

ECON7000 M A Research Workshop Course Outline 2019

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Ph. 474-6174 (office)
Office Hours: To be arranged by mutual agreement

COURSE DESCRIPTION:

ECON 7000 - M.A. Research Workshop

An examination of research methodology to assist students in understanding the process of research in Economics. Students will complete a research project under direct supervision. This is a required course for students in the M.A. by course work. This course is graded pass/fail. Prerequisite: permission of department head.

This is a required course for graduate students taking the MA (Economics) by course work. Students will be enrolled in this course automatically when they register for MA studies by course work.

MA students who do not complete the course requirements of their program during their first year must drop the course and repeat it the following year.

COURSE OBJECTIVES:

Students are expected to demonstrate their understanding of research methods in Economics by developing and executing a research project in consultation with the course instructor and a faculty supervisor, resulting in a final paper of standard journal length. The basic format of the final paper will be consistent with standard journal articles in economics and include the following:

- 1) Introduction and motivation (why the topic is interesting): Your proposal
- 2) Literature review and model development/analysis: Your literature review (This should **not** be an annotated bibliography of your reading in the area. It should be structured around the problem(s) you are addressing and how the literature helps you address them, such as how the literature provides background and justification for your model and/or empirical analysis. You might organize the literature around model specifications, problems encountered, results obtained, etc. It may also be useful to construct a table or tables summarizing the papers in terms of these organizing principles.)
- 3) Analysis and results (theoretical and/or statistical/econometric): Your progress report (what your analysis reveals and adds to the current literature; this report may be in the form of a first draft of the final paper that includes suitably revised versions of your proposal and literature review if you prefer)
- 4) Conclusions (summary, caveats, recommendations for future research): Your final paper, including refined versions of your proposal, literature review and analysis, and your results provided in a **carefully edited** piece.

The course will provide a framework to develop a project proposal, a review and assessment of the relevant literature, a progress report and the final paper. The project proposal and literature

review will be formally presented to the class. Students will be expected to make substantial progress on the research paper during the second term. **The final deadline for submission of the paper will be determined in consultation with the instructor and the faculty supervisor, but the final deadline for the paper must be no later than August 15, 2019. It is important that students consider research paper topics and, if possible, discuss them with prospective supervisors before the first class meeting in early January.**

The deadline of August 15 is designed for October graduation, reflecting the fact that most students will not have time to complete a satisfactory research paper for earlier graduation in May. May graduation is possible, but students must realize that it involves a compressed schedule to complete the necessary work, particularly for the progress report and final paper submissions deadlines. **Students who wish to attempt May graduation should indicate their intentions to the instructor and their advisor either when completing their proposal or as soon as possible thereafter. Students who wish to attempt May graduation should also establish appropriate earlier deadlines for submission of the progress report and final paper that comply with the deadline for submission of grades for May graduation.**

Students who do not plan to complete the paper for October graduation, such as those students who must take courses in the 2019-20 academic year to complete their degree, should inform the instructor of this plan as soon as possible and no later than **May 15, 2019**.

COURSE STRUCTURE:

- (1) Introductory organizational meeting (Tuesday, January 8, 11:30, Room TBA)
- (2) Project proposal presentations (Tuesday, February 5, 11:30-2:30, Room TBA), followed by a written report two days later (February 7)
- (3) Presentations of relevant literature (Tuesday, March 5, 11:30-2:30, Room TBA), followed by a written report one week later (March 12); this session may be continued on Tuesday, March 12 due to class size
- (4) Submission of a written progress report (May 15)
- (5) Submission of the final paper (determined in consultation with the instructor and faculty supervisor; no later than Aug 15 for October graduation)

Presentations of the project proposal and literature review will normally not exceed ten minutes. Students should use slides to assist their presentation. The project proposal presentation must be accompanied by written approval from the faculty supervisor (or supervisors).

Written material must be in Word, double-spaced with standard margins. Detailed comments will be provided on the Word version of the submission and returned electronically. The written project proposal should not exceed 5 pages (approximately 1500 words). The literature review must not exceed 10 pages (approximately 3000 words) and must be carefully written, edited and referenced according to the standards of the literature, such as the *Canadian Journal of Economics* or *Canadian Public Policy*. The progress report should not exceed 25 pages (approximately 7500 words) and should be carefully written and fully referenced in accordance with the standards in the Canadian economics literature. The final research paper should not exceed 25 pages (approximately 7500 words) and must be carefully written, edited and referenced according to the standards of the Canadian economics literature. The standards of the Canadian economics literature are provided by examination of *Canadian Public Policy* or the *Canadian Journal of Economics*. There will be no presentation of the progress report or final research paper.

METHOD of EVALUATION:

The final grade in this course is pass/fail and will be decided according to the following schedule:

Project proposal presentation	10%
Written project proposal	10%
Literature review presentation	10%
Written literature review	10%
Written progress report	20%
Written final paper	40%

Grades will be decided by the instructor in consultation with the faculty supervisor of the research paper. Deadlines for presentation of material and submission of written work must be met unless **prior** permission of the instructor for medical or compassionate reasons is obtained. The written project proposal will only be accepted if it is accompanied by written approval from the faculty supervisor (or supervisors). The approval form is attached. Alternative grading schemes resulting from missed presentations will be at the sole discretion of the instructor.

Students must obtain a total grade of 75% or more to pass the course.

COURSE REGULATIONS:

Consistent with Senate regulations, the following rules will apply for this course:

1) The Voluntary Withdrawal date for this course is **March 20, 2019** (as stipulated in *The University of Manitoba Graduate Calendar*). Students who adhere to the deadlines in this outline will have feedback on their project proposal. The instructor will also provide informal feedback on student performance upon request prior to the voluntary withdrawal deadline

2) Deadlines for presentations or written submissions must be met unless **prior** permission of the instructor for medical or compassionate reasons is obtained.

3) Students should be familiar with the University's policy on academic integrity—including plagiarism, cheating, and examination impersonation—in section 8 of “General Academic Regulations and Requirements” in the *The University of Manitoba Graduate Calendar* (p.76) which is available at http://umanitoba.ca/student/records/media/Faculty_of_Grad_studies_Final.pdf

4) Any appeal (formal or informal) of term work must occur within ten days of receiving the mark. Unreturned term work will be subject to confidential destruction.

INFORMATION FOR STUDENTS

A list of academic supports available to Students, such as the Academic Learning Centre, Libraries, and other supports as may be appropriate:

Writing and Learning Support

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning

strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor's feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: <http://umanitoba.ca/student/academiclearning/>

You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 201 Tier Building.

University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <http://bit.ly/WcEbA1> or name: <http://bit.ly/1tJ0bB4>. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the following: <http://bit.ly/1sXe6RA>. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the Libraries' homepage: www.umanitoba.ca/libraries.

For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.

Student Counselling Centre

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. *Student Counselling Centre:*

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or S207 Medical Services
(204) 474-8592

Student Support Case Management

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers

other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

Student Support Intake Assistant <http://umanitoba.ca/student/case-manager/index.html>

520 University Centre
(204) 474-7423

University Health Service

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

University Health Service <http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus
(204) 474-8411 (Business hours or after hours/urgent calls)

Health and Wellness

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Health and Wellness Educator <http://umanitoba.ca/student/health-wellness/welcome.html>

Katie.Kutryk@umanitoba.ca

469 University Centre
(204) 295-9032

Live Well @ UofM

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site:

<http://umanitoba.ca/student/livewell/index.html>

Section (c) sample: re: A notice with respect to copyright:

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community.

Visit <http://umanitoba.ca/copyright> for more information.

Section (d) sample: re: A statement directing the student to University and Unit policies, procedures, and supplemental information available on-line:

Your rights and responsibilities

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The [Academic Calendar](#)

<http://umanitoba.ca/student/records/academiccalendar.html> is one important source of information. View the sections *University Policies and Procedures* and *General Academic Regulations*.

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final **grade appeals**. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <http://umanitoba.ca/registrar/>
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the **Academic Integrity** regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <http://umanitoba.ca/academicintegrity/> View the **Student Academic Misconduct** procedure for more information.
- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected to conduct yourself in an appropriate respectful manner. Policies governing behavior include the:

Respectful Work and Learning Environment

http://umanitoba.ca/admin/governance/governing_documents/community/230.html

Student Discipline

http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html and,

Violent or Threatening Behaviour

http://umanitoba.ca/admin/governance/governing_documents/community/669.html

- If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at: http://umanitoba.ca/admin/governance/governing_documents/community/230.html More information and resources can be found by reviewing the Sexual Assault site <http://umanitoba.ca/student/sexual-assault/>
- For information about rights and responsibilities regarding **Intellectual Property** view the policy http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy_-

[_2013_10_01.pdf](#)

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site <http://umanitoba.ca/faculties/>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations <http://umanitoba.ca/academic-advisors/>

Student Advocacy

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

<http://umanitoba.ca/student/advocacy/>

520 University Centre

204 474 7423

student_advocacy@umanitoba.ca

**ECON7000 M A Research Workshop
2019 Instructor: W. Simpson**

Topic Approval Form

This form is to be completed by the student in consultation with the faculty supervisor, who agrees to supervise the research project subject to a mutually agreed deadline for submission of the final research paper. Please complete all sections, including the agreed upon deadline for submission of the final report. The faculty supervisor will grade the paper in consultation with the course instructor. The structure of the course, including the evaluation procedure and the interim deadlines for the course, is attached.

Student name (please print) and signature:

Faculty Supervisor name (please print) and signature:

Deadline for submission of the final report (no later than August 15, 2019 for October 2019 graduation):

Brief description of the project (not to exceed 300 words):

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2019
Information Sheet for Faculty Supervisor**

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