

TECHNOLOGY FEE COMMITTEE
Friday, February 10, 2017
12:00 noon to 1:00 pm
Lounge, Russell Building

PRESENT: Jonathan Beddoes, Co-Chair
Jonathan Watts
Mike Wakely
Paul Jaarsma
Gabriel Stacey-Chartrand
Chris Leigh
Kim Wiese
Jess Fraser
Ben Bosiak
Michele Brown

RECORDER:Laura Kryger

INTRODUCTION

Laura Kryger and Chris Leigh provided an introductory overview on the history/role of the committee, responsibility of coordinating meetings, and documentation prep for the agenda. It was further suggested that the terms of reference may need to be revised with respect to the mandate, composition and responsibilities of the committee. Interim Dean Beddoes indicated that this was previously brought forward at the last meeting, but there was no interest from the committee at that time. There is a current balance of \$670K just sitting in an account with only a very small amount of committed funds (ie. \$20K). Interim Dean Beddoes once again suggested that a subcommittee be assigned to address the scope/type of proposals to consider, and perhaps expand on specific eligibility of requests. A subcommittee of three or perhaps four individuals is all that is needed to address new terms of reference to move forward.

Before assigning subcommittee members, the committee must vote on a student to co-chair with the Interim Dean.

STUDENT CO-CHAIR NOMINATION VOTE/SUBCOMMITTEE MEMBER SELECTION

M. Wakely nominates J. Watts to sit as the student co-chair of the Technology Fee Committee. B. Bosiak seconds the nomination. J. Watts accepts the nomination. CARRIED.

Individuals who will sit on the subcommittee to address the terms of reference – Interim Dean Beddoes, J. Watts, M. Wakely, C. Leigh and K. Wiese/J. Hare.

FUNDING PROPOSALS

Four proposals were circulated at today's meeting and will be considered under the existing terms of reference.

Proposal #1 - Thermal Camera (Jonathan Watts and Jason Hare)

MOTION by J. Fraser THAT the Technology Fee Committee support the purchase of the DJI Zenmuse XT 640x512 30Hz FLIR TAU2 thermal camera. SECONDED by B. Bosiak. CARRIED.

Proposal #2 – Workshop Lathe Tool Post and Holders (Rick Finney)

MOTION by Interim Dean Beddoes THAT the Technology Fee Committee support the purchase of the quick change tool post/holders, turning facing holders, post off holder, and various cutting blades. SECONDED by J. Watts. CARRIED.

Proposal #3 – Light Tables (Jess Fraser)

J. Fraser will get further information on pricing. Will also look at durability of tables before purchasing, and do an inventory of our current supply.

This item will be deferred to the next meeting for further consideration.

Proposal #4 – LEGO Lab (Mike Wakely)

Will need to determine costs for baseline set-up and where it's going to be set-up. Do we need to have a supervised area for signing out the LEGO to ensure that the product will be returned? M. Wakely will look into how MIT curates the product and how they handle it with an aim to adapting to our needs.

This item will be deferred to the next meeting for further consideration.

NEXT MEETING

Laura will organize a meeting for the subcommittee during the week of February 20 to 24, 2017 over the lunch hour.

Laura will organize a meeting for the Technology Fee Committee during the week of March 6 to 13, 2017 over the lunch hour.

OTHER BUSINESS

J. Fraser asked about the feasibility of getting a water fountain in the Arch 2 Building. It was suggested that we ask Physical Plant to assess the area and provide options/suggestions for refillable water stations.

M. Brown inquired about an expenditure for the maintenance fund and questioned whether the \$30K amount was an arbitrary amount that should stay constant. The response confirmed that whatever is used should be topped up at the beginning of the following year to keep it at \$30K. There was also a question about workshop tool replacement, which should come through as a proposal and not automatically allocated.

Interim Dean Beddoes thanked all of the students for their involvement, time and effort.