

## ST LUKE'S AWARD

Application information. Please keep this sheet

### APPLICATION INSTRUCTIONS

1. Complete and sign the **application form** and **financial need worksheet**.
2. Include a **single sided one page** letter of application explaining how you meet the criteria, including any additional details on your financial need that could not be included in the financial need worksheet. Please sign and date your letter.
3. **Three letters of reference** must be submitted, including a general character reference (preferably from a member of your home parish or congregation); a reference from a member of a volunteer organization; and an academic reference. Please fill out the attached "request for reference" forms and give them to your referees. Referees may send their letters directly to the Awards Clerk or give them to you to submit with your application. It is your responsibility to make sure your reference letters have been received by the deadline. Please do not submit reference letters from members of your family.
4. **Transcripts** from the University of Manitoba and Faculty of Theology will be obtained by the Awards Clerk: you do not need to supply them. Students entering first year must include high school transcripts. Students entering the University of Manitoba from another university must include transcripts from that university. If you are applying for several awards this year, you may submit a single set of transcripts.
5. Submit your completed application by **4:30 PM, July 31**, to the Awards Clerk St John's College, 92 Dysart Rd. Winnipeg, MB R3T 2M5.
6. **Late or incomplete applications will normally be disqualified.**

### COLLEGE MEMBERSHIP

You may apply for this award even if you are not a member of St John's College. If you are selected as the recipient, you must register as a member to receive the award. Any University of Manitoba student may become a member of St John's College using the Aurora Student registration system. A membership fee of up to \$10 per term is added to members' tuition fees. For more information on membership, contact the College at (204) 474-8531 or visit [www.umanitoba.ca/colleges/st\\_johns](http://www.umanitoba.ca/colleges/st_johns). Theology students usually pay a membership fee with their tuition fees and are enrolled as members.

### SELECTION OF RECIPIENTS

Recipients are selected by members of St Luke's Anglican Church in Winnipeg. The selection committee's decision is subject to the approval of the St John's College Scholarship Committee. Applications are to be submitted to the Awards Clerk at St John's College, who will obtain the University of Manitoba or Faculty of Theology student histories of applicants. The Awards Clerk will forward applications, including student histories, to the St Luke's Church selection committee. The selection committee may choose to split awards between more than one recipient, or not to make an award at all.

### NOTIFICATION OF RECIPIENTS AND DONORS

Once the selection committee's decision has been approved by the St John's College Scholarship Committee, the Awards Clerk will send notification letters to recipients and alternates *only*. Please make sure your contact information on Aurora Student or the Faculty of Theology is kept up-to-date.

The names of award recipients and alternates will be announced to the Assembly of St John's College, and printed in the College's Convocation program. Recipients' names may also be published in other promotional material of the College and of St Luke's Church. The recipient will be encouraged to send a thank-you letter to St Luke's Church.

### PAYMENT AND AWARD CERTIFICATES

Cheques will be issued in the fall once the Awards Clerk has confirmed that the recipients' registration meets the criteria. Award certificates will be presented to recipients at the College's Convocation on the first Sunday in November. Recipients will receive an invitation in the fall. Recipients who are unable to attend Convocation may pick up their certificates from the College.

### FOR MORE INFORMATION

Please contact the Awards Clerk:

St John's College  
92 Dysart Rd  
Winnipeg MB R3T 2M5  
Phone (204) 474-8133  
Fax (204) 474-7610

Or visit our website: [www.umanitoba.ca/colleges/st\\_johns](http://www.umanitoba.ca/colleges/st_johns)

No  
Staples  
Please

# ST LUKE'S AWARD

Application Form

### CRITERIA:

- a. Applicants may be entering or continuing full-time studies in an undergraduate program of the University of Manitoba or in a program of the Faculty of Theology at St John's College.
- b. Those applicants who are entering the second or later year of a university/College program must have a minimum cumulative grade point average of 2.5 (C+).
- c. Preference will be given to a "recognized participant" in St Luke's Anglican Church in Winnipeg, with demonstrated involvement in community and public service.
- d. The award will be given in recognition of stated financial need, assuming terms (a) and (b) are met.

Name		Student Number
Address		
Postal Code	Social Insurance Number	Telephone Number

**Fall registration:** 1. Faculty of Theology:  Diploma in Applied Theology  Advanced Certificate Year \_\_\_\_\_

2. Univ. of Manitoba: \_\_\_\_\_  
Faculty Major/Minor Program (Honours/General) Year in Program

Are you a participant in St Luke's Anglican Church in Winnipeg?  yes  no (you may apply even if you are not a participant)

**Three letters of reference** must be submitted, including a general character reference (preferably from a member of your home parish or congregation); a reference from a member of a volunteer organization; and an academic reference. Please list the names, positions, organizations, and phone numbers or email addresses of your referees.

1. Character Reference \_\_\_\_\_

2. Member of a Volunteer Organization \_\_\_\_\_

3. Academic Reference \_\_\_\_\_

### Application Check List:

- Complete and sign the application form
- Complete the financial need worksheet
- Include a **single sided one page** letter of application explaining how you meet the criteria
- Request three reference letters as described above
- Include transcripts only if you are entering your first year at the University of Manitoba or Faculty of Theology this fall

**Declaration:** The information in this application is complete and accurate. I consent to full access to my student records. I understand that, if I am selected to receive an award, my name and information about how I meet the award criteria may be given to the award donor or donor's family, and that my name will be published in the College's Convocation Program.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

This personal information is being collected under the authority of The University of Manitoba Act. It will be used to assist in making decisions regarding the awarding of scholarships and awards, and to make information regarding awards public. It is protected by the Protection of Privacy provisions in The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection contact the FIPPA/PHIA Coordinator's Office, University of Manitoba Archives & Special Collections, 331 Elizabeth Dafoe Library, Winnipeg MB R3T 2N2, 204-474-8339.

## APPLICATION DEADLINE 4:30 PM, JULY 31

Submit applications to the Awards Clerk, St John's College, 92 Dysart Rd, Winnipeg MB R3T 2M5

No  
Staples  
Please

# FINANCIAL NEED WORKSHEET FOR ST JOHN'S COLLEGE BURSARIES

Name \_\_\_\_\_ Marital Status:  Single  Married / Common-Law  Separated / Divorced

If you are married or in a common-law relationship, is your partner  a full-time student?  a part-time student?  employed?  unemployed?

Do you have children?  no  yes (children's ages \_\_\_\_\_) Are you a single parent?  yes  no

Do you own or lease a vehicle?  no  yes (Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_)

Did you receive a Govt Student Loan for the current academic year?  yes (amount \$ \_\_\_\_\_)  no (reason \_\_\_\_\_)

Will you apply for a Government Student Loan for the current academic year?  yes  no (reason if no \_\_\_\_\_)

Outstanding student loans, including student lines of credit, from previous years (up to the end of summer session) \$ \_\_\_\_\_

Are you paying the international student tuition fee?  yes  no

## BUDGET FOR THE UPCOMING ACADEMIC YEAR

Please indicate where your responses are estimates

Expenses	Total \$	Resources	Total \$
Tuition (September - April)		Parents (if your parents or spouse are unable to provide financial support, please give details in your letter)	
Books and Equipment		Spouse (financial support towards expenses listed in the left-hand column)	
Rent (September - April)		Trust funds / Bonds	
Type of accommodation:		RESP	
Food		Savings you expect will remain at the end of summer	
Telephone		Government Student Loan	
Computer / Internet		Student Line of Credit	
Heating / Electricity		Bank Loan	
Clothing		Government Income (e.g. Family Allowance, Orphan's Benefit)	
Transportation (within Winnipeg)		Anticipated GST Refund / Income Tax Rebate	
Travel costs to and from home outside Winnipeg (e.g. at beginning and end of term)		Scholarships / Bursaries / Graduate Fellowships for the upcoming academic year	
Laundry		Part-time Job / Research Assistantship / etc. during the upcoming academic year	
Insurance		Financial support towards children's expenses listed in the left-hand column	
Amusements		Other (please specify)	
Children's expenses for which you are responsible (please provide details in your letter)			
Other (please specify)			
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>TOTAL RESOURCES</b>	<b>\$</b>
		<b>DEFICIT (resources minus expenses)</b>	<b>\$</b>

## SUMMER PLANS (MAY TO AUGUST)

WORK Employer \_\_\_\_\_ Total Income \$ \_\_\_\_\_

STUDY School \_\_\_\_\_ Total credit hours \_\_\_\_\_ Tuition \$ \_\_\_\_\_

OTHER \_\_\_\_\_

**LETTER OF APPLICATION:** in your letter of application, please describe any exceptional circumstances that highlight your need for bursary assistance. Your comments can be very helpful in assessing eligibility or special needs.

**To the Applicant:** Three reference letters are required. Please fill in your name and the names of your referees below, then detach the forms and give one to each of your referees. Your referees may submit their letters directly to the Awards Clerk or give them to you to submit with your application.

---

### Request for a CHARACTER REFERENCE - St Luke's Award

Applicant \_\_\_\_\_

Referee \_\_\_\_\_

The applicant is applying for the **St Luke's Award** offered by St John's College at the University of Manitoba. The award is open to new and returning students of the University and of the College's Faculty of Theology and is based on the following criteria:

- a. Applicants may be entering or continuing full-time studies in an undergraduate program of the University of Manitoba or a program of the Faculty of Theology at St John's College.
- b. Those applicants who are entering the second or later year of a university/College program must have a minimum cumulative grade point average of 2.5 (C+).
- c. Preference will be given to a "recognized participant" in St Luke's Anglican Church in Winnipeg, with demonstrated involvement in community and public service.
- d. The award will be given in recognition of stated financial need, assuming terms (a) and (b) are met.

Please provide a character reference letter by **July 31** explaining how you know the applicant and describing the applicant's community and public service. The information you provide will be considered carefully by the Scholarship Committee and all letters will be held in confidence. Your letter may be given to the applicant to submit, or sent directly to the **Awards Clerk, St John's College, 92 Dysart Road, Winnipeg MB R3T 2M5, Phone (204) 474-8133, Fax (204) 474-7610.**

---

### Request for a Reference from a MEMBER OF A VOLUNTEER ORGANIZATION - St Luke's Award

Applicant \_\_\_\_\_

Referee \_\_\_\_\_

The applicant is applying for the **St Luke's Award** offered by St John's College at the University of Manitoba. The award is open to new and returning students of the University and of the College's Faculty of Theology and is based on the following criteria:

- a. Applicants may be entering or continuing full-time studies in an undergraduate program of the University of Manitoba or a program of the Faculty of Theology at St John's College.
- b. Those applicants who are entering the second or later year of a university/College program must have a minimum cumulative grade point average of 2.5 (C+).
- c. Preference will be given to a "recognized participant" in St Luke's Anglican Church in Winnipeg, with demonstrated involvement in community and public service.
- d. The award will be given in recognition of stated financial need, assuming terms (a) and (b) are met.

Please provide a reference letter by **July 31** explaining how you know the applicant and describing the applicant's community and public service. The information you provide will be considered carefully by the Scholarship Committee and all letters will be held in confidence. Your letter may be given to the applicant to submit, or sent directly to the **Awards Clerk, St John's College, 92 Dysart Road, Winnipeg MB R3T 2M5, Phone (204) 474-8133, Fax (204) 474-7610.**

---

### Request for an ACADEMIC REFERENCE - St Luke's Award

Applicant \_\_\_\_\_

Professor / Teacher \_\_\_\_\_

The applicant is applying for the **St Luke's Award** offered by St John's College at the University of Manitoba. The award is open to new and returning students of the University and of the College's Faculty of Theology and is based on the following criteria:

- a. Applicants may be entering or continuing full-time studies in an undergraduate program of the University of Manitoba or a program of the Faculty of Theology at St John's College.
- b. Those applicants who are entering the second or later year of a university/College program must have a minimum cumulative grade point average of 2.5 (C+).
- c. Preference will be given to a "recognized participant" in St Luke's Anglican Church in Winnipeg, with demonstrated involvement in community and public service.
- d. The award will be given in recognition of stated financial need, assuming terms (a) and (b) are met.

Please provide a reference letter by **July 31** explaining how you know the applicant and discussing the applicant's academic ability and performance. The information you provide will be considered carefully by the Scholarship Committee and all letters will be held in confidence. Your letter may be given to the applicant to submit, or sent directly to the **Awards Clerk, St John's College, 92 Dysart Road, Winnipeg MB R3T 2M5, Phone (204) 474-8133, Fax (204) 474-7610.**