

**University of Manitoba**  
**Department of Economics**

**Course Syllabus – Fall 2018**  
**ECON 2020 – Section A02**  
***Macroeconomics Theory I***  
**Course credit hours: 3**

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<b>Instructor:</b> Mohamed Ebeid	<b>Class time:</b> MWF 11:30 AM – 12:20 PM
<b>Office:</b> 608 Fletcher Argue Building	<b>Class Location:</b> TIER 303
<b>Email:</b> Mohamed.Ebeid@umanitoba.ca	<b>Voluntary Withdrawal:</b> November 19 <sup>th</sup> , 2018
<b>Office hours:</b> Mondays and Fridays from 10:30 AM to 11:30 AM OR by appointment through email.	

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**(1) Course Description:**

This is an intermediate-level course in Macroeconomics where we study the concepts and questions that macroeconomists address. This course is suitable for both economics and non-economics majors as it gives an overview of how the economy works. We examine key economic aggregates, their measurement and inter-relations amongst them. Specifically, we will study the determinants of national income, consumption, investment, and economy-wide variables, such as interest rates, money and inflation, and the unemployment rate. We will use economic models to understand how the economy works according to different schools of thoughts as well as stabilization policies. This course provides the required foundation for the study of economic theory and policy in further macroeconomics and related elective courses.

**Prerequisite:** A grade of "C" or better in ECON 1020 or ECON 1021 or the former ECON 1200 (018.120) or the former ECON 1201] or [a grade of "C" or better in both ECON 1210 (or ECON 1211 (018.121)) and ECON 1220 (or ECON 1221 (018.122))].

**(2) Course Objectives:**

At the end of the course you should be able to:

1. Know what issues are discussed in macroeconomics, define key macroeconomic variables, and explain how they are inter-related and measured in national income accounts.

**Analyze the Classical model of the economy in the long run, when prices are flexible.**

2. Understand the factors which determine aggregate output as well as income and expenditure in the long run.

3. Understand the determination of the real interest rate and explain the crucial role of the interest rate in equilibrating supply and demand of goods and services.
4. Describe the role of money in the classical model and describe the causes and facts of unemployment and inflation.
5. Define key concepts of the open economy such trade balance and the exchange rate.

**Analyze the Keynesian model of the economy in the short run, when prices are sticky.**

6. Describe the causes of business cycles and whether and how policymakers should respond to cyclical fluctuations.
7. Use the Aggregate Demand/Aggregate Supply model to explain short-run fluctuations.
8. Use the IS/LM model to study the impact of monetary and fiscal policies on the economy in the short run.
9. Understand aggregate demand under both flexible and floating exchange rates.
10. Understand the trade-off between inflation and unemployment in the short run.

### **(3) Course Resources:**

#### **3.1 Required textbook and materials:**

The following required materials are available for purchase from the [University of Manitoba Bookstore](#), and the publisher's website ([Worth Publishers-Macmillan Learning](#)). Please order your materials immediately, if you have not already done so.

- **Textbook**

Mankiw, G. and W. Scarth. 2014. *Macroeconomics: Canadian Edition*, 5th edition. New York: Worth Publishers. ISBN: 978-1-319-15727-2 (if bundled with LaunchPad).

- **LaunchPad**

LaunchPad is an online e-learning website where you will complete and submit your required assignments for each unit covered in class to assess your proficiency in the course LaunchPad access is bundled with the textbook in the university bookstore or you can purchase it alone. ISBN: 978-1-319-15727-2 (if bundled with the textbook).

- **Recommended:**

- **Study Guide**

- Student Guide and Workbook for Mankiw-Scarth, *Macroeconomics*, 5 Canadian Edition, Worth Publishers.

## 3.2 Class lecture notes

I will post **incomplete lecture notes** online before each class session. By incomplete notes I mean that I will write the Skeleton of the lecture in a way that will help you to take notes and follow me, step by step. This will help you to know which topic we are talking about it during our class. I encourage you to print them and bring them to our class.

I have chosen this route of lecture-note delivery for four reasons:

1. I believe that taking notes during the class is the best way to increase the students' concentration and improve their cognitive skills regarding how to sort and write the notes.
2. After each class session you will have a complete lecture notes that can be used for your study, as a main reference. That is, your marked slides now include our main concepts and any other concepts that are not included in the textbook.
3. It is expected that you review relevant chapters in the textbook after each lecture, hence you can add your own notes to your original copy of the lecture notes in a way that help you to be more familiar with our topics. In this way, any questions can be addressed in a timely manner, and students can keep up with the course.
4. Posted lecture notes are not comprehensive. They are not meant as a substitute for attending class. They are guidelines to what is covered in class and you have a full responsibility of any topics covered in class and not included in the textbook. This is an intermediate level course and we may need to analyze some economic intuitions in depth, which may be not covered in the textbook. **Specifically, any points raised in class can end up in the examinations. That is, students will be responsible for any additional information (e.g. diagrams, notes, topics, etc.) presented on board and projector during lectures.** Therefore, if students choose to miss a lecture, for whatever reason, it is up to the student to independently learn the material from the lecture. If students are having any difficulty with the material, I am, of course, happy to help them.

## 3.3 Course Websites:

There are two course websites that you should consult on a **regular basis** (before and after each class) to keep up-to date with your course work.

### **UM Learn:**

All course related materials, e.g., lecture notes, sample practice exams, problem sets, due dates, midterm grades, etc., and other course related information/announcements will be posted on the UM Learn course webpage. Please visit the site on a regular basis during the semester.

### **LaunchPad:**

LaunchPad is an online e-learning website. I will post the assignments for each unit covered in the class to improve your understanding of the course content and prepare you for the midterm and final tests. Assignments deadlines will be posted regularly on *LaunchPad* website.

Detailed instructions about how to register for and to enroll in Launchpad macroeconomic course account will be included in the document “*LaunchPad Learning: First day of Class*” which will be posted on UM Learn website before the first day of class.

### **3.4 Additional Course Materials:**

I will frequently post additional materials (news, articles, exercises, etc.) related to Macroeconomics on the class website to enhance your understanding to the course. I will let you know in class which of these are required for tests and which are simply for reading.

There are some interesting sites that you can check out for articles and see how you can apply basic economics principles and how others have tried to apply basic economic principles. One source I read every day is the NY Times at [www.nytimes.com](http://www.nytimes.com). You can also check out the Wall Street Journal ([wsj.com](http://wsj.com)), ([washingtonpost.com](http://washingtonpost.com)), and ([www.economist.com](http://www.economist.com)). You may be able to get full access to these sites by going through the UM library website.

Importantly, there are two influential economics blogs which are written by Paul Krugman at ([nytimes.com/column/paul-krugman](http://nytimes.com/column/paul-krugman)) and by Greg Mankiw (our textbook author) , professor of Economics at Harvard University , at ([gregmankiw.blogspot.com](http://gregmankiw.blogspot.com)).

### **(4) Study group**

You are encouraged to form a study group with (four or less) fellow students, preferably in the same section as you (ECON2020, Section A02). You can plan to get together with these students through the term to work on our class notes, so you can learn from each other. the best way to learn and master any new concept is to explain it to the others. Also, in listening to your peers, you learn different ways of interpreting and applying class material, and these will polish your skills and help you to use what you learned in different situations. Group learning activities and discussions are designed to aid you in accomplishing this task; i.e., to help you think and apply like an economist.

Although you can work on the homework assignments in group, it will be very difficult to do well on the exams unless you can independently complete problem-set-like questions. Therefore, you must make sure that you know how to do each problem yourself from start to finish, as they are the best preparation for the exams. That is, you can just discuss the concepts of the questions together, but you submit your assignments answer independently.

## **(5) Course Outline:**

Please note that this is a **tentative** schedule and I may change it.

### **Part 1: Introduction**

Chapter 1: The Science of Macroeconomics

Chapter 2: The Data of Macroeconomics

### **Part 2: The Classical Theory: The Economy in the Long Run**

Chapter 3: National Income: Where it Comes from and Where it Goes

Chapter 4: Money and Inflation

Chapter 5: The Open Economy

Chapter 6: Unemployment

### **Part 3: The Keynesian and Neo-classical economy, Business Cycle Theory: The Economy in the Short Run**

Chapter 9: Introduction to Economic Fluctuations. Introduction to aggregate supply and aggregate demand (AD–AS)

Chapter 10: Aggregate Demand I: Building the IS/LM Model

Chapter 11: Aggregate Demand II: Applying the IS/LM Model

Chapter 12: The Open Economy Revisited: The Mundell-Felming Model and the Exchange-Rate Regime

Chapter 13: Aggregate Supply and the Short-Run Trade-off between Inflation and Unemployment

### **Part 4: Macroeconomic Policy Debates\***

Chapter 15: Stabilization Policy

Chapter 16: Government Debt and Budget Deficits

\*Subject to time availability (if time permits).

To keep you informed of what part of the text you should be working on each week, I will announce where we are in the above coverage during class sessions. Sometimes, I will decide to skip (OMIT) selected pages or sections of the chapters above. I will announce these decisions in advance (**In class and I will post it on UM Learn course website**).

## (6) Evaluation and Course Requirements:

The course requirements include **FOUR** types of evaluation as follow:

1. Homework Assignments.
2. Class participation (In Class Short Quizzes and Group Work).
3. In Class Two Midterm Tests
4. Final Exam

Course requirement	Due date	Weight
Assignments	Check LaunchPad website	15%
In class quizzes and group work	During regular class time	15%
Midterm test 1	*Friday, October 5 <sup>th</sup> , 2018	15%
Midterm test 2	*Monday, November 5 <sup>th</sup> , 2018	15%
Final exam	During official examination period	40%

\*Those dates are tentative, and we may change them based on our class progress. I will tell you in advance if there is any update.

### 6.1 Assignments (Using the LaunchPad website)

- Assignments and their deadlines will be posted on *LaunchPad* course website that accompanies the course textbook. Generally, the due dates for the labs are always 11:59 PM
- you will complete one homework assignment for each chapter covered in class. Therefore, the number of the homework assignments will be based on the number of the chapters that will be covered during our class. Each homework assignment will be equally weighted.
- Homework may not be posted until the chapter is completed, to ensure that what is in the homework is consistent with what is required for each chapter.
- *Assignments are not merely practice questions - you are penalized for incorrect answers.* For example, if your average score on all assignments is 90%, you will get (90% x 15 points) 13.5 points out of 15 points.
- The assignments include definitions, concept checks, graphs and calculations. The question formats include multiple choice and fill-in-the-blank questions, as well as graphing questions in which you draw and move lines and place specific points on the graph. The multiple-choice questions mainly test your understanding of definitions and concepts. The graphs and calculations test your understanding of the various models presented in class. The assignment also will include short answers questions (either numerical or analytical) which enhance your ability to apply what you learned in class.

## 6.2 Class participation

Every class session will include at least one opportunity to earn class participation points through performing in-class activities (short quizzes and group-work).

The class participation grade will be computed as the average of the *best* ( $N - 1$ ) participation grades, where 'N' is the number of classes with participation. That is, I will drop your lowest grade to make up for absences. *No other make-ups will be given.*

Under no circumstances should you submit answers for someone who is not in class. That is cheating and will be dealt with as such.

### 6.2.1 Quizzes:

- I will give some short quizzes in class, which may or may not be announced in advance. These quizzes will most likely consist of a problem from the latest problem set, or a variation of such a problem. I follow this way to just encourage you to work on your lectures, session by session, and do not leave any class behind.
- At the beginning of each class session I may post a question related to the previous lecture and you should answer it during the first 10 minutes of our class. Therefore, you must be seating in your class by 11:30 AM and ready to work on this question.

### 6.2.2 Group Work:

- Economics is often described as a way of thinking, and success in this course requires such thinking. Team work is intended to improve your comprehension of economic concepts and economic reasoning. It is also intended to polish your communication skills using economic jargon. To achieve these goals, you must share and not divide the assignments within your team.
- You will be encouraged to work on some short and long-answers questions in groups. I will assign a group leader for each group who will be responsible to submit a hard copy of your answers at the end of each class (I will explain, in details, this process in class).

## 6.3 Mid-Term Exams:

This course includes two mid-term tests during the scheduled class time. The exact number of chapters that will be covered in each exam will be announced in the class. The exams will consist of multiple choice questions and may include short or long-answer (either numerical or analytical) questions. Practice exams with solutions will be made available prior to the exams. The midterm exams will cover all material from lectures, text readings and assigned supplemental readings and they will not be cumulative.

Exam questions are designed to test your *understanding* of the economic concepts and principles presented in class. Success in this class will be primarily a function of understanding, *not memorization!*

## 6.4 Final Exam:

The final exam will be (3) hours in length and will be written during the final examination period. The final exam **will be cumulative**. However, more weight will be placed on the material covered after the second midterm 2. That is, the concepts are interrelated, and you must be familiar, all the time, with the relations among the covered topics.

The Registrar's Office is responsible for scheduling the final exam. The exam date and time information will be posted on the University of Manitoba Exam Schedules site (check the Registrar's Office Exam Schedule webpage for actual date and location for the exam).

The exam will may consist of multiple choice questions and both short and long-answers questions (either numerical or analytical). Some questions may be similar to assignments and exercise questions.

**N.B.:** Be sure to bring pencil(s), eraser, nonprogrammable calculator, and your student I.D. for each exam.

## 6.5 Missed midterm or final exam:

### 6.5.1 Missed Midterm exams or assignment.

If you missed either term test for an approved, certified medical reason (see sub-section 6.5.3), or another approved unforeseen event, ***you can write a make-up test***.

Students who do not provide documentation to support their medical or compassionate reasons, **will get a score of zero for the missed exam or assignment**.

### 6.5.2 Missing Final Exam

If you miss the final exam for any reason, you need to contact immediately your Dean's office (not me) on the same day if possible or next day of the exam date (see registrar rules regarding missing final exam). The Dean office has the right to accept or decline your deferred exam request based on your situation.

#### *6.5.3 Medical Certificate*

If you are unable to write a test for a medical reason, all of the following must be satisfied in order for you to be permitted to write the make-up test.

You must email the instructor (Mohamed Ebeid) *no later* than the end of the day of the test, indicating that you will not be writing the test due to illness.

1. You must submit within one week of the missed test either in class or during normal office hours, the official certificate completed by a Physician, Surgeon, Nurse Practitioner, Registered Psychologist or Dentist.
2. The medical practitioner must have assessed you no later than the day of the missed test.
3. The note must confirm that in the practitioner's professional opinion, you were unable to write the test on the exact date of the test.



4. You must submit the original medical certificate. If you need to submit the same certificate to more than one instructor, you can just show me the original certificate and I will accept a copy of the original one.
5. The original, official medical certificate must be printed on the medical provider's official letterhead paper and should include the name and signature of the medical provider.

## (7) Grading scale:

The final grade for the course will be based on the following distribution: Letter grades will be determined from your overall mark as follows:

Letter Grade	Percentage out of 100	Grade point range	Final Grade Point
A+	93 - 100	4.25 – 4.5	4.5
A	82 - 91.99	3.75 – 4.24	4.0
B+	75 - 81.99	3.25 – 4.74	3.5
B	70 - 74.99	2.75 – 3.24	3.0
C+	65 - 69.99	2.25 – 2.74	2.5
C	60 - 64.99	2.00 – 2.24	2.0
D	50 - 59.99	Less than 2	1.0
F	Less than 50		0

### Marks will not be rounded.

Please be clear: I do not round grades up. An 81.9 is a B+. I will not raise your grade because it is 'close' to the cut-off. That is, I will post what you get in your exams and I will not provide extra credit work after the grades are released.

As a student, you have responsibility for *your* own learning. That means you need to come to class, participate in discussion, read the text, work on the problem sets, and use my office hours, all to learn the material. Whether or not you succeed or fail in this or any course is a result of your efforts, not the professor. The professor facilitates you in the learning process but is only one part of it. ***It is you that will earn an A+ or earn an F, I don't give grades.***

### NOTES:

1. The *voluntary withdrawal* deadline is November 19<sup>th</sup>, 2018.
2. All final grades are subject to departmental review.
3. I reserve the right to change the scale in students' favour.
4. Evaluation feedback will be provided by the voluntary withdrawal date.
5. Students **appealing** any term work whether it be an informal or formal must appeal their term work within 10 working days of receiving their mark

## **(8) Class Attendance and how to do well in this course:**

1. Continuous class attendance is strongly encouraged. The textbook is very useful, but the main source of information in the class will be in the lectures.
2. Be sure to print out lecture notes and exercise questions which are related to each chapter from UM Learn prior to attending class.
3. Lecture notes are not meant as a substitute for attending class. The notes are incomplete and require that you to fill the missing parts during the lecture. **Importantly, any points raised in class can end up in the examinations. That is, students will be responsible for any additional information (e.g. diagrams, notes, etc.) presented on board and projector during lectures.** Therefore, if students choose to miss a lecture, for whatever reason, it is up to the student to independently learn the material from the lecture. If students are having any difficulty with the material, I am, of course, happy to help them.
4. Students are expected to prepare for each lecture by reading the assigned chapters of the text in advance. Read the assigned topic before coming to the class even if you don't understand it fully. This will help you, ABSOLUTELY, to know in advance which topic need your attention in class and push you to ask questions to be more familiar with the topic.
5. Please bring writing implements (pen, pencil, and eraser) and a calculator to all classes. You will be asked to do exercises in class.
6. Listen and TAKE NOTES during class. "Your" own notes from the class lecture (what I say and what I write on the board) will help you tremendously.
7. Don't be afraid or shy of asking the silliest lecture-related question; others usually have the same question!
8. If you arrive at class late or need to depart early, do so with minimum possible disruption to your classmates. Otherwise, do not begin to pack up and leaving before class is over.
9. Laptop computers may only be used to view lecture material on UM Learn course website.
10. Please keep your cellphone off or **silent** during the class time and DO NOT CHAT during class.
11. Any disruptive behavior to me or to the class or some sub-section of it, will end by asking you to leave the classroom for the duration of the class session. ***Mutual respect is the building block in our communication.***

## **(9) Laptop or another internet-connecting devices Policy and Copyright**

- Due to the distraction created for other students, I have a no laptop or other internet-connecting devices policy while I am lecturing. **That is, it is not allowed to use your internet-connecting devices during the class.**
- Any student who uses internet-connecting device (laptop, tablet, cell phone, etc.) during any class session without a direct permit from me, will lose his/her participation grade for this class session. Repeated incidents mean that you will lose all the participation grade (10 points) and you will not be allowed to attend the class.

- If you want to use your computer in the classroom to write your notes, ask me. I will also randomly ask you to turn your screen without touching the keyboard.
- The instructor (Mohamed Ebeid) and the textbook publisher hold copyright over the course materials, presentations, posted notes, problem sets, and lectures which form part of this course.
- **You are not allowed to take pictures of slides or record lectures (audio or video recording) in anyway, in whole or in part, without my permission.** Course materials (both paper and digital) are intended for personal use only and may not be reproduced or redistributed without the expressed written consent of the instructor.

### **(10) Email Communication:**

- **Note:** As per university policy, students should use their [@myumanitoba.ca](mailto:@myumanitoba.ca) email accounts to communicate the instructor. Emails from other personal email accounts may not be responded to.
- I will be glad to answer any question related to course materials by email. To email me, please include **ECON-2020** into the Subject line of your e-mail.
- Any email you send must contain your first and last name and your student ID number in the text body. I will not respond to messages that lack this information.
- If you have long question related to our lecture, it is better to contact me during our office hours and I will be glad to explain in detail.
- Since I am not as fluent in texting as you are, I do not understand abbreviations. Please use full sentences if you expect a reply from me.

### **(11) Plagiarism, Cheating, and Examination Impersonation:**

There is zero tolerance for plagiarism and cheating, which can lead to serious academic consequences. You should acquaint yourself with the University's policy on plagiarism, cheating, and examination impersonation as detailed in the General Academic Regulations and Policy section of the University of Manitoba Undergraduate Calendar. Note: These policies are also located in your Distance and Online Education Student Handbook or you may refer to Student Affairs at <http://www.umanitoba.ca/student>.

## **(12) Other important considerations:**

### **Section A: Academic supports available to Students**

#### **(A-1) Writing and Learning Support**

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor's feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: <http://umanitoba.ca/student/academiclearning/>. You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 201 Tier Building.

#### **(A-2) University of Manitoba Libraries (UML)**

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <http://bit.ly/WcEbA1> or name: <http://bit.ly/1tJ0bB4>. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the following: <http://bit.ly/1sXe6RA>. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the Libraries' homepage: [www.umanitoba.ca/libraries](http://www.umanitoba.ca/libraries).

### **Section B: Health and mental health**

**For 24/7 mental health support, contact the Mobile Crisis Service at 204-940 1781.**

#### **(B-1) Student Counselling Centre**

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling.

*Student Counselling Centre:* <http://umanitoba.ca/student/counselling/index.html>  
474 University Centre or S207 Medical Services. (204) 474-8592

### **(B-2) Student Support Case Management**

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

*Student Support Intake Assistant* <http://umanitoba.ca/student/case-manager/index.html>  
520 University Centre  
(204) 474-7423

### **(B-3) University Health Service**

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

*University Health Service* <http://umanitoba.ca/student/health/>  
104 University Centre, Fort Garry Campus  
(204) 474-8411 (Business hours or after hours/urgent calls)

### **(B-4) Health and Wellness**

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

*Health and Wellness Educator* <http://umanitoba.ca/student/health-wellness/welcome.html>  
[Katie.Kutryk@umanitoba.ca](mailto:Katie.Kutryk@umanitoba.ca)  
469 University Centre  
(204) 295-9032

### **(B-5) Live Well @ UofM**

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site: <http://umanitoba.ca/student/livewell/index.html>

### **Section (c) sample: copyright:**

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community.

Visit <http://umanitoba.ca/copyright> for more information.

**Section (d) sample:** University and Unit policies, procedures, and supplemental information available on-line:

### **Your rights and responsibilities**

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The Academic Calendar <http://umanitoba.ca/student/records/academiccalendar.html> is one important source of information. View the sections *University Policies and Procedures* and *General Academic Regulations*.

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final **grade appeals**. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <http://umanitoba.ca/registrar/>
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the **Academic Integrity** regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <http://umanitoba.ca/academicintegrity/> View the **Student Academic Misconduct** procedure for more information.
- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected to conduct yourself in an appropriate respectful manner. Policies governing behavior include the:

### **Respectful Work and Learning Environment**

[http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)

### **Student Discipline**

[http://umanitoba.ca/admin/governance/governing\\_documents/students/student\\_discipline.htm](http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.htm) and

### **Violent or Threatening Behaviour**

[http://umanitoba.ca/admin/governance/governing\\_documents/community/669.html](http://umanitoba.ca/admin/governance/governing_documents/community/669.html)

- If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at: [http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html) More information and resources can be found by reviewing the Sexual Assault site <http://umanitoba.ca/student/sexual-assault/>

□ For information about rights and responsibilities regarding **Intellectual Property** view the policy

[http://umanitoba.ca/admin/governance/media/Intellectual\\_Property\\_Policy -  
\\_2013\\_10\\_01.pdf](http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy_-_2013_10_01.pdf)

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site <http://umanitoba.ca/faculties/>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations <http://umanitoba.ca/academic-advisors/>

### **Student Advocacy**

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns. <http://umanitoba.ca/student/advocacy/>

520 University Centre 204 474 7423 [student\\_advocacy@umanitoba.ca](mailto:student_advocacy@umanitoba.ca)

*Have a great Fall term and enjoy the class!*

*Mohamed Ebeid*