



University of Manitoba

Graduate Fellowship

Deadline

Friday, May 2, 2025

By 4:30 pm (CST)

Please submit applications and transcripts by the above deadline to the e-mail address below:

Jennifer.Merrell@umanitoba.ca

Please note that current University of Manitoba graduate students do not need to submit their transcripts.

DEPARTMENT OF CIVIL ENGINEERING

INSTRUCTIONS ON COMPLETING THE UMGF APPLICATION FORM

ELIGIBILITY:

The following are ineligible applicants:

- Those who have not been admitted **without provision or have not cleared provisional admission** to the Department of Civil Engineering, Faculty of Graduate Studies, University of Manitoba;
- Those with a cumulative GPA (admission GPA and University of Manitoba GPA if applicable) that is below 3.75;
- Those who will exceed 24 months of a M.Sc. program as of September in the competition year (for a UMGF M.Sc.);
- Those who will exceed 48 months of a Ph.D. program as of September in the competition year (for a UMGF Ph.D.).

EVALUATION CRITERIA:

The departmental ranking of the applicants is based on **all of the following** criteria:

- Academic excellence
- Research potential / performance
- Communication skills
- Interpersonal and leadership skills

What does my signature on the application mean?

- You accept the terms and conditions of the award as set out in the UMGF regulations and the Award Holder's Guide.
- You will acknowledge, wherever possible, UMGF's funding assistance
- You certify that the information provided in your application is complete, accurate and consistent with institutional policies to the best of your knowledge. The provision of false or inaccurate information may result in sanctions, including termination of funding and disenfranchisement from eligibility for future funding.

FOR APPLICANT

LAST NAME & FIRST NAME

Name should match all documents enclosed with the application and will appear when corresponding with the applicant. If the name on the application differs from transcripts and/or other documents enclosed with the application, the applicant is required to submit documentation (i.e. marriage certificate) to clarify the applicant's identity.

ADDRESSES

Current address information will be used when corresponding with the applicant unless otherwise noted.

STUDENT NUMBER

This number is provided to you by the University of Manitoba and will be your reference number in all correspondence with the department and the Faculty of Graduate Studies. If you do not have a student number or if you do not know what your student number is, leave this section blank.

ACADEMIC BACKGROUND

Include only current and past programs. Do not include programs that you have not yet started.

ACADEMIC, RESEARCH, AND OTHER RELEVANT WORK EXPERIENCE

In the area labeled "Position held under nature of work," specify whether the employment was full- or part-time. Also, indicate if you gained the experience during a program of study.

AWARDS & SCHOLARSHIPS RECEIVED

Starting with your most recent awards, give the name of the award, the value, the type (institutional, provincial, national, or international), the location of tenure, and the period held.

AWARDS & SCHOLARSHIPS RECEIVED – UNIVERSITY OF MANITOBA ONLY

Starting with your most recent awards, give the name of the award, the value, the type (institutional, provincial, national, or international), the location of tenure, and the period held.

Only list the support awarded based on academic and research excellence and/or in recognition of your leadership or communication skills.

PUBLICATIONS

List and explain your contributions to research and development and works considered creative endeavors. Begin with your most recent and list each entry on a new line. Do not include any articles that are currently in preparation. Use the following headings and order in your listing:

- a. Articles published or accepted in refereed journals (for accepted articles, **attach acceptance letter**);
- b. Articles submitted to refereed journals (indicate the manuscript ID number, the date of submission and the number of pages submitted);
- c. Other refereed contributions (e.g., communications, papers in refereed conference proceedings, posters etc.);
- d. Presentations (by applicant);
- e. Contributions resulting from your participating in industry relevant R&D activities; and
- f. Patents and copyrights (e.g., software, but excluding publications).

For conference publications submitted or in press, indicate the date of acceptance/submission and the number of pages submitted.

In all cases, indicate whether the publication resulted from work done in the process of completing your undergraduate, master's or doctoral degree, or from other relevant work experience.

APPLICANT STATEMENT

Provide concise description of various leadership roles and initiatives, professional services, and community work. Specific examples might be given to augment the statement, including academic and extracurricular endeavours.

THESIS COMPLETED OR IN PROGRESS

For completed degrees, indicate the date by which you completed all degree requirements (not the convocation date). This includes your thesis defense, corrections, and deposition of thesis.

PROPOSED RESEARCH

Provide a detailed description of your proposed research activities for the period during tenure of the award. Provide an introduction and brief literature review. State the objectives and outline the experimental or theoretical approach to be taken, and the methods and procedures to be used. State the significance of the proposed research activities to the field.

If you have not yet formulated a plan of research, you must describe the specific research problems that interest you and explain why.

TRANSCRIPTS

Internal applicants: University of Manitoba transcripts will be taken from Aurora by the department and copies of other university transcripts, will be taken from your admission application.

External applicants: please provide copies of your transcripts with your application.