PLANT SCIENCE LAB EQUIPMENT RESOURCES COMMITTEE
Terms of Reference

To advise and make recommendations to the Department Head and Department Council on matters related to common departmental equipment use, maintenance and acquisition.

Specifically, the Committee will:

- Develop and recommend guidelines for common lab equipment;
- Develop and recommend policy that will govern how common lab equipment will be made available to, and used by Plant Science and non-Plant Science personnel;
- Maintain an inventory of lab equipment and relative demand so that needs for equipment can be assessed;
- Recommend to the Department Head and Departmental Council on common lab equipment disposal, replacement and purchase;
- Prepare applications to the “Indirect Cost Fund” for equipment purchases, upgrades, etc.;
- Review terms of reference annually and make recommendations for revision to Department Council.

Composition:
The committee is composed of: three academics elected by Department Council for a three year term; two senior technicians with lab research expertise elected by Department Council for a three year term; and one graduate student appointed by the Department Head for a one year term. The committee will be chaired by the academic member who is in the second year of her/his term.