

ST JOHN'S COLLEGE COUNCIL

Meeting Notes

From the Meeting of Wednesday April 8, 2009

Present: S. Alward, B. Beare (Chair), L. Carson, G. Friesen, I. Froese, J. Hoskins, M. Kolodie, P. Lampman, E. Palamar (secretary), P. Penner, J. Stafford, and R. Thomas.
Regrets: G. Baldwin, S. Blaikie, A. Braid, P. Cloutier, S. Kouritzin, J. McConnell, D. Phillips, B. Pope, J. Powell, and H. Richardson.
Late Regrets: D. Draper (student), J. Ripley, L. Roberts

We did not have quorum so we could not proceed with the business of the agenda. It was agreed by the members present that we would proceed with the meeting but not vote on motions.

1. Opening Prayer

P. Lampman opened the meeting with prayer.

2. Approval of the Agenda

- Change the date on the agenda from March 25 to April 9 as the meeting was rescheduled.
- Under item 3, remove the repeated word Wednesday
- Add item 5. c) Vending Machine

AGREED: That we proceed with the agenda as amended.

3. Approval of the Wednesday, January 28, 2009 minutes (attachment 1 to the agenda)

AGREED: That the January 28, 2009 minutes be approved at the May Council meeting.

4. Business Arising from the Minutes

a) Budget Parameters Statement of Clarification

At the last Council meeting the following motion was approved: "That the annual operating budget, including the first payment to the University of Manitoba for the residence repairs, be balanced." It was not specified that the intent of the Finance and Administrative committee was that the budget be balanced excluding Theology.

The following statement of clarification was made: "That the annual operating budget, including the first payment to the University of Manitoba for the residence repairs, be balanced, excluding Theology."

b) Residence Washroom Renovation Update

I. Froese reported that Novacon was awarded the project. They hope to start in May with the two middle floor washrooms and complete the project in a few weeks.

c) Honorary Degree Recipients Update

J. Hoskins reported that all three recipients have agreed and convocation plans are underway.

5. New Business

a) Development Officer Appointment Policy

The current policy states that: "The Warden will strike a search committee to advise him/her on this appointment. The membership of this committee shall include an alumni representative, a student representative, and a member of the administrative staff. The Warden subsequently makes a nomination to Council for appointment."

Council Ex. MOTION: That the policy to appoint the Development Officer be amended by replacing "a student representative" with "a Fellow".

AGREED: That the recommendation from Council Executive will be acted on since the actual appointment of the Development Officer will be made by Council this May. The motion to amend the committee membership can come forward at the next meeting so that the policy is up to date for future use.

b) Annual Report Draft (attachment 2 to the agenda)

E. Palamar asked the members to send her any suggested revisions or corrections by April 23, after which the report will be printed and circulated.

c) Vending Machine

I. Froese reported that we need to purchase a vending machine for drinks and food at the Freshwater Institute as per our contractual agreement. Council must approve expenditures over \$5000.

Pepsi may provide a drink vending machine and then the College would buy a food vending machine which would cost under \$5000. If Pepsi does not give us a vending machine then we would need Council's approval to spend over \$5000 to purchase the food/drink vending machines.

The Finance and Administration Committee forwarded the following motion to Council: "That the College be authorized to purchase a vending machine for \$7,000 to be located at the Freshwater Institute, as per contractual agreement."

AGREED: That if this is urgent and cannot wait until the May Council Meeting, Council Executive will meet to act in Council's name and report its actions at the May council meeting.

6. Reports

a) Reports from Committees

i) Council Executive

B. Beare reported that Council Executive met and discussed all the items that appeared on the agenda.

ii) Development Committee

L. Carson reported that the Development Committee elected Bill Regehr as a member-at-large on the Development Committee for a three-year term ending June 30, 2012.

b) Report from Assembly

Assembly has not met since the last meeting of Council.

c) Report from College Officers & Student Council

i) Warden

J. Hoskins submitted the following written report for the minutes:

I am currently chairing a Donor Wall committee, whose members are George Baldwin, Ken Berman, Bernie Beare, Ivan Froese and Maureen Kolodie, to work with Norm Plater of Brooke

Recognition to design a donor wall and a "brick" wall. We have developed a preliminary design for both of these installations and our Development Office has written to the approximately 1300 people who will be listed to ensure that their information is correct. We expect the installation in the late summer and an unveiling event in the fall.

We have not received information about our University of Manitoba budget but do not anticipate any changes. There are a number of special budget meetings, including an out-of-town retreat, being called for Deans and Directors.

I have been working with David Carr, the Director of the University of Manitoba Press, and the Acting Dean of Studies on a new tenancy agreement for the U of M Press. This agreement will go to the next Assembly meeting.

I have been informed by our librarian, Richard Ellis, of his intention to retire in August. I have

spoken with Karen Adams, the Director of Libraries, about his replacement. Her intention is to search for another half-time librarian and understands the need for College involvement in this search.

We have agreed to allow the library to use the basement of the Robert B. Schultz Lecture Theatre for medium term storage of books, with the understanding that, should we require the space, they will need to vacate. In order to use this space, some development must take place in order to deal with life-safety issues. This will be undertaken by Physical Plant. This is work that would be required should we wish to use the space for storage in the future.

ii) Dean of Theology

J. Stafford reported that Theology Faculty Council is decided that the course SJB140 The Practice of Exegesis, will not be offered in May 2009 and the Diploma in Applied Theology program will not be offered for the 2009/10 academic year.

iii) Bursar (attachment 1)

I. Froese circulated the attached report at the meeting.

iv) Acting Dean of Studies (attachment 3 to the agenda)

G. Baldwin sent regrets to the meeting but circulated his report with the agenda.

v) Chaplain/Dean of Residence

P. Lampman reported that it is the 50th anniversary of the chapel this year. He also reported that we have a grad student staying in residence for two weeks.

vi) Development Officer

M. Kolodie submitted the following written report for the minutes:

Jarett Myskiw

Jarett is doing his teaching practicum and will be away from April 6 - April 27, 2009.

Donor Wall

The project of gathering the names to appear on the donor wall outside of the R. B. Schultz Lecture Theatre continues, and should be completed in the few weeks.

Pipe Organ Fund

\$2,150.00 has been donated to the pipe organ fund. There were two pledges made totaling \$600.00. The outstanding balance on those is \$550.00.

Other

Tom Suffield and I attended a student research presentation at the Faculty of Engineering, dealing with the acoustics in the Robert B. Schultz Lecture Theatre. The conclusion of the research shows that the lecture theatre is a state of the art facility.

vii) Registrar

E. Palamar circulated the most up to date version of the SJC Statutes. She reminded people the RSVP deadline for the Council thank you dinner is April 14th.

viii) Senior Stick

There was no report from D. Draper as he was absent.

7. Any Other Business

There was no other business to discuss.

8. Adjournment

AGREED: That the meeting is adjourned.

Official signed copy is kept in the SJC Registrar's Office

Chair: B. Sean

Secretary: E. Palamar

Date: May 27, 2009

Council 04-08-09

St Andrews College

St John's Food Service contracted with St Andrews College to provide food service for their students to the end of the 08-09 academic term. It was also possible that we would decide to extend that agreement on an ongoing basis if it was in the Colleges' best interest. After doing a cost/benefit analysis it became clear that it was not something we wanted to continue to do.

I have met and discussed this with St Andrews, and they understand our position, and we continue to have a very good relationship with them. We will assist them in whatever way we can as they look to find someone else to provide this service.

Walkway

The new railing for the walkway between the Chapel and Residence has been installed, and we are very pleased with the results.

Student Carrels

Twenty four new student carrels were delivered on March 31st, and were added to the Grad Carrel room. This will go a long way to addressing the high number of students who would like to rent a carrel but can't because of lack of study space.

Conference Chairs

New conference chairs were ordered, and are in use in the Cross Common Room, and Quiet Room. The old conference chairs have been moved to the Daily Bread Café.

Painting

The entire lower level of the academic wing of the College is being repainted, and we are hopeful the work will be completed soon.

Budgets

The 2009-2010 budget has been approved by the Finance Committee and will be presented at the next Assembly meeting. We are presenting a balanced budget, excluding Theology.

Other

Attached you will find two items:

- A short history of the Chapel organ that was skillfully put together by Dr George Baldwin. This includes our plans to replace a rank of oboe pipes this summer before the 50th anniversary of the Chapel
- A brief summary of the costs of the Residence crawlspace project that was completed this year, including a breakdown of what was covered by insurance, and what was not.

The Casavant Organ in St John's College

As early as 1956, Warden Laurence Wilmot investigated the possibility of installing a pipe organ in the (proposed) Chapel, contacting builders and suppliers in Canada, USA, and England, and obtaining recommendations from clergy and others. Originally the Chapel was designed with a pipe organ in mind, but by the fourth addendum to its specifications, financial considerations had caused this to be dropped. In April 1961, two years after the dedication of the Chapel of St John the Evangelist, the College purchased a Baldwin (electronic) organ, model 5A, for \$4,600. By 1976, the College was again looking at pipe organs, in this case the organ from St Jude's Church, which had joined with St Patrick's Church, Winnipeg; the parish offered to donate the organ to the College. Although Bishop Barry Valentine, Chancellor of the College, was supportive, in January 1979, following a recommendation from the Chaplain, College Council decided that the cost of installing and re-building the organ was too large, and dropped the project.¹

Encouraged by Dr. Anthony Waterman and the Music Committee, Dr. Murdith McLean, Warden of the College, began a search for a pipe organ for the College Chapel in 1981² and the establishment of a Music Fellowship in 1982³. The University of Manitoba was approached for assistance in purchasing a pipe organ which could be used for both College services in the Chapel and the teaching of organ students in the School of Music⁴. While the University was not enthusiastic, and eventually declined to support the project, both College Assembly and College Council made provision for the purchase of a used pipe organ in the College's 1982-83 budget⁵.

Subsequently, the College, on the recommendation of Professor Lawrence Ritchey of the University of Manitoba's School of Music, negotiated with, and purchased through, Mr. Edwin Foidart, representative of Casavant Frères Ltée, Quebec, the Casavant organ, opus # 1521, installed originally in 1936 in Greenwood United Church, Winnipeg. In his recommendation to the College, Professor Ritchey described the organ as follows⁶:

The disposition of the instrument is as follows: under expression (Swell division), Melodia 8', Oboe 8'; unenclosed (Great division), Diapason 8', Dulciana 8', Lieblich Flute 4'; a Bourdon 16' speaks in the pedal division. The full complement of inter- and intra-divisional couplers permit great flexibility, despite the relatively small size of the organ.

As the instrument's design is English romantic, it is particularly well suited to support and enliven the rich music tradition of Anglican worship; and as the room in which an organ is placed contributes importantly to its sound, the superb reverberation acoustics of the Chapel present an ideal situation.

The College purchased the organ and had Mr. Foidart modify and install the instrument under the supervision of Professor Ritchey. The organ specification was altered from the original specification in consultation with Ritchey, who was elected a College Fellow and designated as Music Fellow in 1982. The cost of the instrument and alterations, including a new blower and chest work designed by Casavant, was \$31,400. This purchase was funded by \$15,000 from the Thom Estate Trust Fund, \$15,000 as a loan from the College's Building Fund⁷, and \$1,400 from the operating budget of the College⁸.

The organ was dedicated on Sunday, 30 October 1983. In the order of service for the dedication⁹, the organ was described as a "1936 Cassavant, rebuilt and tonally revised by Professor Lawrence Ritchey of the University's School of Music and Edwin Foidart, Cassavant representative. Its voicing is 19th century Romantic; and though of modest size, it capably provides a broad palette of tonal colours for the immense organ repertoire, and takes full advantage of the Chapel's resonant acoustics".

¹ Archives of St John's College, Warden's Papers, chapel organ correspondence 1959-1979, collection UA1, box 054, folder 003, University of Manitoba Archives and Special Collections, Dafoe Library

² Minutes of the Council of St John's College for Thursday, 8 October 1981; Warden's Report to Corporation dated 8 October 1981

³ Minutes of the Assembly of St John's College for Thursday, 17 December 1981

⁴ Minutes of the Assembly of St John's College for Thursday, 19 November 1981

⁵ Minutes of the Council of St John's College for Thursday, 25 February 1982; Minutes of the Assembly of St John's College for Wednesday, 17 March 1982

⁶ Letter to Canon Murdith McLean, Warden, from Lawrence Ritchey, School of Music, dated 12 November 1981

⁷ Minutes of Music Committee of St John's College for 31 March 1982

⁸ Memo from Garth McLeod, Bursar, to Murdith McLean, Warden, dated 8 March 1984

⁹ Order of service for the Dedication of the Organ and Holy Eucharist, Sunday, 30 October 1983, at 7:30 p.m. in the Chapel of St John the Evangelist, University of Manitoba; The Rev. Canon Murdith McLean, Warden; The Rev. Barbara Barnett, Chaplain; Professor Lawrence Ritchey, Organist

The Casavant Organ in St John's College

The organ has been well-received, and well used, especially in the early years, as evidenced by the following extracts from Council minutes and reports:

... its impact has already been felt in noon-hour recitals during Lent, contributions to services since November, and the part played by St John's in the Brahms Festival on campus¹⁰.

It might be noted, in regard to the Chapel, that the recently installed and refurbished organ has very much enriched the beauty of the Chapel as well as giving it a concert capacity which has augmented the musical life of the College and enabled us to participate in the School of Music's annual festivals¹¹.

Wednesday afternoons in term, Music Fellow Lawrence Ritchey provided 'A Little Wednesday Music' on the Chapel's remarkable Casavant organ, rebuilt and installed by Lawrence in 1983¹².

In November 1996, Mr. Foidart offered to replace the oboe with "a newer oboe which would blend with the ensemble better and I feel would be a stronger reed. We would remove the present oboe and put in the new one and do any necessary racking and voicing to properly install. The cost of the above work would be \$375.00 plus tax (pst) and salvage of the old oboe."¹³ This work was done, and paid for by the College in July 1997. The acceptance of the offer had unfortunate consequences for the College.

In 1999, following a complaint from Augustine United Church in Winnipeg, Cpl. D.R. McInnis, of the Crystal City RCMP detachment, investigated and concluded that organ pipes allegedly stolen from Augustine were in the St John's College organ (and in the organ in Crystal City United Church). In September 2000, despite previous assurances from both Cpl. McInnis and Brian Wilford, Crown Attorney, that the pipes in dispute could remain in the College pending the outcome of a court case, Cpl. McInnis obtained a search warrant and seized pipes from the College, storing them in Crystal City. Edwin Foidart was charged with theft over \$5,000¹⁴, and was convicted in June 2003. He was given a two year suspended sentence with unsupervised probation. According to Cpl. McInnis "There is no doubt that Edwin Foidart had salvage rights to old pipes he removed from Augustine Church by nature of his agreement, 'out with the old and in with the new' if you may. Augustine Church maintain Foidart breached his agreement with them, therefore salvage rights are relinquished."¹⁵ The College chose not to proceed by civil action with Augustine United and Crystal City United for the return of the College's pipes which had been replaced by the oboe pipes in dispute. The Crown returned all the seized pipes to Augustine United Church.

In September 2003, organ pipes were found lying on a table in the chapel entrance or on chairs in the organ loft; these pipes were from the ranks external to the Great chest. The incident was reported to University of Manitoba Security Services¹⁶, who contacted City of Winnipeg Police. These pipes were replaced.

In October 2004, the College contracted with E.R.F. Management Inc. to replace the oboe pipes in the organ. New pipes were to be obtained from Germany and installed; the College pre-paid an invoice of \$7,822.56 for these pipes (installation not included). The College received contributions totaling \$5,011 to replace the missing pipes; the balance of the financing came from 'chapel repairs and maintenance' in the College's non-university operating budget. From October 2004 to October 2008, no one who played the organ commented on missing oboe pipes. When, in October 2008, the College learned the pipes had not yet been replaced, it requested, and received, a refund of \$7,822.56 from E.R.F. Management.

In January 2009, St. John's College contacted the firm of Techpro Co, Ltd, [Richard Buck and Bruce Mantle] who provided a quotation of \$8,840.34 + taxes & shipping, and \$700 installation for 61 oboe pipes, and restoring the

¹⁰ Report of the Warden, Dr. Murdith McLean, to St John's College Council, October 1983

¹¹ Report of the Acting Warden, Dr. Francis M. Carroll, to the Synod of the Diocese of Rupert's Land, October 1985

¹² Annual Report for St John's College, 1988-89

¹³ Letter from E.R. Foidart to Lawrence Ritchey, St John's College, dated 27 November 1996

¹⁴ *Winnipeg Free Press*, Winnipeg, Manitoba, Tuesday, 8 April 2003, page A3, column 1.

¹⁵ Letter from R.C.M.P., Pembina Valley Detachment, Crystal City Community Office, dated 2001-08-24, to St Augustine Church, cc. St John's College, from D.R. McInnis, Cpl

¹⁶ University of Manitoba Security Services, incident report UMSS 2003-1-4556

The Casavant Organ in St John's College

organ to the tonality it had when first installed in the College in 1982-83. An appeal was made to selected College Fellows for financial support; by February 28, 2009, \$2,100 had been received or pledged. An estimate of the cost of installing a 'fence' and lockable gate at the top of the stairs leading to the choir loft of \$3,989 was also obtained.

Lawrence Ritchey was appointed to the University of Manitoba's School of Music in September 1969; became a Fellow of St John's College in 1982, and retired in 2003. At the November 2004 Convocation, he was made an Honorary Fellow of the College. In 2005, together with his wife Candace, he re-located to Prince Edward Island where he died 13 April 2006.

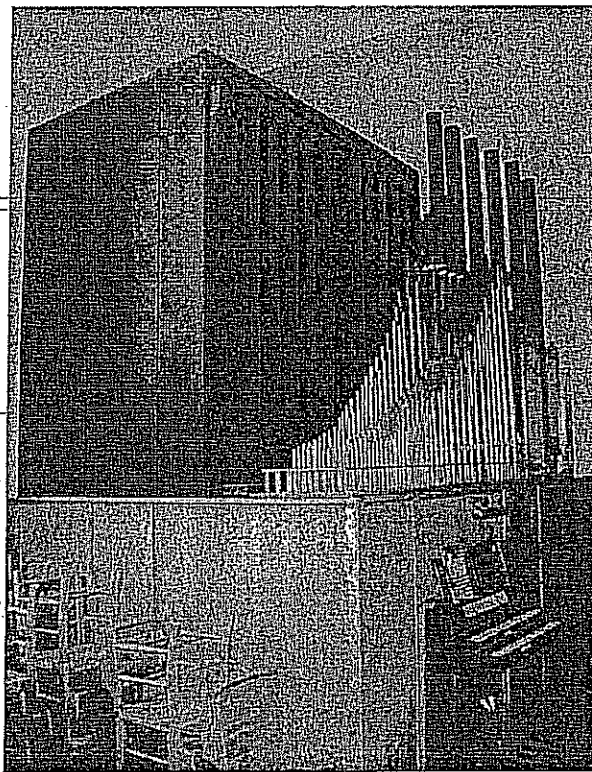
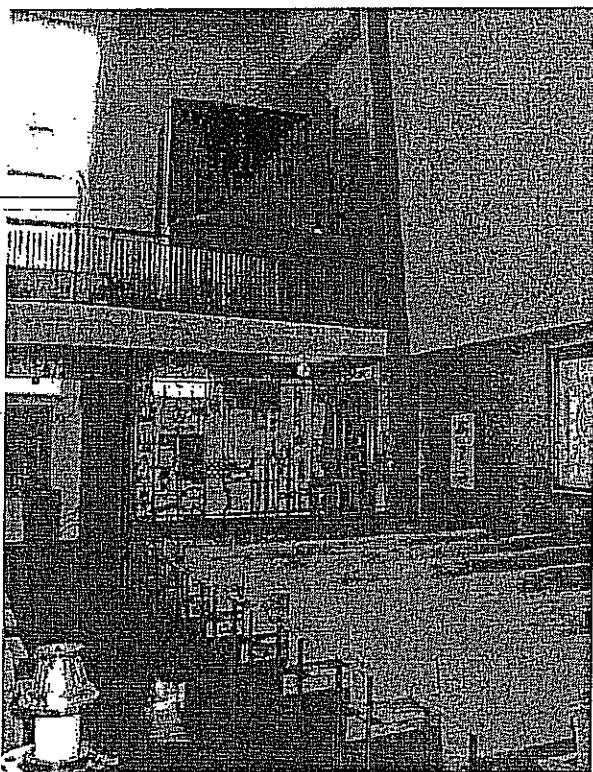
The Organ

The organ is the 1936 Casavant opus # 1521, with electro-pneumatic action, originally in Greenwood United Church, Winnipeg. It was installed in the Chapel gallery by Edwin Foidart, and modified with additions recommended by Lawrence Ritchey. Its voicing is 19th century Romantic. The organ, as installed, is described:

SPECIFICATIONS¹⁷

<u>GREAT</u>		<u>SWELL</u>	—	<u>PEDAL</u>		<u>COUPLERS</u>
Principal	8	Melodia	8	Bourdon	16	Great to Pedal
Gedackt	8	Viola	8	Flute	8	Great Super to Pedal
Gemshorn	4	Voix Celeste (TC)	8			Swell to Pedal
		Harmonic Flute	4			Swell Super to Pedal
		Oboe	8			Swell to Great
		Tremulant				Swell Super to Great

The console is attached to the Great chest. Access to the organ is through an access door behind the Swell box; a 2-piece door with turn screw.



¹⁷Appendix 2, page 273, of *The Organ in Manitoba: a history of the instruments, the builders, and the players* by James B. Hartman, publishers: The University of Manitoba Press, Winnipeg, MB (1997)

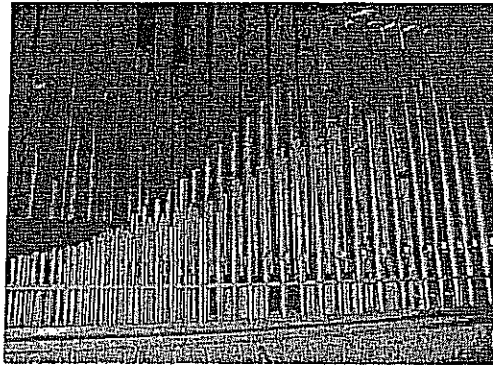
The Casavant Organ in St John's College

Chapel of St John the Evangelist, St John's College,
Winnipeg, MB, showing gallery with pipe organ

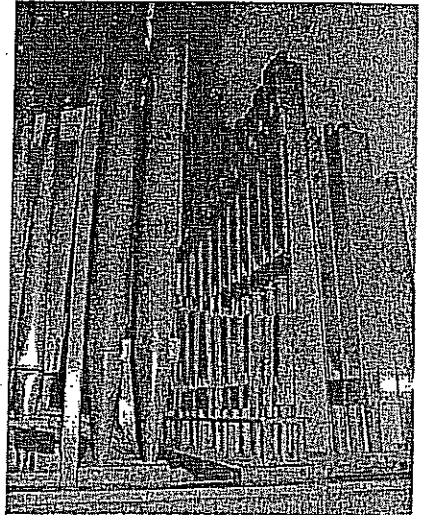
The Casavant organ in the College, 2009-01-13



Console and pedal board 2009-01-13



Organ pipes (Flute) 2009-01-13



Organ pipes (Bourdon) 2009-01-13

Summary of Expenses for Residence crawlspace project

Total Cost of Project 799,252.43

Insurance Claim

SJC Policy

Deductible (5,000.00)

Policy payout (243,635.88)

UM Policy (136,728.30)

Total covered by insurance (385,364.18)

Costs outside of the insurance claim (replace plumbing, electrical)

Amount paid by SJC (200,000.00)

Amount paid by UM (213,888.25)

Amount outstanding 0.00
