How to access your T4 through Employee Self Service

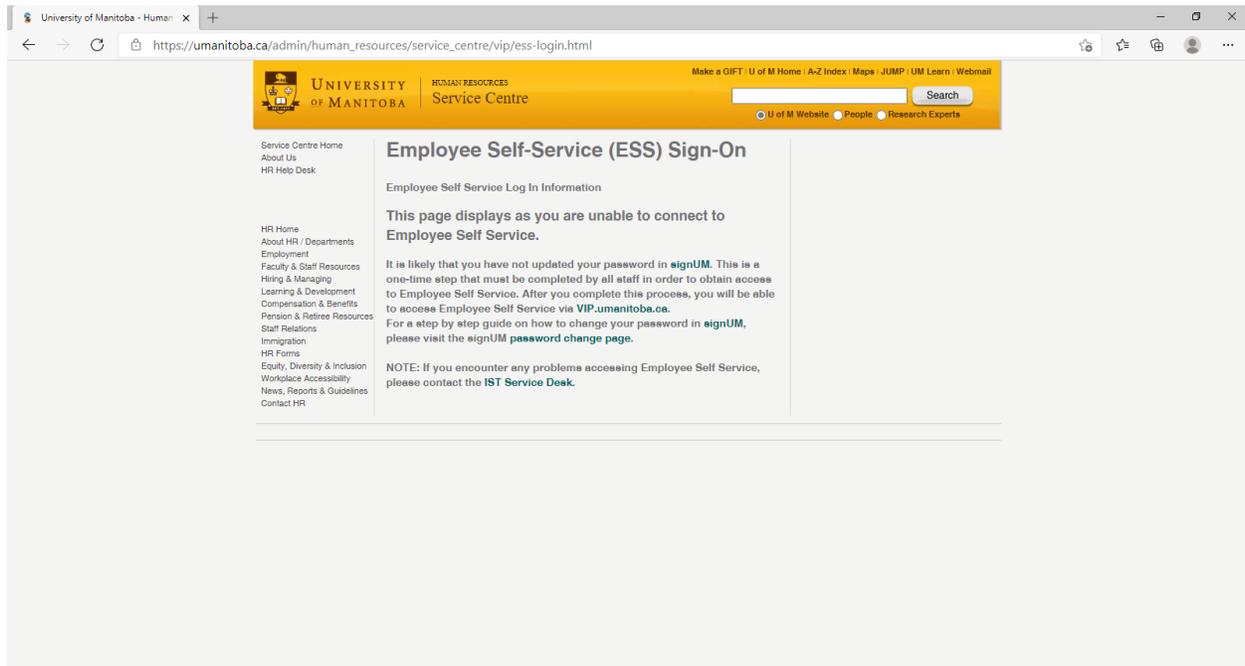**Step 1:**

Begin by visiting https://vip.umanitoba.ca/
Enter your log in information (User Name is your UMNetID) and click "Log in"
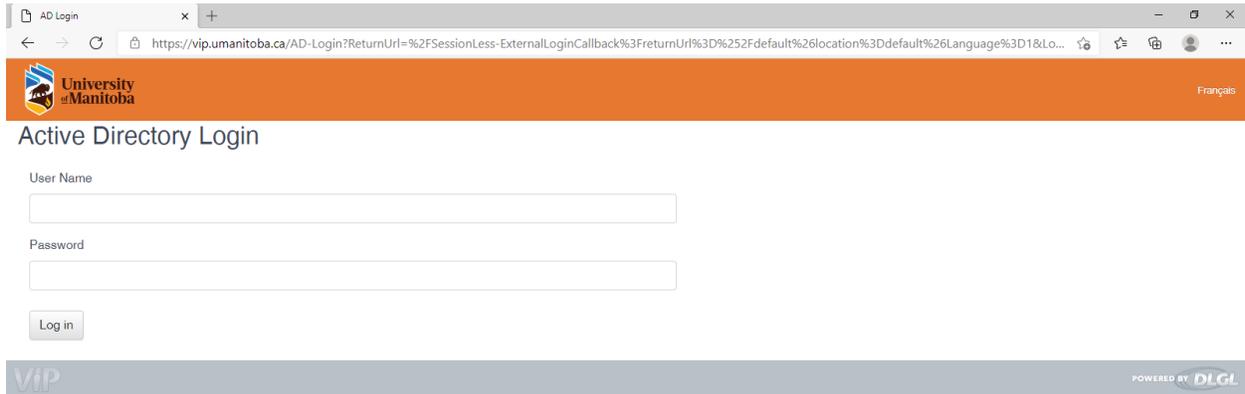
Note if you HAVE NOT set up your Employee Self Service log in, you will be redirected to this page: http://umanitoba.ca/admin/human_resources/employment/ess_login.html

Step 2:

Once you have logged in, click on the "My Pay" tab at the top of the screen

Step 3:

On the "My Pay" tab navigate to the "Federal Tax Slip" panel located on the left side. Click on the blue "T4" beside the tax year and a new tab will open with your T4 allowing for download/print.

** Note: Should there be any discrepancies between your own records and the information contained in the T4, please contact:
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