropean, Métchif [Linguistics/Anthropology]
Kevin Russell	Office: 537 FA Phone (204) 474-9620 <a href="mailto:krussll@cc.umanitoba.ca">krussll@cc.umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~krussll">http://home.cc.umanitoba.ca/~krussll</a>	Phonology, morphology, computational modelling, narrative analysis; Cree, Dakota, ASL
Erin Wilkinson	Office: 536 FA Phone (204) 272-1665 <a href="mailto:e_wilkinson@umanitoba.ca">e_wilkinson@umanitoba.ca</a> <a href="http://home.cc.umanitoba.ca/~wilkinse">http://home.cc.umanitoba.ca/~wilkinse</a>	Signed language linguistics, cognitive-functional linguistics, language typology
H C Wolfart	Office: 538 FA Phone (204) 474-9472 <a href="mailto:liebzei@cc.umanitoba.ca">liebzei@cc.umanitoba.ca</a> <a href="http://umanitoba.ca/faculties/arts/departments/linguistics/media/hcw-cv.html">http://umanitoba.ca/faculties/arts/departments/linguistics/media/hcw-cv.html</a>	Text-based analysis, history of linguistics, oral literature; Cree, Algonquian, Latin, Low Alemanic

### Senior Scholar

Name	Contact Information	Research Interests
William D Wade	<a href="mailto:wade@cc.umanitoba.ca">wade@cc.umanitoba.ca</a>	Physical anthropology, human evolution, evolution of language

### Department life

Colloquia are held on Friday afternoons. There are also public presentations of thesis defences (MA and PhD) and of Generals Papers (PhD). Graduate students are expected to attend these events.

### Important links

- ❖ Faculty of Graduate Studies: [http://umanitoba.ca/graduate\\_studies/](http://umanitoba.ca/graduate_studies/)
- ❖ Graduate Student Funding: [http://umanitoba.ca/faculties/graduate\\_studies/funding/index.html](http://umanitoba.ca/faculties/graduate_studies/funding/index.html)
- ❖ International Centre for Students: <http://umanitoba.ca/student/ics/>
- ❖ The Student Counselling and Career Centre: <http://www.umanitoba.ca/student/counselling/>
- ❖ Information Services and Technology (providing assistance with computer and e-mail related concerns): <http://umanitoba.ca/ist/>

Links to some of the services available through the library:

- ❖ Document delivery (information): [http://umanitoba.ca/libraries/get\\_materials.shtml](http://umanitoba.ca/libraries/get_materials.shtml)
- ❖ Document delivery request form:  
<http://relais.lib.umanitoba.ca.proxy2.lib.umanitoba.ca/access/loginMWU.jsp>
- ❖ Information on workshops offered through the library on such topics as LaTeX, Refworks, Literature reviewing, etc:  
<http://umanitoba.ca/libraries/units/science/workshops.html>
- ❖ Subject-specific librarians who can help with searches:  
[http://umanitoba.ca/libraries/units/collections/bibliographers\\_list/biblist.shtml](http://umanitoba.ca/libraries/units/collections/bibliographers_list/biblist.shtml)

## Becoming a Linguistics Graduate Student

(from beginning to end)

### Applications

The Linguistics Department admits students to two degree programs: Master of Arts (M.A.) and Doctor of Philosophy (Ph.D.). Students may be admitted to a Pre-Master's program if they do not have the required background for admission into the M.A.

As specified by FGS and Department websites, a complete application must consist of:

- Application for Admission
- A cover letter or statement of scholarly interests, and indicating preferred supervisor, if any
- Official transcripts from *all* previous undergraduate and graduate institutions attended
- Two letters of reference
- A reasonably substantial sample of your written work (e.g. a course paper or thesis chapter)
- The application fee (\$100 CDN)
- A curriculum vitae
- A copy of birth certificate or passport proving identity and citizenship
- Additional paperwork as required:
  - official evidence indicating name change, if applicable
  - evidence of proficiency in the English language, if applicable

The application (and all required documentation) is to be submitted directly to the Faculty of Graduate Studies.

Note that the minimum standard for acceptance into any category in the Faculty of Graduate Studies is a 3.0 Grade Point Average (GPA) or equivalent in the last two previous years of full time university study (60 credit hours).

#### Steps:

1. A completed official application for admission form must be submitted, together with the application fee and supporting documentation, to the Faculty of Graduate Studies. Until such time as an application is complete it will not be considered.

NOTE: International students need to pay special attention to the appropriate requirements with respect to transcripts (see application form for details).

2. Applications are reviewed by the Graduate Committee (which in this case does not include a graduate student representative).

3. Notification of recommended/rejected applications are sent to the Faculty of Graduate Studies who check that the applicant meets the eligibility requirements of the Faculty of Graduate Studies. The Faculty of Graduate Studies notifies applicants of their acceptance or rejection

The Linguistics Department may consider applications which are incomplete, with the understanding that a) this may impede favourable evaluation and b) no formal action on admissions may be taken by the Faculty of Graduate Studies until all required documents are provided and verified to the satisfaction of the Faculty of Graduate Studies.

The Graduate Committee only entertains applications for a September start date. All applicants are directed to apply before **February 15<sup>th</sup>** of the year they intend to start.

### **Advisors**

All graduate students are assigned an advisor by the Graduate Committee on admission into a Master's or PhD program. Advisors are assigned based on the incoming student's interests, stated preference, and available faculty. The advisor typically advises the student on their program of study, directs research, and supervises the thesis. The Graduate Committee will consider changes at the request of the student or the advisor later in the program. Such changes may be necessitated by a change in the student's research interests. Students should feel free to change advisors at any time, without fear of offending a faculty member. Changes should always be communicated to both the old and new advisor and to Debbie Spindler, the administrative assistant.

### **Registration**

Registration in courses takes place at the end of August. Graduate programs in Linguistics, including coursework, are assigned/approved by the Graduate Committee in mid-August. Graduate students should meet with their advisors to discuss the recommendations of the Graduate Committee and to provide their own input before registering in courses.

### **Course Classifications**

Students who register through the Aurora Student Information System (SIS) must also have prior approval of the Department Head or designate. Students registering through the Aurora SIS should add only those courses that are a Major course in their program. Courses with Auxiliary "X", Audit "A", or Occasional "O" status (see below) must be added by the department.

X Auxiliary course: Course is not a major requirement of the program but is required by the student's advisor.

A Audit course: Course is not taken for credit. No grade is recorded.

O Occasional course: Course is not a requirement of the program.

**A note on Auxiliary courses:** Extra courses which are not actually part of the Master's or Ph.D. program but which are specified and required by the student's advisor and/or the Graduate Committee, may be classified as X (Auxiliary) and the grade will not be included in the degree GPA which appears on the transcript. However, X course grades may be used in the calculation of the GPA for continuation in the program. Additionally, X courses are used in the calculation of the GPA for the purposes of Admission and Awards. (NOTE: The University of Manitoba Graduate Fellowship (UMGF) and International Graduate Student Scholarship (IGSS) use X courses in the calculation of the GPA.) A maximum of 12 credit hours under the X course classification is permitted while registered in a given program.

Students must maintain a minimum degree grade point average (degree GPA) of 3.0 with no grade below C+ in order to continue in the Faculty of Graduate Studies.

### **Continuing Courses (CO)**

For graduate level courses which continue beyond the normal academic term, the instructor shall recommend that a mark classification of "CO" be used until such time as a final grade can be established. If the course is not completed by August 31, the student must re-register for the course(s).

In the absence of an assigned mark of "CO", the student may receive mark of "F" in that term.

*Note:*

1. A CO will normally not be permitted longer than twelve months.
2. In exceptional circumstances, where a CO grade is requested for a second twelve months, at the time the CO grade is submitted on the examination register the instructor and Department head must also submit the "Recommendation for Continuing Status of a Course" form stating the reason for the CO and the deadline by which the course must be completed.

### **Incomplete Courses**

The student who is unable to complete the term work prescribed in a course may apply to the instructor prior to the end of lectures for consideration of a grade classification of "Incomplete". It is understood that the student is to write the final examination if one is scheduled for the course.

Taking into account the results of the final examination, the value of the term work completed, and the extent of the incomplete term work, the instructor shall calculate the temporary grade using a zero value for incomplete work.

Normally, the following maximum extensions are allowed:

- ❖ For courses terminated in April, August 1<sup>st</sup>
- ❖ For courses terminated in August, December 1<sup>st</sup>
- ❖ For courses terminated in December, April 1<sup>st</sup>

If a final grade is not reported within one month of the extension deadline, the letter “I” will be dropped and the grade will remain as awarded. The student will no longer have an opportunity to improve the grade. In no case will the satisfaction of the incomplete requirements result in a lower grade being awarded.

### **Pre-master’s program**

Pre-Master’s study is offered to students whose undergraduate degrees are a) not in linguistics or a closely related area with significant linguistics-related courses, or b) whose degrees are not equivalent to a four-year degree. Pre-MA programs of coursework are determined on a case-by-case basis by the Graduate Committee. A program can include up to 30 credit hours of undergraduate coursework with particular attention paid to core areas of linguistics. Information about typical pre-MA programs is available at:

[http://umanitoba.ca/faculties/arts/departments/linguistics/programs/graduate/graduate\\_faq.html](http://umanitoba.ca/faculties/arts/departments/linguistics/programs/graduate/graduate_faq.html)

A minimum degree grade point average of 3.0 with no grade below C+ must be maintained for continuance in pre-Master’s study.

Upon successful completion (with a grade of B or better) of the coursework recommended by the Graduate Committee, a pre-Master’s student can apply to the MA program. Acceptance is not guaranteed.

### **Master’s Program**

Applicants must have the equivalent of a four-year bachelor’s degree in Linguistics or closely related area with significant linguistics-related content in their coursework.

#### **Coursework**

Prior to commencement of studies, the Graduate Committee will assign a program of 18-24 credit hours which makes use of available and anticipated course offerings, and fulfills (to the Committee’s satisfaction) the minimum coursework requirements as laid out in the Graduate Calendar. Students input is encouraged and taken into account. Typically, programs will include LING 7550 Phonology (3), LING 7590 Field Methods (6), LING 7630 Syntax (3), plus 6-12 additional credit hours. Changes to these requirements must be approved by the Graduate Committee and communicated to Debbie Spindler, who handles the administrative aspects of course registration.

A minimum degree grade point average (degree GPA) of 3.0 with no grade below C+ must be maintained for continuance in the Faculty of Graduate Studies.

### **Language Requirement**

Students are expected to demonstrate that they know at least one language other than English well enough to use it for conducting linguistic research. The Department Head or Graduate Chair will certify that the language requirement has been satisfied if the student:

- a) has passed a reading exam conducted by one of the language departments at the University of Manitoba;
- b) has successfully completed a year of university studies where the other language is the language of instruction and examination; or
- c) has a bachelor's degree or equivalent with a major in the other language.

The Graduate Committee may approve on a case-by-case basis other methods of demonstrating that the language requirement has been met (e.g., an interview with a colleague fluent in the language). In the event that a student's native language is not English, the student can write a letter to the Graduate Committee requesting to have his or her native language taken to satisfy the language requirement. Students are encouraged to submit this letter early in their programs.

### **Progress Reports**

A Progress Report must be filed with the Department at least once a year, to be forwarded to FGS. Ideally, at least one report is completed at a face-to-face meeting between the student and the advisor and/or the Graduate Chair in March or April of every year. The meeting involves a review of the student's academic progress to date and the goals to be met in the upcoming year.

### **Thesis**

Upon completion of coursework a thesis proposal must be forwarded to the Graduate Committee for approval. The thesis proposal should be a one-page abstract of the thesis topic, developed by the student under the guidance of the advisor.

When a final draft of the thesis is near completion to the satisfaction of the advisor, the advisor will recommend an examining committee to the Head or designate (often the Graduate Chair), who will appoint an examining committee congruent with FGS standards and schedule a defence. The examining committee must consist of a minimum of three examiners, one of whom must hold a primary appointment from within the major department and another who must be external to the department. All examiners must be deemed qualified by the Department Head and willing to serve.

MA defences in Linguistics are public events, and consist of a 25-30 minute oral presentation based on the thesis, followed by examination by the committee (10-15 minutes each, with a shorter second round available) and questions from the audience (time permitting). Normally the examination should take no more than two hours.

Following successful defence of the thesis, the examining committee will jointly agree how signatures to the thesis approval form will be handled, typically with the advisor withholding his/her signature until

revisions are complete. The completed thesis approval form will stand as “written assurance” to FGS that the thesis has been approved and all revisions required by the examining committee have been completed.

A copy of the finished thesis, bound at the student’s expense, must be presented to the Department. In addition, an editable copy of the thesis must be submitted to the Graduate Chair for inclusion in the working papers volume or webpage.

### **Pre-PhD program**

A student **with a Master’s degree or equivalent** but lacking significant linguistics-related content in their programs, may initially be admitted and registered in a Master’s program with the option to apply for transfer to the PhD. The Graduate Committee will make that determination as part of the admissions decision and will direct FGS to include the option in the student’s admissions letter. The Graduate Committee will not entertain requests to transfer to the PhD from students who have not been offered the option. The Linguistics Department does not admit students to the PhD program who do not hold Master’s degrees or the equivalent.

A Master’s student who has been offered the option to apply for transfer, may be transferred to the PhD program on recommendation from the student’s advisor and Department head, provided the follow up transfer recommendation occurs within 12 months of the initial registration in the Master’s program. In such a case, the application fee is waived and fees assessed towards the Master’s program will be deducted from the full 2 years of Ph.D. program fees.

### **PhD Program**

Applicants must have a Master’s degree (or equivalent) in Linguistics or a closely related area with significant linguistics-related content in their programs for admission to the PhD program. Admissions are determined by the Graduate Committee.

### **Advisory Committee**

Upon admission, an advisor is assigned to each PhD student by the Graduate Committee (see above). At the thesis proposal stage and following the second Generals Paper, the Graduate Committee will seat an advisory committee who will meet with the student and approve the thesis proposal on behalf of the Graduate Committee. The advisory committee consists of a minimum of three members of the Faculty of Graduate Studies, one of whom must hold a primary appointment from within the Linguistics department and one of whom must hold a primary appointment outside the Linguistics department. Committees may include one guest member who has expertise in a related discipline but is not a member of the Faculty of Graduate Studies. The membership of the committee, including the advisor, as well as any changes to it, must be approved by the Dean of Graduate Studies. The advisor is the Chair of the advisory committee. Typically, the three members of the advisory committee will be nominated to the examination committee, along with a university-external member.

### **Residence Requirement**

Two residence periods at the University of Manitoba devoted to full-time graduate study, subsequent to admission into the PhD Program, are required of all students. (For the purposes of the Residence Requirement one residence period is Fall Term, Winter Term or Summer term (May – August) combined.) The student shall be geographically available to visit the campus regularly during these residence periods.

### **Coursework**

Prior to commencement of studies, the Graduate Committee will assign a program of 18-24 credit hours which makes use of available and anticipated course offerings, and fulfills (to the Committee's satisfaction) the minimum coursework requirements as laid out in the Graduate Calendar. Typically, programs will include LING 7550 Phonology (3), LING 7590 Field Methods (6), LING 7630 Syntax (3), plus 6-12 additional credit hours. Changes to these requirements in any given program must be approved by the Graduate Committee and communicated to Debbie Spindler, who handles the administrative aspects of course registration.

### **Language Requirement**

Students are expected to demonstrate that they know at least one language other than English well enough to use it for conducting linguistic research. The Department Head or Graduate Chair will certify that the language requirement has been satisfied if the student:

- a) has passed a reading exam conducted by one of the language departments at the University of Manitoba;
- b) has successfully completed a year of university studies where the other language is the language of instruction and examination; or
- c) has a bachelor's degree or equivalent with a major in the other language.

The Graduate Committee may approve on a case-by-case basis other methods of demonstrating that the language requirement has been met (e.g., an interview with a colleague fluent in the language). In the event that a student's native language is not English, the student can write a letter to the Graduate Committee requesting to have his or her native language taken to satisfy the language requirement. Students are encouraged to submit this letter early in their programs.

### **Progress Reports**

A Progress Report must be filed with the Department at least once a year, to be forwarded to FGS. Ideally, at least one report is completed at a face-to-face meeting between the student and the advisor and/or the Graduate Chair in March or April of every year. The meeting involves a review of the student's academic progress to date and the goals to be met in the upcoming year. For students who are

not resident in Winnipeg at that time, or for whom a face-to-face meeting cannot be arranged in a timely fashion, correspondence by e-mail and signatures by fax are allowed.

Following the formation of the thesis advisory committee, Progress Reports must be signed by the advisor and/or the Graduate Chair and the other department-internal committee member. The department-external member should be given the opportunity to meet with the student and committee, but this is not necessary for purposes of filing the progress report.

### **Generals Papers**

Upon completion of their coursework, Ph.D. students must write and defend two original research papers of publishable quality in two different sub-disciplines of linguistics. In cases where coursework takes longer than one year to complete, students should begin working on their Generals Papers in their second year.

Students are encouraged to develop their own topic ideas and choose supervisors for their papers on the basis of their topic. The scope of the Generals Papers are negotiated by the student and a supervisor for each Paper who may or may not be the advisor. A one- to two-page proposal must be submitted to the designated supervisor and then approved by the Graduate Committee. The student writes each Paper under the guidance of the supervisor, and when the supervisor is satisfied the paper is nearing completion, the supervisor asks the Graduate Chair to schedule a public defence. The examining committee for the paper must be jointly decided on by the supervisor and the student at this time. The committee will consist of no fewer than two members, one faculty member who is the supervisor and another faculty member from the Department.

The Paper itself is approximately the length of a journal article (normally about 50 manuscript pages). At the defence, a 15-20 minute presentation based on the Paper is made by the student, examined by the supervisor and the other member of the committee. Upon successful defence and submission of final revisions to the supervisor, the supervisor advises the Graduate Chair who updates the student's file indicating completion of the Paper. At anytime following the approval of the first Generals Paper the student may propose and write the second. Procedures for the second Paper then proceed as for the first.

It is recommended that one of the Generals Papers, usually the second, be on a topic related to the dissertation such that the research carried out can be applied to the thesis proposal and the PhD thesis itself.

The student has at most two attempts to successfully defend or to produce an acceptable written revision after at most two attempts at each results in a failed Paper, which must be reported to FGS. Following a first failed Paper, the student is required to begin a new project for their next Paper. Following FGS regulations (see number 7, under 'Candidacy Examination'), a second failing Paper will result in the student being required to withdraw from the program.

## **Thesis Proposal**

A thesis proposal is written by the student under the guidance of the advisor and any others recommended by the advisor to the student. The topic, scope, and format of the written proposal depends on the details of the proposal itself, but typically would be half the length of a journal article (normally about 25 manuscript pages). The proposal should make clear the problem/question to be addressed, the plan for doing so, review the relevant literature, and suggest probable outcomes and what they mean to the field.

## **Thesis**

The thesis must constitute a distinct contribution to knowledge in the field of linguistics and the material must be of sufficient merit to be, in the judgment of the examiners, acceptable for publication.

Students are referred to the general regulations governing PhDs as given in the Faculty of Graduate Studies Academic Guide for information about submission and distribution of the written thesis:

<http://crscalprod1.cc.umanitoba.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=60&chapterid=628&loaduseredits=False>

A student must pass an oral examination on the subject of the thesis and matters relating thereto before he/she may obtain the Ph.D. degree. PhD defences in Linguistics are public events. Oral presentations are typically 35-40 minutes, with 15-20 minutes per examiner for questions, followed by a shorter second round. The Chair may exercise discretion in inviting questions from guests. Total time may exceed 2 hours at the discretion of the Chair.

Following completion of the defence, the Chair and the examining committee will jointly agree how signatures to the thesis approval form will be handled, typically with the advisor withholding his/her signature until revisions are complete. The completed thesis approval form will stand as "written assurance" to FGS that the thesis has been approved and all revisions required by the examining committee have been completed.

A copy of the finished thesis, bound at the student's expense, must be presented to the Department. In addition, an editable copy of the thesis must be submitted to the Graduate Chair for inclusion in a working papers volume or webpage.

### Graduate Course Descriptions

The following courses are listed in the University of Manitoba's Graduate Calendar. All courses are 3 ch (one term) unless otherwise indicated. Courses with 'variable content' may be repeated for credit with different topics.

The typical graduate program in our department includes 18-24 ch of courses, and is assigned to suit each student's interests by the Graduate Committee. Graduate programs almost always include LING 7550 Phonology (3 ch), LING 7590 Field Methods (6 ch), and LING 7630 Syntax (3 ch).

Course ID	Title	Description
LING 7500	<i>Linguistic Variation and Change</i>	Focuses on sources, causes and patterns of linguistic change, spread of changes and the resulting relationships among languages.
LING 7510	<i>Linguistic Typology</i>	Highlights universals and differences in phonological, morphological and/or syntactic structures drawn from data from a wide variety of languages.
LING 7550	<i>Phonology</i>	(required) Presents a theoretical approach to current issues in phonological analysis, building and testing hypotheses about phonological data.
LING 7570	<i>Semantic Theory</i>	A theoretical approach to current issues in semantics focusing on formal and logical aspects of meaning.
LING 7580	<i>Computational Linguistics</i>	Computational modelling of language and the use of computational tools in linguistic research.
LING 7590	<i>Field Methods</i>	(6 ch; variable content; required) Provides practical experience in techniques for data collection, analysis and interpretation of original data, through guided work with a speaker of a language unfamiliar to students. As the course content will vary from year to year, students may take this course more than once for credit.
LING 7620	<i>Seminar in North American Indian Languages</i>	The linguistic structure of a North American language or group of languages. As the course content will vary from year to year, students may take this course more than once for credit.
LING 7630	<i>Syntax</i>	(required) Presents a theoretical approach to current issues in syntactic analysis, building and testing hypotheses about syntactic data.
LING 7920	<i>Special Problems in Linguistic Research</i>	(variable content) Specialized topics in linguistics. As the course content will vary from year to year, students may take this course more than once for credit.
LING 7940	<i>Graduate Reading and Research 1</i>	(variable content) Independent reading and/or research on a selected topic. As the course content will vary from year to year, students may take this course more than once for credit.
LING 7950	<i>Graduate Reading and Research 2</i>	(variable content) Independent reading and/or research on a selected topic. As the course content will vary from year to year, students may take this course more than once for credit.

### Graduate Courses 2011-2012

Course ID	Title	Description
<b>FALL</b>		
LING 7590 T01	<i>Field Methods</i>	The language studied will be Guarani. Instructor: Kevin Russell
LING 7630 A01	<i>Syntactic Theory</i>	Instructor: Jila Ghomeshi
LING 7920 T01	<i>Research Methods in Linguistics</i>	Instructor: Kevin Russell
LING 7920 T02	<i>Structure of ASL I</i>	Instructor: Erin Wilkinson
LING 7920 T03	<i>Origins of Ergativity</i>	Instructor: Lorna MacDonald
LING 7920 T04	<i>Lexicalization in Sign Languages</i>	Instructor: Erin Wilkinson
<b>WINTER</b>		
LING 7550 A01	<i>Phonological Theory</i>	Instructor: Kevin Russell
LING 7590 T01	<i>Field Methods</i>	The language studied will be Guarani. Instructor: Kevin Russell
LING 7920 T01	<i>Structure of ASL II</i>	Instructor: Erin Wilkinson
LING 7920 T02	<i>Grammatical Polysemy</i>	Instructor: Jila Ghomeshi

### Financial Assistance

#### Internal Awards

Students who are eligible are encouraged to apply for the **University of Manitoba Graduate Fellowship (UMGF)**. This fellowship is valued for a 12 month period at \$16,000 for PhD students and at \$12,000 for Master's students. Information can be found on the Funding and Awards page of the Faculty of Graduate Studies website: [http://umanitoba.ca/faculties/graduate\\_studies/funding/index.html](http://umanitoba.ca/faculties/graduate_studies/funding/index.html).

UMGF applications may be submitted with the admissions application, unless the deadline for UMGF consideration is earlier than **February 15<sup>th</sup>**.

There are a number of funding opportunities available specifically to international students. International students are encouraged to consult this website:

[http://umanitoba.ca/faculties/graduate\\_studies/funding/international.html](http://umanitoba.ca/faculties/graduate_studies/funding/international.html)

Students who attend conferences at which they will present a paper are eligible to apply for the **Graduate Student Conference Travel Award**. More information is available here:

<http://umanitoba.ca/faculties/arts/awards/3006.html>

## External Awards

### **Manitoba Graduate Scholarships** ([http://umanitoba.ca/faculties/graduate\\_studies/funding/605.html](http://umanitoba.ca/faculties/graduate_studies/funding/605.html))

The Government of Manitoba has provided funds to ensure that Manitoba's best students continue education at home, to foster research that leads to economic growth and to attract excellent students to study in Manitoba.

This award is valued for a 12 month period at \$7,500 for PhD students (can be held with the UMGF), or \$15,000 for Master's students (must decline UMGF).

Students who are eligible for the UMGF will also have their name entered into the MGS Competition.

### **Social Sciences and Humanities Research Council of Canada** (<http://www.sshrc-crsh.gc.ca/>)

The Social Sciences and Humanities Research Council (SSHRC) is the federal agency that promotes and supports postsecondary-based research and training in the humanities and social sciences.

SSHRC offers two kinds of doctoral fellowships:

**Joseph-Armand Bombardier CGS Doctoral Scholarships** are valued at \$35,000 per annum for 36 months.

**SSHRC Doctoral Fellowships** are valued at \$20,000 per annum for 12, 24, 36 or 48 months.

Only Canadian citizens and permanent residents qualify to apply. For further information see: <http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/doctoral-doctorat-eng.aspx>

For Master's students there is the Joseph-Armand Bombardier CGS Master's program which offers a one-time, non-renewable, 12-month award valued at \$17,500. Again, only Canadian citizens and permanent residents qualify to apply. For further information see: [http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/cgs\\_masters-besc\\_maitrise-eng.aspx](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/cgs_masters-besc_maitrise-eng.aspx)

## Grader/marker positions and Research Assistantships

There are typically around four grader/marker positions each year for which graduate students can apply. These positions are advertised in the summer. Debbie Spindler notifies all graduate students by e-mail once the postings have gone up. The positions are filled based on student experience as in accordance with CUPE union regulations. Students are paid for up to 56 hours per term at the rate of \$13.75 per hour.

Helpful workshops are offered periodically through the **University Teaching Services**:

[http://intranet.umanitoba.ca/academic\\_support/uts/index.html](http://intranet.umanitoba.ca/academic_support/uts/index.html) and through the **Graduate Students' Association**. Debbie will forward e-mail messages to all graduate students regarding any other relevant workshops that may be being held.

Research assistantships are occasionally available on an ad hoc basis. Debbie Spindler contacts graduate students in the event that there are any positions to be filled.

### **Conference Presentations and Participation**

Graduate students are encouraged to submit an abstract to at least one conference during their time in the graduate program. For a Master's student, this may be when the thesis research is all but complete. For PhD students, each of the two General Papers ought to provide ample material for public presentation. There are some travel funds available for this purpose (see above). In Canada, the annual meeting of the Canadian Linguistic Association (see <http://homes.chass.utoronto.ca/~cla-acl/>) is a good choice. The benefits of attending conferences include accruing the experience of presenting papers, dissemination of research, networking, and enhancing one's job prospects.

### **Graduate Student Research that involves human subjects**

Any research carried out in fulfillment of program requirements that involves other humans must have Ethics approval. The University of Manitoba Office of Research Ethics and Compliance can be found here: [http://umanitoba.ca/research/orec/ethics/human\\_ethics\\_index.html](http://umanitoba.ca/research/orec/ethics/human_ethics_index.html). Student researchers should consult with the faculty member supervising their work to get his or her approval first before seeking approval from the Research Ethics Board. An application must then be made to the appropriate Research Ethics Board. (For a complete list of REB forms and guidelines see: [http://umanitoba.ca/research/orec/ethics/human\\_ethics\\_REB\\_forms\\_guidelines.html](http://umanitoba.ca/research/orec/ethics/human_ethics_REB_forms_guidelines.html).)

Students use the same forms, and apply to the same REB as their faculty supervisor. Student researchers should submit their protocols via email from their University of Manitoba email address. Their faculty supervisor's signature should follow by either email or fax.

***Is there anything you'd like to see added to this handbook? Submit comments and suggestions to [ghomeshi@cc.umanitoba.ca](mailto:ghomeshi@cc.umanitoba.ca).***