

# ST JOHN'S COLLEGE COUNCIL MINUTES

For the Meeting of Wednesday March 28, 2007  
(Amended since distribution at the May 2007 meeting)

**Present:** B. Beare (chair), B. Cantelo, P. Cloutier, I. Froese, B. Hallman, J. Hoskins, P. Lampman, D. McLean, P. McLenehan, W. Norton, B. Owen, E. Palamar (secretary), B. Payne, P. Penner, D. Phillips, B. Pope, J. Stafford and C. Trott.

**Regrets:** A. Braid, L. Carson, K. Dunlop, H. Richardson, ~~B. Pope~~, J. Ripley, L. Roberts

## 1. Opening Prayer

P. Lampman opened the meeting with prayer.

## 2. Presentation by College Fellow Bonnie Hallman (*attachment 1 to the minutes*)

Attached is a copy of the presentation Dr Hallman made to Council.

## 3. Approval of the Agenda

-Correct the date at the top of the page to March 28, 2007.

-Item 6. b), change "meting" to "meeting"

**MOTION:** that the agenda be approved as corrected.

C. Trott/B. Pope

**CARRIED**

## 4. Approval of the January 31, 2007 minutes (*attachment 1 to the agenda*)

- Move D. McLean from under the heading "present" to "regrets".

- Item 4. a) Point 5, change "mug" to "met".

- Item 6. a) ii), in the first sentence remove "the" before the word "based".

- Item b) 4) remove "Council for".

- Item 6.c) i), in the third line capitalize the R on the word Reverend.

- Item 6. c) v), under Chapel Worship and Activities, Benefit Concert for Leukemia, the third line should read "Ryback", not "Ryback's".

**MOTION:** that the minutes be approved as corrected.

C. Trott/P. McLenehan

**CARRIED**

## 5. Business Arising from the Minutes

### a) Robert B. Schultz Lecture Theatre

J. Hoskins reported that, given Council's approval, the Robert B. Schultz Lecture Theatre project was tendered. The tender process has now been completed. Five bids were received and were all consistent. The total cost of the project, including consulting fees and landscaping, would be approximately \$4.5 million. The costs of the project were front-end loaded in all of the bids and were approximately \$3.5 million.

Given that the costs were significantly higher than our Class A budget and that the costs for the first phase of the building were such a large fraction of the total cost, it became clear that we were not in a position to award this contract.

Accordingly, J. Hoskins reported that she explored with Mrs. Deborah McCallum, Vice-President (Administration), the possibility of altering the nature of our partnership with the university. She proposed, subject to Council approval, that the university fund the remainder of the costs and assume ownership of the building. The terms of use would remain the same. This would be very similar to our arrangement with regard to the south wing of the college which is owned by the university and leased to St John's College for \$1.

After consultation with senior administration, Mrs. McCallum agreed to recommend to the Board of Governors that this contract be awarded. A lease agreement would be developed if this arrangement

was approved by Council and the Board of Governors but Dr Hoskins and Mrs. McCallum were in agreement on the basic principles. The University of Manitoba senior administration understands and appreciates the need of St John's College to preserve its identity and foster its mission.

If approved by Council and the Board of Governors, the entire project would be completed and construction would begin quite quickly. The total time to complete is estimated at 36 weeks but this would not include preparation or unforeseen disruptions or delays. The hope is that the building would be completed by the early summer of 2008.

After considerable discussion, the following motions were made:

**MOTION 1:** That Council approves the building of the R. B. Schultz Lecture Theatre in partnership with the University of Manitoba.

J. Hoskins/P. Cloutier

**CARRIED**

**MOTION 2:** That Council authorizes the College to transfer funds raised and pledged to date for the Robert B. Schultz Lecture Theatre, including the unrestricted gifts, to the project.

J. Hoskins/P. Penner

(11 for 2 against) **CARRIED**

**MOTION 3:** That Council authorizes the Administration to negotiate the remaining terms of the partnership with The University of Manitoba to build, maintain and operate the Robert B. Schultz Lecture Theatre.

J. Hoskins/D. Phillips

**CARRIED**

J. Hoskins asked that we keep this information confidential until the U of M Board of Governors has met and made a decision.

Council members congratulated the Warden for taking the initiative to approach the University and for all the work that went into the making this happen.

**b) Honorary Degree Recipients Confirmation**

J. Hoskins reported that all three honoree degree recipients have agreed to accept their honours and will be present at convocation this November. A soft press release has been issued on the website and there is an article about the recipients in the March issue of the Rupert's Land News.

**6. New Business**

**a) Budget Parameters**

The 2007-2008 budget exercise is currently in process, as we wind down 2006-2007. By all accounts we will meet the 06-07 budget. Utility costs were slightly less than we had expected. Residence room and board revenue should be very close to the budgeted amounts despite having some vacant rooms, and café sales, as of the end of February have already exceeded budget.

**MOTION:** That the budget parameters for the fiscal year 2007-2008 be for Assembly to strike a balanced budget excluding theology and the capital campaign.

P. Cloutier on behalf of the Finance Committee

**CARRIED**

**b) Dean of Theology Review Committee**

**MOTION:** That a review committee be struck to review the Dean of Theology and that the committee consist of: The Warden (chair), the Bishop (or designate), 1 Diocesan Council representative on Council, 2 Assembly representatives and 1 alumnus or alumna of the Diploma in Applied Theology.

J. Hoskins/B. Pope

**CARRIED**

**AGREED:** That the Warden will find the Council member to represent the Diocese on the committee.

**c) Annual Report Draft (attachment 2 to the agenda)**

The annual report was reviewed and received by Council.

## 7. Reports

### a) Reports from Committees

#### i) Council Executive

B. Beare reported that Council Executive met on April 3<sup>rd</sup> and discussed the issues raised before us at this meeting.

#### ii) Finance Committee

I. Froese reported that the Finance Committee met and discussed the 2006/07 Budget, which he reported is on target. The Committee will meet again to consider the 2007/08 budget. The Committee also talked about the Robert B. Schultz Lecture Theatre, upgrades that need to be done in the residence washrooms and where we might find funding for the upgrades.

#### iii) Development Committee

D. McLean reported that the Development Committee has not met since the last meeting of Council. The committee plans meet before the end of June.

#### iv) Committee to Develop a Warden's Review, Search and Appointment Policy

B. Beare reported that the committee has met once and is meeting again on April 5. The committee plans to meet regularly to develop policy, with the view of the College maintaining a relationship the University and the Diocese.

### b) Report from Assembly

No report. Assembly has not met since the last meeting of Council

### c) Report from College Officers

#### i) Warden

J. Hoskins reported that The University of Manitoba Presidential Search Committee has started its meetings and she expects these meetings will take a lot of her time over the next five or six weeks.

#### ii) Dean of Theology

The Dean of Theology reported a very successful Currents Conference (March 2 and 3) with 50 people in attendance. The 2005 Conference Proceedings were also published.

At this time, two serious inquiries for 1st year Diploma enrolment have been received. An information evening is scheduled for April 17th at the College and an advertisement placed in the Rupert's Land News announcing the Diploma and Summer Institute.

A theology alumni breakfast on March 24th was very well received. All our alumni were present and offered very good feedback and insight in to our theology programs. We will develop this group further.

#### iii) Bursar

I. Froese submitted the following written report for the minutes:

##### *Residence*

We have been able to purchase an additional 20 mattresses for the residence, bringing the total for the year up to 30. We have also arranged to have wireless internet access to be installed in the lounge areas, and it will be provided free of charge to the Residence students.

##### *Building items*

The renovations in the General Office have been completed and the staff is enjoying the upgraded surroundings. We have also arranged to have the carpet replaced in the corridor of the Fellows' offices, with work scheduled to begin sometime in April.

##### *Conference season*

I will be meeting with Arthur Leblanc of the Intensive English Program to arrange housing for their foreign students in the Residence, as we have done in years past. We also have interest once again from Team Canada Volleyball, the Canadian Biology Olympiad, University Math

Camp, and CADRE, an aboriginal Group.

iv) **Dean of Studies**

C. Trott circulated his report with the agenda as attachment 3.

v) **Chaplain/Dean of Residence**

P. Lampman submitted the following written report for the minutes:

**Residence**

*Vacancy Rate*

At present we have two vacant single rooms.

*Discipline*

Since our last meeting the Peer Review Board met once to discipline two students. The students have apologized, one is on probation and both are doing community service.

*Washrooms*

We are in the process of getting estimates from Contractors for work on the washrooms on the first floor of the residence. For more information, please see the Bursar's report.

*Events*

Our residents have been participating in Spirit Cup University events, Snow Bowl (upper floor won), and the Inter-Residence Challenge: in dodge ball we placed 3<sup>rd</sup>, Basketball 3<sup>rd</sup>, pool 2<sup>nd</sup>, creep – cards 5<sup>th</sup> of 21 teams, poker 5<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>). The theme of the upcoming residence banquet is heroes and villains. This is a costume event with great food and speeches.

**Chapel Worship and Activities**

*Weekly Silent Meditation*

Every Wednesday at 3:30 p.m. a few of us are practicing silent meditation in the Chapel. This is a great way to relieve stress and get closer to God.

*Weekly Discussion Circle*

Time: Wednesdays at 4 p.m.; Place: Chaplain's Office (room 211 St John's) Topic: Ched Myers, *Who Will Roll Away the Stone: Discipleship Queries for First World Christians*.

*Bible Study for Busy Students*

This is a simple format where we read the text together and discuss the meaning of it for our lives. Time: Wednesdays from 3 - 3:30 p.m. in the Chaplain's office.

*Coffee House*

Christine Reinfort, the religious affairs representative on SJCSA, organized a fun filled evening of entertainment at a coffee house, with proceeds going to U of M Food Bank.

*February Choral Evensong*

On the 1<sup>st</sup> Sunday of February, Camarata Nova and the U of M Brass Ensemble joined the chapel community and All the King's Men for choral evensong. Some new music was presented and it was a joyous evening.

*Gorilla Golf Classic*

This is a form of mini-golf with waffle balls and the proceeds will go to the U of M Food bank. The event is planned for April 3, 2007.

*Holy Week*

We have a full slate of services planned for Holy Week and our regular roster of weekly services continues.

*Faith Horizons*

I was asked to be the chairperson of the Faith Horizons educational event for the Diocese. The event takes place in October of this year.

vi) **Development Officer**

The most recent *In Lumine* was published in January, 2007.

I have been working lately on the terms (and finances) of 8 new awards. Most of these have gone to the Scholarship committee for consideration and some of those will be awarded in 2007.

We have received approximately \$157,000 from the Merv Conlin Estate, for the Conlin Bursary. This bequest will make the endowment for this award over \$250,000, which will generate a \$10,000 award annually, beginning in the fall of 2008. There are some details of the gift(s) that I am currently working on with the Department of Development at the U of M.

As a member of the Canadian Association of Gift Planners, I will be attending their Annual Conference in Halifax in April where I will be making two presentations. In addition, the local 'Roundtable' is hosting a conference in Winnipeg in June and I am working on encouraging organizations that do not have a Planned Giving program to attend. This includes our local Anglican Diocese. And to that end, I have also been working with St Paul's Fort Garry Anglican Church, encouraging them to have a planned giving program in their parish, and I spoke there on March 11, 2007.

**vii) Registrar**

***Brandon Career Symposium Recruiting Event***

E. Palamar reported that she and P. Lampman, Chaplin and Dean of Residence attended the Brandon Career Symposium. It is the best recruiting event for the College in terms of residence promotion. We made many good contacts with students, parents, teachers and guidance Counsellors. We gave away 1000 pens and over 500 SJC promo booklets.

**8. Any Other Business**

**a) Report from the Senior Stick**

P. McLenehan reported that elections were held and Harley Shepherd was elected Senior Stick and Tolu Sodeyi was elected Junior Stick for the 2007/2008 academic year.

**b) YMCA-YWCA Women of Distinction Awards**

D. McLean reported that Kaye Dunlop has been nominated for a Woman of Distinction Award. The YMCA-YWCA Women of Distinction Awards Program is an inspirational and exciting celebration of talent, achievement, imagination and innovation, honouring Winnipeg women who have made a unique and exemplary contribution to the development of others in our community. May 2nd, 2007 will mark the 31st anniversary of the YMCA-YWCA Women of Distinction Awards. The annual presentation of these awards reflects the Y's commitment to increase public recognition of these women who have earned admiration and respect.

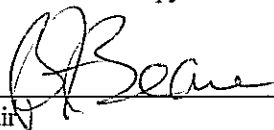
**9. Adjournment**


**MOTION:** That the meeting be adjourned.

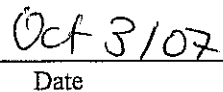
C. Trott/J. Stafford

**CARRIED**

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office.

  
Chair

  
Secretary

  
Date

Presentation to St. John's College Council  
March 28, 2007 – Cross Common Room

As you can imagine, it's a bit daunting to sum up that which takes up such a large portion of one's time and energy in 5 or 10 minutes. But I'm going to give it 'the old college try'.

First let me say that I am a human geographer – which means I am interested, fascinated really, with the ways that people, individually and in groups, think about, interact with, are influenced by, and change, the spaces and places in which they live their lives.

As my colleague Bill Norton tells his first-year students, geography is about asking three questions: what's where, why there, and why care? As human geographers, that means we ask those questions about all human behaviour. And we ask them from a myriad of theoretical and conceptual perspectives. In the process, we often find ourselves working with other social scientists, but also with practitioners, government, and community groups.

My own research is in an area I've come to label 'family geographies'. My graduate work bridged human geography and social gerontology, focusing on rural places as environments for aging. In this research I examined the use of formal housing and social services by rural elders and their families, and the influence of distance and rural/urban community context on informal family caregiving to older relatives. This focus on aging, or 'later-life' families is evident today in my position as a Research Affiliate with the Centre on Aging. Here I am involved in two WHO funded studies concerned with the influence of place of residence (rural/urban) on healthy aging / active living. I also hold the 2006-2007 Centre on Aging Research Fellowship, where I am looking at how greenspace environments such as parks and zoos can be used to encourage physical activity and social interaction amongst older adults. I am working with the Zoological Society of Manitoba and Assiniboine Park Zoo to discover what works, and what can be improved, to encourage older adults to 'walk with the animals'.

But it is not only the spaces and places valued by later-life families that interest me. With my colleague Dr. Mary Benbow, I am investigating zoos as cultural landscapes that reflect, and reinforce, ideas about family life, gender roles and leisure amongst families with infants and young children. I'm also interested in what zoo environments can tell us about our often conflicted relations with nature and 'the wild'. Here I am particularly interested in the role of family photographs taken at the zoo in recording and shaping narratives, the 'emotional geographies' if you will, of family life. Dr. Benbow and I currently hold a UM-SSHRC grant to further explore this topic this summer – with our sights set on a larger SSHRC-funded program of research in the near future. While we have only begun to develop this research area, it has already lead to several publications that examine zoological parks as cultural landscapes, and zoo maps as important

reflections of North American cultural heritage. Through all this work, we are 'unpacking' the embedded, taken-for-granted meanings ascribed to zoos as places of leisure (e.g., walking around outdoors, feeding the animals in the petting zoo, oohing and aaahing over the latest zoo babies) and as places of education (e.g., programs focusing at school-aged children about environmental degradation, loss of habitat, endangered species etc.,).

Finally, these two interconnected themes of my research are coming together in a prospectus for an edited volume that knits an eclectic group of human geographers whose work also centres on the geographies of families. There are endless questions to be asked when we look at the environments in which families live and how those spaces and places influence, and are influenced by them. Certainly more than enough to keep one human geographer quite busy!

Selected publications:

Hallman, B.C. and S.M.P. Benbow (in press) Family leisure, photography and zoos: exploring the emotional geographies of families. *Social and Cultural Geography*.  
<Copies available upon request>

Leach, B., B.C. Hallman, G. Joseph, N. Martin, and A. Marcotte (2007) *The Impact of Patient Classification Systems on Women Front Line Workers in Rural Nursing Homes*. A report submitted to Status of Women Canada, Government of Canada.  
<Available for download at: <http://www.swc-cfc.gc.ca/>>

Hallman, B.C. and M. Benbow (2006) Naturally cultural: the zoo as cultural landscape. *The Canadian Geographer*. 50(2): 256-264.

Hallman, B.C. and A.E. Joseph (1999/2000) Getting there: mapping the gendered geography of care giving to elderly relatives. *Canadian Journal on Aging*. 18(4): 397-414.

## Proposed Addition to the Bylaws of Council Indemnity of Directors and Officers Clause

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**6.e) Bylaw of Council Revisions – Adding an Indemnity of Directors and Officers Clause**

If the College director or officers were sued they would have to pay a \$2,500 deductible each. If we add the indemnity of directors and officers clause to our Council bylaws, a onetime \$2,500 deductible would be paid by the College instead. The Indemnity of Directors and Officers proposed clause below was circulated at the Council Executive.

**(F) Indemnity of Directors and Officers**

Subject to the Corporations Act, the Corporation shall indemnify a Director or Officer of the Corporation, a former or a person who acts or acted at the Corporation's request as a Director or Officer of a body corporate of which the Corporation is or was a shareholder or creditor, and her heirs and legal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by her in respect of any civil, criminal or administrative action or proceeding to which she is made a party by reason of being or having been a director or officer of such corporation or body corporate if,

- (a) she acted honestly and in good faith with a view to the best interests of the Corporation; and
- (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, she had reasonable grounds for believing that her conduct was lawful.

The Corporation shall indemnify such person in all such other matters, actions, proceedings and circumstances as may be permitted by the OAVT Act or the law.

**Council Executive MOTION:** That the recommendation to add the Indemnity of Directors and Officers clause to the College Bylaws as item F and renumber ~~the item~~ the remaining item G be approved.

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**Current St John's College Council Bylaw Section D. (2)**


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**Section D. Standing Committees of Council****(2) Finance Committee**

- (a) The Finance Committee shall consist of four members, in addition to the Chancellor and Vice-Chancellor. Membership shall include the Bursar, and three other members elected by but not necessarily from Council, for a three-year or lesser term. At least one of the three members shall also be a member of Assembly's Finance Committee.
- (b) The Finance Committee shall consider, and make recommendations to Council concerning all matters respecting the general financial standing of the College, the fiscal policies within which annual and long-term budgets are to be set, long-term budgets, and any other matters referred to it by Council.

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**Proposed revisions to St John's College Council Bylaw section D. (2)**


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**Section D. Standing Committees of Council****(2) Finance and Administration Committee**

The Finance and Administration Committee is a joint committee of Council and Assembly. It shall consist of nine members, in addition to the Chancellor and Vice-Chancellor.

Membership shall include the Bursar, the Dean of Studies, the Dean of Theology, three members elected by and from Assembly and three members elected by but not necessarily from Council, for a three-year or lesser term. The terms of the Assembly representatives shall be staggered such that one Fellow shall be elected in each year. In the event of a resignation or retirement by a Fellow, Assembly shall elect a replacement to complete the term of that Fellow.

The chair shall be appointed by the members of the committee and the Assistant Bursar shall act as recording secretary.

The duties of the Committee shall include:

1. reviewing and recommending the annual College budget to Assembly
  2. overseeing college investments, including reviewing at least quarterly, the financial statements of the College, and of the Trust Funds
  3. recommending to Council the appointment of the Investment Manager(s) and monitoring the performance of the Manager(s).
  4. recommending to Council the budget parameters for the annual operating budget
  5. recommending the audited statements to Council for approval
  6. recommending to Council the appointment of the Auditor
  7. recommending capital expenditures to Council
  8. recommending to Council on employment policies referred to it by the Warden
  9. receiving reports on the state of buildings, equipment and services from the Administration and making recommendations to Assembly and Council, as appropriate, regarding upkeep and replacement
  10. recommending to Assembly new facilities and projects requiring financial support
  11. recommending to Assembly and Council, as appropriate, the purpose, terms and conditions of trust endowments, excluding those in support of scholarships, bursaries or awards
  12. recommending to Council and Assembly on any other matters which are referred to it by those bodies.
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**Assembly Executive MOTION 1:** That the Planning and Development Committee in section D. 3. of the Council bylaws be removed.

**Assembly Executive MOTION 2:** That section D. 2. of the Council bylaws be replaced with the revised D. 2 Finance and Administration Committee as noted in the handout.

## Development Direction

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Now that the Robert B. Schultz Lecture Theatre is being built, we need to discuss a new fundraising direction. It was thought that it is too soon to raise money for any new buildings but perhaps we could do something that would take the pressure off of the operating budget and would be interesting to our donors.

It was suggested that we turn our attention to targeted endowments. We could create a menu of choices for donors (possible examples: chaplaincy, programming for residence, alumni communications (*InLumine*), a faculty position in Theology, endowed lectures). If Council is in general agreement with this approach then the College community could be consulted and proposals developed for Council's approval.

**Council Executive MOTION:** That Council approves in principle targeted endowments as a fundraising initiative, with College administration to consult with the College community to develop proposals to bring forward to Council for approval.

## St John's College 2007/2008 Council Meeting Dates

### Council Executive

Wednesday September 12, 2007 @ 2:30 p.m.  
Wednesday November 14, 2007 @ 2:30 p.m.  
Wednesday January 9, 2008 @ 2:30 p.m.  
Wednesday March 5, 2008 @ 2:30 p.m.  
Wednesday May 7, 2008 @ 2:30 p.m.

### Council

Wednesday Oct 3, 2007 @ 5:30 pm  
Wednesday November 28, 2007 @ 5:30 pm  
Wednesday January 30, 2008 @ 5:30 pm  
Wednesday March 19, 2008 @ 5:30 pm  
Tuesday April 22, 2008 (Thank-you Dinner, no meeting)  
Wednesday May 21, 2008 @ 5:30 pm

#### **Council NOTES:**

The six members appointed by Diocesan Council to Council are also members of SJC Assembly.

Council members do not attend Council Executive meetings unless they have been appointed to the Executive committee.

# ST JOHN'S COLLEGE ACADEMIC YEAR END MEMBERSHIP STATS

as of April 2007

Faculty	1995/96	1996/97	1997/98	1998/99	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
Agriculture & Food Sci.	13	12	17	11	9	8	7	6	5	6	11	7
Architecture	0	1	3									
Arts	136	148	141	99	101	81	97	101	99	100	99	132
Continuing Education	6	9	10	11	3	6	11	14	14	18	18	10
Dentistry	0	0	0	0	0	0	1	1	5	3	3	3
Education	28	27	17	12	10	1	7	7	14	9	6	13
Engineering	26	31	27	25	21	12	20	19	22	29	31	31
Environment Earth & Res	0	0	0	0	0	0	0	0	10	11	9	6
Environmental Design				2	0	20	4	3	7	13	6	8
(Architecture)			Formerly Architecture									
Fine Arts	0	0	0	6	9	3	9	4	5	7	12	17
Grad Studies	42	44	32	33	30	44	46	48	47	46	49	78
Human Ecology	7	10	9	7	3	8	4	9	9	14	16	16
Law	4	1	1	2	1	3	4	5	4	4	5	8
Management/Business	21	16	17	17	17	24	22	23	32	27	31	24
Medicine	0	1	0	1	1	4	3	4	5	5	5	10
Medical Rehab	0	1	3	0	0	2	5	2	2	3	4	3
Music	6	2	3	5	9	5	3	2	5	6	7	4
Nursing	9	8	7	4	2	10	14	16	14	10	6	14
Pharmacy	0	0	0	5	6	12	13	14	4	4	8	10
Physical Ed. & Rec. Studies	9	9	20	18	13	8	3	4	6	5	5	7
Science	129	126	92	70	85	82	78	101	98	108	110	118
Social Work	0	0	0	3	3	2	0	1	4	2	3	3
University 1		Not in existence yet		101	80	93	118	104	114	121	179	145
<b>U of M TOTAL</b>	<b>443</b>	<b>436</b>	<b>405</b>	<b>438</b>	<b>405</b>	<b>428</b>	<b>469</b>	<b>488</b>	<b>525</b>	<b>551</b>	<b>623</b>	<b>667</b>
SJC Diploma in Applied Theology												
SJC Advanced Certificate												
Special Students (enrolled in various courses)						30	17	23	15	15	0	18
Students living in residence who couldn't hold a SJC membership because they are in the English Language Programs (put on by the U of M, but not U of M program courses). They are not officially U of M students.												
<b>Total including English Language Students</b>						<b>458</b>	<b>486</b>	<b>511</b>	<b>546</b>	<b>581</b>	<b>641</b>	<b>710</b>

REGISTRAR'S NOTE: This is the first year that the SJC Theology Students were included in this report. I have added the enrolments for the theology students dating back to 2003/04 when the new theology programs began.