

## Faculty of Education Graduate Student Conference Award Guidelines

**Purpose:** To support Faculty of Education graduate students who are presenting at academic conferences.

**Eligibility:** Current part-time and full-time Education graduate students are eligible if:

- they are in good academic standing in their program;
- they have been accepted to present at a research conference sponsored by a recognized national or international organization;
- the conference is relevant to the student's program of study;
- the student will have received this award a maximum of two times during their program.

**Value:**

- up to \$750 for domestic conferences
- up to \$1000 for international conferences

**Application Process and Deadlines:**

- rolling application deadline
  - students are encouraged to apply prior to the conference; however, applications received within one month after the conference has ended will be considered
  - students are encouraged to apply for other funding sources if eligible i.e., Faculty of Graduate Studies travel award and University of Manitoba Graduate Students' Association (UMGSA) conference grant
- student must submit the following documentation:
  - a completed application form
  - confirmation that their presentation has been accepted by the conference organizers
  - confirmation of funding from other sources, if applicable
  - receipts for all expenses must be submitted within one month after the conference
  - a letter of support from the student's program advisor submitted directly by the referee to [adgr.education@umanitoba.ca](mailto:adgr.education@umanitoba.ca)

**Evaluation Criteria**

Applications will be reviewed by the Associate Dean, Graduate Programs & Research based on the following criteria:

- that the student is in good academic standing
- confirmation that the presentation (poster, paper, etc.) has been accepted by the conference organizers
- statement of support from the student's advisor
- a completed application

**Conditions of the Award**

- funds must be used for the expenses directly related to the conference
- students can access this award only twice during their program of studies

Students are encouraged to present their conference papers at the annual Faculty of Education Graduate Students' Research Symposium

All application documentation and questions about this award should be submitted to:

Associate Dean, Graduate Programs & Research Office (ADGR) [adgr.education@umanitoba.ca](mailto:adgr.education@umanitoba.ca)

## FACULTY OF EDUCATION GRADUATE STUDENT CONFERENCE AWARD

APPLICANT INFORMATION		
First Name:	Last Name:	
Student Number:	UM Email Address:	
Name of conference:	Dates of conference:	
Location of conference:	Program Advisor:	
Briefly explain how this conference is relevant to your program of study:		
Graduate Program: <div style="display: inline-block; vertical-align: middle; margin-left: 20px;">             M.Ed. <input type="checkbox"/>              Ph.D. <input type="checkbox"/> </div>	GPA:	Status: <div style="display: inline-block; vertical-align: middle; margin-left: 20px;">             Full-Time <input type="checkbox"/>              Part-Time <input type="checkbox"/> </div>

STATEMENT OF CONFIRMATION	
By signing this form, I confirm that the information I have provided is true and accurate, I have not accessed this award more than twice during my program, and if successful, I will submit receipts for expenses within one month after the conference.	
<b>Signature of applicant</b>	<b>Date</b>
<p>This personal information is being collected under the authority of <i>The University of Manitoba Act</i> and will be used for the purpose of assessing your application for the competition. It may be shared with other educational institutions. Information regarding graduation and awards may be made public.</p> <p>Upon your graduation, name, address and degree information you have provided will be given to and maintained by the Alumni Records department in order to assist in the University's advancement and development efforts. This information is protected by the Protection of Privacy provisions of Manitoba's <i>Freedom of Information and Protection of Privacy Act</i>. If you have any questions about the collection, contact the FIPPA Coordinator's Office (204) 474-8339, c/o Archives and Special Collections, 331 Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.</p>	

FOR OFFICE USE ONLY		
<b>Amount Approved \$</b>	<b>Signature</b> Associate Dean, Graduate Programs & Research	<b>Date</b>

