

ST JOHN'S COLLEGE ASSEMBLY MINUTES

For the meeting of September 23, 2008

Present: B. Beare, L. Broadhurst, R. Clifton, S. Close, D. Cooley, D. Draper, R. Ellis, I. Froese, E. Grislis, B. Hallman, J. Hoskins, T. Hampstead, M. Kolodie, P. Lampman, K. Markstrom, P. Lampman, K. Moolchan, W. Norton, E. Palamar, P. Penner, T. Poulter, D. Punter, H. Shepherd, J. Stafford, R. Thomas, L.A. Vermette,
Regrets: S. Alward, M. Benbow, J. Dean, T. Klassen, G. Lukas, D. McCance, B. Payne, D. Phillips, S. Simonson

1. Opening Prayer

P. Lampman opened the meeting with prayer.

J. Stafford introduced new fellow Egil Grislis and Daniel Draper introduced new student members Laurie Ann Vermette, Trent Hrapstead, and Kieran Moolchan.

2. Approval of the Agenda

Under Item 4, add the following items: b) Residence Walkway and c) R. B. Schultz Lecture Theatre.
Under Item 6. a), "Finance Committee" should be corrected to read: "Finance and Administration Committee".

MOTION: That the agenda be approved as amended.
D. Draper/J. Hoskins

CARRIED

3. Approval of the Minutes from the Meeting of May 20, 2008 (*attachment 1 to the agenda*)

Under Item 6. a), In the first line of the report, "Finance Committee" should be corrected to read: "Finance and Administration Committee".

MOTION: That the minutes of May 20, 2008 be approved as corrected.
B. Hallman/W. Norton

CARRIED

4. Business Arising from the Minutes

a) Fellowship Update

Wayne Simpson decided not to take up office space in the College. Instead of electing a new Fellow, the membership committee decided to give Sheila Simonson and Ryan Eyford separate offices rather than sharing one. Karen Smith will maintain her membership at the College, but move her office to the Department of Education for the year. She must decide by the end of the academic year if she will return to the College or relinquish her fellowship.

b) Residence Walkway Update

I. Froese reported that the drawings are complete, and the project will be put out to tender by physical plant in the next day or two. There is a possibility the project may be complete in time for the November 4th opening of the Schultz Theatre, but because of the short timeline, it will be difficult. The University has agreed to fund the entire project, for which the College is very appreciative.

c) Robert B. Schultz Lecture Theatre Update

I. Froese reported that the Robert B. Schultz Lecture Theatre is open and fully operational for classes. There are a few acoustic panels that need to be installed. The new food kiosk "Café 101" awaits a cooler and a bit of plumbing work. It is hoped that Café 101 will be open around the second week of October. Landscaping should be starting soon and finished by this fall. There needs to be a railing installed around the faculty lounge balcony and an appropriate locking system on the doors leading to the balcony. In addition to the railing, the paving stones on the floor of the balcony will be installed in the next week. The fence on the west side of the building will be removed shortly.

5. New Business

a) **Theology Grad Recommendations**

MOTION 1: That Chad McCharles, Cassandra McCormack, and Debbie McCuaig having completed the examinations and having gained the necessary standing as prescribed, be recommended to Council to receive the Diploma in Applied Theology.

J. Stafford on behalf of Assembly Executive

CARRIED

MOTION 2: That Valerie Sayers, having completed the examinations and having gained the necessary standing as prescribed, be recommended to Council to receive the Advanced Certificate in Priestly Ministry.

J. Stafford on behalf of Assembly Executive

CARRIED

b) **5-Year Review of the Development Office** (*revised report attachment 1*)

M. Kolodie pointed out that the figures given in the Development Review Report (#1A; #1B and #2A; #2B) that were circulated with the agenda did not total correctly. The reason for this is that from time to time some pledges are written off. Attached, you will find the revised figures for that report. If there are any questions please direct them to Maureen Kolodie.

MOTION 1: That the 5 year review be received.

R. Clifton on behalf of Assembly Executive

CARRIED

MOTION 2: That further Assembly reviews of the Development Office be conducted only if Assembly should deem them necessary.

R. Clifton on behalf of Assembly Executive

CARRIED

J. Hoskins pointed out that annual reviews will still take place of the staff in the development office, and that the review of the development office itself could be conducted at any time as necessary.

c) **Residence Peer Review Committee and Residence Appeal Committee Membership** (*Report*)

J. Hoskins reported that L. Broadhurst will chair the Residence Peer Review committee and that R. Clifton and I. Froese will sit on the Residence Appeal Committee.

d) **Representatives on Committees of Assembly**

MOTION: That the following people be appointed to the following committees of Assembly for a one-year term: S. Simonson: Art, Music and Social; S. Kouritzin: Assembly Representative on Council; D. Punter: Finance and Administration Committee; and D. Draper: Student Affairs.

B. Hallman on behalf of Assembly Executive

CARRIED

6. Reports from College Committees

a) **Finance and Administration Committee**

I. Froese reported that the Finance and Administration Committee met on August 13, 2008 and discussed the repairs under the residence, the need for a new grease trap in the residence, and meeting regularly with our money managers.

b) **Scholarship Committee Report** (*attachment 3 to the agenda*)

The Awards Clerk sent out the Scholarship Committee's report of award recipients and alternates with the agenda as information.

7. Reports from College Officers

a) **Warden**

J. Hoskins submitted the following written report for the minutes:

Feasgar math. Tha mi an dòchas gu robh samhradh math agaibh. Chaidh mise agus mo nighean gu Sabhal Mòr Ostaig anns an t-Eilean Sgitheanach ann an Alba. Bha sinn ag ionnsachadh na Gaidhlig an sin. Tha e sgoinneil. na Beurla - in English:

Good afternoon. I hope that you had a good summer. My daughter and I went to Sabhal Mòr Ostaig on the Isle of Skye in Scotland. We learned Gaelic there. It was brilliant.

Other than spending the month of July in Scotland, much of my time and interest since the last Assembly meeting has been taken up with the Robert B. Schultz Lecture Theatre. Unfortunately, construction was not completed for the beginning of classes but students did move into this beautiful new facility on Sept 15. The classes before that were held in the Chapel. The Grand Opening of the Robert B. Schultz Lecture Theatre will be held on Nov. 4 at 9:00 am and invitations will be going out shortly.

On May 21, the Development Officer and I hosted a table at the farewell dinner for outgoing president, Dr. Eموke Szathmáry.

From May 22 until June 1, I participated in the CUAC (Colleges and Universities of the Anglican Communion) triennial meeting, held in Hong Kong and in China. I was able to meet with two alumnae on that trip as well.

On June 11, the Development Officer and I drove to Balsam Bay to meet with two alumnae, Bishop Patrick Lee and Mary Lee, to discuss the terms of their Uganda bursary.

On June 12, the administrative staff participated in a half day "Wellness Day" facilitated by Ulla Lilligren. Despite the misgivings of some (or most) of the participants a priori, this was thought to be a very helpful program.

Over the summer, I chaired the Joint Merit Award Committees (UMFA & administration) for the Social Sciences and Humanities and for the Natural Sciences. I also chaired a joint (UMFA & administration) Standing Promotion Appeals Committee. We are currently in the process of setting up meetings for two appeal panels which I will convene.

On September 10, I was pleased to attend the opening of the Centre for Creative Writing and Oral Culture, of which SJC fellow Warren Cariou is the director. The inaugural writer in residence, Rody Gorman, is a poet visiting from Skye and is currently living in our residence.

I represented the college at the annual "Arts Celebrating Arts" event and was very pleased to see a number of St John's College fellows and students being recognized. I am in the process of writing to these students to congratulate them on their achievements.

The Development Officer and I participated in a number of homecoming events: Isbister Legacy Luncheon for those who have indicated an intention to leave a gift in their will, welcome reception for Dr. Barnard at the convention centre, and the Homecoming Dinner.

The United Way annual campaign is underway and I am serving as the Leadership Chair for the Universities and Colleges Division.

Our 142nd annual convocation will be held on November 2, at which time recently retired and long serving Senior Fellow, Mary Kinnear, will receive the Fellows' Recognition Award.

b) Dean of Studies

B. Hallman submitted the following written report for the minutes:

Awards and Other Accomplishments of Note:

In addition to what I reported in an article in the most recent issue of *In Lumine*, I am very pleased to share with you the news that Dr. Diana Brydon has been newly elected to the Royal Society of Canada (RSC), our nation's oldest and most prestigious association of scholars and scientists. In the announcement, it states:

Diana Brydon is a literary critic known internationally for her multifaceted and ground-breaking contributions to postcolonial literary and cultural studies and Australian and Canadian literary studies. She has become a key figure in postcolonial and now globalization studies because of her commitment to the re-conceptualization of the humanities and their relation to globalization.

I would also like to congratulate Dr. Warren Cariou on his being awarded a 2008 Fulbright Visiting Chair Award. Warren will undertake studies at Arizona State University (ASU) where he will work on his novel-in-progress, *The Hummingbird Cloak*, which is partly set in the American southwest. I would also like to add congratulations on the recent grand-opening of the Centre for Creative Writing and Oral Culture, where he is the Director.

Events to Date:

JumpStart: This orientation for new SJC students was a great success – congratulations are in order for Daniel Draper (Senior Stick) and his crew for organizing a very successful event. I was pleased to add my 2-cents in a brief talk to the students and to join them for dinner in residence.

Opening of Term Reception: With much relief, we were able to hold the reception Sept 10th in the renovated original Faculty Lounge. It was quite well-attended and I'm told the chicken satay and baked brie were hits! Thanks to Ian and his staff for making me look good! The Faculty Lounge is now in regular use and we eagerly anticipate approvals to use the new lounge space and patio in the near future. I am also investigating replacement option for the sofas and chairs.

Opening of Term BBQ: This was held Thursday, Sept. 11 – once again not on the Daily Bread Patio (darn wasps!). Unfortunately I was not able to attend due to a commitment to attend the Faculty of Arts Regulations and Appeals Committee, on which the Deans of Studies of both St. John's and St. Paul's sit. However, reports are that it was a success and as always the food was excellent.

Upcoming Events:

Art-Music-Social events at the College

The first dining-in, a celebration of Prairie Local Foods, is going to be held October 17th in the Cross Common Room. I am currently working with Ian Park on a menu that showcases local foods in something of a '100-Mile Diet' theme. Musical entertainment will be provided by The Abigails further adding to our celebration of the richness of 'the local'.

Marjorie Ward Lecture

I am very pleased to report that noted film-maker Guy Maddin has agreed to be the 2009 Marjorie Ward Lecturer. This first MW Lecture in the new Schultz Lecture Theatre is set for Monday, February 23rd, 2009 – a title is forthcoming. The Visiting Speakers committee will be meeting soon to initiate the numerous tasks involved in bringing this event together.

Soup and Bread Lunches

Mary Benbow is organizing Soup and Bread lunches this year, and has already lined up some volunteers. The first Soup & Bread will be Sept 29th, 12:30, in the Faculty Lounge. The presenter will be Rody Gorman, Poet-in-Residence, Centre for Creative Writing and Oral Culture. The title is 'A Reading From My Work'.

Matriculation

I look forward to seeing all of you in the Chapel for observance of Matriculation directly after this meeting!

c) Dean of Theology

J. Stafford submitted the following written report for the minutes:

The theology induction weekend went well. We have six students enrolled in the Diploma program (three in each year), and eight Special Students from the UW. I originally said we had a total of 13 students but one showed up last night so actually it's 14 students in total.

d) Bursar

I. Froese submitted the following written report for the minutes:

Residence Plumbing/Electrical Repairs

A substantial completion date for the repairs underneath the Residence has been projected to be reached

within the next week or two. This will also mean the fence and equipment that has been located on the east side of the Residence will be removed. In speaking with the adjuster of the Colleges' insurance claim, he has assured me that the funds will be released within the next 30 days – first an advance of \$100,000, followed by the release of the balance of the claim, approximately \$80,000.

College Budget

Summer conferences went very well. Groups at the College included Winnipeg Woodcarvers, Team Canada Volleyball, regular students, and of course students from the Intensive English Program (IEP). Preliminary numbers indicate we met or are projected to meet revenue targets.

e) Chaplain & Dean of Residence

P. Lampman submitted the following written report for the minutes:

Saint John's Residence

We have 100 residents, with 95 single rooms, two single apartments and a two bedroom apartment. We are at capacity, but we have a number of students (8 IEP) who are with us for one term only.

We have 46 international students in residence. This number includes 20 Intensive English Program students.

Training for the Residence Leadership Team included First-Aid and CPR, Non-Violent Crisis Intervention, Respectful Environment, University Fire and Emergency procedures, Dealing with Sexual Assault, Suicide Awareness and Prevention, and Helping Students in Distress. Randy Greiser, Director of the Crisis and Trauma Resource Institute, came to the College and taught suicide intervention skills to the Residence Leadership Team. The Residence Dons joined with the Residence Associates from U of M Housing and Student Life for some of this training. This was followed by our annual retreat to a cabin on Breezy Point. Given the large numbers of international students in residence, the International Student Representative on the Dons' Team will have two student assistants. This student's job is to help integrate the international students into residence and community life.

Community spirit is high and is developing well. We have joined with Housing and Student Life in a number of residence events through the Spirit Cup competition. The Fall Banquet and House Meeting attendance were excellent.

We have a very good group of students this year, with few discipline problems.

Chapel Worship and Activities

Sunday 4 pm Holy Communion (Holy Eucharist)
7 pm Choral Evensong (1st Sun. each month with "All the King's Men")
Monday 9 am Morning Prayer, 12 p.m. Mid-Day Prayer
Tuesday 9 am Morning Prayer, 12 p.m. Mid-Day Prayer; 9:40 PM Compline
Wednesday 9 am Morning Prayer, 12 p.m. Holy Communion (Eucharist)
3:30 Study Group (time to be confirmed)
Thursday 9 am Morning Prayer, 12 p.m. Mid-Day Prayer

The Rev. Dr. John Stafford is Honorary Assistant for the Chapel Community. Rachel Cameron is our current Chapel musician. Our Chapel music group "Holy Smoke!" is looking for new members. Prof. Charles Horton is the Music Director of All the King's Men and Mark McLellan is the Cantor.

Memorial Service

Mofei Xiong, September 2, 2008

Weddings

Jane Friesen and Ulises Aguilera June 30, 2008
Michael Hutton and April Duncan June 21, 2008
Kristy Anderson and Shawn Chamberlain, April 5, 2008

f) Development Officer

M. Kolodie submitted the following written report for the minutes:

Lecture Theatre

Classes are now being held in the Robert B. Schultz Lecture Theatre. The lecture theatre seats will be used more than 88,000 times by students in the Fall term alone. We are now looking forward to and planning the grand opening which will be held November 4, at 9:00am. Today we met with Karen Armstrong, our graphic artist, and finalized the invitation. It will be mailed out by the end of next week.

In Lumine

You may have noticed that we have changed the format of the *In Lumine*. We have condensed the margins of each page, which has allowed us to go to three columns instead of two. Having gone to the new format we can get as much information in the newsletter as in previous issues, but will use fewer pages, which will result in a cost saving of paper, printing and postage. We are also doing the editing in-house, another cost saving.

Development Positions

The Development Office was successful in its application to Services Canada and attained grant funding for a summer position. The person hired was Nicole Lamothe. Her prime responsibility was researching Foundation criteria, in hopes that we might qualify and apply for possible grant funding. Jarett's hours have decreased from 35 hours a week to 18 hours a week. Judy Jayasuriya has been hired to work 16.5 hours a week. Judy is working on the names that will appear on the donor wall of the lecture theatre, as well as the convocation luncheon, which is hosted by the Development Office. We have two volunteers, each working about 2 hours a week.

Staff Development

Jarett and I attended a half day workshop on May 22. It provided information on "how to leave a legacy" and provided information that can be passed on to those interested in Planned Giving.

Other

Janet and I attended several functions: a farewell dinner held in honour of Dr. Eموke Szathmary, a Leave a Legacy luncheon and a welcome reception for Dr David Barnard as well as several homecoming events, including one which the Development Office hosted prior to a chapel service.

I was asked to be on the selection committee that will recommend the hiring of a library supervisor for the St John's Library. The successful candidate will replace Carol Goodlow who retired at the end of August.

Janet and I will be going to Ottawa in November. The University of Manitoba is hosting an alumni event there which we will attend.

We are preparing for our Fall solicitation. Our call centre will go into operation approximately two weeks after the letters go out.

g) Librarian

R. Ellis submitted the following written report for the minutes:

1. Carol Goodlow, Supervisor 1 in the St. John's College Library, retired as of the end of August, 2008. A committee has been formed to consider applications for the vacant position. The College is represented on the committee by Ms. Maureen Kolodie, the College's Development Officer. It is hoped to have a new Supervisor in place by October 6.
2. Six new high end Dell public workstations have just been installed in the Library, replacing six older models. Workstation response time, an issue in the Library in recent months, should now be considerably faster.
3. The Library has been asked to vacate its storage space in the basement of the Engineering Building. About 20,000 volumes will have to be moved. Although planning for this project has yet to begin, it is likely that some will be discarded and the rest moved to a new storage area constructed in 2006 behind

the Dafoe Library.

4. To repeat the contents of an e-mail sent to all College fellows in late August – the Library received some additional acquisitions money in fiscal year 2008 - 2009. This money can be put towards subscriptions to journals. About \$1,000 is left. If any fellows have ideas for subscriptions to journals that fall within the parameters of what the Library collects, they are welcome to bring those suggestions to the attention of the Librarian.

h) Registrar

E. Palamar reported that the convocation invites have been mailed out.

8. Any Other Business

a) Report from the Senior Stick

D. Draper submitted the following written report for the minutes:

JumpStart was a fantastic success with over twenty registered participants. Our activities included workshops from the University of Manitoba Students' Union on Campus Diversity, a messy activity organized by Kieran Moolchan, the SJCSA Vice Stick that involved large amounts of Jello and an optional afternoon excursion to the Forks. More information can be obtained from the Office of the Senior Stick or the Office of the Registrar.

The SJCSA purchased several different promotional items including lanyards, clipboards, t-shirts and pens labelled with the Association crest and information. These are being distributed free of charge to the membership. They were purchased at extremely low prices from the Canadian Federation of Students through the Bulk Purchasing program.

The SJCSA Constitution and Bylaw revision is almost complete with the Council having passed the Constitution at its last meeting. It is going to review the proposed bylaws at the next meeting of Council on Sunday, September 28th, 2008.

Finally, the SJCSA is planning a whole bunch of events throughout the year. Our next event will be the Lord of the Rings Movie Marathon to take place on either October 4th or October 11th. The Council is also investigating the possibility of undertaking a joint event with St. Paul's College.

9. Adjournment

MOTION That the meeting be adjourned.

B. Hallman/D. Draper

CARRIED

Official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office.

TSD Thomas

Chair

Sherry Peters

Secretary

Eric Palamar

2010 12 10

Date



12/2008, 10:00 AM

Detail Gift Analysis (All Gifts)

St John's College

Requested by: MK

Report Name

Amount Received Amt. Due Total Date Type Camp/YR Fund Source Pri. Class Pledge Information Next Pay Pay Amt

8,855.38	0.00	9,105.38	0.7%	70 Gifts for Fund "A"								
574.59	25.21	599.80	0.0%	3 Gifts for Fund "ART"								
466,451.45	20,000.00	489,454.95	34.6%	916 Gifts for Fund "BURS"								
4,596.92	699.98	5,296.90	0.3%	11 Gifts for Fund "CDNSTD"								
9,704.04	0.00	9,704.04	0.7%	67 Gifts for Fund "CH"								
1,290.00	0.00	1,290.00	0.1%	18 Gifts for Fund "FR"								
123,000.00	0.00	123,000.00	9.1%	7 Gifts for Fund "GRANT"								
34,229.88	0.00	34,229.88	2.5%	21 Gifts for Fund "INKIND"								
4,190.00	200.00	4,390.00	0.3%	24 Gifts for Fund "L"								
67,500.00	0.00	67,500.00	5.0%	63 Gifts for Fund "MSBI"								
4,800.00	0.00	4,800.00	0.4%	7 Gifts for Fund "MWL"								
76,500.75	0.00	79,500.75	5.7%	280 Gifts for Fund "OP"								
11,787.12	0.00	19,518.62	0.9%	61 Gifts for Fund "R"								
16,291.84	0.00	16,861.84	1.2%	78 Gifts for Fund "T"								
6,400.00	0.00	6,400.00	0.5%	9 Gifts for Fund "THEOLT"								
74,651.25	0.00	74,763.75	5.5%	62 Gifts for Fund "THTRE"								
382,907.53	300.00	390,566.94	28.4%	892 Gifts for Fund "UN"								
9,198.20	0.00	9,198.20	0.7%	21 Gifts for Fund "UN-CC"								
1,302,928.95	21,225.19	1,346,181.05		2610 Total Gifts								
	Total amount less writeoffs	1,324,154.14										

s with Fund not equal to XXX.
s with date range from 04/01/1997 to 03/31/2002.
total lines only

**ATTACHMENT 1
TO THE MINUTE**

Replaces 1b

Gifts/Donations
April 1, 1997 - March 31, 2002

FUND	AMOUNT	PLEDGE AMOUNT DUE	TOTAL	LESS WRITE OFF	FINAL TOTAL
A (Academic)	\$ 8,855.38	\$ -	\$ 9,105.38	\$ 250.00	\$ 8,855.38
Art	\$ 574.59	\$ 25.21	\$ 599.80		\$ 599.80
Bursaries	\$ 466,451.45	\$ 20,000.00	\$ 486,451.45	\$ 3,003.50	\$ 486,451.45
CDF	\$ -	\$ -	\$ -	\$ -	\$ -
CDNSTD	\$ 4,596.92	\$ 699.98	\$ 5,296.90	\$ -	\$ 5,296.90
CH	\$ 9,704.04	\$ -	\$ 9,704.04	\$ -	\$ 9,704.04
CHAPL(EN)	\$ -	\$ -	\$ -	\$ -	\$ -
CONV	\$ -	\$ -	\$ -	\$ -	\$ -
Friends	\$ 1,290.00	\$ -	\$ 1,290.00	\$ -	\$ 1,290.00
Grant	\$ 123,000.00	\$ -	\$ 123,000.00	\$ -	\$ 123,000.00
INKIND	\$ 34,229.88	\$ -	\$ 34,229.88	\$ -	\$ 34,229.88
L (Library)	\$ 4,190.00	\$ 200.00	\$ 4,390.00	\$ -	\$ 4,390.00
MISC	\$ -	\$ -	\$ -	\$ -	\$ -
MSBI	\$ 67,500.00	\$ -	\$ 67,500.00	\$ -	\$ 67,500.00
MWL	\$ 4,800.00	\$ -	\$ 4,800.00	\$ -	\$ 4,800.00
NTHTRE	\$ -	\$ -	\$ -	\$ -	\$ -
OP	\$ 76,500.75	\$ -	\$ 79,500.75	\$ 3,000.00	\$ 76,500.75
PRESS	\$ -	\$ -	\$ -	\$ -	\$ -
R(Residence)	\$ 11,787.12	\$ -	\$ 19,518.62	\$ 7,731.50	\$ 11,787.12
RESIM	\$ -	\$ -	\$ -	\$ -	\$ -
T (Theology)	\$ 16,291.84	\$ -	\$ 16,861.84	\$ 570.00	\$ 16,291.84
THEOLT	\$ 6,400.00	\$ -	\$ 6,400.00	\$ -	\$ 6,400.00
THTRE	\$ 74,651.25	\$ -	\$ 74,763.75	\$ 112.50	\$ 74,651.25
U OF M	\$ -	\$ -	\$ -	\$ -	\$ -
UN	\$ 382,907.53	\$ 300.00	\$ 390,566.94	\$ 7,359.41	\$ 383,207.53
UN-CC	\$ 9,198.20	\$ -	\$ 9,198.20	\$ -	\$ 9,198.20
W(unrestricted)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 1,302,928.95	\$ 21,225.19	\$ 1,346,181.05	\$ 22,026.91	\$ 1,324,154.14

2/2008, 6:55

checked by: MK

for Name

DONATIONS APRIL 1, 2008 - MARCH 31, 2008

St John's College

Hepner

je: 1

Amount Received	Amt. Due	Total	Date	Type	Camp/YR	Fund	Source	Pri. Class	Next Pay	Pay Amt
8,134.50	175.00	10,667.00	0.2%	41 Gifts for Fund "A"						
1,860.39	50.00	1,910.39	0.0%	21 Gifts for Fund "ART"						
499,530.53	17,144.42	563,902.75	13.3%	489 Gifts for Fund "BURS"						
1,290.00	0.00	1,290.00	0.0%	1 Gifts for Fund "CDF"						
15,385.13	3,505.00	18,908.70	0.4%	42 Gifts for Fund "CDNSTD"						
6,024.75	0.00	6,024.75	0.2%	97 Gifts for Fund "CH"						
3,010.00	1,050.00	4,060.00	0.1%	27 Gifts for Fund "CHAPL"						
56.22	0.00	56.22	0.0%	2 Gifts for Fund "CONVOC"						
119,791.95	0.00	119,791.95	3.2%	52 Gifts for Fund "INKIND"						
2,451.70	200.00	2,651.70	0.1%	29 Gifts for Fund "L"						
500.00	0.00	500.00	0.0%	1 Gifts for Fund "MISC"						
254,182.12	0.00	254,182.12	6.8%	157 Gifts for Fund "MSBI"						
15,238.29	0.00	15,238.29	0.4%	19 Gifts for Fund "MWL"						
3,400.00	0.00	3,700.00	0.1%	9 Gifts for Fund "NHTRE"						
53,447.47	0.00	53,447.47	1.4%	81 Gifts for Fund "OP"						
1,150.00	0.00	1,150.00	0.0%	3 Gifts for Fund "PRESS"						
27,987.39	20.00	28,199.89	0.7%	15 Gifts for Fund "R"						
58,699.41	500.00	59,199.41	1.6%	71 Gifts for Fund "RESIM"						
16,243.54	5,000.00	21,243.54	0.4%	37 Gifts for Fund "T"						
32,070.36	120.00	32,190.36	0.9%	48 Gifts for Fund "THEOLT"						
1,071,789.61	90,896.40	1,669,923.59	28.5%	861 Gifts for Fund "THTRE"						
220,037.20	282,299.33	502,336.53	5.8%	99 Gifts for Fund "U OF M"						
183,389.07	152,073.06	372,843.95	4.9%	680 Gifts for Fund "UN"						

Replaced:
Attachment #26

Gifts/Donations
April 1, 2002 - March 31, 2008

FUND	AMOUNT	PLEDGE AMOUNT DUE	AMT PLEDGED	LESS WRITE OFF	FINAL TOTAL
A (Academic)	\$ 8,134.50	\$ 175.00	\$ 10,667.00	\$ 2,357.50	\$ 8,309.50
Art	\$ 1,860.39	\$ 50.00	\$ 1,910.39	\$ -	\$ 1,910.39
Bursaries	\$ 499,530.53	\$ 17,144.42	\$ 563,902.75	\$ 47,227.80	\$ 516,674.95
CDF	\$ 1,290.00	\$ -	\$ 1,290.00	\$ -	\$ 1,290.00
CDNSTD	\$ 15,385.13	\$ 3,505.00	\$ 18,908.70	\$ 18.57	\$ 18,890.13
CH	\$ 6,024.75	\$ -	\$ 6,024.75	\$ -	\$ 6,024.75
CHAPL(EN)	\$ 3,010.00	\$ 1,050.00	\$ 4,060.00	\$ -	\$ 4,060.00
CONV	\$ 56.22	\$ -	\$ 56.22	\$ -	\$ 56.22
INKIND	\$ 119,791.95	\$ -	\$ 119,791.95	\$ -	\$ 119,791.95
L (Library)	\$ 2,451.70	\$ 200.00	\$ 2,651.70	\$ -	\$ 2,651.70
MISC	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
MSBI	\$ 254,182.12	\$ -	\$ 254,182.12	\$ -	\$ 254,182.12
MVVL	\$ 15,238.29	\$ -	\$ 15,238.29	\$ -	\$ 15,238.29
NTHTRE	\$ 3,400.00	\$ -	\$ 3,700.00	\$ 300.00	\$ 3,400.00
OP	\$ 53,447.47	\$ -	\$ 53,447.47	\$ -	\$ 53,447.47
PRESS	\$ 1,150.00	\$ -	\$ 1,150.00	\$ -	\$ 1,150.00
R(Residence)	\$ 27,987.39	\$ 20.00	\$ 28,199.89	\$ 192.50	\$ 28,007.39
RESIM	\$ 58,699.41	\$ 500.00	\$ 59,199.41	\$ -	\$ 59,199.41
T (Theology)	\$ 16,243.54	\$ 5,000.00	\$ 21,243.54	\$ -	\$ 21,243.54
THEOLT	\$ 32,070.36	\$ 120.00	\$ 32,190.36	\$ -	\$ 32,190.36
THTRE	\$ 1,071,789.61	\$ 90,896.40	\$ 1,669,923.59	\$ 507,237.58	\$ 1,162,686.01
U OF M	\$ 220,037.20	\$ 282,299.33	\$ 502,336.53	\$ -	\$ 502,336.53
UN	\$ 183,389.07	\$ 152,073.06	\$ 372,843.95	\$ 37,381.82	\$ 335,462.13
W(unrestricted)	\$ 20,001.23	\$ 43.25	\$ 20,044.49	\$ -	\$ 20,044.49
TOTALS	\$ 2,615,670.86	\$ 553,076.46	\$ 3,763,463.10	\$ 594,715.77	\$ 3,168,747.33

As of August 31, 2008

ATTACHMENT 2

	2007-08	2007-08	2008-09	2008-09
EXPENDITURES	Audited	Year to Date	Year to Date	Budget
Admin & Clerical U of M	479,150	190,206	205,503	462,975
Admin & Clerical SJC	84,459	30,590	32,931	91,196
Academic Programmes	75,798	4,212	3,048	84,290
Registrar's Office	11,045	3,339	2,483	15,145
Conferences & Summer Res	45,895	27,309	31,722	51,000
Residence	200,690	48,808	45,079	223,809
Food Services	749,651	292,719	267,279	806,716
Theology	144,032	43,907	41,783	125,759
Tfr from Theo Accum.Surplus to Trust	25,574	0	0	0
Chapel	29,213	11,720	11,843	32,203
Development/Promotions	145,091	71,488	72,690	152,358
Capital Campaign	3,733	2,562	0	0
TOTAL EXPENDITURES	1,994,331	726,860	714,361	2,045,451
TOTAL EXPEND. (Ex. Theol.)	1,824,725	682,953	672,578	1,919,692
TOTAL EXP (ex.Theol&CapC)	1,820,992	680,391	672,578	1,919,692
SOURCES				
Previous Year Trust Revenue				
Theology	61,326	21,332	23,612	56,297
College Operations	18,800	1,000	7,388	18,182
Academic Programmes	72,753	0	0	73,672
Subtotal	152,879	22,332	31,000	148,151
Current Sources				
Admin & Clerical U of M	475,660	463,832	492,326	463,832
Annual Giving (unrestricted)	0	0	0	0
Misc. Rev. for College Oper.	16,509	1,823	4,384	14,400
Academic Programs	4,522	2,148	1,198	5,675
Registrar	0	662	1,046	1,350
Conferences & Summer Res.	121,715	122,008	130,105	130,400
Residence	252,938	32,677	33,963	254,277
Food Services	887,760	312,105	313,011	962,595
Chapel	2,386	1,364	1,346	2,100
Theology	82,706	24,625	18,917	69,462
Development	113	32	9,004	9,000
Total Current Sources:	1,844,309	961,276	1,005,300	1,913,091
TOTAL SOURCES	1,997,188	983,608	1,036,300	2,061,242
TOTAL SOURCES (ex. Theol.)	1,853,156	937,651	993,771	1,935,483
" " (ex. Theol.&Cap.C.)	1,853,156	937,651	993,771	1,935,483
CUR. OP. SURPLUS	2,857	256,748	321,939	15,791
CUR. OPERATING (ex. Theol.)	28,431	254,698	321,193	15,791
CUR. OPER. (ex.Th.& Cap:Camp.)	32,164	257,260	321,193	15,791
ACCUM. OP. SURPLUS	-41,250		280,689	-25,459
AC. OP. SUR (ex. Theol.)	-36,928		284,265	-21,137
Ac.Op.Sur (ex.Th.&Cap.Camp.)	58,880		380,073	74,671

Report of the Finance and Administration Committee to St John's College Assembly, October 2008

The Finance and Administration Committee has held two meetings since my last report to Assembly.

At its meeting of 13 August 2008, the Finance Committee agreed with a recommendation from the Warden and Bursar, and approved the following three motions:

Motion 1: "that St John's College pay the University of Manitoba \$200,000 towards the Residence repairs"

Assembly members may recall that in September 2007, a break in the sewer line which runs parallel to the College Residence caused sewage to spill into the crawl space under the Residence. The spill was immediately cleaned up, but after inspection of the resulting damage, it was recommended that the plumbing and electrical work there should be replaced. The repair/replacement work was suspended pending the settlement of the College's insurance claim; after on-going discussions with the insurance company we expect to receive the adjustment (\$300,000) within 30 days. The work was re-started in late August and the University has covered all of the costs to date. The insurance claim will be used to re-imburse them, but the total cost of repairs and upgrading (to 2008 standards) is close to \$800,000. The University has agreed to cover any costs of upgrading above the insurance claim (\$340,000) and \$200,000 from St John's College [the current estimate of the cost to The University is an additional \$213,000].

Motion 2: "that all funds in the CC Lecture Theatre and CC Unrestricted accounts as of June 30, 2008, plus \$51,800 from the SJC Buildings and Capital Improvement Fund, be allocated towards the \$200,000 for Residence repairs"

The money remaining in the CC Lecture Theatre Fund represents investment revenue that was over and above the approved \$1.4M that was transferred to The University. (Income is allocated to each account based on the account balance at the beginning of a quarter). \$51,800 is the amount in the Building Fund that was not donated, either implicitly or explicitly, specifically for Residence upgrading,

Motion 3: "that the Warden negotiate with The University for the balance of payment of the \$200,000, after current available funds have been applied, be paid over two fiscal years, 2009/2010 and 2010/2011"

The rationale was that such an arrangement would not require the College to either take an interest-free loan from College Trust Funds, or put an undue strain on the College's operating budget (i.e., this arrangement is expected to prevent the College from adding to its accumulated operating deficit).

At its meeting of September 24, 2008 the Committee passed the following two motions:

Motion 1: "that the Finance Committee recommend to College Council approval of the audited statements for 2007-08"

Motion 2: "that the firm of BDO Dunwoody be retained as the auditors for the year 2008-2009"

The spending policy for the College Trusts and Endowments has been modified to reflect the requirement to use fair market value in assessing assets; the policy is "4% of the average of the prior 5 years". Since, of course, we do not have 5 years experience in assessing the assets at fair market value, the spending policy for the 2009-2010 budget year will be "4% of the average of the Ending Trust balance at March 2007 and March 2008"