

Econ 1010 A02 Principles of Microeconomics
Winter 2019
T/R 4:00 – 5:15 pm; 240 University College

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Course Description

Principles of Microeconomics is an introductory-level course in which you will learn some of the basic structure of microeconomic thinking. Economics is more than a compilation of facts and numbers; it is a way of thinking and making decisions that leads to predictions about issues ranging from war, taxation, and environmental protection, to how many hours to spend on studying (see p. 214) or entertainment, and whether or not to attend class today. Microeconomics studies decision making at the level of the individual person, household, or firm. Topics of interest to microeconomists include market structure and performance, the pricing of goods, consumer behaviour, public goods, externalities, environmental economics, poverty, taxation, labour, health, and more. We will touch on some of these topics throughout this course.

Course materials

1. Hubbard, O'Brien, Serletis, & Childs. 2018. *Microeconomics, Second Canadian Edition*. Toronto: Pearson. Either hard copy or e-text is suitable.
2. SaplingPlus account for completing required pre-class tutorials and required homework assignments for each chapter of the Hubbard textbook.
 - Purchase access code card at UM Bookstore (\$52 Cdn) or pay at Sapling website as you register (\$57 USD).
3. UMLearn website containing class notes to print, course announcements, and any handouts or other course materials I post.
 - Plan to print out chapter notes and bring them to class sessions. Course announcements archived in the Announcements folder in UMLearn will contain reminders that notes are available for printing.

Getting help

a. Professor Troutt's office hours and appointments

R 11:00 am – noon Note: You do not need an appointment to attend office hours.

If office hours do not work for your schedule, you can request an appointment by emailing me. Be sure that your message complies with the requirements in the next section, and include all the time ranges that you are available over about five weekdays. I will look for the earliest match between our schedules and respond with an appointment slot.

b. Teaching Assistant's office hours

To be determined. I will update this course outline once these are set.
You do not need an appointment to attend these office hours.

Asking questions electronically

- **Discussion forums:** You should post any questions about administrative matters or course content in the appropriate discussion forum within the UMLearn site. Anyone can post in the forums, and anyone can respond to forum posts.
 - Post questions about course content in the “Content questions” forum (example: Could someone please explain how we got found equilibrium price in class on Thursday?).
 - Post questions about administrative matters or course logistics in the “Administrative questions” forum (example: Will chapter 9 be covered on the test?).
- **Emailing:** You should only email me about matters that are personal/private or that are not relevant to the whole class (e.g., to request an appointment; if you missed a test; etc.). Before sending your email message, please ensure it satisfies the following requirements, or I may not reply.
 1. Sent from your University of Manitoba account. This is mandatory.
 2. Includes “1010” or “Econ 1010” in the subject field.
 3. Is written in a professional manner. This means starting with a salutation (example: Dear Prof. Troutt.); writing out words and spelling them conventionally (no text-type abbreviations); using a formal tone, as you would use with an employer; ending with your name and student number (example: Sincerely, Susan Lee UM #####).
- I will check student email and course discussion forums once per weekday, usually before 10:00 am. I will not check these on weekends. I will reply to email and discussion forum posts within 2 business days, aiming for one business day. Please do not send or post a follow-up until: (1) you have verified that your message or post complied with the necessary requirements stated above, and (2) you have allowed two full business days to pass since sending or posting your initial inquiry.

Evaluation

Pre-class Tutorials	completed in Sapling; see notes 1 & 4	10%
Homeworks	completed in Sapling; see notes 2 & 4	15% (1.5% each)
Test 1	In class T Feb. 26; see notes 3 & 4	30%
Test 2	In class R Mar. 21; see notes 3 & 4	25%
Test 3	In class T April 9; see notes 3 & 4	20%

Notes about evaluation

- 1. Pre-class tutorials (PCT):** You will complete a *batch* of Sapling pre-class tutorials (PCT) for most chapters of the textbook prior to or at the early stage of starting the chapter in class sessions. Some chapters will have several PCTs, and the occasional chapter may have none. There are two additional PCTs: PCT 0A (Using the Tools of Sapling) and PCT 0B (Math Review). All of the PCTs are intended to acquaint you with upcoming course content. Most PCTs will consist of short videos and a series of questions on topics relevant to an upcoming/current chapter. PCTs 0A and 0B might seem more like homeworks but they are included in the PCT component of your course grade. Policies for PCTs include 2 attempts per question with no point deduction for the additional attempt. I will announce start dates and deadlines regularly in the daily course announcements available in the Announcements folder of UMLearn and presented at the start of each class session. I expect you to work on PCTs regularly, exercising sound time management practices, rather than at the last minute. At the end of the course, I will calculate your overall PCT score and weight it by 0.10 (10%) in your course average. PCTs will always be due by noon on their due date.
- 2. Homeworks:** You will complete one Sapling homework per chapter. Each homework will be available while we are covering the chapter in class and for approximately one week after we finish the chapter. I will announce start dates and due dates regularly in the daily course announcements available in the Announcements folder of UMLearn and presented at the start of each class session. I expect you to work on homeworks regularly, exercising sound time management practices, rather than at the last minute. Policies for homeworks include 3 attempts per question, with 20% of the question's points deducted per wrong attempt. You may refer to your textbook and notes while completing homeworks. Homeworks will always be due by 11:30 pm on their due date.
- 3. Tests:** Tests will be 65-70 minutes long. They will be challenging to complete within the allotted time. They will consist of multiple choice and short answer portions. The short answer portion of each test may include computational, brief verbal answer, graphical, and/or analytical questions. The *tentative* coverage for each test is listed on p. 6; I will announce finalized coverage at least one week before each test date. Because microeconomics builds on itself, you should view all tests as cumulative in the sense that you need to know the subject matter of earlier test(s) in order to succeed on a current test. No washroom breaks will be allowed during tests.
- 4. Make-up policies:**
 - a) Pre-class tutorials and Homeworks:** Because these will be provided in advance of their due dates and I expect you to work on them regularly and not at the last minute, there will be no extensions or make-ups for pre-class tutorials or homeworks for any reason. Plan to work

regularly on assigned materials in Sapling so that a last-minute illness or other life event does not cause you to receive a 0 on a pre-class tutorial or homework. Students who miss a pre-class tutorial due to joining the course during the registration revision period, will have the relevant pre-class tutorial(s) waived; I will calculate their pre-class tutorial average using the tutorials they were enrolled in the course for. ***Note that I will download the classlist daily throughout the registration revision period, so that I know when each student was in the course.***

- b) **Tests:** If you miss a test for a valid medical or compassionate reason, you must provide me with verifiable written documentation and make arrangements to write your make-up test within 5 calendar days following the missed test. If you do not give me your written documentation *and* make arrangements to make up your missed test within five calendar days following the missed test, you will receive a grade of 0 for that test.
5. **Calculator:** You will need a simple calculator for this course. It should be a stand-alone calculator. You may not use a personal electronic device of any kind during tests. Your stand-alone calculator must be non-programmable and non-graphing.
6. **Your own supplies:** You will not be allowed to share or borrow any materials or supplies during tests regardless of any issues that arise with respect to your materials and supplies. If you ask to borrow materials/supplies during a test, the answer will be to do the best you can with whatever you brought. Come to tests well-prepared, with plenty of pencils, an adequate eraser, and a simple calculator that you are sure will work throughout the test.
7. **Grading scale:** A+ ($\geq 93\%$); A (86-92%); B+ (79-85%); B (72-78%); C+ (65-71%); C (58-64%); D (51-57%); F ($\leq 50\%$). You will receive some evaluative feedback by the March 20 voluntary withdrawal deadline. Course grades are subject to departmental review.
8. **Grade appeals:** Informal or formal appeals of term work must be submitted within 10 days of receiving marks. It is your responsibility to ask for a review of your mark by the deadline; I will not consider late requests.
9. **Unclaimed work:** Any unclaimed term work will be held for four months from the end of the final examination period for the term in which the work was assigned, then destroyed according to FIPPA guidelines.

Washroom break policy during tests

Students will not be permitted to leave the classroom during a test unless they have submitted their test for marking. If you have a condition that requires you to access the washroom during term tests, please register with Student Accessibility Services immediately.

Accessibility Services

Students with disabilities or other conditions that could affect scholastic performance are entitled to accommodation through Student Accessibility Services. If you believe that you qualify, go to 520

University Centre to inquire about registering for their services. If you are already registered with Accessibility Services, please feel free to consult with me privately regarding your accommodations.

Academic integrity

- Be sure to acquaint yourself with UM policies on academic integrity, including plagiarism, cheating, and exam personation. These are covered in the University's on-line Calendar at: <http://crscalprod1.cc.umanitoba.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=320&chapterid=3995&topicgroupid=21576> .
- Ignorance of rules and policies about academic integrity is not accepted as a valid excuse for violating them.
- The *minimum* penalty in Arts for academic dishonesty in a test or final examination is F for the test/exam and F-DISC in the course plus a suspension from the Faculty of Arts for a period of 1 year. The F grade and disciplinary note appear on the student's transcript. For repeat violations, the penalty may include suspension from the Faculty of Arts for a period of up to five years.

Technology use in the classroom

Calculators: You should have a simple calculator for this course. It should not have graphing or programmable features. Being in possession of a calculator that possesses any such features at a test for this course will be grounds for an academic dishonesty investigation.

Cell phones: Cell phones should be off/silenced and out of sight during class. This should not even need to be stated. If your cell phone is visible during class time, I may confiscate it until the end of the class session. If you have special circumstances that may require you to use your phone, you should speak to me privately right away. For in-class practice requiring calculations, you must use your calculator and not your phone or other device.

Laptops and tablets (etc.): Laptops and electronic tablets (etc.) should not be out during class. If you want to use a computer or tablet (etc.) for notetaking purposes, you must see me in person in my office (during office hours or by appointment) before being allowed to do so. At our meeting, I will ask you to sign an agreement committing you to sit in the front two rows of the classroom when using your laptop or tablet (etc.) and allowing me to randomly ask you to turn your screen around without touching the keyboard or other parts of the device. Once you have signed the agreement, then you must sit in the front two rows of the classroom at any sessions at which you wish to use your laptop or tablet (etc.). I may at any time ask you to turn your screen around to see what you are doing. If I detect that you were using the device for purposes unrelated to taking notes for this course, then your permission to use a laptop or tablet (etc.) during class will be considered revoked. If you have not signed an agreement granting you permission to have your laptop or tablet (etc.) out during class time and I see you using it, I am likely to confiscate it or ask you to leave the classroom for the duration of the class session.

Important dates

- Ongoing PCTs and Homeworks due – check available and due dates often
- Feb. 18-22 Winter break week
- T Feb. 26 Test 1 (tentatively covers chs. 1 – 5)
- Mar. 3 5:00 pm Deadline for arranging make-up Test 1 (w/ documentation provided)
- W Mar. 20 VW deadline
- R Mar. 21 Test 2 (tentatively covers chs. 6 – 9)
- Mar. 26 5:00 pm Deadline for arranging make-up Test 2 (w/ documentation provided)
- T April 9 Test 3 (tentatively covers chs. 10 & 13)
- April 14 5:00 pm Deadline for arranging make-up Test 2 (w/ documentation provided)

Some important information

- To maintain a classroom setting that is conducive to learning, I expect students to conduct themselves respectfully. This includes turning off cell phones, computers, and tablets (etc.) and putting them away. If you engage in actions that are disruptive to me or to any classmates, I may confiscate your device or ask you to leave the classroom for the duration of the class session.
- You must obtain my written permission prior to recording (audio or video) any aspect of class sessions with any kind of device. *This includes photographing projected images during class, which you shouldn't do anyway because your devices should be put away.*
- I will not schedule appointments or extend scheduled office hours within two weekdays before tests or assignment due dates. Likewise, I may not reply to content questions posted to the discussion forum two weekdays or less before a test or assignment due date. You are responsible for managing your time, working on course material regularly throughout the term, and attending office hours, asking questions in class, and/or posting questions in the discussion forums on a regular basis throughout the term. Do not count on getting to see me at the last office hours prior to a test or assignment due date. Seek help as soon as you have a question or confusion.

How to succeed in this course

The study of economics can be rigorous. To succeed, it is a good idea to:

- Read and re-read your text often. Prepare for class in advance by pre-reading the relevant chapter.
- Work with the PCTs and Homeworks in Sapling regularly and often.
- Practice answering problems and questions often. Work on your economics every day.
- Ask questions in class.
- Seek help from the professor and/or the TA in office hours. Seek help as soon as you can once you have a question or confusion. Do not wait until right before a deadline or test.

Some additional important information

a. Academic supports

Writing and Learning Support

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor's feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at:

<http://umanitoba.ca/student/academiclearning/>

You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 201 Tier Building.

University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <http://bit.ly/WcEbA1> or name: <http://bit.ly/1tJ0bB4>. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the following: <http://bit.ly/1sXe6RA>. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the Libraries' homepage: www.umanitoba.ca/libraries.

b. Mental health supports

For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.

Student Counselling Centre

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. *Student Counselling Centre:*

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or S207 Medical Services

(204) 474-8592

Student Support Case Management

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

Student Support Intake Assistant <http://umanitoba.ca/student/case-manager/index.html>

520 University Centre

(204) 474-7423

University Health Service

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

University Health Service <http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus

(204) 474-8411 (Business hours or after hours/urgent calls)

Health and Wellness

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Health and Wellness Educator <http://umanitoba.ca/student/health-wellness/welcome.html>

Katie.Kutryk@umanitoba.ca

469 University Centre

(204) 295-9032

Live Well @ UofM

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site:

<http://umanitoba.ca/student/livewell/index.html>

c. Copyright requirements

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community.

Visit <http://umanitoba.ca/copyright> for more information.

d. Institutional policies, procedures, and supplemental on-line information

Your rights and responsibilities

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The [Academic Calendar](http://umanitoba.ca/student/records/academiccalendar.html) <http://umanitoba.ca/student/records/academiccalendar.html> is one important source of information. View the sections *University Policies and Procedures* and *General Academic Regulations*.

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final **grade appeals**. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <http://umanitoba.ca/registrar/>
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the **Academic Integrity** regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <http://umanitoba.ca/academicintegrity/> View the **Student Academic Misconduct** procedure for more information.
- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected conduct yourself in an appropriate respectful manner. Policies governing behavior include the:

Respectful Work and Learning Environment

http://umanitoba.ca/admin/governance/governing_documents/community/230.html

Student Discipline

http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html and,

Violent or Threatening Behaviour

http://umanitoba.ca/admin/governance/governing_documents/community/669.html

- If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at:
http://umanitoba.ca/admin/governance/governing_documents/community/230.html More information and resources can be found by reviewing the Sexual Assault site
<http://umanitoba.ca/student/sexual-assault/>
- For information about rights and responsibilities regarding **Intellectual Property** view the policy http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy_-_2013_10_01.pdf

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site
<http://umanitoba.ca/faculties/>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations <http://umanitoba.ca/academic-advisors/>

Student Advocacy

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

<http://umanitoba.ca/student/advocacy/>

520 University Centre

204 474 7423

student_advocacy@umanitoba.ca