

# R. KELLY McGINNIS MEMORIAL SCHOLARSHIP

Application information

## APPLICATION INSTRUCTIONS

1. Complete and sign the **application form**.
2. Your University of Manitoba student history will be obtained by the Awards Clerk: please do not include transcripts with your application.
3. **If you attended another university** between graduation from the University of Manitoba as a St John's member and your enrolment in the Faculty of Medicine at the University of Manitoba, you must submit those transcripts by the deadline.
4. Submit your completed application by **4:30 PM, July 31**, to the Awards Clerk at the address below.
5. **Late or incomplete applications will normally be disqualified.**

## SELECTION OF RECIPIENTS

Recipients will be selected by the St John's College Scholarship Committee. The Committee may choose to split awards between more than one recipient, or not to make an award at all.

## NOTIFICATION OF RECIPIENTS AND DONORS

Once a decision has been made, the Awards Clerk will send notification letters to recipients and alternates *only*. Please make sure your contact information on Aurora Student is kept up-to-date.

The names of award recipients and alternates will be announced to the Assembly of St John's College, and printed in the College's Convocation program. Recipients' names may also be published in other promotional material of the College, such as the Annual Report. Recipients' names and information about how they met the award criteria will be sent to award donors or their families, and recipients will be encouraged to send a thank-you note to donors.

## PAYMENT AND AWARD CERTIFICATES

Cheques will be issued in late August or early September once the Awards Clerk has confirmed that the recipients' registration meets the criteria. Award certificates will be presented to recipients at the College's Convocation on the first Sunday in November. Recipients will receive an invitation in the fall. Recipients who are unable to attend Convocation may pick up their certificates from the College.

## FOR MORE INFORMATION

Please contact the Awards Clerk:

St John's College  
92 Dysart Rd  
Winnipeg MB R3T 2M5  
Phone (204) 474-8133  
Fax (204) 474-7610

Or visit our website: [www.umanitoba.ca/colleges/st\\_johns](http://www.umanitoba.ca/colleges/st_johns)

