

# ST JOHN'S COLLEGE ASSEMBLY MINUTES

For the meeting of January 26, 2010

**Present:** S. Alward, B. Beare, B. Cantelo, R. Clifton (chair), D. Defoort, G. Friesen, I. Froese, J. Hoskins, E. Jones, L. Kuffert, P. Lampman, J. Markstrom, D. McCance, B. Norton, D. Punter, H. Shepherd, S. Sinclair, J. Stafford, T. Suffield (acting secretary) R. Thomas, and L.A. Vermette.  
**Regrets:** M. Benbow, D. Brydon, J. Bull, W. Cariou, L. Carson, S. Close, M. Darr, L. Ford, K. Fowler, B. Hallman, T. Klassen, S. Kouritzin, K. Markstrom, B. Payne, A. Perry, D. Phillips, B. Pope, B. Regehr, and L. Van De Spiegle.

## 1. Opening Prayer

P. Lampman opened the meeting with prayer.

## 2. Approval of the Agenda

**MOTION:** That the agenda be approved with the following amendments:

- That D. Defoort be allowed to participate in Assembly, as she is assisting the acting secretary.
- That "Status of the Daily Bread Café" be added under #5 – New Business
- That "Reports from College Officers, Report from Senior stick and Report from College Committees be added under #6 – Any Other Business.

L. A. Vermette/H. Shepherd

**CARRIED**

## 3. Approval of the Minutes from the Meeting of October 20, 2009 (attachment 1 to the agenda)

**MOTION:** That the minutes be approved as circulated.

H. Shepherd/B. Beare

**CARRIED**

## 4. Business Arising from Minutes

None

## 5. New Business

### a) Honorary Degree Nominations (Closed Session)

**MOTION 1:** That we move into closed session.

J. Stafford/P. Lampman

**CARRIED**

**MOTION 2:** That we move out of closed session.

J. Hoskins/S. Alward

**CARRIED**

**Secretary's Note:** During closed session, by secret ballot, Assembly members approved recommending three honorary degree nominees to Council for approval.

### b) Set the residence rates for 2010-2011 (attachment 2 to the agenda)

**MOTION:** That the residence rates be increased by 4.9% for 2010-2011.

I. Froese on behalf of the Finance Committee: For – 19 Against – 1

**CARRIED**

### c) Food Service Review (attachment 3 to the agenda)

I. Froese submitted the following written report for the minutes

**St John's College Food Services – Discussion notes and conclusions**

Over the course of the summer St John's College thought it would be prudent and timely to review and discuss how we deliver Food Services, and what, if any changes should be made. The two major changes that we considered were:

- Changing from a full board plan to a declining balance system
- Altering the layout and configuration of both the Daily Bread Café, and the Residence dining room to more effectively deliver our service (under a declining balance system)

After numerous discussions with the Ian Park, Food Services Manager, it was determined that our current model is still providing our customers with a valuable, desirable service, and that drastic changes are not required. Some key points that resulted from these discussions were:

- Our residence remains full, and the Daily Bread Café continues to be busy. Overall, feedback is positive, and we provide a unique service to Residence Students (most Residence's operate on a declining balance, we require full board to be purchased)
- Moving to a declining balance system would make budgeting, and revenue projections difficult, as would hiring and scheduling kitchen staff
- Major renovations required to adequately provide Food Service using a declining balance system would be a huge expense at a time when the College budget is already stretched. Funds that are available could be better used to augment or enhance what we currently offer, and allow us to focus on improving our product in its current form.
- Communication with customers is extremely important, and St John's will make that a high priority, enabling us to respond efficiently and effectively to them.

**d) Budget Summary – Assistant Bursar (attachment 4 to the agenda)**

I. Froese submitted the attached report for the minutes. He noted that this has been a tight budget year, and the College has been trying to keep costs under control.

**e) Status of the Daily Bread Cafe**

I. Froese reported that the Daily Bread Café has been closed yesterday and today owing to last week's fire. It is hoped that the Café will open for business again tomorrow.

## 6. Any other Business

### Reports from College Officers

a) J. Hoskins submitted the following written report for the minutes:

**Warden's Report to Assembly – January 26, 2010**

I was asked to be a member of the Strategic Enrolment Management (SEM) committee, which is a part of the Optimizing Academic Resources (OARs) project. The SEM group met weekly from mid-October until the break, and it is now meeting bi-weekly for a longer time period. This group has produced a draft document that will form part of the discussion at a day long meeting of Provost's Council and Executive Council on February 8, 2010.

From November 20-23, 2009, the Development Officer and I travelled to Toronto to meet with a potential major donor, as well as other donors and alumni. On December 3, 2009, I co-hosted a "Deans and Dudes" meeting, and attended a farewell dinner for outgoing U of M Chancellor (and SJC Honorary Fellow) Bill Norrie.

As part of the communication strategy for the Resource Optimization and Strategic Enhancement (ROSE) project, unit heads were asked to organize information sessions for their staff to discuss the ROSE findings and next steps. The College staff met on December 4, 2009.

The Dean of Theology is engaged in a series of meetings with Providence College to discuss the possibility of collaboration. These meetings are taking place within the context of discussions with the Bishop and Diocesan representatives about the nature of our program, demand and funding.

On January 7, 2010, I met with the Director of Libraries, Karen Adams, to discuss the process of choosing a new college librarian. As a response to her budget demands and her resulting staffing plan, she has identified an individual who could reasonably be reassigned to our library. We agreed that the college would create an ad hoc committee to interview this candidate, with a view to determining the candidate's suitability as a college officer. Assembly Executive formed this committee, and it has met with Karen Adams. An interview with the candidate is planned for February 2, 2010, and a recommendation will be coming forward at the next Assembly meeting.

On January 20, 2010, I met with Dr. Stephen Johnson, the Head of St John's Ravenscourt School. On January 26, 2010, I attended a farewell reception for Dr. Jeff Zabudsky, the President of Red River College, and on January 27<sup>th</sup> I attended, along with the Bursar and the Chair of the Finance Committee, the 45<sup>th</sup> annual CFA Society Forecast Dinner as the guest of Greystone Managed Investments.

**b) Dean of Studies**

No report.

**c) Dean of Theology**

No report

**d) Bursar**

I. Froese submitted the following written report for the minutes:

**Bursar's Report to Assembly – January 26, 2010**

At approximately 1:00 am, Friday morning on January 22<sup>nd</sup>, a chemical fire broke out in the Residence kitchen at St John's. The cause of the fire was freshly laundered cleaning rags that were still warm from the dryer, and spontaneously combusted approximately 4 hours after they were stored in a hamper.

Thankfully, no one was injured and the majority of the damage was caused by smoke, and not flame. The Food Services Manager, Dean of Residence and myself met with University staff, as well as the Winnipeg Fire Department at approximately 2:00 am and worked with all the appropriate agencies to ensure the building was safe before students were allowed back in, at around 3:30 am. That day, an insurance claim was filed, and the following work began, and is continuing:

- All ceiling tiles were removed, and are being replaced (fire rated)
- Asbestos abatement was required throughout the ceiling, once the tiles were moved and disturbed
- Asbestos abatement will also be required in the adjacent mechanical room
- A small area of the floor in the back corner needs repairs
- The entire kitchen has been repainted

Currently, all of the Residence students are having their meals served in Pembina Hall, and will continue to do so until we are able to re-open the kitchen. Our adjuster, the University, and all of the contractors involved have been extremely cooperative and efficient, and we are very grateful that the situation was not worse.

**e) Chaplain & Dean of Residence**

P. Lampman submitted the following written report for the minutes.

**Dean of Residence and Chaplain – Report for January 26, 2010**

**Residence**

The Residence occupancy level is very high. We have two vacancies.

At 1 am on Friday January 21, 2010 there was a fire in the residence kitchen. I wish to thank the Residence and College staff for their excellent work during and after this event. The students

were safely evacuated and well cared for as we waited for the fire department and the fire commissioner to perform their duties that night. I wish to thank the students for their patience and understanding until the residence kitchen is back in operation. I also wish to thank Joe Danis and Housing and Student Life for offering to feed our students during this time.

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### **Chapel Worship and Activities**

Sunday	4 pm Holy Communion (Holy Eucharist) 7 pm Choral Evensong (1 <sup>st</sup> Sun. each month with "All the King's Men")
Monday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer
Tuesday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer 4:30 pm Alpha Course; 9:40 PM Compline
Wednesday	9 am Morning Prayer, 12:30 p.m. Holy Communion (Eucharist) 2:30 Bible Study Group
Thursday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer

### **Red Cross and Haiti Relief**

I am the St John's College contact person for the University of Manitoba Canadian Red Cross Fundraising Campaign in support of the people of Haiti (Jan. 25 – 29, 2010). As you are aware, the earthquake in Haiti has left three million people in need of emergency assistance.

### **Fundraiser for Haiti - World Relief and Development Fund (PWRDF)**

A number of local Anglican churches are meeting at 6 pm on Friday Feb. 5 at St Luke's Church (130 Nassau Street) for an evening of food and fellowship. All proceeds of the evening will go to the Anglican Primate's World Relief and Development Fund for Haiti.

### **Bible Study – Wednesday at 3:30**

We are reading *30 Days: A Practical Introduction to Reading the Bible* by Nicky Gumble. Books will be provided. The chapter for each day has a short scripture passage, interpretation, application for daily living and a prayer. Here is a short selection from the book.

### **U of M Chaplaincy Association**

St John's hosted a Festival of Lessons and Carols for Advent on Nov. 26 with food donations for the U of M Food Bank. There was an Ecumenical Thanksgiving Service at St Paul's College on Oct. 8 with food donations to the U of M Food Bank.

### **f) Development Officer**

J. Markstrom submitted the following written report for the minutes:

Development Officer's Report to Assembly

26<sup>th</sup> January, 2010

### **Fundraising**

Funds raised to date - \$145,301 which includes approximately \$22,300 capital campaign pledges collected and directed to the U of M. We have not yet received the donations made through the U of M for December.

Fall Campaign: Response was fairly positive with just over \$20,000 raised. The response is slightly lower than anticipated but is in keeping with what other agencies are seeing. The style of the letter was changed slightly from previous years and the reply slip was redesigned. However, this probably did not have a huge impact on response. A full evaluation will be undertaken at the end of January.

Scholarship - \$10,000 has been received to set-up a new scholarship. Jackie, Diana and the donor are working together to create the terms and hope to have this process completed within the next month or so. Once accepted by the donor the Terms will go before the Scholarship Committee for approval.

Residence Room Sponsorship – 2 rooms have been sponsored so far. Janet Hoskins has sponsored one on behalf of SJC staff. The second room has been sponsored by the spouse of a former Rezzie (from the 1960s) to honour her memory.

Bequest - \$5,000 received from the estate of Kathleen Teape. Mrs. Teape passed away in October of 2008. She and her husband, Tom, met whilst at St John's College in the early 1930s. Tom was a clergyman and Kathleen a teacher. Together they had 3 children, 2 boys and a girl who died of leukemia at age 9. Kathleen and Tom were strong supporters of the College including the purchase of a seat in the lecture theatre and donating to the Wilmot bursary.

#### Stewardship

I have met with several donors over the past couple of months.

Janet and I made a quick trip to Toronto last December to talk with a donor about a legacy gift. Whilst in Toronto we connected with two other alumni.

Maureen and I are continuing to call and thank every donor when their donation is received.

#### Alumni/Marketing/Communications

I am currently working on the spring issue of In Lumine. The aim is for mail out at the end of March.

#### **g) Acting Librarian**

The Acting Librarian sent regrets to the meeting.

#### **h) Registrar**

No report

#### **Report from the Senior Stick**

Lynn Van De Spiegle was unable to attend the meeting but Laurie Anne Vermette presented the following written report on her behalf.

1. The SJCSA's "Good Times Social" was held on January 15<sup>th</sup> at Wise Guys on Campus, and was well attended by rezzies and day students alike.
2. "Rez Debate" is being held this Wednesday at 6:30 p.m.
3. SJCSA is donating \$500.00 to the Canadian Red Cross for Haiti disaster relief.
4. "Rip the Strip" for CancerCare is tentatively scheduled for March 18<sup>th</sup>.
5. Go-Karting is being planned for the beginning of February.
6. Graduation is scheduled for March 20<sup>th</sup> at Bergmann's on Lombard.
7. Secretary's Note: The original item #3 – the "Movie Marathon Activity" was removed from the report, as the booking request to use the Council Chambers was turned down.

#### **Report from College Committees**

#### **Assembly Executive**

R. Clifton reported that an ad hoc committee has been formed to meet with a candidate on February 2, 2010 re: the position of Librarian at St John's College. Other matters reviewed by the Assembly Executive are

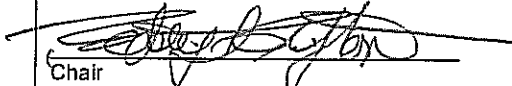


included in today's Assembly Agenda.

7. **Adjournment**

**MOTION:** That the meeting be adjourned.  
P. Lampman/L. A. Vermette

**CARRIED**

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office.

 Chair	 Secretary	 Date
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**Alumni/Marketing/Communications**

I am currently working on the spring issue of In Lumine. The aim is for mail out at the end of March.

Two information sheets on the funding needs of the College were devised; one for bequests and the other for current giving.

Working on getting a Donate Now button added to our website.

### **Staffing**

Maureen and I attended National Philanthropy Day in November which was an education session and an awards luncheon. This past week we both attended an education session on stewarding donors.

The three volunteers who are helping with the database before Christmas are all returning to help this term.

I met with Terry Riley to talk about how best to handle the thousands of photographs in the Development Office. It was decided that they need to be sorted, scanned into the computer and a database of photos created. Janet and I felt that this could be a good job for a summer student and I will be applying to Young Canada Works for a summer placement.

### **General**

A Gift Agreement has been drafted and will be reviewed at the next Development Committee meeting.

A Terms of Reference for New Awards has been drafted and will reviewed at the next Development Committee meeting.

The Development Plan is being drafted and should be ready for the next Development Committee meeting.

## Warden's Report to Assembly – January 26, 2010

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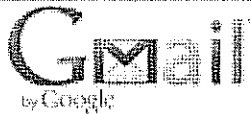
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### Written Reports for Assembly and Council Meetings

Inbox X

tom suffield Hello Everyone, Erin has just asked n Jan 25 (2 days ago)

Jackie Markstrom Tom, Its the same report for Jan 25 (2 days ago)

Janet Hoskins to me show details Jan 26 (2 days ago) Reply

Hi Tom

Here is my report for Assembly:

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candidate's

Send Invite 50 left

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and the report for Council:

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Janet A. Hoskins, Ph.D.  
Warden & Vice-Chancellor  
St John's College  
University of Manitoba  
Winnipeg, MB R3T 2M5

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Fax (204) 474-7610

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***St John's College - Fostering a rich and well-rounded educational experience***

## Theology Report for College Council: 3 Feb/10

### Enrolments for the winter term

Advanced Certificate: 3; one student withdrew for health and personal reasons

Special Students: 4 total (University of Winnipeg)

### Current situation

At this point, we cannot confidently offer the Diploma in Applied Theology for September 2010 because of budgetary constraints and highly unpredictable enrolments. If, after deliberations, the Diploma is not offered in September, this will be the second year it has been withdrawn. Since this program has supplied students for the Advanced Certificate the effects of this are cumulative and serious.

### Initiatives

Faculty Council believes, as does the administration, that our programs are effective and have produced fine graduates. However, diocesan uptake has not been sufficient over the years and so we are at present in discussion with other partners. Specifically, the Warden and Dean of Theology are meeting with the Provost and Academic Dean of Providence Seminary in Otterburne with a view to constructing an Anglican Studies track for their various M.Div. programs. This track would be a 15 or 18 credit option for their students and include a required parish assimilation placement. Enrolment numbers are not guaranteed and will not in any event rescue the long term fiscal situation for the Faculty of Theology. Nonetheless, it is a creative option, should provide benefits for both SJC and Prov, and one we are actively pursuing in the belief that it may lead to further interesting possibilities.

I expect to have firm information about a September 2010 start following our February meetings with Prov and our own Faculty Council.

John Stafford

Dean of Theology

Summary to November 30, 2009

	2008-09	2008-09	2009-10	2009-10
EXPENDITURES	Audited	Year to Date	Year to Date	Budget
Admin & Clerical U of M	486,464	325,052	334,460	483,651
Admin & Clerical SJC	92,587	62,051	70,938	112,290
Academic Programmes	71,470	35,636	55,458	101,680
Registrar's Office	10,329	10,257	moved to UM budget	
Conferences & Summer Res	50,029	33,530	37,404	51,364
Residence	213,460	95,024	117,891	208,918
Food Services	945,847	512,045	630,294	1,051,559
Theology	131,064	85,348	63,593	95,341
Tfr from Theo Accum Surplus to Trust	0	0	0	0
Chapel	32,517	18,899	22,224	33,250
Development/Promotions	149,380	104,432	85,253	145,871
Capital Campaign	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,183,147</b>	<b>1,282,274</b>	<b>1,417,515</b>	<b>2,283,924</b>
<b>TOTAL EXPEND. (Ex. Theol.)</b>	<b>2,052,083</b>	<b>1,196,926</b>	<b>1,353,922</b>	<b>2,188,583</b>
<b>TOTAL EXP (ex.Theol&amp;CapC)</b>	<b>2,052,083</b>	<b>1,196,926</b>	<b>1,353,922</b>	<b>2,188,583</b>
<b>SOURCES</b>				
<b>Previous Year Trust Revenue</b>				
Theology	38,224	23,612	18,511	31,873
College Operations	18,280	7,388	16,825	20,025
Academic Programmes	66,783	29,038	47,096	93,510
<b>Subtotal</b>	<b>123,287</b>	<b>60,038</b>	<b>82,432</b>	<b>145,408</b>
<b>Current Sources</b>				
Admin & Clerical U of M	499,706	492,326	521,497	483,651
Annual Giving (unrestricted)	0	0	0	0
Misc. Rev. for College Oper.	14,600	8,338	10,312	16,325
Academic Programs	4,199	1,953	3,722	5,600
Registrar	1,990	1,990	moved to SJC Admin budget	
Conferences & Summer Res.	130,460	130,460	108,308	135,400
Residence	266,757	142,214	143,654	265,277
Food Services	1,029,691	625,192	731,510	1,166,010
Chapel	2,692	1,811	5,091	2,100
Theology	58,603	32,441	23,951	45,167
Development	9,004	9,004	0	100
<b>Total Current Sources:</b>	<b>2,017,702</b>	<b>1,445,729</b>	<b>1,548,045</b>	<b>2,119,630</b>
<b>TOTAL SOURCES</b>	<b>2,140,989</b>	<b>1,505,767</b>	<b>1,630,477</b>	<b>2,265,038</b>
<b>TOTAL SOURCES (ex. Theol.)</b>	<b>2,044,162</b>	<b>1,449,714</b>	<b>1,588,015</b>	<b>2,187,998</b>
<b>" " (ex. Theol.&amp;Cap.C.)</b>	<b>2,044,162</b>	<b>1,449,714</b>	<b>1,588,015</b>	<b>2,187,998</b>
<b>CUR. OP. SURPLUS</b>	<b>-42,158</b>	<b>223,493</b>	<b>212,962</b>	<b>-18,886</b>
<b>CUR. OPERATING (ex. Theol.)</b>	<b>-7,921</b>	<b>252,788</b>	<b>234,093</b>	<b>-585</b>
<b>CUR.OPER. (ex.Th.&amp; Cap.Camp.)</b>	<b>-7,921</b>	<b>252,788</b>	<b>234,093</b>	<b>-585</b>
<b>ACCUM. OP. SURPLUS</b>	<b>-125,566</b>		<b>87,396</b>	<b>-144,452</b>
<b>AC. OP. SUR (ex. Theol.)</b>	<b>-52,770</b>		<b>181,323</b>	<b>-53,355</b>
<b>Ac.Op.Sur (ex.Th.&amp;Cap.Camp.)</b>	<b>43,028</b>		<b>277,121</b>	<b>42,443</b>

**Actual cost to maintain and run St John's College Residence**

Expenses	09-10 Budget	09-10 Operating Cost	Added for special projects or increased conf. activity
<b>Residence</b>			
Salaries & benefits			
Dean of Residence/Chaplain, & housekeeping & maintenance during reg. session	120,108	120,108	
Don's Stipends (Senior Don stipend plus room & board for 4)	29,663	29,663	
Housekeeping supplies (during reg. session)	2,300	2,300	
Res repairs & Maint.	20,000	10,300	9,700
Residence supplies	500	500	
Residence furnishings	6,000	2,000	4,000
Residence phones	5,000	5,000	
Travel/admin/hospitality, etc.	10,897	10,897	
Utilities	35,000	35,000	
Insurance	2,500	2,500	
<b>Food Services</b>			
Salaries & Benefits (75% of labour costs (excluding conferences))	209,792	209,792	3% increase
Food Costs (50% of the total food costs during reg. session)	138,297	138,297	8% increase in food costs
Food Service Maint	9,000	9,000	8,000
Food Service Equip	6,000	0	
Utilities (75% of total food service utilities)	13,950	13,950	
Insurance (75% of total food service insurance)	3,000	3,000	
General Supplies	7,000	7,000	
<b>Chapel</b>			
Chapel Ins. & Utilities (50% of total charges)	2,250	2,250	
<b>Admin</b>			
Salaries & Benefits			
Assistant Bursar, Facilities Mgr. & Receptionist (all at 50%)	75,140	75,140	
Admin Costs (5% of total admin costs)	595	595	
<b>Total</b>	<b>698,992</b>	<b>677,292</b>	<b>21,700</b>

**Possible projected costs for 10-11:**

09-10 expenses plus 3% increase in general costs, & 1% capital reserve	699,699
<b>Effect of the proposed increase</b>	
Current 09-10 Rates (based on 90 Residence rooms and 3 Suites)	
Returning	7,059
New	7,159
	(90 rooms, 3 suites)
	666,386
<b>Proposed 10-11 rates (4.9% increase) (based on 90 Residence rooms and 3 Suites)</b>	
Returning	7,405
New	7,510
	(666,386)(4.9%)
	699,038

\* This formula represents the current year total revenue from Residence rooms, multiplied by the proposed increase, to illustrate the increase necessary to cover anticipated costs of \$699,699 for 2010-2011.

### **St John's College Food Services – Discussion notes and conclusions**

Over the course of the summer St John's College thought it would be prudent and timely to review and discuss how we deliver Food Services, and what, if any changes should be made. The two major changes that we considered were:

- Changing from a full board plan to a declining balance system
- Altering the layout and configuration of both the Daily Bread Café, and the Residence dining room to more effectively deliver our service (under a declining balance system)

After numerous discussions with the Ian Park, Food Services Manager, it was determined that our current model is still providing our customers with a valuable, desirable service, and that drastic changes are not required. Some key points that resulted from these discussions were:

- Our residence remains full, and the Daily Bread Café continues to be busy. Overall, feedback is positive, and we provide a unique service to Residence Students (most Residence's operate on a declining balance, we require full board to be purchased)
- Moving to a declining balance system would make budgeting, and revenue projections difficult, as would hiring and scheduling kitchen staff
- Major renovations required to adequately provide Food Service using a declining balance system would be a huge expense at a time when the College budget is already stretched. Funds that are available could be better used to augment or enhance what we currently offer, and allow us to focus on improving our product in its current form.
- Communication with customers is extremely important, and St John's will make that a high priority, enabling us to respond efficiently and effectively to them.



# ST JOHN'S COLLEGE

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Canada

UNIVERSITY OF MANITOBA

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## St John's College Food Services – Discussion notes and conclusions

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Written Reports for Assembly and Council Meetings Inbox X

- tom suffield Hello Everyone, Erin has just asked me to re 3:35 PM (19 hours ago)
- Jackie Markstrom Tom, Its the same report for both A 4:20 PM (19 hours ago)
- Janet Hoskins to me [show details](#) 11:21 AM (7 minutes ago) Reply

Hi Tom  
Here is my report for Assembly:

I was asked to be a member of the Strategic Enrolment Management (SEM) committee, which is a part of the Optimizing Academic Resources (OARs) project. The SEM group met weekly from mid-October until the break and it now meeting t weekly for a longer time period. This group has produced a draft document that wi form part of the discussion at a day long meeting of Provost's Council and Executi Council on Feb. 8.

From Nov. 20 -23, the Development Officer and I travelled to Toronto to meet with potential major donor, as well as other donors and alumni. On Dec. 3, I co-hosted a "Deans and Dudes" meeting and attended a farewell dinner for outgoing U of M Chancellor (and SJC Honorary Fellow), Bill Norrie.

As a part of the communication strategy for the Resource Optimization and Strate; Enhancement (ROSE) project, unit heads were asked to organize information sessions for their staff to discuss the ROSE findings and next steps. The College ; met on Dec. 4.

The Dean of Theology are engaged in a series of meetings with Providence Colle; to discuss the possibility of collaboration. These meetings are taking place within t context of discussions with the Bishop and Diocesan representatives about the na of our program, demand and funding.

On Jan. 7, I met with the Director of Libraries, Karen Adams, to discuss the proces for choosing a new college librarian. As a response to her budget demands and h; resulting staffing plan, she has identified an individual who could reasonably be reassigned to our library. We agreed that the college would create an ad hoc committee to interview this candidate with a view to determining the suitability as a college officer. Assembly Executive formed this committee and it has met with Kar Adams. An interview with the candidate is planned for Feb. 2 and a recommendati will be coming forward at the next Assembly meeting.

On Jan. 20, I met with Dr. Stephen Johnson, the Head of St John's Ravenscourt School.

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and the report for Council:

I continue to meet with the Strategic Enrolment Management (SEM) committee of Optimizing Academic Resources (OARs) project. The SEM group has produced a draft document that will form part of the discussion at a day long meeting of Provo Council and Executive Council on Feb. 8.

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On Jan. 20, I met with Dr. Stephen Johnson, the Head of St John's Ravenscourt School. On Jan. 26, I attended a farewell reception for Dr. Jeff Zabudsky, the President of Red River College and on Jan. 27, I attended, along with the Bursar and the Chair of the Finance Committee, the 45th Annual CFA Society Forecast Dinner as the guest of Greystone Managed Investments.

- Show quoted text -

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Janet A. Hoskins, Ph.D.  
Warden & Vice-Chancellor  
St John's College  
University of Manitoba  
Winnipeg, MB R3T 2M5

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## Dean of Residence and Chaplain – Report for January 26, 2010

### Residence

The Residence occupancy level is very high. We have two vacancies.

At 1 am on Friday January 21, 2010 there was a fire in the residence kitchen. I wish to thank the Residence and College staff for their excellent work during and after this event. The students were safely evacuated and well cared for as we waited for the fire department and the fire commissioner to perform their duties that night. I wish to thank the students for their patience and understanding until the residence kitchen is back in operation. I also wish to thank Joe Danis and Housing and Student Life for offering to feed our students during this time.

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### Chapel Worship and Activities

Sunday	4 pm Holy Communion (Holy Eucharist) 7 pm Choral Evensong (1 <sup>st</sup> Sun. each month with "All the King's Men")
Monday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer
Tuesday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer 4:30 pm Alpha Course; 9:40 PM Compline
Wednesday	9 am Morning Prayer, 12:30 p.m. Holy Communion (Eucharist) 2:30 Bible Study Group
Thursday	9 am Morning Prayer, 12 p.m. Mid-Day Prayer

### Red Cross and Haiti Relief

I am the St John's College contact person for the University of Manitoba Canadian Red Cross Fundraising Campaign in support of the people of Haiti (Jan. 25 – 29, 2010). As you are aware, the earthquake in Haiti has left three million people in need of emergency assistance.

### Fundraiser for Haiti - World Relief and Development Fund (PWRDF)

A number of local Anglican churches are meeting at 6 pm on Friday Feb. 5 at St Luke's Church (130 Nassau Street) for an evening of food and fellowship. All proceeds of the evening will go the Anglican Primate's World Relief and Development Fund for Haiti.

### Bible Study – Wednesday at 3:30

We are reading *30 Days: A Practical Introduction to Reading the Bible* by Nicky Gumble. Books will be provided. The chapter for each day has a short scripture passage, interpretation, application for daily living and a prayer. Here is a short selection from the book.

### U of M Chaplaincy Association

St John's hosted a Festival of Lessons and Carols for Advent on Nov. 26 with food donations for the U of M Food Bank. There was an Ecumenical Thanksgiving Service at St Paul's College on Oct. 8 with food donations to the U of M Food Bank.

## SJCSA REPORT

Lynn Van De Spiegle

1. The SJCSA's 'Good Times Social' was held January 15<sup>th</sup> at Wise Guys on Campus, and was well attended by rezzies and day students alike.
2. 'Rez Debate' being held this Wednesday at 6:30 p.m. in the Robert Schultz Lecture Theatre
3. SJCSA is donating \$500.00 to the Canadian Red Cross for Haiti disaster relief
4. 'Rip the Strip' for CancerCare is tentatively scheduled for March 18<sup>th</sup>.
5. Go-Karting is being planned for the beginning of February.
6. Graduation is scheduled for March 20 at Bergmann's on Lombard

Secretary's note:

- removed the movie marathon activity reported as Item #3 the booking request of the council chambers has been turned down.