

# **University of Manitoba**

**School of Agriculture**

## **Lecture Manual**

**DARG 0680**

### **MANAGEMENT PLANNING PROJECT I**

**2008-2009**

#### **GENERAL INFORMATION**

##### **DAGR 0680 LECTURE INSTRUCTORS**

**Term 1 Instructor: Mrs. L. Koroscil**

**Term 2 Instructor: Mr. S. Corbett**

Room 164                      474-9236

##### **OFFICE HOURS**

Office Hours:

Monday - Friday 10:30 - 4:00

**The office is closed during lunch.**

**NOTE:** Every effort will be made to have an instructor available during office hours, however, varying teaching duties and administrative obligations may make it impossible for someone to be available all the time. Not all instructors maintain a full time schedule. Instructor schedules are posted. Appointments are preferred.

### **OBJECTIVES**

To provide an introduction to DAGR 0690 Management Planning Project II. To incorporate information taught in other diploma courses to develop a comprehensive business plan. Elements include communication, marketing, finance, management, and presentation.

### **REQUIRED TEXT**

DAGR 0680 Management Planning Project I Lecture Manual is available at the University Bookstore located in University Centre. It is a required text and students must purchase this manual in order to complete assigned readings and classroom assignments.

### **RESOURCE MATERIAL**

Horngren, Sundem, Elliot and Teall, Introduction to Financial Accounting, Canadian Edition, 3/E Prentice Hall, 2001.

Kay, Ronald D. and William M. Edwards, Patricia Duffy, Farm Management, 5<sup>th</sup> edition, Toronto: McGraw – Hill Higher Education, 2004.

The farm accounting standardization review committee, Farm Accounting Standardization Manual.

### **LECTURE**

One one hour and fifteen minute lecture per week in the first term. One one hour and fifteen minute lecture per week in the second term. Some assignments will be completed in class. Work outside of class may require 2-3 hours per week.

## **SCHEDULE DAGR 0680**

### **TERM I**

#### **Lecture**

#### **Topic**

Week 1

**Introduction to the Business/Objectives/Mission and Vision/Why We Keep Financial Records**

Week 2

**Assessment of Inventory/Net Worth and Balance Sheet**

Week 3	<b>Historical Cash Flow</b>
Week 4	<b>Income Statement/Depreciation</b>
Week 5	<b>Interaction Between Financial Statements</b>
Week 6	<b>Production Summaries</b>
Week 7	<b>Loans</b>
Week 8	<b>Cultural Practices</b>
Week 9	<b>Introduction to Ratio Analysis</b>
Week 10	<b>Introduction to Risk</b>
Week 11	<b>Review</b>

**Exam Review**

**Date, time and place will be arranged by the instructor**

**SCHEDULE DAGR 0680**

**TERM II**

**Lecture**

**Topic**

Week 12

**Types of Budgets, Alternative Options and Selection**

Week 13

**Marketing**

Week 14

**Calculation of Production Costs**

Week 15

**Budget Format and Basis Sheets**

Week 16

**Whole Farm Budgeting**

Week 17

**Projected Cash Flow**

Week 18

**Projected Income Statement and Year-End Balance Sheet**

Week 19

**Ratio Analysis**

Week 20

**Law - Business Structure and Organization, Estate Planning  
and Asset Transfer**



